



LEMOORE CITY COUNCIL
COUNCIL CHAMBERS
429 "C" STREET
June 18, 2013

AGENDA

STUDY SESSION 5:30 p.m.

Please turn off cell phones and pagers, as a courtesy to those in attendance. Thank you.

1. Public Comment

If you wish to comment on an item which is not on the agenda, you may do so under "Public Comment." In order to allow time for all public comments, each individual's comments are limited to five minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your presentation.

2. Discussion – Taxi Cab Ordinance

3. Discussion – Grant Seeking, Writing and Lobbying Services

4. Closed Session Public Comment

If you wish to comment on an item which is to be considered during Closed Session, you are invited to do so at this time. In order to allow time for all public comments, each individual's comments are limited to five minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your presentation.

5. Adjourn to City Council Closed Session

- ◆ Conference with Legal Counsel, Potential Litigation, Significant Exposure to Litigation Pursuant to Government Code Section 54956.9 (d) (1)
Cases: One
- ◆ Conference with Real Property Negotiators, Government Code Section 54956.8
Property: APN 023-120-001, 023-120-005, and 023-120-006 (Golf Course)
Negotiating Parties: Acting City Manager Laws and City Attorney Avedisian/
Tachi Yokut Tribe
- ◆ Public Employee Performance Evaluation, Government Code Section 54957
Chief of Police

6. Adjourn to Regular Meeting

REGULAR CITY COUNCIL – 7:30 p.m.

Please turn off cell phones and pagers, as a courtesy to those in attendance. Thank you.

1. Call to Order: A. Pledge of Allegiance B. Invocation

2. Presentation – Employee of the Quarter

3. Public Comment

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Items for Council Consideration and Action

4. Consent Calendar

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

- A. Approval – Minutes – Regular Meeting – June 4, 2013
- B. Approval – Warrant Register 12-13 – June 14, 2013
- C. Approval – Bid Award – Safe Routes to School
- D. Approval – Bid Award – 2013 Slurry Seal Project
- E. Approval – Bid Award – Purchase of Two CNG Refuse Trucks
- F. Approval – 2013-2014 Lemoore Municipal Golf Course Budget

- 5. Approval – 2013-2014 Operations and Maintenance Budget
- 6. Report and Recommendation – First Reading – Ordinance # 2013-02 – Amending Section 1-6A-5 of the Lemoore Municipal Code Relating to City Council and City Manager Relations – Creating a Council Liaison
- 7. Report and Recommendation – City Manager Recruitment Update
- 8. Approval – Warrant Register – Successor Agency Pursuant to Enforceable Obligation Payment Schedule
- 9. Department/City Manager Reports
- 10. Council Reports and Requests for Information
- 11. Closed Session Public Comment

If you wish to comment on an item which is to be considered during Closed Session, you are invited to do so at this time. In order to allow time for all public comments, each individual's comments are limited to five minutes. When addressing the Council, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your presentation.

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 - ◆ Public Employee Performance Evaluation, Government Code Section 54957
Chief of Police

13. Adjournment

TENTATIVE FUTURE AGENDA ITEMS

July 2nd

SS Discussion – Bidding Process – Local Contractor Concessions
Approval – Tract 872 – Notice of Completion – Phase 1
Approval – Tract 872 – Subdivision Agreement – Final Map – Phases 2 & 3
Public Hearing – ADA Transition Plan
Report and Recommendation – Appointment – Planning Commissioner

July 16th

Approval – Bid Award – Audit Services
Approval – Bid Award – CNG Open Air Maintenance Facility
Public Hearing – PFMD No. 1 Zone 6 – Intention to Annex Territories – Levy and Collect Assessments
Public Hearing – 2010 Urban Water Management Plan

Notice of ADA Compliance: If you or anyone in your party needs reasonable accommodation to attend, or participate in, any City Council Meeting, please make arrangements by contacting the Human Resources Office at City Hall 24 hours prior to the meeting. They can be reached by calling 924-6700, or by mail at 119 Fox Street, Lemoore, California 93245.

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 119 Fox Street, Lemoore, CA during normal business hours. In addition, most documents will be posted on the City's website at www.lemoore.com.

CERTIFICATION OF POSTING

I, Brooke Austin, Chief Deputy City Clerk of the City of Lemoore, do hereby declare that the foregoing agenda for the Lemoore City Council regular meeting of Tuesday, June 18, 2013 was posted on the outside bulletin board located at City Hall, 119 Fox Street in accordance with applicable legal requirements. Dated this 14th day of June 2013.

Brooke Austin, Chief Deputy City Clerk

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Police
Department**

657 Fox Street
Lemoore, CA 93245
Phone (559) 924-9574
FAX (559) 924-3116

Staff Report

SS
ITEM NO. 2

To: Lemoore City Council
From: Jeff Laws, Acting City Manager
Date: June 10, 2013
Subject: Taxi Cab Ordinance

Discussion:

Steve Hickman, the owner of Taxi Steve, LLC, has met with Commander Rossi, Administrative Secretary Janie Venegas, and me several times regarding a concern he has with another individual in Lemoore. He believes that Sarah Ormsby is an unlicensed taxi driver because he has seen her driving people from a bar in Lemoore to various locations. He has confronted her and she told him she is a designated driver, not a taxi service. In all of the meetings we have had with Mr. Hickman, this was his only concern and his only request is that the definition of a designated driver be added to the taxicab ordinance in the Lemoore Municipal Code.

The Lemoore Municipal Code defines a taxicab as follows: Any motor vehicle designed and used for carrying passengers, operated in the streets of the city other than over a defined or fixed route, and irrespective of whether the operations extend beyond the boundary limits of the city, between such points and over such route for the transportation of persons for hire at the direction of the passengers. Taxicab shall not include a charter party carrier of passengers within the meaning of section 5351 of the Public Utilities Code. A copy of the taxicab ordinance is attached.

The Lemoore Municipal Code does not provide the definition of a designated driver; however, the Merriam-Webster dictionary website defines it as "a person chosen to abstain from intoxicants (as alcohol) so as to transport others safely who are not abstaining."

Commander Rossi and I met with Sarah Ormsby regarding Mr. Hickman's concern. She denied being a taxicab driver and said she is only a designated driver. She frequents a bar in Lemoore on a routine basis. Since she is there she will give friends a ride home or to get food. On other occasions she has given a friend a ride to work. She only gives rides to people she knows. She has never accepted payment of any kind for giving rides to her friends, except fast food if she could not get to her purse fast enough. She is friends with bartenders at the bar she frequents but she does not work for the bar herself. Mr. Hickman has confronted her, parking behind her car on one occasion and following her for a few blocks and stopping in the street on another occasion, and she has told him that she is not operating a taxicab and she is only a designated driver.

Budget Impact:

None

Recommendation:

That the City Council discusses whether or not they wish to add the definition of a designated driver to the taxicab ordinance in the Lemoore Municipal Code.

ARTICLE A. TAXICAB PERMITS

3-6A-1: TITLE:

3-6A-2: PURPOSE:

3-6A-3: DEFINITIONS:

3-6A-4: TAXICAB VEHICLE AND DRIVERS' PERMITS REQUIRED:

3-6A-5: MEDICAL TRANSPORTATION EXEMPTED:

3-6A-6: APPLICATION FOR TAXICAB VEHICLE PERMIT:

3-6A-7: ISSUANCE/RENEWAL OF TAXICAB VEHICLE PERMIT:

3-6A-8: POSTING REQUIREMENTS:

3-6A-9: RADIO DISPATCH:

3-6A-10: ILLUMINATED TOP LIGHT:

3-6A-11: APPLICATION FOR TAXICAB DRIVER'S PERMIT:

3-6A-12: ISSUANCE/RENEWAL OF TAXICAB DRIVER'S PERMIT:

3-6A-13: UNLAWFUL ACTIVITIES:

3-6A-14: LIABILITY INSURANCE:

3-6A-15: GENERAL PROVISIONS REGARDING TAXICAB VEHICLE AND DRIVERS' PERMITS:

3-6A-16: RULES AND REGULATIONS:

3-6A-17: ENFORCEMENT AUTHORITY:

3-6A-18: SUSPENSION AND REVOCATION:

3-6A-19: EMERGENCY SUSPENSION:

3-6A-20: CITY HELD HARMLESS:

3-6A-21: OTHER REMEDIES NOT PRECLUDED:

3-6A-22: APPEALS:

3-6A-1: TITLE: 

The title of this article shall be *TAXICAB PERMITS*. (Ord. 2007-05, 6-5-2007)

3-6A-2: PURPOSE: 

Regulating the operation of taxicabs is necessary in order to control traffic flow, ensure passenger safety and protect the public health, safety and welfare. This article has been adopted in accordance with the requirements of Government Code section 53075.5, as amended. (Ord. 2007-05, 6-5-2007)

3-6A-3: DEFINITIONS: 

As used in this article, the following words and terms shall have the meanings ascribed to them in this section:

DISABLED PERSON: Any person who, by reason of illness, injury, age, medical condition, or other permanent or temporary incapacity or disability, is unable without special facilities or special planning or design to use mass transportation facilities and services as efficiently as persons who are not so affected,

and shall include ambulatory persons whose capacities are hindered by sensory disabilities such as blindness or deafness, such mental disabilities as mental retardation or emotional illness, and physical disabilities that still permit the person to walk comfortably, or a combination of these disabilities, and shall also include a semiambulatory person who requires such special aids to travel as canes, crutches, walkers, respirators, or human assistance, and a nonambulatory person who must use wheelchairs or wheelchair like equipment to travel.

OPERATING TAXICAB IN THE CITY OF LEMOORE: Owning, leasing, advertising, driving, occupying and/or otherwise using a taxicab that at any time transports any passenger or item for compensation from a point within the geographical confines of the city of Lemoore. The vehicle is considered to be operating during the administering of inspections. This term does not include being in control of a vehicle that is physically inoperable.

OWNER: The person whose lawful right of possession of a taxicab has most recently been recorded with the state department of motor vehicles.

PERMITTEE: Any person or entity issued a permit under this article.

TAXICAB: Any motor vehicle designed and used for carrying passengers, operated in the streets of the city other than over a defined or fixed route, and irrespective of whether the operations extend beyond the boundary limits of the city, between such points and over such route for the transportation of persons for hire at the direction of the passengers. Taxicab shall not include a charter party carrier of passengers within the meaning of section 5351 of the Public Utilities Code.

TAXICAB DRIVER'S PERMIT: A permit issued under this article, to a person for the privilege of operating a taxicab.

TAXICAB VEHICLE PERMIT: A taxicab permit issued under this article.

TAXIMETER: Any instrument or device attached to a taxicab, and designed or intended to measure mechanically or electronically the distance traveled by such taxicab, or to record the time said taxicab is in waiting, and to indicate, by figures or designs, the fare to be charged in dollars and cents. (Ord. 2007-05, 6-5-2007)

3-6A-4: TAXICAB VEHICLE AND DRIVERS' PERMITS REQUIRED:

It shall be unlawful to operate or cause to be operated any taxicab in the city of Lemoore, without a valid taxicab vehicle permit and a valid taxicab driver's permit. A permit shall not be required for a taxicab which is lawfully transporting a passenger from a point outside this city to a destination within this city, or which is en route from a point outside this city to a destination outside this city; provided that a driver of a taxicab without such taxicab permit and driver's permit shall not solicit or accept a passenger or passengers from within this city for transportation to any destination whatsoever.

A. The act or omission of any permittee's and/or owner's officer, agent, employee or independent contractor, or of any driver whose services are engaged by any of the above, is for all purposes the act or omission of the respective permittee and/or owner operating the transportation services regulated by this article.

B. The city may adopt a resolution to levy service charges, fees, or assessments in an amount sufficient to pay for the costs of carrying out the requirements of this article. (Ord. 2007-05, 6-5-2007)

3-6A-5: MEDICAL TRANSPORTATION EXEMPTED: 

This article shall not apply to the transportation of disabled persons in specially equipped vehicles, which vehicles cannot ordinarily be used for the transportation of taxicab patrons. Persons operating a service claiming such an exemption shall transport only handicapped or disabled persons and their attendants. (Ord. 2007-05, 6-5-2007)

3-6A-6: APPLICATION FOR TAXICAB VEHICLE PERMIT: 

Any person desiring to secure a taxicab permit shall file an application with the police chief. The application shall include the following:

A. Ownership and form of business organization:

1. If the owner is an individual, the owner's full name, home address, home and business telephone numbers and date of birth (which shall be at least 18 years prior to the date of application).
2. If the owner is a corporation, partnership or other legal entity, the names, home addresses, telephone numbers and dates of birth (which must be at least 18 years before the date of application) for the corporation's or entity's officers, directors, general, managing or operating partners, registered agents, and each person vested with authority to manage or direct the affairs of the legal entity or to bind the legal entity in dealings with third parties; the corporation's, partnership's or entity's true legal name, fictitious names, business statement(s) (if any), state of incorporation, articles of organization, or partnership registration (if any), business address and telephone and facsimile numbers and city of Lemoore's business license number, and any other information that the city manager may reasonably require. The police chief may request copies of the entity's governing documents.
3. For each person with a ten percent (10%) or greater financial interest in the business which operates the taxicab, fingerprinting by the police department and/or department of justice personnel, submission of three (3) recent dated portrait photographs, one to be attached to the application and two (2) for the use of the investigations, and a list, signed under penalty of perjury, of each conviction of such person and whether such conviction was by verdict, plea of guilty, or plea of nolo contendere. The list shall, for each such conviction, set forth the date of arrest, the offense charged, and the offense of which the person was convicted. A person who acquires a ten percent (10%) or greater financial interest in the business which operates the taxicab during the life of the permit issued pursuant to this article shall immediately so notify the police chief and comply with this subsection. Any holder of a valid taxicab driver's permit issued pursuant to this article shall be exempt from the requirements of this subsection.

B. The number of permits desired and a list of vehicles to be used as taxicabs, including a full description of each vehicle, the taxicab vehicle number assigned by any regulatory agency, the make, model, model year, vehicle identification number, California vehicle license plate number, and any other vehicle information required by rule or regulation adopted under this article; provided, that the full description of new vehicles may be submitted within thirty (30) days of the date of issuance of a permit hereunder.

C. A full description of the location and operation of the applicant's place of business, including any required two-way communications system.

- D. The date upon which the applicant desires the permit to be issued.
- E. Proof of liability insurance policy as required by this article.
- F. A rate schedule setting forth all rates for taxi service and the methodology for computing the rate.
- G. Such other and further information as the police chief may require.
- H. An annual nonproratable, nonrefundable permit fee, including any applicable vehicle inspection or reinspection fee, as established by resolution of the city council.
- I. The application shall be under penalty of perjury, and shall not be accepted unless it is clearly filled out in full with all required information and is accompanied by the application fees for each permit requested. (Ord. 2007-05, 6-5-2007)

3-6A-7: ISSUANCE/RENEWAL OF TAXICAB VEHICLE PERMIT:

- A. The police chief shall cause an investigation to be made of the facts stated in the taxicab permit application, and shall, within thirty (30) days, physically inspect the taxicab and otherwise determine the following:
 - 1. Whether the applicant has had a taxicab permit revoked for any cause within the last twenty four (24) months.
 - 2. Whether the application fee has been paid.
 - 3. Whether any fact exists that would be cause for revocation of a taxicab permit because of a violation of any of the terms of this article or rules promulgated pursuant thereto.
 - 4. Whether any statement made in the application is false.
 - 5. Whether the applicant, including all persons doing business under fictitious names as members of partnerships, or as officers of corporations or associations, has been convicted of a crime involving moral turpitude including whether subject to any sex offender registration requirement, or a conviction of use, possession or sale of a controlled substance.
 - 6. Whether each vehicle and related equipment proposed for use or used as a taxicab has been inspected and approved by a licensed automotive repair facility. Such inspection shall include, without limitation, the mileage, engine, gears, transmission, brake system, lighting system, seat belts, doors, windshield wipers, radio dispatch system, exhaust and air pollution control system, tires, wheels, and whether each vehicle meets ultra low emission standards of the air resources board.

