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**Public Works  
Department**

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January 28, 2013

**Re: Bid Award – Contract Estimate CNG Maintenance Facility**

When staff originally considered the use of CNG vehicles, we discovered that these vehicles could not be maintained in our current indoor fleet facility, due to safety concerns surrounding natural gas. Additionally, we discovered that the front-loading refuse vehicle would be too large to fit inside the existing indoor maintenance area. Staff looked for funding to either retrofit our current fleet maintenance area or construct an outdoor maintenance area as the City became more committed to CNG. In 2011, City staff secured \$250,000 in CMAQ money for this project.

In February 2012, Council approved a budget amendment for \$20,300 in engineering costs to be taken from the Leprino NOx offset account for the design of the CNG maintenance facility. In addition, Council approved a budget amendment for \$250,000 in CMAQ funding for the construction of the facility.

Quad Knopf worked on design specifications with help from Fleet Maintenance staff, and they had come up with an engineer's estimate of approximately \$360,000. At that time, staff realized that the project was underfunded and approached KCAG to inquire about any additional funding that be available. KCAG told us that there was additional funding, but that it had to be based on real bid numbers, and that they would process an amendment to our funding after the bids came in. Just in case, staff scaled back the project and included two bid alternates in the event the additional funding didn't go through. After the bids arrived, staff requested an additional \$60,000 in CMAQ funding to cover the gap between the original funds (\$250,000) and the bids plus contingency (\$310,000). KCAG and Caltrans approved this request. The CMAQ money will officially revert back to the state on 6/30/17. However, Caltrans will de-obligate the money sooner if they do not receive invoices for the project at least annually.

The bid specifications for this project were compiled, bid, and awarded in accordance with Federal Highways Administration (FHWA) rules for Federal Aid (including CMAQ) projects. Included in the bid specifications were federal requirements such as Buy America, Disadvantaged Business Enterprise (DBE), prevailing wage, and other standard Federal contract language. The bids were read aloud in a public setting and the bid was recommended to be awarded to the lowest responsible bidder, all dictated by Federal guidelines.