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**Public Works  
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## Staff Report

ITEM 3D

**To:** Lemoore City Council  
**From:** David Wlaschin, Director of Public Works/Planning   
**Date:** December 11, 2013  
**Subject:** Authorization to Bid – Landscape Maintenance of Public Facilities Maintenance Districts (PFMD) and Lighting and Landscaping Maintenance Districts (LLMD)

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### Discussion:

For the past four years the City has outsourced the maintenance of landscape areas in all of the LLMD zones and PFMD zones. In 2009 a two year contract was awarded to two landscape companies. In 2011 Council authorized staff to extend the contracts for another two years. During this period Staff has been able to evaluate the service needed in the various zones as opposed to bidding on funds available.

Since the current contracts will be expiring in February, Staff would like to request authorization to go out to bid on these landscape areas. The various LLMD and PFMD zones will continue to be bid into three different packages. Each of the packages consists of both LLMD's and PFMD's. These new bids will allow Staff to establish the level of maintenance required in each zone and control costs.

### Budget Impact:

Minimal.

### Recommendation:

It is recommended that Council authorize Staff to go out to bid for the Landscape Maintenance of the PFMD and LLMD zones.