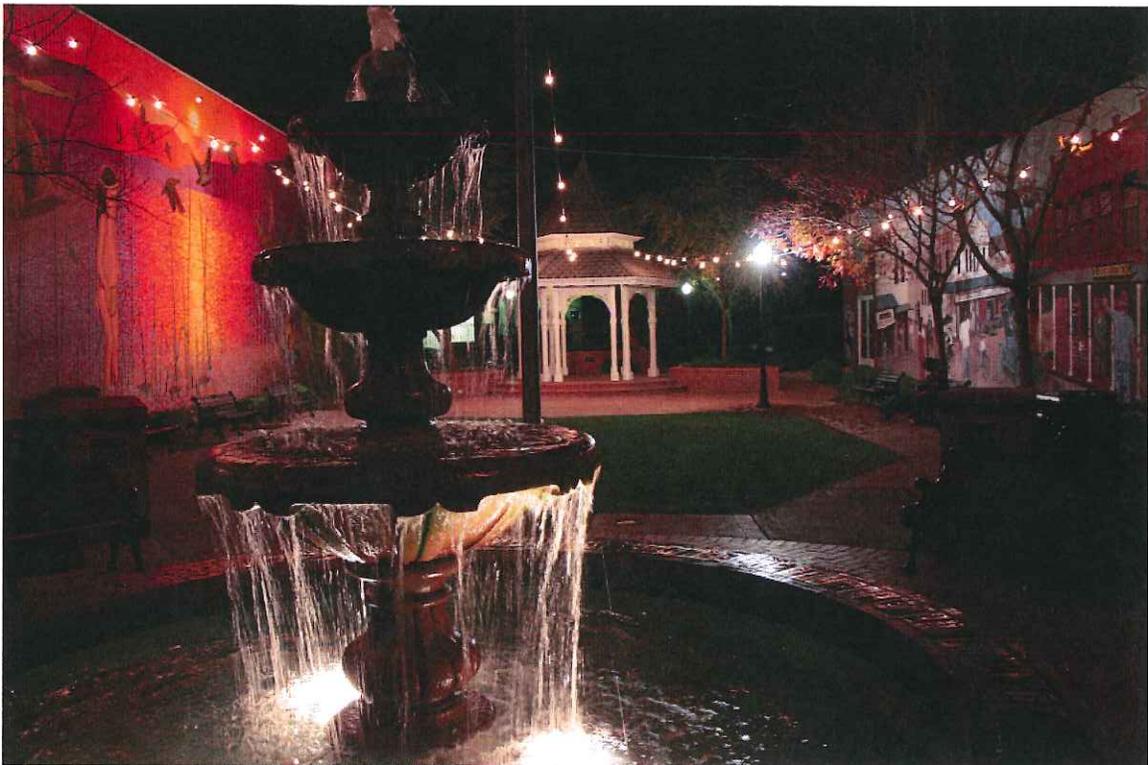


LEMOORE
CALIFORNIA

Operations and Maintenance
ANNUAL BUDGET
FISCAL YEAR 2011 – 2012



D Street Plaza Park
Photo by Jim Marvin

CITY OF LEMOORE

PROPOSED BUDGET

For The Fiscal Year
JULY 1, 2011 - JUNE 30, 2012

Prepared By
JEFF A. BRILTZ
CITY MANAGER

For
THE CITY COUNCIL
of the
CITY OF LEMOORE

WILLARD RODARMEL
Mayor

JOHN PLOURDE
Mayor Pro Tem

JOHN GORDON
Council Member

JOHN MURRAY
Council Member

WILLIAM SIEGEL
Council Member

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Mayor
 Willard Rodarmel
Mayor Pro Tem
 John Plourde
Council Members
 John Gordon
 John Murray
 William Siegel



**Office of the
 City Manager**

119 Fox Street
 Lemoore • CA 93245
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June 14, 2011

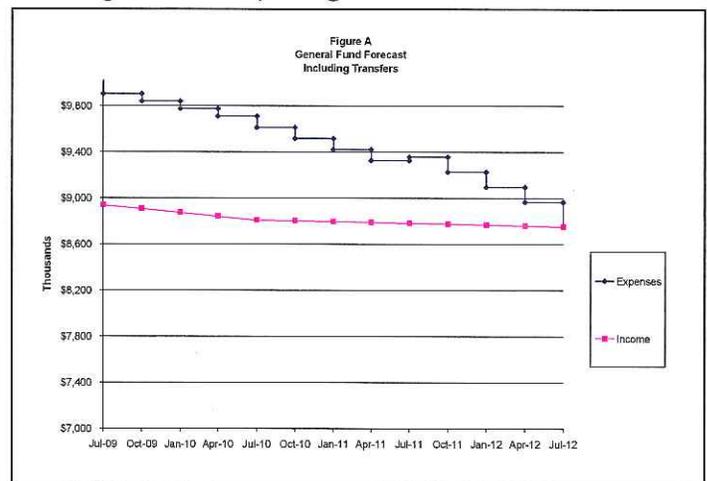
Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to make the following recommendations for the 2011/12 Operations and Maintenance Budget.

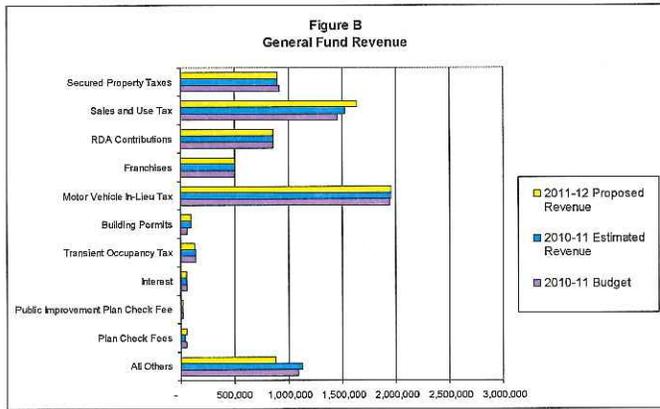
General Fund Focus

As the Council and Citizens are well aware, the City of Lemoore’s General Fund experienced several years of growth, in revenue and in fund balance, primarily through the booming economic years of 2005 through 2007. City services and expenditures grew during this period as well. By the end of 2007, however, things began to change. Housing and construction slowed initially, the credit market nearly collapsed, and by the end of 2008, the global economy fell into what has now been called the “great recession”. Three and one-half years later, recovery is just beginning to appear, some new businesses are opening, and the economic climate looks slightly brighter.

During the 2008/09 fiscal year, it became clear preparing for this economic downturn was critical, and simply dealing with the budget year-to-year would likely not achieve the needed results without a long-term plan for the City’s General Fund. Beginning in February of 2009, the Lemoore City Council began making cuts to the current year expenditure budget and enacted a City-wide hiring freeze. In April of 2009, the Council dedicated two meetings towards evaluating options and providing guidance to staff in preparing for our financial future. The Council evaluated no less than six alternatives for the General Fund, from developing a completely balanced budget for 2009/10 to maintaining services and expenditures at current levels. Ultimately, the Council directed staff to work towards a three-year plan with the following criteria: 1) Target a Balanced General Fund Budget for FY 2012/13 and beyond; 2) Subsidize spending by no more than \$2 million during FYs 2009/10, 2010/11, and 2011/12; and 3) Postpone full-time employee layoffs until other staffing reduction measures have been implemented. At that time, staff forecasted revenues and expenditures the three year period to help guide us in implementing the plan. Figure A is an illustration of our forecast. The upcoming 2011/12 FY is the third and final year for the General Fund to have a planned subsidy from Fund Balance.



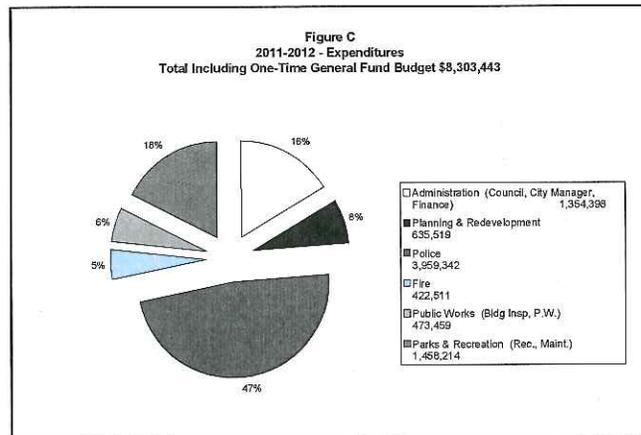
The 2011/12 General Fund anticipated revenues are expected to total \$7,099,056. During the current 2010/11 fiscal year, we estimate \$7,208,458 in General Fund Revenue. Revenue is down more than \$1.5 million from its peak four years ago. Figure B depicts General Fund Revenues. This revenue forecast is conservative, and takes into consideration the most recent levels of economic activity.



My recommendations for expenditures in the General Fund for 2011/12 are contained in detailed, department-by-department

worksheets beginning on page 33 of this document. Overall, they total \$8,303,443, which is about one-half percent lower than the proposed 2010/11 Budget of one year ago, and includes increased expenses for pension contributions as well as health care costs. Figure C shows the breakdown by service area for the proposed expenditures.

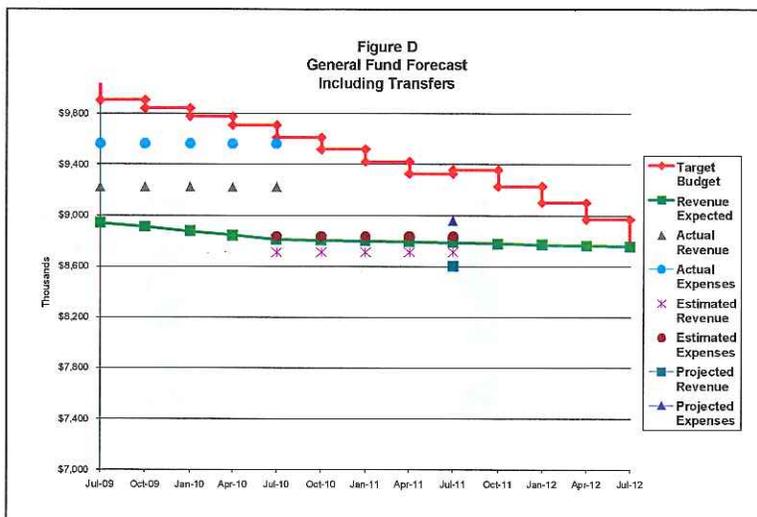
My proposed budget reflects the actual staffing levels as they exist now, and proposes no further full-time staffing cuts at this time. The General Fund has lost 10.5 full-time positions since the beginning of the 2009, from 74.6 to 64.15, a decrease of 14% of the full-time employees. Any further employee cuts must be accompanied with reductions in services.



Keep in mind that the General Fund is the source of discretionary services. It funds the administrative services of the City. As its resources have dwindled, so have much of the flexibility of the staff resources. We have little available time for research and implementation of new programs. Requests from Council and citizens alike are challenging to process in any meaningful way. Our budget solutions have created a leaner organization, but not one that is more responsive or capable. We must, long term, rebuild the administrative capacity of the organization in order to have the time to research and implement effective and efficient solutions rather than just simply carrying on.

Staffing costs (salaries and benefits) continue to make up more than two-thirds of the General Fund costs. Contained in this proposed budget are absolutely no salary or benefit adjustments for any positions at the City. Should any savings be created or other changes in compensation made through collective bargaining or Council action, this budget will need to be modified accordingly. We continue to focus efforts on reducing staffing costs in ways other than simply eliminating staff.

Training was one area that was deeply cut over the past couple of years, with the City only funding enough of a training budget to maintain mandatory training certificates. In the 2011/12, I propose increasing that budget to the modest level we had in 2008/09. Failure to reinstitute training will mean a less capable workforce over the long-term.

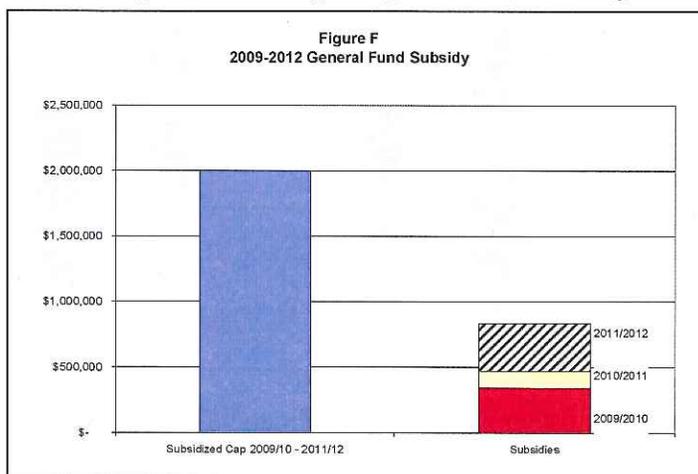
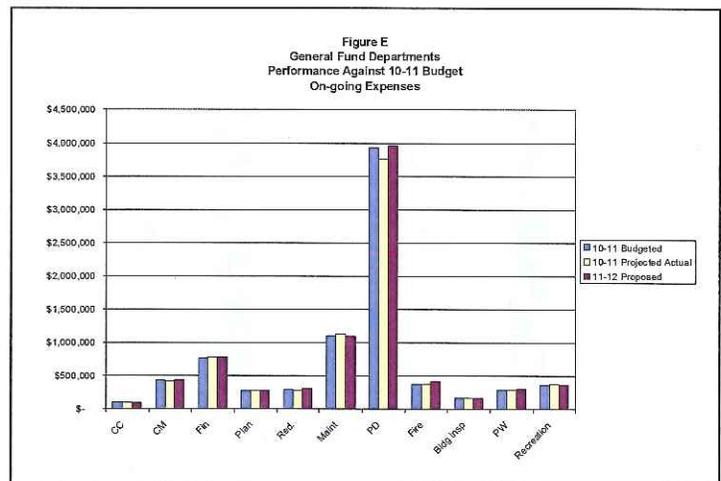


As you compare where we sit today with the three year plan approved in April of 2009, (Figure D) you can see that we are actually well ahead of our target pace.

As we wrap up the fiscal year, we now calculate that the actual amount of fund balance consumed during the current fiscal year will be about \$130,000. Both unexpected revenues, including a one-time donation of over \$100,000 from Pacific West Communities, combined with the several operational budget reductions

we were able to make throughout the fiscal year, have contributed to this revised forecast. For a comparison of department performance against budget for the current year as well as proposed 2011/12 FY, see Figure E.

Staff attrition occurred more quickly than originally anticipated, allowing expenses to fall. In fact, two years into our three year plan, we have used an estimated \$472,000 of Fund Balance to sustain operations. The proposed 2011/12 Budget anticipates an additional \$360,000 of subsidy. We can now compare our projection of use of Fund Balance against the original goal of consuming no more than \$2 million. For an illustration, see Figure F.



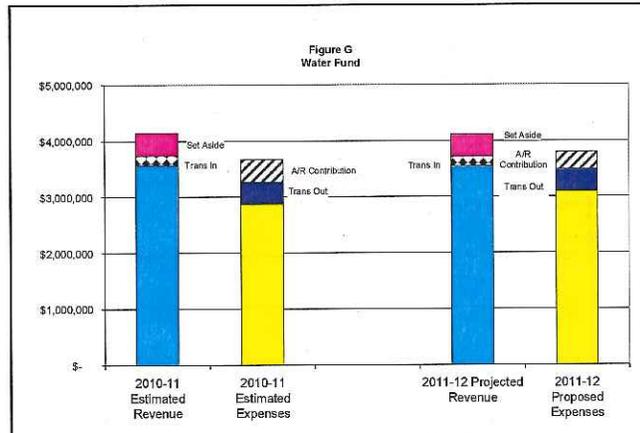
For an illustration, see Figure F. Furthermore, I remain confident that we will, through additional operational changes and close monitoring of the budget through the year, reduce the 2011/12 forecast of subsidy significantly.

As we look forward to 2012/13 and beyond, the City has taken many effective steps towards achieving a balanced budget, and I am confident your staff can present you with acceptable alternatives which provide for the most essential services our citizens have come to rely on.

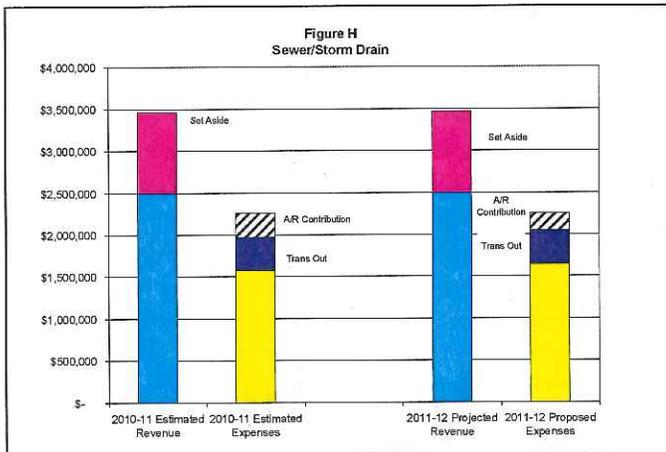
Enterprise Fund Focus

Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses. Figures G, H and I provide a visual comparison of revenues, expenditures, and transfers for the three utilities.

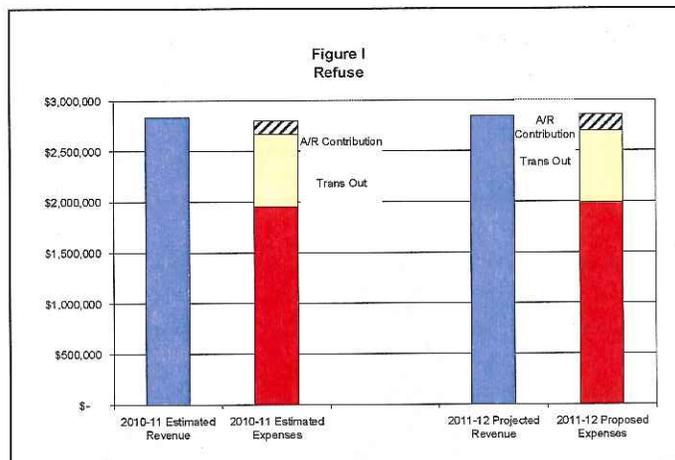
In both the Water Fund and the Sewer/Storm Drain Fund, rate adjustments were made



effective December 26, 2007. The financial health of both of these funds is exactly as we expected. In the Sewer/Storm Drain Fund, we are accumulating funds to replace our aging wastewater treatment plant. We forecast that by the end of the 2011/12 FY, we will have set aside approximately \$4.2 million. While a replacement plant could cost as much as \$40 million, and we will certainly not be able to accumulate it prior to needing to replace the facility, our set aside will help reduce the amount of debt needed to construct the new plant down the road. In the



case of the Water Fund, we also have a growing set aside for the arsenic mitigation project. To date, we have not had to access those funds, as we have relied on the Federal American Recovery and Reinvestment Act grant to pay for the nearly \$6 million in improvements. However, the project is not yet complete, and it is possible that some of the current \$1.5 million in set aside will be needed in the coming year.



The Refuse Fund revenues and expenditures are expected to be nearly equal in both the current fiscal year and during 2011/12. Diesel fuel prices are one area that is expected to have a negative impact on the financial performance of the operation. In the coming year, we expect to begin conversion of the fleet to Natural Gas, which is expected to reduce fuel expenses as it is implemented. The concern for the Refuse Fund primarily is that it has had a negative fund balance to each year for the past three years, and we have

not had enough operational cost savings to get the fund out of the red. In effect, the fund has had to borrow from the Sewer/Storm Drain fund for cash flow purposes.

Other Funds

There are two other funds that warrant discussion, Golf Course and Fleet. The Golf Course Fund has been plagued with poor financial performance since the City expanded the Course more than 20 years ago. Since that time, both the City's General Fund and the Redevelopment Agency have advanced funds to the Golf Course to pay for ongoing primary debt service and course improvements. While the golf course operation may have stabilized, the fund has accumulated significant debt obligations. In the coming year, your staff will analyze the long-term options for relieving the debt to the General Fund and RDA.

The Fleet Fund functions as an internal service fund, with all costs reimbursed by the departments utilizing the services. Two years ago, we made many changes to the Fleet Division, including having it supervised by the Parks and Facilities Superintendent. We also eliminated two part-time laborer positions, and one full-time mechanic position. Last year we determined that the operation has achieved its desired changes. This year, we have proposed to add a greater percentage of time of an office assistant that supports the function. This has no impact on overall City staffing. Additionally, the budget for Fleet Maintenance is proposed to increase due to higher cost of fuel.

Conclusion

This proposed budget assumes that the Council will make some minor changes to the Asset Replacement Program by way of revisions to the Strategic Financial Policy. These changes affect how the annual Asset Replacement Contribution is determined. Presently, this amount is equal to the annual depreciation expense of each fund. The proposed change allows for reduced contributions as the Asset Replacement Balances rise. The revisions have been submitted separately for Council consideration.

Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

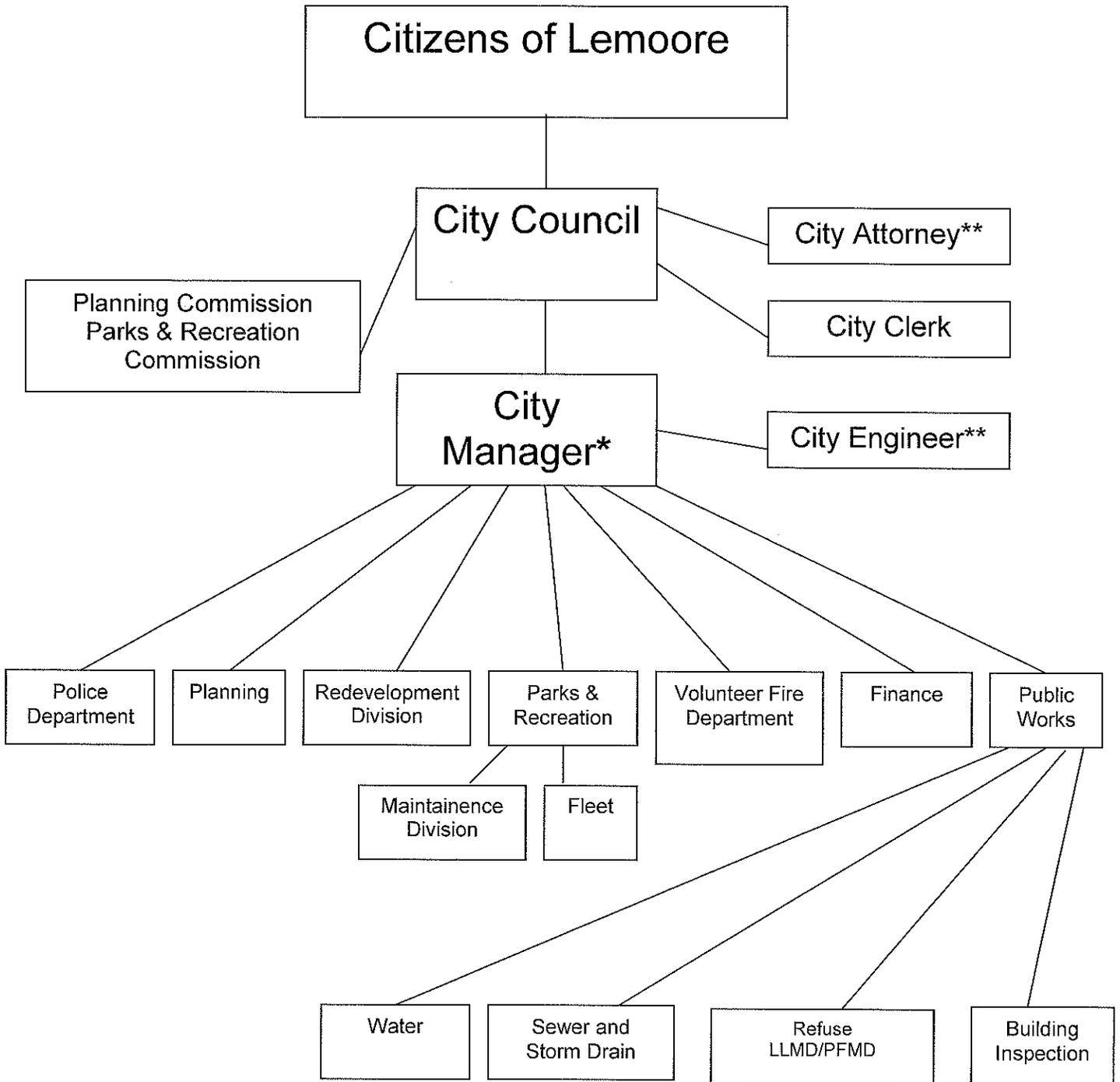
It is a pleasure for me to present to the Council what are my recommendations for expenditure levels and a reasonably conservative forecast for revenues. While the recommendations are my responsibility, they are arrived upon by the significant input from the dedicated staff throughout the City. Each of the Department Heads and Division Managers contributed significantly to this document. All of the salary forecasts were prepared by Administrative Analyst JP Prichard. Not surprisingly, the behind-the-scenes producer of the budget is again your City Clerk Nanci Lima. Nanci does so much more than simply assemble this document; she has kept us on track and taken on a larger role in the drafting of the Operations and Maintenance Budget each and every year.

Sincerely,

Jeff Briltz
City Manager

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ORGANIZATIONAL CHART



**Contract Position
*City Treasurer

City of Lemoore Statistics

Year	Population	Market Valuation Million	New Dwelling Units	Fire Incidents	Police Felony Complaints	Full-Time Employees	Population Per Employee
89-90	13,343	277	92	165	407	72	185
90-91	13,622	326	133	173	393	75	182
91-92	14,022	363	163	180	396	81	173
92-93	14,319	403	136	228	406	79	181
93-94	14,903	419	117	214	408	77	194
94-95	15,278	460	181	215	460	78	196
95-96	15,417	491	191	180	540	81	190
96-97	16,371	519	313	226	595	83	197
97-98	16,799	551	282	267	649	88	191
98-99	17,605	589	240	251	532	89	198
99-00	18,316	621	146	194	613	88	208
00-01	20,000	652	123	190	672	96	208
01-02	20,193	733	171	193	750	99	204
02-03	20,733	826	167	255	835	100	207
03-04	20,993	1,062	227	207	777	100	210
04-05	21,076	1,164	134	248	740	96	220
05-06	22,508	1,262	241	279	877	107	210
06-07	23,388	1,393	206	276	854	108	217
07-08	24,098	1,552	92	244	903	112	215
08-09	24,502	1,702	67	263	771	114	215
09-10	24,818	1,709	28	128	781	112	222
10-11	24,282	1,784	11	183	872	101	240
11-12	24,835	N/A	N/A	N/A	N/A	97	256

SUMMARY OF FUND BALANCES

2010-2011

SUMMARY OF FUND BALANCES OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2010	ESTIMATED REVENUES 2010-2011	TRANSFER IN/OUT	CASH RESERVE	ESTIMATED AVAILABLE 2010-2011	ESTIMATED EXPENSES 2010-2011	ASSET REPLACE CONTRIBUTION 2010-2011	ESTIMATED BALANCE 6/30/2011
001 General Fund	\$ 8,168,814	\$ 7,208,458	\$ 1,368,929	\$ 1,223,970	\$ 15,522,231	\$ 8,159,801	\$ 546,750	\$ 6,815,680
Asset Replacement	\$ 1,755,227	546,750		1,150,989	1,150,989	38,776		\$ 1,112,213
020 Traffic Safety Fund	\$ 251,127	41,520			292,647			\$ 292,647
030 Gas Tax 2106	\$ 294,444	38,000			332,444			\$ 332,444
032 Gas Tax 2107.5	\$ 15,534	6,000			21,534			\$ 21,534
045 Golf Course Fund	\$ (20,485)	270,000			249,515	226,800		\$ 22,715
050 Water Fund	\$ 273,060	3,564,610	(212,672)	719,026	2,905,972	2,876,105	397,670	\$ (367,803)
Asset Replacement	\$ 781,551	397,670		589,611	589,611	0		\$ 589,611
Arsenic Plant Set Aside	\$ 971,125	540,000			1,511,125			\$ 1,511,125
056 Refuse Fund	\$ (601,224)	2,837,600	(710,559)	293,097	1,232,720	1,953,983	136,384	\$ (857,647)
Asset Replacement	\$ 345,189	136,384		240,787	240,787	7,500		\$ 233,287
060 Sewer/Storm Drain Fund	\$ 1,853,907	2,500,000	(398,486)	314,226	3,641,195	1,571,131	286,999	\$ 1,783,065
Asset Replacement	\$ 970,993	286,999		628,996	628,996	0		\$ 628,996
WWTP Set Aside	\$ 2,238,222	960,000			3,198,222			\$ 3,198,222
078 LLMD	\$ (77,038)	254,000	(27,000)		149,963	226,384	0	\$ (76,422)
078 Pub. Fac. Maint. Dist.	\$ 808,958	335,000		144,756	999,202	221,998		\$ 777,204
085 Parking & Business Improv Area	\$ 20,106	12,000			32,106	10,100		\$ 22,006
TOTAL	\$ 18,049,511	\$ 17,067,188	\$ 20,212	\$ 5,305,458	\$ 32,699,256	\$ 15,292,578	\$ 1,367,803	\$ 16,038,875
040 Fleet Maintenance	\$ (65,914)	907,500	(102,747)		738,839	751,532	26,766	\$ (12,693)
Asset Replacement	\$ 32,193	18,694			50,887	-		\$ 50,887

2011-2012
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2011	ESTIMATED REVENUES 2011-2012	TRANSFER IN/OUT	CASH RESERVE	ESTIMATED AVAILABLE 2011-2012	ESTIMATED EXPENSES 2011-2012	ASSET REPLACE CONTRIBUTION 2011-2012	ESTIMATED BALANCE 6/30/2012
001 General Fund	\$ 8,039,650	\$ 7,099,056	\$ 1,368,929	\$ 1,245,516	\$ 15,262,119	\$ 8,303,443	\$ 525,000	\$ 6,433,676
Asset Replacement	\$ 2,263,201	525,000		1,394,101	1,394,101	77,970		\$ 1,316,131
020 Traffic Safety Fund	\$ 292,647	42,200			334,847			\$ 334,847
030 Gas Tax 2106	\$ 332,444	40,000			372,444			\$ 372,444
032 Gas Tax 2107.5	\$ 21,534	6,000			27,534			\$ 27,534
045 Golf Course Fund	\$ 22,715	290,000			312,715	229,200		\$ 83,515
050 Water Fund	\$ 351,223	3,537,000	(212,878)	773,271	2,902,075	3,093,082	311,250	\$ (502,258)
Asset Replacement	\$ 1,179,221	311,250		745,236	745,236	5,300		\$ 739,936
Arsenic Plant Set Aside	\$ 1,511,125	540,000			2,051,125			\$ 2,051,125
056 Refuse Fund	\$ (564,550)	2,844,000	(710,346)	297,642	1,271,462	1,984,281	160,000	\$ (872,819)
Asset Replacement	\$ 474,073	160,000		317,037	317,037			\$ 317,037
060 Sewer/Storm Drain Fund	\$ 2,097,291	2,494,000	(398,383)	329,101	3,863,807	1,645,504	206,250	\$ 2,012,053
Asset Replacement	\$ 1,257,992	206,250		732,121	732,121	37,000		\$ 695,121
WWTP Set Aside	\$ 3,198,222	970,000			4,168,222			\$ 4,168,222
078 LLMD	\$ (76,422)	255,000	(27,000)		151,579	207,116		\$ (55,536)
	\$ -							
078 Pub. Fac. Maint. Dist.	\$ 921,960	335,000		144,756	1,112,204	226,686		\$ 885,518
085 Parking & Business Improv Area	\$ 22,006	12,000			34,006	20,000		\$ 14,006
TOTAL	\$ 21,344,333	\$ 16,954,256	\$ 20,322	\$ 5,978,780	\$ 35,052,631	\$ 15,829,582	\$ 1,202,500	\$ 18,020,549
040 Fleet Maintenance	\$ (12,693)	954,000	(102,747)		838,560	822,745	18,694	\$ 15,815
Asset Replacement	\$ 50,887	18,694		34,791	34,791	-		\$ 34,791

REVENUE SUMMARY

		Actual Revenue 2009-2010	Adopted Budget 2010-2011	Actual Revenue Thru Feb 2011	Anticipated Revenue 2010-11	Proposed Revenue 2011-2012
<u>PROPERTY TAXES</u>						
3010	Secured Property Taxes	940,659	920,000	465,115	900,000	900,000
3012	Unsecured Property Taxes	37,900	33,000	29,939	45,000	40,000
3014	Prior Year Taxes	32,440	50,200	19,154	36,042	30,000
3016	Supplemental Taxes	17,266	10,000	-	17,266	15,000
<u>OTHER TAXES</u>						
3020	Franchises	498,954	502,000	88,012	500,000	500,000
3022	Sales and Use Tax	1,626,433	1,461,000	605,088	1,523,000	1,640,000
3024	Real Property Transfer Tax	50,104	33,000	14,359	31,172	32,000
3026	Public Safety Tax (SB 172)	91,996	98,000	53,036	98,000	97,000
<u>LICENSES AND PERMITS</u>						
3029	Business License Tax	83,889	82,000	65,533	95,000	95,000
3291-3293	Dog License	10,105	9,000	4,770	7,500	8,000
3032	Garage Sale Permits	1,956	2,200	1,302	2,370	2,300
3034	Transient Occupancy Tax	130,381	140,000	49,839	138,000	130,000
3040	Building Permits	126,483	60,000	47,650	100,000	100,000
3045	Plumbing Permits	6,475	7,000	5,139	8,744	7,000
3050	Electrical Permits	15,041	5,000	2,827	4,500	5,000
3055	Mechanical Permits	6,120	3,000	988	1,500	2,000
3290	Other Permits	9,668	4,000	2,705	3,457	4,000
<u>FINES AND PENALTIES</u>						
3815	Abandoned Vehicle Abatement	8,975	15,000	7,305	12,325	15,000
3820	Other Court Fines	7,724	7,000	3,968	7,000	7,000

		Actual Revenue 2009-2010	Adopted Budget 2010-2011	Actual Revenue Thru Feb 2011	Anticipated Revenue 2010- 11	Proposed Revenue 2011-2012
<u>RENTAL AND INTEREST REVENUE</u>						
3850	Interest	76,203	60,000	25,367	51,000	55,000
3610	Reports & Copies	5,216	5,000	2,998	5,000	5,000
3620	Real Property Rental	11,235	6,500	3,917	6,000	6,000
3625/3626	Civic /Vets Hall Rental	15,336	15,000	5,732	14,468	15,000
3685	Park Reservations	10,910	0	5,195	10,000	10,000
<u>REVENUE FROM OTHER AGENCIES</u>						
3755	Motor Vehicle In-Lieu Tax	1,918,530	1,950,000	990,343	1,960,182	1,960,000
3760	Off-Highway Motor Vehicle Fees	22	0	16	38	25
3765	Homeowners Exemption	31,211	31,000	1,781	30,900	30,000
<u>Reimbursements</u>						
3757	Mandated State Cost Reimbursement	-	0	-	-	-
3792	Y.D.O Program - Liberty School	26,000	39,190	19,946	39,190	39,190
3777	Booking Fees	14,072	10,000	7,172	16,878	15,000
3786	Crossing Guards	8,650	10,080	5,040	10,080	10,080
3778	Narcotics Task Force	181,408	95,000	42,300	46,000	27,000
3780	D.U.I. Cost Recovery	6,172	6,000	4,315	7,000	7,000
3782	P.O.S.T.	13,594	12,000	8,767	14,025	14,000
3861	Police Dept. Miscellaneous	11,537	8,000	(3,285)	4,484	5,000
3784	High School Y.D.O Program	17,624	45,235	24,766	45,235	45,235
3882	Risk Mgmt. Retro. Adjust.	56,319	0	86,632	86,632	-
3788A	Incentives/Rebates	20,202	40,000	40,249	46,399	40,000
3880	Misc. Reimbursements	1,888	10,000	25,239	25,849	25,000
<u>CHARGES FOR OTHER SERVICES</u>						
3060	Plan Check Fees	70,884	50,000	24,253	40,000	50,000
3540	Planning Fees	14,853	20,000	18,851	25,000	25,000
3630	General Plan Update Fee	20,638	5,000	5,042	8,000	8,000
3635	Technology Fee	7,690	3,000	2,658	4,000	5,000
3030	Business License Processing Fee	36,928	35,000	31,453	36,000	36,000
3190	Subdivision Street Sign Fee	195	7,000	-	-	-

		Actual Revenue 2009-2010	Adopted Budget 2010-2011	Actual Revenue Thru Feb 2011	Anticipated Revenue 2010-11	Proposed Revenue 2011-2012
<u>CHARGES FOR OTHER SERVICES Cont'd</u>						
3200	Public Improvement Plan Check Fee	34,693	25,000	11,688	15,000	20,000
3205	Street Cut Review Fee	1,580	1,500	840	1,200	1,500
3220	Special Building Inspection Fee	100	1,500	110	200	200
3681	Recreation Fees	115,273	135,000	78,708	140,413	145,000
3811	Animal Control	1,259	2,000	150	350	350
<u>OTHER REVENUE</u>						
3870	RDA Contributions	860,676	860,176		860,676	860,676
3865	Sale - City-owned Property	21,359	-	500	500	-
3881	Sundry Revenue	9,801	4,000	446	500	500
3884	Bad Debt Recovery	-	-		-	-
3875	School Impact Fee Admin./Kings.Co.Admin.	3,264	10,000	868	1,500	2,500
3874	Weed Abatement	13,000	4,000	-	4,000	4,000
3875	Gifts & Donations	2,689	2,500	-	111,376	2,500
3771	State Traffic Congestion Relief	226,042	163,000	-	-	-
<u>Grant Proceeds</u>						
	S. of Cal. Elect. Car Grant	-	-	16,628		0
	OTS Traffic Grant	8,378	-	8,170	9,507	-
FUND SUB-TOTAL		7,578,000	7,113,081	2,963,584	7,208,458	7,099,056

SPECIAL REVENUE

078-3775	Lighting & Landscape Maint. District	251,778	255,000	126,761	254,000	255,000
078-3775A	Public Facilities Maint. District	453,350	450,000	164,355	335,000	335,000
085-3029	Downtown Improvement District	12,046	12,000	8,880	12,000	12,000

		Actual Revenue 2009-2010	Adopted Budget 2010-2011	Actual Revenue Thru Feb 2011	Anticipated Revenue 2010-11	Proposed Revenue 2011-2012
<u>CODE FINES</u>						
020-3810	Vehicle Code Fines	45,947	38,000	24,958	37,400	38,000
020-3812	Parking Fines	3,900	3,500	2,413	3,620	3,700
020-3850	Interest	2,031	1,800	413	500	500
<u>GAS TAX (Maintenance)</u>						
030-3740	Gas Tax 2106	63,642	65,000	23,127	38,000	40,000
032-3750	Gas Tax 2107.5	5,000	5,000	6,000	6,000	6,000
	Special Revenue Sub-Total	837,694	830,300	356,907	686,520	690,200
<u>ENTERPRISE ACTIVITIES</u>						
<u>WATER FUND - 050</u>						
3305	Water Meter Fees	7,515	8,000	7,270	6,350	6,500
3300	Water Service Fees	2,548,971	3,150,000	2,298,937	3,311,100	3,300,000
3311	Account Set Up Fee	32,197	29,500	21,365	32,075	30,000
3850	Interest	20,046	28,000	6,890	19,363	18,000
3879	Miscellaneous Reimbursements	10,909	15,000	17,816	17,679	2,000
3550	Delinquent Turn On/Off	36,007	35,000	17,707	29,061	30,000
3320	Construction Meter Rental	8,769	8,800	1,832	3,703	4,000
3321	Returned Check	7,405	7,000	4,286	6,564	6,500
3560	Delinquent Penalty	58,933	70,000	47,104	68,376	70,000
3570	Door Hanger Fee	69,725	75,000	57,539	70,339	70,000
3970	Operating Transfer In - Water Capital	179,868			-	
	Water Fund Totals	2,980,345	3,426,300	2,480,746	3,564,610	3,537,000
	Arsenic Plant Set Aside	367,046	400,000	268,455	540,000	540,000
	Water Fund Totals	3,347,391	3,826,300	2,749,201	4,104,610	4,077,000
<u>REFUSE FUND - 056</u>						
3400	Refuse Service Fees	2,720,069	2,708,000	1,821,728	2,732,600	2,735,000
3850	Interest	0	-	-		
3410	Special Refuse Pickups	20,757	20,000	17,192	20,000	20,000
3560	Delinquent Penalty	50,494	50,000	35,882	53,000	55,000
3570	Door Hanger Fee	26,147	26,500	13,268	20,000	22,000
3430	Recycling Program	140	200	-	-	-
3879	Miscellaneous Reimbursements	13,507	5,000	9,319	12,000	12,000
3900	Operating Transfer In- Refuse	29261	-	-		
	Refuse Fund Totals	2,860,375	2,809,700	1,897,389	2,837,600	2,844,000
<u>SEWER FUND - 060</u>						
3500	Sewer Service Fees	2,273,478	1,912,000	1,703,019	2,282,000	2,298,000
3850	Interest	36,933	40,000	12,751	15,000	13,000

		Actual Revenue	Adopted Budget	Actual Revenue Thru Feb 2011	Anticipated Revenue 2010-11	Proposed Revenue 2011-2012
		2009-2010	2010-2011			
3880	Miscellaneous Reimbursements	118,270	20,000	41,897	45,000	50,000
3609	Waste Water Sales	24,426	120,000	70,063	80,000	50,000
3560	Delinquent Penalty	53,716	55,000	37,895	56,000	58,000
3570	Door Hanger Fee	28,637	30,000	14,532	22,000	25,000
3960	Operating Transfer In	157,697				
	Sewer Fund Totals	2,693,157	2,177,000	1,880,157	2,500,000	2,494,000
	WWTP Set Aside	990,696	1,000,000	479,611	960,000	970,000
	Sewer Fund Totals	3,683,853	3,177,000	2,359,768	3,460,000	3,464,000
<u>GOLF FUND</u>						
3879	Reimbursements	205,000	295,000	-	270,000	290,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		10,934,313	10,938,300	7,363,265	11,368,730	11,355,200
GRAND TOTAL		18,512,313	18,051,381	10,326,849	18,577,188	18,454,256