- B. If the police chief makes a finding unfavorable to the applicant, with respect to any of the above factors, the police chief shall deny issuance of the permit and shall give the applicant prompt written notice of such finding and decision. The notice shall include a statement of the specific reasons for denial, and the right to appeal the decision under the city's administrative hearing procedures ordinance.
- C. Should the police chief's report conclude that the applicant meets the requirements of this article, the police chief shall issue such permit or permits. Each permit shall be numbered and shall state the name and address of the permittee and the date of issuance. One permit shall be issued for each taxicab. Any fees deposited by unsuccessful applicants shall be refunded, less any amount designated in the city's master user's fee resolution to be retained to defray the cost of application and investigation processing.
- D. The police chief may impose such terms, conditions or restrictions on the taxicab permit as deemed necessary to provide adequate and dependable service to the public and to protect the use of public streets and facilities.
- E. Upon any change in ownership of a taxicab company, the new owner shall submit an application for and be issued a taxicab permit in the manner provided in this article.
- F. All vehicles and operation thereof which are subject to the Americans with disabilities act (ADA) shall comply with the applicable provisions of said act. (Ord. 2007-05, 6-5-2007)

3-6A-8: POSTING REQUIREMENTS:

- A. There shall be displayed in the taxicab passenger compartment in full view of any passenger:
1. A copy of a valid taxicab vehicle permit;
 2. A copy of a valid taxicab driver's permit;
 3. A rate schedule; and
 4. The register display of the taximeter.
- B. There shall be displayed on each exterior side of the taxicab in full view of prospective passengers in letters not less than two inches (2") in height, the business name and telephone number of the taxicab vehicle permittee. (Ord. 2008-05, 7-1-2008)

3-6A-9: RADIO DISPATCH:

Every taxicab shall be equipped with a required two-way communications system. (Ord. 2007-05, 6-5-2007)

3-6A-10: ILLUMINATED TOP LIGHT:

A top light containing light or lights shall be affixed to the roof of every taxicab and shall be illuminated in nondaylight hours when the taxicab is available for hire. The word "taxicab", "taxi", "cab" or the business name of the taxicab owner or other words identifying the vehicle as a taxicab shall be visible on the top light. (Ord. 2007-05, 6-5-2007)

3-6A-11: APPLICATION FOR TAXICAB DRIVER'S PERMIT:

Any person desiring to secure a taxicab driver's permit shall submit an application to the police chief. The application shall be in a form approved by the police chief and shall include the following:

- A. The applicant's name, home address, business address, and telephone numbers.
- B. The applicant's age and place of birth.
- C. The date upon which the applicant wishes the permit to be issued.
- D. Identification, including the number, of any previous driver's permit issued to the applicant.
- E. A statement that the applicant has been fingerprinted by the police department and/or department of justice personnel.
- F. Submission of three (3) recent dated portrait photographs, two (2) to be attached to the application, and one to be attached to the driver's permit if issued.
- G. A statement of the applicant's criminal convictions including any related sex offender registration requirements, whether such conviction was by verdict, plea of guilty, or plea of nolo contendere, for each such conviction, the date of arrest, the offense charged, and the offense of which applicant was convicted, excluding parking violations.
- H. Type, number, and description of California drivers' licenses held by the applicant and date(s) of expiration.

- I. A declaration signed by a taxicab employer that the applicant is employed by or has an offer of employment by that employer to operate a taxicab, or a declaration that the applicant is a self-employed independent driver.
- J. A declaration by a taxicab employer for an applicant who is employed by or has an offer of employment with the employer, or by applicant if applicant is a self-employed independent driver, that applicant has been tested for controlled substances (and alcohol for permit renewal) in accordance with Government Code section 53075.5 and the results thereof are negative.
- K. All applicants shall take and pass with negative results a controlled substance and/or alcohol test in accordance with Government Code section 53075.5 as it may be amended or renumbered. Such test shall be taken no more than thirty (30) days preceding the date the application is filed for a new permit or renewal of an expired permit. In the event that an applicant or permittee takes a controlled substance and/or alcohol test with positive results, the employing taxicab operator shall report such results to the city. In the event that a self-employed independent driver takes a controlled substance and/or alcohol test with positive results, the city shall report such results to any taxicab leasing/licensing entity.
- L. If applicant is a self-employed independent driver, test results from the controlled substance (and alcohol for permit renewal) test shall be reported to the city and are to be made a part of the application.
- M. A statement of whether the applicant's state driver's license has ever been revoked or suspended and, if so, the reason(s) for such revocation or suspension.
- N. The application shall be under penalty of perjury, and shall not be accepted unless it is clearly filled out in full with all required information and is accompanied by the nonrefundable permit fee designated in the master user's fee resolution. (Ord. 2007-05, 6-5-2007)

3-6A-12: ISSUANCE/RENEWAL OF TAXICAB DRIVER'S PERMIT:

- A. The police chief shall cause an investigation to be made of the facts stated in the application and shall, within thirty (30) days, make a determination.
- B. The police chief may deny issuance/renewal of a permit in the event he or she makes a finding adverse to the applicant with respect to any of the above factors including the following grounds:
 - 1. Failure to submit a complete application.
 - 2. Failure to submit fingerprinting and photographs.

3. Making a false statement of fact required to be revealed in the permit application.
 4. The applicant has been convicted of a crime involving moral turpitude or a crime substantially related to the qualifications, functions, or duties of a taxicab driver, and the time for appeal has elapsed, or when an order granting parole or probation is made suspending the imposition of sentence, irrespective of the entry of a subsequent order under Penal Code section 1203.4. However, no person shall be denied a permit solely on the basis that he or she has been convicted of a felony if he or she has obtained a certificate of rehabilitation under state Penal Code section 4852.01 et seq., or that he or she has been convicted of a misdemeanor if he or she has met all applicable requirements of the criteria of rehabilitation developed to evaluate the rehabilitation of a person when considering the denial of a license under state Penal Code section 4852.01(a).
 5. Refusal or failure to submit to a controlled substance and/or alcohol test required by Government Code section 53075.5.
 6. Applicant tests positive for any controlled substance or alcohol when tested for controlled substances and/or alcohol in accordance with Government Code section 53075.5.
 7. Failure to pay application, permit and related fees.
- C. If a permit is denied, the police chief shall give the applicant prompt written notice of such decision. The notice shall include a statement of the specific reasons for denial including any complaints received against any applicant currently holding a permit and the right to appeal the decision under the city's administrative hearing procedures ordinance.
- D. If the police chief concludes that the applicant meets the requirements of this article, the police chief shall issue the taxicab driver's permit. Any taxicab driver's permit issued/renewed shall be subject to such terms, conditions or restrictions on the taxicab driver's permit as the police chief deems necessary to provide adequate and dependable service to the public and to protect the use of public streets and facilities, including, without limitation, the following conditions and requirements:
1. The police chief may, upon reasonable cause, require any taxicab driver permittee to take a controlled substance and/or alcohol test in accordance with Government Code section 53075.5. Such test shall be taken by a driver within twenty four (24) hours after police chief gives notice of the requirement. Notice shall be given to permittee, and to permittee's employer if permittee is not self-employed. Notice shall be deemed effective upon depositing said notice in the U.S. mail, first class postage prepaid, addressed to the permittee and permittee's employer, if applicable, at the last address on record with the police chief. Failure to take the test within the time specified shall result in automatic suspension of the permittee's taxicab driver's permit and shall be grounds for revocation of the permit.
 2. The applicant's photograph shall be permanently attached to the taxicab driver's permit. The taxicab driver's permit shall be posted in a place conspicuous from the passenger's compartment of the taxicab.
 3. All employers shall maintain, and all drivers shall comply with, a mandatory controlled substance and alcohol testing certification program. The program shall include, but need not be limited to, all of the following requirements:
 - a. Drivers shall test negative for each of the controlled substances specified in part 40 (commencing with section 40.1) of title 49 of the code of federal regulations. Drivers shall test negative for these controlled substances and for alcohol as a condition of permit issuance/renewal and at such other times as the police chief shall designate. As used in this section, a "negative test for alcohol" means an alcohol screening test showing a breath alcohol concentration of less than 0.02 percent.

- b. Procedures shall be substantially as in part 40 (commencing with section 40.1) of title 49 of the code of federal regulations, except that the driver shall show a valid California driver's license at the time and place of testing, and except as provided otherwise in this section.
 - c. A test in one jurisdiction shall be accepted as meeting the same requirement in any other jurisdiction. Any negative test result shall be accepted for one year as meeting a requirement for periodic permit renewal testing or any other periodic testing in that jurisdiction or any other jurisdiction, if the driver has not tested positive subsequent to a negative result. However, an earlier negative result shall not be accepted as meeting the preemployment testing requirement for any subsequent employment, or any testing requirements under the program other than periodic testing.
 - d. In the case of a self-employed independent driver, the test results shall be reported directly to the city, which shall notify the taxicab leasing company of record, if any, of positive results. In all other cases, the results shall be reported directly to the employing transportation operator, who shall be required to notify the city of positive results.
 - e. All test results are confidential and shall not be released without the consent of the driver, except as authorized or required by law.
 - f. Self-employed independent drivers shall be responsible for compliance with, and shall pay all costs of, this program with regard to themselves. Employing transportation operators shall be responsible for compliance with, and shall pay all costs of, this program with respect to their employees and potential employees, except that an operator may require employees who test positive to pay the costs of rehabilitation and of return to duty and follow up testing.
- 4. Upon the request of a driver applying for a permit, the city shall give the driver a list of entities certified pursuant to part 382 (commencing with section 382.101) of title 49 of the code of federal regulations that the city knows offer tests in or near the jurisdiction.
 - 5. No evidence derived from a positive test result pursuant to the program shall be admissible in a criminal prosecution concerning unlawful possession, sale, or distribution of controlled substances.
- E. For purposes of this section, "employment" includes self-employment as an independent driver. (Ord. 2008-05, 7-1-2008)

3-6A-13: UNLAWFUL ACTIVITIES:

- A. It is unlawful for any person to operate a taxicab for compensation with knowledge that the taxicab, driver, or taximeter is not authorized by a valid permit or that grounds for revocation or suspension of the permit under this article exist.
- B. It is unlawful for any taxicab driver or person in the business of operating a taxicab for compensation to do any of the following:
 - 1. Charge an additional type of fee or higher fee other than those fees posted;
 - 2. Transport a greater number of passengers than the rated seat capacity of the taxicab;

3. Fail to answer all calls received in the order of receipt;
4. Refuse, upon request, to give a passenger a written receipt showing the fare due, and the miles and minutes employed;
5. For the primary purpose of obtaining higher fees, drive passengers via indirect or circuitous routes;
6. Refuse to provide service on the basis of the short length of the prospective ride;
7. Fail to display a valid permit, issued pursuant to this article, in the taxicab interior in full view of any passenger;
8. Pick up additional passengers without prior consent of the passenger(s) already in the taxicab;
9. Solicit or carry passengers for compensation in a taxicab not posted in compliance with this article, or not equipped with an operable accurate taximeter;
10. Knowingly fail to report to the taxicab vehicle permittee or authorized agent thereof all property of value left by a passenger in the taxicab within twenty four (24) hours of discovery of such property;
11. Operate the taxicab for hire without engaging the taxicab meter;
12. Refuse to drive to a destination different from that originally stated;
13. Refuse, upon request, to allow a passenger to disembark at a location different from the originally stated destination;
14. Operate a taxicab for which insurance coverage as required by this article is not in effect;
15. Operate a taxicab with an invalid, suspended or revoked driver's license;
16. Employ or contract with any person to be a taxicab driver while the owner or permittee is not in full compliance with the applicable provisions of this title; or
17. Park an out of service or off duty taxicab on a public street in excess of two (2) hours.

C. Except where credit is extended, any person who shall wilfully or fraudulently fail or refuse to pay, at the end of the trip, or the termination or discharge of service, the legal fare for a taxicab that he or she has hired, shall be guilty of a misdemeanor. (Ord. 2008-05, 7-1-2008)

3-6A-14: LIABILITY INSURANCE:

- A. No taxicab shall be driven or operated in the city unless the permittee thereof obtains and maintains, at no cost to the city, a motor vehicle liability insurance policy, with coverage limits not less than as prescribed in subsection B of this section, with an insurance company either: 1) admitted by the California insurance commissioner to do business in the state of California and rated not less than "A-VII" in "Best's Insurance Rating Guide", or 2) authorized by the city's risk manager.
- B. Such policy shall insure permittee, owner and driver against liability for injury to or death of any person, or damage to property, arising or alleged to have arisen directly or indirectly out of the ownership, maintenance or use of the permitted taxicab. The minimum limits of insurance required hereunder are

one hundred thousand dollars (\$100,000.00) for injury to or death of any one person in any one accident, three hundred thousand dollars (\$300,000.00) for injury to or death of more than one person in any one accident, and one hundred thousand dollars (\$100,000.00) for property damage in any one accident.

- C. Such policy shall be endorsed to provide that the coverage shall not be canceled, nonrenewed, reduced in coverage or in limits except after thirty (30) calendar days' written notice by certified mail, return receipt requested, has been given to the city. Upon issuance by the insurer, broker, or agent of a notice of cancellation, nonrenewal, or reduction in coverage or in limits, permittee shall furnish the city with a new certificate and applicable endorsements for such policy. In the event the policy is due to expire during the permit period, the permittee shall provide a new certificate, and applicable endorsements, evidencing renewal of such policy not less than fifteen (15) calendar days prior to the expiration date of the expiring policy.
- D. Such policy shall be endorsed to provide that the city, its officers, officials, employees, agents and volunteers are named as additional insureds and that permittee's insurance shall be primary and no contribution shall be required of the city, its officers, officials, employees, agents and volunteers.
- E. Permittee shall furnish the city with the certificate of insurance and applicable endorsements for all required insurance prior to issuance of the permit.
- F. Permittee shall furnish the city with copies of the actual policy upon the request of the risk manager at any time during the life of the permit or any extension, and this requirement shall survive revocation, suspension or expiration of the permit.
- G. Failure to maintain the required insurance for any period of time is a violation of this article and shall be sufficient grounds for suspension, revocation or nonrenewal of a permit. (Ord. 2007-05, 6-5-2007)

3-6A-15: GENERAL PROVISIONS REGARDING TAXICAB VEHICLE AND DRIVERS' PERMITS:

- A. All permits issued under this article are enforceable and subject to suspension and revocation in accordance with this article, and are to be exercised only in conformance with any and all rules and regulations promulgated and enforceable hereunder.
- B. All permits issued under this article are personal to the permittee. A permittee shall not permit any right or privilege thereunder to be exercised by another, nor shall any permit or any interest therein or any right or privilege thereunder be sold, transferred, leased, assigned or otherwise disposed of except as may be provided in this article. A transfer in violation of this subsection shall be ineffective and shall constitute permittee's violation of this article.

- C. Upon the death of any taxicab permittee, the permit may be exercised by the executor or administrator of the deceased permittee's estate during the period of estate administration. The period shall not exceed one year from the permittee's death.
1. A deceased permittee's surviving heir(s) who inherits the permittee's entire taxicab company may apply for the taxicab permit(s) held by decedent permittee.
 2. A permittee may sell the taxicab company, or one or more taxicabs, to another current permittee, who may then apply for the taxicab permits held by the selling company.
- D. A permit issued under this article is an annual permit which expires on the following December 31, provided, that whenever a taxicab vehicle or driver's permit has been applied for and issued within a period of sixty (60) days before December 31, it shall be valid when issued and may be issued for the next ensuing year. Application for renewal must be received by the police chief before expiration of the permit and will require permittee to attest that all information on file remains current and correct and submission of current insurance certificates and other required certifications and declarations, as applicable.
- E. The renewal fee shall be the annual amount designated in the master user's fee resolution and shall be paid at such times designated in the master user's fee resolution. If any permit is not exercised or is suspended or rescinded, the fee shall not be refunded. The fee required is a permit fee and shall not be deemed to be in lieu of a business tax as required by the provisions of this code. Prior to the payment of the annual permit renewal fee for a taxicab permit, the permittee must submit a valid state of California vehicle registration card.
- F. Late penalty on renewal shall be charged on all applications for renewal received later than ten (10) working days after the expiration date. The amount of such late penalty shall be fixed annually in the master user's fee resolution. (Ord. 2008-05, 7-1-2008)

3-6A-16: RULES AND REGULATIONS:

The police chief, with the approval of the city manager, may adopt rules and regulations enforceable hereunder, which are not inconsistent with the provisions of this article and which may be necessary or desirable to aid in its administration or enforcement. (Ord. 2007-05, 6-5-2007)

3-6A-17: ENFORCEMENT AUTHORITY:

The police chief shall have the authority to enforce the provisions of this article and to arrest any person without a warrant for a violation of this article when committed in his/her presence, to impound any taxicab vehicle(s), and to issue a notice to appear pursuant to Penal Code section 836.5. This authority shall be in addition to the authority granted to police officers under this code.

- A. Each day on which a taxicab vehicle is operated in violation of any provision of this article shall constitute a separate violation.

- B. Each day on which a taxicab driver operates a taxicab in violation of any provision of this article shall constitute a separate violation. (Ord. 2007-05, 6-5-2007)

3-6A-18: SUSPENSION AND REVOCATION:

- A. Subject to emergency suspension procedures in section 3-6A-19 of this article, the police chief may suspend or revoke a permit issued under this article upon written notice to affected permittee(s) specifying any of the following grounds for the proposed action and a date and place for a hearing thereon:
1. Any of the permit conditions are being violated.
 2. The permit is being exercised in violation of this code or state law.
 3. The fact(s) which supported the issuance of the permit no longer exists.
 4. The permit is being used for a purpose detrimental to public morals, peace, or order, or is being used for a purpose contrary to that for which the permit was issued.
 5. The application contained falsehoods.
 6. Any fact or condition exists which, if it had been known to exist at the time of the original application for such permit, reasonably would have warranted the police chief in refusing originally to issue the permit.
 7. The taxicab or its equipment is in such condition that its operation violates the state Vehicle Code.
 8. Transfer or sale of the permit to a vehicle or taximeter other than that identified in the permit application.
 9. Failure of the permittee to notify the city of cancellation, expiration, or change of insurance coverage as required by this article.
 10. Operation of a taxicab for which the insurance coverage required by this article is not in effect.
 11. Submitting a false controlled substance and/or alcohol test declaration or employment declaration. Such suspension or revocation may apply to all taxicab permits in the name of the person, persons or business in whose behalf the declaration is submitted.
 12. Allowing an employee without a valid taxicab driver's permit to operate a taxicab vehicle for compensation. Such suspension or revocation may apply to all permits in the name of the person, persons or business who allow an employee without a valid taxicab driver's permit to operate a taxicab vehicle for compensation.
 13. If permittee or permittee's employer submits a false controlled substance and/or alcohol test declaration or employment declaration.
 14. Operation of a taxicab in an unsafe manner or any conduct which places any passenger, motorist or pedestrian at unreasonable or unnecessary risk.
- B. Upon written notice by an insurer or verification of cancellation, expiration or change in insurance coverage resulting in noncompliance with this article, a permit shall be automatically suspended

effective upon the effective date of the cancellation, expiration, or change in coverage. The suspension shall continue until the earlier of the required insurance coverage being reinstated and the city receives written notice from the insurer indicating compliance with the requirements of this article or permit expiration.

