

**Mayor**  
Willard Rodarmel  
**Mayor Pro Tem**  
John Plourde  
**Councilmembers**  
John Gordon  
John Murray  
William Siegel



**Finance  
Department**

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SS Item # 2

**To: Lemoore City Council**  
**From: Nancy Cota, Finance Director**  
**Date: February 25, 2011**  
**Subject: City Banking Services**

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**Discussion:**

Council Member Gordon requested of staff a discussion on the City's Banking services. The last RFP (Request for Proposal) for banking services was performed in 2002, which is when the City elected to go from Wells Fargo Bank to Union Bank of California. The selection of a new banking institution took approximately 4 months to complete. In selection of our City banking services, there are several criteria needed to meet our cash transaction needs. Some of our most important requirements are:

- The Bank's charter—Stability and history of bank
- Automatic clearing house capabilities—Automatic third party verification
- On-line services—Abilities to provide all on line transactions and verifications
- Collateral requirements—the security needed to do business with bank
- Current references—References from like customers if possible
- Investment capability—FDIC requirements of the banking institution

Most of these services are mandated by our auditors. Further services needed are: direct deposit scanning of checks, cash deposits drops, account reconciliation, electronic money wires and transfers, payroll direct deposit, payroll tax deposits, positive pay, account analysis, subvention payments from State and LAIF (Local Agency Investment Fund). All of these services are needed on a daily basis in order to properly and securely handle the funds of the City of Lemoore.

Additionally, the City of Lemoore's Investment Policy allows for certificates of deposits with commercial banks and savings and loans, credit unions or thrifts which are fully insured up to \$250,000.

I am prepared to answer any questions that you may have on Tuesday evening.

**Budget Impact:**

None

**Recommendation:**

None, informational.