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ESTIMATED EXPENDITURES 2010-2011

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>							
4211	Council	33,460	85,163	-	-	118,623	-
4213	City Manager	383,710	38,087	-	-	421,797	-
4215	Finance	234,916	540,597	-	-	775,513	-
4216	Planning	228,405	177,087	-	-	405,492	-
4218	Community Participation		-			-	
4219	Redevelopment	269,548	18,300		-	287,848	4,400
4220	Maintenance Division	619,104	521,716	-	-	1,140,820	20,700
4270	PBIA	-	10,100	-	-	10,100	-
TOTAL GENERAL GOVERNMENT		1,769,143	1,391,050	-	-	3,160,193	25,100
<u>PUBLIC SAFETY</u>							
4221	Police	3,090,102	671,232	-	-	3,761,334	18,076
4222	Fire	66,296	330,050	-	-	396,346	-
4224	Building Inspection	161,790	10,909	-	-	172,699	-
TOTAL PUBLIC SAFETY		3,318,188	1,012,191	-	-	4,330,379	18,076

ESTIMATED 2010-2011 EXPENDITURE SUMMARY, Continued

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE</u>						
4230 Public Works	270,104	27,205	-	-	297,309	-
4800 LLMD	7,309	219,075	-	-	226,384	-
PFMD	9,859	212,139	-	-	221,998	-
4242 Recreation	264,434	117,587	-	-	382,021	-
4245 Golf Course	-	26,800	200,000	-	226,800	-
4250 Water	658,310	1,527,277	347,345	-	2,532,932	-
4251 UtilityOffice	259,073	84,100	-	-	343,173	-
4256 Refuse	565,338	1,382,687	-	5,958	1,953,983	7,500
4260 Sewer	637,704	675,162	258,265	-	1,571,131	-
TOTAL PUBLIC SERVICE	2,672,131	4,272,032	805,610	5,958	7,755,731	7,500
4265 Fleet Maintenance	201,755	549,777	-	-	751,532	-
GRAND TOTAL	7,961,217	7,225,050	805,610	5,958	15,997,835	50,676

PROPOSED 2011-2012 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	29,779	80,150	-	-	109,929	-
4213 City Manager	395,150	61,874	-	-	457,024	-
4215 Finance Department	238,045	549,400	-	-	787,445	-
4216 Planning	217,291	114,678	-	-	331,969	-
4218 Community Participation	-	-	-	-	-	-
4219 Redevelopment	283,296	20,254	-	-	303,550	-
4220 Maintenance Division	562,519	528,080	-	-	1,090,599	-
4270 PBIA	-	20,000	-	-	20,000	-
TOTAL GENERAL GOVERNMENT	1,726,080	1,374,436	-	-	3,100,516	-
<u>PUBLIC SAFETY</u>						
4221 Police	3,244,299	715,043	-	-	3,959,342	77,970
4222 Fire	66,894	355,617	-	-	422,511	-
4224 Building Inspection	160,760	11,400	-	-	172,160	-
TOTAL PUBLIC SAFETY	3,471,953	1,082,060	-	-	4,554,013	77,970
<u>PUBLIC SERVICE</u>						
4230 Public Works	263,299	38,000	-	-	301,299	-
4800 LLMD	8,284	219,483	-	-	227,767	-
4800 PFMD	9,066	202,280	-	-	211,346	-

RECOMMENDED 2011-2012 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE Cont.</u>						
4242 Recreation	258,170	109,445	-	-	367,615	-
4245 Golf Course	-	19,200	210,000	-	229,200	-
4250 Water	676,682	1,581,560	484,720	3,000	2,745,962	5,300
4251 Utility Office	259,120	88,000	-	-	347,120	-
4256 Refuse	581,481	1,402,800	-	-	1,984,281	-
4260 Sewer	659,439	723,800	258,265	4,000	1,645,504	37,000
TOTAL PUBLIC SERVICE	2,715,541	4,384,568	952,985	7,000	8,060,094	42,300
4265 Fleet Maintenance	216,045	606,700	-	-	822,745	-
GRAND TOTAL	8,129,619	7,447,764	952,985	7,000	16,537,368	120,270

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2011-2012, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2011-2012.

The amount determined to be the Appropriations Limit for 2011-2011 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2010-2011.

The following is the calculation of the 2011-2012 Appropriations Limit:

Appropriations Limit – 2010-2011		\$ 15,785,268
Adjustment Factors:		
Population Change	1.0246	
Per Capita Income Change	x <u>1.0251</u>	
Total Adjustment Factor	1.0485	
Increase to 2010-2011		\$ 765,585
Appropriations Limit for 2011-2012		\$ 16,550,853
Expenditures Subject to Limit 2010-2011		\$ 5,736,852
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Amount of Unspent Authorized Appropriation		\$ 10,814,801

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CLASSIFICATION PAY RANGES

CLASSIFICATION	7-1-2010	7-1-2011
Office Assistant I	246 (2229-2859)	246 (2229-2859)
Police Records Technician	264 (2438-3127)	264 (2438-3127)
Maintenance Worker I	264 (2438-3127)	264 (2438-3127)
Community Service Officer	270 (2510-3223)	270 (2510-3223)
Office Assistant II	270 (2510-3223)	270 (2510-3223)
Account Clerk I	271 (2523-3239)	271 (2523-3239)
Maintenance Worker II	284 (2692-3456)	284 (2692-3456)
Secretary	288 (2747-3525)	288 (2747-3525)
Police Evidence Technician	289 (2761-3543)	289 (2761-3543)
Utility Operator I	289 (2761-3543)	289 (2761-3543)
Account Clerk II	291 (2789-3579)	291 (2789-3579)
Utility Operator II	309 (3051-3914)	309 (3051-3914)
Senior Maintenance Worker	310 (3066-3934)	310 (3066-3934)
Code Enforcement Officer	314 (3127-4014)	314 (3127-4014)
Equipment Mechanic	314 (3127-4014)	314 (3127-4014)
Senior Account Clerk	315 (3143-4034)	315 (3143-4034)
Police Records Supervisor	320 (3223-4135)	320 (3223-4135)
Office Manager	320 (3223-4135)	320 (3223-4135)
Housing Specialist	328 (3354-4303)	328 (3354-4303)
City Clerk/Admin. Sec.	327 (3337-4282)	327 (3337-4282)
Police Officer	331 (3405-4369)	331 (3405-4369)

CLASSIFICATION	7-1-2010	7-1-2011
Senior Utility Operator	332 (3422-4391)	332 (3422-4391)
Building Inspector	339 (3543-4547)	339 (3543-4547)
Bldg. Maint.-Const. Coordinator	342 (3597-4616)	342 (3597-4616)
Collection System Coordinator	342 (3597-4616)	342 (3597-4616)
Accountant	345 (3651-4685)	345 (3651-4685)
Senior Police Officer	345 (3651-4685)	345 (3651-4685)
Assistant Planner	353 (3800-4876)	353 (3800-4876)
Administrative Analyst	369 (4114-5282)	369 (4114-5282)
Police Sergeant	371 (4156-5335)	371 (4156-5335)
Superintendent	374 (4219-5416)	374 (4219-5416)
Redevelopment Project Manager	398 (4753-6103)	398 (4853-6103)
Police Commander	422 (5362-6881)	422 (5362-6881)
Parks/Recreation Director	439 (5836-7492)	439 (5836-7492)
Planning Director	446 (6043-7758)	446 (6043-7758)
Public Works Director	452 (6227-7994)	452 (6227-7994)
Finance Director	454 (6289-8074)	454 (6289-8074)
Chief of Police	467 (6711-8615)	467 (6711-8615)
City Manager	513 (8445-10838)	513 (8445-10838)

CITY OF LEMOORE – POSITION ALLOCATION

<u>Class./Departments</u>	2010-2011		2011-2012	
	Authorized	Range	Proposed	Range
<u>General Government</u>				
<u>City Manager's Office</u>				
City Manager	1.00	513	1.00	513
Administrative Analyst	1.00	369	1.00	369
City Clerk /Admin. Sec.	1.00	327	1.00	327
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	4.00		4.00	
<u>Finance Department</u>				
Finance Director	.50	454	.50	454
Accountant	1.00	345	.50	345
Senior Account Clerk (2)	1.00	315	1.50	315
Account Clerk I/II	<u>.50</u>	291	<u>.50</u>	291
	3.00		3.00	
<u>Planning</u>				
Planning Director	1.00	446	1.00	446
Assistant Planner	<u>1.00</u>	353	<u>1.00</u>	353
	2.00		2.00	
<u>Redevelopment</u>				
Redevelopment Project Manager	1.00	398	1.00	398
Housing Specialist	1.00	328	1.00	328
Code Enforcement Officer	1.00	314	1.00	314
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	4.00		4.00	
<u>Maintenance Division</u>				
Superintendent	.70	374	.70	374
Bldg Maint/Const. Coordinator	1.00	342	1.00	342
Maint. Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.45</u>	270	<u>.45</u>	270
	7.15		7.15	

<u>Class./Departments</u>	<u>2010-2011</u>		<u>2011-2012</u>	
	<u>Authorized</u>	<u>Range</u>	<u>Proposed</u>	<u>Range</u>
<u>Public Safety</u>				
<u>Police Department</u>				
Chief of Police	1.00	467	1.00	467
Police Commander	1.00	422	1.00	422
Community Serv. Officer	2.00	270	2.00	270
Police Evidence Technician	1.00	289	1.00	289
Police Officer	17.00	331	17.00	331
Senior Police Officer	5.00	345	5.00	345
Police Sergeants	5.00	371	5.00	371
Secretary	1.00	288	1.00	288
Police Records Supervisor	1.00	320	1.00	320
Police Records Technician	<u>2.00</u>	264	<u>2.00</u>	264
	36.00		36.00	
<u>Fire Department</u>				
Maintenance Worker I/II	<u>1.00</u>	284	<u>1.00</u>	284
	1.00		1.00	
<u>Building Inspection</u>				
Superintendent	.30	374	.30	374
Building Inspector	1.00	339	1.00	339
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	2.30		2.30	
<u>Public Service</u>				
<u>Public Works</u>				
Public Works Director	1.00	452	1.00	452
Superintendent	.70	374	.70	374
Office Manager	<u>1.00</u>	320	<u>1.00</u>	320
	2.70		2.70	
<u>LLMD</u>				
Superintendent	.07	374	.03	374
Sr. Maint. Worker			.04	310
Office Assistant I/II	<u>.05</u>	270	<u>.02</u>	270
	.12		.09	
<u>PFMD</u>				
Superintendent	.08	374	.05	374
Sr. Maint. Worker			.05	310
Office Assistant I/I	<u>.05</u>	270	<u>.05</u>	270
	.13		.15	

Class./Departments	2010-2011		2011-2012	
	Authorized	Range	Proposed	Range
<u>Recreation</u>				
Parks/Recreation Director	1.00	439	1.00	439
Secretary	1.00	288	1.00	270
Office Assistant I/II	<u>.30</u>	270	<u> </u>	
	2.30		2.00	
<u>Water Division</u>				
Superintendent	1.00	374	1.00	374
Administrative Analyst	.35	369	.35	369
Senior Utility Operator	1.00	332	1.00	332
Utility Operator I/II	5.00	289	5.00	289
Maint. Worker I/II	2.00	284	2.00	284
Office Assistant I/II	<u>.25</u>	270	<u>.30</u>	270
	9.60		9.65	
<u>Utility Office</u>				
Finance Director	.50	454	.50	454
Accountants (2)	1.00	345	.50	345
Sr. Account Clerk			.50	315
Account Clerk I/II	<u>1.50</u>	291	<u>1.50</u>	291
	3.00		3.00	
<u>Refuse Division</u>				
Superintendent	.75	374	.92	374
Administrative Analyst	.30	369	.30	369
Senior Maintenance Worker	1.00	310	.91	310
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.25</u>	270	<u>.33</u>	270
	7.30		7.46	
<u>Sewer/Storm Drain</u>				
Superintendent			1.00	374
Administrative Analyst	.35	369	.35	369
Collection System Coordinator	1.00	342	1.00	342
Senior Utility Operator	1.00	332		
Utility Operator I/II	3.00	289	2.00	289
Maintenance Worker I/II	4.00	284	5.00	284
Office Assistant I/II	<u>.25</u>	270	<u>.30</u>	270
	9.60		9.65	

Class./Departments	2010-2011		2011-2012	
	Authorized	Range	Proposed	Range
<u>Fleet Maintenance</u>				
Superintendent	.30	374	.30	374
Senior Equipment Mechanic	1.00	338	1.00	338
Equipment Mechanic	1.00	314	1.00	314
Office Assistant I/II	<u>.25</u>	270	<u>.55</u>	270
	2.55		2.85	
TOTAL FULL TIME POSITIONS		101.00		97.00

MONTHLY SALARY MATRIX

RANGE	0	1	2	3	4	5	6	7	8	9
20	1773	1782	1791	1800	1809	1818	1827	1836	1845	1854
21	1863	1872	1881	1890	1899	1908	1918	1928	1938	1948
22	1958	1968	1978	1988	1998	2008	2018	2028	2038	2048
23	2058	2068	2078	2088	2098	2108	2119	2130	2141	2152
24	2163	2174	2185	2196	2207	2218	2229	2240	2251	2262
25	2273	2284	2295	2306	2318	2330	2342	2354	2366	2378
26	2390	2402	2414	2426	2438	2450	2462	2474	2486	2498
27	2510	2523	2536	2549	2562	2575	2588	2601	2614	2627
28	2640	2653	2666	2679	2692	2705	2719	2733	2747	2761
29	2775	2789	2803	2817	2831	2845	2859	2873	2887	2901
30	2916	2931	2946	2961	2976	2991	3006	3021	3036	3051
31	3066	3081	3096	3111	3127	3143	3159	3175	3191	3207
32	3223	3239	3255	3271	3287	3303	3320	3337	3354	3371
33	3388	3405	3422	3439	3456	3473	3490	3507	3525	3543
34	3561	3579	3597	3615	3633	3651	3669	3687	3705	3724
35	3743	3762	3781	3800	3819	3838	3857	3876	3895	3914
36	3934	3954	3974	3994	4014	4034	4054	4074	4094	4114
37	4135	4156	4177	4198	4219	4240	4261	4282	4303	4325
38	4347	4369	4391	4413	4435	4457	4479	4501	4524	4547
39	4570	4593	4616	4639	4662	4685	4708	4732	4756	4780
40	4804	4828	4852	4876	4900	4925	4950	4975	5000	5025
41	5050	5075	5100	5126	5152	5178	5204	5230	5256	5282
42	5308	5335	5362	5389	5416	5443	5470	5497	5524	5552
43	5580	5608	5636	5664	5692	5720	5749	5778	5807	5836
44	5865	5894	5923	5953	5983	6013	6043	6073	6103	6134
45	6165	6196	6227	6258	6289	6320	6352	6384	6416	6448
46	6481	6513	6546	6578	6611	6644	6678	6711	6745	6779
47	6813	6847	6881	6916	6950	6985	7020	7055	7090	7126
48	7162	7198	7234	7270	7306	7343	7380	7416	7454	7492
49	7529	7567	7604	7642	7681	7719	7758	7796	7835	7875
50	7915	7954	7994	8034	8074	8115	8155	8196	8237	8279
51	8320	8362	8403	8445	8488	8530	8573	8615	8659	8702
52	8746	8789	8833	8877	8922	8966	9011	9056	9102	9147
53	9193	9239	9285	9331	9378	9425	9472	9519	9567	9615
54	9663	9711	9760	9809	9858	9907	9957	10007	10057	10107
55	10158	10208	10259	10311	10362	10414	10466	10518	10571	10624
56	10677	10730	10784	10838	10892	10947	11001	11056	11112	11167

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The five City Council Members are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

The Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

The following are the Council adopted current objectives:

- ◆ Increase Sales Tax Revenue by 1.75 times the population growth over the next 2 years
- ◆ Create and implement a true fast-track permit processing system for commercial/industrial businesses that contribute significantly to the local economy
- ◆ Supply water that meets the Federal arsenic requirements
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
- ◆ Fully implement General Plan Update, including changes in City policies within 18 months of General Plan Update adoption
- ◆ Significantly improve staff's abilities to apply for, manage, and report on grants – utilize grant sources whenever available
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria

COUNCIL, Continued

Goals and Objectives, Cont.d

- ◆ Increase our blight eradication efforts through enhanced code enforcement and additional programs, including do-it-yourself programs
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement
- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish

During this fiscal year, it is anticipated that the Council will hold work sessions and consider adoption of new goals and objectives.

ACTIVITY STATISTICS

	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Meeting Agenda Items	368	371	455	428	495	338
Ordinances Adopted	7	10	8	10	12	3
Resolutions Adopted	40	50	52	63	48	38
Agreements Approved	27	34	41	26	40	43

Commentary:

The Council 2011-2012 budget reflects a decrease in Operating Supplies. Professional Contract Services has been reduced to reflect the current actual expenditures. Meeting and Dues is budgeted at 2010-2011 level, \$5,000 of which is for the possibility of a couple of Council Members attending the League of California Cities Annual Conference.

COUNCIL, Continued

001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 19,200	\$ 19,425	\$ 19,200	\$ 19,200	\$ -
<u>Benefits</u>						
4110	FICA	\$ 1,469	\$ 1,111	\$ 1,469	\$ 1,469	\$ -
4140	Health Insurance	\$ 6,085	\$ 12,924	\$ 9,110	\$ 9,110	\$ -
Per. Service Sub-Total		\$ 26,754	\$ 33,460	\$ 29,779	\$ 29,779	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,225	\$ 2,486	\$ 1,000	\$ 1,000	\$ -
	One Time - Retirements					
		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,000	\$ -
Total 4220		\$ 2,725	\$ 3,986	\$ 2,500	\$ 2,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 63,100	\$ 50,904	\$ 61,150	\$ 51,150	\$ -
	One Time	\$ 5,000	\$ 18,459	\$ 5,000	\$ -	\$ -
Total 4310		\$ 68,100	\$ 69,363	\$ 66,150	\$ 51,150	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 14,700	\$ 11,550	\$ 9,700	\$ 14,700	\$ -
	One Time - 30th Anniversary LVP	\$ -	\$ -	\$ -	\$ 12,000	\$ -
Total 4320		\$ 14,700	\$ 11,550	\$ 9,700	\$ 26,700	\$ -

COUNCIL, Continued

001-4211

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4330	Printing & Publications					
	Ongoing	\$ 300	\$ 264	\$ 300	\$ 300	\$ -
	Total 4330	\$ 300	\$ 264	\$ 300	\$ 300	\$ -
	Recurring O&M Sub - Total	\$ 79,325	\$ 65,204	\$ 72,150	\$ 67,150	\$ -
	One Time O&M Sub - Total	\$ 6,500	\$ 19,959	\$ 6,500	\$ 13,000	\$ -
	Maint./Operations Sub-Total	\$ 85,825	\$ 85,163	\$ 78,650	\$ 80,150	\$ -
Asset Replacement						
4825AR Equipment						
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 106,079	\$ 98,664	\$ 101,929	\$ 96,929	\$ -
	One Time Total	\$ 6,500	\$ 19,959	\$ 6,500	\$ 13,000	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 112,579	\$ 118,623	\$ 108,429	\$ 109,929	\$ -

The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager is also the Executive Director of the Lemoore Redevelopment Agency. As the Agency has matured and redevelopment activity increased, significant City Manager and staff time has been devoted to redevelopment and economic development activities.

The City Manager also directs development and implementation of the City's General Plan and Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liaison activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council. The City Manager also represents the City of Lemoore by serving on the Board of Directors of the Chamber of Commerce.

GOALS AND OBJECTIVES

In addition to the responsibility for overseeing all City Goals and Objectives, the City Manager's Office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Increase Sales Tax Revenue by 1.75 times the population growth over the next 2 years
 - Recruit new businesses that generate sales tax revenue
 - Fostering a business environment that allows existing sales tax producing businesses to flourish
- ◆ Supply water that meets the Federal arsenic requirements
 - Discontinue use of two wells at north wellfield – keep for emergency use
 - Develop two additional City wells that produce less than 10ppb of arsenic
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
 - Secure rights to property for future use
 - Develop long term plan for effluent disposal

CITY MANAGER, Continued

- ◆ Fully implement General Plan Update, including changes in city policies within 18 months of General Plan Update adoption
 - Comprehensively update zoning codes to comply with new General Plan policies
 - Initiate update of any other pertinent policies identified as a part of the General Plan
 - Participate in a Joint Land Use Study with NAS Lemoore
 - Create a Noise Ordinance to comply with the 2030 General Plan noise policies
- ◆ Significantly improve staff's ability to apply for, manage, and report on grants - utilize grant sources whenever available
 - Embark on an aggressive grant management and reporting training campaign
 - Utilize consultant whenever possible in identifying and applying for grants
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
 - Develop City Fleet Emissions Standards
 - Perform Life Cycle cost analysis on purchases
- ◆ Increase our blight eradication efforts through enhanced code enforcement and additional programs, including do-it-yourself programs
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement
- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
<u>Council & RDA</u>						
Meeting Agendas Prepared	24	22	25	24	31	25
Full time Employees	107	104	112	114	112	98
Recruitments	13	13	10	14	0	14
Applicants	599	272	422	522	79	207
New Employees Hired	26	29	29	29	23	59
Number of On-the-Job Injuries	13	16	25	21	20	18
Number of Work Days Lost	0	41	55	20	27	67
Health Insurance – Employee Only	21	18	20	27	21	23
Health Insurance – Employee + One	16	17	17	24	21	23
Health Insurance – Employee + Family	33	29	28	23	22	25
F/T Position Allocation	4	4	4	4	4	4

CITY MANAGER, Continued

Position Allocation:

City Manager	1.00
Administrative Analyst	1.00
City Clerk/Administrative Secretary	1.00
Office Assistant I/II	1.00
	<hr/>
Total Positions	4.00

Commentary:

The City Manager's Department 2011-2012 budget proposes that Meeting and Dues 4320 and Training 4360 are funded at 2008 levels. In Printing and Publications 4330 the one-time expense \$14,000 is the quote from our codifier to codify our Zoning Update. In all other accounts, we are proposing to be either a little under or over the 2010-2011 budget.