- C. Any taxicab driver's permit suspended or revoked for positive results of a controlled substance and/or alcohol test shall not be reinstated, nor shall a new permit be issued, until the requirements for rehabilitation and return to duty in accordance with Government Code section 53075.5 are satisfied.

- D. Except in the case of an emergency suspension and automatic suspension relating to cancellation, expiration or change in insurance coverage, the permit suspension or revocation shall become effective following an opportunity to be heard. The hearing shall be informal and shall provide permittee(s) notice pursuant to this section with the opportunity to present and examine witnesses and documentary evidence and to be represented by counsel. At the hearing any issuance of a written notice of cancellation, expiration or change in coverage by an insurance company shall be conclusive proof at the hearing of the change in the policy so indicated. An unexcused failure by permittee(s) to appear for hearing shall be deemed acquiescence in the proposed action. The police chief, within ten (10) days following the hearing, shall mail or otherwise furnish to persons noticed pursuant to this section a written decision stating the grounds for the decision. The decision of the police chief may be appealed under the city's administrative hearing procedures.

- E. Any permit suspension shall continue in effect until the earlier of: 1) satisfaction of the requirements specified to the end of the suspension period, or 2) expiration of any period of suspension as may be specified therein. The permit holder may not exercise the permit at any time during the suspension period unless expressly allowed under this code.

- F. A suspended or revoked permit may not be renewed. (Ord. 2007-05, 6-5-2007)

3-6A-19: EMERGENCY SUSPENSION:

- A. In addition to a notice of suspension or revocation under section 3-6A-18 of this article the police chief may issue a notice for emergency suspension of a taxicab permit and/or a taxicab driver's permit for a period not exceeding twenty (20) days without having conducted a hearing therefor, upon a determination that the continued use of the permit will cause immediate hazard to the public safety, health or welfare. Such a notice shall also contain a notice of the hearing setting forth the date, time and place of the hearing.

- B. Within ten (10) days of the effective date of the order, the police chief shall hold a hearing to allow the affected permittee(s) to show cause why the permit should not be suspended or revoked. The police chief, within ten (10) days following the hearing, shall mail or otherwise furnish to persons noticed pursuant to this section a written decision, stating the grounds for the decision.

- C. Any permit suspension by the police chief following hearing shall continue in effect until the earlier of:
1) satisfaction of the requirements specified to the end of the suspension period, or 2) expiration of any period of suspension as may be specified therein.
- D. The decision of the police chief may be appealed under the city's administrative hearing procedure ordinance, provided such an appeal shall not stay the effectiveness of the decision of the police chief. The permit holder may not exercise the permit at any time during the suspension period unless expressly allowed under this code.
- E. A permit suspended on an emergency basis may not be renewed. (Ord. 2007-05, 6-5-2007)

3-6A-20: CITY HELD HARMLESS:

A permittee under this article shall, and by acceptance of his permit does, agree to indemnify, defend and hold the city, its officers, employees and agents free and harmless from any and all claims, costs, liability, damages or expenses, including costs of suit and fees, including attorney fees, arising out of or related to the permittee's acts, omissions and/or operations thereunder, except for that liability caused by the sole negligence of the city. The foregoing is not intended to and shall not be construed to limit any responsibility or liability to which the permittee may be subjected under other laws. (Ord. 2007-05, 6-5-2007)

3-6A-21: OTHER REMEDIES NOT PRECLUDED:

Any remedy provided under this article is cumulative to any other remedy provided in equity or at law. Nothing in this article shall be deemed to limit the right of the city to bring a civil or criminal action against any person who violates this article; nor shall any conviction for such violation exempt any person from a civil action brought by the city or its authorized collection agent(s). (Ord. 2007-05, 6-5-2007)

3-6A-22: APPEALS:

Unless otherwise expressly provided by this code, any person adversely and directly affected by any determination made or action taken by the police chief pursuant to the provisions of this article may file an administrative appeal under the city's administrative hearing procedures. If no appeal is filed within the time prescribed, the determination or action of the police chief shall be final. (Ord. 2007-05, 6-5-2007)

June 12, 2013

Lemoore City Council
119 Fox Street
Lemoore, Ca 93245

Members of the City Council,

I am writing to discuss the designated driver situation within the city of Lemoore and taxi services within Lemoore and Hanford. It has come to the council's attention that there seems to be a high number of designated drivers within the area and that it is taking from taxi businesses. A community member who goes by the name of Taxi Steve is extremely concerned about the amount of people that choose to use designated drivers, or use a sober driver to get to or leave bars within Lemoore and sometimes Hanford and he would like a definition to be able to try to gain more business and to try to make taxi services the only available service that the community can use not only for coming from bars but for general transportation. The focus of this letter will be on designated driving though the topic of general transportation will be talked about as the topic comes up.

Soon after automobiles became more mainstream, so did alcohol related car accidents. The first state in the US to have laws against driving under the influence was New York in 1910 with California following soon after. Driving under the influence can kill almost 30 people in the US per day, that's 1 death every 48 minutes. With these numbers one can see that trying to deter drunk driving is a very important action. Each death affects family, friends and the community at large that the person who died interacted with everyday.

Through personal experience I can attest that the Lemoore Police Department are doing everything that they can to deter driving while under the influence. I have seen the fast action of the department responding to fights, DUIs and watching during peak times to make sure that drivers get home safe. The Police Department does not need false reports due to community members taking alternative means of transportation, this action takes away from incidents that need more focus. The department has been following rules and regulations that have been put into place long before taxi services have been within this area. Though, the police department is not the only means to deter drunk driving.

Most laws were enhanced in the late 1970s with regulations, awareness and new means to deter drunk driving being established in the late 1980s throughout the 1990s. According to the Bureau of Justice Statistics the rates of intoxication in fatal accidents has declined across every age group. "In 1986, there was about 1 driver involved in a fatal accident in which he/she was intoxicated for every 10,500 drivers; in 1996, the rate translates into about 1 intoxicated driver in a fatal accident for every 17,200 licensed drivers." The decrease is most likely due to programs being put into place. Programs such as designated drivers have been around since the 1920s but within the United States the concept is pretty new, becoming a large scale operation in the late 1980s, giving the program around a 25 year run. We can see that when the designated driving program started that the amount of fatalities due to driving under the influence had also decreased.

The definition of what a designated driver is vague at the most, the idea starts that before a group goes out they designate a person who does not drink and drives everyone around and keep them from driving while under the influence. This program has been put into place on the Lemoore Naval Base as well as maintained for civilians through media and law enforcement. Through statistics, it has shown that the amount of fatalities has gone down since the inception of the program. Taking away this program or putting limits due to perceived sabotage can increase the fatalities within the area. A definition of designated drivers may help, though it does not define nor help those that are stranded, have no money for taxis, need to be someplace at a certain time, or do not trust the taxi services within the area and call on friends to help them in times of need.

Alternative means, including taxis to driving drunk all help decreasing the amounts of fatalities due

to driving while under the influence. Reliable friends, taxis, taking keys away, media on not driving drunk, more night public transportation, etc. can all help keep drunk drivers off the street and people alive.

While a definition of what a designated driver may alleviate the idea of the issue at hand, the bigger problem is that the taxi services in Lemoore and Hanford are feeling a large hit to their business because of an upswing in the public using alternative means of transportation other than taxis. This may be due to the lack of customer service, pricing issues and untimely taxis. From personal experience, I know that this to be true. I had once waited two hours for a taxi after they told me it would be 15 minutes and I ended up driving to the bar then asking a taxi to follow me home to pick me up and bring me back to the bar. I have heard from friends over and over again that they have waited over 45 minutes for taxis when they have promised a 15 minute time frame. I have also heard of taxis over charging for rides, I have heard of taxis not accepting calls from customers that they do not like, I have heard of taxis dropping drunk people off at the wrong place and leaving them there, or just in the middle of no where. This has led many to look for alternative means of transportation and leaving the taxi services to be in a battle with their customers and trying at any cost to force customers to use their services.

I have been at the focus of one taxi service because I choose to be a responsible driver and to help friends of mine when in need of a ride, either to work or to bar or to hang out afterwards. The first incident that I became aware that I was being targeted was when Taxi Steve drove behind my parked vehicle in front of Micky's. I was in my car waiting on my three friends that were giving directions to some others, two of the friends got into the car because it was cold outside and we were waiting on the third. When I looked out to where this friend might be, she had vanished, I exited my car to find her, when Taxi Steve yelled from his vehicle that I cannot be an unlicensed taxi service, I told him I was not, he repeated it over again, and I repeated that I wasn't. He then said that I do not know the persons inside my vehicle, I told him I did know them and he repeated that I was a unlicensed taxi service. I repeated I was not, he continued with this until I finally told him to prove it if he thinks so. I then got back into my car where we continued to search via texting and calling. My friend finally got into the car, as I was about to leave I noticed Taxi Steve outside of my vehicle taking pictures. It was at this time that Micky's had customers coming out. I had yelled at Steve for taking pictures, continuing on the line that I am a designated driver, it is at this time he said that I was stealing clients away, I pointed out to him the customers leaving Micky's and said there are people waiting for a taxi there and that I was a designated driver. I then got into my car which was parked in front of Micky's to turn right onto D street. I was then that I noticed that Taxi Steve was right behind me I quickly parked and let him pass me because I knew he could not have clients within that amount of time and be right behind me. He pulled over to let me pass him I instead turned left onto a side street and then again back onto fox street where he was behind me. I pulled over near the train tracks where he parked in the middle of the road on Fox Street. He continued to claim that I was an unlicensed taxi service, I told him that I wasn't and that I did not want him to follow me. I told him that I would call the cops, he informed me that he already had, so I said I would wait for them. It was then that another car came behind him which forced him to move and allowed me to continue on my journey and take my friends home.

From this point on, he has followed me several times, he has admitted that prior to this incident that he had followed me for 2 months. He has called DUIs on me, one in which I didn't even drive my vehicle, constantly yelling at me for driving my friends and family around. He has given my license plate number to other taxi services and told them if they see me giving a ride to anyone to call the cops on me. These are things that he has done to me alone, not to mention that some women have told me that they feel sexually harassed when using his services, that he has hit someone with his car so he can follow another person around, kicking people out of his taxi, starting fights, over charging an extremely intoxicated person, he will go into bars to check on the alcohol level of patrons, he has charged for taxi rides even though he has been paid for the same ride. It is because of these actions that Taxi Steve has lost a large portion of his client base. Many military patrons will not use him, a large faction of regulars have stopped using him after being quiet loyal to him. His

actions have lead others to come out against him, this is a small town with a tight nit community. I have heard of my story being told back to me and how they will not use Taxi Steve because of his actions. If you calculate that for ever person he loses thats \$7 and at least a \$1-\$3 dollar tip, he could be loosing up to \$10 a ride. At first it was only about \$20 a night, but over time and over the amount of harassment he has lost more and more clients, upping his losses to over \$100 a night at least. It is no surprise why he is upset, but this could have been all stopped if he did not try to harass his customers.

As for other taxi services the main problems are things like overcharging, bad customer service and untimely pick ups. In the past I have heard of similar problems, like taxi drivers being intoxicated while driving, dropping people off at the wrong place or just anywhere. The bad customer service affects the taxi services in general but also the bar and restaurant services as well as going to any business. I have started to walk to more places within Lemoore because of the untimeliness of the taxi services, if I knew that when I called and the taxi service came when they said, I would have no problems calling them, but because of this and overcharging, myself and others do things like come home early so that my mother can use the car when she needs to in the morning, ask friends for rides, walk, use public transportation when available. Also, more people will simple not go out, especially when seasons like hot, foggy, or rainy days are in affect. This affects the community, its businesses and community activities on a whole.

Also, the unneeded calls on bars require ABC to create a file, the more transactions that happen, no matter how little the more chances that the bars will get their alcohol license revoked, which also means, less need for taxis if there is no place for the people of Lemoore to go to to unwind.

A definition may just alleviate the idea and keep and over all understanding what a designated driver does and can do. It does not help those times when friends are just giving rides to friends, or even hanging out. This goes into not only giving a ride to friends, but also ride sharing and other means of ways to keep the amount of cars on the road to a minimum and minimizing the environmental impact. It also questions what happens if someone sees a person in need of a ride, what I like to call a good samaritan act. I have been given rides from strangers within the community in the past, (not the best decision of my life) but in the heat of the valley it can be the better option. How does questioning designated drivers affected those that just want to help their fellow man? Is everyone who gives a ride to someone an "unlicensed" taxi service?

Solutions would be for taxi services to let their customers come back to them by upping their customer service and proving that they can provide for the community. Designated drivers and like programs that try to keep drunk drivers off the road should be kept and maintained, anything that deviates from this contributes to more deaths. The solutions should me more apparent, keep drunk drivers off the road, no matter what means. If taxi services back this idea, even help the community through free means of taxi services, they would gain more of their customers back. It is situations like this that makes me wonder why during peak times such as 4th of July, New Years etc. we do not have free transportations systems like larger cities do. I hope this can be remedied quickly, but I fear there is no real way to have a mutual understanding.

Sincerely,

Sarah Ormsby
13305 18th XXXX
XXXXXXX, Ca 93245

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

119 Fox Street
Lemoore • CA 93245
Phone • (559) 924-6700
FAX • (559) 924-9003

To: Lemoore City Council
From: JP Prichard, Administrative Analyst
Date: June 11, 2013
Subject: Grant Seeking, Writing, and Lobbying Services

SS Item # 3

Discussion:

On June 30, 2013, the City's contract with California Consulting will expire. Under the terms of this contract, California Consulting provides grant writing and lobbying services in exchange for 10% of whatever amounts are awarded with their participation. During fiscal year 2012-2013, there were not any grants awarded through their efforts. California Consulting has expressed an interest in continuing to provide services for the City during the next fiscal year.

Within the last month, the City has been approached by Kings Community Development Corporation seeking to provide specific grant writing services. This local firm was recently contracted by the City of Hanford to provide assistance with CDBG and HOME grants available through HUD.

Given the interest expressed by multiple firms, staff brought forward a report and potential RFP to determine if Council would be interested in soliciting for these services. Council requested that the item be brought back for discussion at the next Council meeting and for all staff involved in grant writing to provide input.

After polling the City's department heads, it was determined that the existing arrangement with California Consulting is meeting our current needs: Having the firm available for more complex grants and lobbying has been useful in the past, while the current level of staff expertise remains sufficient for most grant applications.

Budget Impact:

A Request for Proposal would have no direct budget impact, aside from advertising costs. Renewing the attached agreement with California Consulting could have budget impacts if grants are awarded through their efforts.

Recommendation:

After discussion of the need for grant seeking, grant writing and/or lobbying services, Council should provide direction as to whether they would like the City to enter into a contract with California Consulting, some other firm, or none at all.

GOVERNMENT AFFAIRS CONSULTING AGREEMENT

DATED: May 30, 2013

PARTIES: California Consulting, LLC, A California Limited Liability Company
(hereinafter the "Consultant"); and

City of Lemoore, (hereinafter the "Client")

AGREEMENT:

The undersigned hereby agree to the following terms and conditions:

Section 1. Duties of Consultant: During the term of this Agreement, Consultant shall provide the Client with state and local governmental affairs consulting and advice as is reasonably requested by the Client. It is understood and acknowledged by the parties that the value of the Consultant's advice is not readily quantifiable, and that Consultant shall render advice upon request of the Client, in good faith, but shall not be obligated to spend any specific or pre-set amount of time in so doing. Consultant's duties may include, but will not necessarily be limited to:

- a. Grants research, identification, and writing at direction of Client for federal, state, and private foundation grants.

Section 2. Time for Performance of Duties: Notwithstanding any other term or condition of this Agreement, Client specifically acknowledges that Consultant has other clients and/or outside employment. Consultant shall have control over the time and manner of performing its duties described in Section 1, and shall make available such time as it, in its sole discretion, shall deem appropriate for the performance of its duties under this Agreement.

Section 3. Term of the Agreement: The effective date of this Agreement is July 1, 2013, and shall continue on a month to month basis, allowing both parties to discuss potential new contract terms at any time.

Section 4. Compensation: Client shall pay Consultant 10% of all grant proceeds which will be paid from the general fund, (non-grant sources) as compensation for Consultant's grant writing services.

