

LEMOORE
CALIFORNIA

Operations and Maintenance
ANNUAL BUDGET
FISCAL YEAR 2012 – 2013



Lemoore Police Car and Blue Angels F/A18

Photo by Steve Rossi

CITY OF LEMOORE

PROPOSED BUDGET

For The Fiscal Year
JULY 1, 2012 - JUNE 30, 2013

Prepared By
JEFF A. BRILTZ
CITY MANAGER

For
THE CITY COUNCIL
of the
CITY OF LEMOORE

WILLARD RODARMEL
Mayor

JOHN PLOURDE
Mayor Pro Tem

JOHN GORDON
Council Member

JOHN MURRAY
Council Member

WILLIAM SIEGEL
Council Member

This Page Intentionally Left Blank

TABLE OF CONTENTS

TRANSMITTAL LETTER.....	3
ORGANIZATIONAL CHART.....	9
CITY OF LEMOORE STATISTICS.....	10
SUMMARY OF FUND BALANCES.....	11
REVENUE SUMMARY.....	13
PROPOSED 2012-2013 EXPENDITURE SUMMARY.....	19
APPROPRIATIONS LIMITATION.....	21
CLASSIFICATION PAY RANGES.....	23
CITY OF LEMOORE - POSITION ALLOCATION.....	25
MONTHLY SALARY MATRIX.....	29
COUNCIL.....	31
CITY MANAGER.....	35
FINANCE DEPARTMENT.....	43
PLANNING.....	49
COMMUNITY PARTICIPATION.....	57
MAINTENANCE DIVISION.....	59
PBIA.....	65
POLICE DEPARTMENT.....	67
FIRE DEPARTMENT.....	73
BUILDING INSPECTION.....	77
PUBLIC WORKS.....	81
LIGHTING & LANDSCAPE MAINTENANCE DISTRICT.....	85

PUBLIC FACILITIES MAINTENANCE DISTRICT.....87
RECREATION.....89
GOLF COURSE.....93
WATER DIVISION.....95
UTILITY OFFICE.....101
REFUSE DIVISION.....105
SEWER AND STORM DRAIN.....111
FLEET MAINTENANCE.....117

Mayor
Willard Rodarmel
Mayor Pro Tem
John Plourde
Council Members
John Gordon
John Murray
William Siegel



**Office of the
City Manager**

119 Fox Street
Lemoore • CA 93245
Phone • (559) 924-6700
FAX • (559) 924-9003

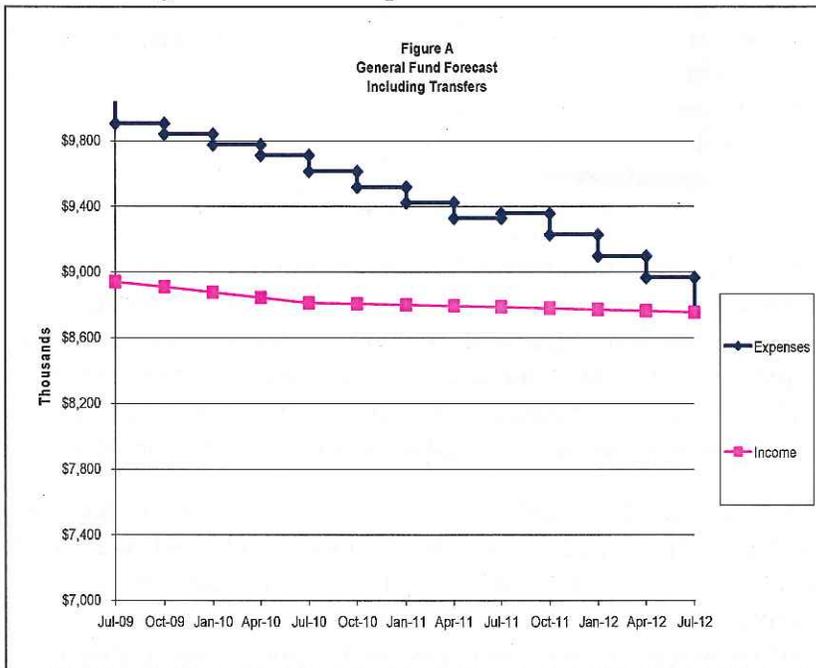
May 31, 2012

Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to present the following recommendations for the 2012/13 City of Lemoore Operations and Maintenance Budget.

General Fund Focus

As the Council and Citizens are well aware, the City of Lemoore's General Fund began experiencing declines in revenue and in fund balance, in 2008 as the recession hit. During the 2008/09 fiscal year, it became clear preparing for this economic downturn was critical, and simply dealing with the budget year-to-year would likely not achieve the needed results without a long-term plan for the City's General Fund. Beginning in February of 2009, the Lemoore City Council began making cuts to the current year expenditure budget and enacted a City-wide hiring freeze. In April of 2009, the Council dedicated two meetings towards evaluating options and providing guidance to staff in preparing for our financial future. The Council evaluated no less than six alternatives for the General Fund, from developing a completely balanced budget for 2009/10 to maintaining services and expenditures at current levels. Ultimately, the Council directed staff to



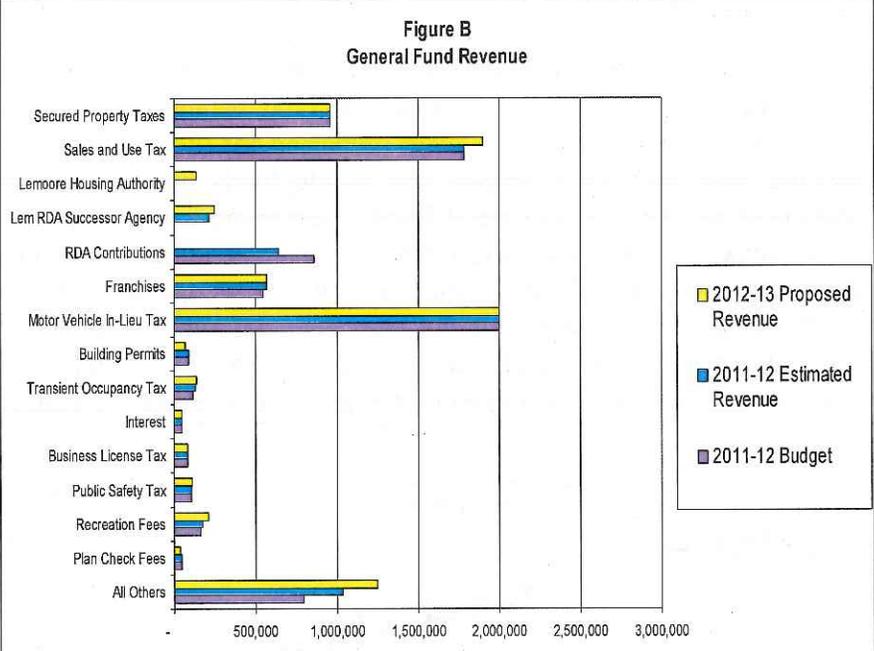
work towards a three-year plan with the following criteria: 1) Target a Balanced General Fund Budget for FY 2012/13 and beyond; 2) Subsidize spending by no more than \$2 million during FYs 2009/10, 2010/11, and 2011/12; and 3) Postpone full-time employee layoffs until other staffing reduction measures have been implemented. At that time, staff forecasted revenues and expenditures the three year period to help guide us in implementing the plan. Figure A is an illustration of our forecast.

The 2012/13 Budget is expected to be the first budget in the past four years to be "balanced" with ongoing revenues matching or exceeding ongoing expenditures, including transfers.

Now that the three years of planned General Fund subsidy is concluding, it is appropriate to see just how much of the Fund Balance has been consumed since July 2009. The July 1, 2009 General Fund Balance was reported at \$8,540,731. We now estimate the July 1, 2012 Fund Balance at 6,497,462, as shown on page 12 of this document. However, in 2009, the funds owed by the Golf Course Fund to the General Fund was included in that balance, and now, in 2012, while still owed, that amount totaling \$1,625,914, is being excluded. The reasons for its exclusion are that 1) those funds are not immediately available, and 2) the Lemoore Redevelopment Agency, which had agreed to “make up” the funds owed, is now dissolved, and it is no longer appropriate to anticipate that those funds will be repaid by the RDA and will now have to be repaid by Golf Course operations, which is likely to take many years. If we eliminate the difference in accounting for the Golf Course loan, the actual General Fund Balance is only \$417,355 less than it was in 2009, a far smaller subsidy than was anticipated three years ago.

The 2012/13 General Fund revenues are forecast at \$7,186,022, which includes an estimated \$44,000 in one-time revenues for a larger-than-typical Risk Management Deposit Adjustment (refund).

Figure B depicts General Fund Revenues. This forecast is conservative, with one exception, and that is the forecast of revenues from the Lemoore Housing Authority to pay for services performed by City staff, in support of Low/Moderate income housing activities. It will be unlikely that the full \$138,000 will be received without a change in the law that permits at least some of the former RDA

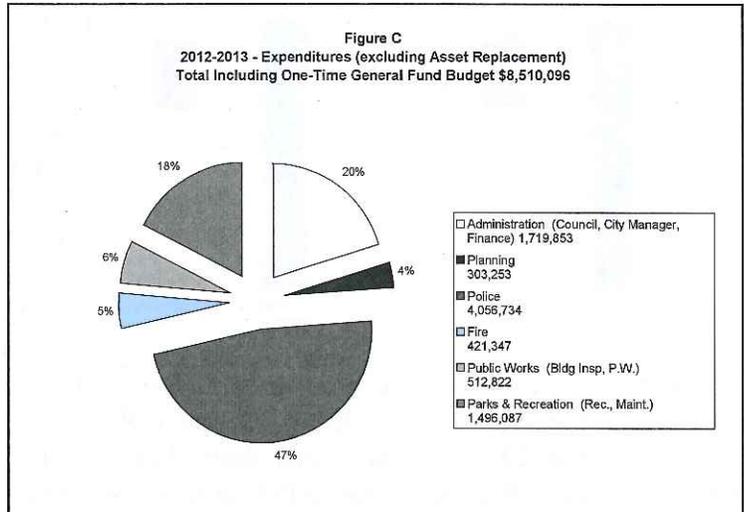


Low/Moderate Income Housing Funds to be spent on those activities on an ongoing basis. That noted I have not increased the forecast for Property Tax revenue due to the dissolution of redevelopment, as any forecast would be too much of a guess at this point, but almost certainly the property tax revenue will increase beginning this year, and it is very possible that the City will receive a large one-time revenue as the RDA cash balance is redistributed to the other taxing entities. Once new property tax estimates can be made, a budget adjustment should be considered.

My recommendations for expenditures in the General Fund for 2012/13 are contained in detailed, department-by-department worksheets beginning on page 31 of this document. Overall, they total \$8,510,096 for ongoing and one-time expenses, and an additional \$130,650 in asset replacement expenses. Figure C shows the breakdown by service area for the proposed expenditures. My proposed budget reflects the actual staffing levels as they exist now, and proposes no further full-time staffing cuts at this time.

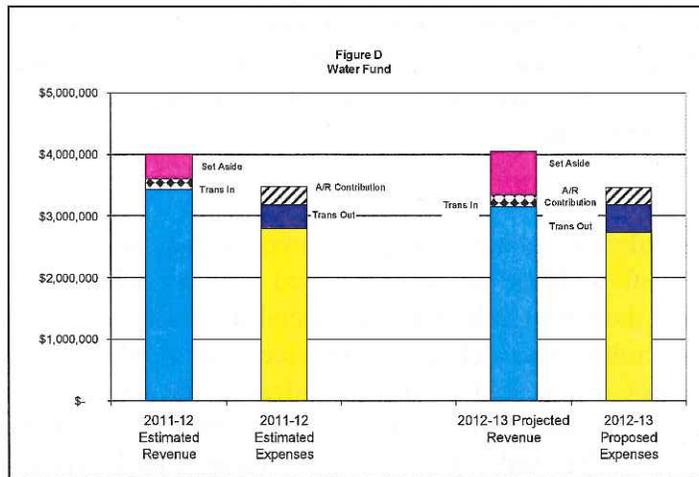
Staffing costs (salaries and benefits) continue to make up more than two-thirds of the General Fund costs. Contained in this proposed budget are absolutely no salary or benefit adjustments for any positions at the City.

As we compare total ongoing revenues, including transfers, with ongoing expenses and asset replacement contributions in the 2012/13 Proposed Budget, you will find that the General Fund is within \$2,420 of being fully balanced. Once we include one-time revenue and expenses, total expenses exceed total revenue and transfers in by \$86,600, or about 1%. For all practical purposes, staff has presented a balanced budget for the Council to consider.



Enterprise Fund Focus

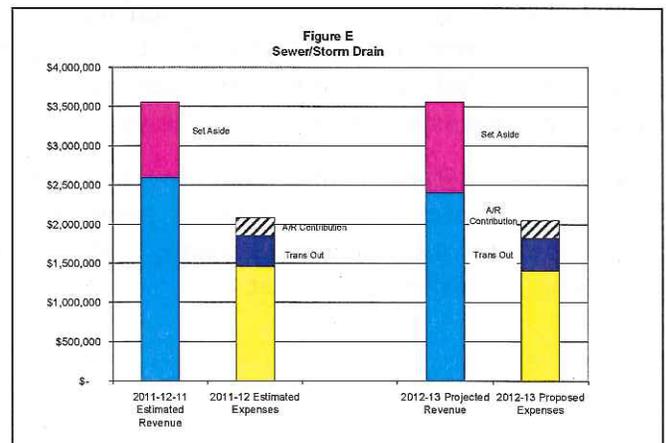
Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues



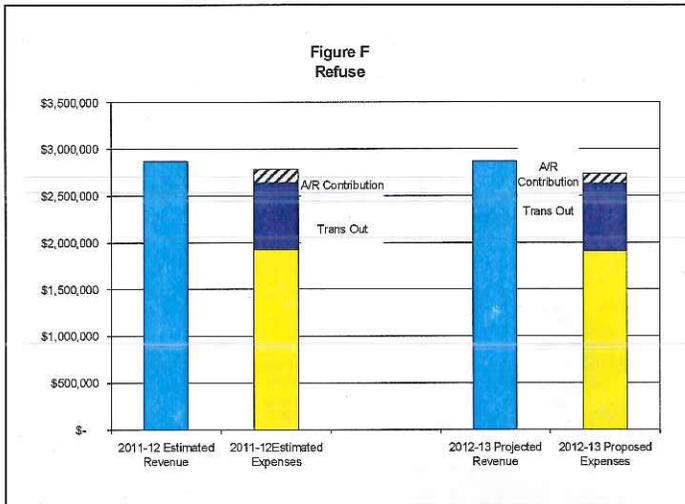
associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses. Figures D, E and F provide a visual comparison of revenues, expenditures, and transfers for the three utilities.

In both the Water Fund and the Sewer/Storm Drain Fund, rate adjustments were made effective December 26, 2007. The financial health of both of these funds is exactly as we expected. In fact, during the 2011/12 Fiscal Year, the City paid off some debt associated with these two operations, utilizing some of the funding we had set aside for future projects. The savings in interest expenses will allow these two funds to see improved fiscal health over the next several years.

The Refuse Fund, even with service changes and commercial rate adjustments over the past few years, had been a concern from a financial performance perspective. For both 2011/12 and 2012/13, however, fund balance is expected to improve as



operational changes and staff reductions have led to lower expenses.



Other Funds

There are two other funds that warrant discussion, Golf Course and Fleet. The Golf Course Fund has been plagued with poor financial performance since the City expanded the Course more than 20 years ago. Since that time, both the City’s General Fund and the Redevelopment Agency have advanced funds to the Golf Course to pay for ongoing primary debt service and course improvements. With the RDA no longer available for use as a secondary source of funds, any shortfalls in

Golf Course Operations as it relates to operational or debt service expenses will cause an immediate impact on the General Fund. It should be noted that the Golf Course primary debt is scheduled to be fully repaid in 2021, and after that time, there should be sufficient cash flow to pay back the General Fund as well as the former RDA, at least over time.

The Fleet Fund functions as an internal service fund, with all costs reimbursed by the departments utilizing the services. While preparing for the 2012/13 budget, it was realized that the Fleet Fund was still paying for some personnel expenses that had been moved to other departments several years back. We have corrected the accounting error, and included in this budget is a proposed transfer from the Water Fund to the Fleet Fund to repay the fund for its prior year expenses incurred, which should have been paid by the Water Fund.

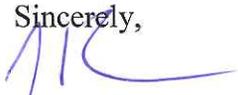
Conclusion

As we conclude the three year period where subsidy occurred in the General Fund, and cuts to expenses were aggressively pursued, we are left with an organization that is more efficient in several key areas. We are proud of the changes the City made out of financial necessity, primarily because the changes have allowed the City to continue to deliver the services our residents have come to expect at a lower cost. That said, not every area of the organization is operating as effectively as we could, or perhaps did. The 16% decline in overall full time staffing over the last four years has led to challenges not seen before. Several service delivery areas simply are too strapped for time to attend needed training, properly implement new services, or analyze and research items that might lead to improvements in service delivery for our citizens. We must find ways to restore at least some of the staffing in critical areas, or these short term savings may become long term liability. It is worth noting that when examining the ratio of the City’s population to full time employees (see page 10) that ratio demonstrates a 48% increase in population to employee over that past 20 years, with a 20% increase coming in the last four years.

Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

It is a pleasure for me to present to the Council what are my recommendations for expenditure levels and a reasonably conservative forecast for revenues. While the recommendations are my responsibility, they are arrived upon by the significant input from the dedicated staff throughout the City. Each of the Department Heads and Division Managers contributed significantly to this document. All of the salary forecasts were prepared by Administrative Analyst JP Prichard. Our new Finance Director Cheryl Silva has jumped in and assisted in the budget preparation in countless ways, and made an immediate impact in the ease in which this document was prepared. Finally, your recently departed City Clerk Nanci Lima was truly the point guard of the budget team. It will certainly be a challenge next year without her.