CITY MANAGER, Continued

001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 281,930	\$ 277,689	\$ 288,300	\$ 283,837	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 19,828	\$ 19,337	\$ 20,018	\$ 20,018	\$ -
4120	SUI	\$ 1,288	\$ 2,054	\$ 1,512	\$ 1,512	\$ -
4130	Retirement	\$ 45,924	\$ 44,785	\$ 49,951	\$ 49,178	\$ -
4140	Health Insurance	\$ 22,921	\$ 19,345	\$ 25,486	\$ 25,486	\$ -
4150	Life Insurance	\$ 312	\$ 314	\$ 326	\$ 325	\$ -
4190	SDI	\$ 3,101	\$ 2,492	\$ 3,460	\$ 3,460	\$ -
4200	Deferred Compensation	\$ 11,094	\$ 17,693	\$ 11,334	\$ 11,334	\$ -
Per. Service Sub-Total		\$ 388,702	\$ 383,710	\$ 400,387	\$ 395,150	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 3,895	\$ 3,129	\$ 3,895	\$ 3,895	\$ -
	One Time	\$ -	\$ -	\$ 3,000	\$ -	\$ -
	Total 4220	\$ 3,895	\$ 3,129	\$ 6,895	\$ 3,895	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 13,400	\$ 12,942	\$ 13,018	\$ 13,018	\$ -
	One Time					
	2010 General Election	\$ 6,500	\$ 1,304	\$ -	\$ -	\$ -
	Total 4310	\$ 19,900	\$ 14,246	\$ 13,018	\$ 13,018	\$ -

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4320	Meetings/Dues					
	Ongoing	\$ 5,200	\$ 5,295	\$ 5,200	\$ 10,511	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 5,200	\$ 5,295	\$ 5,200	\$ 10,511	\$ -
4330	Printing/Publications					
	Ongoing	\$ 2,200	\$ 2,856	\$ 2,300	\$ 2,300	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Zoning Ordinance Codification	\$ 2,000	\$ -	\$ 14,000	\$ 14,000	\$ -
	Total 4330	\$ 4,200	\$ 2,856	\$ 16,300	\$ 16,300	\$ -
4340	Utilities					
	Ongoing	\$ 5,363	\$ 3,629	\$ 4,250	\$ 4,250	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 5,363	\$ 3,629	\$ 4,250	\$ 4,250	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 4,000	\$ 3,999	\$ 4,000	\$ 4,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 4,000	\$ 3,999	\$ 4,000	\$ 4,000	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 5,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 5,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 5,530	\$ 4,934	\$ 4,900	\$ 4,900	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4380	\$ 5,530	\$ 4,934	\$ 4,900	\$ 4,900	\$ -
	Ongoing O&M	\$ 39,588	\$ 36,783	\$ 37,563	\$ 47,874	\$ -
	One Time O&M	\$ 8,500	\$ 1,304	\$ 17,000	\$ 14,000	\$ -
	Maint./Operations Sub-Total	\$ 48,088	\$ 38,087	\$ 54,563	\$ 61,874	\$ -
CAPITAL OUTLAY						
4825	Equipment					
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
Asset Replacement						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicles					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 428,290	\$ 420,493	\$ 437,950	\$ 443,024	\$ -
One Time Total		\$ 8,500	\$ 1,304	\$ 17,000	\$ 14,000	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 436,790	\$ 421,797	\$ 454,950	\$ 457,024	\$ -

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Obtain an unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Continually track deposits/investments on a daily basis and increase investment earnings
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Publish three Financial Focus newsletters
- ◆ Continue to improve and develop internal cash controls
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
 - CIP bi-annual fund balances
 - CIP capitalization and progress reporting
- ◆ Continue to improve Cost Accounting System for LLMD and PFMD

ACTIVITY STATISTICS	2005	2006	2007	2008	2009	2010
Warrants Processed/Issued	3,015	3,121	3,235	3,844	4,414	4,180
Assessment Districts	12	14	14	15	17	19
Business Licenses Issued	1,520	1,260	1,560	1,839	1,107	1,163
Interest Earned on Investments	662,859	738,783	1,066,688	997,766	572,285	538,525
F/T Position Allocation	3	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants	.50
Senior Account Clerk (2)	1.50
Account Clerk I/II	.50
Total Positions	3.00

FINANCE DEPARTMENT, CONTINUED

Commentary:

The Finance Department proposes the following: an increase in Salaries and Benefits of \$3,129. Operating Supplies 4215-4220 shows a decrease of \$1,000; 4215-4310 has an increase of \$12,200 this includes the accounting software maintenance, the audit, IT services and HdL services. 4215-4315 insurance/Bonds reflects a decrease of \$13,000 as we have projected a return of deposit from our risk management JPA. 4215-4320 Meeting and Dues and 4215-4360 Training have been budgeted at the 2008 levels. 4215-4330 Printing and Publication is increased \$200; and 4215-4389 Bank Fees reflect the total fees for existing services.

FINANCE DEPARTMENT, Continued
001-4215

OBJECT	ADOPTED BUDGET	ESTIMATED EXPENSES	DEPARTMENT REQUESTS	RECOMMENDED CITY MANAGER	APPROVED CITY COUNCIL
NO. DESCRIPTION	2010-11	2010-11	2011-12	2011-12	2011-12
<u>PERSONNEL SERVICES</u>					
4010 Regular Salaries	\$ 172,527	\$ 172,527	\$ 172,874	\$ 172,874	\$ -
4020 Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030 Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>					
4110 FICA	\$ 13,198	\$ 13,198	\$ 13,225	\$ 13,225	\$ -
4120 SUI	\$ 1,074	\$ 1,074	\$ 1,134	\$ 1,134	\$ -
4130 Retirement	\$ 28,103	\$ 28,103	\$ 29,952	\$ 29,952	\$ -
4140 Health Insurance	\$ 14,633	\$ 14,633	\$ 15,486	\$ 15,486	\$ -
4150 Life Insurance	\$ 273	\$ 273	\$ 245	\$ 245	\$ -
4190 SDI	\$ 1,898	\$ 1,898	\$ 2,074	\$ 2,074	\$ -
4200 Deferred Comp.	\$ 3,210	\$ 3,210	\$ 3,055	\$ 3,055	\$ -
Per. Service Sub-Total	\$ 234,916	\$ 234,916	\$ 238,045	\$ 238,045	\$ -
<u>MAINTENANCE AND OPERATION</u>					
4220 Operating Supplies					
Ongoing	\$ 7,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ -
One Time	\$ -	\$ -	\$ -	\$ -	\$ -
Total 4220	\$ 7,000	\$ 5,000	\$ 6,000	\$ 6,000	\$ -
4310 Prof./Contract Services	\$ 41,000	\$ 43,000	\$ 64,200	\$ 53,200	\$ -
Total 4310	\$ 41,000	\$ 43,000	\$ 64,200	\$ 53,200	\$ -
4315 Insurance/Bonds					
Ongoing	\$ 463,000	\$ 459,197	\$ 450,000	\$ 450,000	\$ -
Total 4315	\$ 463,000	\$ 459,197	\$ 450,000	\$ 450,000	\$ -

FINANCE DEPARTMENT, Continued
001-4215

OBJECT		ADOPTED BUDGET	ESTIMATED EXPENSES	DEPARTMENT REQUESTS	RECOMMENDED CITY MANAGER	APPROVED CITY COUNCIL
NO.	DESCRIPTION	2010-11	2010-11	2011-12	2011-12	2011-12
4320	Meetings/Dues					
	Ongoing	\$ 800	\$ 800	\$ 1,200	\$ 1,500	\$ -
	Total 4320	\$ 800	\$ 800	\$ 1,200	\$ 1,500	\$ -
4330	Printing/Publications					
	Ongoing	\$ 800	\$ 900	\$ 1,000	\$ 1,000	\$ -
	Total 4330	\$ 800	\$ 900	\$ 1,000	\$ 1,000	\$ -
4340	Utilities					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
	Total 4340	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 4,000	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 4,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -
	Total 4380	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -
4389	Bank Fees and Charges					
	Ongoing	\$ 16,000	\$ 28,000	\$ 30,000	\$ 30,000	\$ -
	Total 4389	\$ 16,000	\$ 28,000	\$ 30,000	\$ 30,000	\$ -
	Ongoing	\$ 532,300	\$ 540,597	\$ 556,100	\$ 549,400	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 532,300	\$ 540,597	\$ 556,100	\$ 549,400	\$ -
OTHER PAYABLES						
	4825 Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FINANCE DEPARTMENT, Continued
001-4215

OBJECT		ADOPTED BUDGET	ESTIMATED EXPENSES	DEPARTMENT REQUESTS	RECOMMENDED CITY MANAGER	APPROVED CITY COUNCIL
NO.	DESCRIPTION	2010-11	2010-11	2011-12	2011-12	2011-12
Asset Replacement						
4825A R	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
4840A R	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 767,216	\$ 775,513	\$ 794,145	\$ 787,445	\$ -
One Time Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 767,216	\$ 775,513	\$ 794,145	\$ 787,445	\$ -

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The Planning Department is responsible for all long and short range City planning functions and the Director serves as Secretary to the Planning Commission, providing professional advice on planning items to the Planning Commission and City Council. The Planning staff also prepares staff reports and agenda packets for the Architectural Design Review Committee. administers and helps prepare updates to the Zoning and Subdivision Ordinances, prepares the General Plan Annual Report to the State, conducts General Plan conformity analysis for City budgets related to capital projects, site plan reviews, agricultural land cancellations, landscape plan review and approval, preliminary site plan review, vacating streets and easements when needed, and has been involved in the below listed activity areas shown under statistics and land use policies of the City. The Department staff also oversees the work of various consultants and provides various support services to other City Departments regarding interpretation of various Municipal Code Sections, and GIS mapping services.

The seven-member Planning Commission is charged with the review of planning and development within the City to assure that development is consistent with City policy and is in the best interest of the City. The Planning Commission renders advice on policy decisions regarding the growth of the City through the General Plan and the Zoning Ordinance. Planning Commissioners are appointed to serve four-year staggering terms. The Planning Commission meets at 7:00 p.m. on the second and fourth Monday of each month.

The five-member Architectural Design Review Committee as appointed by the City Council, is responsible to review plans and drawings subject to architectural design review process within Historic Downtown. Appointments are generally for two-year terms and meetings are called as needed, generally on Wednesday or Thursday mornings.

GOALS AND OBJECTIVES

- ◆ Complete the update to the Zoning Ordinance, including the addition of a new preliminary design review process, design element component, mixed-use, small lot residential, zone district map and subdivision ordinance in compliance with the 2030 General Plan.
- ◆ Update planning fees in conformity with new Zoning Ordinance.
- ◆ Complete work with Kings County Association of Governments, Kings County, Fresno County, Lemoore Naval Air Station, and the Office of the Secretary of Defense Office of Economic Adjustment agencies on the the Joint Land Use Study (JLUS).
- ◆ Work with Kings County Association of Governments and other Kings County jurisdictions on the Countywide Climate Action Plan funded through grant.
- ◆ Work with consultants to complete Walmart Environmental Impact Report.

Planning, Continued

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
<u>Planning Activities</u>						
Administrative Review *	73	35	54	56	47	65
Alcohol, Beverage Control Determination	2		2	2	0	0
Architectural Design Reviews	6	3	7	9	3	9
Categorical Exemptions	11	9	14	25	14	20
Conditional Use Permits	1	5	4	4	3	1
Density Bonus			1	0	0	0
Environmental Impact Assessments	23	16	8	5	6	5
Extension Requests	3	6	7	9	7	9
Final Maps	2	5	4	1	0	1
Flood Hazard Dev. Permits	0	0	0	0	0	0
GIS map, analysis, or Sketch-up diagrams**					90	100
General Plan Amendments	2	1	0	2	1	2
Home Occupations	23	26	17	16	13	17
Large Daycare	0	1	0	0	4	0
Lot Line Adjustments	4	1	2	1	1	0
PUD (designs, plots, & staff reports)	1	3	0	0	0	1
PUD Plot Plan Reviews***	69	114	28	20	15	14
Preliminary Site Plan Review		11	15	18	2	0
Site Plan Reviews	13	20	14	16	10	7
Special Zoning Exceptions	0	0	0	1	0	0
Tentative Parcel Maps	3	4	2	6	1	1
Tentative Subdivision Maps	2	3	0	0	0	0
Zone Changes	2	1	0	1	6	1
Zoning Variances	1	1	2	1	0	2
Vacating Easements or Streets	0	3	1	1	2	6
F/T Position Allocation	3	3	3	4	3	2

*Includes review and approval of signs, accessory/shed/carport/garage buildings, secondary dwelling units, etc.

**Started tracking GIS speciality maps for other departments in 2009.

***In September 2006 moved most PUD review to Building Department.

Position Allocation:

Planning Director	1.00
Assistant Planner	1.00

Total Positions 2.00

Commentary:

The staff has been heavily involved in the following major projects not listed in the Activity Statistics during the 2010/2011 fiscal year:

- ♦ Assisting with the completion of 90% of the Joint Land Use Study (JLUS) in partnership with Kings County Association of Governments, Lemoore Naval Air Station (LNAS), Department

Planning Continued
Commentary Cont'd

of Defense Department of Economic Adjustment, Fresno County, Kings County and consultant Tetra Tech and as it relates to future development encroachment issues of the City of Lemoore and LNAS.

- ◆ Coordinate the updating of Lemoore's portion of the Kings County Regional Bicycle Plan section with Kings County Association of Governments.
- ◆ Updating the sign ordinance section of the Zoning Ordinance within the Lemoore Municipal Code.
- ◆ Drafted Air Quality Element to the General Plan as required by AB170.
- ◆ Continuing coordination efforts and oversight of the Walmart Environmental Impact Report project.
- ◆ Working with consultant, staffers, and community on the Comprehensive Zoning Ordinance update.
- ◆ Providing translation, GIS data analysis and mapping to other City Departments .

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 144,291	\$ 144,278	\$ 143,271	\$ 139,073	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries					
	Ongoing	\$ 25,000	\$ 24,555	\$ 35,000	\$ 20,370	\$ -
	One-Time					
	Zoning Ordinance Update	\$ 10,000	\$ 6,000	\$ -	\$ 4,000	\$ -
	Total 4030	\$ 35,000	\$ 30,555	\$ 35,000	\$ 24,370	\$ -
<u>Benefits</u>						
4110	FICA	\$ 13,716	\$ 13,939	\$ 13,638	\$ 12,825	\$ -
4120	SUI	\$ 1,288	\$ 1,470	\$ 1,134	\$ 1,134	\$ -
4130	Retirement	\$ 26,755	\$ 28,440	\$ 28,437	\$ 26,612	\$ -
4140	Health Insurance	\$ 7,683	\$ 4,623	\$ 7,757	\$ 7,757	\$ -
4150	Life Insurance	\$ 234	\$ 157	\$ 163	\$ 163	\$ -
4190	SDI	\$ 1,587	\$ 1,304	\$ 1,719	\$ 1,719	\$ -
4200	Deferred Comp.	\$ 3,724	\$ 3,638	\$ 3,638	\$ 3,638	\$ -
	Per. Service Sub-Total	\$ 234,278	\$ 228,405	\$ 234,757	\$ 217,291	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 4,933	\$ 4,000	\$ 3,700	\$ 3,700	\$ -
	One Time					
	Zoning Update - Postage, Paper, and Binders	\$ 860	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 5,793	\$ 4,000	\$ 3,700	\$ 3,700	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 41,931	\$ 41,871	\$ 41,006	\$ 40,925	\$ -
	One Time					
	One Time Consultant Zoning Update/GPU Policy Implementation	\$ 154,140	\$ 113,612	\$ 36,828	\$ 36,828	\$ -
	Total 4310	\$ 196,071	\$ 155,483	\$ 77,834	\$ 77,753	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 3,160	\$ 3,160	\$ 2,900	\$ 7,100	\$ -
	Total 4320	\$ 3,160	\$ 3,160	\$ 2,900	\$ 7,100	\$ -

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4330	Printing/Publications					
	Ongoing	\$ 2,000	\$ 1,550	\$ 1,450	\$ 1,450	\$ -
	One Time					
	Zoning Changes Legal Notices	\$ 3,700	\$ 2,200	\$ 2,450	\$ 2,450	\$ -
	Total 4330	\$ 5,700	\$ 3,750	\$ 3,900	\$ 3,900	\$ -
4340	Utilities					
	Ongoing	\$ 1,025	\$ 1,025	\$ 1,025	\$ 1,025	\$ -
	Total 4340	\$ 1,025	\$ 1,025	\$ 1,025	\$ 1,025	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 7,000	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 7,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 12,252	\$ 9,669	\$ 11,900	\$ 11,900	\$ -
	One Time					
	Zoning Copies	\$ 2,300	\$ -	\$ 2,300	\$ 2,300	\$ -
	Total 4380	\$ 14,552	\$ 9,669	\$ 14,200	\$ 14,200	\$ -
	Ongoing O&M	\$ 65,301	\$ 61,275	\$ 61,981	\$ 73,100	\$ -
	One Time O&M	\$ 161,000	\$ 115,812	\$ 41,578	\$ 41,578	\$ -
	Maint./Operations Sub-Total	\$ 226,301	\$ 177,087	\$ 103,559	\$ 114,678	\$ -
CAPITAL OUTLAY						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

PLANNING

001-4216

		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
OBJECT	DESCRIPTION	2010-11	2010-11	2011-12	2011-12	2011-12
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 289,579	\$ 289,680	\$ 296,738	\$ 286,391	\$ -
One Time Total		\$ 171,000	\$ 121,812	\$ 41,578	\$ 45,578	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 460,579	\$ 405,492	\$ 338,316	\$ 331,969	\$ -

COMMUNITY PARTICIPATION

FUND 01

DEPARTMENT 4218

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

Staff is not recommending any funding under Community Participation.

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>MAINTENANCE AND OPERATION</u>					
	Lemoore Christian Aid	\$ -	\$ -	\$ -	\$ -
	Lemoore Senior Citizens, Inc.	\$ -	\$ -	\$ -	\$ -
	Kings Community Action Organization	\$ -	\$ -	\$ -	\$ -
	Kings County Commission on Aging	\$ -	\$ -	\$ -	\$ -
	Sarah A. Mooney Museum	\$ -	\$ -	\$ -	\$ -
	Kings/Tulare Area Agency on Aging	\$ -	\$ -	\$ -	\$ -
	Kings County Homecoming	\$ -	\$ -	\$ -	\$ -
	Lemoore High School	\$ -	\$ -	\$ -	\$ -
	Lemoore Little League	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ -	\$ -

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Under the direction of the Redevelopment Project Manager, this Division is responsible for pursuing and implementing Citywide redevelopment activities including property disposition and acquisition, economic development, affordable housing programs, code enforcement and blight eradication as identified in the RDA Five-Year Implementation Plan.

GOALS AND OBJECTIVES

- ◆ Promote commercial and industrial development to create additional job opportunities
- ◆ Increase the development of sales tax generating activities
- ◆ Develop a comprehensive business incentive package
- ◆ Assist in business retention activities through a partnership with Kings EDC
- ◆ Continue partnership with the Lemoore Chamber of Commerce to provide business assistance workshops, business development and a shop local campaign
- ◆ Support Chamber’s commitment to revitalize the City’s central core
- ◆ Promote and implement the Microenterprise Façade Improvement Program
- ◆ Promote the Redevelopment Agency Façade Improvement Program
- ◆ Market affordable housing programs such as:
 - Exterior Home Improvement Program for blight reduction
 - First-Time Homebuyer Program to assist moderate income families
 - Emergency Home Repair Grant Program to assist very low & low income families
 - Do-It-Yourself and Senior House Painting Programs for blight eradication
- ◆ Promote and implement the Multi-Family Rehabilitation Loan Program and the Multi-Family Substantial Rehabilitation Grant Program to eliminate blight and improve the condition of rental units throughout the City
- ◆ Support development of approved senior and multi-family housing units
- ◆ Continue to apply for additional HOME funds to supplement the following:
 - First-Time Homebuyer Program funds to assist very low & low income families
 - Housing Rehabilitation Program to assist very low & low income homeowners with primary residences in need of major rehabilitation
- ◆ Proactively eliminate blight through aggressive code enforcement activities

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
<u>Commercial Façade Improvement Program</u>						
Applications Received		1	15	4	2	7
Agreements Processed		0	2	4	1	3
Projects Pending		1	1	3	2	5
<u>First-Time Homebuyer Program</u>						
Applications Received		29	29	37	23	23
Agreements Processed		14	10	19	12	10

Redevelopment Continued
Activity Statistics Cont'd.

