



## Financial Focus 2011

Fiscal Activity Review and Analysis for the Past 6 Months (July-December 2010)

January 2011

### Overview

This information is a useful tool for City Council and all managers. It will show whether our revenues are meeting or exceeding our budgetary expectations and whether we are keeping expenditures within our budgetary limitations.

### General Fund Focus

The General Fund of the City of Lemoore funds all discretionary expenditures, including public safety, parks & recreation, general government and others. It accounts for over 50% of the City's activities.

#### Top Revenues – General Fund

General Fund Revenues	Budget	Actual	% Rec'd
VLF	1,900,000	979,771	51.6%
Sales & Use Tax	1,479,000	671,558	45.4%
Secured Property Taxes	970,000	465,115	47.9%
RDA Contributions	860,176	0	0.0%
Franchises	535,000	43,659	8.2%
Transient Occupancy Tax	185,000	31,339	16.9%
Prop 172 Public Safety	100,000	32,380	32.4%
Interest & Investment Earnings	80,000	16,242	20.3%
Building Permits	60,000	38,417	64.0%
Plan Check Fees	50,000	15,604	31.2%
Business License	117,000	59,261	50.7%
Public Improvement Plan Check	25,000	11,688	46.8%
All Other Revenues	791,300	276,158	34.9%
<b>Total</b>	<b>7,152,476</b>	<b>2,641,191</b>	<b>36.9%</b>

**RDA Contributions** – Payment will be made in the third quarter.

**Franchise Fees** – Only one franchise has paid only one quarter franchise fee.

**Transient Occupancy Tax** – Only two entities have paid one quarter of tax to date.

**Public Safety Tax** – Only four months have been received through the second quarter.

**Interest & Investment Earnings** – This revenue is less than anticipated due to the current interest rates.

### Expenditures

As you can see in the following table, nearly all operating costs are below budget through the first three months.

#### General Fund Expenditures by Department

Departmental Expenditures	Budget	Actual	% Expended
City Council	117,019	58,490	50.0%
City Manager	432,481	208,267	48.2%
Finance Department	772,005	416,421	53.9%
Planning	466,572	170,201	36.5%
Redevelopment	298,827	135,634	45.4%
General Maint Div	1,244,624	597,358	48.0%
Police	4,003,716	1,854,285	46.3%
Fire	395,632	164,180	41.5%
Building Inspection	173,832	82,730	47.6%
Public Works	296,625	144,042	48.2%
Recreation	320,643	209,527	65.3%
<b>Total General Fund</b>	<b>8,523,976</b>	<b>4,041,135</b>	<b>47.4%</b>

**Planning** – Professional Contract Services are well below anticipated costs. This relates to the zoning update.

**Fire** – Five months of the Lemoore Volunteer Fire Department payments and Dispatch costs have been paid through December.

**Recreation** – Recreation program expenses are higher than anticipated, however, are offset by increase in program revenues. Staff will be presenting a budget amendment in this area.

#### General Fund Expenditures by Type

General Fund Expenditures by Type	Budget	Actual	% Expended
Staff Salaries	4,197,721	2,068,939	49.3%
Employee Benefits	1,624,890	771,541	47.5%
Prof Contract Svcs	1,071,908	447,402	41.7%
Insurance/Bonds	463,000	254,830	55.0%
Rental/City Owned Vehicle	346,000	141,568	40.9%
Utilities	237,888	129,539	54.5%
Operating Supplies	207,200	100,400	48.5%
Asset Replacement	15,042	0	0.0%
Mach & Equip/ Auto & Trucks	85,000	0	0.0%
Meetings & Dues	36,260	8,824	24.3%
Uniform Allowance	41,925	31,090	74.2%
Rentals & Leases	45,782	13,624	29.8%
Repair & Maintenance	49,000	11,852	24.2%
Repair & Maintenance Svcs	45,800	19,147	41.8%
Training	18,360	19,656	107.1%
Bank Fees & Charges	16,000	16,941	105.9%
Printing & Publications	17,200	3,010	17.5%
Weed Abatement	5,000	2,770	55.4%
<b>Total</b>	<b>8,523,976</b>	<b>4,041,135</b>	<b>47.4%</b>

**Meetings and Dues** – Budgeted meetings have not been attended.

**Uniform Allowance** – Departments have paid the entire year uniform allowance.

**Rentals & Leases** – Most of these expenses are coming in lower than anticipated.

**Repair & Maintenance** – Most departments have not expended their anticipated costs for the first two quarters.

**Training** – The Police Department has expended more than 100% of the anticipated training.

**Bank Fees & Charges** – Late fees for charge cards and anticipated bank fees have increased.

**Printing & Publications** – Most departments have not yet expended their anticipated costs.

**Enterprise Funds Focus**

The following summarizes year-to-date revenues and expenditures for the enterprise funds. Overall, the enterprise funds are well within acceptable ranges with respect to budgeted revenues and expenditures.