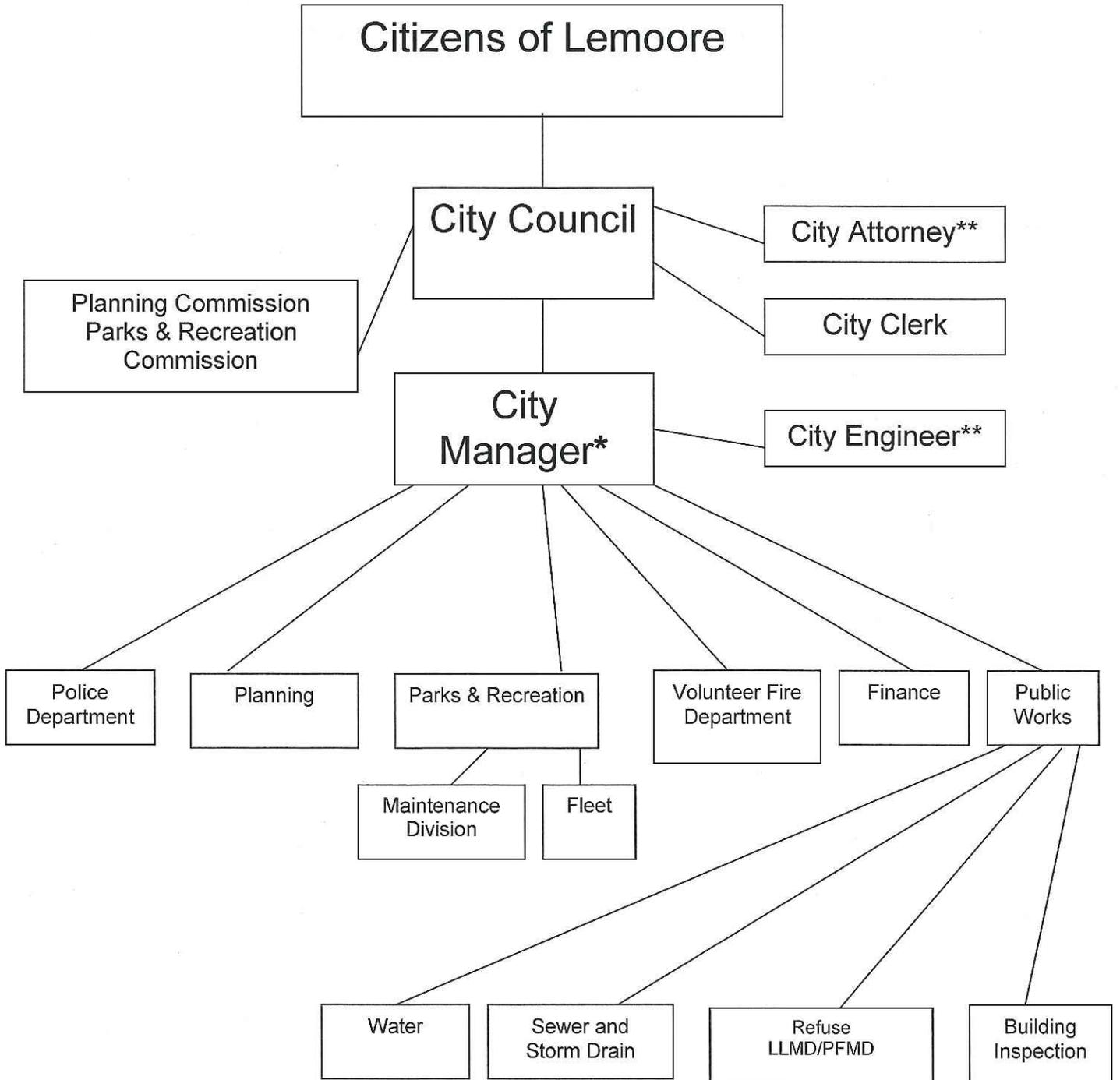
Sincerely,



Jeff Britz
City Manager

This Page Intentionally Left Blank

ORGANIZATIONAL CHART



Planning Commission
Parks & Recreation
Commission

**Contract Position
*City Treasurer

City of Lemoore Statistics

Year	Population	Market Valuation Million	New Dwelling Units	Fire Incidents	Police Felony Complaints	Full-Time Employees	Population Per Employee
90-91	13,622	326	133	173	393	75	182
91-92	14,022	363	163	180	396	81	173
92-93	14,319	403	136	228	406	79	181
93-94	14,903	419	117	214	408	77	194
94-95	15,278	460	181	215	460	78	196
95-96	15,417	491	191	180	540	81	190
96-97	16,371	519	313	226	595	83	197
97-98	16,799	551	282	267	649	88	191
98-99	17,605	589	240	251	532	89	198
99-00	18,316	621	146	194	613	88	208
00-01	20,000	652	123	190	672	96	208
01-02	20,193	733	171	193	750	99	204
02-03	20,733	826	167	255	835	100	207
03-04	20,993	1,062	227	207	777	100	210
04-05	21,076	1,164	134	248	740	96	220
05-06	22,508	1,262	241	279	877	107	210
06-07	23,388	1,393	206	276	854	108	217
07-08	24,098	1,552	92	244	903	112	215
08-09	24,502	1,702	67	263	771	114	215
09-10	24,818	1,709	28	128	781	112	222
10-11	24,282	1,784	11	183	872	101	240
11-12	24,701	1,830	29	274	821	97	256
12-13	24,815	N/A	N/A	N/A	N/A	96	258

SUMMARY OF FUND BALANCES

2011-2012
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2011	ESTIMATED REVENUES 2011-2012	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED AVAILABLE 2011-2012	ESTIMATED EXPENSES 2011-2012	ASSET REPLACE CONTRIBUTION 2011-2012	ESTIMATED BALANCE 6/30/2012
001 General Fund	\$ 6,613,145	\$ 7,483,396	\$ 1,500,440	\$ 132,853	\$ 1,265,766	\$ 14,198,362	\$ 8,438,441	\$ 528,225	\$ 5,231,696
Asset Replacement	\$ 2,127,765	528,225			1,327,995	1,327,995	73,292		\$ 1,254,703
020 Traffic Safety Fund	\$ 301,615	32,200				333,815			\$ 333,815
030 Gax Tax 2106	\$ 363,915	62,500				426,415			\$ 426,415
032 Gax Tax 2107.5	\$ 27,557	6,080				33,637			\$ 33,637
045 Golf Course Fund	\$ 22,715	202,400				225,115	249,897		\$ (24,782)
050 Water Fund	\$ 653,152	3,429,700	173,560	386,438	723,955	3,146,019	2,895,820	287,668	\$ (37,469)
Asset Replacement	\$ 1,165,108	287,668			726,388	726,388	5,300		\$ 721,088
Arsenic Treatment Set Aside	\$ 1,317,389	400,000	201,345			1,918,734	1,856,800		\$ 61,934
056 Refuse Fund	\$ (564,863)	2,868,100		710,346	289,328	1,303,564	1,928,850	139,705	\$ (764,992)
Asset Replacement	\$ 477,394	139,705			308,550	308,550			\$ 308,550
060 Sewer/Storm Drain Fund	\$ 1,556,864	2,592,900		398,383	290,543	3,460,838	1,452,713	225,255	\$ 1,782,870
Asset Replacement	\$ 1,271,333	225,255			748,294	748,294	36,614		\$ 711,680
WWTP Set Aside	\$ 3,442,945	956,300	171,160			4,570,405	1,244,748		\$ 3,325,657
078 LLMD	\$ (59,711)	255,000		13,500		181,790	207,116		\$ (25,327)
078 Pub. Fac. Maint. Dist.	\$ 951,359	335,000		13,500	744,884	527,975	216,233		\$ 311,742
085 Parking & Business Improv Area	\$ 10,738	10,000				20,738	13,005		\$ 7,733
TOTAL	\$ 19,678,421	\$ 17,277,276	\$2,046,505	\$1,655,020	\$6,425,702	\$33,458,633	\$18,618,829	\$1,180,853	\$13,658,951
040 Fleet Maintenance	\$ (107,613)	881,324		102,747		670,964	52,698	20,075	\$ (101,809)
Asset Replacement	\$ 58,959	20,075			39,517	39,517	-		\$ 39,517

2012-2013
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE	ESTIMATED	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED	ESTIMATED	ASSET REPLACE	ESTIMATED
	AS OF 7/1/2012	REVENUES 2012-2013				AVAILABLE 2012-2013	EXPENSES 2012-2013	CONTRIBUTION 2012-2013	BALANCE 6/30/2013
001 General Fund	\$ 6,497,462	\$ 7,186,022	\$ 1,730,974	\$ 141,350	\$ 1,276,514	\$ 13,996,594	\$ 8,510,096	\$ 352,150	\$ 5,134,348
Asset Replacement	\$ 2,582,698	352,150			1,467,424	1,467,424	130,650		\$ 1,336,774
020 Traffic Safety Fund	\$ 333,815	32,200		398		365,617			\$ 365,617
030 Gax Tax 2106	\$ 426,415	60,000		213,207		273,208			\$ 273,208
032 Gax Tax 2107.5	\$ 33,637	6,000		16,819		22,818			\$ 22,818
045 Golf Course Fund	\$ (24,782)	290,000				265,218	250,828		\$ 14,390
050 Water Fund	\$ 686,486	3,144,681	189,964	452,927	681,610	2,886,594	2,726,441	287,665	\$ (127,512)
Asset Replacement	\$ 1,447,476	287,668			867,572	867,572	124,300		\$ 743,272
Arsenic Plant Set Aside	\$ 61,934	705,419				767,353			\$ 767,353
056 Refuse Fund	\$ (475,664)	2,868,100		718,658	286,320	1,387,458	1,908,799	104,813	\$ (626,154)
Asset Replacement	\$ 617,099	104,813			360,956	360,956			\$ 360,956
060 Sewer/Storm Drain Fund	\$ 2,073,413	2,397,993		406,585	281,919	3,782,902	1,409,595	225,255	\$ 2,148,052
Asset Replacement	\$ 1,459,974	225,255			842,615	842,615	102,000		\$ 740,615
WWTP Set Aside	\$ 3,325,657	1,161,207				4,486,864			\$ 4,486,864
078 LLMD	\$ (25,327)	248,000		13,500		209,174	204,646		\$ 4,528
078 Pub. Fac. Maint. Dist.	\$ 1,056,626	386,000		13,500	948,313	480,813	220,050		\$ 260,763
085 Parking & Business Improv Area	\$ 7,733	10,000				17,733	17,000		\$ 733
TOTAL	\$ 20,084,653	\$ 16,628,996	\$ 1,920,938	\$ 1,976,944	\$ 7,013,243	\$ 32,480,912	\$ 15,604,405	\$969,883	\$ 15,906,624
040 Fleet Maintenance	\$ (101,809)	915,500	66,489	102,747		777,433	795,831	20,075	\$ (38,473)
Asset Replacement	\$ 79,034	20,075			49,555	49,555	30,500		\$ 19,055

REVENUE SUMMARY

		Actual Revenue 2010-2011	Adopted Budget 2011-2012	Actual Revenue Thru Feb 2012	Anticipated Revenue 2011-2012	Proposed Revenue 2012-2013
<u>PROPERTY TAXES</u>						
3010	Secured Property Taxes	935,976	962,000	579,020	962,000	960,000
3012	Unsecured Property Taxes	36,020	40,000	35,587	40,000	40,000
3014	Prior Year Taxes	35,563	30,000	9,559	25,000	25,000
3016	Supplemental Taxes	51,959	15,000	548	20,000	20,000
<u>OTHER TAXES</u>						
3020	Franchises	566,443	550,000	90,950	570,000	570,000
3022	Sales and Use Tax	1,597,534	1,780,000	883,693	1,780,000	1,900,000
3024	Real Property Transfer Tax	33,095	32,000	15,359	33,000	33,000
3026	Public Safety Tax (SB 172)	96,604	105,000	58,887	105,000	109,000
<u>LICENSES AND PERMITS</u>						
3029	Business License Tax	86,354	85,000	70,405	85,000	85,000
3291-3293	Dog License	7,771	8,000	4,240	7,100	7,000
3032	Garage Sale Permits	2,117	2,300	1,152	1,800	1,800
3034	Transient Occupancy Tax	111,597	115,000	45,249	130,000	138,700
3040	Building Permits	69,249	90,000	53,121	90,000	70,000
3045	Plumbing Permits	7,654	12,000	10,680	12,000	8,000
3050	Electrical Permits	5,624	12,000	10,118	12,000	6,000
3055	Mechanical Permits	1,572	6,000	5,591	6,000	1,600
3290	Other Permits	4,285	4,000	5,226	6,000	6,000
<u>FINES AND PENALTIES</u>						
3815	Abandoned Vehicle Abatement	18,386	15,000	2,595	12,000	15,000
3820	Other Court Fines	9,507	7,000	4,052	9,000	9,000

		Actual Revenue	Adopted	Actual	Anticipated	Proposed
		2010-2011	Budget	Revenue	Revenue	Revenue
			2011-2012	Thru Feb 2012	2011-2012	2012-2013
<u>RENTAL AND INTEREST REVENUE</u>						
3850	Interest	51,055	50,000	22,892	50,000	50,000
3610	Reports & Copies	5,176	5,000	3,665	5,000	5,000
3620	Real Property Rental	8,384	6,000	5,648	7,250	7,250
3625/3626	Civic /Vets Hall Rental	12,673	15,000	15,529	20,000	25,000
3685	Park Reservations	12,080	15,000	8,415	15,000	15,000
<u>REVENUE FROM OTHER AGENCIES</u>						
3755	Motor Vehicle In-Lieu Tax	2,033,288	2,000,000	999,618	2,000,000	2,000,000
3760	Off-Highway Motor Vehicle Fees	16	25	18	25	25
3765	Homeowners Exemption	12,342	10,000	-	12,000	12,000
<u>REIMBURSEMENTS</u>						
3757	Mandated State Cost Reimbursement	-	-	-	-	-
3792	Y.D.O Program - Liberty School	45,510	39,190	22,650	45,000	45,575
3777	Booking Fees	17,068	15,000	8,513	17,000	18,000
3786	Crossing Guards	5,040	10,080	5,040	10,080	10,080
3778	Narcotics Task Force	80,099	27,000	-	-	-
3780	D.U.I. Cost Recovery	6,999	7,000	5,981	7,000	7,000
3782	P.O.S.T.	18,462	14,000	15,097	18,000	20,000
3861	Police Dept. Misc. Reimbursements	5,433	5,000	12,462	10,000	10,000
3862	Police Dept. Misc.Fees	2,430	-	857	1,000	1,000
3784	High School Y.D.O. Program	49,727	45,235	21,973	44,240	37,242
3882	Risk Mgmt. Retro. Adjust.	94,824	-	-	10,025	44,000
3882	Risk Mgmt. Retro. Adjust. - One Time	-	-	-	-	44,000
3788A	Incentives/Rebates	62,105	60,000	43,747	60,000	60,000
3880	Misc. Reimbursements	71,158	25,000	31,280	32,750	12,750
<u>CHARGES FOR OTHER SERVICES</u>						
3060	Plan Check Fees	50,673	50,000	42,164	50,000	35,000
3540	Planning Fees	22,074	25,000	19,750	25,000	25,000
3630	General Plan Update Fee	8,496	8,000	7,070	8,000	8,000
3635	Technology Fee	2,829	5,000	2,815	4,000	3,000
3030	Business License Processing Fee	37,697	36,000	32,578	35,000	35,000
3190	Subdivision Street Sign Fee	1,350	-	400	400	-
3200	Public Improvement Plan Check Fee	33,718	40,000	32,958	40,000	35,000

		Actual Revenue	Adopted Budget	Actual Revenue	Anticipated Revenue	Proposed Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
3205	Street Cut Review Fee	1,320	1,500	1,470	1,500	1,500
3220	Special Building Inspection Fee	6,210	200	1,000	1,000	1,000
3681	Recreation Fees	162,412	165,000	107,861	175,000	213,000
3811	Animal Control	301	-	311	400	400
<u>OTHER REVENUE</u>						
3870	Contributions-RDA	860,176	860,676	645,132	645,632	-
	Contributions-Lem RDA Successor Agency	-	-	-	215,044	250,000
	Contributions-Lemoore Housing Authority	-	-	-	-	138,000
3865	Sale - City-owned Property	500	-	-	-	-
3881	Sundry Revenue	5,558	500	602	650	600
3884	Bad Debt Recovery	-	-	-	-	-
3872	School Impact Fee Admin./Kings.Co.Admin.	2,357	2,500	4,866	5,000	5,000
3874	Weed Abatement	-	4,000	-	4,000	4,000
3875	Gifts & Donations	111,375	2,500	-	2,500	2,500
<u>Grant Proceeds</u>						
	Grant Proceeds	153,097	-	-	-	-
	OTS Traffic Grant	7,850	-	-	-	-
FUND SUB-TOTAL		7,739,172	7,419,706	4,008,394	7,483,396	7,186,022
<u>SPECIAL REVENUE</u>						
078-3775	Lighting & Landscape Maint. District	244,677	255,000	124,658	255,000	248,000
078-3775A	Public Facilities Maint. District	338,775	335,000	155,088	335,000	386,000
085-3029	Downtown Improvement District	9,828	12,000	13,687	10,000	10,000
<u>CODE FINES</u>						
020-3810	Vehicle Code Fines	45,977	38,000	17,590	29,000	29,000
020-3812	Parking Fines	4,211	3,700	1,904	3,200	3,200
020-3850	Interest	1,001	500	479		
<u>GAS TAX (Maintenance)</u>						
030-3740	Gas Tax 2106	64,545	40,000	31,508	62,500	60,000
032-3750	Gas Tax 2107.5	6,071	6,000	42	6,080	6,000
Special Revenue Sub-Total		715,085	690,200	344,956	700,780	742,200

		Actual Revenue 2010-2011	Adopted Budget 2011-2012	Actual Revenue Thru Feb 2012	Anticipated Revenue 2011-2012	Proposed Revenue 2012-2013
ENTERPRISE ACTIVITIES						
WATER FUND - 050						
3305	Water Meter Fees	12,265	6,500	11,010	16,500	18,600
3300	Water Service Fees	3,586,325	3,300,000	2,559,227	3,578,000	3,600,000
3311	Account Set Up Fee	33,146	30,000	26,571	38,000	35,000
3850	Interest	13,375	18,000	5,887	12,000	12,000
3880	Miscellaneous Reimbursements	1,032	2,000	-	1,000	1,000
3550	Delinquent Turn On/Off	24,285	30,000	18,132	27,000	27,000
3320	Construction Meter Rental	2,039	4,000	2,509	3,200	3,000
3321	Returned Check	6,012	6,500	4,663	7,000	6,500
3560	Delinquent Penalty	62,927	70,000	48,747	70,000	70,000
3570	Door Hanger Fee	68,653	70,000	56,686	75,000	75,000
3884	Bad Debt Recovery	4,078	-	1,352	2,000	2,000
3710	Grant Proceeds	16,664	-	-	-	-
3970	Operating Transfer In - Water Capital	186,291	-	-	-	-
	Water Fund Totals	4,017,092	3,537,000	2,734,784	3,829,700	3,850,100
	Arsenic Plant Set Aside	(400,952)	(540,000)	(233,965)	(400,000)	(705,419)
	Water Fund Totals	3,616,140	2,997,000	2,500,819	3,429,700	3,144,681
REFUSE FUND - 056						
3400	Refuse Service Fees	2,737,307	2,735,000	1,819,761	2,735,000	2,735,000
3850	Interest	285	-	1,317	2,600	2,600
3410	Special Refuse Pickups	26,554	20,000	16,225	24,000	24,000
3560	Delinquent Penalty	53,655	55,000	50,998	70,000	70,000
3570	Door Hanger Fee	25,407	22,000	13,678	27,000	27,000
3430	Recycling Program	385	-	1,207	1,500	1,500
3880	Miscellaneous Reimbursements	12,232	12,000	4,223	6,000	6,000
3884	Bad Debt Recovery	4,063	-	1,386	2,000	2,000
3710	Grant Proceeds	6,952	-	-	-	-
3900	Operating Transfer In- Refuse	-	-	-	-	-
	Refuse Fund Totals	2,866,840	2,844,000	1,908,795	2,868,100	2,868,100
SEWER FUND - 060						
3500	Sewer Service Fees	3,278,980	2,298,000	2,171,488	3,265,000	3,275,000
3850	Interest	24,860	13,000	11,116	20,000	20,000
3879	Drainage Reimbursements	24,972	50,000	31,185	46,000	46,000
3880	Miscellaneous Reimbursements	3,012	-	-	-	-
3510	Waste Water Sales	3,200	-	3,081	3,200	3,200
3560	Delinquent Penalty	55,983	58,000	48,394	65,000	65,000
3570	Door Hanger Fee	27,827	25,000	14,982	29,000	29,000
3884	Bad Debt Recovery	2,133	-	728	1,000	1,000
3575	Non System Waste Water Fees	130,751	50,000	80,726	120,000	120,000
3960	Operating Transfer In	20,442	-	-	-	-
	Sewer Fund Totals	3,572,160	2,494,000	2,361,700	3,549,200	3,559,200
	WWTP Set Aside	(960,414)	(970,000)	(477,212)	(956,300)	(1,161,207)
	Sewer Fund Totals	2,611,746	1,524,000	1,884,488	2,592,900	2,397,993
GOLF FUND						
3879	Reimbursements	78,066	290,000	201,228	290,000	290,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		9,887,877	8,345,200	6,840,286	9,881,480	9,442,974
GRAND TOTAL		17,627,049	15,764,906	10,848,680	17,364,876	16,628,996

ESTIMATED EXPENDITURES 2011-2012

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	27,939	101,020	-	-	128,959	-
4213 City Manager	658,416	62,166	-	-	720,582	-
4215 Finance	226,451	549,316	-	-	775,767	-
4216 Planning	213,205	138,555	-	-	351,760	-
4218 Community Participation		-			-	
4220 Maintenance Division	531,895	498,672	-	-	1,030,567	-
4270 PBA	-	13,005	-	-	13,005	-
TOTAL GENERAL GOVERNMENT	1,657,906	1,362,733	-	-	3,020,639	-
<u>PUBLIC SAFETY</u>						
4221 Police	3,353,273	756,840	-	-	4,110,113	73,292
4222 Fire	67,050	350,224	-	-	417,274	-
4224 Building Inspection	158,112	20,175	-	-	178,287	-
TOTAL PUBLIC SAFETY	3,578,435	1,127,239	-	-	4,705,674	73,292

ESTIMATED 2011-2012 EXPENDITURE SUMMARY, Continued

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE</u>							
4230	Public Works	265,249	37,945	-	-	303,194	-
4800	LLMD	7,309	219,075	-	-	226,384	-
	PFMD	10,453	216,233	-	-	226,686	-
4242	Recreation	280,027	141,851	-	-	421,878	-
4245	Golf Course	-	45,742	204,155	-	249,897	-
4250	Water	662,440	1,539,218	2,192,129	2,700	4,396,487	5,300
4251	UtilityOffice	252,986	103,147	-	-	356,133	-
4256	Refuse	535,980	1,392,870	-	-	1,928,850	-
4260	Sewer	670,055	740,768	1,283,842	2,796	2,697,461	36,614
TOTAL PUBLIC SERVICE		2,684,499	4,436,849	3,680,126	5,496	10,806,970	41,914
4265	Fleet Maintenance	216,505	536,193	-	-	752,698	-
GRAND TOTAL		8,137,345	7,463,014	3,680,126	5,496	19,285,981	115,206

PROPOSED 2012-2013 EXPENDITURE SUMMARY

RECOMMENDED 2012-2013 EXPENDITURE SUMMARY

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>							
4211	Council	31,745	77,773	-	-	109,518	-
4213	City Manager	674,635	97,320	-		771,955	-
4215	Finance Department	234,822	603,559	-	-	838,381	-
4216	Planning	224,839	78,414		-	303,253	-
4218	Community Participation		-			-	
4220	Maintenance Division	538,244	502,250	-	34,500	1,074,994	118,277
4270	PBIA	-	17,000	-	-	17,000	
TOTAL GENERAL GOVERNMENT		1,704,285	1,376,316	-	34,500	3,115,101	118,277
 <u>PUBLIC SAFETY</u>							
4221	Police	3,358,490	698,253	-	-	4,056,743	4,034
4222	Fire	71,460	349,887	-	-	421,347	-
4224	Building Inspection	162,122	16,750	-	-	178,872	-
TOTAL PUBLIC SAFETY		3,592,072	1,064,890	-	-	4,656,962	4,034
 <u>PUBLIC SERVICE</u>							
4230	Public Works	266,250	67,700		-	333,950	8,339
4800	LLMD	3,763	200,883		-	204,646	-
4800	PFMD	7,135	212,915	-	-	220,050	-

RECOMMENDED 2012-2013 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE Cont.</u>						
4242 Recreation	298,793	122,300	-	-	421,093	-
4245 Golf Course	-	30,820	220,000	-	250,820	-
4250 Water	696,788	1,624,725	-	25,000	2,346,513	124,300
4251 Utility Office	267,988	111,940	-	-	379,928	-
4256 Refuse	529,849	1,378,950	-	-	1,908,799	-
4260 Sewer	688,745	715,350	-	5,500	1,409,595	102,000
TOTAL PUBLIC SERVICE	2,759,311	4,465,583	220,000	30,500	7,475,394	234,639
4265 Fleet Maintenance	220,541	565,790	-	9,500	795,831	-
GRAND TOTAL	8,276,209	7,472,579	220,000	74,500	16,043,288	356,950

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2011-2012, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2012-2013.