	2005	2006	2007	2008	2009	2010
Households Assisted						
◆ Moderate		13	10	19	10	8
◆ Low		1	0	0	1	2
◆ Very-Low		0	0	0	1	0
<u>Exterior Home Improvement Program</u>						
Applications Received	43	45	20	19	24	36
Agreements Processed	19	36	11	11	14	21
Households Assisted						
◆ Moderate	2	9	4	3	8	10
◆ Low	8	14	6	3	4	8
◆ Very-Low	9	13	1	5	2	3
<u>Emergency Home Repair Grant Program</u>						
Applications Received		12	20	7	3	11
Agreements Processed		3	8	5	1	4
Household Assisted						
◆ Low		3	7	2	0	3
◆ Very-Low		0	7	3	1	1
<u>Do-It Yourself House Painting Program</u>						
Applications Received			1	7	1	2
Agreements Processed			1	1	0	1
Household Assisted						
◆ Moderate			0	0	0	0
◆ Low			1	0	0	1
◆ Very-Low			0	1	0	0
<u>Residential Solar Program</u>						
Applications Received – Low-Moderate			1	1	3	1
Applications Received – General			2	12	5	N/A
Agreements Processed – Low-Moderate			0	1	1	0
Agreements Processed – General			1	8	4	N/A
Households Assisted						
◆ Above Moderate			1	8	4	0
◆ Moderate			0	1	1	0
◆ Low			0	0	0	0
◆ Very-Low			0	0	0	0
<u>Senior Paint Program</u>						
Applications Received				1	8	12
Agreements Processed				1	8	10

Redevelopment Continued
Activity Statistics Cont'd.

	2005	2006	2007	2008	2009	2010
Households Assisted						
♦ Moderate				0	1	3
♦ Low				1	4	4
♦ Very-Low				0	3	3
<u>Code Enforcement</u>						
Processed Complaints		699	722	614	506	398
Property Maintenance		514	1920	1092	1125	1715
Vehicle Violations		379	720	300	209	218
♦ Towed Vehicles		39	33	14	15	13
♦ AVA Reimbursement		6	150	154	108	107
Business License		72	24	19	23	10
Sign/Banner/Shopping Carts (Public Nuisance)		125	682	757	957	1103
Zoning Violations		65	295	209	7	23
Substandard Housing					15	5
F/T Position Allocation	4	4	4	4	4	4

Position Allocation:

Redevelopment Project Manager	1.00
Housing Specialist	1.00
Code Enforcement Officer	1.00
Office Assistant I/II	<u>1.00</u>
	4.00

Commentary:

The Redevelopment Division Budget shows an overall increase in expenses of \$7,888 for Fiscal Year 2011-2012. Of that amount, \$6,434 is attributed to the anticipated step increases for employees. Operating Supplies was reduced by \$1,546 down to \$5,554. Of that amount, approximately \$4,000 will be spent on postage, primarily for code enforcement purposes. It is important to note that the amount spent on postage and supplies to abate abandoned vehicles is reimbursed by the Abandoned Vehicle Abatement Program, which goes back into the City General Fund. There is a slight increase in Rentals/Leases and City Owned Equipment. Funding for employee training was added back in this year and is estimated at \$1,500.

The Goals and Objectives listed above are identified in the Redevelopment Agency (Agency) Five Year Implementation Plan. The direct cost to implement the goals and objectives are funded by the Agency and are included in the Agency's Annual Budget.

Redevelopment Continued
Commentary Cont'd.

Redevelopment/Economic Development Activities:

The following list represents a portion of the redevelopment and economic development activities performed throughout the past year.

- ◆ Gary V. Burrows, Inc. – relocation and expansion of bulk petroleum jobber from Central Lemoore to the Lemoore Industrial Park
- ◆ 19th Avenue Interchange – working with Caltrans and various property owners to acquire the right-of-way required for the project
- ◆ Ongoing direct recruitment efforts to retailers and restaurants through letters, email, phone calls and meetings
- ◆ Working with shopping center developers and property owners and/or brokers to bring businesses and development to Lemoore
- ◆ Continuous marketing of commercial and industrial sites – City/Agency owned vacant land and privately owned properties with vacant buildings (e.g. former Bob Williams Chevrolet, Royer Cycle & Marine, Western RV)
- ◆ McCann & Sons – relocation & facade assistance
- ◆ Property purchase from Wills Trucking
- ◆ Support for redevelopment agencies, enterprise zones, short haul rail and homebasing the joint strike fighter at Naval Air Station Lemoore
- ◆ Five year agreement with the Lemoore Chamber of Commerce for economic development services
- ◆ Other proposed retail & industrial projects that remain confidential

Facade Improvement Activities:

There continues to be interest in the Redevelopment Agency funded Façade Improvement Program, which provides up to \$50,000 in assistance to commercial businesses in the Redevelopment Project Area. The Program, however, is not an easy sell. This program requires the business or property owner to provide a 25 percent match and the use of redevelopment funds requires the payment of prevailing wages. So far this year, three facade projects have been completed, Lemoore Food Locker, McCann & Son's Hay Company and The Body Shop. Another business is in the process of submitting three bids for construction and staff is confident that this project will be under construction soon.

Last year, the City was awarded a \$300,000 grant from the State of California Community Development Block Grant (CDBG) Program to implement a Microenterprise Façade Improvement Program. This Program was established to assist low income business owners, having five or fewer employees, with grant funds up to \$50,000 to improve their storefronts. There is no match required for this Program. Four applications are in process and staff is confident that these projects will be under construction shortly. Staff is diligently seeking additional eligible applicants to participate in this Program, which expires December 31, 2011.

Redevelopment Continued
Commentary Cont'd.

Affordable Housing Activities:

The Housing Specialist is responsible for implementing and managing affordable housing programs and projects identified in the current RDA Five-Year Implementation Plan. Housing programs are utilized to beautify and maintain the City's existing housing stock, while housing projects increase the supply of affordable housing units in the community. In addition to funding provided by the RDA for these programs and projects, our Housing Specialist has been successful in applying for additional grant funds and as a result, the City has received an additional \$1.6 million in HOME and CDBG awards this year. Staff plans to continue to apply for grant funds to augment the RDA Low-Moderate Income Housing Funds. A complete description of all the affordable housing activities is included in the RDA Budget.

Code Enforcement Activities:

The Redevelopment Division is also responsible for reducing blight in the community by abating community and neighborhood nuisances such as illegal dumping (furniture, mattresses, tires and appliances), property maintenance issues, accumulated trash and debris, abandoned or inoperable vehicles on private or public property, and other violations such as zoning issues, operating without a business license, non complaint signs and banners, abandoned shopping carts and weed abatement.

With the downturn in the economy, foreclosures and blight in the community are an increasing concern. In recent years foreclosed and bankrupt properties in the community and the blight that comes with them has been on the increase. These properties are physically inspected by the Code Enforcement Officer to ensure they are maintained, secured, and posted with 24-hour contact information.

Redevelopment has one fulltime Code Enforcement Officer. However, in 2010-2011, we were able to obtain assistance through a program offered by the Kings County Job Training Office (JTO) for the placement of a fulltime temporary trainee to assist in the area of code enforcement. This position was paid entirely by JTO through the ARRA Grant Program, which is designed to help unemployed individuals learn additional skills, making them more employable. We were fortunate to have the trainee from November 2010 to February 2011.

REDEVELOPMENT

001-4219

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 204,636	\$ 199,115	\$ 212,429	\$ 206,933	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 15,655	\$ 15,264	\$ 16,289	\$ 16,289	\$ -
4120	SUI	\$ 1,288	\$ 1,256	\$ 1,652	\$ 1,652	\$ -
4130	Retirement	\$ 33,333	\$ 32,500	\$ 36,805	\$ 35,853	\$ -
4140	Health Insurance	\$ 15,958	\$ 15,559	\$ 16,111	\$ 16,111	\$ -
4150	Life Insurance	\$ 312	\$ 304	\$ 408	\$ 408	\$ -
4170	Uniform Allowance	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
4190	SDI	\$ 2,251	\$ 2,195	\$ 2,549	\$ 2,549	\$ -
4200	Deferred Comp.	\$ 2,929	\$ 2,856	\$ 3,001	\$ 3,001	\$ -
Per. Service Sub-Total		\$ 276,862	\$ 269,548	\$ 289,745	\$ 283,296	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 7,100	\$ 6,000	\$ 5,554	\$ 5,554	\$ -
	Total 4220	\$ 7,100	\$ 6,000	\$ 5,554	\$ 5,554	\$ -
4300	City Owned Equipment					
	Ongoing	\$ 3,500	\$ 4,000	\$ 1,000	\$ 5,000	\$ -
	Total 4300	\$ 3,500	\$ 4,000	\$ 1,000	\$ 5,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 1,400	\$ 2,200	\$ 1,400	\$ 1,400	\$ -
	Total 4310	\$ 1,400	\$ 2,200	\$ 1,400	\$ 1,400	\$ -

REDEVELOPMENT

001-4219

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4320	Meetings/Dues					
	Ongoing	\$ 2,000	\$ 2,000	\$ 1,900	\$ 2,400	\$ -
	Total 4320	\$ 2,000	\$ 2,000	\$ 1,900	\$ 2,400	\$ -
4330	Printing/Publications					
	Ongoing	\$ 300	\$ 600	\$ 600	\$ 600	\$ -
	Total 4330	\$ 300	\$ 600	\$ 600	\$ 600	\$ -
4340	Utilities					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
	Total 4340	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 1,500	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 1,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 2,000	\$ 2,000	\$ 2,300	\$ 2,300	\$ -
	Total 4380	\$ 2,000	\$ 2,000	\$ 2,300	\$ 2,300	\$ -
	Ongoing O&M	\$ 17,800	\$ 18,300	\$ 14,254	\$ 20,254	\$ -
	One Time O&M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 17,800	\$ 18,300	\$ 14,254	\$ 20,254	\$ -
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One-time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time-	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle	\$ 4,400	\$ 4,400	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ 4,400	\$ 4,400	\$ -	\$ -	\$ -

REDEVELOPMENT

001-4219

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
	Ongoing Total	\$ 294,662	\$ 287,848	\$ 303,999	\$ 303,550	\$ -
	One Time Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ 4,400	\$ 4,400	\$ -	\$ -	\$ -
	Grand Total	\$ 299,062	\$ 292,248	\$ 303,999	\$ 303,550	\$ -

The Buildings, Parks and Streets Division have been combined to create on Maintenance Division. This Division takes care of 315, 212 square feet of facilities which is an increase of 4000 square feet due to the addition of the indoor playground and dance room at the Cinnamon Municipal Complex; the maintenance and repairs of 88 acres of parks and the maintenance, traffic striping and weed control of 90 miles of streets.

GOALS AND OBJECTIVES

- ◆ To cross train the combined smaller staff of the three divisions in order to improve standards.
- ◆ Continue to investigate ways to increase organizational effectiveness and efficiency.
- ◆ Listen and acknowledge the requestss and opinions of the citizens when it comes to buildings, streets and parks, and offer the best customer service possible under current budget restrictions.
- ◆ Continue to look for new ways to conserve water and energy.

ACTIVITY STATISTICS

<u>Buildings Maintained in Square Feet</u>	<u>2010</u>	<u>2011</u>
<u>Buildings With Janitorial Services & Maintenance</u>		
Civic Auditorium	6,092	6,092
Council Chambers	4,710	4,710
City Hall Offices	6,656	6,656
Planning Department & Upstairs Offices	3,872	3,872
Police Department Offices	8,467	8,467
Cinnamon Municipal Complex Offices	8,880	8,880
<u>Building Maintenance Only</u>		
Cinnamon Municipal Complex Yard/Warehouse	252,300	252,300
Fox Street Fire Station	7,140	7,140
North Side Fire Station	5,474	5,474
19 th Avenue Snack Bar, Restrooms, Pump House	857	857
City Park Restroom	640	640
Heritage Park Restroom	576	576
Sewer Plant Lab	768	768
Meter Shop	780	780
<u>Landscaped Acres Maintained</u>		
City Park	4.50	4.50
19 th Avenue Park/Waggin Tails Dog Park	17.00	17.00
City Hall/Civic/Council Chamber	1.00	1.00
Sarah Mooney Museum	1.00	1.00
Industrial Park	.50	.50
Heritage Park	25.00	25.00
Vine Street (North of 198)	.25	.25
Plaza Park	.25	.25
Lions Park	12.00	12.00
Police Department	.50	.50
Rotary Youth Plaza	.67	.67
Teen Center / Veteran's Hall	.20	.20
Bevalaqua Park	10.00	10.00

Landscaped Acres Maintained Continued	2010	2011
Cinnamon Municipal Complex	12.50	12.50
Depot Complex	1.75	1.75
Pedersen Park	1.00	1.00

Streets

Total Miles of Streets	90	90
Crosswalk/Center Line Striping (Miles)	14	14
Traffic Control/Street Signs Installed	300	300
Banners Hung	20	20

Position Allocation:

Superintendent	.80
Building Maint./Const. Coordinator	1.00
Maintenance Worker I/II	5.00
Office Assistant I/II	<u>.45</u>
	7.15

Commentary:

The Buildings, Parks and Street Departments have been combined to form the Maintenance Division. Through attrition and transfers the total full time staff went from 11.40 employees to 7.15 this current fiscal year. Even though the work force is smaller, with cross training and leadership the Maintenance Division will strive to maintain productivity and acceptable standards for all buildings, parks and streets. Because of the decrease in full time employees, part time salaries have increased from \$65,000 to \$85,000. Operating supplies, which were deamed under funded, have increased from \$64,100 to \$80,000 while Recurring Repair Maintenance Supplies have decreased from \$42,000 to \$25,000 based on actual costs from the current fiscal year.

The LED Streetlight conversion took place in December 2010. This replaced 283 streetlights with LED lights, which will result in an \$800 monthly savings. Around the same time, PG&E did a streetlight inventory project and reconciled their records with ours, and resulted in a net gain of 333 streetlights that they previously were not billing us for. PG&E is allowed to back bill for a period of 3 years, while also allowing us to pay in that same amount of time. For the next 36 months starting from November 2010, the City will pay an additional \$1,205.52 per month to pay for 3 years of street lights that we were never charged for. In addition, these 333 lights are now on the monthly bill, resulting in an additional monthly cost of \$1,205.52. The net result is an increase to the 4220-4340 Utilities budget by \$30,000 dollars to \$225,500.

4310 Professional Contract Services went over budget during the 10/11 budget cycle due to contracting out of small landscaped areas throughout the City which was a cost effective alternative to increasing the number of employees.

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 371,529	\$ 371,529	\$ 318,884	\$ 318,884	\$ -
4020	Overtime Salaries	\$ 3,050	\$ 1,135	\$ 2,000	\$ 3,050	\$ -
4030	Part-time Salaries	\$ 64,500	\$ 70,378	\$ 62,500	\$ 85,000	\$ -
4170	Boot Allowance	\$ 1,225	\$ 900	\$ 800	\$ 1,225	\$ -
<u>Benefits</u>						
4110	FICA	\$ 33,590	\$ 33,245	\$ 29,656	\$ 31,224	\$ -
4120	SUI	\$ 3,858	\$ 6,468	\$ 3,081	\$ 3,081	\$ -
4130	Retirement	\$ 61,015	\$ 66,491	\$ 55,250	\$ 55,250	\$ -
4140	Health Insurance	\$ 65,908	\$ 62,072	\$ 58,670	\$ 58,670	\$ -
4150	Life Insurance	\$ 901	\$ 691	\$ 583	\$ 583	\$ -
4190	SDI	\$ 4,120	\$ 4,485	\$ 3,863	\$ 3,863	\$ -
4200	Deferred Compensation	\$ 1,711	\$ 1,711	\$ 6,602	\$ 1,689	\$ -
Per. Service Sub-Total		\$ 611,407	\$ 619,104	\$ 541,889	\$ 562,519	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 65,600	\$ 64,479	\$ 60,000	\$ 80,000	\$ -
	One Time					
	Records Storage	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -
	Total 4220	\$ 67,500	\$ 66,379	\$ 60,000	\$ 80,000	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 42,000	\$ 27,000	\$ 20,000	\$ 25,000	\$ -
	Total 4230	\$ 42,000	\$ 27,000	\$ 20,000	\$ 25,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 35,200	\$ 68,000	\$ 45,000	\$ 45,000	\$ -
	One Time	\$ 2,428	\$ 2,428	\$ -	\$ -	\$ -
	Total 4310	\$ 37,628	\$ 70,428	\$ 45,000	\$ 45,000	\$ -

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4320	Meetings/Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ 1,330	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ 1,330	\$ -
4340	Utilities					
	Utilities					
	Ongoing	\$ 225,000	\$ 225,000	\$ 188,000	\$ 225,500	\$ -
	Total 4340	\$ 225,000	\$ 225,000	\$ 188,000	\$ 225,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 35,500	\$ 35,500	\$ 35,000	\$ 35,000	\$ -
	One Time	\$ 7,580	\$ 7,580	\$ -	\$ -	\$ -
	Total 4350	\$ 43,080	\$ 43,080	\$ 35,000	\$ 35,000	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 5,500	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 5,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 1,000	\$ 600	\$ 750	\$ 750	\$ -
	Total 4380	\$ 1,000	\$ 600	\$ 750	\$ 750	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 85,000	\$ 86,229	\$ 85,000	\$ 110,000	\$ -
	One Time	\$ 3,000	\$ 3,000	\$ -	\$ -	\$ -
	Total 4300	\$ 88,000	\$ 89,229	\$ 85,000	\$ 110,000	\$ -
	Ongoing O&M	\$ 489,300	\$ 506,808	\$ 433,750	\$ 528,080	\$ -
	One Time O&M	\$ 14,909	\$ 14,908	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 504,209	\$ 521,716	\$ 433,750	\$ 528,080	\$ -

OTHER PAYABLES

Other Payables Sub-Total	\$ -					
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CAPITAL OUTLAY

4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825	\$ -				

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
4840AR	Equipment	\$ 20,700	\$ 20,700	\$ -	\$ -	\$ -
4825AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Total		\$ 20,700	\$ 20,700	\$ -	\$ -	\$ -
Ongoing Total		\$1,100,707	\$ 1,125,912	\$ 975,639	\$ 1,090,599	\$ -
One Time Total		\$ 14,909	\$ 14,908	\$ -	\$ -	\$ -
Asset Repl. Total		\$ 20,700	\$ 20,700	\$ -	\$ -	\$ -
Grand Total		\$1,136,316	\$ 1,161,520	\$ 975,639	\$ 1,090,599	\$ -

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The activities of the Parking and Business Improvement Area are funded from a surcharge on business licenses collected within the area boundary, which comprises the Downtown Business District. The boundaries are from the centerlines of "B" Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source can be spent for parking, development and promotion of business, and public improvements within the Area and any unspent funds automatically carryover to the next fiscal year.

A Downtown Merchants Advisory Committee is appointed annually by the Mayor, with concurrence of the City Council, to guide in the promotion of the downtown area and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
<u>Downtown Merchants Advisory Committee</u>						
Meeting Agendas Prepared	19	21	14	11	16	7
Reports Prepared/Reviewed	41	47	45	57	64	21
Business Licenses Issued in Downtown Area	115	147	150	158	148	158

Commentary:

Revenues collected in the PBIA fund during Fiscal Year 2010-2011 totaled \$11,902 and are expected to remain approximately the same for Fiscal Year 2011-2012. With the expected carryover from our current year's budget, the amount available for next Fiscal Year should total approximately \$20,000. The Downtown Merchants Advisory Committee intends to use these funds to pay for promotional events, miscellaneous supplies, benches, seasonal banners and new poles to hang banners across D Street. These items are all part of an effort to attract people to the Downtown Area.

PBIA

85-4270

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	COMMITTEE REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
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MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Promotional Events Etc.	\$ 7,100	\$ 2,000	\$ 7,400	\$ 7,400	\$ -
4230	Repair/Maint. Supplies	\$ 800	\$ -	\$ 800	\$ 800	\$ -
4310	Prof./Contract Services					
	Downtown Coordinator	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -
	Planter Maint./Muzak	\$ 3,900	\$ 3,900	\$ 4,100	\$ 4,100	\$ -
		<u>\$ 4,900</u>	<u>\$ 3,900</u>	<u>\$ 5,100</u>	<u>\$ 5,100</u>	<u>\$ -</u>
4320	Meetings/Dues	\$ 200	\$ 200	\$ 1,700	\$ 1,700	\$ -
4330	Printing/Publications	\$ 4,000	\$ 4,000	\$ 5,000	\$ 5,000	\$ -
4340	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
4350	Maint./repair Services	\$ -	\$ -	\$ -	\$ -	\$ -
4380	Rentals/Leases	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 17,000	\$ 10,100	\$ 20,000	\$ 20,000	\$ -
	Grand Total	\$ 17,000	\$ 10,100	\$ 20,000	\$ 20,000	\$ -

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, while building community partnerships.
- ◆ Provide emphasis on the Department's effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project.

