

April 20,2011

Mayor Willard Rodarmel and Council Members
City of Lemoore
119 Fox Street
Lemoore, CA 93245

Dear Mayor Rodarmel and Council Members:

The Lemoore Downtown Merchants Association is currently working on putting together another event in Downtown. As part of the Kings County Homecoming activities, we would like to hold a "Downtown Street Party" on Friday, May 13, 2011 from 6:00 pm to 10:00 pm. The event would offer an evening of open restaurants, a beer garden, Downtown merchant vendors, entertainment, and activities for the young!

The event will require the closure of Heinlen Street south of D Street to the alley (1/2 city block), on May 13, 2011 from 2:00 pm to Midnight. We are requesting on Thursday, May 12, 2011 by 2:00 pm that signs be posted on D Street at Heinlen and Heinlen at the alley (Event Site), notifying the public of this closure. We are requesting the following assistance from the city:

- Sweep the Event Site on Thursday, May 12, 2011.
- Test and make sure all electrical outlets are in proper working condition at the Event Site by Thursday, May 12.
- Place 6 street barricades on the corner of D Street at Heinlen and on Heinlen at the alley.
- Load 10 banquet tables and 100 chairs from Lemoore Parks and Recreation onto city truck and trailer and deliver to the Event Site on Friday, May 13 at 2:00 pm (DMA to deliver truck and trailer with tables and chairs to the Corporation Yard Friday night for storage over the weekend).
- Deliver 8 trash barrels; 4 recycle barrels; and as many street delineators' as possible to the back of Wells Fargo Bank, on Thursday, May 12.
- Pick up barrels and delineators from back of Wells Fargo Bank and barricades from the street corner on Monday, May 16, 2011.

We hope that you will be able to assist us in our efforts, as always we appreciate your cooperation in helping to make our community events successful. If you have any questions, please contact me at 707-2908.

Thank you again,

Selena Diaz

Selena Diaz
Lemoore Downtown Coordinator