The amount determined to be the Appropriations Limit for 2012-2013 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2011-2012.

The following is the calculation of the 2012-2013 Appropriations Limit:

Appropriations Limit – 2011-2012		\$ 16,550,853
Adjustment Factors:		
Population Change	1.0046	
Per Capita Income Change	x 1.0066	
Total Adjustment Factor	1.0112	
Increase to 2011-2012		\$ 185,370
Appropriations Limit for 2012-2013		\$ 16,736,223
Expenditures Subject to Limit 2012-2013		\$ 5,872,298
		<hr/>
Amount of Unspent Authorized Appropriation		\$ 10,863,925

This Page Intentionally Left Blank

CLASSIFICATION PAY RANGES

CLASSIFICATION	7-1-2011	7-1-2012
Office Assistant I	246 (2229-2859)	246 (2229-2859)
Police Records Technician	264 (2438-3127)	264 (2438-3127)
Maintenance Worker I	264 (2438-3127)	264 (2438-3127)
Community Service Officer	270 (2510-3223)	270 (2510-3223)
Office Assistant II	270 (2510-3223)	270 (2510-3223)
Account Clerk I	271 (2523-3239)	271 (2523-3239)
Maintenance Worker II	284 (2692-3456)	284 (2692-3456)
Secretary	288 (2747-3525)	288 (2747-3525)
Recreation Specialist		288 (2747-3525)
Police Evidence Technician	289 (2761-3543)	289 (2761-3543)
Utility Operator I	289 (2761-3543)	289 (2761-3543)
Account Clerk II	291 (2789-3579)	291 (2789-3579)
Utility Operator II	309 (3051-3914)	309 (3051-3914)
Senior Maintenance Worker	310 (3066-3934)	310 (3066-3934)
Code Enforcement Officer	314 (3127-4014)	314 (3127-4014)
Equipment Mechanic	314 (3127-4014)	314 (3127-4014)
Senior Account Clerk	315 (3143-4034)	315 (3143-4034)
Police Records Supervisor	320 (3223-4135)	320 (3223-4135)
Office Manager	320 (3223-4135)	320 (3223-4135)
Housing Specialist	328 (3354-4303)	328 (3354-4303)
City Clerk/Admin. Sec.	327 (3337-4282)	327 (3337-4282)
Police Officer	331 (3405-4369)	331 (3405-4369)

CLASSIFICATION	7-1-2011	7-1-2012
Senior Utility Operator	332 (3422-4391)	332 (3422-4391)
Senior Equipment Mechanic	338 (3525-4524)	338 (3525-4524)
Building Inspector	339 (3543-4547)	339 (3543-4547)
Bldg. Maint.-Const. Coordinator	342 (3597-4616)	342 (3597-4616)
Collection System Coordinator	342 (3597-4616)	342 (3597-4616)
Accountant	345 (3651-4685)	345 (3651-4685)
Senior Police Officer	345 (3651-4685)	345 (3651-4685)
Assistant Planner	353 (3800-4876)	353 (3800-4876)
Administrative Analyst	369 (4114-5282)	369 (4114-5282)
Police Sergeant	371 (4156-5335)	371 (4156-5335)
Superintendent	374 (4219-5416)	374 (4219-5416)
Project Manager	398 (4753-6103)	398 (4853-6103)
Police Commander	422 (5362-6881)	422 (5362-6881)
Parks/Recreation Director	439 (5836-7492)	439 (5836-7492)
Planning Director	446 (6043-7758)	446 (6043-7758)
Public Works Director	452 (6227-7994)	452 (6227-7994)
Finance Director	454 (6289-8074)	454 (6289-8074)
Chief of Police	467 (6711-8615)	467 (6711-8615)
City Manager	513 (8445-10838)	513 (8445-10838)

CITY OF LEMOORE – POSITION ALLOCATION

Class./Departments	2011-2012		2012-2013	
	Authorized	Range	Proposed	Range
<u>General Government</u>				
<u>City Manager's Office</u>				
City Manager	1.00	513	1.00	513
Project Manager			1.00	398
Administrative Analyst	1.00	369	1.00	369
Housing Specialist			1.00	328
City Clerk /Admin. Sec.	1.00	327	1.00	327
Code Enforcement Officer			.89	314
Office Assistant I/II	<u>1.00</u>	270	<u>1.75</u>	270
	4.00		7.64	
<u>Finance Department</u>				
Finance Director	.50	454	.50	454
Accountant	1.00	345	1.00	345
Senior Account Clerk	1.00	315	1.00	315
Account Clerk I/II	<u>.50</u>	291	<u>.50</u>	291
	3.00		3.00	
<u>Planning</u>				
Planning Director	1.00	446	1.00	446
Assistant Planner	<u>1.00</u>	353	<u>1.00</u>	353
	2.00		2.00	
<u>Redevelopment</u>				
Redevelopment Project Manager	1.00	398		
Housing Specialist	1.00	328		
Code Enforcement Officer	1.00	314		
Office Assistant I/II	<u>1.00</u>	270		
	4.00			
<u>Maintenance Division</u>				
Superintendent	.70	374	.70	374
Bldg Maint/Const. Coordinator	1.00	342	1.00	342
Maint. Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.45</u>	270	<u>.45</u>	270
	7.15		7.15	

Class./Departments	2011-2012		2012-2013	
	Authorized	Range	Proposed	Range
<u>Public Safety</u>				
<u>Police Department</u>				
Chief of Police	1.00	467	1.00	467
Police Commander	1.00	422	1.00	422
Community Serv. Officer	2.00	270	2.00	270
Police Evidence Technician	1.00	289	1.00	289
Police Officer	17.00	331	17.00	331
Corporal	5.00	345	5.00	345
Police Sergeant	5.00	371	5.00	371
Secretary	1.00	288	1.00	288
Police Records Supervisor	1.00	320	1.00	320
Police Records Technician	<u>2.00</u>	264	<u>2.00</u>	264
	36.00		36.00	
<u>Fire Department</u>				
Maintenance Worker I/II	1.00	284	1.00	284
Code Enforcement Officer			.11	314
Office Assistant I/II			<u>.25</u>	314
	1.00		1.36	
<u>Building Inspection</u>				
Superintendent	.30	374	.30	374
Building Inspector	1.00	339	1.00	339
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	2.30		2.30	
<u>Public Service</u>				
<u>Public Works</u>				
Public Works Director	1.00	452	1.00	452
Superintendent	.70	374	.70	374
Office Manager	<u>1.00</u>	320	<u>1.00</u>	320
	2.70		2.70	
<u>LLMD</u>				
Superintendent	.03	374	.03	374
Sr. Maint. Worker	.04	310		
Office Assistant I/II	<u>.02</u>	270	<u>.02</u>	270
	.09		.05	
<u>PFMD</u>				
Superintendent	.05	374	.05	374
Sr. Maint. Worker	.05	310		
Office Assistant I/II	<u>.05</u>	270	<u>.05</u>	270
	.15		.10	

Class./Departments	2011-2012		2012-2013	
	Authorized	Range	Proposed	Range
<u>Recreation</u>				
Parks/Recreation Director	1.00	439	1.00	439
Secretary	1.00	288		
Recreation Specialist			<u>1.00</u>	288
	<u>2.00</u>		<u>2.00</u>	
<u>Water Division</u>				
Superintendent	1.00	374	1.00	374
Administrative Analyst	.35	369	.35	369
Senior Utility Operator	1.00	332	1.00	332
Utility Operator I/II	5.00	289	5.00	289
Maint. Worker I/II	2.00	284	2.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	
<u>Utility Office</u>				
Finance Director	.50	454	.50	454
Accountants (2)	1.00	345	1.00	345
Account Clerk I/II	<u>1.50</u>	291	<u>1.50</u>	291
	3.00		3.00	
<u>Refuse Division</u>				
Superintendent	.75	374	.92	374
Administrative Analyst	.30	369	.30	369
Sr. Maint. Worker	.91	310		
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.25</u>	270	<u>.33</u>	270
	7.46		6.55	
<u>Sewer/Storm Drain</u>				
Superintendent	1.00		1.00	374
Administrative Analyst	.35	369	.35	369
Collection System Coordinator	1.00	342	1.00	342
Senior Utility Operator				
Utility Operator I/II	2.00	289	2.00	289
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	

<u>Class./Departments</u>	<u>2011-2012</u>		<u>2012-2013</u>	
	<u>Authorized</u>	<u>Range</u>	<u>Proposed</u>	<u>Range</u>
<u>Fleet Maintenance</u>				
Superintendent	.30	374	.30	374
Senior Equipment Mechanic	1.00	338	1.00	338
Equipment Mechanic	1.00	314	1.00	314
Office Assistant I/II	<u>.55</u>	270	<u>.55</u>	270
	2.85		2.85	
TOTAL FULL TIME POSITIONS		97.00		96.00

MONTHLY SALARY MATRIX

RANGE	0	1	2	3	4	5	6	7	8	9
20	1773	1782	1791	1800	1809	1818	1827	1836	1845	1854
21	1863	1872	1881	1890	1899	1908	1918	1928	1938	1948
22	1958	1968	1978	1988	1998	2008	2018	2028	2038	2048
23	2058	2068	2078	2088	2098	2108	2119	2130	2141	2152
24	2163	2174	2185	2196	2207	2218	2229	2240	2251	2262
25	2273	2284	2295	2306	2318	2330	2342	2354	2366	2378
26	2390	2402	2414	2426	2438	2450	2462	2474	2486	2498
27	2510	2523	2536	2549	2562	2575	2588	2601	2614	2627
28	2640	2653	2666	2679	2692	2705	2719	2733	2747	2761
29	2775	2789	2803	2817	2831	2845	2859	2873	2887	2901
30	2916	2931	2946	2961	2976	2991	3006	3021	3036	3051
31	3066	3081	3096	3111	3127	3143	3159	3175	3191	3207
32	3223	3239	3255	3271	3287	3303	3320	3337	3354	3371
33	3388	3405	3422	3439	3456	3473	3490	3507	3525	3543
34	3561	3579	3597	3615	3633	3651	3669	3687	3705	3724
35	3743	3762	3781	3800	3819	3838	3857	3876	3895	3914
36	3934	3954	3974	3994	4014	4034	4054	4074	4094	4114
37	4135	4156	4177	4198	4219	4240	4261	4282	4303	4325
38	4347	4369	4391	4413	4435	4457	4479	4501	4524	4547
39	4570	4593	4616	4639	4662	4685	4708	4732	4756	4780
40	4804	4828	4852	4876	4900	4925	4950	4975	5000	5025
41	5050	5075	5100	5126	5152	5178	5204	5230	5256	5282
42	5308	5335	5362	5389	5416	5443	5470	5497	5524	5552
43	5580	5608	5636	5664	5692	5720	5749	5778	5807	5836
44	5865	5894	5923	5953	5983	6013	6043	6073	6103	6134
45	6165	6196	6227	6258	6289	6320	6352	6384	6416	6448
46	6481	6513	6546	6578	6611	6644	6678	6711	6745	6779
47	6813	6847	6881	6916	6950	6985	7020	7055	7090	7126
48	7162	7198	7234	7270	7306	7343	7380	7416	7454	7492
49	7529	7567	7604	7642	7681	7719	7758	7796	7835	7875
50	7915	7954	7994	8034	8074	8115	8155	8196	8237	8279
51	8320	8362	8403	8445	8488	8530	8573	8615	8659	8702
52	8746	8789	8833	8877	8922	8966	9011	9056	9102	9147
53	9193	9239	9285	9331	9378	9425	9472	9519	9567	9615
54	9663	9711	9760	9809	9858	9907	9957	10007	10057	10107
55	10158	10208	10259	10311	10362	10414	10466	10518	10571	10624
56	10677	10730	10784	10838	10892	10947	11001	11056	11112	11167

This Page Intentionally Left Blank

The five City Council Members are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

The Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

During this fiscal year, it is anticipated that the Council will hold work sessions and consider adoption of new goals and objectives.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Meeting Agenda Items	371	455	428	495	338	446
Ordinances Adopted	10	8	10	12	3	7
Resolutions Adopted	50	52	63	48	38	48
Agreements Approved	34	41	26	40	43	62

Commentary:

Proposed in the City Council 12-13 budget Operating Supplies (4220) is \$3,373.00 for the one-time purchase of tablet computers for transition to electronic agendas. Staff prepared an analysis of the cost for agenda assembly for a year; this analysis included paper, printer and staff time. This one-time investment reduces an ongoing expense. Professional Contract Services (4310) is reduced due to

COUNCIL, Continued

Commentary Cont'd:

the elimination of the lobbyist/grant writing contract. Meeting & Dues (4320) includes new Council Members orientation through the League of California Cities and attendance of two Council Members at the League of California Cities Annual Conference in San Diego September 2012.

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 19,200	\$ 19,200	\$ 19,200	\$ 19,200	\$ -
<u>Benefits</u>						
4110	FICA	\$ 1,469	\$ 974	\$ 1,469	\$ 1,469	\$ -
4140	Health Insurance	\$ 8,893	\$ 7,765	\$ 6,384	\$ 11,076	\$ -
Per. Service Sub-Total		\$ 29,562	\$ 27,939	\$ 27,053	\$ 31,745	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,000	\$ 749	\$ 1,075	\$ 1,075	\$ -
	One Time – tablet computers for Council					
		\$ 1,000	\$ -	\$ 3,373	\$ 3,373	\$ -
Total 4220		\$ 2,000	\$ 749	\$ 4,448	\$ 4,448	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 51,150	\$ 45,432	\$ 19,350	\$ 56,429	\$ -
	One Time	\$ 36,144	\$ 36,144	\$ -	\$ -	\$ -
Total 4310		\$ 87,294	\$ 81,576	\$ 19,350	\$ 56,429	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 14,700	\$ 14,400	\$ 16,296	\$ 16,296	\$ -
	One Time	\$ 3,743	\$ 3,743	\$ -	\$ -	\$ -
Total 4320		\$ 18,443	\$ 18,143	\$ 16,296	\$ 16,296	\$ -

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4330	Printing & Publications					
	Ongoing	\$ 300	\$ 552	\$ 600	\$ 600	\$ -
	Total 4330	\$ 300	\$ 552	\$ 600	\$ 600	\$ -
	Recurring O&M Sub - Total	\$ 67,150	\$ 61,133	\$ 37,321	\$ 74,400	\$ -
	One Time O&M Sub - Total	\$ 40,887	\$ 39,887	\$ 3,373	\$ 3,373	\$ -
	Maint./Operations Sub-Total	\$ 108,037	\$ 101,020	\$ 40,694	\$ 77,773	\$ -
Asset Replacement						
4825AR Equipment						
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 96,712	\$ 89,072	\$ 64,374	\$ 106,145	\$ -
	One Time Total	\$ 40,887	\$ 39,887	\$ 3,373	\$ 3,373	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 137,599	\$ 128,959	\$ 67,747	\$ 109,518	\$ -

The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager also directs development and implementation of the City's General Plan and Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liaison activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council. The City Manager also represents the City of Lemoore by serving on the Board of Directors of the Chamber of Commerce.

Due to the dissolution of Redevelopment in the State of California, the former Redevelopment Division staff is now part of the City Manager's office.

The City Manager's Department oversees the majority of the work involved in the dissolution of the Former Redevelopment Agency providing support to the Successor Agency and the Oversight Board.

