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**Maintenance and Fleet
Division**

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Staff Report

ITEM 3J

To: Lemoore City Council
From: Joe Simonson, Parks and Recreation Director 
Date: July 30, 2013
Subject: Notice of Completion – CMC Office – Phase 1 – Drywall
Tape and Texture Project

Discussion:

The Cinnamon Municipal Complex (CMC) Office PH1 Drywall Tape and Texture project has been completed per plans, specifications and any change orders. Duff and Reed Construction has presented an invoice and a Notice of Completion is attached.

Budget Impact:

The Capital Improvement Program CMC Office PH1 budget 4714B contract bid for drywall tape and texture work was \$17,150 with a change order in the amount of \$1,200, for a total project payout of \$18,350.

Recommendation:

That the City Council, by motion, approve the filing of the Notice of Completion for the CMC Office PH1 Drywall Tape and Texture project, authorize the City Manager to sign and release the full payment to Duff and Reed Construction, in the amount of \$18,350.