<u>ACTIVITY STATISTICS</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Calls for Service	29,911	30,474	30,481	29,621	29,872	28,266
Total Arrests	1,104	1,174	1,363	1,066	1,218	1,296
Total Drunk Driving Arrests	72	88	69	80	92	81
Total Traffic Citations	1,125	1,292	1,718	1,791	1,206	1,204
Total Traffic Accidents	227	254	268	229	238	263
Training Hours	2,960	4,702	3,578	2,644	2,223	2,499
<u>Animal Control:</u>						
Calls for Service	1,323	1,432	1,453	1,472	1,440	1,510
Animals Picked Up	356	418	811	671	723	760
Warnings	104	107	90	99	0	455
F/T Position Allocation	35	35	38	38	39	36

Position Allocation:

Chief of Police	1.00
Police Commander	1.00
Community Service Officer	2.00
Police Evidence Technician	1.00
Police Officer	17.00
Senior Police Officer	5.00
Police Sergeant	5.00
Secretary	1.00
Police Records Supervisor	1.00
Police Records Technician	<u>2.00</u>

Total Positions 36.00

Police Department, Continued

Commentary:

The Lemoore Police Department's budget (ongoing expenses) displays an increase of \$24,268 this year. The increase is in Salaries, Overtime and Meetings and Dues.

I commend the men and women of the Lemoore Police Department for thier hard work and dedication in these difficult economic times.

POLICE DEPARTMENT, Continued
001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 1,965,272	\$ 1,964,577	\$ 1,980,478	\$ 2,022,904	\$ -
4020	Overtime Salaries	\$ 175,000	\$ 180,000	\$ 120,000	\$ 140,000	\$ -
4030	Part-time Salaries	\$ 23,000	\$ 17,443	\$ 23,000	\$ 18,000	\$ -
4170	Uniform Allowance					
	Ongoing	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
	Total 4170	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
<u>Benefits</u>						
4110	FICA	\$ 163,227	\$ 169,476	\$ 164,390	\$ 167,543	\$ -
4120	Unemployment Insurance	\$ 13,846	\$ 20,265	\$ 14,364	\$ 14,742	\$ -
4130	Retirement	\$ 459,197	\$ 438,943	\$ 557,284	\$ 569,695	\$ -
4140	Health Insurance	\$ 213,073	\$ 211,510	\$ 216,716	\$ 220,893	\$ -
4150	Life Insurance	\$ 3,198	\$ 2,760	\$ 2,856	\$ 2,938	\$ -
4190	State Disability Insurance	\$ 7,248	\$ 5,115	\$ 8,241	\$ 8,481	\$ -
4200	Deferred Compensation	\$ 40,013	\$ 40,013	\$ 39,103	\$ 39,103	\$ -
	Ongoing	\$ 3,103,074	\$ 3,090,102	\$ 3,166,432	\$ 3,244,299	\$ -
	One Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Per. Service Sub-Total	\$ 3,103,074	\$ 3,090,102	\$ 3,166,432	\$ 3,244,299	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 33,500	\$ 30,000	\$ 33,500	\$ 33,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 33,500	\$ 30,000	\$ 33,500	\$ 33,500	\$ -

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2010-11	2010-11	2011-12	2011-12	2011-12
4310	Prof./Contract Services					
	Ongoing	\$ 440,000	\$ 380,000	\$ 401,343	\$ 401,343	\$ -
	Total 4310	\$ 440,000	\$ 380,000	\$ 401,343	\$ 401,343	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ -
	Total 4320	\$ 5,000	\$ 5,000	\$ 5,000	\$ 10,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 4,500	\$ 3,500	\$ 4,500	\$ 4,200	\$ -
	Total 4330	\$ 4,500	\$ 3,500	\$ 4,500	\$ 4,200	\$ -
4340	Utilities					
	Ongoing	\$ 23,000	\$ 27,796	\$ 25,000	\$ 25,000	\$ -
	Total 4340	\$ 23,000	\$ 27,796	\$ 25,000	\$ 25,000	\$ -
4360	Training					
	Ongoing	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ -
	Total 4360	\$ 10,000	\$ 30,000	\$ 10,000	\$ 10,000	\$ -
4361	Police Trainee					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4361	\$ -	\$ -	\$ -	\$ -	\$ -
4375	Grant Proceeds & Expenditures					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4375	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 218,000	\$ 180,000	\$ 215,000	\$ 215,000	\$ -
	Total 4300	\$ 218,000	\$ 180,000	\$ 215,000	\$ 215,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 13,000	\$ 14,936	\$ 16,000	\$ 16,000	\$ -
	Total 4380	\$ 13,000	\$ 14,936	\$ 16,000	\$ 16,000	\$ -
	Ongoing O & M	\$ 747,000	\$ 671,232	\$ 710,343	\$ 715,043	\$ -
	One Time O & M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 747,000	\$ 671,232	\$ 710,343	\$ 715,043	\$ -

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>OTHER PAYABLES</u>						
Other	Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ 85,000	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ 85,000	\$ -	\$ -	\$ -	\$ -
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Capital Outlay	\$ 85,000	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 85,000	\$ -	\$ -	\$ -	\$ -
	<u>Asset Replacement</u>					
4825AR	Equipment	\$ 3,142	\$ 18,076	\$ -	\$ -	\$ -
	Total 4825AR	\$ 3,142	\$ 18,076	\$ -	\$ -	\$ -
4840AR	Vehicle					
	Ongoing					
	2 - 2012 Patrol Vehicles	\$ -	\$ -	\$ 77,970	\$ 77,970	\$ -
	Total 4825AR	\$ 3,142	\$ 18,076	\$ 77,970	\$ 77,970	\$ -
	Asset Replacement Total	\$ 3,142	\$ 18,076	\$ 77,970	\$ 77,970	\$ -
	Ongoing Total	\$ 3,935,074	\$ 3,761,334	\$ 3,876,775	\$ 3,959,342	\$ -
	One Time Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ 3,142	\$ 18,076	\$ 77,970	\$ 77,970	\$ -
	Grand Total	\$ 3,938,216	\$ 3,779,410	\$ 3,954,745	\$ 4,037,312	\$ -

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The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. The department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore’s Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve readiness and training levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to replace or upgrade outdated equipment
- ◆ Modify per call payment schedule to reflect value of readiness by including a monthly retainer payment

One time expenses

ACTIVITY STATISTICS	2005	2006	2007	2008	2009	2010
Calls for Service	1,360	1,392	1,394	1,383	1,333	1,513
Fire Alarm Calls	279	276	244	263	240	227
EMT Calls	1,081	1,154	1,147	1,120	1,093	1,195
Training Hours	5,134	4,227	5,800	5,013	4,797	4,295
Weed Abatement:						
Parcels Abated by Owners	1,027	290	183	198	179	173
Parcels Abated by City of Lemoore	11	11	4	7	5	4
Inspections:						
Preplan Updates (hours)	218	15	332	267	211	27
Business Fire Inspections	109	32	63	55	62	56
F/T Position Allocation	1	1	1	1	1	1

Position Allocation:

Maintenance Worker I/II 1.00

Commentary:

We have budgeted one time expenses for eight (8) hand-held radios from the inoperability grant received by Kings County Fire Department to change radio frequencies from UHF to VHF so we are able to communicate with other surrounding departments. We are installing docking stations for four (4) computers given to us from the Police Department with GPS mapping to ease finding the location of incidents. We are purchasing grass fire gear to increase the amount of gear in stock for each Fireman.

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 38,650	\$ 38,650	\$ 40,000	\$ 38,650	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
<u>Benefits</u>						
4110	FICA	\$ 3,882	\$ 3,882	\$ 3,882	\$ 3,882	\$ -
4120	SUI	\$ 649	\$ 649	\$ 649	\$ 761	\$ -
4130	Retirement	\$ 6,296	\$ 6,296	\$ 6,296	\$ 6,696	\$ -
4140	Health Insurance	\$ 4,137	\$ 4,137	\$ 4,137	\$ 4,177	\$ -
4150	Life Insurance	\$ 156	\$ 156	\$ 156	\$ 163	\$ -
4190	SDI	\$ 426	\$ 426	\$ 426	\$ 465	\$ -
4200	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
Per. Service Sub-Total		\$ 66,296	\$ 66,296	\$ 67,646	\$ 66,894	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 37,700	\$ 37,950	\$ 43,620	\$ 43,620	\$ -
	One Time			\$ 3,000	\$ 3,000	\$ -
	Docking Stations for Truck Computers			\$ 1,500	\$ 1,500	\$ -
	8 Hand Held Radios, change system to VFH			\$ 16,000	\$ 16,000	\$ -
				\$ -	\$ -	\$ -
		\$ 16,800	\$ 16,550	20,500	\$ 20,500	\$ -
Total 4220		\$ 54,500	\$ 54,500	\$ 64,120	\$ 64,120	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 7,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
Total 4230		\$ 7,000	\$ 5,000	\$ 7,500	\$ 7,500	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 223,697	\$ 220,000	\$ 224,397	\$ 224,397	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
Total 4310		\$ 223,697	\$ 220,000	\$ 224,397	\$ 224,397	\$ -

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4320	Meetings and Dues					
	Ongoing	\$ 1,000	\$ 850	\$ 1,000	\$ 1,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 1,000	\$ 850	\$ 1,000	\$ 1,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4330	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4340	Utilities					
	Ongoing	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 6,000	\$ 3,000	\$ 6,000	\$ 6,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 6,000	\$ 3,000	\$ 6,000	\$ 6,000	\$ -
4360	Training					
	Ongoing	\$ 3,000	\$ 2,000	\$ 4,000	\$ 4,000	\$ -
	One Time	\$ -	\$ -	\$ 1,400	\$ 1,400	\$ -
	Total 4360	\$ 3,000	\$ 2,000	\$ 5,400	\$ 5,400	\$ -
4365	Weed Abatement					
	Ongoing	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4365	\$ 5,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4380	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 23,000	\$ 33,500	\$ 30,000	\$ 34,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 23,000	\$ 33,500	\$ 30,000	\$ 34,000	\$ -
	Ongoing O & M	\$ 312,597	\$ 313,500	\$ 329,717	\$ 333,717	\$ -
	One Time O & M	\$ 16,800	\$ 16,550	\$ 21,900	\$ 21,900	\$ -
	Maint./Operations Sub-Total	\$ 329,397	\$ 330,050	\$ 351,617	\$ 355,617	\$ -
OTHER PAYABLES						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
4825AR	Equipment					
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840AR	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 378,893	\$ 379,796	\$ 397,363	\$ 400,611	\$ -
	One Time Total	\$ 16,800	\$ 16,550	\$ 21,900	\$ 21,900	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 395,693	\$ 396,346	\$ 419,263	\$ 422,511	\$ -

Building Inspection is responsible for ensuring that all buildings are constructed in compliance with the Building, Plumbing and Electrical Codes, and other applicable City, County and State laws. In addition to Building Inspection, the Division is charged with the issuance of building permits, the review of building plans, the issuance of occupancy permits for new buildings, assistance in fire inspections and dangerous building abatement.

GOALS AND OBJECTIVES

- ◆ Provide quality building, Fire inspections and Code Enforcement of dangerous buildings
- ◆ Implement enforcement of State required Fats, Oils and Grease programs of all food establishments
- ◆ Minimize outsourcing of Commercial and industrial plan review to stay within fiscal budget
- ◆ Complete archive scanning of building plans
- ◆ Update homeowner improvement handouts

<u>ACTIVITY STATISTIC</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Building Permits Issued	837	788	606	485	337	366
Value of Construction	42,119,239	47,319,107	23,792,779	27,958,264	10,962,215	28,694,755
Value/Residential Cons./Alteration	35,087,256	37,335,050	18,300,124	19,914,195	5,583,505	1,718,717
Value/Commercial Cons./Alteration	7,031,983	9,984,056	4,170,339	7,836,122	5,378,709	24,485,805
Single-Family Homes	241	206	92	67	28	11
Multi-Family Units	28	0	0	130	0	0
New Commercial	10	6	2	4	4	2
Swimming Pools	72	74	68	15	10	6
Buildings Demolished	7	0	2	7	4	2
F/T Position Allocation	3.3	3.3	3.3	3.3	3.3	2.3

Position Allocation:

P.W. Superintendent	.30
Building Inspector	1.00
Office Assistant I/II	1.00
	2.30

Commentary:

Inspection services have been active this year with the conclusion of the Leprino expansion and the construction of the Catholic Church. Code changes require the expenses in Printing and Publications and Training as new residential standards are initiated. Little commercial or industrial plan checking is anticipated in this budget.

BUILDING INSPECTION, Continued

001-4224

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 113,788	\$ 113,788	\$ 114,102	\$ 114,102	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
<u>Benefits</u>						
4110	FICA	\$ 8,712	\$ 8,712	\$ 8,737	\$ 8,737	\$ -
4120	SUI	\$ 745	\$ 821	\$ 875	\$ 875	\$ -
4130	Retirement	\$ 18,535	\$ 18,535	\$ 19,769	\$ 19,769	\$ -
4140	Health Insurance	\$ 17,622	\$ 17,622	\$ 14,838	\$ 14,838	\$ -
4150	Life Insurance	\$ 179	\$ 179	\$ 188	\$ 188	\$ -
4190	SDI	\$ 1,253	\$ 1,253	\$ 1,371	\$ 1,371	\$ -
4200	Deferred Comp	\$ 780	\$ 780	\$ 780	\$ 780	\$ -
Per. Service Sub-Total		\$ 161,714	\$ 161,790	\$ 160,760	\$ 160,760	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 500	\$ 400	\$ 400	\$ 400	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 500	\$ 400	\$ 400	\$ 400	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 2,240	\$ 3,100	\$ 3,000	\$ 3,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 2,240	\$ 3,100	\$ 3,000	\$ 3,000	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 730	\$ 800	\$ 1,000	\$ -
	Total 4320	\$ 1,000	\$ 730	\$ 800	\$ 1,000	\$ -

BUILDING INSPECTION, Continued
001-4224

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 1,144	\$ 1,000	\$ 1,000	\$ -
	Total 4330	\$ 100	\$ 1,144	\$ 1,000	\$ 1,000	\$ -
4340	Utilities					
	Ongoing	\$ 1,300	\$ 950	\$ 1,200	\$ 1,200	\$ -
	Total 4340	\$ 1,300	\$ 950	\$ 1,200	\$ 1,200	\$ -
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 500	\$ 485	\$ 2,200	\$ 2,200	\$ -
	Total 4360	\$ 500	\$ 485	\$ 2,200	\$ 2,200	\$ -
4380	Rentals/Leases					
	Ongoing	\$ 600	\$ 850	\$ 600	\$ 600	\$ -
	Total 4380	\$ 600	\$ 850	\$ 600	\$ 600	\$ -
4300	Rental/City-owned Equipment					
	Ongoing	\$ 3,000	\$ 3,250	\$ 1,800	\$ 2,000	\$ -
	Total 4300	\$ 3,000	\$ 3,250	\$ 1,800	\$ 2,000	\$ -
	Ongoing O & M	\$ 9,240	\$ 10,909	\$ 11,000	\$ 11,400	\$ -
	One Time O & M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 9,240	\$ 10,909	\$ 11,000	\$ 11,400	\$ -
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING INSPECTION, Continued

001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 170,954	\$ 172,699	\$ 171,760	\$ 172,160	\$ -
One Time Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 170,954	\$ 172,699	\$ 171,760	\$ 172,160	\$ -

The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad Knopf, and oversees the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Complete implementation of arsenic reduction plan
- ◆ Fast track development projects
- ◆ Keep current scanning of construction project plans
- ◆ Update Public Works Standards
- ◆ Complete the construction of traffic signal at Hanford-Armona Road and Fox/Antelope
- ◆ Finalize plans for 19th Avenue interchange with Caltrans

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Encroachments Permits Issued	41	39	47	46	44	40
Street Tree Permits Issued	5	5	6	8	8	9
Underground Service Alert Calls	388	400	403	248	336	262
Pool Draining Permits Issued	45	60	63	85	139	139
F/T Position Allocation	2.7	2.7	2.7	2.7	2.7	2.7

Position Allocation:

Public Works Director	1.00
Superintendent	.70
Office Manager	<u>1.00</u>
Total Positions	2.70

Commentary:

Public Works is completing state and federally funded projects and working with the City Engineer on the Caltrans reimbursed Highway 198 and 19th Avenue Interchange. Residential development is beginning to start up and Professional Contract Services and Training are to up to accommodate the activity.

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 191,042	\$ 191,051	\$ 191,042	\$ 191,042	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 14,615	\$ 15,367	\$ 14,615	\$ 14,615	\$ -
4120	SUI	\$ 869	\$ 983	\$ 1,021	\$ 1,021	\$ -
4130	Retirement	\$ 31,119	\$ 41,391	\$ 33,100	\$ 33,100	\$ -
4140	Health Insurance	\$ 13,232	\$ 6,100	\$ 13,366	\$ 13,366	\$ -
4150	Life Insurance	\$ 211	\$ 211	\$ 220	\$ 220	\$ -
4190	SDI	\$ 2,101	\$ 2,101	\$ 2,293	\$ 2,293	\$ -
4200	Deferred Compensation	\$ 7,642	\$ 12,900	\$ 7,642	\$ 7,642	\$ -
Per. Service Sub-Total		\$ 260,831	\$ 270,104	\$ 263,299	\$ 263,299	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 2,000	\$ 2,000	\$ 1,800	\$ 1,800	\$ -
	Total 4220	\$ 2,000	\$ 2,000	\$ 1,800	\$ 1,800	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 25,000	\$ 16,000	\$ 23,900	\$ 23,900	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 25,000	\$ 16,000	\$ 23,900	\$ 23,900	\$ -

PUBLIC WORKS, Continued
001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ -
	Total 4320	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 200	\$ 5	\$ 100	\$ 100	\$ -
	Total 4330	\$ 200	\$ 5	\$ 100	\$ 100	\$ -
4340	Utilities					
	Ongoing	\$ 1,200	\$ 1,050	\$ 1,100	\$ 1,100	\$ -
	Total 4340	\$ 1,200	\$ 1,050	\$ 1,100	\$ 1,100	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 300	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 300	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 2,500	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 2,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 700	\$ 700	\$ 600	\$ 600	\$ -
	Total 4380	\$ 700	\$ 700	\$ 600	\$ 600	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 7,000	\$ 6,750	\$ 7,000	\$ 7,000	\$ -
	Total 4300	\$ 7,000	\$ 6,750	\$ 7,000	\$ 7,000	\$ -
	Ongoing O & M	\$ 37,400	\$ 27,205	\$ 35,500	\$ 38,000	\$ -
	One Time O & M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 37,400	\$ 27,205	\$ 35,500	\$ 38,000	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
Asset Replacement						
4825AR						
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 298,231	\$ 297,309	\$ 298,799	\$ 301,299	\$ -
One Time Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 298,231	\$ 297,309	\$ 298,799	\$ 301,299	\$ -

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT FUND 078 DEPARTMENT 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are portions of Lions' Park, Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment.

In February, 2010, the administration of the LLMD zones was transferred to the Public Works Superintendent in charge of Refuges. This resulted in only 3% of a Superintendent's, 4% of a Senior Maintenance Worker and 2% of Office Assistant II's time assigned to this activity.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving watering
- ◆ Continue to monitor all levels of maintenance done by contractors

Position Allocation:

Superintendent	.03
Sr. Maint. Worker	.04
Office Assistant I/II	<u>.02</u>
	.09

Commentary:

The LLMD Zones 1 through 13 have a two year extended maintenance contract (through February 2013) reflected in Professional Contract Services for \$143,000. As utility costs have increased, salaries have had to decline. District 6 will continue to see a decline in quality of landscaping as funding stays at 2003 and earlier levels.

LLMD, Continued

078-4800
Budget 2011-
2012

	District	4801	4803	4805	4806	4807	4808	4809	4810	4811	4812	4813	
Acct.	Direct Cost Only Description	Westfield	Silva Est.	Wild-flower	Capis-trano	Silver-ado	Ctry. Cib. Vil.	LaDan. Rose	Avalon	Self Help. Ent	Summer-wind	Covington	TOTALS
4010	Regular Salaries	\$ 1,660	\$ 861	\$ 86	\$ 200	\$ 157	\$ 588	\$ 397	\$ 447	\$ 106	\$ 1,636	\$ 97	\$ 6,233
4230	Repair/Maint. Supplies	\$ 1,000	\$ 200	\$ 20	\$ 45	\$ 20	\$ 200	\$ 50	\$ 50	\$ -	\$ 1,000	\$ 50	\$ 2,635
4310	Professional Contract Services	\$ 54,566	\$ 11,458	\$ 1,175	\$ 1,403	\$ 2,781	\$ 16,777	\$ 4,802	\$ 13,858	\$ 972	\$ 54,602	\$ 4,276	\$ 166,670
4330	Printing & Publications	\$ 240	\$ 64	\$ 12	\$ 11	\$ 14	\$ 191	\$ 44	\$ 121	\$ -	\$ 200	\$ -	\$ 897
4340	Utilities	\$ 18,938	\$ 2,300	\$ 320	\$ 329	\$ 1,174	\$ 1,300	\$ 600	\$ 2,900	\$ 220	\$ 2,200	\$ 400	\$ 30,681
Expenditure Totals		\$ 76,404	\$ 14,883	\$ 1,613	\$ 1,988	\$ 4,146	\$ 19,054	\$ 5,893	\$ 17,376	\$ 1,298	\$ 59,638	\$ 4,823	\$ 207,116
Revenue													
	Avg. Annual Revenue	\$ 83,917	\$ 16,127	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,919	\$ 80,185	\$ 4,950	\$ 247,984
	Total Revenue	\$ 83,917	\$ 16,127	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,919	\$ 80,185	\$ 4,950	\$ 247,984
	Square Footage	546,665	61,640	13,850	8,960	32,200	64,830	28,550	95,201	75,700	162,248	25,400	1,115,244
	No of Units	561	291	29	126	53	198	134	151	36	553	33	2165
		25.91%	13.44%	1.34%	5.82%	2.45%	9.15%	6.19%	6.97%	1.66%	25.54%	1.52%	100.00%

The City has maintenance zones in the new Public Facilities Maintenance District (PFMD). Although PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks and trees that are not the homeowner’s direct responsibility, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, day to day maintenance and repair, and an ongoing reserve account for future tree trimming, street paving, care & replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District’s boundaries are covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 5% of a Superintendent’s, 5% of a Senior Maintenance Worker, and 5% of the Office Assistant’s time is assigned to the activity.