GOALS AND OBJECTIVES

In addition to the responsibility for overseeing all City Goals and Objectives, the City Manager's Office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Recruit new businesses that generate sales tax revenue
- ◆ Fostering a business environment that allows existing sales tax producing businesses to flourish
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
 - Secure rights to property for future use
 - Develop long term plan for effluent disposal
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
 - Develop City Fleet Emissions Standards
 - Perform Life Cycle cost analysis on purchases

CITY MANAGER, Continued

- ◆ Increase our blight eradication efforts through enhanced code enforcement and additional programs, including do-it-yourself programs
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement
- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish
- ◆ Support efforts to retain Redevelopment 2011 Bond proceeds to use of identified projects

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
<u>Council & RDA</u>						
Meeting Agendas Prepared	22	25	24	31	25	29
Full time Employees	104	112	114	112	98	94
Recruitments	13	10	14	0	14	3
Applicants	272	422	522	79	207	219
New Employees Hired F/T & P/T	29	29	29	23	59	50
Number of On-the-Job Injuries	16	25	21	20	18	21
Number of Work Days Lost	41	55	20	27	67	8
Health Insurance – Employee Only	18	20	27	21	23	19
Health Insurance – Employee + One	17	17	24	21	23	22
Health Insurance – Employee + Family	29	28	23	22	25	21
<u>Commercial Façade Improvement Program</u>						
Applications Received	1	15	4	2	7	6
Agreements Processed	0	2	4	1	3	0
Projects Pending	1	1	3	2	5	0
<u>First-Time Homebuyer Program</u>						
Applications Received	29	29	37	23	23	6
Agreements Processed	14	10	19	12	10	1
Households Assisted						
◆ Moderate	13	10	19	10	8	1
◆ Low	1	0	0	1	2	0
◆ Very-Low	0	0	0	1	0	0
<u>Exterior Home Improvement Program</u>						
Applications Received	45	20	19	24	36	13
Agreements Processed	36	11	11	14	21	6
Households Assisted						
◆ Moderate	9	4	3	8	10	6

CITY MANAGER, Continued

	2006	2007	2008	2009	2010	2011
<u>Exterior Home Improvement Program Cont'd</u>						
◆ Low	14	6	3	4	8	0
◆ Very-Low	13	1	5	2	3	0
<u>Emergency Home Repair Grant Program</u>						
Applications Received	12	20	7	3	11	5
Agreements Processed	3	8	5	1	4	2
Household Assisted						
◆ Low	3	7	2	0	3	1
◆ Very-Low	0	7	3	1	1	1
<u>Do-It Yourself House Painting Program</u>						
Applications Received		1	7	1	2	0
Agreements Processed		1	1	0	1	0
Household Assisted						
◆ Moderate		0	0	0	0	0
◆ Low		1	0	0	1	0
◆ Very-Low		0	1	0	0	0
<u>Residential Solar Program</u>						
Applications Received – Low-Moderate		1	1	3	1	0
Applications Received – General		2	12	5	N/A	N/A
Agreements Processed – Low-Moderate		0	1	1	0	0
Agreements Processed – General		1	8	4	N/A	N/A
Households Assisted						
◆ Above Moderate		1	8	4	0	0
◆ Moderate		0	1	1	0	0
◆ Low		0	0	0	0	0
◆ Very-Low		0	0	0	0	0
<u>Senior Paint Program</u>						
Applications Received			1	8	12	11
Agreements Processed			1	8	10	2
Households Assisted						
◆ Moderate			0	1	3	1
◆ Low			1	4	4	1
◆ Very-Low			0	3	3	0
<u>Multi-Family Rehabilitation Program</u>						
Application Received						5
Agreements Processed						1
Households Assisted						
◆ Low						1
◆ Very-Low						1

CITY MANAGER, Continued

2006 2007 2008 2009 2010 2011

HOME First-Time Homebuyer Program

Applications Received				25	1	20
Agreements Processed				12	2	5
Households Assisted						
♦ Low				10	1	5
♦ Very-Low				2	1	0

Multi-Family New Construction

Proposals Received	2	1	0	1	1
Commitments Approved	2	0	1	1	1
Agreements Processed	0	1	0	0	1
Projects Pending	2	1	2	3	1

Notices of Funding Availability

Grant Applications Prepared	3	3	1	3	2	
Grants Received	0	1	2	1	2	
Grant Amounts Awarded			\$75K	\$1.1M	\$975K	\$1.6M

Code Enforcement

Customer Complaints	699	722	614	506	398	397
Property Maintenance	514	1920	1092	1125	1715	1298
Vehicle Violations	379	720	300	209	218	141
♦ Towed Vehicles	39	33	14	15	13	6
♦ AVA Reimbursement	6	150	154	108	107	92
Business License	72	24	19	23	10	15
Public Nuisance	125	682	757	957	1103	
♦ Signs/Banners						265
♦ Shopping Carts						306
Zoning Violations	65	295	209	7	23	1
Substandard Housing				15	5	8
F/T Position Allocation	4	4	4	4	4	7.64

Position Allocation:

City Manager	1.00
Project Manager	1.00
Administrative Analyst	1.00
Housing Specialist	1.00
City Clerk/Administrative Secretary	1.00
Code Enforcement	.89
Office Assistant I/II	<u>1.75</u>
Total Positions	7.64

CITY MANAGER, Continued

Commentary:

The proposed City Manager Budget for 12-13 in Operating Supplies (4220) includes the one-time expense of \$3,507 for tablet computers and software to transition to electronic agenda. Professional Contract Services (4310) one-time has \$10,000 programmed for the November 2012 election, the County of Kings Election Office provided this estimate, and \$15,000 for legal expenses associated with the dissolution of redevelopment. Overall, the budget proposed is lower than fiscal year 11-12.

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 491,133	\$ 474,236	\$ 493,633	\$ 486,633	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 36,075	\$ 34,187	\$ 36,771	\$ 35,731	\$ -
4120	SUI	\$ 3,360	\$ 4,954	\$ 3,360	\$ 3,213	\$ -
4130	Retirement	\$ 85,094	\$ 81,267	\$ 88,146	\$ 85,750	\$ -
4140	Health Insurance	\$ 42,546	\$ 37,119	\$ 44,458	\$ 42,893	\$ -
4150	Life Insurance	\$ 691	\$ 734	\$ 730	\$ 714	\$ -
4170	Uniform Allowance	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
4190	SDI	\$ 5,402	\$ 4,783	\$ 5,002	\$ 4,866	\$ -
4200	Deferred Compensation	\$ 14,335	\$ 20,635	\$ 14,335	\$ 14,335	\$ -
Per. Service Sub-Total		\$ 679,136	\$ 658,416	\$ 686,935	\$ 674,635	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 9,449	\$ 3,200	\$ 8,130	\$ 8,130	\$ -
	One Time					
	Tablet computers CM/Clerk & Software	\$ -	\$ -	\$ 3,507	\$ 3,507	\$ -
	Total 4220	\$ 9,449	\$ 3,200	\$ 11,638	\$ 11,638	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 14,418	\$ 14,189	\$ 14,170	\$ 19,170	\$ -
	One Time					
	2012 General Election & Legal	\$ -	\$ -	\$ 10,000	\$ 25,000	\$ -
	Total 4310	\$ 14,418	\$ 14,189	\$ 24,170	\$ 44,170	\$ -

CITY MANAGER, Continued
001-4213

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
NO.	DESCRIPTION	BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
4320	Meetings/Dues					
	Ongoing	\$ 12,911	\$ 9,889	\$ 10,838	\$ 11,458	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 12,911	\$ 9,889	\$ 10,838	\$ 11,458	\$ -
4330	Printing/Publications					
	Ongoing	\$ 2,900	\$ 1,370	\$ 2,300	\$ 2,300	\$ -
	One Time	\$ 14,000	\$ 14,000	\$ -	\$ -	\$ -
	Total 4330	\$ 16,900	\$ 15,370	\$ 2,300	\$ 2,300	\$ -
4340	Utilities					
	Ongoing	\$ 5,750	\$ 6,894	\$ 7,400	\$ 7,400	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 5,750	\$ 6,894	\$ 7,400	\$ 7,400	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 4,000	\$ 3,999	\$ 4,000	\$ 4,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 4,000	\$ 3,999	\$ 4,000	\$ 4,000	\$ -
4360	Training					
	Ongoing	\$ 6,500	\$ 160	\$ 6,940	\$ 6,940	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 6,500	\$ 160	\$ 6,940	\$ 6,940	\$ -
4330	City Owned Equipment					
	Ongoing	\$ 5,000	\$ 938	\$ 2,000	\$ 2,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 5,000	\$ 938	\$ 2,000	\$ 2,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 7,200	\$ 7,527	\$ 7,414	\$ 7,414	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4380	\$ 7,200	\$ 7,527	\$ 7,414	\$ 7,414	\$ -
	Ongoing O&M	\$ 68,128	\$ 48,166	\$ 63,192	\$ 68,812	\$ -
	One Time O&M	\$ 14,000	\$ 14,000	\$ 13,507	\$ 28,507	\$ -
	Maint./Operations Sub-Total	\$ 82,128	\$ 62,166	\$ 76,700	\$ 97,320	\$ -
CAPITAL OUTLAY						
4825	Equipment					
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
Asset Replacement						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicles					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 747,264	\$ 706,582	\$ 750,127	\$ 743,447	\$ -
One Time Total		\$ 14,000	\$ 14,000	\$ 13,507	\$ 28,507	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 761,264	\$ 720,582	\$ 763,635	\$ 771,955	\$ -

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Obtain an unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Continually track deposits/investments on a daily basis and increase investment earnings
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Publish three Financial Focus newsletters
- ◆ Continue to improve internal cash controls
- ◆ Cross train staff in the department to ensure that accounting functions are provided on a consistent basis
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
 - CIP bi-annual fund balances
 - CIP capitalization and progress reporting
- ◆ Continue to improve Cost Accounting System for LLMD and PFMD

ACTIVITY STATISTICS	2006	2007	2008	2009	2010	2011
Warrants Processed/Issued	3,121	3,235	3,844	4,414	4,180	4,878
Assessment Districts	14	14	15	17	19	19
Business Licenses Issued	1,260	1,560	1,839	1,107	1,163	1,242
Interest Earned on Investments	738,783	1,297,770	1,076,020	583,242	199,181	173,441
F/T Position Allocation	3	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Senior Account Clerk	1.00
Account Clerk I/II	.50

Total Positions 3.00

FINANCE DEPARTMENT, CONTINUED

Commentary:

The Finance Department proposes the following: A decrease in Salaries and Benefits of \$10,020; an increase in Professional Contract Services of \$16,945 (this account includes the accounting software maintenance, the City and RDA audit, IT services and HDL services); an increase in Insurance/Bonds of \$44,794 (approximate 10% increase in CSJVRMA premiums); and a decrease in Bank Fees and Charges of \$12,000 (renegotiated the bank analysis with Union Bank in 2011-2012).

FINANCE DEPARTMENT, Continued
001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 0211-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 122,612	\$ 121,656	\$ 162,300	\$ 162,300	\$ -
4020	Overtime Salaries	\$ -	\$ 442	\$ 946	\$ 946	\$ -
4030	Part-time Salaries	\$ 52,611	\$ 52,852	\$ 15,360	\$ 7,500	\$ -
<u>Benefits</u>						
4110	FICA	\$ 13,405	\$ 14,030	\$ 14,213	\$ 12,983	\$ -
4120	SUI	\$ 1,854	\$ 2,452	\$ 1,260	\$ 1,680	\$ -
4130	Retirement	\$ 20,699	\$ 19,983	\$ 28,597	\$ 28,417	\$ -
4140	Health Insurance	\$ 10,008	\$ 8,866	\$ 12,102	\$ 15,164	\$ -
4150	Life Insurance	\$ 246	\$ 193	\$ 274	\$ 365	\$ -
4190	SDI	\$ 1,314	\$ 1,327	\$ 1,623	\$ 1,622	\$ -
4200	Deferred Comp.	\$ 2,053	\$ 4,650	\$ 7,187	\$ 3,845	\$ -
Per. Service Sub-Total		\$ 224,802	\$ 226,451	\$ 243,862	\$ 234,822	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 6,000	\$ 3,002	\$ 6,400	\$ 6,400	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 6,000	\$ 3,002	\$ 6,400	\$ 6,400	\$ -
4310	Prof./Contract Services	\$ 56,700	\$ 56,934	\$ 63,645	\$ 63,645	\$ -
	One Time					
	10-11 RDA Audit	\$ -	\$ -	\$ -	\$ 10,000	\$ -
	Total 4310	\$ 56,700	\$ 56,934	\$ 63,645	\$ 73,645	\$ -
4315	Insurance/Bonds					
	Ongoing	\$ 450,000	\$ 457,056	\$ 494,794	\$ 494,794	\$ -
	Total 4315	\$ 450,000	\$ 457,056	\$ 494,794	\$ 494,794	\$ -

FINANCE DEPARTMENT, Continued
001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4320	Meetings/Dues					
	Ongoing	\$ 1,500	\$ 715	\$ 1,200	\$ 1,200	\$ -
	Total 4320	\$ 1,500	\$ 715	\$ 1,200	\$ 1,200	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,000	\$ 2,573	\$ 1,500	\$ 1,500	\$ -
	Total 4330	\$ 1,000	\$ 2,573	\$ 1,500	\$ 1,500	\$ -
4340	Utilities					
	Ongoing	\$ 1,500	\$ 2,150	\$ 1,500	\$ 1,500	\$ -
	Total 4340	\$ 1,500	\$ 2,150	\$ 1,500	\$ 1,500	\$ -
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 4,000	\$ 1,000	\$ 3,000	\$ 3,000	\$ -
	Total 4360	\$ 4,000	\$ 1,000	\$ 3,000	\$ 3,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 2,200	\$ 3,710	\$ 2,800	\$ 2,800	\$ -
	Total 4380	\$ 2,200	\$ 3,710	\$ 2,800	\$ 2,800	\$ -
4389	Bank Fees and Charges					
	Ongoing	\$ 30,000	\$ 22,176	\$ 18,000	\$ 18,000	\$ -
	Total 4389	\$ 30,000	\$ 22,176	\$ 18,000	\$ 18,000	\$ -
	Ongoing	\$ 552,900	\$ 549,316	\$ 593,559	\$ 593,559	\$ -
	One Time	\$ -	\$ -	\$ -	\$ 10,000	\$ -
	Maint./Operations Sub-Total	\$ 552,900	\$ 549,316	\$ 593,559	\$ 603,559	\$ -
OTHER PAYABLES						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FINANCE DEPARTMENT, Continued
001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
Asset Replacement						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 777,702	\$ 775,767	\$ 837,421	\$ 828,381	\$ -
One Time Total		\$ -	\$ -	\$ -	\$ 10,000	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 777,702	\$ 775,767	\$ 837,421	\$ 838,381	\$ -

This Page Intentionally Left Blank

The Planning Department is responsible for all long and short range City planning functions and the Director serves as Secretary to the Planning Commission, providing professional advice on planning items to the Planning Commission and City Council. The Planning staff also prepares other non-planning staff reports as directed by the City Manager or for the Cross Valley Rail Corridor Joint Powers Authority as needed. Planning administers and helps prepare updates to the Zoning and Subdivision Ordinances, prepares the General Plan Annual Report to the State, conducts General Plan conformity analysis for City budgets related to capital projects, site plan reviews, agricultural land cancellations, landscape plan review and approval, preliminary site plan review, vacating streets and easements when needed, and has been involved in the below listed activity areas shown under statistics and land use policies of the City. The Department staff also oversees the work of various consultants and provides various support services to other City Departments regarding interpretation of various Municipal Code Sections, and limited GIS mapping services.

The seven-member Planning Commission is charged with the review of planning and development within the City to assure that development is consistent with City policy and is in the best interest of the City. The Planning Commission renders advice on policy decisions regarding the growth of the City through the General Plan and the Zoning Ordinance. Under the new 2012 Zoning Code, Commissioners are also responsible to review design plans and drawings subject to architectural design review process within Historic Downtown. Planning Commissioners are appointed to serve four-year staggering terms. The Planning Commission meets at 7:00 p.m. on the second and fourth Monday of each month.

GOALS AND OBJECTIVES

- ◆ Work with consultants to complete Walmart Environmental Impact Report and get to Planning Commission and City Council public hearings.
- ◆ Update planning fees in conformity with 2012 Zoning Code processes to insure that fees do not overcharge or uncharge for the services rendered.
- ◆ Work with Kings County Association of Governments (KCAG) and other Kings County jurisdictions on the Countywide Climate Action Plan funded through Proposition 84 round 1 grant funds.
- ◆ As time and funding are available, cleanup the City's GIS mapping system to eliminate duplicate files, simplify the archive file system, and train staff to be able to start producing some GIS maps and be able to provide required zoning, general plan, and streets maps to the public.
- ◆ Provide support to Public Works Department during the revisions to the Public Works Standards book as needed to insure conformity with the General Plan and the new 2012 Zoning Code.
- ◆ Implement a development feedback tool to help report on the effectiveness of delivering development services.

Planning, Continued

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
<u>Planning Activities</u>						
Administrative Review *	35	54	56	47	65	82
Alcohol, Beverage Control Determination		2	2	0	0	1
Appeals	-	-	-	-	-	1
Architectural Design Reviews	3	7	9	3	9	2
Categorical Exemptions	9	14	25	14	20	22
Conditional Use Permits	5	4	4	3	1	1
Density Bonus		1	0	0	0	0
Environmental Impact Assessments	16	8	5	6	5	3
Extension Requests	6	7	9	7	9	9
Final Maps	5	4	1	0	1	5
Flood Hazard Dev. Permits	0	0	0	0	0	0
GIS map, analysis, or Sketch-up diagrams**				90	100	0
General Plan Amendments	1	0	2	1	2	0
Home Occupations	26	17	16	13	17	19
Large Daycare	1	0	0	4	0	1
Lot Line Adjustments	1	2	1	1	0	2
PUD (designs, plots, & staff reports)	3	0	0	0	1	3
PUD Plot Plan Reviews***	114	28	20	15	14	17
Preliminary Site Plan Review	11	15	18	2	0	1
Site Plan Reviews	20	14	16	10	7	10
Special Zoning Exceptions	0	0	1	0	0	0
Tentative Parcel Maps	4	2	6	1	1	2
Tentative Subdivision Maps	3	0	0	0	0	0
Zone Changes	1	0	1	6	1	4
Zoning Variances	1	2	1	0	2	0
Vacating Easements or Streets	3	1	1	2	6	10
Violations	**	**	**	8	26	75
F/T Position Allocation	3	3	4	3	2	2

*Includes review and approval of signs, accessory/shed/carport/garage buildings, secondary dwelling units, etc.

**Started tracking GIS speciality maps for other departments in 2009.

***In September 2006 moved most PUD review to Building Department.

Position Allocation:

Planning Director	1.00
Assistant Planner	1.00

Total Positions 2.00

Planning Continued

Commentary:

The staff has been heavily involved in the following major projects not listed in the Activity Statistics during the 2011/2012 fiscal year:

- ◆ Completed the full Zoning and Development Code update, including the addition of a new preliminary design review process, design element component, mixed-use, small lot residential, zone district map and subdivision ordinance in compliance with the 2030 General Plan.
- ◆ Provided input and coordinated preliminary engineering discussion on the floor plan layout for the CMC office renovation
- ◆ Completion of the last 10% of the Joint Land Use Study (JLUS) work in coordination with Kings County Association of Governments (KCAG), Kings County, Fresno County, Lemoore Naval Air Station, and the Office of the Secretary of Defense Office of Economic Adjustment.
- ◆ Continued coordination efforts and oversight of the Walmart Environmental Impact Report.
- ◆ Worked with KCAG traffic consultant to analyze potential reductions in traffic improvements and their impact to the Levels of Service

This year's proposed Planning Department budget shows an overall increase in recurring expenses from the originally approved \$286,391 in FY 2011-12 (which was adjusted downward during mid-year adjustments due to one-time cost savings in salaries due to prolonged illness in the department) to \$307,864 or 7.5% increase.

With development applications on the rise for the second year in a row, reducing needed ongoing budgetary salaries for part-time staffing from 32 hours per week to the City Manager proposed 24 hours per week would negatively affect the service provided to the development community. The effect of the proposed reduction would be that overall processing time frames would be extended as more costly staff would have to spend more hours at the front counter and answering general planning questions that could be handled by a less costly Planning Technician rather than working on the approval of development applications while trying to learn the newly adopted Zoning and Development Code.

With the completion of the Zoning Ordinance, one time costs are greatly reduced from \$69,984 approved by the City Council with mid-year adjustment to \$1,100 as suggested by the City Manager which covers one upgrade to a GIS license so that the software platform can match the City Engineer's version accommodating file transfers. The recurring cost for training was reduced from \$7,000 to \$2,500, anticipating that only two of the seven Planning Commissioners would annually attend the Planners Institute held by the League of California cities at least once within their 4-year term. Rentals and leases are being reduced from \$11,900 to \$6,170 based on initial estimates of shared copy use at Cinnamon Municipal complex between multiple departments versus the individual use when Planning Department was at 210 Fox Street.

Additional one time revenue sources are expected in FY 2011-12 over what was expected; approximately \$14,000 for about half of staff time on the JLUS project and about \$8,000 for City staff review of the Walmart Draft EIR. In FY 2012-13 it is anticipated that another \$8,000 at a minimum will be received for City staff time on the Walmart Draft EIR and potentially \$10,000 from Proposition 84 grant funds for administrative services for the Climate Action Plan that over and above the in-kind match requirement. These would be in addition to the regular development

application fees which will be re-evaluated this fiscal year to match the newly adopted Zoning and Development Codes.