Section 5. Expenses: The Client agrees to reimburse the Consultant for reasonable out-of-pocket expenses related to performing services on behalf of the Client. Such expenses typically might include, but are not limited to, phone calls, faxes, copies, postage, parking, fuel, messengers, travel, lodging expenses, and quarterly lobbyist report. Consultant shall provide Client with a receipt and a description of the expense. Client shall reimburse Consultant within Thirty (30) days of Consultant providing the receipt and description of services to Client.

Section 6. Relationship: Consultant shall perform its services hereunder as an independent contractor and not as an employee of the Client or an affiliate thereof. It is expressly understood and agreed to by the parties hereto that Consultant shall have no authority to act for, represent or bind the Client or any affiliate thereof in any manner, except as may be agreed to expressly by the Client in writing from time to time.

Section 7. Confidentiality: Except in the course of the performance of its duties hereunder, each party agrees that it shall not disclose any trade secrets, know-how, or other proprietary information not in the public domain learned as a result of this Agreement. Similarly, the parties agree that they shall not disclose or divulge this Agreement, or any of its term or conditions to third parties, except as is necessary to perform the terms and conditions stated herein.

Section 8. Indemnification: The Client agrees to indemnify and hold harmless the Consultant, its members, officers, directors, employees and each person who controls Consultant or any of its affiliates from and against any losses, claims, damages, liabilities and expenses whatsoever (including reasonable costs of investigation or defending any action) to which they or any of them may become subject under any applicable law arising out of Consultant's performance under this Agreement and will reimburse Consultant for all expenses (including counsel fees) as they are incurred. Consultant maintains liability insurance in the amount of one million dollars.

Section 9. Assignment: This Agreement shall not be assignable by either party; provided however, that Consultant shall have the discretion to allocate its duties hereunder to owners, affiliates, or employees of Consultant.

Section 10. No Guaranteed Result: Client acknowledges and agrees that Consultant does not have control over third party decision makers, and therefore Consultant makes no representations, warranties or guarantees that it can achieve any particular results. Consultant, however, shall act in good faith toward the performance of its duties described above.

Section 11. Prior Agreements: There are no prior agreements between the parties, and this Agreement represents the sole and only agreement between them. This Agreement may only be modified by a writing signed by both parties.

Section 12. Governing Law: This Agreement shall be deemed to be a contract made under the laws of the State of California and for all purposes shall be construed in accordance with the laws of said State.

Section 13. Attorney's Fees: The prevailing party in any action filed that arises out of this Agreement shall be entitled to recoup their reasonable attorney's fees and costs from the other party.

Section 14. Notices: All notices will be sent via certified mail or overnight courier such as Federal Express, to:

Consultant at: California Consulting, LLC
1530 East Shaw Avenue, Suite 114
Fresno, CA 93710

Client at: City of Lemoore
119 Fox Street
Lemoore, CA 93245

Section 15. Termination: This Agreement may be terminated by either party for any reason not in violation of federal and/or California State law upon thirty (30) days written notice to the other party. Client shall compensate Consultant for all services rendered prior to the date of termination. There shall be no liquidated damages in the event of termination under this provision.

IN WITNESS THEREOF, this Agreement is executed on the dates set forth below and effective on the date first set forth above.

“CONSULTANT”

“CLIENT”

California Consulting, LLC
(A California Limited Liability Company)

City of Lemoore

By _____

Steven N. Samuelian, Manager

Printed Name _____

Proclamation of the Mayor of the City of Lemoore

Presented in Recognition of:

Janie Venegas Employee of the Quarter 1st Quarter 2013

Whereas, Janie Venegas was originally hired by the City of Lemoore as an Office Assistant II for the Redevelopment Division on February 12, 2007, a position she held for one year before transferring with a promotion to become the Secretary for the Police Department, a position she retains to this day; and,

Whereas, Janie willingly jumped in and assisted in numerous ways with the preparation of the Lemoore Operations and Maintenance Budget and was instrumental in its completion in such a timely manner; and,

Whereas, Janie is considered by her peers to be an outstanding City employee for always performing her duties with confidence, professionalism, maturity, attention to detail, and a positive attitude, she is well liked and respected by all members of her department and maintains a solid reputation as great employee throughout the City; and,

Whereas, Janie has been nominated by her peers and selected by the Injury and Illness Prevention Committee to be recognized as the Employee of the Quarter for the first quarter of 2013;

Now, Therefore, Be It Resolved, that the City Council of the City of Lemoore recognizes the excellent service provided by Janie Venegas and does hereby thank and congratulate her on being named Employee of the Quarter.

In Witness Whereof, I, William M. Siegel, Jr., Mayor of the City of Lemoore, have set my hand and caused the Seal of the City to be affixed this 18th day of June, 2013.

William M. Siegel, Jr., Mayor

Minutes of the Study Session of the
LEMOORE CITY COUNCIL
June 4, 2013

MEETING CALLED TO ORDER:

At 5:30 p.m. the meeting was called to order.

ATTENDANCE:

Mayor Siegel; Mayor Pro Tem Wynne; Council Members Gordon, Rodarmel; Acting City Manager/Police Chief Laws; Public Works Director Wlaschin; Parks and Recreation Director Simonson; Finance Director Silva; Project Manager Holwell; Administrative Analyst Apone; Commander Rossi; City Clerk Baley

ABSENT:

Council Member Neal

ARRIVED LATE:

Attorney Avedisian arrived at 6:25 p.m.

PUBLIC COMMENT:

There was no comment.

REPORT – LEMOORE MUNICIPAL GOLF COURSE – PROPOSED 2013-2014 BUDGET:

Rich Rhoads presented the proposed 2013-2014 Municipal Golf Course Budget to Council for discussion.

DISCUSSION - 2013-2014 ENTERPRISE FUND BUDGET:

Acting City Manager Laws presented the proposed 2013-2014 Enterprise Fund Budget to Council for discussion.

Finance Director Silva answered questions concerning the payoff of the Golf Course Loan.

Public Works Director Wlaschin reported on matters relating to his department and answered questions concerning the Waste Water Treatment Plant. The recently approved solar projects are expected to bring savings that will be realized at a later date.

Parks and Recreation Director Simonson and Finance Director Silva answered questions concerning the Fleet Inventory Management. Further improvements to the accounting process are expected over the next year.

DISCUSSION – ILLEGAL FIREWORKS – ENFORCEMENT 2013:

Commander Rossi presented enforcement options to Council and asked for direction.

Council directed staff to take a zero tolerance approach and provide safety awareness information to residents through the media and other available resources. It was also suggested that two extra officers be requested to work an overtime shift on July 4th to provide additional enforcement and VIP's be used for extra patrols.

Council was made aware that Chief Gibson of the Lemoore Volunteer Fire Department has also offered engine patrols on July 4th.

CLOSED SESSION PUBLIC COMMENT:

There was no comment.

PUBLIC COMMENT:

Steve Hickman voiced concern about unregulated taxi activity, which he referred to as "designated drivers".

Mayor Siegel asked that the matter be brought back as a Study Session Item June 18, 2013.

ADJOURN TO LEMOORE CITY COUNCIL CLOSED SESSION:

At 6:56 p.m., the Council adjourned to closed session regarding labor negotiations, potential litigation and a public employee performance evaluation.

ADJOURNMENT:

At 7:29 p.m., Council adjourned to the Regular Meeting.

ANNOUNCEMENT:

Mayor Siegel announced that Council did not review the performance evaluation for the Chief of Police due to lack of time.

Mayor Siegel announced that Council approved a 3% pay raise across the board for Unrepresented Employees effective July 1, 2013 and asked that the 2013-2014 Budget be adjusted to reflect the increase.

Minutes of the Regular Meeting of the
LEMOORE CITY COUNCIL
June 4, 2013

MEETING CALLED TO ORDER:

At 7:31 p.m. the meeting was called to order.

ATTENDANCE:

Mayor Siegel; Mayor Pro Tem Wynne; Council Members Gordon, Rodarmel; Acting City Manager/Police Chief Laws; City Attorney Avedisian; Public Works Director Wlaschin; Parks and Recreation Director Simonson; Finance Director Silva; Project Manager Holwell; Administrative Analyst Apone; Administrative Analyst Prichard; City Clerk Baley

PEI
DATE: 06/14/2013
TIME: 08:19:44

CITY OF LEMOORE
GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT311

SELECTION CRITERIA: account.acct between '2000' and '2999' AND transact.yr='13' and transact.period='12' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
2020				ACCOUNTS PAYABLE			
	12/13	06/14/13	21	6007 SPEEDO CHECK		630.00	SPEEDOMETER CHECKS
	12/13	06/14/13	21	6277 AMY BROWN		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	1468 LUKE BROWN		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6278 LISSETTE BROWN		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6279 HANNAH DENNY		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6275 SOMER KRICK		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6280 CASEY VENAMA		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6276 KIRSTEN WEAS		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	5706 CAMERON WEAS		250.00	AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	5829 JONES BOYS LLC		96.75	CHEER POSTERS
	12/13	06/14/13	21	2399 DEPARTMENT OF JUSTIC		1,078.00	FINGERPRINTING
	12/13	06/14/13	21	0306 LEMOORE HIGH SCHOOL		198.48	CNG MAINT
	12/13	06/14/13	21	T1671 LILY MORALES		150.00	REFUND/L.MORALES
TOTAL				ACCOUNTS PAYABLE	.00	4,153.23	
2248				RECREATION IN/OUT			
	12/13	06/14/13	21	5829 JONES BOYS LLC	96.75		CHEER POSTERS
	12/13	06/14/13	21	T1671 LILY MORALES	150.00		REFUND/L.MORALES
TOTAL				RECREATION IN/OUT	246.75	.00	
2279				STORED VEH. FINES/TRF.OFF			
	12/13	06/14/13	21	6007 SPEEDO CHECK	630.00		SPEEDOMETER CHECKS
TOTAL				STORED VEH. FINES/TRF.OFF	630.00	.00	
2285				LIFE SCAN DEPOSITS--PD			
	12/13	06/14/13	21	2399 DEPARTMENT OF JUSTIC	1,078.00		FINGERPRINTING
TOTAL				LIFE SCAN DEPOSITS--PD	1,078.00	.00	
2287				LEPRINO NOX OFFSET			
	12/13	06/14/13	21	0306 LEMOORE HIGH SCHOOL	198.48		CNG MAINT
TOTAL				LEPRINO NOX OFFSET	198.48	.00	
2291				AQUA JETS			
	12/13	06/14/13	21	6277 AMY BROWN	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	1468 LUKE BROWN	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6278 LISSETTE BROWN	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6279 HANNAH DENNY	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6275 SOMER KRICK	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6280 CASEY VENAMA	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	6276 KIRSTEN WEAS	250.00		AQUA JETS INSTRUCTOR
	12/13	06/14/13	21	5706 CAMERON WEAS	250.00		AQUA JETS INSTRUCTOR
TOTAL				AQUA JETS	2,000.00	.00	
TOTAL				GENERAL FUND	4,153.23	4,153.23	
TOTAL REPORT					4,153.23	4,153.23	

PEI
DATE: 06/14/2013
TIME: 08:17:36

CITY OF LEMGOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4211 - CITY COUNCIL

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310			PROFESSIONAL CONTRACT SVC				
12/13	06/14/13	21	1196				
			2849 KINGS ECONOMIC D		3,089.88	.00	JUNE MONTHLY CONTRIB.
TOTAL			PROFESSIONAL CONTRACT SVC	.00	3,089.88	.00	
TOTAL			CITY COUNCIL	.00	3,089.88	.00	

PEI
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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 2
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4213 - CITY MANAGER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	1222	5183 JENSEN, BRYCE		183.75	.00	COMPUTER CONSULTING
TOTAL						.00	183.75	.00	
4330									
	12/13	06/14/13	21	55071	0288 LEAGUE OF CALIF		1,125.00	.00	RECRUITMENT AD
TOTAL						.00	1,125.00	.00	
4340									
	12/13	06/14/13	21	700013JUNE13	1207 NOS COMMUNICATIO		514.33	.00	COMM SRVCS
	12/13	06/14/13	21	000004385696	5516 AT&T		14.28	.00	04/25/2013-05/24/2013
	12/13	06/14/13	21	000004385694	5516 AT&T		92.93	.00	04/25/2013-05/24/2013
TOTAL						.00	621.54	.00	
TOTAL					CITY MANAGER	.00	1,930.29	.00	

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DATE: 06/14/2013
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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 3
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4215 - FINANCE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC				
12/13	06/14/13	21		1222	5183 JENSEN, BRYCE		88.75	.00	COMPUTER CONSULTING
TOTAL					PROFESSIONAL CONTRACT SVC	.00	88.75	.00	
4340					UTILITIES				
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		191.23	.00	COMM SRVCS
12/13	06/14/13	21		000004385696	5516 AT&T		17.85	.00	04/25/2013-05/24/2013
TOTAL					UTILITIES	.00	209.08	.00	
TOTAL					FINANCE	.00	297.83	.00	

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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 5
 AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
 ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220				OPERATING SUPPLIES				
12/13	06/14/13	21	134680501	6081 ALL AMERICAN POO		264.97	.00	MURIATIC ACID/CTRDGES
12/13	06/14/13	21	413000	5573 CENTRAL SANITARY		193.46	.00	SANITARY SUPPLIES
12/13	06/14/13	21	413009	5573 CENTRAL SANITARY		26.34	.00	SANITARY SUPPLIES
12/13	06/14/13	21	A146650	0304 LEM HARDWARE		37.38	.00	APPL CORD/FLASHLIGHT
12/13	06/14/13	21	A146651	0304 LEM HARDWARE		1,933.93	.00	LAWN FOOD/100 BAGS
12/13	06/14/13	21	A146794	0304 LEM HARDWARE		19.29	.00	BLANK KEYS
12/13	06/14/13	21	A146795	0304 LEM HARDWARE		5.10	.00	HARDWARE
12/13	06/14/13	21	B168777	0304 LEM HARDWARE		76.23	.00	DEADBOLT
12/13	06/14/13	21	A147443	0304 LEM HARDWARE		30.38	.00	CABLE CLAMPS
12/13	06/14/13	21	A147690	0304 LEM HARDWARE		17.68	.00	DRY SCREW/ PLAS CLAMP
12/13	06/14/13	21	B169663	0304 LEM HARDWARE		61.23	.00	FLIP COVER/OUTLET
12/13	06/14/13	21	B169974	0304 LEM HARDWARE		76.30	.00	GUN KIT/HOLE SAW
12/13	06/14/13	21	A149033	0304 LEM HARDWARE		73.93	.00	SAFETY CHAIN
12/13	06/14/13	21	A149388	0304 LEM HARDWARE		25.96	.00	REFUSE CAN
12/13	06/14/13	21	A146352	0304 LEM HARDWARE		22.54	.00	V BELT
12/13	06/14/13	21	A146357	0304 LEM HARDWARE		109.52	.00	FLIP COVER
12/13	06/14/13	21	A147142	0304 LEM HARDWARE		19.29	.00	6-BLANK KEYS
12/13	06/14/13	21	A147376	0304 LEM HARDWARE		44.06	.00	LOCKSET
12/13	06/14/13	21	B168734	0304 LEM HARDWARE		17.19	.00	NYL CORD
12/13	06/14/13	21	A147494	0304 LEM HARDWARE		44.06	.00	HEDGE SHEARS
12/13	06/14/13	21	B168868	0304 LEM HARDWARE		8.59	.00	AA BATTERIES
12/13	06/14/13	21	B168916	0304 LEM HARDWARE		19.63	.00	CAULK/PLATE/FOGGER
12/13	06/14/13	21	A147603	0304 LEM HARDWARE		27.89	.00	STUD FINDER
12/13	06/14/13	21	A147562	0304 LEM HARDWARE		2.13	.00	SWITCH
12/13	06/14/13	21	A147394	0304 LEM HARDWARE		116.76	.00	BELT/DRAIN KIT/PUMP
12/13	06/14/13	21	A147552	0304 LEM HARDWARE		56.96	.00	SEN SWITCH
12/13	06/14/13	21	CALEM8842	5866 FASTENAL COMPANY		89.10	.00	48-AAA & AA BATTERIES
12/13	06/14/13	21	68891	0474 WEST VALLEY SUPP		46.23	.00	SOLENOID/ KING NUT
12/13	06/14/13	21	21222	0388 REED ELECTRIC		630.00	.00	EMGNCY LIGHT CAGES
12/13	06/14/13	21	A147626	0304 LEM HARDWARE		-51.28	.00	RETURN SEN SWITCH
12/13	06/14/13	21	B169337	0304 LEM HARDWARE		75.21	.00	DUSTERS
12/13	06/14/13	21	B169471	0304 LEM HARDWARE		4.61	.00	CORN BRACE
12/13	06/14/13	21	A147657	0304 LEM HARDWARE		19.34	.00	LGT CONTROL
12/13	06/14/13	21	A148226	0304 LEM HARDWARE		378.85	.00	FLOU BULB
12/13	06/14/13	21	A148272	0304 LEM HARDWARE		.90	.00	NUTS & BOLTS
12/13	06/14/13	21	B169633	0304 LEM HARDWARE		14.60	.00	MARK PAINT
12/13	06/14/13	21	B169589	0304 LEM HARDWARE		10.74	.00	BASKETBALL NET
12/13	06/14/13	21	B169588	0304 LEM HARDWARE		1.20	.00	NUTS & BOLTS
12/13	06/14/13	21	B170006	0304 LEM HARDWARE		6.44	.00	WRENCH OIL
12/13	06/14/13	21	B170070	0304 LEM HARDWARE		6.22	.00	GALV WIRE
12/13	06/14/13	21	A149445	0304 LEM HARDWARE		205.27	.00	DRILL BITS/BIT SET
12/13	06/14/13	21	B170053	0304 LEM HARDWARE		19.87	.00	CEIL FIXTURE
12/13	06/14/13	21	134680401	6081 ALL AMERICAN POO		210.06	.00	12-FILTER CLEANERS
12/13	06/14/13	21	A147731	0304 LEM HARDWARE		5.36	.00	9V BATTERY
12/13	06/14/13	21	A147453	0304 LEM HARDWARE		4.92	.00	FERRULES/STOPS
12/13	06/14/13	21	68751	0474 WEST VALLEY SUPP		129.80	.00	WIRE/CONDUIT/VALVE