GOALS AND OBJECTIVES

- ◆ Work within the guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving watering
- ◆ Continue to monitor all levels of maintenance done by contractors
- ◆ Design new PFMD neighborhoods to the new California standards adopted January 1st of 2010 with low maintenance plants, trees, watering systems and eliminate grass areas in street islands

Position Allocation:

Superintendent	.05
Sr. Maint. Worker	.05
Office Assistant I/II	<u>.05</u>
	.15

Commentary

The Public Facilities Maintenance District (PFMD) Budget is in good shape. PFMD’s have an inflationary clause which allows maintenance standards to stay at current levels so long as the economic climate improves and we are able to enact the built in Cost of Living Allocation (COLA) in future years.

PFMD, Continued

	2010-11	2010-11	2010-11	2010-11	2011-12	2011-12	2011-12	2011-12	
	Zone #1	Zone #2	Zone #3	Zone #4	Zone #1	Zone #2	Zone #3	Zone #4	
	The	Devante	Silva 10	Parkview	The	Devante	Silva 10	Parkview	
	Landing				Landing				
Revenues	\$49,767	\$300,501	\$78,280	\$22,133	\$50,810	\$245,159	\$70,376	\$19,999	
Object NO.	Description	Expenses							
4010	Regular Salaries	\$ 793	\$ 4,833	\$ 1,226	\$ 361	\$ 841	\$ 5,077	\$ 1,323	\$ 374
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4110	Fica Taxes	\$ 61	\$ 370	\$ 94	\$ 28	\$ 64	\$ 389	\$ 101	\$ 29
4120	Unemployment Taxes	\$ 2	\$ 13	\$ 3	\$ 1	\$ 6	\$ 38	\$ 10	\$ 3
4140	Health Insurance	\$ 68	\$ 415	\$ 105	\$ 31	\$ 66	\$ 398	\$ 104	\$ 29
4150	Life Insurance	\$ 2	\$ 15	\$ 4	\$ 1	\$ 1	\$ 8	\$ 2	\$ 1
4190	State Disability Insurance	\$ 9	\$ 53	\$ 13	\$ 4	\$ 10	\$ 61	\$ 16	\$ 4
4200	Deferred Compensation	\$ 20	\$ 120	\$ 30	\$ 9	\$ 20	\$ 119	\$ 31	\$ 9
4130	Retirement	\$ 129	\$ 787	\$ 200	\$ 59	\$ 146	\$ 879	\$ 229	\$ 65
4220	Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4230	Repair/Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental City-Owned Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Professional Contract Serv.	\$ 13,563	\$101,584	\$ 17,934	\$ 5,207	\$ 13,563	\$101,584	\$ 17,934	\$ 5,207
4330	Printing and publications	\$ 1,120	\$ 1,726	\$ 1,330	\$ 633	\$ 1,120	\$ 1,726	\$ 1,330	\$ 633
4340	Utilities	\$ 4,516	\$ 15,355	\$ 7,628	\$ 1,573	\$ 4,516	\$ 15,355	\$ 7,628	\$ 1,573
4350	Repair/Main Services	\$ 4,126	\$ 6,046	\$ 135	\$ 270	\$ 4,588	\$ 8,265	\$ 772	\$ 452
4360	Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4384	Depreciation Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4830	Machinery and Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9000	Operating Transfers Out	\$ 2,703	\$ 15,458	\$ 1,143	\$ 230	\$ 2,703	\$ 15,458	\$ 1,143	\$ 230
O & M Budget		\$ 27,112	\$146,775	\$ 29,845	\$ 8,407	\$ 27,644	\$149,357	\$ 30,623	\$ 8,609
9019	Deferred Maintenance/Reserve	\$ 22,655	\$153,726	\$ 48,435	\$ 13,726	\$ 23,166	\$ 95,802	\$ 39,753	\$ 11,390
	10-11 Deferred Maint/Reserve	\$ 44,300	\$ 27,116	\$ 42,326	\$ 8,488	\$ 66,955	\$180,842	\$ 90,761	\$ 22,214
TOTAL DEFERRED SET ASIDE		\$ 66,955	\$180,842	\$ 90,761	\$ 22,214	\$ 90,121	\$276,644	\$130,514	\$ 33,604

The Recreation Department offers a wide variety of programs and special events for citizens of all ages. In 2010, staff developed a Recreation Guide that informed residents about all Recreational Opportunities for 2011. This guide was hand delivered to all homes and apartments within the City limits. The response from our customers has been overwhelming and registrations are continuing to rise for all programs and classes. We will continue to look for new ways to keep the public informed and will work to offer something for every age and demographic in our community.

GOALS AND OBJECTIVES

- ◆ To evaluate cost effectiveness of programs, events and focus on and create more that generate revenue
- ◆ Continue to work with the Police Department on developing new programs for at risk youth
- ◆ Expand the scope of instructor offered classes
- ◆ To move our offices to the CMC and continue to add recreation opportunities at this facility
- ◆ Continue to seek grant and funding opportunities for programs and financial assistance

ACTIVITY STATISTICS

	2010	2011
Programs/Classes/Special Events		
Total Infant Programs	1	1
Total Pee Wee Programs	9	9
Total Youth Programs	12	16
Youth Dances	11	14
Youth Performances	4	6
Adult Sports Programs	7	7
Adult Exercise Programs	3	6
Adult Enrichment Classes	4	12
Senior Events	1	14
Community Events/Special Events	10	15
Trips	3	4
Run/Walks	3	3
Total Programs/Classes/Special Events	68	116

Position Allocation:

Director of Parks & Recreation	1.00
Office Assistant I/II	<u>1.00</u>
	2.00

Commentary:

The Recreation Department, with a limited staff of two full time and two part-time employees, continues to find ways to offer new programs, classes and Community Events, and to keep the public informed of these opportunities. This year, our department will continue to evaluate the cost

Recreation Continued
Commentary Continued:

effectiveness of each program and to look for more revenue generating opportunities such as Softball Tournaments and Adult Dances.

In addition to generating greater revenue and increasing community participation in Recreation Programs and Events, Recreation 4010 Regular Salaries has decreased \$8,500 by shifting a portion of an Office Assistant II duties to Fleet Maintenance. Part Time 4030 has increased by \$10,000, offset by increased revenue. 4310 Professional Contract Services has a \$6,000 increase, again offset by increased participation in classes. 4320 Meetings and Dues and 4360 Training have been restored to past funding levels and will increase by \$6,000 and \$1,000 respectively.

RECREATION DEPARTMENT, Continued
001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 134,486	\$ 134,068	\$ 127,203	\$ 127,203	\$ -
4020	Overtime Salaries	\$ 1,000	\$ 500	\$ 500	\$ 500	\$ -
4030	Part-time Salaries	\$ 65,000	\$ 73,202	\$ 80,000	\$ 75,000	\$ -
<u>Benefits</u>						
4110	FICA	\$ 15,337	\$ 15,707	\$ 14,780	\$ 15,507	\$ -
4120	SUI	\$ 1,063	\$ 3,200	\$ 1,134	\$ 1,134	\$ -
4130	Retirement	\$ 21,906	\$ 21,366	\$ 22,039	\$ 22,039	\$ -
4140	Health Insurance	\$ 13,839	\$ 8,736	\$ 11,582	\$ 11,582	\$ -
4150	Life Insurance	\$ 179	\$ 160	\$ 163	\$ 163	\$ -
4190	SDI	\$ 1,479	\$ 1,363	\$ 1,526	\$ 1,526	\$ -
4200	Deferred Compensation	\$ 3,420	\$ 6,132	\$ 6,132	\$ 3,516	\$ -
Per. Service Sub-Total		\$ 257,709	\$ 264,434	\$ 264,633	\$ 258,170	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 45,000	\$ 45,800	\$ 41,000	\$ 40,000	\$ -
	One Time					
		\$ 1,200	\$ 1,200	\$ -	\$ -	\$ -
	Total 4220	\$ 46,200	\$ 47,000	\$ 41,000	\$ 40,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 44,000	\$ 56,000	\$ 42,500	\$ 50,100	\$ -
	Total 4310	\$ 44,000	\$ 56,000	\$ 42,500	\$ 50,100	\$ -
4320	Meetings/ Dues					
	Ongoing	\$ 2,400	\$ 2,400	\$ -	\$ 8,500	\$ -
	Total 4320	\$ 2,400	\$ 2,400	\$ -	\$ 8,500	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -
	Total 4330	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -

RECREATION DEPARTMENT, Continued

001-4242

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2010-11	EXPENSES 2010-11	REQUESTS 2011-12	CITY MANAGER 2011-12	CITY COUNCIL 2011-12
4340	Utilities					
	Ongoing	\$ 3,000	\$ 3,045	\$ 3,045	\$ 3,045	\$ -
	Total 4340	\$ 3,000	\$ 3,045	\$ 3,045	\$ 3,045	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ -	\$ -	\$ 1,000	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 1,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 6,000	\$ 5,542	\$ 3,200	\$ 3,200	\$ -
	Total 4380	\$ 6,000	\$ 5,542	\$ 3,200	\$ 3,200	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 3,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Total 4300	\$ 3,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Ongoing O & M	\$ 105,500	\$ 116,387	\$ 93,345	\$ 109,445	\$ -
	One Time O & M	\$ 1,200	\$ 1,200	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 106,700	\$ 117,587	\$ 93,345	\$ 109,445	\$ -
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL 4825	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
4825AR						
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 363,209	\$ 380,821	\$ 358,404	\$ 367,615	\$ -
	One Time Total	\$ 1,200	\$ 1,200	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 364,409	\$ 382,021	\$ 358,404	\$ 367,615	\$ -

GOLF COURSE

FUND 45

DEPARTMENT 4245

The Lemoore Municipal Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation, and maintenance. Commencing July 1, 2010, the City entered into a management contract with Rhoads Golf, LLC, to operate the Course.

The management company is responsible and has the authority under their contract (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop and promote golf play.

GOLF COURSE, Continued
45-4245

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>MAINTENANCE & OPERATIONS</u>						
4310	Professional/ Contract Services	\$ 18,000	\$ 26,800	\$ 19,200	\$ 19,200	\$ -
Other Expenses Sub-Total		\$ 18,000	\$ 26,800	\$ 19,200	\$ 19,200	\$ -
<u>OTHER PAYABLES</u>						
9045	Financing Expense	\$ 278,900	\$ 200,000	\$ 200,000	\$ 210,000	\$ -
Other Expenses Sub-Total		\$ 278,900	\$ 200,000	\$ 200,000	\$ 210,000	\$ -
Grand Total		\$ 296,900	\$ 226,800	\$ 219,200	\$ 229,200	\$ -

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WATER DIVISION**FUND 50****DEPARTMENT 4250**

The Water Division is charged with delivering high quality water in adequate quantities and pressures as needed for both domestic and fire suppression purposes. The Division operates and maintains the domestic water system, which consists of the water production, water Arsenic Blending Treatment, storage and distribution system, to meet the required demands. The water system consists of four production wells at our North Well Field (Wells 2, 4, 5, 6) five miles north of town along the Kings River. The city currently has four wells which are located in the community service area (Wells 7, 10, 11, 12). The city will soon have two new wells coming on line in the next few months (Wells 13, 14). Also the city has two (Wells 8, 9) as standby emergency use only, for a total of 12 wells. The City has four above ground storage tanks (2 - 1 million gallons each located at 40 G Street.) (1 – 900,000 gallons @ Well 11) (1 – 1.5 million gallons @ Well 7) and (1 – 450,000 gallons at Well 12). The city has six Sodium Hypochlorite treatment facilities used for chlorination of the city water. The Water Department operates and maintains the seasonal industrial water system (Wells 8, 9) serving the Olam Tomatoes Processors Inc. plant south of 198 freeway in the City of Lemoore Industrial Park.

GOALS AND OBJECTIVES

- ◆ Review and implement the New updated Master Plan
- ◆ Complete and get online new Arsenic Mediation Project
- ◆ Continue implementing the Water Capital Improvement Projects
- ◆ Monitor and complete water system requirements as dictated by California Department of Public Health Services and Federal EPA
- ◆ Review and confer with CDPH and Engineers on meeting the new Byproducts Rule
- ◆ Assist the Fire Department in meeting the City's ISO Class 3 Fire Rating
- ◆ Continue Water Departments Annual Safety Training Program to meet all requirements
- ◆ Continue Water System Efficiency Monitoring Program
- ◆ Continue our water meter change-out program

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Water Production (acre ft/yr)	6903	7061	7399	7494	7335	7045
Services Installed/Replaced	240	248	404	289	412	298
Hydrant Meters Set-up	25	28	26	22	20	8
Emergency Response Calls	192	168	254	235	187	169
Water Samples Taken	452	450	570	445	617	765
Meters Read Monthly (March)	5,800	6,082	6,267	6,328	6,430	6,452
Operating/Maintenance Cost per 1,000 gallons	\$0.8772	\$0.9480	\$0.9075	\$0.9668	\$0.9581	\$1.03
Underground Service Alert Calls		400	403	248	336	262
F/T Position Allocation	8.6	8.6	8.35	9.6	9.7	9.6

Position Allocation:

Public Works Superintendent	1.00
Administrative Analyst	.35
Senior Utility Operator	1.00
Utility Operator I/II	5.00
Maintenance Worker I/II	2.00
Office Assistant I/II	<u>.30</u>
	9.65

Commentary:

In the Water Division 4030 - Part-time Salaries decreased \$ 3,280 due to budget cutbacks. 4220 – Operating Supplies increasing meter stock for replacement of failed meters in the field results in an increase of \$ 4,417. 4310 – Prof./Cont. Services is increased \$9,000 due to additional testing for new Wells 13 and 14. 4313 – Laguna Recharge Pay increased \$ 10,000 due to small payment to the joint account. 4320 – Meetings/Dues decreased \$ 300 due to budget cuts. 4330 – Printing/Publications reflects a decrease of \$ 3,300 in anticipation of meeting the Arsenic Standards. 4340 - Utilities increased \$55,000 due to Arsenic Mitigation Project pumping costs. 4360 - Training increased \$4,500 bringing the funding back to the 2008 level. 4300 - Rent/City-owned Equip. - show an increase of \$14,000 as projected by the Fleet Maintenance Division. 4440 – FmHA Water Note purposes the pay off of this note \$165,000 which will save us the 5% over the life of this note. 4825 - Cap/Outly Equip. increased \$3,000 for Retro fit of our Vacon instead of purchasing a new Vacuum unit savings \$65,000. 4825 AR Asset Repl. requested an increase of \$5,300 to replace existing water main locator.

WATER DIVISION, Continued
50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 419,232	\$ 412,540	\$ 436,845	\$ 436,847	\$ -
4020	Overtime Salaries	\$ 7,000	\$ 6,680	\$ 7,000	\$ 7,000	\$ -
4030	Part-time Salaries	\$ 43,280	\$ 46,280	\$ 23,040	\$ 40,000	\$ -
4170	Boot Allowance	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
<u>Benefits</u>						
4110	FICA	\$ 35,979	\$ 35,980	\$ 37,325	\$ 37,075	\$ -
4120	SUI	\$ 3,825	\$ 3,830	\$ 4,068	\$ 4,069	\$ -
4130	Retirement	\$ 69,429	\$ 69,430	\$ 75,690	\$ 75,688	\$ -
4140	Health Insurance	\$ 64,223	\$ 66,460	\$ 65,645	\$ 65,646	\$ -
4150	Life Insurance	\$ 850	\$ 850	\$ 785	\$ 787	\$ -
4190	SDI	\$ 4,697	\$ 4,700	\$ 5,335	\$ 5,336	\$ -
4200	Deferred Compensation	\$ 3,393	\$ 10,760	\$ 3,430	\$ 3,434	\$ -
Per. Service Sub-Total		\$ 652,708	\$ 658,310	\$ 659,963	\$ 676,682	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 304,643	\$ 286,500	\$ 309,060	\$ 309,060	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 304,643	\$ 286,500	\$ 309,060	\$ 309,060	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 30,000	\$ 33,000	\$ 30,000	\$ 30,000	\$ -
	Total 4230	\$ 30,000	\$ 33,000	\$ 30,000	\$ 30,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 81,000	\$ 89,160	\$ 90,000	\$ 90,000	\$ -
	One Time					
	Required Testing New Wells 13 & 14	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
	Total 4310	\$ 91,000	\$ 89,160	\$ 100,000	\$ 100,000	\$ -

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2010-11	2010-11	2011-12	2011-12	2011-12
4313	Laguna Recharge Payment					
	Ongoing	\$ -	\$ -	\$ -	\$ 10,000	\$ -
	Total 4313	\$ -	\$ -	\$ -	\$ 10,000	\$ -
4320	Meetings/ Dues					
	Ongoing	\$ 3,300	\$ 2,500	\$ 3,000	\$ 3,000	\$ -
	Total 4320	\$ 3,300	\$ 2,500	\$ 3,000	\$ 3,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 6,300	\$ 2,800	\$ 3,000	\$ 3,000	\$ -
	Total 4330	\$ 6,300	\$ 2,800	\$ 3,000	\$ 3,000	\$ -
4340	Utilities					
	Ongoing	\$ 1,000,000	\$ 945,000	\$ 1,000,000	\$ 1,000,000	\$ -
	Total 4340	\$ 1,000,000	\$ 945,000	\$ 1,000,000	\$ 1,000,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 15,000	\$ 14,000	\$ 15,000	\$ 15,000	\$ -
	One Time	\$ 33,517	\$ 33,517	\$ -	\$ -	\$ -
	Total 4350	\$ 48,517	\$ 47,517	\$ 15,000	\$ 15,000	\$ -
4360	Training					
	Ongoing	\$ 2,000	\$ 4,000	\$ 5,000	\$ 6,500	\$ -
	Total 4360	\$ 2,000	\$ 4,000	\$ 5,000	\$ 6,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	\$ -
	Total 4380	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	\$ -

WATER DIVISION, Continued
50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4300	Rental/City Owned Equipment					
	Ongoing	\$ 90,000	\$ 115,000	\$ 90,000	\$ 104,000	\$ -
	One Time	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -
	Total 4300	\$ 91,000	\$ 116,000	\$ 90,000	\$ 104,000	\$ -
	Ongoing O&M	\$ 1,533,243	\$ 1,492,760	\$ 1,546,060	\$ 1,571,560	\$ -
	One Time O & M	\$ 44,517	\$ 34,517	\$ 10,000	\$ 10,000	\$ -
	Maint./Operations Sub-Total	\$ 1,577,760	\$ 1,527,277	\$ 1,556,060	\$ 1,581,560	\$ -
OTHER PAYABLES						
4440	FmHa Water Note Principal	\$ 19,000	\$ 19,000	\$ 19,000	\$ 165,000	\$ -
4435	FmHa Water Note Interest	\$ 8,625	\$ 8,625	\$ 8,625	\$ -	\$ -
9000	Water/Sewer Bond	\$ 319,720	\$ 319,720	\$ 319,720	\$ 319,720	\$ -
	Other Payables Sub-Total	\$ 347,345	\$ 347,345	\$ 347,345	\$ 484,720	\$ -
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ 68,000	\$ 3,000	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ 68,000	\$ 3,000	\$ -
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ 68,000	\$ 3,000	\$ -
Asset Replacement						
4825AR	<u>Equipment</u>					
	Water Line Locator	\$ -	\$ -	\$ 5,300	\$ 5,300	\$ -
		\$ -	\$ -	\$ 5,300	\$ 5,300	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ 5,300	\$ 5,300	\$ -
	Ongoing Total	\$ 2,533,296	\$ 2,498,415	\$ 2,621,368	\$ 2,735,962	\$ -
	One Time Total	\$ 44,517	\$ 34,517	\$ 10,000	\$ 10,000	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ 5,300	\$ 5,300	\$ -
	Grand Total	\$ 2,577,813	\$ 2,532,932	\$ 2,636,668	\$ 2,751,262	\$ -

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The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations the interfund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Utility Accounts Maintained	5,884	6,074	6,267	6,318	6,314	6,370
Utility Bills Processed (incl. delinquent)	69,520	71,798	74,366	75,450	75,620	76,408
Water Turn-ons/Turn-offs Processed	2,226	2,265	2,366	2,054	2,389	2,116
48 Hour Notices Processed	4,514	4,889	5,763	6,568	7,044	7,058
F/T Position Allocation	3	4	4	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	.50
Sr. Account Clerk	.50
Account Clerk I/II	<u>1.50</u>
Total Positions	3.00

Commentary:

The Utility Office budget proposes an overall increase of \$4,379. Salaries and Benefits are proposed to increase \$10,679. Professional Contract Services 4251-4310 reflects a decrease of \$11,000. Printing and Publications 4251-4340 has an increase of \$1,000. Training 4251-4360 has an increase of \$1,400 which brings it back to the 2008 level. Rental and Leases 4251-4380 is increased \$2,300, this reflects the Utility Office's share of the printer lease cost.