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 132,615	\$ 134,101	\$ 146,952	\$ 146,952	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries					
	Ongoing	\$ 20,370	\$ 20,370	\$ 26,081	\$ 20,370	\$ -
	One-Time					
	Zoning Ordinance Update	\$ 5,711	\$ 5,711	\$ -	\$ -	\$ -
	Total 4030	\$ 26,081	\$ 26,081	\$ 26,081	\$ 20,370	\$ -
<u>Benefits</u>						
4110	FICA	\$ 12,438	\$ 12,438	\$ 13,421	\$ 13,421	\$ -
4120	SUI	\$ 1,260	\$ 1,260	\$ 1,260	\$ 1,260	\$ -
4130	Retirement	\$ 25,670	\$ 26,343	\$ 29,086	\$ 29,086	\$ -
4140	Health Insurance	\$ 7,942	\$ 7,941	\$ 8,300	\$ 8,300	\$ -
4150	Life Insurance	\$ 173	\$ 172	\$ 182	\$ 182	\$ -
4190	SDI	\$ 1,502	\$ 1,501	\$ 1,494	\$ 1,494	\$ -
4200	Deferred Comp.	\$ 3,368	\$ 3,368	\$ 3,774	\$ 3,774	\$ -
	Per. Service Sub-Total	\$ 211,049	\$ 213,205	\$ 230,550	\$ 224,839	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 3,700	\$ 3,245	\$ 3,200	\$ 3,200	\$ -
	One Time					
	1 License of ArcGIS 10.0 so we can coordinate with Quad	\$ -	\$ -	\$ 2,100	\$ 1,100	\$ -
	Total 4220	\$ 3,700	\$ 3,245	\$ 5,300	\$ 4,300	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 40,925	\$ 55,003	\$ 57,194	\$ 57,194	\$ -
	One Time					
		\$ 59,523	\$ 58,173	\$ -	\$ -	\$ -
	Total 4230	\$100,448	\$ 113,176	\$ 57,194	\$ 57,194	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 7,100	\$ 4,500	\$ 5,300	\$ 5,300	\$ -
	Total 4320	\$ 7,100	\$ 4,500	\$ 5,300	\$ 5,300	\$ -

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
4330	Printing/Publications					
	Ongoing	\$ 1,450	\$ 2,261	\$ 1,250	\$ 1,250	\$ -
	One Time					
		\$ 2,450	\$ 1,939	\$ -	\$ -	\$ -
	Total 4330	\$ 3,900	\$ 4,200	\$ 1,250	\$ 1,250	\$ -
4340	Utilities					
	Ongoing	\$ 1,025	\$ 1,213	\$ 1,200	\$ 1,200	\$ -
	Total 4340	\$ 1,025	\$ 1,213	\$ 1,200	\$ 1,200	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ 220	\$ 500	\$ 500	\$ -
	Total 4350	\$ -	\$ 220	\$ 500	\$ 500	\$ -
4360	Training					
	Ongoing	\$ 7,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
	Total 4360	\$ 7,000	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 11,900	\$ 7,200	\$ 6,170	\$ 6,170	\$ -
	One Time					
	Zoning Copies	\$ 2,300	\$ 2,300	\$ -	\$ -	\$ -
	Total 4380	\$ 14,200	\$ 9,500	\$ 6,170	\$ 6,170	\$ -
	Ongoing O&M	\$ 73,100	\$ 76,142	\$ 77,314	\$ 77,314	\$ -
	One Time O&M	\$ 64,273	\$ 62,412	\$ 2,100	\$ 1,100	\$ -
	Maint./Operations Sub-Total	\$137,373	\$ 138,555	\$ 79,414	\$ 78,414	\$ -
CAPITAL OUTLAY						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 278,438	\$ 283,636	\$ 307,864	\$ 302,153	\$ -
One Time Total		\$ 69,984	\$ 68,123	\$ 2,100	\$ 1,100	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 348,422	\$ 351,760	\$ 309,964	\$ 303,253	\$ -

This Page Intentionally Left Blank

COMMUNITY PARTICIPATION

FUND 01

DEPARTMENT 4218

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

Staff is not recommending any funding under Community Participation.

OBJECT		ADOPTED	ESTIMATED	RECOMMENDED	APPROVED
NO.	DESCRIPTION	BUDGET	EXPENSES	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13
<u>MAINTENANCE AND OPERATION</u>					
	Lemoore Christian Aid	\$ -	\$ -	\$ -	\$ -
	Lemoore Senior Citizens, Inc. Kings Community Action Organization	\$ -	\$ -	\$ -	\$ -
	Kings County Commission on Aging	\$ -	\$ -	\$ -	\$ -
	Sarah A. Mooney Museum	\$ -	\$ -	\$ -	\$ -
	Kings/Tulare Area Agency on Aging	\$ -	\$ -	\$ -	\$ -
	Kings County Homecoming	\$ -	\$ -	\$ -	\$ -
	Lemoore High School	\$ -	\$ -	\$ -	\$ -
	Lemoore Little League	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ -	\$ -

This Page Intentionally Left Blank

The Buildings, Parks and Streets Division were combined in 2010 to create a Maintenance Division. This Division takes care of 315,212 square feet of facilities which is an increase of 4,000 square feet due to the addition of the indoor playground and dance room at the Cinnamon Municipal Complex; the maintenance and repairs of 88 acres of parks and the maintenance, traffic striping and weed control of 91 miles of streets.

GOALS AND OBJECTIVES

- ◆ To cross train the combined smaller staff of the three divisions in order to improve standards.
- ◆ Continue to investigate ways to increase organizational effectiveness and efficiency.
- ◆ Listen and acknowledge the requests and opinions of the citizens when it comes to buildings, streets and parks, and offer the best customer service possible under current budget restrictions.
- ◆ Continue to look for new ways to conserve water and energy.

ACTIVITY STATISTICS

Buildings Maintained in Square Feet	2010	2011	2012
<u>Buildings With Janitorial Services & Maintenance</u>			
Civic Auditorium	6,092	6,092	6,092
Council Chambers	4,710	4,710	4,710
City Hall Offices	6,656	6,656	6,656
Planning Department & Upstairs Offices	3,872	3,872	1,936
Police Department Offices	8,467	8,467	8,467
Cinnamon Municipal Complex Offices	8,880	8,880	8,880
CMC Rec Center Facilities	0	63,158	63,158
Veterans Memorial Hall	5,624	5,624	5,624
<u>Building Maintenance Only</u>			
Cinnamon Municipal Complex Yard/Warehouse	252,300	252,300	252,300
Fox Street Fire Station	7,140	7,140	7,140
North Side Fire Station	5,474	5,474	5,474
Planning Department & Upstairs Offices	3,872	3,872	3,872
19 th Avenue Snack Bar, Restrooms, Pump House	857	857	857
City Park Restroom	640	640	640
Heritage Park Restroom	576	576	576
Sewer Plant Lab	768	768	768
Meter Shop	780	780	780
<u>Landscaped Acres Maintained</u>			
City Park	4.50	4.50	4.50
19 th Avenue Park/Waggin Tails Dog Park	17.00	17.00	17.00
City Hall/Civic/Council Chamber	1.00	1.00	1.00
Sarah Mooney Museum	1.00	1.00	1.00
Industrial Park	.50	.50	.50
Heritage Park	25.00	25.00	25.00
Vine Street (North of 198)	.25	.25	.25
Plaza Park	.25	.25	.25
Lions Park	12.00	12.00	12.00
Police Department	.50	.50	.50
Rotary Youth Plaza	.67	.67	.67
Teen Center / Veteran's Hall	.20	.20	.20
Bevalaqua Park	10.00	10.00	10.00

Landscaped Acres Maintained Continued	2010	2011	2012
Cinnamon Municipal Complex	12.50	12.50	12.50
Depot Complex	1.75	1.75	1.75
Pedersen Park	1.75	1.75	1.75

Streets

Total Miles of Streets	90	90	91
Crosswalk/Center Line Striping (Miles)	14	14	15
Traffic Control/Street Signs Installed (est.)	300	300	300
Banners Hung	20	20	21

Position Allocation:

Superintendent	.80
Building Maint./Const. Coordinator	1.00
Maintenance Worker I/II	5.00
Office Assistant I/II	<u>.45</u>
	7.15

Commentary:

The Maintenance Division continues to strive to maintain productivity and acceptable standards with the smaller work force. Salaries show a minor decrease, with the part-time salary reduction offsetting the benefits increase.

The Maintenance 4220 Operating Supplies increased to provide tools and equipment needed for day to day operations. Minor decreases were made to 4310 Professional Contract Services, 4340 Utilities, and 4350 Repair/Maintenance Services due to continued strategies of conservation, cost effective buying, more in house repairs and scheduled maintenance. 4360 Training has been increased by \$500 to add additional training in certain aspects of the streets and buildings duties and required classes for pesticide / hazardous material training.

Capital Outlay and Asset Replacement request one time costs for equipment and repairs to continue the Division's goals of improving techniques and services to benefit the workplace and community. This includes things such as a 200 gallon weed sprayer, a line laser for street striping, an ice machine for the Civic Auditorium, 16% of the cost of a backhoe, Heritage Park irrigation system repair and an underground wire tracer.

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 294,390	\$ 291,346	\$ 295,616	\$ 295,616	\$ -
4020	Overtime Salaries	\$ 3,050	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4030	Part-time Salaries	\$ 85,000	\$ 87,334	\$ 79,000	\$ 79,000	\$ -
4170	Boot Allowance	\$ 1,225	\$ 600	\$ 600	\$ 600	\$ -
Benefits						
4110	FICA	\$ 29,350	\$ 26,850	\$ 31,344	\$ 31,344	\$ -
4120	SUI	\$ 5,316	\$ 4,329	\$ 5,722	\$ 5,722	\$ -
4130	Retirement	\$ 56,067	\$ 53,410	\$ 55,733	\$ 55,733	\$ -
4140	Health Insurance	\$ 60,850	\$ 60,683	\$ 63,314	\$ 63,314	\$ -
4150	Life Insurance	\$ 627	\$ 591	\$ 653	\$ 653	\$ -
4190	SDI	\$ 3,272	\$ 3,206	\$ 2,987	\$ 2,987	\$ -
4200	Deferred Compensation	\$ 1,689	\$ 2,047	\$ 1,775	\$ 1,775	\$ -
Per. Service Sub-Total		\$ 540,836	\$ 531,895	\$ 538,244	\$ 538,244	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 80,000	\$ 80,000	\$ 83,000	\$ 83,000	\$ -
	One Time					
	Records Storage	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -
	Total 4220	\$ 80,000	\$ 80,000	\$ 89,000	\$ 89,000	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
	Total 4230	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 45,000	\$ 45,000	\$ 40,000	\$ 40,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 45,000	\$ 45,000	\$ 40,000	\$ 40,000	\$ -

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4320	Meetings/Dues					
	Ongoing	\$ 1,330	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 1,330	\$ -	\$ -	\$ -	\$ -
4340	Utilities					
	Utilities					
	Ongoing	\$ 225,000	\$ 225,500	\$ 220,000	\$ 220,000	\$ -
	Total 4340	\$ 225,000	\$ 225,500	\$ 220,000	\$ 220,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 35,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 35,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
4360	Training					
	Ongoing	\$ 5,000	\$ 3,000	\$ 5,500	\$ 5,500	\$ -
	Total 4360	\$ 5,000	\$ 3,000	\$ 5,500	\$ 5,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 750	\$ 750	\$ 750	\$ 750	\$ -
	Total 4380	\$ 750	\$ 750	\$ 750	\$ 750	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 110,000	\$ 89,422	\$ 92,000	\$ 92,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 110,000	\$ 89,422	\$ 92,000	\$ 92,000	\$ -
	Ongoing O&M	\$ 527,080	\$ 498,672	\$ 496,250	\$ 496,250	\$ -
	One Time O&M	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ -
	Maint./Operations Sub-Total	\$ 527,080	\$ 498,672	\$ 502,250	\$ 502,250	\$ -
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ 34,500	\$ 34,500	\$ -
	Total 4825	\$ -	\$ -	\$ 34,500	\$ 34,500	\$ -

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ -	\$ -	\$ 34,500	\$ 34,500	\$ -
<u>Asset Replacement</u>						
4840AR	Equipment	\$ -	\$ -	\$ 22,500	\$ 118,277	\$ -
4825AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Total		\$ -	\$ -	\$ 22,500	\$ 118,277	\$ -
Ongoing Total		\$1,067,916	\$ 1,030,567	\$ 1,034,494	\$ 1,034,494	\$ -
One Time Total		\$ -	\$ -	\$ 40,500	\$ 40,500	\$ -
Asset Repl. Total		\$ -	\$ -	\$ 22,500	\$ 118,277	\$ -
Grand Total		\$1,067,916	\$ 1,030,567	\$ 1,097,494	\$ 1,193,271	\$ -

This Page Intentionally Left Blank

The activities of the Parking and Business Improvement Area are funded from a surcharge on business licenses collected within the area boundary, which comprises the Downtown Business District. The boundaries are from the centerlines of "B" Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source can be spent for parking, development and promotion of business, and public improvements within the Area and any unspent funds automatically carryover to the next fiscal year.

A Downtown Merchants Advisory Committee is appointed annually by the Mayor, with concurrence of the City Council, to guide in the promotion of the downtown area and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
<u>Downtown Merchants Advisory Committee</u>						
Meeting Agendas Prepared	21	14	11	16	7	9
Business Licenses Issued in Downtown Area	147	150	158	148	158	158

Commentary:

PBIA began Fiscal Year 2011-2012 with a Fund Balance of \$10,738. Revenue collected from the business license surcharge is estimated at \$10,000 and expenditures for the fiscal year are estimated at \$13,005, leaving a fund balance of approximately \$7,733. Revenues for Fiscal Year 2012-2013 are expected to remain about the same, which combined with the unspent funds will leave an available balance of approximately \$17,733. The Downtown Merchants Advisory Committee intends to use the available funds to pay for seasonal banners, benches, bicycle racks, promotional events and materials, and miscellaneous supplies. These items are all part of an effort to attract people to Downtown Lemoore.

PBIA

85-4270

OBJECT		ADOPTED	ESTIMATED	COMMITTEE	RECOMMENDED	APPROVED
NO.	DESCRIPTION	BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Promotional Events Etc.	\$ 7,400	\$ 3,412	\$ 5,000	\$ 5,000	\$ -
4230	Repair/Maint. Supplies	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
4310	Prof./Contract Services					
	Downtown Coordinator	\$ 1,000	\$ -	\$ -	\$ -	\$ -
	Planter Maint./Muzak	\$ 4,100	\$ 3,588	\$ 5,000	\$ 5,000	\$ -
		<u>\$ 5,100</u>	<u>\$ 3,588</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ -</u>
4320	Meetings/Dues	\$ 1,700	\$ 925	\$ 1,700	\$ 1,700	\$ -
4330	Printing/Publications	\$ 5,000	\$ 4,280	\$ 4,500	\$ 4,500	\$ -
4340	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
4350	Maint./repair Services	\$ -	\$ -	\$ -	\$ -	\$ -
4380	Rentals/Leases	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 20,000	\$ 13,005	\$ 17,000	\$ 17,000	\$ -
	Grand Total	\$ 20,000	\$ 13,005	\$ 17,000	\$ 17,000	\$ -

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, while building community partnerships.
- ◆ Provide emphasis on the Department's effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project.

<u>ACTIVITY STATISTICS</u>	2006	2007	2008	2009	2010	2011
Calls for Service	30,474	30,481	29,621	29,872	28,266	30,984
Total Arrests	1,174	1,363	1,066	1,218	1,296	1,268
Total Drunk Driving Arrests	88	69	80	92	81	68
Total Traffic Citations	1,292	1,718	1,791	1,206	1,204	1,382
Total Traffic Accidents	254	268	229	238	263	230
Training Hours	4,702	3,578	2,644	2,223	2,499	2,122
<u>Animal Control:</u>						
Calls for Service	1,432	1,453	1,472	1,440	1,510	1,524
Animals Picked Up	418	811	671	723	760	1,053
Warnings	107	90	99	0	455	200
F/T Position Allocation	35	38	38	39	36	36

Position Allocation:

Chief of Police	1.00
Police Commander	1.00
Community Service Officer	2.00
Police Evidence Technician	1.00
Police Officer	17.00
Senior Police Officer	5.00
Police Sergeant	5.00
Secretary	1.00
Police Records Supervisor	1.00
Police Records Technician	<u>2.00</u>

Total Positions 36.00

Police Department, Continued

Commentary:

The Lemoore Police Department's budget (ongoing expenses) displays an increase of \$34,363 this year. The increase is in Overtime.

I commend the men and women of the Lemoore Police Department for thier hard work and dedication in these difficult economic times.

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 2,025,674	\$ 2,040,868	\$ 2,039,680	\$ 2,051,272	\$ -
4020	Overtime Salaries	\$ 190,000	\$ 220,000	\$ 163,000	\$ 200,000	\$ -
4030	Part-time Salaries	\$ 18,000	\$ 16,548	\$ 18,000	\$ 18,000	\$ -
4170	Uniform Allowance					
	Ongoing	\$ 40,000	\$ 39,952	\$ 40,000	\$ 40,000	\$ -
	Total 4170	\$ 40,000	\$ 39,952	\$ 40,000	\$ 40,000	\$ -
Benefits						
4110	FICA	\$ 168,257	\$ 176,162	\$ 168,418	\$ 170,175	\$ -
4120	Unemployment Insurance	\$ 16,380	\$ 25,738	\$ 15,960	\$ 15,960	\$ -
4130	Retirement	\$ 569,359	\$ 549,002	\$ 566,132	\$ 569,543	\$ -
4140	Health Insurance	\$ 227,798	\$ 190,108	\$ 240,074	\$ 240,074	\$ -
4150	Life Insurance	\$ 3,110	\$ 3,024	\$ 3,260	\$ 3,283	\$ -
4190	State Disability Insurance	\$ 7,774	\$ 5,868	\$ 6,791	\$ 7,391	\$ -
4200	Deferred Compensation	\$ 39,085	\$ 86,003	\$ 42,485	\$ 42,792	\$ -
	Ongoing	\$ 3,305,437	\$ 3,353,273	\$ 3,303,800	\$ 3,358,490	\$ -
	One Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
	Per. Service Sub-Total	\$ 3,305,437	\$ 3,353,273	\$ 3,303,800	\$ 3,358,490	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 33,500	\$ 33,000	\$ 33,500	\$ 33,500	\$ -
	One Time					
	Digital Camera - Evidence	\$ 77,395	\$ 77,395	\$ 1,900	\$ 1,900	\$ -
	Total 4220	\$ 110,895	\$ 110,395	\$ 33,500	\$ 35,400	\$ -

POLICE DEPARTMENT, Continued
001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4310	Prof./Contract Services					
	Ongoing	\$ 401,343	\$ 370,000	\$ 397,653	\$ 397,653	\$ -
	Total 4310	\$ 401,343	\$ 370,000	\$ 397,653	\$ 397,653	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 10,000	\$ 9,800	\$ 10,000	\$ 10,000	\$ -
	Total 4320	\$ 10,000	\$ 9,800	\$ 10,000	\$ 10,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 4,200	\$ 3,500	\$ 4,200	\$ 4,200	\$ -
	Total 4330	\$ 4,200	\$ 3,500	\$ 4,200	\$ 4,200	\$ -
4340	Utilities					
	Ongoing	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
	Total 4340	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
4360	Training					
	Ongoing	\$ 10,000	\$ 32,000	\$ 10,000	\$ 10,000	\$ -
	Total 4360	\$ 10,000	\$ 32,000	\$ 10,000	\$ 10,000	\$ -
4361	Police Trainee					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4361	\$ -	\$ -	\$ -	\$ -	\$ -
4375	Grant Proceeds & Expenditures					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4375	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 215,000	\$ 192,942	\$ 200,000	\$ 200,000	\$ -
	Total 4300	\$ 215,000	\$ 192,942	\$ 200,000	\$ 200,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 16,000	\$ 13,203	\$ 16,000	\$ 16,000	\$ -
	Total 4380	\$ 16,000	\$ 13,203	\$ 16,000	\$ 16,000	\$ -
	Ongoing O & M	\$ 715,043	\$ 679,445	\$ 696,353	\$ 696,353	\$ -
	One Time O & M	\$ 77,395	\$ 77,395	\$ 1,900	\$ 1,900	\$ -
	Maint./Operations Sub-Total	\$ 792,438	\$ 756,840	\$ 696,353	\$ 698,253	\$ -

POLICE DEPARTMENT, Continued
001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>OTHER PAYABLES</u>						
Other	Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	2012 Ford Explorer	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	Ongoing Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ -	\$ 50,000	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ 50,000	\$ -	\$ -
<u>Asset Replacement</u>						
4825AR	Equipment	\$ -	\$ -	\$ 4,034	\$ 4,034	\$ -
ID Card Printer	Total 4825AR	\$ -	\$ -	\$ 4,034	\$ 4,034	\$ -
4840AR	Vehicle					
	Ongoing					
	2 - 2011 Patrol Vehicles	\$ 77,970	\$ 73,292	\$ -	\$ -	\$ -
	Total 4825AR	\$ 77,970	\$ 73,292	\$ -	\$ -	\$ -
Asset Replacement Total		\$ 77,970	\$ 73,292	\$ 4,034	\$ 4,034	\$ -
Ongoing Total		\$ 4,020,480	\$ 4,032,718	\$ 4,000,153	\$ 4,054,843	\$ -
One Time Total		\$ 77,395	\$ 77,395	\$ 51,900	\$ 1,900	\$ -
Asset Repl. Total		\$ 77,970	\$ 73,292	\$ 4,034	\$ 4,034	\$ -
Grand Total		\$ 4,175,845	\$ 4,183,405	\$ 4,000,153	\$ 4,060,777	\$ -

This Page Intentionally Left Blank

The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. The department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore’s Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve readiness and training levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to replace or upgrade outdated equipment
- ◆ Modify per call payment schedule to reflect value of readiness by including a monthly retainer payment

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
<u>Calls for Service</u>	1,392	1,394	1,383	1,333	1,513	1,664
Fire Alarm Calls	276	244	263	240	227	274
EMT Calls	1,154	1,147	1,120	1,093	1,195	1,309
Training Hours	4,227	5,800	5,013	4,797	4,295	4,305
<u>Weed Abatement:</u>						
Parcels Abated by Owners	290	183	198	179	173	153
Parcels Abated by City of Lemoore	11	4	7	5	4	4
<u>Inspections:</u>						
Preplan Updates (hours)	15	332	267	211	27	176
Business Fire Inspections	32	63	55	62	56	23
F/T Position Allocation	1	1	1	1	1	1.36

Position Allocation:

Maintenance Worker I/II	1.00
Code Enforcement Officer	.11
Office Assistant I/II	<u>.25</u>
	1.36

Commentary:

The Fire Department is proposing to share staff with the City Manager’s Office; the Code Enforcement Officer will assist us with weed abatement issues and an Office Assistant will assist with our reporting. We are installing docking stations for four (4) computers given to us from the Police Department with GPS mapping to ease finding the location of incidents. One time purchases will include grass fire coats to increase the amount of gear in stock for each Fireman, a replacement computer for the office to use the old computer as storage for the fireman’s stats, a battery conditioner, a Generator, and a K12 Saw.