PEI
 DATE: 06/14/2013
 TIME: 08:17:36

CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 6
 AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
 ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					(cont'd)				
12/13	06/14/13	21		104156818	2983 FRAZEE PAINT & W		519.76	.00	VINYL TURF STRIPER
12/13	06/14/13	21		20039911	1263 KINGS COUNTY MOB		145.73	.00	REKEY BAR/20-KEY CUT
12/13	06/14/13	21		E169436	0304 LEM HARDWARE		-22.56	.00	RETURN DUSTER
TOTAL						.00	5,781.17	.00	
4220S									
12/13	06/14/13	21		2013350	5306 T AND T PAVEMENT		851.97	.00	7-PKG HIP LETTERS
TOTAL						.00	851.97	.00	
4310									
12/13	06/14/13	21		1222	5183 JENSEN, BRYCE		5.00	.00	COMPUTER CONSULTING
12/13	06/14/13	21		1500889368	2653 AMERIPRIDE		10.50	.00	MATS
12/13	06/14/13	21		1500889366	2653 AMERIPRIDE		89.15	.00	UNIFORMS
12/13	06/14/13	21		1500889375	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500889367	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500885691	2653 AMERIPRIDE		39.74	.00	UNIFORMS
12/13	06/14/13	21		1500885689	2653 AMERIPRIDE		39.23	.00	UNIFORMS
12/13	06/14/13	21		1500885692	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500885702	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500881033	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500881025	2653 AMERIPRIDE		10.50	.00	MATS
12/13	06/14/13	21		1500881023	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500881022	2653 AMERIPRIDE		88.42	.00	UNIFORMS
12/13	06/14/13	21		1500876407	2653 AMERIPRIDE		1.75	.00	MATS
12/13	06/14/13	21		1500876409	2653 AMERIPRIDE		10.50	.00	MATS
12/13	06/14/13	21		1500876420	2653 AMERIPRIDE		1.75	.00	MAT
12/13	06/14/13	21		1500876406	2653 AMERIPRIDE		96.26	.00	UNIFORMS
12/13	06/14/13	21		5364361	0242 JORGENSEN & COMP		72.00	.00	FIRE EXTNGSHER SRVC
12/13	06/14/13	21		20688	5638 SHINEN LANDSCAPE		41.65	.00	SPRINKLER REPAIR
12/13	06/14/13	21		44292	5638 SHINEN LANDSCAPE		541.17	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		44293	5638 SHINEN LANDSCAPE		150.00	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		44294	5638 SHINEN LANDSCAPE		458.33	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		44295	5638 SHINEN LANDSCAPE		549.75	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		44296	5638 SHINEN LANDSCAPE		188.91	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		44297	5638 SHINEN LANDSCAPE		600.00	.00	WEEKLY MAINTENANCE
12/13	06/14/13	21		1154931	5287 RES COM PEST CON		38.00	.00	411 WEST D STREET
TOTAL						.00	3,043.11	.00	
4340									
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		49.14	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		20.00	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		20.00	.00	COMM SRVCS
12/13	06/14/13	21		000004385692	5516 AT&T		2.39	.00	04/25/2013-05/24/2013
12/13	06/14/13	21		710680JUNE13	0363 P G & E		1,937.81	.00	04/26/13-06/03/13
12/13	06/14/13	21		609636JUNE13	0363 P G & E		22,040.58	.00	04/10/13-06/03/13
TOTAL						.00	24,069.92	.00	

PEI
 DATE: 06/14/2013
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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 7
 AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
 ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4340	UTILITIES		(cont'd)			
4340S	STREETS-UTILITIES					
12/13 06/14/13 21			2343346MAY13 0363 P G & E		333.91	.00 03/28/2013-05/23/2013
12/13 06/14/13 21			8399228MAY13 0363 P G & E		47.51	.00 04/25/13-05/23/13
TOTAL	STREETS-UTILITIES			.00	381.42	.00
4350	REPAIR/MAINT SERVICES					
12/13 06/14/13 21		20060	0388 REED ELECTRIC		130.00	.00 D ST PLAZA FOUNTAIN
12/13 06/14/13 21		20058	0388 REED ELECTRIC		229.20	.00 CONDUIT REPAIR
12/13 06/14/13 21		20057	0388 REED ELECTRIC		65.00	.00 WATER PARK FOUNTAIN
12/13 06/14/13 21		21233	0388 REED ELECTRIC		156.47	.00 INSTALL EMRGNCY LIGHT
12/13 06/14/13 21		21234	0388 REED ELECTRIC		1,353.41	.00 INSTLL 18 EMGNCY LGHT
12/13 06/14/13 21		78254	2903 W.L. JONES JR.		668.50	.00 CLEAN SOFAS/CARPET
12/13 06/14/13 21		21306	0388 REED ELECTRIC		204.25	.00 STREET LIGHT
12/13 06/14/13 21		38081	5725 CENTRAL VALLEY R		127.40	.00 REPLACE WATER FILTER
TOTAL	REPAIR/MAINT SERVICES			.00	2,934.23	.00
4350S	STREETS REPAIR/MAINT SERV					
12/13 06/14/13 21		21305	0388 REED ELECTRIC		174.08	.00 STREET LIGHT/BIG SUR
TOTAL	STREETS REPAIR/MAINT SERV			.00	174.08	.00
4380	RENTALS & LEASES					
12/13 06/14/13 21		068475293	0483 XEROX CORPORATIO		43.28	.00 MAY SERVICES
TOTAL	RENTALS & LEASES			.00	43.28	.00
TOTAL	MAINTENANCE DIVISION			.00	37,279.18	.00

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FUND - 001 - GENERAL FUND
BUDGET UNIT - 4221 - POLICE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4220U			OPERAT SUPPLIES- UNIFORMS			
12/13 06/14/13 21			055983 0650 LORD'S UNIFORMS		69.82	.00 UNIFORM/J.HERNANDEZ
TOTAL			OPERAT SUPPLIES- UNIFORMS	.00	69.82	.00
4310			PROFESSIONAL CONTRACT SVC			
12/13 06/14/13 21			1222 5183 JENSEN, BRYCE		180.00	.00 COMPUTER CONSULTING
12/13 06/14/13 21			1500885693 2653 AMERIPRIDE		10.50	.00 MATS
12/13 06/14/13 21			78230033 1054 MOTOROLA		147.50	.00 MAY SERVICE AGREEMENT
12/13 06/14/13 21			78230032 1054 MOTOROLA		147.50	.00 APRIL SRVC AGREEMENT
12/13 06/14/13 21			05312013 0057 RICHARD A BLAK,		700.00	.00 2- PRE-EMPLY PSYCH
12/13 06/14/13 21			5365520 0242 JORGENSEN & COMP		146.93	.00 RECHARGE EXTINGUISHER
12/13 06/14/13 21			05302013 6135 J & J INVESTIGAT		701.91	.00 BCKGRND INVESTIGATION
12/13 06/14/13 21			05292013 6135 J & J INVESTIGAT		664.91	.00 BCKGRND INVESTIGATION
TOTAL			PROFESSIONAL CONTRACT SVC	.00	2,699.25	.00
4340			UTILITIES			
12/13 06/14/13 21			9705811004 0116 VERIZON WIRELESS		772.02	.00 05/02-06/01 SERVICES
12/13 06/14/13 21			700013JUNE13 1207 NOS COMMUNICATIO		516.71	.00 COMM SRVCS
12/13 06/14/13 21			700013JUNE13 1207 NOS COMMUNICATIO		957.62	.00 COMM SRVCS
12/13 06/14/13 21			000004385691 5516 AT&T		52.21	.00 04/25/2013-05/24/2013
12/13 06/14/13 21			000004385693 5516 AT&T		294.64	.00 04/25/2013-05/24/2013
TOTAL			UTILITIES	.00	2,593.20	.00
4380			RENTALS & LEASES			
12/13 06/14/13 21			230095622 5842 U.S. BANCORP EQ		168.16	.00 PD PRINTERS
12/13 06/14/13 21			260976 1817 C.A. REDING COMP		265.17	.00 PD PRINTERS
TOTAL			RENTALS & LEASES	.00	433.33	.00
TOTAL			POLICE	.00	5,795.60	.00

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FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4222 - FIRE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES				
12/13 06/14/13 21			A146836 0304 LEM HARDWARE		36.53	.00	SHOVEL/PUSH BROOM
12/13 06/14/13 21			A146903 0304 LEM HARDWARE		8.32	.00	PVC PIPE
12/13 06/14/13 21			A147725 0304 LEM HARDWARE		30.70	.00	HANGER/PLEDGE
12/13 06/14/13 21			B168899 0304 LEM HARDWARE		23.63	.00	BRUSH/CLEANER
12/13 06/14/13 21			A149167 0304 LEM HARDWARE		7.70	.00	WHT REDU TEE
12/13 06/14/13 21			7459-72968 0314 LEM AUTO SUPPLY		42.99	.00	TROLY JACK
12/13 06/14/13 21			1275393-00 0126 L.N. CURTIS & SO		363.19	.00	6-FACESHIELDS
12/13 06/14/13 21			658787965001 5396 OFFICE DEPOT		56.82	.00	PROTCR SHEETS/INDEX
12/13 06/14/13 21			658946111001 5396 OFFICE DEPOT		64.48	.00	2-PKG PROTECTOR SHEET
12/13 06/14/13 21 6091		-01	50711 2161 CASCADE FIRE		7,981.88	-7,981.88	BOOTS (35 PAIRS) HAIX XR1
TOTAL			OPERATING SUPPLIES	.00	8,616.24	-7,981.88	
4230			REPAIR/MAINT SUPPLIES				
12/13 06/14/13 21			A148611 0304 LEM HARDWARE		4.07	.00	PASTE/TEFLON
12/13 06/14/13 21			A148597 0304 LEM HARDWARE		21.94	.00	NUTS & BOLTS/DISH HOS
12/13 06/14/13 21			B170140 0304 LEM HARDWARE		21.49	.00	POCK MULTIMETER
12/13 06/14/13 21			7459-73173 0314 LEM AUTO SUPPLY		3.78	.00	HOSE CLAMPS/HOSES
12/13 06/14/13 21			7459-72120 0314 LEM AUTO SUPPLY		49.62	.00	SLICK MIST/BRUSH HEAD
12/13 06/14/13 21			143162 4048 HI-TECH E V S, I		358.37	.00	HYDRO PUMP
TOTAL			REPAIR/MAINT SUPPLIES	.00	459.27	.00	
4310			PROFESSIONAL CONTRACT SVC				
12/13 06/14/13 21			1222 5183 JENSEN, BRYCE		108.75	.00	COMPUTER CONSULTING
12/13 06/14/13 21			1500889374 2653 AMERIPRIDE		23.04	.00	UNIFORMS
12/13 06/14/13 21			1500885700 2653 AMERIPRIDE		48.98	.00	UNIFORMS
12/13 06/14/13 21			1500881032 2653 AMERIPRIDE		23.04	.00	UNIFORMS
12/13 06/14/13 21			1500876419 2653 AMERIPRIDE		48.98	.00	UNIFORMS
12/13 06/14/13 21			MAY13 0313 LEM VOLUNTEER FI		11,475.00	.00	MAY MONTHLY CALLS
TOTAL			PROFESSIONAL CONTRACT SVC	.00	11,727.79	.00	
4340			UTILITIES				
12/13 06/14/13 21			700013JUNE13 1207 NOS COMMUNICATIO		171.44	.00	COMM SRVCS
12/13 06/14/13 21			700013JUNE13 1207 NOS COMMUNICATIO		25.05	.00	COMM SRVCS
12/13 06/14/13 21			000004385696 5516 AT&T		11.90	.00	04/25/2013-05/24/2013
TOTAL			UTILITIES	.00	208.39	.00	
4350			REPAIR/MAINT SERVICES				
12/13 06/14/13 21			5365945 0242 JORGENSEN & COMP		200.00	.00	SCBA HYDRO
TOTAL			REPAIR/MAINT SERVICES	.00	200.00	.00	
TOTAL			FIRE	.00	21,211.69	-7,981.88	

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FUND - 001 - GENERAL FUND
BUDGET UNIT - 4224 - BUILDING INSPECTION

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	1222	5183 JENSEN, BRYCE		3.75	.00	COMPUTER CONSULTING
TOTAL						.00	3.75	.00	
4340									
	12/13	06/14/13	21	000004385692	5516 AT&T		2.39	.00	04/25/2013-05/24/2013
TOTAL						.00	2.39	.00	
4380									
	12/13	06/14/13	21	068475293	0483 XEROX CORPORATIO		28.02	.00	MAY SERVICES
TOTAL						.00	28.02	.00	
TOTAL						.00	34.16	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4230 - PUBLIC WORKS

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	1222	5183 JENSEN, BRYCE		5.00	.00	COMPUTER CONSULTING
TOTAL						.00	5.00	.00	
4340									
	12/13	06/14/13	21	000004385692	5516 AT&T		3.19	.00	04/25/2013-05/24/2013
TOTAL						.00	3.19	.00	
4380									
	12/13	06/14/13	21	068475293	0483 XEROX CORPORATIO		28.00	.00	MAY SERVICES
TOTAL						.00	28.00	.00	
TOTAL						.00	36.19	.00	

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FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4242 - RECREATION

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES				
12/13 06/14/13 21		23208	6150 CLASSIC SOCCER		1,025.55	.00	43 JERSEYS/27 BALLS
12/13 06/14/13 21		23227	6150 CLASSIC SOCCER		7.53	.00	BASEBALL
12/13 06/14/13 21		06132013	T1672 MALISSA MENDES		23.69	.00	REIMBURSE/M.MENDES
12/13 06/14/13 21		16795	2045 BUDDY'S TROPHIES		153.26	.00	MEDALS/GOBLINS GALLOP
12/13 06/14/13 21		06082013	2464 BOUNCE FOR FUN		80.00	.00	BOUNCE HOUSE
12/13 06/14/13 21		A147699	0304 LEM HARDWARE		5.15	.00	WASP SPRAY
12/13 06/14/13 21		A148955	0304 LEM HARDWARE		7.30	.00	MARKING PAINT
12/13 06/14/13 21		A147695	0304 LEM HARDWARE		7.30	.00	MARKING PAINT
12/13 06/14/13 21		4768	5829 JONES BOYS LLC		75.25	.00	COROPLAST SIGN
12/13 06/14/13 21		4667	5829 JONES BOYS LLC		118.25	.00	BANNER/DECALS
12/13 06/14/13 21		4323	5829 JONES BOYS LLC		38.70	.00	WHITE T'S
12/13 06/14/13 21		965263	2399 DEPARTMENT OF JU		45.00	.00	FNGRPRINTS/VOLUNTEERS
12/13 06/14/13 21		975361	2399 DEPARTMENT OF JU		192.00	.00	FINGERPRINTS/REC
TOTAL			OPERATING SUPPLIES	.00	1,778.98	.00	
4310			PROFESSIONAL CONTRACT SVC				
12/13 06/14/13 21		1222	5183 JENSEN, BRYCE		8.75	.00	COMPUTER CONSULTING
12/13 06/14/13 21		05202013	5500 ASCAP		330.22	.00	LICENSE FEE
12/13 06/14/13 21		1318	6099 BOCKYN,LLC		250.00	.00	JULY SOFT & MAINT.
TOTAL			PROFESSIONAL CONTRACT SVC	.00	588.97	.00	
4340			UTILITIES				
12/13 06/14/13 21		700013JUNE13	1207 NOS COMMUNICATIO		145.07	.00	COMM SRVCS
12/13 06/14/13 21		700013JUNE13	1207 NOS COMMUNICATIO		34.15	.00	COMM SRVCS
12/13 06/14/13 21		000004385696	5516 AT&T		7.15	.00	04/25/2013-05/24/2013
TOTAL			UTILITIES	.00	186.37	.00	
4360			TRAINING				
12/13 06/14/13 21		06112013	5553 CPRS DISTRICT 7		35.00	.00	LEADERSHIP WORKSHOP
TOTAL			TRAINING	.00	35.00	.00	
TOTAL			RECREATION	.00	2,589.32	.00	
TOTAL			GENERAL FUND	.00	77,170.86	-7,981.88	

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FUND - 028 - CITY GRANTS- CAP PROJ
 BUDGET UNIT - 4726C - PD SLESF FUNDS

