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**Parks & Recreation
Department**

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To: Lemoore City Council **Item 3H**
**From: Joe Simonson, Parks and Recreation
Director**
Date: July 11, 2012
Subject Veteran's Memorial Building Kitchen Repairs
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Discussion:

The Kings County Health Department conducted an inspection of the kitchens at the Civic Auditorium and the Veteran's Memorial Building on July 2, 2012 in order to certify them as permitted commissaries for food preparation. The Health Department certified the Civic Kitchen as a permitted commissary, but the Veteran's Hall was permitted for "limited food preparation" only, limited to baking and preparing non extensive food items.

In order to bring the Veteran's Hall kitchen up to commissary standards, the following upgrades would have to be made:

- Purchase commercial refrigerator
- install three compartment sink
- install separate hand wash sink
- install grease trap

The estimated cost of these improvements is \$8,000. The American Legion, Lemoore Lions Club and numerous renters throughout the year prepare food in the Veteran's Memorial Hall kitchen. In order to be compliant, staff feels these upgrades must be made. A set of plans would be forwarded to the Health Department for approval before any upgrades begin.

Budget Impact:

An increase to 4242-4825AR in the amount of \$8,000.

Recommendation:

That Council approved the recommendation by staff to upgrade the Veteran's Memorial Building kitchen and approve an increase of \$8,000 to budget 4242-4825 Asset Replacement Account.