FIRE DEPARTMENT, Continued

001-4222

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2011-12	EXPENSES 2011-12	REQUESTS 2012-13	CITY MANAGER 2012-13	CITY COUNCIL 2012-13
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 38,650	\$ 38,650	\$ 37,524	\$ 51,124	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 12,000	\$ 10,848	\$ 9,360	\$ -	\$ -
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
Benefits						
4110	FICA	\$ 3,882	\$ 3,882	\$ 3,594	\$ 3,919	\$ -
4120	SUI	\$ 846	\$ 846	\$ 840	\$ 567	\$ -
4130	Retirement	\$ 7,936	\$ 7,936	\$ 7,606	\$ 9,008	\$ -
4140	Health Insurance	\$ 4,276	\$ 4,276	\$ 4,469	\$ 6,033	\$ -
4150	Life Insurance	\$ 86	\$ 86	\$ 91	\$ 198	\$ -
4190	SDI	\$ 426	\$ 426	\$ 375	\$ 511	\$ -
4200	Deferred Compensation	\$ -	\$ -	\$ -	\$ -	\$ -
Per. Service Sub-Total		\$ 68,202	\$ 67,050	\$ 63,959	\$ 71,460	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 43,620	\$ 43,500	\$ 42,940	\$ 42,940	\$ -
	One Time			\$ 1,200	\$ 1,200	\$ -
	Battery Conditioner, Grass Fire Coats, K 12 Saw			\$ 3,800	\$ 3,800	\$ -
	3000 W Generator, computer for office			\$ 5,000	\$ 5,000	\$ -
				\$ 1,800	\$ 1,800	\$ -
		\$ 20,500	\$ 20,500	11,800	\$ 11,800	\$ -
	Total 4220	\$ 64,120	\$ 64,000	\$ 54,740	\$ 54,740	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 7,500	\$ 7,250	\$ 8,000	\$ 8,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ 7,500	\$ 7,250	\$ 8,000	\$ 8,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 224,397	\$ 223,479	\$ 228,947	\$ 228,947	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 224,397	\$ 223,479	\$ 228,947	\$ 228,947	\$ -

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4320	Meetings and Dues					
	Ongoing	\$ 1,000	\$ 825	\$ 1,000	\$ 1,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 1,000	\$ 825	\$ 1,000	\$ 1,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,310	\$ 1,500	\$ 1,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4330	\$ 1,500	\$ 1,310	\$ 1,500	\$ 1,500	\$ -
4340	Utilities					
	Ongoing	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
4360	Training					
	Ongoing	\$ 4,000	\$ 3,860	\$ 4,000	\$ 4,000	\$ -
	One Time	\$ 1,400	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 5,400	\$ 3,860	\$ 4,000	\$ 4,000	\$ -
4365	Weed Abatement					
	Ongoing	\$ 7,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4365	\$ 7,000	\$ 5,000	\$ 7,000	\$ 7,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 200	\$ -	\$ 200	\$ 200	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4380	\$ 200	\$ -	\$ 200	\$ 200	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 34,000	\$ 34,000	\$ 34,000	\$ 34,000	\$ -
	Ongoing O & M	\$ 333,717	\$ 329,724	\$ 338,087	\$ 338,087	\$ -
	One Time O & M	\$ 21,900	\$ 20,500	\$ 11,800	\$ 11,800	\$ -
	Maint./Operations Sub-Total	\$ 355,617	\$ 350,224	\$ 349,887	\$ 349,887	\$ -
OTHER PAYABLES						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
4825AR	Equipment					
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840AR	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 401,919	\$ 396,774	\$ 402,046	\$ 409,547	\$ -
	One Time Total	\$ 21,900	\$ 20,500	\$ 11,800	\$ 11,800	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 423,819	\$ 417,274	\$ 413,846	\$ 421,347	\$ -

Building Inspection is responsible for ensuring that all buildings are constructed in compliance with the Building, Plumbing and Electrical Codes, and other applicable City, County and State laws. In addition to Building Inspection, the Division is charged with the issuance of building permits, the review of building plans, the issuance of occupancy permits for new buildings, assistance in fire inspections and dangerous building abatement.

GOALS AND OBJECTIVES

- ◆ Provide quality building, Fire inspections and Code Enforcement of dangerous buildings
- ◆ Minimize outsourcing of Commercial , Industrial and residential plan review to stay within fiscal budget
- ◆ Complete archive scanning of building plans
- ◆ Add additional informational handouts for the public

ACTIVITY STATISTIC	2006	2007	2008	2009	2010	2011
Building Permits Issued	788	606	485	337	366	369
Value of Construction	47,319,107	23,792,779	27,958,264	10,962,215	28,694,755	15,341,284
Value/Residential Cons./Alteration	37,335,050	18,300,124	19,914,195	5,583,505	1,718,717	12,488,475
Value/Commercial Cons./Alteration	9,984,056	4,170,339	7,836,122	5,378,709	24,485,805	2,852,808
Single-Family Homes	206	92	67	28	11	29
Multi-Family Units	0	0	130	0	0	81
New Commercial	6	2	4	4	2	1
Swimming Pools	74	68	15	10	6	8
Buildings Demolished	0	2	7	4	2	4
F/T Position Allocation	3.3	3.3	3.3	3.3	2.3	2.3

Position Allocation:

P.W. Superintendent	.30
Building Inspector	1.00
Office Assistant I/II	1.00
	<u>2.30</u>

Commentary:

Professional Contract Services will once again be reduced to a minimum with the intent that most plan checking can be done in-house. Training stays at a minimum but is necessary in order to meet state requirements. Apartment complexes are a major area for growth along with some additional single family housing.

BUILDING INSPECTION, Continued

001-4224

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2011-12	EXPENSES 2011-12	REQUESTS 2012-13	CITY MANAGER 2012-13	CITY COUNCIL 2012-13
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 114,102	\$ 111,104	\$ 114,202	\$ 114,202	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
Benefits						
4110	FICA	\$ 8,737	\$ 8,737	\$ 8,737	\$ 8,737	\$ -
4120	SUI	\$ 972	\$ 972	\$ 966	\$ 966	\$ -
4130	Retirement	\$ 19,769	\$ 19,769	\$ 20,106	\$ 20,106	\$ -
4140	Health Insurance	\$ 15,167	\$ 15,167	\$ 15,848	\$ 15,848	\$ -
4150	Life Insurance	\$ 227	\$ 227	\$ 242	\$ 242	\$ -
4190	SDI	\$ 1,256	\$ 1,256	\$ 1,141	\$ 1,141	\$ -
4200	Deferred Comp	\$ 780	\$ 780	\$ 780	\$ 780	\$ -
Per. Service Sub-Total		\$ 161,110	\$ 158,112	\$ 162,122	\$ 162,122	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 400	\$ 350	\$ 400	\$ 400	\$ -
	One Time					
	Computer for Front Counter	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
	Total 4220	\$ 400	\$ 350	\$ 1,400	\$ 1,400	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 3,000	\$ 3,400	\$ 5,000	\$ 8,000	\$ -
	One Time					
		\$ 9,000	\$ 9,000	\$ -	\$ -	\$ -
	Total 4310	\$ 12,000	\$ 12,400	\$ 5,000	\$ 8,000	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 900	\$ 1,000	\$ 1,000	\$ -
	Total 4320	\$ 1,000	\$ 900	\$ 1,000	\$ 1,000	\$ -

BUILDING INSPECTION, Continued
001-4224

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2011-12	EXPENSES 2011-12	REQUESTS 2012-13	CITY MANAGER 2012-13	CITY COUNCIL 2012-13
4330	Printing/Publications					
	Ongoing	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ -
	Total 4330	\$ 1,000	\$ 1,000	\$ 500	\$ 500	\$ -
4340	Utilities					
	Ongoing	\$ 1,200	\$ 725	\$ 800	\$ 800	\$ -
	Total 4340	\$ 1,200	\$ 725	\$ 800	\$ 800	\$ -
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ 60	\$ 100	\$ 100	\$ -
	Total 4350	\$ -	\$ 60	\$ 100	\$ 100	\$ -
4360	Training					
	Ongoing	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -
	Total 4360	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200	\$ -
4380	Rentals/Leases					
	Ongoing	\$ 600	\$ 600	\$ 750	\$ 750	\$ -
	Total 4380	\$ 600	\$ 600	\$ 750	\$ 750	\$ -
4300	Rental/City-owned Equipment					
	Ongoing	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Total 4300	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Ongoing O & M	\$ 11,400	\$ 11,235	\$ 12,750	\$ 15,750	\$ -
	One Time O & M	\$ 9,000	\$ 9,000	\$ 1,000	\$ 1,000	\$ -
	Maint./Operations Sub-Total	\$ 20,400	\$ 20,235	\$ 13,750	\$ 16,750	\$ -
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

BUILDING INSPECTION, Continued
001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle					
Asset Replacement Total		\$ -	\$ -	\$ -	\$ -	\$ -
Ongoing Total		\$ 172,510	\$ 169,347	\$ 174,872	\$ 177,872	\$ -
One Time Total		\$ 9,000	\$ 9,000	\$ 1,000	\$ 1,000	\$ -
Asset Repl. Total		\$ -	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL		\$ 181,510	\$ 178,347	\$ 175,872	\$ 178,872	\$ -

The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad Knopf, and oversees the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Monitor and maintain Arsenic Reduction Program
- ◆ Update Public Works Standard Specifications
- ◆ Complete City portion of 19th Avenue Interchange improvements
- ◆ Implement front end loader in Refuse Department
- ◆ Expand commercial recycling program to meet customer needs
- ◆ Complete Public Works office transition at CMC
- ◆ Work with Regional Water Quality Control Board on wastewater discharge increase
- ◆ Finalize industrial revised wastewater billings

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Encroachments Permits Issued	39	47	46	44	40	34
Street Tree Permits Issued	5	6	8	8	9	4
Underground Service Alert Calls	400	403	248	336	262	377
Pool Draining Permits Issued	60	63	85	139	139	105
F/T Position Allocation	2.7	2.7	2.7	2.7	2.7	2.7

Position Allocation:

Public Works Director	1.00
Superintendent	.70
Office Manager	<u>1.00</u>
Total Positions	2.70

Commentary:

Public Works is working with Caltrans and other utilities to begin 19th Avenue interchange this fall. Apartment development has increased and we are working with development community to complete subdivisions which are in foreclosure.

PUBLIC WORKS, Continued
001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 191,042	\$ 191,042	\$ 191,042	\$ 191,042	\$ -
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 14,615	\$ 14,615	\$ 14,615	\$ 14,615	\$ -
4120	SUI	\$ 1,134	\$ 1,134	\$ 1,134	\$ 1,134	\$ -
4130	Retirement	\$ 33,100	\$ 33,100	\$ 33,664	\$ 33,664	\$ -
4140	Health Insurance	\$ 13,669	\$ 15,369	\$ 15,983	\$ 15,983	\$ -
4150	Life Insurance	\$ 246	\$ 246	\$ 260	\$ 260	\$ -
4190	SDI	\$ 2,101	\$ 2,101	\$ 1,910	\$ 1,910	\$ -
4200	Deferred Compensation	\$ 7,642	\$ 7,642	\$ 7,642	\$ 7,642	\$ -
Per. Service Sub-Total		\$ 263,549	\$ 265,249	\$ 266,250	\$ 266,250	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,800	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
	Total 4220	\$ 1,800	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ 65	\$ 50	\$ 50	\$ -
	Total 4230	\$ -	\$ 65	\$ 50	\$ 50	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 23,900	\$ 26,300	\$ 24,000	\$ 24,000	\$ -
	One Time					
	Engineering for City Standard Specifications	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
	Total 4310	\$ 23,900	\$ 26,300	\$ 54,000	\$ 54,000	\$ -

PUBLIC WORKS, Continued
001-4230

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 600	\$ 1,000	\$ 1,000	\$ -
	Total 4320	\$ 1,000	\$ 600	\$ 1,000	\$ 1,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 80	\$ 100	\$ 100	\$ -
	Total 4330	\$ 100	\$ 80	\$ 100	\$ 100	\$ -
4340	Utilities					
	Ongoing	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
	Total 4340	\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ -
	Total 4360	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 600	\$ 600	\$ 750	\$ 750	\$ -
	Total 4380	\$ 600	\$ 600	\$ 750	\$ 750	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 7,000	\$ 6,000	\$ 7,000	\$ 7,000	\$ -
	Total 4300	\$ 7,000	\$ 6,000	\$ 7,000	\$ 7,000	\$ -
	Ongoing O & M	\$ 38,000	\$ 37,945	\$ 37,700	\$ 37,700	\$ -
	One Time O & M	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
	Maint./Operations Sub-Total	\$ 38,000	\$ 37,945	\$ 67,700	\$ 67,700	\$ -
CAPITAL OUTLAY						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC WORKS, Continued

001-4230

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
NO.	DESCRIPTION	2011-12	2011-12	2012-13	2012-13	2012-13
<u>Asset Replacement</u>						
4825AR						
Asset Replacement Total		\$ -	\$ -	\$ 8,339	\$ 8,339	\$ -
Ongoing Total		\$ 301,549	\$ 303,194	\$ 303,950	\$ 303,950	\$ -
One Time Total		\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
Asset Repl. Total		\$ -	\$ -	\$ 8,339	\$ 8,339	\$ -
Grand Total		\$ 301,549	\$ 303,194	\$ 342,289	\$ 342,289	\$ -

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT FUND 078 DEPARTMENT 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment.

In February, 2010, the administration of the LLMD zones was transferred to the Public Works Superintendent in charge of Refuse. For 2012-13 only 3% of a Superintendent's, and 2% of Office Assistant II's time are assigned to this activity.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors

Position Allocation:

Superintendent	.03
Office Assistant I/II	<u>.02</u>
	.05

Commentary:

The LLMD Zones 1 through 13 have a two year extended maintenance contract (through February 2013) reflected in Professional Contract Services for \$143,000. As utility costs have increased, salaries have had to decline. District 6 will continue to see a decline in quality of landscaping as funding stays at 2003 and earlier levels.

LLMD, Continued

078-4800
Budget 2012-
2013

	District	4801	4803	4805	4806	4807	4808	4809	4810	4811	4812	4813	
Acct.	Direct Cost Only Description	Westfield	Silva Est.	Wild-flower	Capistrano	Silverado	Ctry. Cib. Vil.	LaDan. Rose	Avalon	Self Help. Ent	Summerwind	Covington	TOTALS
4010	Regular Salaries	\$ 1,012	\$ 518	\$ 52	\$ 120	\$ 94	\$ 353	\$ 239	\$ 269	\$ 64	\$ 984	\$ 58	\$ 3,763
4230	Repair/Maint. Supplies	\$ 1,000	\$ 200	\$ 20	\$ 45	\$ 20	\$ 200	\$ 50	\$ 50	\$ -	\$ 1,000	\$ 50	\$ 2,635
4310	Professional Contract Services	\$ 54,566	\$ 11,458	\$ 1,175	\$ 1,403	\$ 2,781	\$ 16,777	\$ 4,802	\$ 13,858	\$ 972	\$ 54,602	\$ 4,276	\$ 166,670
4330	Printing & Publications	\$ 240	\$ 64	\$ 12	\$ 11	\$ 14	\$ 191	\$ 44	\$ 121	\$ -	\$ 200	\$ -	\$ 897
4340	Utilities	\$ 18,938	\$ 2,300	\$ 320	\$ 329	\$ 1,174	\$ 1,300	\$ 600	\$ 2,900	\$ 220	\$ 2,200	\$ 400	\$ 30,681
Expenditure Totals		\$ 75,756	\$ 14,540	\$ 1,579	\$ 1,908	\$ 4,083	\$ 18,821	\$ 5,735	\$ 17,198	\$ 1,256	\$ 58,986	\$ 4,784	\$204,646
Revenue													
	Avg. Annual Revenue	\$ 83,917	\$ 16,127	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,919	\$ 80,185	\$ 4,950	\$247,984
	Total Revenue	\$ 83,917	\$ 16,127	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,919	\$ 80,185	\$ 4,950	\$247,984
	Square Footage	546,665	61,640	13,850	8,960	32,200	64,830	28,550	95,201	75,700	162,248	25,400	1,115,244
	No of Units	561	291	29	126	53	198	134	151	36	553	33	2165
		25.91%	13.44%	1.34%	5.82%	2.45%	9.15%	6.19%	6.97%	1.66%	25.54%	1.52%	100.00%

The City has maintenance zones in the new Public Facilities Maintenance District (PFMD). Although PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks and trees that are not the homeowner's direct responsibility, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, day to day maintenance and repair, and an ongoing reserve account for future tree trimming, street paving, care & replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries are covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 5% of a Superintendent's, and 5% of the Office Assistant's time is assigned to the activity.

GOALS AND OBJECTIVES

- ◆ Work within the guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors
- ◆ Design new PFMD neighborhoods to the new California standards adopted January 1st of 2010 with low maintenance plants, trees, watering systems and eliminate grass areas in street islands

Position Allocation:

Superintendent	.05
Office Assistant I/II	<u>.05</u>
	.10

Commentary

The Public Facilities Maintenance District (PFMD) Budget is in good shape. PFMD's have an inflationary clause which allows maintenance standards to stay at current levels as long as the economic climate improves and we are able to enact the built in Cost of Living Allocation (COLA) in future years.

PFMD, Continued

	2011-12 Zone #1 The Landing	2011-12 Zone #2 Devante	2011-12 Zone #3 Silva 10	2011-12 Zone #4 Parkview	2012-13 Zone #1 The Landing	2012-13 Zone #2 Devante	2012-13 Zone #3 Silva 10	2012-13 Zone #4 Parkview
Revenues	\$50,810	\$245,159	\$70,376	\$19,999	\$50,810	\$245,159	\$70,376	\$19,999

Object NO.	Description	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses	Expenses
4010	Regular Salaries	\$ 841	\$ 5,077	\$ 1,323	\$ 374	\$ 621	\$ 3,544	\$ 811	\$ 207
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4110	Fica Taxes	\$ 64	\$ 389	\$ 101	\$ 29	\$ 42	\$ 262	\$ 68	\$ 20
4120	Unemployment Taxes	\$ 6	\$ 38	\$ 10	\$ 3	\$ 5	\$ 27	\$ 8	\$ 2
4140	Health Insurance	\$ 66	\$ 398	\$ 104	\$ 29	\$ 50	\$ 274	\$ 71	\$ 20
4150	Life Insurance	\$ 1	\$ 8	\$ 2	\$ 1	\$ 1	\$ 6	\$ 1	\$ 1
4190	State Disability Insurance	\$ 10	\$ 61	\$ 16	\$ 4	\$ 6	\$ 34	\$ 9	\$ 2
4200	Deferred Compensation	\$ 20	\$ 119	\$ 31	\$ 9	\$ 16	\$ 86	\$ 22	\$ 6
4130	Retirement	\$ 146	\$ 879	\$ 229	\$ 65	\$ 110	\$ 603	\$ 155	\$ 45
4220	Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4230	Repair/Maintenance Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental City-Owned Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Professional Contract Serv.	\$ 13,563	\$101,584	\$ 17,934	\$ 5,207	\$ 13,563	\$101,584	\$ 17,934	\$ 5,207
4330	Printing and publications	\$ 1,120	\$ 1,726	\$ 1,330	\$ 633	\$ 1,120	\$ 1,726	\$ 1,330	\$ 633
4340	Utilities	\$ 4,516	\$ 15,355	\$ 7,628	\$ 1,573	\$ 4,516	\$ 15,355	\$ 7,628	\$ 1,573
4350	Repair/Main Services	\$ 4,588	\$ 8,265	\$ 772	\$ 452	\$ 4,588	\$ 8,265	\$ 772	\$ 452
4360	Training	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4384	Depreciation Expense Machinery and	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4830	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9000	Operating Transfers Out	\$ 2,703	\$ 15,458	\$ 1,143	\$ 230	\$ 2,703	\$ 15,458	\$ 1,143	\$ 230
O & M Budget		\$ 27,644	\$149,357	\$ 30,623	\$ 8,609	\$ 27,341	\$147,224	\$ 29,952	\$ 8,398
9019	Deferred Maintenance/Reserve	\$ 23,166	\$ 95,802	\$ 39,753	\$ 11,390	\$ 23,469	\$ 97,935	\$ 40,424	\$ 11,601
	11-12 Deferred Maint/Reserve	\$ 66,955	\$424,842	\$ 90,760	\$ 22,216	\$ 90,121	\$520,644	\$130,513	\$ 33,606
TOTAL DEFERRED SET ASIDE		\$ 90,121	\$520,644	\$130,513	\$ 33,606	\$ 113,590	\$618,579	\$170,937	\$ 45,207

The Recreation Department offers a wide variety of programs and special events for citizens of all ages. In 2010, staff developed the Recreation Guide that informs residents about all Recreational Opportunities in Lemoore. This guide was hand delivered to all homes and apartments within the City limits. The response from our customers has been overwhelming and registrations are continuing to rise for all programs and classes. We will continue to look for new ways to keep the public informed and will work to offer something for every age and demographic in our community.