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317			CONSTRUCTION/IMPLEMENTA.					
12/13 06/14/13 21 6086		-01	176067	5015 PRO FORCE LAW EN		.00	.00	TASER X26P--YELLOW
12/13 06/14/13 21 6086		-02	175566	5015 PRO FORCE LAW EN		238.36	-238.36	TASER X26P--XPPM EXTENDED
12/13 06/14/13 21 6086		-02	176067	5015 PRO FORCE LAW EN		.00	.00	TASER X26P--XPPM EXTENDED
12/13 06/14/13 21 6086		-03	176067	5015 PRO FORCE LAW EN		.00	.00	BLACKHAWK HOLSTER
12/13 06/14/13 21 6086		-04	176067	5015 PRO FORCE LAW EN		.00	.00	BLADE--TECH HOLSTER
12/13 06/14/13 21 6086		-05	175611	5015 PRO FORCE LAW EN		-675.00	675.00	EXTENDED WARRANTY
12/13 06/14/13 21 6086		-05	176067	5015 PRO FORCE LAW EN		1,349.95	-2,024.95	EXTENDED WARRANTY
12/13 06/14/13 21 6086		-06	176067	5015 PRO FORCE LAW EN		.00	.00	DOWNLOAD KIT
12/13 06/14/13 21 6086		-07	176067	5015 PRO FORCE LAW EN		.00	.00	DUTY CARTRIDGES
12/13 06/14/13 21 6086		-08	175566	5015 PRO FORCE LAW EN		17.88	-17.88	TAX
12/13 06/14/13 21 6086		-08	176067	5015 PRO FORCE LAW EN		.00	.00	TAX
12/13 06/14/13 21 6086		-09	176067	5015 PRO FORCE LAW EN		.00	.00	SHIPPING
TOTAL			CONSTRUCTION/IMPLEMENTA.		.00	931.19	-1,606.19	
TOTAL			PD SLESF FUNDS		.00	931.19	-1,606.19	

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ACCOUNTING PERIOD: 12/13

FUND - 028 - CITY GRANTS- CAP PROJ
BUDGET UNIT - 4726M - VINE ST SIDEWALKS/MEADOW

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4318			ENGINEERING/PLANNED DEVEL					
12/13	06/14/13	21	72232	0876 QUAD KNOPF, INC.		3,815.75	.00	SAFE ROUTES TO SCHOOL
TOTAL			ENGINEERING/PLANNED DEVEL		.00	3,815.75	.00	
TOTAL			VINE ST SIDEWALKS/MEADOW		.00	3,815.75	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 028 - CITY GRANTS- CAP PROJ
BUDGET UNIT - 4726N - DOOR FOR AIR RIFLE RANGE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310								
12/13	06/14/13	21 6092	-03 94860	6273		3,207.19	-3,207.19	FRAME,DOOR,WEATHERSTRIP,L
12/13	06/14/13	21 6092	-04 94860	6273		263.79	-263.79	TAX-PELLET RANGE
TOTAL					.00	3,470.98	-3,470.98	
TOTAL					.00	3,470.98	-3,470.98	

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ACCOUNTING PERIOD: 12/13

FUND - 028 - CITY GRANTS- CAP PROJ
BUDGET UNIT - 4726P - MULTIPURPOSE WORKOUT ROOM

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317								CONSTRUCTION/IMPLEMENTA.
12/13	06/14/13	21 6092	-05 94860	6273		3,207.19	-3,207.19	FRAME, DOOR, WEATHERSTRIP, L
12/13	06/14/13	21 6092	-06 94860	6273		263.79	-263.79	TAX-CROSSFIT ROOM
TOTAL					.00	3,470.98	-3,470.98	
TOTAL					.00	3,470.98	-3,470.98	MULTIPURPOSE WORKOUT ROOM
TOTAL					.00	11,688.90	-8,548.15	CITY GRANTS- CAP PROJ

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ACCOUNTING PERIOD: 12/13

FUND - 029 - GAS TAX SECTION 2105
BUDGET UNIT - 4729A - DBL CHIP SEAL 9.63 MILES

ACCOUNT	DATE	T/C	ENCUMER	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317			CONSTRUCTION/IMPLEMENTA.						
12/13	06/14/13	21	20015577	6196	INTERNATIONAL SU		259,057.58	.00	CIP4 DOUBLE CHIP SEAL
TOTAL			CONSTRUCTION/IMPLEMENTA.			.00	259,057.58	.00	
4318			ENGINEERING/PLANNED DEVEL						
12/13	06/14/13	21	71490	0876	QUAD KNOPF, INC.		361.17	.00	CIP DOUBLE CHIP SEAL
TOTAL			ENGINEERING/PLANNED DEVEL			.00	361.17	.00	
TOTAL			DBL CHIP SEAL 9.63 MILES			.00	259,418.75	.00	
TOTAL			GAS TAX SECTION 2105			.00	259,418.75	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 030 - GAS TAX SECTION 2106
BUDGET UNIT - 4733 - GAS TAX SECTION 2106

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4310			PROFESSIONAL CONTRACT SVC			
12/13	06/14/13	21	71477			
			0876 QUAD KNOFF, INC.		7,044.43	.00 2013 STREET PROGRAM
TOTAL			PROFESSIONAL CONTRACT SVC	.00	7,044.43	.00
TOTAL			GAS TAX SECTION 2106	.00	7,044.43	.00
TOTAL			GAS TAX SECTION 2106	.00	7,044.43	.00

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ACCOUNTING PERIOD: 12/13

FUND - 033 - LOCAL TRANSPORTATION FUND
BUDGET UNIT - 4723A - STREET CAPPING 2.72MILES

ACCOUNT DATE	T/C	ENCUMBER	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4318								
12/13	06/14/13	21	71494	0876 QUAD KNOFF, INC.		2,488.86	.00	CIP RESURFACING 2.72
TOTAL					.00	2,488.86	.00	
TOTAL					.00	2,488.86	.00	
TOTAL					.00	2,488.86	.00	

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 ACCOUNTING PERIOD: 12/13

FUND - 040 - FLEET MAINTENANCE
 BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES					
12/13	06/14/13	21	376331	0252 KINGS AUTO SUPPL		80.88	.00	BRAKE CLEANER
12/13	06/14/13	21	531157	0043 BURROWS & CASTAD		14,007.97	.00	CARDLOCK STATEMENT
12/13	06/14/13	21	375985	0252 KINGS AUTO SUPPL		12.47	.00	FILTER WRENCH
12/13	06/14/13	21	5062	3013 ACME ROTARY BROO		766.23	.00	6- ELGIN BROOMS
12/13	06/14/13	21	PI22158	0361 ORTON'S EQUIPMEN		35.00	.00	4- KITS & SEALS
12/13	06/14/13	21	PI22057	0361 ORTON'S EQUIPMEN		403.63	.00	10-FILTERS
12/13	06/14/13	21	314528	0306 LEMOORE HIGH SCH		470.92	.00	CNG SLOW FILL
TOTAL				OPERATING SUPPLIES	.00	15,777.10	.00	
4230			REPAIR/MAINT SUPPLIES					
12/13	06/14/13	21	5008203	2671 KELLER MOTORS		19.41	.00	BUSHINGS/N-PIN
12/13	06/14/13	21	90554	0458 VALLEY FORD LINC		8.45	.00	PLUG
12/13	06/14/13	21	90581	0458 VALLEY FORD LINC		79.55	.00	20-NUT-WHEEL
12/13	06/14/13	21	376390	0252 KINGS AUTO SUPPL		49.63	.00	AIR FILTER
12/13	06/14/13	21	7459-71794	0314 LEM AUTO SUPPLY		96.17	.00	6-HYD HOSE
12/13	06/14/13	21	FR100706	0799 GOLDEN STATE PET		2,350.18	.00	PARTS/LABOR ON TRUCK
12/13	06/14/13	21	F620269	0799 GOLDEN STATE PET		-39.51	.00	CREDIT/CORE
12/13	06/14/13	21	62895	0535 RUCKSTELL CALIF		1,282.53	.00	REGEN VALVE POWERLIFT
12/13	06/14/13	21	6344	1213 SCBLZI ENTERPRIS		407.82	.00	12V MOTOR/FREIGHT
12/13	06/14/13	21	290298	0056 BILLINGSLEY TIRE		403.95	.00	2- TIRES/MOUNT&DISMNT
12/13	06/14/13	21	290388	0056 BILLINGSLEY TIRE		336.47	.00	2-TIRES/ALIGN LIGHT
12/13	06/14/13	21	290389	0056 BILLINGSLEY TIRE		335.63	.00	2-TIRES/ALIGNMENT
12/13	06/14/13	21	290537	0056 BILLINGSLEY TIRE		403.95	.00	2-TIRES/MOUNT&DISMNT
12/13	06/14/13	21	290540	0056 BILLINGSLEY TIRE		201.97	.00	TIRE/MOUNT & DISMOUNT
12/13	06/14/13	21	290976	0056 BILLINGSLEY TIRE		278.52	.00	2-TIRES/MOUNT&DISMNT
12/13	06/14/13	21	291189	0056 BILLINGSLEY TIRE		403.95	.00	2-TIRES/MOUNT&DISMNT
12/13	06/14/13	21	376431	0252 KINGS AUTO SUPPL		6.18	.00	STIK HOSE
12/13	06/14/13	21	376449	0252 KINGS AUTO SUPPL		2.99	.00	THERMOSTAT
12/13	06/14/13	21	376316	0252 KINGS AUTO SUPPL		7.72	.00	AIR FILTER
12/13	06/14/13	21	376249	0252 KINGS AUTO SUPPL		22.75	.00	U BOLT
12/13	06/14/13	21	376254	0252 KINGS AUTO SUPPL		14.19	.00	BATTERY CABLES
12/13	06/14/13	21	376255	0252 KINGS AUTO SUPPL		22.46	.00	BATTERY CABLES
12/13	06/14/13	21	376044	0252 KINGS AUTO SUPPL		65.56	.00	AIR FILTERS
12/13	06/14/13	21	376040	0252 KINGS AUTO SUPPL		16.68	.00	FUEL & AIR FILTER
12/13	06/14/13	21	376041	0252 KINGS AUTO SUPPL		254.95	.00	AIR/FUEL/OIL FILTERS
12/13	06/14/13	21	376043	0252 KINGS AUTO SUPPL		35.39	.00	HYD/OIL/AIR/FUEL FILT
12/13	06/14/13	21	375828	0252 KINGS AUTO SUPPL		52.65	.00	OIL SEAL/ GASKET
12/13	06/14/13	21	375938	0252 KINGS AUTO SUPPL		12.36	.00	LOCK PIN
12/13	06/14/13	21	7459-73389	0314 LEM AUTO SUPPLY		74.98	.00	HOSES
12/13	06/14/13	21	7459-72544	0314 LEM AUTO SUPPLY		31.80	.00	16G-16FJX
12/13	06/14/13	21	7459-72531	0314 LEM AUTO SUPPLY		230.27	.00	12- HYD HOSES
12/13	06/14/13	21	INV+315470	0849 BAYSHORE TRUCK E		186.65	.00	VALVE CAP ASSY GASKET
12/13	06/14/13	21	4-226791	1908 BATTERY SYSTEMS		287.75	.00	2- BATTERIES
12/13	06/14/13	21	3918-154872	6120 O'REILLY AUTO PA		-41.48	.00	RETURNS
12/13	06/14/13	21	3918-154895	6120 O'REILLY AUTO PA		66.71	.00	V-BELT/TENSIONER
12/13	06/14/13	21	3918-154859	6120 O'REILLY AUTO PA		360.40	.00	FILTER/ NEW CMPRSR

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ACCOUNTING PERIOD: 12/13

FUND - 040 - FLEET MAINTENANCE
BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4230					(cont'd)				
TOTAL						.00	8,329.63	.00	
4310					PROFESSIONAL CONTRACT SVC				
12/13	06/14/13	21		1500889363	2653 AMERIPRIDE		39.23	.00	UNIFORMS
12/13	06/14/13	21		1500881019	2653 AMERIPRIDE		39.23	.00	UNIFORMS
12/13	06/14/13	21		1500876404	2653 AMERIPRIDE		39.23	.00	UNIFORMS
12/13	06/14/13	21		1222	5183 JENSEN, BRYCE		2.50	.00	COMPUTER CONSULTING
TOTAL					PROFESSIONAL CONTRACT SVC	.00	120.19	.00	
4340					UTILITIES				
12/13	06/14/13	21		068475293	0483 XEROX CORPORATIO		43.28	.00	MAY SERVICES
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		49.14	.00	COMM SRVCS
12/13	06/14/13	21		000004385692	5516 AT&T		1.99	.00	04/25/2013-05/24/2013
TOTAL					UTILITIES	.00	94.41	.00	
4350					REPAIR/MAINT SERVICES				
12/13	06/14/13	21		06132013	0136 DEPT. OF TOXIC S		200.00	.00	ANNUAL FEE
12/13	06/14/13	21		CHCS78685	6146 HANFORD CHRYSLER		1,227.48	.00	REPAIRS/CHARGER
12/13	06/14/13	21		5364361	0242 JORGENSEN & COMP		622.69	.00	FIRE EXTNGSHER SRVC
12/13	06/14/13	21		290975	0056 BILLINGSLEY TIRE		75.00	.00	REPAIR
12/13	06/14/13	21		36373	2368 LITTLE WORLEY'S		39.95	.00	REPAIRS/CHEVY VAN
TOTAL					REPAIR/MAINT SERVICES	.00	2,165.12	.00	
TOTAL					FLEET MAINTENANCE	.00	26,486.45	.00	
TOTAL					FLEET MAINTENANCE	.00	26,486.45	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 045 - GOLF COURSE - CITY
BUDGET UNIT - 4245 - GOLF COURSE-CITY

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310			PROFESSIONAL CONTRACT SVC					
12/13	06/14/13	21	05012013*	1047 UNION BANK OF CA		250.00	.00	DRAW FEE
TOTAL			PROFESSIONAL CONTRACT SVC		.00	250.00	.00	
TOTAL			GOLF COURSE-CITY		.00	250.00	.00	
TOTAL			GOLF COURSE - CITY		.00	250.00	.00	

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FUND - 049B - SEWER/STRM DRN GRANT FUND
BUDGET UNIT - 4747A - 19TH AVE/198 INTERCHANGE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317								
12/13	06/14/13	21	1245.5.1	6281 CLARK BROS. INC		346,322.50	.00	CIP 19TH AVE/198
TOTAL					.00	346,322.50	.00	
4318								
12/13	06/14/13	21	72214	0876 QUAD KNOFF, INC.		6,598.80	.00	CIP 19/198 PONDING
TOTAL					.00	6,598.80	.00	
TOTAL				19TH AVE/198 INTERCHANGE	.00	352,921.30	.00	
TOTAL				SEWER/STRM DRN GRANT FUND	.00	352,921.30	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 050 - WATER
BUDGET UNIT - 4250 - WATER

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES				
12/13 06/14/13 21			FO774777 6058 UNIVAR		2,023.65	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			B170711 0304 LEM HARDWARE		22.10	.00	OIL
12/13 06/14/13 21			B170627 0304 LEM HARDWARE		25.78	.00	TRIM LINE
12/13 06/14/13 21			B170062 0304 LEM HARDWARE		9.13	.00	CABLE TIES
12/13 06/14/13 21			A148587 0304 LEM HARDWARE		19.34	.00	PRO TRIM LINE
12/13 06/14/13 21			B169620 0304 LEM HARDWARE		6.44	.00	CARB CLEANER
12/13 06/14/13 21			B167771 0304 LEM HARDWARE		10.74	.00	EXPAND FOAM
12/13 06/14/13 21			B168170 0304 LEM HARDWARE		6.44	.00	SOLV CEMENT
12/13 06/14/13 21			A147592 0304 LEM HARDWARE		1.28	.00	TAPE
12/13 06/14/13 21			A147818 0304 LEM HARDWARE		28.96	.00	CONCRETE MIX
12/13 06/14/13 21			A148926 0304 LEM HARDWARE		8.05	.00	LUBRICANT
12/13 06/14/13 21			B170324 0304 LEM HARDWARE		15.57	.00	GASKET MAKER
12/13 06/14/13 21			B170317 0304 LEM HARDWARE		10.30	.00	PAINT MARKER
12/13 06/14/13 21			FO774038 6058 UNIVAR		1,023.73	.00	SODIUM, MILL FEE, FUEL
12/13 06/14/13 21			FO774035 6058 UNIVAR		1,317.82	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			FO774039 6058 UNIVAR		3,147.73	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			FO773028 6058 UNIVAR		1,657.66	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			FO773768 6058 UNIVAR		1,285.15	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			FO774569 6058 UNIVAR		1,415.85	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			FO774570 6058 UNIVAR		1,350.50	.00	SODIUM,MILL FEE, FUEL
12/13 06/14/13 21			A146786 0304 LEM HARDWARE		16.10	.00	LUBRICANT
TOTAL			OPERATING SUPPLIES	.00	13,402.32	.00	
4230			REPAIR/MAINT SUPPLIES				
12/13 06/14/13 21			A146631 0304 LEM HARDWARE		7.72	.00	ADAPTER BRUSH
12/13 06/14/13 21			A148718 0304 LEM HARDWARE		.05	.00	NUT
12/13 06/14/13 21			B170023 0304 LEM HARDWARE		.31	.00	NUTS & BOLTS
12/13 06/14/13 21			B170262 0304 LEM HARDWARE		24.68	.00	HD PLUG/CONNECTOR
12/13 06/14/13 21			B170717 0304 LEM HARDWARE		13.20	.00	VINYL PLUG
12/13 06/14/13 21			7459-73440 0314 LEM AUTO SUPPLY		.85	.00	HOSE CLAMPS
12/13 06/14/13 21			0906644 0188 FERGUSON ENTERPR		436.77	.00	MTR PLG AND KEY VLV
TOTAL			REPAIR/MAINT SUPPLIES	.00	483.58	.00	
4310			PROFESSIONAL CONTRACT SVC				
12/13 06/14/13 21			1222 5183 JENSEN, BRYCE		1.25	.00	COMPUTER CONSULTING
12/13 06/14/13 21			A310948 1397 BSK ANALYTICAL L		15.00	.00	WATER TESTING
12/13 06/14/13 21			A310949 1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
12/13 06/14/13 21			1500889370 2653 AMERIPRIDE		32.80	.00	UNIFORMS
12/13 06/14/13 21			1500885695 2653 AMERIPRIDE		39.30	.00	UNIFORMS
12/13 06/14/13 21			1500881027 2653 AMERIPRIDE		32.80	.00	UNIFORMS
12/13 06/14/13 21			1500876411 2653 AMERIPRIDE		32.80	.00	UNIFORMS
12/13 06/14/13 21			A311545 1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
12/13 06/14/13 21			A311503 1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
12/13 06/14/13 21			A311260 1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
12/13 06/14/13 21			A311544 1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
12/13 06/14/13 21			A312199 1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING

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 ACCOUNTING PERIOD: 12/13

FUND - 050 - WATER
 BUDGET UNIT - 4250 - WATER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310				PROFESSIONAL CONTRACT SVC (cont'd)					
12/13	06/14/13	21		A312201	1397 BSK ANALYTICAL L		635.00	.00	WATER TESTING
12/13	06/14/13	21		A312271	1397 BSK ANALYTICAL L		90.00	.00	WATER TESTING
12/13	06/14/13	21		A312424	1397 BSK ANALYTICAL L		51.00	.00	WATER TESTING
12/13	06/14/13	21		A312467	1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
12/13	06/14/13	21		A312423	1397 BSK ANALYTICAL L		136.00	.00	WATER TESTING
12/13	06/14/13	21		A312733	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
12/13	06/14/13	21		A312764	1397 BSK ANALYTICAL L		468.00	.00	WATER TESTING
12/13	06/14/13	21		3148096	6245 MOORE TWINING AS		110.00	.00	WASTE WATER TESTING
TOTAL					PROFESSIONAL CONTRACT SVC	.00	2,103.95	.00	
4320				MEETINGS & DUES					
12/13	06/14/13	21		05302013	2007 RICHARD PEREIRA		37.46	.00	MEETING LUNCH REFUND
TOTAL					MEETINGS & DUES	.00	37.46	.00	
4330				PRINTING & PUBLICATIONS					
12/13	06/14/13	21		69438	5546 INFOSEND		1,437.50	.00	INSERTS
TOTAL					PRINTING & PUBLICATIONS	.00	1,437.50	.00	
4340				UTILITIES					
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		88.13	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		78.39	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		49.14	.00	COMM SRVCS
12/13	06/14/13	21		000004385692	5516 AT&T		2.79	.00	04/25/2013-05/24/2013
12/13	06/14/13	21		000004385695	5516 AT&T		16.02	.00	04/25/2013-05/25/2013
TOTAL					UTILITIES	.00	234.47	.00	
4350				REPAIR/MAINT SERVICES					
12/13	06/14/13	21		05062013	0667 FRANCHISE TAX BO		399.13	.00	GARNISHMENT IN 382263
12/13	06/14/13	21		05062013	0667 FRANCHISE TAX BO		641.35	.00	GARNISHMENT IN 382262
12/13	06/14/13	21		382262	0227 INGRAM DIGITAL E		1,924.03	.00	WATER BOOSTER ALARMS
12/13	06/14/13	21		382263	0227 INGRAM DIGITAL E		1,197.37	.00	40 G ST CHLORINATOR
12/13	06/14/13	21		21280	0388 REED ELECTRIC		65.00	.00	WELL 10 REPAIRS
TOTAL					REPAIR/MAINT SERVICES	.00	4,226.88	.00	
4380				RENTALS & LEASES					
12/13	06/14/13	21		068475293	0483 XEROX CORPORATIO		43.28	.00	MAY SERVICES
TOTAL					RENTALS & LEASES	.00	43.28	.00	
4825AR				MACH/EQUIP ASSET REPLACE					
12/13	06/14/13	21	6082	-01 84232	1213 SCELZI ENTERPRIS		23,429.00	-23,429.00	SERVICE BED
12/13	06/14/13	21	6082	-02 84232	1213 SCELZI ENTERPRIS		1,927.04	-1,927.03	SALES TAX
12/13	06/14/13	21	6082	-03 84232	1213 SCELZI ENTERPRIS		28.00	-28.00	WEIGHT CERTIFICATE
12/13	06/14/13	21	6082	-04 84232	1213 SCELZI ENTERPRIS		25.00	-25.00	DISPOSAL FEE
TOTAL					MACH/EQUIP ASSET REPLACE	.00	25,409.04	-25,409.03	
TOTAL					WATER	.00	47,378.48	-25,409.03	

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FUND - 050 - WATER
BUDGET UNIT - 4250 - WATER

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4825AR						MACH/EQUIP ASSET REPLACE

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ACCOUNTING PERIOD: 12/13

FUND - 050 - WATER
BUDGET UNIT - 4251 - UTILITY OFFICE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC				
12/13	06/14/13	21	1222		5183 JENSEN, BRYCE		211.25	.00	COMPUTER CONSULTING
12/13	06/14/13	21	69244		5546 INFOSEND		6,850.05	.00	DATA POSTAGE STAIMENT
TOTAL					PROFESSIONAL CONTRACT SVC	.00	7,061.30	.00	
4330					PRINTING & PUBLICATIONS				
12/13	06/14/13	21	16850		2365 SPECTRUM BUSINES		774.00	.00	YELLOW DOOR HANGERS
TOTAL					PRINTING & PUBLICATIONS	.00	774.00	.00	
4340					UTILITIES				
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		191.23	.00	COMM SRVCS
12/13	06/14/13	21		000004385696	5516 AT&T		13.10	.00	04/25/2013-05/24/2013
TOTAL					UTILITIES	.00	204.33	.00	
TOTAL					UTILITY OFFICE	.00	8,039.63	.00	
TOTAL					WATER	.00	55,418.11	-25,409.03	

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FUND - 056 - REFUSE
 BUDGET UNIT - 4256 - REFUSE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220								OPERATING SUPPLIES
12/13 06/14/13 21			B168824	0304 LEM HARDWARE		34.35	.00	BLANK KEYS/BATTERIES
12/13 06/14/13 21			1250423	0345 MORGAN & SLATES		602.00	.00	GUSSETS
12/13 06/14/13 21			1250422	0345 MORGAN & SLATES		-688.00	.00	GUSSETS
12/13 06/14/13 21			1247609	0345 MORGAN & SLATES		688.00	.00	GUSSETS
12/13 06/14/13 21			1247297	0345 MORGAN & SLATES		177.59	.00	GUSSETS
TOTAL					.00	813.94	.00	
4230								REPAIR/MAINT SUPPLIES
12/13 06/14/13 21			160072	6274 CONSOLIDATED FAB		497.07	.00	20-2 YD DUMPSTER LIDS
TOTAL					.00	497.07	.00	
4310								PROFESSIONAL CONTRACT SVC
12/13 06/14/13 21			1222	5183 JENSEN, BRYCE		2.50	.00	COMPUTER CONSULTING
12/13 06/14/13 21			1500889377	2653 AMERIPRIDE		41.00	.00	UNIFORMS
12/13 06/14/13 21			1500885704	2653 AMERIPRIDE		42.50	.00	UNIFORMS
12/13 06/14/13 21			1500881036	2653 AMERIPRIDE		51.00	.00	UNIFORMS
12/13 06/14/13 21			1500876423	2653 AMERIPRIDE		41.00	.00	UNIFORMS
12/13 06/14/13 21			06032013	0234 KINGS WASTE AND		81,431.64	.00	MAY SERVICES
TOTAL					.00	81,609.64	.00	
4340								UTILITIES
12/13 06/14/13 21			700013JUNE13	1207 NOS COMMUNICATIO		49.14	.00	COMM SRVCS
12/13 06/14/13 21			000004385692	5516 AT&T		1.59	.00	04/25/2013-05/24/2013
TOTAL					.00	50.73	.00	
4380								RENTALS & LEASES
12/13 06/14/13 21			068475293	0483 XEROX CORPORATIO		28.00	.00	MAY SERVICES
TOTAL					.00	28.00	.00	
TOTAL					.00	82,999.38	.00	REFUSE
TOTAL					.00	82,999.38	.00	REFUSE

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 ACCOUNTING PERIOD: 12/13

FUND - 060 - SEWER& STROM WTR DRAINAGE
 BUDGET UNIT - 4260 - SEWER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
12/13	06/14/13	21		250953	2072 SIERRA CHEMICAL		6,085.48	.00	CHLORINE/DEPOSIT
12/13	06/14/13	21		80728	2072 SIERRA CHEMICAL		-4,000.00	.00	DEPOSIT RETURN
12/13	06/14/13	21		690394	6049 UNISAFE INC.		195.70	.00	RUBBERCARE GLOVES
12/13	06/14/13	21		A149350	0304 LEM HARDWARE		5.88	.00	TOOL BIN
12/13	06/14/13	21		B168127	0304 LEM HARDWARE		20.40	.00	CONCRETE MIX
12/13	06/14/13	21		B168708	0304 LEM HARDWARE		6.00	.00	BLEND BLEACH
12/13	06/14/13	21		B170024	0304 LEM HARDWARE		8.91	.00	MOP HEAD
12/13	06/14/13	21		A148882	0304 LEM HARDWARE		8.36	.00	LIGHTER
12/13	06/14/13	21		59552	2559 3T EQUIPMENT COM		137.15	.00	4-VACCON CLAMPS
12/13	06/14/13	21		B168900	0304 LEM HARDWARE		2.57	.00	NUTS & BOLTS
12/13	06/14/13	21		B168853	0304 LEM HARDWARE		21.07	.00	HARDWARE/NUTS/BOLTS
TOTAL						.00	2,491.52	.00	
4310									PROFESSIONAL CONTRACT SVC
12/13	06/14/13	21		1500889373	2653 AMERIPRIDE		36.90	.00	UNIFORMS
12/13	06/14/13	21		1500885699	2653 AMERIPRIDE		36.30	.00	UNIFORMS
12/13	06/14/13	21		1500881031	2653 AMERIPRIDE		32.80	.00	UNIFORMS
12/13	06/14/13	21		1500876417	2653 AMERIPRIDE		36.30	.00	UNIFORMS
12/13	06/14/13	21		3148115	6245 MOORE TWINING AS		40.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3149013	6245 MOORE TWINING AS		100.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3144010	6245 MOORE TWINING AS		210.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3144011	6245 MOORE TWINING AS		630.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3144009	6245 MOORE TWINING AS		170.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3157014	6245 MOORE TWINING AS		110.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		1222	5183 JENSEN, BRYCE		36.25	.00	COMPUTER CONSULTING
12/13	06/14/13	21		3157004	6245 MOORE TWINING AS		170.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3157024	6245 MOORE TWINING AS		200.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3158009	6245 MOORE TWINING AS		130.00	.00	WASTE WATER TESTING
12/13	06/14/13	21		3154005	6245 MOORE TWINING AS		80.00	.00	WASTE WATER TESTING
TOTAL						.00	2,018.55	.00	
4340									UTILITIES
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		111.15	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		47.48	.00	COMM SRVCS
12/13	06/14/13	21		700013JUNE13	1207 NOS COMMUNICATIO		49.14	.00	COMM SRVCS
12/13	06/14/13	21		000004385958	5516 AT&T		15.62	.00	04/25/2013-05/24/2013
12/13	06/14/13	21		000004385692	5516 AT&T		1.59	.00	04/25/2013-05/24/2013
12/13	06/14/13	21		JUNE042013	6200 AT&T		33.87	.00	559-924-2491
12/13	06/14/13	21		489007MAY13*	0363 P G & E		20,625.30	.00	03/26/13-05/20/13
TOTAL						.00	20,884.15	.00	
4350									REPAIR/MAINT SERVICES
12/13	06/14/13	21		471395	2924 WESTERN PLUMBING		495.00	.00	A/C REPAIRS
TOTAL						.00	495.00	.00	
4380									RENTALS & LEASES

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FUND - 060 - SEWER& STROM WTR DRAINAGE
BUDGET UNIT - 4260 - SEWER

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4380								
12/13	06/14/13	21	068475293	0483 XEROX CORPORATIO		40.73	.00	MAY SERVICES
TOTAL					.00	40.73	.00	
TOTAL					.00	25,929.95	.00	
TOTAL					.00	25,929.95	.00	

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FUND - 068 - GENERAL FACILITIES CAP
BUDGET UNIT - 4714B - DEPTS OFFICE SPACE - CMC

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317				CONSTRUCTION/IMPLEMENTA.				
12/13 06/14/13 21			52894	6252 BROKEN DRUM INSU		677.00	.00	BATT INSULATION
12/13 06/14/13 21			68982940	2450 SIMPLEXGRINNELL		4,193.00	.00	CMC REPLACE SSU HEADS
12/13 06/14/13 21			40569468	2450 SIMPLEXGRINNELL		11,861.15	.00	CMC- SPRINKLER
12/13 06/14/13 21 6087		-01	XJ599KK29	2454 DELL COMPUTER CO		7,961.88	-7,961.88	POWEREDGE SERVER
12/13 06/14/13 21 6087		-02	XJ599KK29	2454 DELL COMPUTER CO		.00	.00	POWERSHIELD SERVER
12/13 06/14/13 21 6087		-03	XJ599KK29	2454 DELL COMPUTER CO		515.46	-515.46	TAX
12/13 06/14/13 21 6092		-01	94860	6273 CHILDS AND COMPA		1,131.94	-1,131.94	FRAME, DOOR, LOCKS, HARDWARE
12/13 06/14/13 21 6092		-02	94860	6273 CHILDS AND COMPA		93.10	-93.10	TAX-CMC
TOTAL				CONSTRUCTION/IMPLEMENTA.	.00	26,433.53	-9,702.38	
TOTAL				DEPTS OFFICE SPACE - CMC	.00	26,433.53	-9,702.38	
TOTAL				GENERAL FACILITIES CAP	.00	26,433.53	-9,702.38	

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 ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
 BUDGET UNIT - 4801 - LLMD ZONE 1 WESTFIELD

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
12/13	06/14/13	21		405596	5637 ELITE MAINTENANC		4,481.58	.00	MAY MAINTENANCE
TOTAL						.00	4,481.58	.00	
4330									
12/13	06/14/13	21		0000148667	0199 HANFORD SENTINEL		159.65	.00	PUBLIC NOTICE
TOTAL						.00	159.65	.00	
4340									
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.61	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		74.62	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.55	.00	04/03/13-05/22/13
12/13	06/14/13	21		DUE06252013	2320 CITY OF LEMOORE		1,695.60	.00	LLMD/PFMD
TOTAL						.00	1,817.97	.00	
TOTAL						.00	6,459.20	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMF/PFMD
BUDGET UNIT - 4803 - LLMF ZONE3 SILVA ESTATES

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
12/13	06/14/13	21		44300	5638 SHINEN LANDSCAPE		943.00	.00	WEEKLY MAINTENANCE
TOTAL						.00	943.00	.00	
4330									
12/13	06/14/13	21		0000148667	0199 HANFORD SENTINEL		41.39	.00	PUBLIC NOTICE
TOTAL						.00	41.39	.00	
4340									
12/13	06/14/13	21		4729057MAY13	0363 P G & E		12.40	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		DUE06252013	2320 CITY OF LEMOORE		105.30	.00	LLMF/PFMD
TOTAL						.00	155.82	.00	
TOTAL						.00	1,140.21	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4805 - LLMD ZONE 5 WILDFLOWER

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4310			PROFESSIONAL CONTRACT SVC			
12/13 06/14/13 21			405598 5637 ELITE MAINTENANC		95.00	.00 MAY MAINTENANCE
TOTAL			PROFESSIONAL CONTRACT SVC	.00	95.00	.00
4330			PRINTING & PUBLICATIONS			
12/13 06/14/13 21			.0000148667 0199 HANFORD SENTINEL		11.83	.00 PUBLIC NOTICE
TOTAL			PRINTING & PUBLICATIONS	.00	11.83	.00
TOTAL			LLMD ZONE 5 WILDFLOWER	.00	106.83	.00

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ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4806 - LLMD ZONE 6 CAPISTRANO