**Water Fund – 050**

**Water Fund Revenues**

Water Fund – 050 Revenues	Budget	Actual	% Rec'd
Water Service Fees	3,150,000	1,882,361	59.8%
Door Hanger Fee	75,000	35,382	47.2%
Water Meter Fee	8,000	4,280	53.5%
Delinquent Penalty	70,000	43,835	62.6%
Connection Fee	29,500	16,115	54.6%
Delinquent Turn On/Off	35,000	13,192	37.7%
Construction Meter Rental	8,800	1,811	20.6%
All Other Revenues	50,000	13,102	26.2%
<b>Total Revenue</b>	<b>3,426,300</b>	<b>2,010,079</b>	<b>58.7%</b>

**Water Service Fees** – The first quarter is always the highest water use, but the rest of the year will come in line with our budget.

**Arsenic Project Set-aside for first two quarters – \$268,455**

**Water Fund Expenditures**

Water Fund – 050 Expenditures	Budget	Actual	% Expended
Salaries	652,281	323,653	49.6%
Employee Benefits	241,727	116,604	48.2%
Utilities	846,300	487,005	57.5%
Operating Supplies	298,143	139,043	46.6%
Asset Replacement	7,389	8,399	113.7%
Other Expenditures	674,945	369,660	54.8%
<b>Total Expenditures</b>	<b>2,720,785</b>	<b>1,444,364</b>	<b>53.1%</b>

**Asset Replacement** – These budgeted purchases were expended slightly over budget.

**Refuse Fund – 056**

**Refuse Revenues**

Refuse Fund – 056 Revenues	Budget	Actual	% Rec'd
Refuse Revenue	2,708,000	1,367,309	50.5%
Door Hanger Fee	26,500	13,268	50.1%
Special Refuse Pick Up	20,000	13,113	65.6%
Refuse Delinquent Penalty	50,000	28,600	57.2%
Other Refuse Revenues	5,200	5,968	114.7%
<b>Total Revenue</b>	<b>2,809,700</b>	<b>1,428,256</b>	<b>50.8%</b>

**Refuse Expenditures**

Refuse Fund – 056 Expenditures	Budget	Actual	% Expended
Salaries	409,986	206,522	50.4%
Employee Benefits	146,735	68,975	47.0%
Refuse Rental/City Owned Veh.	339,000	173,987	51.3%
Professional Contract Svc.	935,000	395,282	42.3%
Operating Supplies	34,150	13,982	40.9%
Asset Replacement	16,500	5,959	36.1%
Other Expenditures	13,800	4,955	35.9%
<b>Total Expenditures</b>	<b>1,895,171</b>	<b>869,662</b>	<b>45.9%</b>

**Professional Contract Svc.** – Only five months of tipping fees have been paid to KWRA.

**Sewer Fund – 060**

**Sewer Fund Revenues**

Sewer Fund – 060 Revenues	Budget	Actual	% Rec'd
Sewer Use Charges	1,912,000	1,157,845	60.6%
Door Hanger Fee	30,000	14,532	48.4%
Waster Water Sales	120,000	58,688	48.9%
Delinquent Penalty	55,000	30,275	55.0%
Interest	40,000	13,208	33.0%
Other Sewer Revenues	20,000	10,259	51.3%
<b>Total Revenue</b>	<b>2,177,000</b>	<b>1,284,807</b>	<b>59.0%</b>

**Waste Water Set-aside for first two quarters – \$479,611**

**Sewer Use Charges** – We under budgeted commercial sewer use.

**Sewer Fund Expenditures**

Sewer Fund – 060 Expenditures	Budget	Actual	% Expended
Salaries	498,768	233,356	46.8%
Employee Benefits	181,918	85,646	47.1%
Operating Supplies	130,000	84,135	64.7%
Professional Contract Svc.	100,000	64,357	64.4%
Utilities	185,000	178,683	96.6%
Other Expenditures	396,865	194,434	49.0%
<b>Total Expenditures</b>	<b>1,492,551</b>	<b>840,611</b>	<b>56.3%</b>

**Operating Supplies** – The waste water treatment supplies for the majority of the year have been purchased.

**Professional Contract Services** – Chemical testing costs have been higher than anticipated this fiscal year to date.

**Summary**

This summary information is based on detailed information produced by the City's financial management system. The data provided is for information only, and is intended to provide a financial overview. Detailed information is available upon request. This information is generated from working expenditure and revenue reports and trial balances, and is un-audited. Monthly Expenditure and Revenue Detail Reports are available at any time for review with the Finance Director.

This report was prepared by Nancy Cota, Carol Wood and Jeff Britz.