GOALS AND OBJECTIVES

- ◆ To evaluate cost effectiveness of programs, events and focus on and create more that generate revenue
- ◆ Continue to work with the Police Department on developing new programs for at risk youth
- ◆ Expand the scope of instructor offered classes
- ◆ Move our offices to the CMC and continue to add recreation opportunities at this facility
- ◆ Continue to seek grant and funding opportunities for programs and financial assistance

ACTIVITY STATISTICS

	2010	2011	2012
Programs/Classes/Special Events			
Total Infant Programs	1	1	0
Total Pee Wee Programs	9	9	10
Total Youth Programs	12	16	24
Youth Dances	11	14	16
Youth Performances	4	6	7
Adult Sports Programs	7	7	13
Adult Exercise Programs	3	6	9
Adult Enrichment Classes	4	12	17
Senior Events	1	14	6
Community Events/Special Events	10	15	18
Trips	3	4	6
Run/Walks	3	3	3
Total Programs/Classes/Special Events	68	116	129

Position Allocation:

Director of Parks & Recreation	1.00
Recreation Specialist	<u>1.00</u>
	2.00

Commentary:

The Recreation Department continues to maintain an office staff of two full time and two part time employees. A part time employee will be added to manage the Recreation Center during indoor soccer league games. This year, our department will focus on new revenue generating events and

Recreation Commentary Continued:

programs. We will also concentrate on developing a strong adult volunteer base to help with programs and events.

4010 Full time salaries will increase by \$1,681 because of the proposed reclassification of an employee to a Recreation Specialist. 4030 Part Time Salaries will increase by \$32,500 and 4220 Operating Supplies will increase by \$8,000 which will handle the initial impact of the CMC Recreation Center at this time. These two increases are offset by revenue generated from the indoor soccer field and new classes and programs. 4320 Meetings and Dues will decrease by \$6,800 as the Parks and Recreation Commissioners only attend the State Conference every other year.

RECREATION DEPARTMENT, Continued

001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 127,203	\$ 127,203	\$ 127,644	\$ 128,844	\$ -
4020	Overtime Salaries	\$ 500	\$ 600	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 82,000	\$ 90,000	\$ 107,500	\$ 107,500	\$ -
<u>Benefits</u>						
4110	FICA	\$ 15,507	\$ 16,500	\$ 15,250	\$ 18,080	\$ -
4120	SUI	\$ 1,938	\$ 4,000	\$ 1,680	\$ 1,680	\$ -
4130	Retirement	\$ 25,388	\$ 24,701	\$ 25,332	\$ 25,332	\$ -
4140	Health Insurance	\$ 11,840	\$ 8,300	\$ 12,371	\$ 12,371	\$ -
4150	Life Insurance	\$ 173	\$ 173	\$ 182	\$ 182	\$ -
4190	SDI	\$ 1,399	\$ 1,550	\$ 1,290	\$ 1,288	\$ -
4200	Deferred Compensation	\$ 3,516	\$ 7,000	\$ 3,916	\$ 3,516	\$ -
Per. Service Sub-Total		\$ 269,464	\$ 280,027	\$ 295,165	\$ 298,793	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 58,300	\$ 58,000	\$ 48,000	\$ 48,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 58,300	\$ 58,000	\$ 48,000	\$ 48,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 53,100	\$ 56,500	\$ 58,000	\$ 58,000	\$ -
	Total 4310	\$ 53,100	\$ 56,500	\$ 58,000	\$ 58,000	\$ -
4320	Meetings/ Dues					
	Ongoing	\$ 8,500	\$ 8,500	\$ 1,700	\$ 1,700	\$ -
		\$ 1,700	\$ 1,700	\$ -	\$ -	\$ -
	Total 4320	\$ 10,200	\$ 10,200	\$ 1,700	\$ 1,700	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,600	\$ 1,648	\$ 1,600	\$ 1,600	\$ -
	Total 4330	\$ 1,600	\$ 1,648	\$ 1,600	\$ 1,600	\$ -

RECREATION DEPARTMENT, Continued

001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4340	Utilities					
	Ongoing	\$ 3,045	\$ 3,558	\$ 3,500	\$ 3,500	\$ -
	Total 4340	\$ 3,045	\$ 3,558	\$ 3,500	\$ 3,500	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 1,000	\$ 1,945	\$ 500	\$ 1,500	\$ -
	Total 4360	\$ 1,000	\$ 1,945	\$ 500	\$ 1,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 3,200	\$ 9,000	\$ 5,000	\$ 6,500	\$ -
	Total 4380	\$ 3,200	\$ 9,000	\$ 5,000	\$ 6,500	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 2,000	\$ 1,000	\$ 1,500	\$ 1,500	\$ -
	Total 4300	\$ 2,000	\$ 1,000	\$ 1,500	\$ 1,500	\$ -
	Ongoing O & M	\$ 130,745	\$ 140,151	\$ 119,800	\$ 122,300	\$ -
	One Time O & M	\$ 1,700	\$ 1,700	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 132,445	\$ 141,851	\$ 119,800	\$ 122,300	\$ -
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL 4825	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
4825AR						
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 400,209	\$ 420,178	\$ 414,965	\$ 421,093	\$ -
	One Time Total	\$ 1,700	\$ 1,700	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 401,909	\$ 421,878	\$ 414,965	\$ 421,093	\$ -

GOLF COURSE**FUND 45****DEPARTMENT 4245**

The Lemoore Municipal Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation, and maintenance. Commencing July 1, 2010, the City entered into a management contract with Rhoads Golf, LLC, to operate the Course.

The management company is responsible and has the authority under their contract (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop and promote golf play.

GOLF COURSE, Continued

45-4245

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
NO.	DESCRIPTION	BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
<u>MAINTENANCE & OPERATIONS</u>						
4310	Professional/ Contract Services	\$ 19,200	\$ 45,742	\$ 30,820	\$ 30,820	\$ -
Other Expenses Sub-Total		\$ 19,200	\$ 45,742	\$ 30,820	\$ 30,820	\$ -
<u>OTHER PAYABLES</u>						
9045	Financing Expense	\$ 210,000	\$ 204,155	\$ 220,000	\$ 220,000	\$ -
Other Expenses Sub-Total		\$ 210,000	\$ 204,155	\$ 220,000	\$ 220,000	\$ -
Grand Total		\$ 229,200	\$ 249,897	\$ 250,820	\$ 250,820	\$ -

This Page Intentionally Left Blank

WATER DIVISION**FUND 50****DEPARTMENT 4250**

The Water Division is charged with delivering high quality water in adequate quantities and pressures as needed for both domestic and fire suppression purposes. The Division operates and maintains the domestic water system, which consists of the water production, water Arsenic Blending Treatment, storage and distribution system to meet the required demands. The water system consists of four production wells at our North Well Field (Wells 2, 4, 5, 6) five miles north of town along the Kings River; the City currently has six wells which are located in the community service area (Wells 7, 10, 11, 12, 13, 14). Also the city has two wells (Wells 8, 9) which are used seasonally, for a total of 12 wells. The City has five above ground storage tanks (2 - 1 million gallons each located at 40 G Street.) (1 - 900,000 gallons @ Well 11) (1 - 1.5 million gallons @ Well 7) and (1 - 450,000 gallons at Well 12). The City has six Sodium Hypochlorite treatment facilities used for chlorination of the City water. The Water Department operates and maintains the seasonal industrial water system (Wells 8, 9) serving the Olam Tomatoes Processors Inc. plant south of 198 freeway in the City of Lemoore Industrial Park.

GOALS AND OBJECTIVES

- ◆ Review and implement the new updated Master Plan
- ◆ Complete and get online new Arsenic Mediation Project
- ◆ Continue implementing the Water Capital Improvement Projects
- ◆ Monitor and complete water system requirements as dictated by California Department of Public Health Services and Federal EPA
- ◆ Review and confer with CDPH and Engineers on meeting the new Byproducts Rule
- ◆ Assist the Fire Department in meeting the City's ISO Class 3 Fire Rating
- ◆ Continue Water Departments' Annual Safety Training Program to meet all requirements
- ◆ Continue Water System Efficiency Monitoring Program
- ◆ Continue our water meter change-out program

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Water Production (acre ft/yr)	7061	7399	7494	7335	7045	7020
Services Installed/Replaced	248	404	289	412	298	544
Hydrant Meters Set-up	28	26	22	20	8	7
Emergency Response Calls	168	254	235	187	169	215
Water Samples Taken	450	570	445	617	765	882
Meters Read Monthly (March)	6,082	6,267	6,328	6,430	6,452	6,474
Operating/Maintenance Cost per 1,000 gallons	\$0.9480	\$0.9075	\$0.9668	\$0.9581	\$1.03	\$0.99
Underground Service Alert Calls	400	403	248	336	262	377
F/T Position Allocation	8.6	8.35	9.6	9.7	9.6	9.65

Water Continued

Position Allocation:

Public Works Superintendent	1.00
Administrative Analyst	.35
Senior Utility Operator	1.00
Utility Operator I/II	6.00
Maintenance Worker I/II	1.00
Office Assistant I/II	.30
	<u>9.65</u>

Commentary:

In Operating Supplies (4220) an increase is requested due to cost of New No-Lead Rule for water meters and components we have had to switch to IPEARL and OMNI water meters. Also increased water demand because of the current drier season; water demand will increase which will increase our need for Hypochlorite by \$ 40,265. In Repair/Maint Servives (4350) an increase of \$5,000 is requested due to new infrastructure sites such as Wells 13 & 14 and Arsenic Blending Infrastructure. Cap/Outlay Equip. (4825)- \$25,000 Pump for backup Arsenic Blending Equipment on shelf is requested and a Storage Container for Hazardous Materials. Asset Replacement (4825AR) - \$78,500 increase to replace old expensive Vehicles and an A.C. Unit for Main Water Control System Building at 40 G. Street Roof Mounted Unit, with Economizer unit.

WATER DIVISION, Continued
50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 427,145	\$ 412,540	\$ 444,417	\$ 444,417	\$ -
4020	Overtime Salaries	\$ 7,000	\$ 6,680	\$ 7,000	\$ 7,000	\$ -
4030	Part-time Salaries	\$ 40,000	\$ 46,280	\$ 40,000	\$ 40,000	\$ -
4170	Boot Allowance	\$ 800	\$ 800	\$ 800	\$ 800	\$ -
<u>Benefits</u>						
4110	FICA	\$ 36,333	\$ 36,333	\$ 37,655	\$ 37,655	\$ -
4120	SUI	\$ 6,201	\$ 6,201	\$ 5,313	\$ 5,313	\$ -
4130	Retirement	\$ 77,838	\$ 77,838	\$ 82,559	\$ 82,559	\$ -
4140	Health Insurance	\$ 66,214	\$ 66,214	\$ 70,112	\$ 70,112	\$ -
4150	Life Insurance	\$ 870	\$ 785	\$ 942	\$ 942	\$ -
4190	SDI	\$ 4,765	\$ 5,335	\$ 4,514	\$ 4,514	\$ -
4200	Deferred Compensation	\$ 3,434	\$ 3,434	\$ 3,476	\$ 3,476	\$ -
Per. Service Sub-Total		\$ 670,600	\$ 662,440	\$ 696,788	\$ 696,788	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 309,060	\$ 304,458	\$ 355,825	\$ 355,825	\$ -
	One Time	\$ 6,500	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 315,560	\$ 304,458	\$ 355,825	\$ 355,825	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
	Total 4230	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 90,000	\$ 76,100	\$ 90,000	\$ 90,000	\$ -
	One Time					
	Arsenic Testing	\$ 19,000	\$ 15,900	\$ 1,400	\$ 1,400	\$ -
	Total 4310	\$ 91,000	\$ 92,000	\$ 91,400	\$ 91,400	\$ -

WATER DIVISION, Continued

50-4250

OBJECT		ADOPTED BUDGET	ESTIMATED EXPENSES	DEPARTMENT REQUESTS	RECOMMENDED CITY MANAGER	APPROVED CITY COUNCIL
NO.	DESCRIPTION	2011-12	2011-12	2012-13	2012-13	2012-13
4313	Laguna Recharge Payment					
	Ongoing	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
	Total 4313	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
4320	Meetings/ Dues					
	Ongoing	\$ 3,000	\$ 2,850	\$ 3,000	\$ 3,000	\$ -
	Total 4320	\$ 3,000	\$ 2,850	\$ 3,000	\$ 3,000	\$ -
4330	Printing/Publications					
	Ongoing	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
	Total 4330	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
4340	Utilities					
	Ongoing	\$ 1,000,000	\$ 973,000	\$ 1,000,000	\$ 1,000,000	\$ -
	Total 4340	\$ 1,000,000	\$ 973,000	\$ 1,000,000	\$ 1,000,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 15,000	\$ 34,800	\$ 20,000	\$ 20,000	\$ -
	One Time	\$ 17,000	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 32,000	\$ 34,800	\$ 20,000	\$ 20,000	\$ -
4360	Training					
	Ongoing	\$ 6,500	\$ 5,210	\$ 6,500	\$ 6,500	\$ -
	Total 4360	\$ 6,500	\$ 5,210	\$ 6,500	\$ 6,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	\$ -
	Total 4380	\$ 1,000	\$ 800	\$ 1,000	\$ 1,000	\$ -

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
4300	Rental/City Owned Equipment					
	Ongoing	\$ 104,000	\$ 90,000	\$ 104,000	\$ 104,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 104,000	\$ 90,000	\$ 104,000	\$ 104,000	\$ -
	Ongoing O&M	\$ 1,571,560	\$ 1,530,218	\$ 1,623,325	\$ 1,623,325	\$ -
	One Time O & M	\$ 42,500	\$ 9,000	\$ 1,400	\$ 1,400	\$ -
	Maint./Operations Sub-Total	\$ 1,614,060	\$ 1,539,218	\$ 1,624,725	\$ 1,624,725	\$ -
<u>OTHER PAYABLES</u>						
4440	FmHa Water Note Principal	\$ 165,000	\$ 163,000	\$ -	\$ -	\$ -
4435	FmHa Water Note Interest	\$ -	\$ 4,380	\$ -	\$ -	\$ -
9000	Water/Sewer Bond	\$ 2,183,504	\$ 2,024,749	\$ -	\$ -	\$ -
	Other Payables Sub-Total	\$ 2,348,504	\$ 2,192,129	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ 3,000	\$ 2,700	\$ 25,000	\$ 25,000	\$ -
	Equipment Sub-Total	\$ 3,000	\$ 2,700	\$ 25,000	\$ 25,000	\$ -
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ 25,000	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Vehicles Sub-Total	\$ -	\$ -	\$ 25,000	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 3,000	\$ 2,700	\$ 50,000	\$ 25,000	\$ -
Asset Replacement						
4825AR	Equipment					
	Grant match for CNG trucks/AC and 42% Backhoe	\$ 5,300	\$ 5,300	\$ 124,300	\$ 124,300	\$ -
		\$ 5,300	\$ 5,300	\$ 124,300	\$ 124,300	\$ -
	Asset Replacement Total	\$ 5,300	\$ 5,300	\$ 124,300	\$ 124,300	\$ -
	Ongoing Total	\$ 4,593,664	\$ 4,387,487	\$ 2,370,113	\$ 2,345,113	\$ -
	One Time Total	\$ 42,500	\$ 9,000	\$ 50,000	\$ 1,400	\$ -
	Asset Repl. Total	\$ 5,300	\$ 5,300	\$ 124,300	\$ 124,300	\$ -
	Grand Total	\$ 4,641,464	\$ 4,401,787	\$ 2,495,813	\$ 2,470,813	\$ -

This Page Intentionally Left Blank

The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations the interfund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Utility Accounts Maintained	6,074	6,267	6,318	6,314	6,370	6,382
Utility Bills Processed (incl. delinquent)	71,798	74,366	75,450	75,620	76,408	76,645
Water Turn-ons/Turn-offs Processed	2,265	2,366	2,054	2,389	2,116	2,358
48 Hour Notices Processed	4,889	5,763	6,568	7,044	7,058	6,886
F/T Position Allocation	4	4	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Account Clerk I/II	1.50
Total Positions	3.00

Commentary:

The Utility Office budget proposes the following changes: An increase in Salaries and Benefits of \$14,949 (increase is associated with comparing 2011-2012 actual expenses to the 2012-2013 requested amount that includes 3 full time positions filled for the entire fiscal year); decrease in Operating Supplies of \$1,000; increase in Professional Contract Services of \$6,345 (this account includes the utility billing software maintenance, the audit, IT services and mailing the utility bills); and an increase in Printing and Publications of \$1,775.

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 117,911	\$ 116,257	\$ 156,704	\$ 156,704	\$ -
4020	Overtime Salaries	\$ 500	\$ 634	\$ 867	\$ 867	\$ -
4030	Part-time Salaries	\$ 83,730	\$ 84,081	\$ 44,560	\$ 44,560	\$ -
Benefits						
4110	FICA	\$ 15,464	\$ 14,906	\$ 15,856	\$ 15,856	\$ -
4120	SUI	\$ 1,881	\$ 4,154	\$ 1,260	\$ 1,260	\$ -
4130	Retirement	\$ 19,885	\$ 19,281	\$ 27,611	\$ 27,611	\$ -
4140	Health Insurance	\$ 10,098	\$ 9,586	\$ 14,154	\$ 14,154	\$ -
4150	Life Insurance	\$ 249	\$ 199	\$ 274	\$ 274	\$ -
4190	SDI	\$ 1,268	\$ 1,307	\$ 1,567	\$ 1,567	\$ -
4200	Deferred Comp.	\$ 2,053	\$ 2,581	\$ 5,135	\$ 5,135	\$ -
Per. Service Sub-Total		\$ 253,039	\$ 252,986	\$ 267,988	\$ 267,988	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 5,000	\$ 3,996	\$ 4,000	\$ 4,000	\$ -
	Total 4220	\$ 5,000	\$ 3,996	\$ 4,000	\$ 4,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 92,000	\$ 92,157	\$ 98,345	\$ 98,345	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 92,000	\$ 92,157	\$ 98,345	\$ 98,345	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 800	\$ 207	\$ 700	\$ 700	\$ -
	Total 4320	\$ 800	\$ 207	\$ 700	\$ 700	\$ -
4330	Printing/Publications					
	Ongoing	\$ 2,000	\$ 1,814	\$ 3,775	\$ 3,775	\$ -
	Total 4330	\$ 2,000	\$ 1,814	\$ 3,775	\$ 3,775	\$ -
4340	Utilities					
	Ongoing	\$ 1,300	\$ 1,878	\$ 1,920	\$ 1,920	\$ -
	Total 4340	\$ 1,300	\$ 1,878	\$ 1,920	\$ 1,920	\$ -

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2011-12	EXPENSES 2011-12	REQUESTS 2012-13	CITY MANAGER 2012-13	CITY COUNCIL 2012-13
4360	Training					
	Ongoing	\$ 1,400	\$ 500	\$ 1,400	\$ 1,400	\$ -
	Total 4360	\$ 1,400	\$ 500	\$ 1,400	\$ 1,400	\$ -
4380	Rental/Leases					
	Ongoing	\$ 2,500	\$ 2,595	\$ 1,800	\$ 1,800	\$ -
	Total 4380	\$ 2,500	\$ 2,595	\$ 1,800	\$ 1,800	\$ -
	Ongoing O&M	\$ 105,000	\$ 103,147	\$ 111,940	\$ 111,940	\$ -
	One Time O&M	\$ -	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ 105,000	\$ 103,147	\$ 111,940	\$ 111,940	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
4825AR	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 358,039	\$ 356,133	\$ 379,928	\$ 379,928	\$ -
	One Time Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 358,039	\$ 356,133	\$ 379,928	\$ 379,928	\$ -

This Page Intentionally Left Blank

The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include residential collection of greenwaste, co-mingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The refuse Division is also responsible for sweeping residential streets and removing graffiti throughout the City.