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 166,931	\$ 166,931	\$ 167,278	\$ 167,278	\$ -
4020	Overtime Salaries	\$ 500	\$ 200	\$ 500	\$ 500	\$ -
4030	Part-time Salaries	\$ 18,000	\$ 28,500	\$ 18,000	\$ 25,000	\$ -
Benefits						
4110	FICA	\$ 14,185	\$ 14,185	\$ 14,212	\$ 14,748	\$ -
4120	SUI	\$ 1,396	\$ 1,828	\$ 1,512	\$ 1,512	\$ -
4130	Retirement	\$ 27,273	\$ 27,273	\$ 28,983	\$ 28,983	\$ -
4140	Health Insurance	\$ 14,633	\$ 14,633	\$ 15,486	\$ 15,486	\$ -
4150	Life Insurance	\$ 273	\$ 273	\$ 245	\$ 245	\$ -
4190	SDI	\$ 2,040	\$ 2,040	\$ 2,229	\$ 2,313	\$ -
4200	Deferred Comp.	\$ 3,210	\$ 3,210	\$ 3,055	\$ 3,055	\$ -
Per. Service Sub-Total		\$ 248,441	\$ 259,073	\$ 251,500	\$ 259,120	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 5,000	\$ 2,500	\$ 5,000	\$ 5,000	\$ -
	Total 4220	\$ 5,000	\$ 2,500	\$ 5,000	\$ 5,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 86,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 86,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
	Total 4320	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Total 4330	\$ 1,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
4340	Utilities					
	Ongoing	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ -
	Total 4340	\$ 1,300	\$ 1,300	\$ 1,300	\$ 1,300	\$ -

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
4360	Training Ongoing	\$ -	\$ -	\$ -	\$ 1,400	\$ -
	Total 4360	\$ -	\$ -	\$ -	\$ 1,400	\$ -
4380	Rental/Leases Ongoing	\$ 200	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
	Total 4380	\$ 200	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
	Ongoing O&M	\$ 94,300	\$ 84,100	\$ 86,600	\$ 88,000	\$ -
	One Time O&M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 94,300	\$ 84,100	\$ 86,600	\$ 88,000	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement					
4825AR	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 342,741	\$ 343,173	\$ 338,100	\$ 347,120	\$ -
	One Time Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 342,741	\$ 343,173	\$ 338,100	\$ 347,120	\$ -

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The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include residential collection of greenwaste, co-mingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The refuse Division is also responsible for sweeping residential streets and removing graffiti throughout the City.

GOALS AND OBJECTIVES

- ◆ Maintain and provide high level of Refuse service as efficiently as possible
- ◆ Migrate to C.N.G. Refuse Trucks
- ◆ Evaluate Refuse Routes
- ◆ Evaluate Recycling system
- ◆ Migrate to Front Load Commercial Trucks

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Number/Refuse Customers	5,669	5,815	5,956	6,076	5,719	5,876
Tons/Refuse Picked Up	16,200	16,166	16,052	15,723	14,823	15,282
Tons City-wide Cleanup	N/A	147	103	365.6	356.79	N/A
Painted/Repaired Refuse Bins	80	138	124	50	60	126
Resident Req./One-time Use Dumpster	297	307	224	164	116	141
Tons of Greenwaste	4,528	4,243	3,891	4,022	3,532	3,764
Requests for Extra Load Pickups	29	20	18	17	20	14
Collection/Disposal Cost per Ton	\$128	\$142	\$147	\$145	\$133	\$124
Residential Accounts:						
Single Family Refuse Customers	5,274	5,420	5,623	5,691	5,375	5,476
Commercial Accounts	395	395	394	385	355	350
F/T Position Allocation	9.55	9.55	9.3	9.3	8.9	7.3

Position Allocation:

Superintendent	.92
Administrative Analyst	.30
Senior Maintenance Worker	.91
Maintenance Worker I/II	5.00
Office Assistant I/II	.33
Total Positions	7.46

Refuse Division, Continued

Commentary:

The overall 2011-12 Refuse budget is up \$29,721 from last year due to 4310 Professional Contract Services' shortfall from the 2010-2011 tipping fees and also partly due to our 4220 Operating Supplies to convert rear load dumpsters to front load dumpsters.

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 339,341	\$ 339,341	\$ 345,401	\$ 345,432	\$ -
4020	Overtime Salaries	\$ 15,000	\$ 10,000	\$ 10,500	\$ 15,000	\$ -
4030	Part-time Salaries	\$ 72,509	\$ 68,000	\$ 67,000	\$ 72,509	\$ -
4170	Boot Allowance	\$ 600	\$ 600	\$ 600	\$ 600	\$ -
<u>Benefits</u>						
4110	FICA	\$ 32,700	\$ 32,700	\$ 32,940	\$ 33,166	\$ -
4120	SUI	\$ 3,333	\$ 3,615	\$ 3,208	\$ 3,230	\$ -
4130	Retirement	\$ 57,719	\$ 57,719	\$ 59,339	\$ 59,850	\$ -
4140	Health Insurance	\$ 44,929	\$ 44,929	\$ 42,524	\$ 42,762	\$ -
4150	Life Insurance	\$ 733	\$ 733	\$ 604	\$ 609	\$ -
4190	SDI	\$ 3,904	\$ 3,904	\$ 4,297	\$ 4,332	\$ -
4200	Deferred Compensation	\$ 3,797	\$ 3,797	\$ 3,930	\$ 3,991	\$ -
Per. Service Sub-Total		\$ 574,565	\$ 565,338	\$ 570,343	\$ 581,481	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 31,200	\$ 34,150	\$ 29,500	\$ 3,500	\$ -
	One Time					
	Convert rear load dumpster to front load	\$ 2,950	\$ -	\$ 50,000	\$ 45,000	\$ -
	Total 4220	\$ 34,150	\$ 34,150	\$ 79,500	\$ 48,500	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 10,000	\$ 7,000	\$ 10,000	\$ 10,000	\$ -
	Total 4230	\$ 10,000	\$ 7,000	\$ 10,000	\$ 10,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 965,000	\$ 965,000	\$ 965,000	\$ 965,000	\$ -
	Total 4310	\$ 965,000	\$ 965,000	\$ 965,000	\$ 965,000	\$ -

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>MAINTENANCE AND OPERATION Cont.</u>						
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 850	\$ 500	\$ 500	\$ -
	Total 4330	\$ 1,500	\$ 850	\$ 500	\$ 500	\$ -
4340	Utilities					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
	Total 4340	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ -	\$ 387	\$ -	\$ 1,500	\$ -
	Total 4360	\$ -	\$ 387	\$ -	\$ 1,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
	Total 4380	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 325,000	\$ 359,000	\$ 355,000	\$ 375,000	\$ -
	One Time - CARB Rule	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -
	Total 4300	\$ 339,000	\$ 373,000	\$ 355,000	\$ 375,000	\$ -
	Ongoing O & M	\$ 1,335,000	\$ 1,368,687	\$ 1,362,300	\$ 1,357,800	\$ -
	One Time O & M	\$ 16,950	\$ 14,000	\$ 50,000	\$ 45,000	\$ -
	Maint./Operations Sub-Total	\$ 1,351,950	\$ 1,382,687	\$ 1,412,300	\$ 1,402,800	\$ -

OTHER PAYABLES

Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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REFUSE DIVISION, Continued
56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Air Weigh Scales	\$ 16,500	\$ 5,958	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ 16,500	\$ 5,958	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ 16,500	\$ 5,958	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
<u>Equipment</u>						
	Equipment Sub-Total	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -
<u>Asset Replacement Cont.</u>						
4840AR	<u>Vehicles</u>					
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Sub-Total		\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -
	Ongoing Total	\$ 1,909,565	\$ 1,934,025	\$ 1,932,643	\$ 1,939,281	\$ -
	One Time Total	\$ 33,450	\$ 19,958	\$ 50,000	\$ 45,000	\$ -
	Asset Repl. Total	\$ 7,500	\$ 7,500	\$ -	\$ -	\$ -
Grand Total		\$ 1,950,515	\$ 1,961,483	\$ 1,982,643	\$ 1,984,281	\$ -

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The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Work with industrial users to implement new waste discharge permit and reduce loadings to WWTP.
- ◆ Continue line maintenance program to meet requirements under the National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction and TSS removal at WWTP.
- ◆ Work on aerator performance to reduce electrical cost and improve treatment.
- ◆ Continue discussions on building a new WWTP to prepare for future Waste Discharge Requirement Permit.

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Treatment Plant Lab Tests Performed	8,146	9,191	9,228	6,080	4,182	4,135
Ft./Sanitary Sewer Mains Cleaned	39,251	127,644	101,141	116,284	162,947	146,498
Ft./Storm Drain Mains Cleaned	1,588	21,693	5,082	15,778	32,914	22,884
Maint. Checks/Sewer Lift Stations	3,317	3,673	5,040	5,146	4,790	6,424
Maint. Checks/Storm Drain Lift Stations	495	472	1,238	1,248	1,259	1,518
Effluent to Westlake Farms (c.f.)*	163.6	177.2	176.8	129.8	188.2	203.7
Sanitary & Storm Lift Stations Cleaned	43	98	87	81	172	75
Storm Drain Catch Basins Cleaned	383	224	119	53	55	111
Operation/Maint. Cost per 1,000 Gallons	\$1.08	\$1.33	\$1.19	1.52	1.07	.98
F/T Position Allocation	8.85	9.85	9.6	10.6	10.875	9.6

*Millions

Position Allocation:

Superintendent	1.00
Administrative Analyst	.35
Collection Systems Coordinator	1.00
Utility Operator I/II	2.00
Maintenance Worker I/II	5.00
Office Assistant I/II	.30
Total Position	9.65

Sewer/Storm Drain, Continued

Commentary:

The utilities at the WWTP are expected to increase \$115,000 due to higher plant loadings and increasing the treatment needed to meet the requirements of our Waste Discharge Permit. We will continue to work at reducing these costs and all other areas of the sewer system.

SEWER AND STORM DRAIN, Continued
60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 425,904	\$ 409,394	\$ 430,000	\$ 428,962	\$ -
4020	Overtime Salaries	\$ 20,000	\$ 19,626	\$ 20,000	\$ 20,000	\$ -
4030	Part-time Salaries	\$ 45,920	\$ 28,500	\$ 28,500	\$ 28,500	\$ -
4170	Boot Allowance	\$ 900	\$ 900	\$ 900	\$ 900	\$ -
Benefits						
4110	FICA	\$ 37,693	\$ 36,430	\$ 37,397	\$ 36,595	\$ -
4120	SUI	\$ 3,508	\$ 6,050	\$ 4,074	\$ 4,074	\$ -
4130	Retirement	\$ 72,633	\$ 71,254	\$ 73,120	\$ 74,322	\$ -
4140	Health Insurance	\$ 63,184	\$ 59,230	\$ 57,737	\$ 56,594	\$ -
4150	Life Insurance	\$ 772	\$ 768	\$ 787	\$ 787	\$ -
4190	SDI	\$ 4,915	\$ 4,759	\$ 5,315	\$ 5,398	\$ -
4200	Deferred Compensation	\$ 793	\$ 793	\$ 834	\$ 3,307	\$ -
Per. Service Sub-Total		\$ 676,222	\$ 637,704	\$ 658,664	\$ 659,439	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 130,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ -
	One Time- <small>Refig & Mult-Param. Meter/PH/EC/Temp</small>	\$ -	\$ -	\$ -	\$ 2,000	\$ -
	Total 4220	\$ 130,000	\$ 120,000	\$ 120,000	\$ 122,000	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 11,000	\$ 15,800	\$ 11,000	\$ 11,000	\$ -
	Total 4320	\$ 11,000	\$ 15,800	\$ 11,000	\$ 11,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 100,000	\$ 120,000	\$ 130,000	\$ 130,000	\$ -
	One Time- <small>Dry Sludge removal at WWT plant</small>	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
	Total 4310	\$ 100,000	\$ 120,000	\$ 160,000	\$ 160,000	\$ -

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>MAINTENANCE AND OPERATION, Cont.</u>						
4320	Meetings/ Dues					
	Ongoing	\$ 500	\$ 1,382	\$ 1,550	\$ 1,550	\$ -
	Total 4320	\$ 500	\$ 1,382	\$ 1,550	\$ 1,550	\$ -
4330	Printing/Publications					
	Ongoing	\$ 200	\$ -	\$ 100	\$ 100	\$ -
	Total 4330	\$ 200	\$ -	\$ 100	\$ 100	\$ -
4340	Utilities					
	Ongoing	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
	Total 4340	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 28,000	\$ 11,200	\$ 20,000	\$ 20,000	\$ -
	Total 4350	\$ 28,000	\$ 11,200	\$ 20,000	\$ 20,000	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,580	\$ 2,500	\$ 7,950	\$ -
	Total 4360	\$ 2,500	\$ 2,580	\$ 2,500	\$ 7,950	\$ -
4370	Property Taxes					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	Total 4370	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 900	\$ 700	\$ 700	\$ 700	\$ -
	Total 4380	\$ 900	\$ 700	\$ 700	\$ 700	\$ -
4300	Rental/City-owned Equipment					
	Ongoing	\$ 93,000	\$ 101,000	\$ 90,000	\$ 100,000	\$ -
	One Time	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -
	Total 4300	\$ 95,000	\$ 103,000	\$ 90,000	\$ 100,000	\$ -

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
NO.	DESCRIPTION	2010-11	2010-11	2011-12	2011-12	2011-12
	Ongoing O & M	\$ 666,600	\$ 673,162	\$ 676,350	\$ 691,800	\$ -
	One Time O & M	\$ 2,000	\$ 2,000	\$ 30,000	\$ 32,000	\$ -
Maint./Operations Sub-Total		\$ 668,600	\$ 675,162	\$ 706,350	\$ 723,800	\$ -
<u>OTHER PAYABLES</u>						
4544	COP/Storm Drain Improvement	\$ 52,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ -
4900	Water/Sewer Bond	\$ 206,265	\$ 206,265	\$ 206,265	\$ 206,265	\$ -
Other Payables Sub-Total		\$ 258,265	\$ 258,265	\$ 258,265	\$ 258,265	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Equipment Sub-Total	\$ -	\$ -	\$ 4,000	\$ 4,000	\$ -
	Roller Jacks and Crawler Camera for Vactor					
4840	Vehicles					
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ -	\$ -	\$ 4,000	\$ 4,000	\$ -
<u>Asset Replacement</u>						
4825AR	Equipment					
	BOD Equip/Incubator/Cinnamon Basin Pump/Aerators					
	Equipment Sub-Total	\$ -	\$ -	\$ 61,180	\$ 37,000	\$ -
4840AR	Vehicles					
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Sub-Total		\$ -	\$ -	\$ 61,180	\$ 37,000	\$ -
	Ongoing Total	\$ 1,601,087	\$ 1,569,131	\$ 1,593,279	\$ 1,609,504	\$ -
	One Time Total	\$ 2,000	\$ 2,000	\$ 34,000	\$ 36,000	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ 61,180	\$ 37,000	\$ -
Grand Total		\$ 1,603,087	\$ 1,571,131	\$ 1,688,459	\$ 1,682,504	\$ -

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The Fleet Maintenance division provides for maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by interfund charges, which are stated as "Rental of City Owned Equipment" in operating budgets. Because Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated".

GOALS AND OBJECTIVES

- ◆ Continue to monitor all fleet repair services, preventative maintenance and fuel purchases in Dossier
- ◆ Continue to evaluate cost effectiveness of vehicle maintenance
- ◆ Evaluate fleet for replacement for vehicles
- ◆ Install outdoor lift area for new CNG vehicles
- ◆ Continue to research new green technology

ACTIVITY STATISTICS

	2005	2006	2007	2008	2009	2010
Vehicles Serviced	1,312	1,149	1,083	1,049	955	917
Equipment Service	313	294	278	340	350	501
B.I.T. Inspections Performed		48	52	60	40	40
Fire Vehicles	9	7	7	7	7	8
Public Works Vehicles	54	47	53	56	48	38
Maintenance Division Vehicles	N/A	N/A	N/A	N/A	N/A	16
Police Vehicles/Motorcycles	35	37	39	45	43	39
Miles Traveled	614,235	670,316	719,657	702,142	628,689	559,877
Fuel Usage (Gallons)	88,978	92,269	106,390	106,551	90,959	83,525
Average Miles/Gallon	6.9	7.3	6.3	6.6	6.9	6.7
F/T Position Allocation	3.25	3.25	4.25	4	3.55	2.55

Position Allocation:

Superintendent	.30
Senior Equipment Mechanic	1.00
Equipment Mechanic	1.00
Office Assistant I/II	<u>.55</u>
Total Positions	2.85

Commentary:

The Fleet Maintenance Department is continuing to improve the effectiveness in maintaining City equipment / vehicles. 4220 Operating Supplies increased \$16,000 due to regular service and a preventative maintenance system that were put in place as well as increased fuel costs. Through this next budget year we expect the overall cost to the department budget to decrease as a result of a newly implemented practice mandating all vehicles to a recommended uniform maintenance standard. We have recommended several high cost vehicles in repairs be replaced, which will also

Fleet, Continued

Commentary, Continued:

eliminate a percentage of vehicle repairs.

4230 Repair/Supplies is up \$20,000 which reflects steep price increases we are experiencing in parts and supplies. 4350 Repair/Maintenance Services continues to drop, this year by \$6000, as we continue to acquire the tools to accomplish more in-house repairs and are seeing the dividends of regular maintenance cycles.

FLEET MAINTENANCE, Continued
40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 133,614	\$ 138,808	\$ 146,099	\$ 146,099	\$ -
4020	Overtime Salaries	\$ 500	\$ 350	\$ 500	\$ 500	\$ -
4030	Part-time Salaries	\$ 7,000	\$ 7,800	\$ 16,000	\$ 7,000	\$ -
4170	Boot Allowance	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
<u>Benefits</u>						
4110	FICA	\$ 10,811	\$ 9,733	\$ 11,766	\$ 11,766	\$ -
4120	SUI	\$ 1,152	\$ 1,152	\$ 1,466	\$ 1,466	\$ -
4130	Retirement	\$ 21,846	\$ 21,846	\$ 25,313	\$ 25,313	\$ -
4140	Health Insurance	\$ 17,635	\$ 17,635	\$ 20,982	\$ 20,982	\$ -
4150	Life Insurance	\$ 199	\$ 199	\$ 233	\$ 233	\$ -
4190	SDI	\$ 1,477	\$ 1,477	\$ 1,762	\$ 1,762	\$ -
4200	Deferred Compensation	\$ 688	\$ 2,555	\$ 2,600	\$ 724	\$ -
Per. Service Sub-Total		\$ 195,122	\$ 201,755	\$ 226,921	\$ 216,045	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 300,000	\$ 273,277	\$ 320,000	\$ 320,000	\$ -
	One Time	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ -
	Total 4220	\$ 306,000	\$ 279,277	\$ 320,000	\$ 320,000	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 110,000	\$ 138,000	\$ 130,000	\$ 130,000	\$ -
	Total 4230	\$ 110,000	\$ 138,000	\$ 130,000	\$ 130,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
	Total 4310	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

FLEET MAINTENANCE, Continued

40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2010-11	ESTIMATED EXPENSES 2010-11	DEPARTMENT REQUESTS 2011-12	RECOMMENDED CITY MANAGER 2011-12	APPROVED CITY COUNCIL 2011-12
<u>MAINTENANCE AND OPERATION, Cont.</u>						
4320	Meetings/ Dues Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 430	\$ -	\$ -	\$ -	\$ -	\$ -
4340	Utilities Ongoing	\$ 700	\$ 700	\$ 700	\$ 700	\$ -
	Total 4340	\$ 700	\$ 700	\$ 700	\$ 700	\$ -
4350	Repair/Maint. Services Ongoing	\$ 130,000	\$ 100,000	\$ 150,000	\$ 150,000	\$ -
	One Time -CARB Rule	\$ 26,800	\$ 26,800	\$ -	\$ -	\$ -
	Total 4350	\$ 156,800	\$ 126,800	\$ 150,000	\$ 150,000	\$ -
4360	Training Ongoing	\$ 1,000	\$ -	\$ 1,500	\$ 1,000	\$ -
	Total 4360	\$ 1,000	\$ -	\$ 1,500	\$ 1,000	\$ -
	Ongoing O & M	\$ 547,700	\$ 516,977	\$ 607,200	\$ 606,700	\$ -
	One Time O&M	\$ 32,800	\$ 32,800	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 580,500	\$ 549,777	\$ 607,200	\$ 606,700	\$ -
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
4825AR		\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 742,822	\$ 718,732	\$ 834,121	\$ 822,745	\$ -
	One Time Total	\$ 32,800	\$ 32,800	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 775,622	\$ 751,532	\$ 834,121	\$ 822,745	\$ -