GOALS AND OBJECTIVES

- ◆ Maintain and provide high level of Refuse service as efficiently as possible
- ◆ Migrate to C.N.G. Refuse Trucks
- ◆ Evaluate Refuse Routes
- ◆ Evaluate Recycling system
- ◆ Migrate to Front Load Commercial Trucks

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Number/Refuse Customers	5,815	5,956	6,076	5,719	5,876	5,930
Tons/Refuse Picked Up	16,166	16,052	15,723	14,823	15,282	15,022
Tons City-wide Cleanup	147	103	365.6	356.79	N/A	N/A
Painted/Repaired Refuse Bins	138	124	50	60	126	12
Converted to Front End						80
Resident Req./One-time Use Dumpster	307	224	164	116	141	152
Tons of Greenwaste	4,243	3,891	4,022	3,532	3,764	3,699
Requests for Extra Load Pickups	20	18	17	20	14	10
Collection/Disposal Cost per Ton	\$142	\$147	\$145	\$133	\$124	\$132
Residential Accounts:						
Single Family Refuse Customers	5,420	5,623	5,691	5,375	5,476	5,549
Commercial Accounts	395	394	385	355	350	381
F/T Position Allocation	9.55	9.3	9.3	8.9	7.3	6.55

Position Allocation:

Superintendent	.92
Administrative Analyst	.30
Senior Maintenance Worker	.91
Maintenance Worker I/II	5.00
Office Assistant I/II	.33
Total Positions	6.55

Refuse Division, Continued

Commentary:

The overall 2012-13 Refuse budget is down \$73,844. \$40,494 is from salaries because the Sr. Maintenance Worker position is being deleted from the budget. 4220 is down because we are ordering less automated refuse containers and the conversion from rear load dumpsters to front load is nearing completion.

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 314,489	\$ 311,000	\$ 302,098	\$ 302,098	\$ -
4020	Overtime Salaries	\$ 15,000	\$ 13,500	\$ 15,000	\$ 15,000	\$ -
4030	Part-time Salaries	\$ 72,509	\$ 70,000	\$ 75,000	\$ 75,000	\$ -
4170	Boot Allowance	\$ 600	\$ 500	\$ 500	\$ 500	\$ -
<u>Benefits</u>						
4110	FICA	\$ 30,799	\$ 30,799	\$ 29,429	\$ 29,429	\$ -
4120	SUI	\$ 4,009	\$ 4,009	\$ 3,591	\$ 3,591	\$ -
4130	Retirement	\$ 57,373	\$ 57,373	\$ 55,625	\$ 55,625	\$ -
4140	Health Insurance	\$ 41,143	\$ 41,143	\$ 41,629	\$ 41,629	\$ -
4150	Life Insurance	\$ 652	\$ 652	\$ 663	\$ 663	\$ -
4190	SDI	\$ 3,631	\$ 3,631	\$ 3,171	\$ 3,171	\$ -
4200	Deferred Compensation	\$ 3,373	\$ 3,373	\$ 3,143	\$ 3,143	\$ -
Per. Service Sub-Total		\$ 543,578	\$ 535,980	\$ 529,849	\$ 529,849	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 3,500	\$ 3,500	\$ 14,000	\$ 14,000	\$ -
	One Time					
	Materials to convert dumpsters to front load	\$ 45,000	\$ 45,000	\$ 9,750	\$ 9,750	\$ -
	Total 4220	\$ 48,500	\$ 48,500	\$ 23,750	\$ 23,750	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
	Total 4230	\$ 10,000	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 965,000	\$ 960,000	\$ 965,000	\$ 965,000	\$ -
	Total 4310	\$ 965,000	\$ 960,000	\$ 965,000	\$ 965,000	\$ -

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-103	APPROVED CITY COUNCIL 2012-13
MAINTENANCE AND OPERATION Cont.						
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ 500	\$ 1,240	\$ 1,500	\$ 1,500	\$ -
	Total 4330	\$ 500	\$ 1,240	\$ 1,500	\$ 1,500	\$ -
4340	Utilities					
	Ongoing	\$ 1,500	\$ 1,630	\$ 1,700	\$ 1,700	\$ -
	Total 4340	\$ 1,500	\$ 1,630	\$ 1,700	\$ 1,700	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 1,500	\$ 2,600	\$ 500	\$ 500	\$ -
	Total 4360	\$ 1,500	\$ 2,600	\$ 500	\$ 500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 800	\$ 400	\$ 500	\$ 500	\$ -
	Total 4380	\$ 800	\$ 400	\$ 500	\$ 500	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 375,000	\$ 371,000	\$ 375,000	\$ 375,000	\$ -
	One Time - Camera & Controls	\$ -	\$ -	\$ 3,500	\$ 3,500	\$ -
	Total 4300	\$ 375,000	\$ 371,000	\$ 378,500	\$ 378,500	\$ -
	Ongoing O & M	\$ 1,357,800	\$ 1,347,870	\$ 1,365,700	\$ 1,365,700	\$ -
	One Time O & M	\$ 45,000	\$ 45,000	\$ 13,250	\$ 13,250	\$ -
	Maint./Operations Sub-Total	\$ 1,402,800	\$ 1,392,870	\$ 1,378,950	\$ 1,378,950	\$ -
OTHER PAYABLES						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Air Weigh Scales	\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement</u>						
	<u>Equipment</u>					
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>Asset Replacement Cont.</u>						
4840AR	<u>Vehicles</u>					
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 1,901,378	\$ 1,883,850	\$ 1,895,549	\$ 1,895,549	\$ -
	One Time Total	\$ 45,000	\$ 45,000	\$ 13,250	\$ 13,250	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total		\$ 1,946,378	\$ 1,928,850	\$ 1,908,799	\$ 1,908,799	\$ -

This Page Intentionally Left Blank

The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, and operating the Waste Water Treatment Plant (WWTP) in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Work with industrial users to implement new waste discharge permit and reduce loadings to WWTP.
- ◆ Continue line maintenance program to meet requirements under the National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction and TSS removal at WWTP.
- ◆ Work on aerator performance to reduce electrical cost and improve treatment.
- ◆ Continue discussions on building a new WWTP to prepare for future Waste Discharge Requirement Permit.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Treatment Plant Lab Tests Performed	9,191	9,228	6,080	4,182	4,135	4,865
Ft./Sanitary Sewer Mains Cleaned	127,644	101,141	116,284	162,947	146,498	171,486
Ft./Storm Drain Mains Cleaned	21,693	5,082	15,778	32,914	22,884	26,122
Maint. Checks/Sewer Lift Stations	3,673	5,040	5,146	4,790	6,424	5,517
Maint. Checks/Storm Drain Lift Stations	472	1,238	1,248	1,259	1,518	1,368
Effluent to Westlake Farms (c.f.)*	177.2	176.8	129.8	188.2	203.7	204.4
Sanitary & Storm Lift Stations Cleaned	98	87	81	172	75	108
Storm Drain Catch Basins Cleaned	224	119	53	55	111	97
Operation/Maint. Cost per 1,000 Gallons	\$1.33	\$1.19	1.52	1.07	.98	1.10
F/T Position Allocation	9.85	9.6	10.6	10.875	9.6	9.65

*Millions

Position Allocation:

Superintendent	1.00
Administrative Analyst	.35
Collection Systems Coordinator	1.00
Utility Operator I/II	2.00
Maintenance Worker I/II	5.00
Office Assistant I/II	<u>.30</u>
Total Position	9.65

Sewer/Storm Drain, Continued

Commentary:

Professional Contract Services were over budget this fiscal year due to Pederson / Fox Ditch clean up (\$5,650), increase of SWRCB Fees (\$4,300), and engineering costs for Leprino Foods wastewater related projects which will be recuperated from them. Maintenance Repair Services were over budget due to unexpected lift station pump repairs. In December 2011 the department constructed a concrete driveway to the lift station at Lions Park at a cost of \$2,200, saving the City \$2,600. Also, the department replaced a 6 inch clay sewer line from Follett Street 200 feet to the west at a cost of \$2,600, saving the City \$3,700.

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 424,027	\$ 424,028	\$ 435,263	\$ 435,263	\$ -
4020	Overtime Salaries	\$ 20,000	\$ 19,933	\$ 20,000	\$ 20,000	\$ -
4030	Part-time Salaries	\$ 28,500	\$ 27,560	\$ 28,500	\$ 28,500	\$ -
4170	Boot Allowance	\$ 900	\$ 900	\$ 900	\$ 900	\$ -
<u>Benefits</u>						
4110	FICA	\$ 36,217	\$ 36,217	\$ 37,076	\$ 37,076	\$ -
4120	SUI	\$ 4,772	\$ 4,527	\$ 4,473	\$ 4,473	\$ -
4130	Retirement	\$ 75,988	\$ 75,988	\$ 76,697	\$ 76,697	\$ -
4140	Health Insurance	\$ 60,544	\$ 60,544	\$ 65,758	\$ 65,758	\$ -
4150	Life Insurance	\$ 881	\$ 880	\$ 941	\$ 941	\$ -
4190	SDI	\$ 4,894	\$ 4,894	\$ 4,553	\$ 4,553	\$ -
4200	Deferred Compensation	\$ 834	\$ 14,584	\$ 14,584	\$ 14,584	\$ -
Per. Service Sub-Total		\$ 657,557	\$ 670,055	\$ 688,745	\$ 688,745	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 120,000	\$ 119,826	\$ 120,000	\$ 120,000	\$ -
	One Time--Fencing/WWTP, Chains to life pump stations	\$ 2,000	\$ 2,000	\$ 8,500	\$ 8,500	\$ -
	Total 4220	\$ 122,000	\$ 121,826	\$ 128,500	\$ 128,500	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -
	Total 4320	\$ 11,000	\$ 11,000	\$ 11,000	\$ 11,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 130,000	\$ 143,000	\$ 150,000	\$ 150,000	\$ -
	One Time--Dry Sludge removal at WWTP plant	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -
	Total 4310	\$ 160,000	\$ 173,000	\$ 150,000	\$ 150,000	\$ -

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
MAINTENANCE AND OPERATION, Cont.						
4320	Meetings/ Dues					
	Ongoing	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ -
	Total 4320	\$ 1,550	\$ 1,550	\$ 1,550	\$ 1,550	\$ -
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 50	\$ 100	\$ 100	\$ -
	Total 4330	\$ 100	\$ 50	\$ 100	\$ 100	\$ -
4340	Utilities					
	Ongoing	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
	Total 4340	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 20,000	\$ 27,000	\$ 20,000	\$ 20,000	\$ -
	Total 4350	\$ 20,000	\$ 27,000	\$ 20,000	\$ 20,000	\$ -
4360	Training					
	Ongoing	\$ 7,950	\$ 4,900	\$ 3,000	\$ 3,000	\$ -
	Total 4360	\$ 7,950	\$ 4,900	\$ 3,000	\$ 3,000	\$ -
4370	Property Taxes					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	Total 4370	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 700	\$ 582	\$ 700	\$ 700	\$ -
	Total 4380	\$ 700	\$ 582	\$ 700	\$ 700	\$ -
4300	Rental/City-owned Equipment					
	Ongoing	\$ 100,000	\$ 100,360	\$ 100,000	\$ 100,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 100,000	\$ 100,360	\$ 100,000	\$ 100,000	\$ -

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET	EXPENSES	REQUESTS	CITY MANAGER	CITY COUNCIL
		2011-12	2011-12	2012-13	2012-13	2012-13
	Ongoing O & M	\$ 691,800	\$ 708,768	\$ 706,850	\$ 706,850	\$ -
	One Time O & M	\$ 32,000	\$ 32,000	\$ 8,500	\$ 8,500	\$ -
Maint./Operations Sub-Total		\$ 723,800	\$ 740,768	\$ 715,350	\$ 715,350	\$ -
<u>OTHER PAYABLES</u>						
4544	COP/Storm Drain Improvement	\$ 52,000	\$ -	\$ -	\$ -	\$ -
4900	Water/Sewer Bond	\$ 1,455,669	\$ 1,283,842	\$ -	\$ -	\$ -
Other Payables Sub-Total		\$ 1,507,669	\$ 1,283,842	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Equipment Sub-Total	\$ 4,000	\$ 2,796	\$ 5,500	\$ 5,500	\$ -
	5HP Submersible Pump					
4840	Vehicles					
	Vehicles Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ 4,000	\$ 2,796	\$ 5,500	\$ 5,500	\$ -
<u>Asset Replacement</u>						
4825AR	<u>Equipment</u>					
	Chlorination System Replacement and aerators					
	Equipment Sub-Total	\$ 37,000	\$ 36,614	\$ 35,000	\$ 35,000	\$ -
4840AR	<u>Vehicles</u>					
	Leaf Pick up Truck & 42% Backhoe					
	Vehicles Sub-Total	\$ -	\$ -	\$ 67,000	\$ 67,000	\$ -
Asset Replacement Sub-Total		\$ 37,000	\$ 36,614	\$ 102,000	\$ 102,000	\$ -
	Ongoing Total	\$ 2,861,026	\$ 2,665,461	\$ 1,401,095	\$ 1,401,095	\$ -
	One Time Total	\$ 32,000	\$ 32,000	\$ 8,500	\$ 8,500	\$ -
	Asset Repl. Total	\$ 37,000	\$ 36,614	\$ 102,000	\$ 102,000	\$ -
Grand Total		\$ 2,930,026	\$ 2,734,075	\$ 1,511,595	\$ 1,511,595	\$ -

This Page Intentionally Left Blank

The Fleet Maintenance division provides for maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by interfund charges, which are stated as "Rental of City Owned Equipment" in operating budgets. Because Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated".

GOALS AND OBJECTIVES

- ◆ Continue to monitor all fleet repair services, preventative maintenance and fuel purchases in Dossier
- ◆ Continue to evaluate cost effectiveness of vehicle maintenance
- ◆ Continue to research new energy efficient technology
- ◆ Evaluate fleet for replacement of vehicles
- ◆ Install outdoor lift area for new CNG vehicles

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011
Vehicles Serviced	1,149	1,083	1,049	955	917	817
Equipment Serviced	294	278	340	350	501	320
B.I.T. Inspections Performed	48	52	60	40	40	40
Fire Vehicles	7	7	7	7	8	9
Public Works Vehicles	47	53	56	48	38	48
Maintenance Division Vehicles	N/A	N/A	N/A	N/A	16	16
Police Vehicles/Motorcycles	37	39	45	43	39	41
Miles Traveled	670,316	719,657	702,142	628,689	559,877	628,777
Fuel Usage (Gallons)	92,269	106,390	106,551	90,959	83,525	92,523
Average Miles/Gallon	7.3	6.3	6.6	6.9	6.7	6.9
F/T Position Allocation	3.25	4.25	4	3.55	2.85	2.85

Position Allocation:

Superintendent	.30
Senior Equipment Mechanic	1.00
Equipment Mechanic	1.00
Office Assistant I/II	<u>.55</u>
Total Positions	2.85

Commentary:

The Fleet Maintenance Department personnel costs show changes in 4020 Overtime Salaries. Breakdowns are unpredictable and in some instances require staff to come in early or to secure/fix problem before going home. Some of the units are older and failures cannot be foreseen.

The Fleets Operations and Maintenance Budget continues to lower its cost through timely preventative maintenance, smart buying, and implementing improved methods. Incremental

Fleet Maintenance, Continued
Commentary, Cont'd

increases were seen in Operating Supplies 4220, Repair/Maintenance Supplies 4230, Professional Contract Services 4310 and Utilities 4340. Repair/Maintenance Services 4350 costs were cut in half through in-house staff repair and maintenance that previously was sent to other shops and having the necessary tools and equipment to complete the jobs.

Capital Outlay for Equipment 4825 is needed to update equipment that is older, does not have current vehicle year models, in need of costly repairs or the model is made for lighter work loads than currently used for. Some of the cost of the forklift may be offset by a grant. The overall budget will see cost savings from the efficiency of new technology and time savings for staff in the repair / maintenance.

FLEET MAINTENANCE, Continued
40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 146,099	\$ 145,463	\$ 147,028	\$ 147,028	\$ -
4020	Overtime Salaries	\$ 500	\$ 1,000	\$ 2,000	\$ 2,000	\$ -
4030	Part-time Salaries	\$ 7,000	\$ 4,824	\$ 7,000	\$ 7,000	\$ -
4170	Boot Allowance	\$ 200	\$ 200	\$ 200	\$ 200	\$ -
<u>Benefits</u>						
4110	FICA	\$ 11,766	\$ 11,296	\$ 11,837	\$ 11,837	\$ -
4120	SUI	\$ 1,629	\$ 1,385	\$ 1,617	\$ 1,617	\$ -
4130	Retirement	\$ 25,313	\$ 25,828	\$ 25,908	\$ 25,908	\$ -
4140	Health Insurance	\$ 21,442	\$ 19,661	\$ 22,403	\$ 22,403	\$ -
4150	Life Insurance	\$ 293	\$ 2,534	\$ 312	\$ 312	\$ -
4190	SDI	\$ 1,615	\$ 1,670	\$ 1,475	\$ 1,475	\$ -
4200	Deferred Compensation	\$ 724	\$ 2,644	\$ 761	\$ 761	\$ -
Per. Service Sub-Total		\$ 216,581	\$ 216,505	\$ 220,541	\$ 220,541	\$ -
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ -
	One Time - Computer	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ -
	Total 4220	\$ 320,000	\$ 320,000	\$ 321,500	\$ 321,500	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ 130,000	\$ 130,000	\$ 160,000	\$ 160,000	\$ -
	One Time	\$ 28,894	\$ 28,894	\$ -	\$ -	\$ -
	Total 4230	\$ 158,894	\$ 158,894	\$ 160,000	\$ 160,000	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 5,000	\$ 6,009	\$ 7,000	\$ 7,000	\$ -
	Total 4310	\$ 5,000	\$ 6,009	\$ 7,000	\$ 7,000	\$ -

FLEET MAINTENANCE, Continued
40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2011-12	ESTIMATED EXPENSES 2011-12	DEPARTMENT REQUESTS 2012-13	RECOMMENDED CITY MANAGER 2012-13	APPROVED CITY COUNCIL 2012-13
<u>MAINTENANCE AND OPERATION, Cont.</u>						
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 430	\$ -	\$ -	\$ -	\$ -	\$ -
4340	Utilities					
	Ongoing	\$ 700	\$ 1,290	\$ 1,290	\$ 1,290	\$ -
	Total 4340	\$ 700	\$ 1,290	\$ 1,290	\$ 1,290	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 150,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ 150,000	\$ 50,000	\$ 75,000	\$ 75,000	\$ -
4360	Training					
	Ongoing	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -
	Total 4360	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ -
	Ongoing O & M	\$ 606,700	\$ 507,299	\$ 564,290	\$ 564,290	\$ -
	One Time O& M	\$ 28,894	\$ 28,894	\$ 1,500	\$ 1,500	\$ -
	Maint./Operations Sub-Total	\$ 635,594	\$ 536,193	\$ 565,790	\$ 565,790	\$ -
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ 9,500	\$ 9,500	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ 9,500	\$ 9,500	\$ -
	OBD2 Scanner&Modules for cars/light Duty Trucks					
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ -	\$ 9,500	\$ 9,500	\$ -
<u>Asset Replacement</u>						
4825AR		\$ -	\$ -	\$ 30,500	\$ 30,500	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ 30,500	\$ 30,500	\$ -
	Ongoing Total	\$ 823,281	\$ 723,804	\$ 784,831	\$ 784,831	\$ -
	One Time Total	\$ 28,894	\$ 28,894	\$ 11,000	\$ 11,000	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ 30,500	\$ 30,500	\$ -
	Grand Total	\$ 852,175	\$ 752,698	\$ 826,331	\$ 826,331	\$ -