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310								
12/13	06/14/13	21	44301	5638 SHINEN LANDSCAPE		114.25	.00	WEEKLY MAINTENANCE
TOTAL					.00	114.25	.00	
4330								
12/13	06/14/13	21	0000148667	0199 HANFORD SENTINEL		5.91	.00	PUBLIC NOTICE
TOTAL					.00	5.91	.00	
4340								
12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		20.70	.00	LLMD/PFMD
TOTAL					.00	20.70	.00	
TOTAL					.00	140.86	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4807 - LLMD ZONE 7 SILVERADO

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	44302	5638 SHINEN LANDSCAPE		223.50	.00	WEEKLY MAINTENANCE
TOTAL						.00	223.50	.00	
4330									
	12/13	06/14/13	21	0000148667	0199 HANFORD SENTINEL		11.83	.00	PUBLIC NOTICE
TOTAL						.00	11.83	.00	
4340									
	12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		47.70	.00	LLMD/PFMD
TOTAL						.00	47.70	.00	
TOTAL					LLMD ZONE 7 SILVERADO	.00	283.03	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4808 - LLMD ZONE 8 CTRY.CLB.VILL

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	44303	5638 SHINEN LANDSCAPE		1,385.67	.00	WEEKLY MAINTENANCE
TOTAL						.00	1,385.67	.00	
4330									
	12/13	06/14/13	21	0000148667	0199 HANFORD SENTINEL		124.17	.00	PUBLIC NOTICE
TOTAL						.00	124.17	.00	
4340									
	12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		148.50	.00	LLMD/PFMD
TOTAL						.00	148.50	.00	
TOTAL						.00	1,658.34	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4809 - LLMD ZONE 9 LA DANTE ROSE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	405599	5637 ELITE MAINTENANC		392.08	.00	MAY MAINTENANCE
TOTAL						.00	392.08	.00	
4330									
	12/13	06/14/13	21	0000148667	0199 HANFORD SENTINEL		29.57	.00	PUBLIC NOTICE
TOTAL						.00	29.57	.00	
4340									
	12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		15.30	.00	LLMD/PFMD
TOTAL						.00	15.30	.00	
TOTAL					LLMD ZONE 9 LA DANTE ROSE	.00	436.95	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4810 - LLMD ZONE 10 AVALON

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
12/13	06/14/13	21		405601	5637 ELITE MAINTENANC		1,144.67	.00	MAY MAINTENANCE
TOTAL						.00	1,144.67	.00	
4330									
12/13	06/14/13	21		0000148667	0199 HANFORD SENTINEL		76.87	.00	PUBLIC NOTICE
TOTAL						.00	76.87	.00	
4340									
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
12/13	06/14/13	21		DUE06252013	2320 CITY OF LEMOORE		248.40	.00	LLMD/PFMD
TOTAL						.00	267.46	.00	
TOTAL						.00	1,489.00	.00	

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4811 - LLMD ZONE 11 SELF HELP EN

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310								
12/13	06/14/13	21	44298	5638 SHINEN LANDSCAPE		76.83	.00	WEEKLY MAINTENANCE
TOTAL					.00	76.83	.00	
4340								
12/13	06/14/13	21	DUB06252013	2320 CITY OF LEMOORE		83.70	.00	LLMD/PFMD
TOTAL					.00	83.70	.00	
TOTAL					.00	160.53	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4812 - LLMD ZONE 12 SUMMERWIND

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	405600	5637 ELITE MAINTENANC		4,529.58	.00	MAY MAINTENANCE
TOTAL						.00	4,529.58	.00	
4330									
	12/13	06/14/13	21	0000148667	0199 HANFORD SENTINEL		130.08	.00	PUBLIC NOTICE
TOTAL						.00	130.08	.00	
4340									
	12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
	12/13	06/14/13	21	4729057MAY13	0363 P G & E		11.44	.00	04/03/13-05/22/13
	12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		144.90	.00	LLMD/PFMD
TOTAL						.00	165.87	.00	
TOTAL					LLMD ZONE 12 SUMMERWIND	.00	4,825.53	.00	

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ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4813 - ZONE 13- COVINGTON PLACE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES DESCRIPTION
4310			PROFESSIONAL CONTRACT SVC			
12/13 06/14/13 21			405602 5637 ELITE MAINTENANC		350.58	.00 MAY MAINTENANCE
TOTAL			PROFESSIONAL CONTRACT SVC	.00	350.58	.00
TOTAL			ZONE 13- COVINGTON PLACE	.00	350.58	.00

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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4815A - PFMD ZONE 1 THE LANDING

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	405597	5637 ELITE MAINTENANC		1,130.25	.00	MAY MAINTENANCE
TOTAL						.00	1,130.25	.00	
4330									
	12/13	06/14/13	21	0000148665	0199 HANFORD SENTINEL		118.26	.00	PUBLIC NOTICE
TOTAL						.00	118.26	.00	
TOTAL						.00	1,248.51	.00	

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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 44
 AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
 ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
 BUDGET UNIT - 4815B - PFMD ZONE 2 DEVANTE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310								PROFESSIONAL CONTRACT SVC
12/13	06/14/13	21	44299	5638 SHINEN LANDSCAPE		8,465.33	.00	WEEKLY MAINTENANCE
TOTAL					.00	8,465.33	.00	PROFESSIONAL CONTRACT SVC
4330								PRINTING & PUBLICATIONS
12/13	06/14/13	21	0000148665	0199 HANFORD SENTINEL		118.26	.00	PUBLIC NOTICE
TOTAL					.00	118.26	.00	PRINTING & PUBLICATIONS
4340								UTILITIES
12/13	06/14/13	21	4729057MAY13	0363 P G & E		13.95	.00	04/03/13-05/22/13
12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.64	.00	04/03/13-05/22/13
12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.60	.00	04/03/13-05/22/13
12/13	06/14/13	21	4729057MAY13	0363 P G & E		119.58	.00	04/03/13-05/22/13
12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.68	.00	04/03/13-05/22/13
12/13	06/14/13	21	4729057MAY13	0363 P G & E		14.02	.00	04/03/13-05/22/13
12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		833.40	.00	LLMD/PFMD
TOTAL					.00	1,009.87	.00	UTILITIES
4350								REPAIR/MAINT SERVICES
12/13	06/14/13	21	20686	5638 SHINEN LANDSCAPE		187.38	.00	SPRINKLER/ROTOR REPAIR
12/13	06/14/13	21	20687	5638 SHINEN LANDSCAPE		36.50	.00	SOLENOID REPLACEMENT
TOTAL					.00	223.88	.00	REPAIR/MAINT SERVICES
TOTAL					.00	9,817.34	.00	PFMD ZONE 2 DEVANTE

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DATE: 06/14/2013
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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 45
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4815C - PFMD ZONE 3 SILVA 10

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	405603	5637 ELITE MAINTENANC		1,494.50	.00	MAY MAINTENANCE
TOTAL						.00	1,494.50	.00	
4330									
	12/13	06/14/13	21	0000148665	0199 HANFORD SENTINEL		118.26	.00	PUBLIC NOTICE
TOTAL						.00	118.26	.00	
4340									
	12/13	06/14/13	21	DUE06252013	2320 CITY OF LEMOORE		112.50	.00	LLMD/PFMD
	12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.61	.00	04/03/13-05/22/13
TOTAL						.00	122.11	.00	
TOTAL						.00	1,734.87	.00	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 46
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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLM/PPMD
BUDGET UNIT - 4815D - PFMD ZONE 4 PARKVIEW

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
	12/13	06/14/13	21	405604	5637 ELITE MAINTENANC		433.92	.00	MAY MAINTENANCE
TOTAL						.00	433.92	.00	
4330									
	12/13	06/14/13	21	0000148665	0199 HANFORD SENTINEL		118.26	.00	PUBLIC NOTICE
TOTAL						.00	118.26	.00	
4340									
	12/13	06/14/13	21	4729057MAY13	0363 P G & E		9.53	.00	04/03/13-05/22/13
TOTAL						.00	9.53	.00	
TOTAL						.00	561.71	.00	

PEI
DATE: 06/14/2013
TIME: 08:17:36

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 47
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4815E - PFMD EAST VILLAGE PARK

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4330								
12/13 06/14/13 21			0000148665	0199 HANFORD SENTINEL		118.26	.00	PUBLIC NOTICE
TOTAL					.00	118.26	.00	
4340								
12/13 06/14/13 21			4729057MAY13	0363 P G & E		51.37	.00	04/03/13-05/22/13
TOTAL					.00	51.37	.00	
TOTAL					.00	169.63	.00	

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DATE: 06/14/2013
TIME: 08:17:36

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 48
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SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4815F - SAGECREST ESTATES

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4330								
12/13	06/14/13	21	0000148666	0199 HANFORD SENTINEL		896.40	.00	PUBLIC NOTICE
TOTAL					.00	896.40	.00	
TOTAL				SAGECREST ESTATES	.00	896.40	.00	
TOTAL				LLMD/PFMD	.00	31,479.52	.00	

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DATE: 06/14/2013
TIME: 08:17:36

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

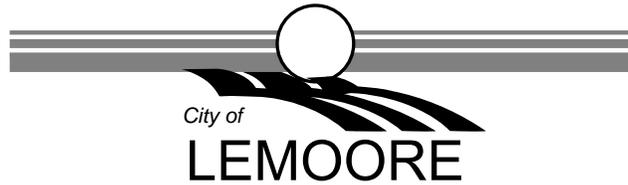
PAGE NUMBER: 49
AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.fund between '001' and '099' and transact.batch='AC0618'
ACCOUNTING PERIOD: 12/13

FUND - 090 - TRUST & AGENCY
BUDGET UNIT - 4295 - TRUST & AGENCY

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4432		COUNTY IMPACT FEES						
12/13	06/14/13	21	06102013	5561 KINGS COUNTY TRE		61,322.54	.00	COUNTY IMPACT FEES
TOTAL		COUNTY IMPACT FEES			.00	61,322.54	.00	
TOTAL		TRUST & AGENCY			.00	61,322.54	.00	
TOTAL		TRUST & AGENCY			.00	61,322.54	.00	
TOTAL REPORT					.00	1,021,052.58	-51,641.44	

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Public Works
Department**

711 W. Cinnamon Drive
Lemoore □ CA 93245
Phone □ (559) 924-6735
FAX □ (559) 924-6708

Staff Report

Item # **4C**

To: Lemoore City Council
From: David Wlaschin, Director of Public Works 
Date: June 12, 2013
Subject: Bid Award – Safe Routes to School Project

Discussion

The Public Works Department has received bids for the Safe Routes to School Project. The project involves the installation of 20 ADA ramps in the Meadow Lane School area. It also includes the installation of sidewalk on the east side of Vine Street between Cedar Lane and Vine Court. The project is grant funded and, therefore, a prevailing wage project.

Bids were opened on June 4, 2013 with the following results:

Yarbs Grading & Paving	\$104,696.00
Cen-Cal Paving	\$109,300.00
Seal Rite	\$111,531.46
Bush Engineering	\$113,703.00
American Paving	\$117,262.00
RC General Engineering	\$122,445.00
Dawson Mauldin	\$122,900.00
DOD Construction	\$124,520.00

The work is scheduled to be completed by early August before the school year begins.

Budget

This project will be paid from the Safe Routes to School grant and the City's local match will be paid out of Local Transportation Funds (LTF).

Recommendation

It is recommended that Council award the contract for the Safe Routes to School Project to Yarbs Grading & Paving in the amount of \$104,696 and authorize the City Manager to sign.

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Maintenance & Fleet
Division**

711 W. Cinnamon Drive
Lemoore • CA 93245
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To: Lemoore City Council **Item# 4D**
From: Joe Simonson, Director Parks and Recreation
Date: June 13, 2013
Subject: Bid Award – 2013 Slurry Seal Project

Discussion:

Staff opened bids with Quad Knopf for the City of Lemoore 2013 Slurry Seal Project on Tuesday, June 11, 2013.

From the bids received for the Slurry Seal Project, we are recommending Intermountain Slurry Seal in the amount of \$307,307.00. The bidders and bid amounts are shown as follows:

Contractor	Bid Amount
Intermountain Slurry Seal	\$307,307.00
VSS Slurry Seal	\$329,288.00
Asphalt Maintenance	\$415,962.20

The project is scheduled to begin the first of July and end mid-August 2013.

Budget Impact:

The 2013 Street Maintenance Program Project Slurry Seal will be paid from the (033) Local Transportation Fund account with a projected balance on June 30, 2013 of \$594,000. The estimate for the Engineering Design Cost is \$26,000 and Engineering Construction Cost is projected at \$11,000. Total project cost is estimated at \$344,307.

Recommendation:

That the City Council, by motion, award the bid to Intermountain Slurry Seal for the 2013 Slurry Seal Project in the amount of \$307,307 and authorize the City Manager to sign the agreement and contracts.

Mayor
William Siegel
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**Maintenance & Fleet
Division**

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Lemoore • CA 93245
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To: Lemoore City Council **Item #4E**
From: Joe Simonson, Director Parks and Recreation 
Date: June 12, 2013
Subject: Bid Award – Purchase of Two CNG Refuse Trucks

Discussion:

Staff opened bids on May 31, 2013 for the purchase of two (2) CNG Refuse Trucks. One bid was received from Central Valley Truck Center in the amount of \$286,798.50 per unit for a total of \$573,597.00. All specifications were met in the Request for Proposal and it is deemed a good bid.

Budget Impact:

The funding for both units will be paid from the CMAQ CML 5115 024 - \$1,000,000 grant, which has a remaining balance of \$716,496.24.

Recommendation:

That the City Council, by motion, award the bid to Central Valley Truck Center for the purchase of two (2) CNG Refuse Trucks in the amount of \$573,597.00, authorize a \$10,000 deposit be paid, and staff to sign the contract and all purchasing documents.

Mayor
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Willard Rodarmel



**Parks & Recreation
Department**
Located 435 "C" St.
Mail to: 119 Fox Street
Lemoore • CA 93245
Phone ♦ (559) 924-6767
FAX ♦ (559) 924-6772

To: Lemoore City Council
From: Joe Simonson, Parks and Recreation Director
Date: June 13, 2013
**Subject: Lemoore Municipal Golf Course 2013-2014 Budget
and Rate Fee Increase**

Item# 4E

A handwritten signature in blue ink, likely belonging to Joe Simonson, is placed over the "From" field of the memo.

Discussion:

At the June 4th Study Session, Rich Rhoads from Rhoads Golf, LLC presented the 2013-2014 Budget for the Lemoore Municipal Golf Course. He proposed raising most Green Fees by \$1 to keep the fees in line with other courses around the Valley. Council was in complete agreement concerning the increase.

Budget Impact:

The Lemoore Golf Course Budget as proposed is expected to generate a gross income of \$1,199,973 with gross expenditures of \$990,985 providing a net income of \$208,988.

In the past, any debt service expense not covered by Golf Course net income was paid by the Redevelopment Agency in the form of a loan to the City, with repayment expected once the primary debt is repaid. With the elimination of the Redevelopment Agency, the debt service reverts to the General Fund.

Recommendation:

That Council approve the 2013-2014 Budget submitted by Rhoads Golf, LLC, which allows for a \$1 increase in Green Fees.

Lemoore Golf Course

2013-14 Budget

Presented by Rhoads Golf LLC

General & Administrative

		2013						2014						Total
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
PAYROLL EXPENSE:														
Payroll	601	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$3,600
Payroll Taxes	607	11.00%	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$396
Workman's Comp	608	8.00%	\$24	\$24	\$24	\$24	\$24	\$24	\$24	\$24	\$24	\$24	\$24	\$288
	609		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Payroll Expense			\$357	\$4,284										
OTHER EXPENSES:														
Outside Printing	620				\$100				\$100		\$100			\$300
Office Supplies	621	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$105	\$1,260
Payroll Service	622	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$240	\$2,880
Postage	623	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$360
Telephone	628	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$190	\$2,280
Dues & Subscriptions	629	\$300	\$0	\$200	\$0	\$0	\$0	\$100	\$450	\$0	\$0	\$0	\$610	\$1,660
Repairs & Maint	631	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$0	\$100	\$0	\$300
Bank Charges	632	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$165	\$1,980
Credit Card Discounts	634	\$3,000	\$2,900	\$2,900	\$2,100	\$2,200	\$1,900	\$1,700	\$1,800	\$1,700	\$1,700	\$2,300	\$2,500	\$26,700
Licenses	639	\$0	\$0	\$0	\$0	\$550	\$150	\$0	\$0	\$350	\$0	\$1,900	\$0	\$2,950
Employee Expense	640	\$100	\$0	\$0	\$100	\$0	\$2,500	\$0	\$100	\$0	\$100	\$0	\$100	\$3,000
Accounting	642	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,500	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$14,700
Total Other Expenses			\$5,430	\$4,830	\$5,030	\$4,230	\$4,680	\$6,880	\$3,730	\$4,380	\$3,980	\$3,830	\$6,230	\$5,140
TOTAL GENERAL & ADMIN.			\$5,787	\$5,187	\$5,387	\$4,587	\$5,037	\$7,237	\$4,087	\$4,737	\$4,337	\$4,187	\$6,587	\$5,497

Food & Beverage

		2013						2014						
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
PAYROLL EXPENSE:														
Payroll		422	\$3,700	\$3,500	\$3,400	\$3,200	\$2,800	\$2,600	\$2,600	\$2,700	\$3,400	\$3,600	\$3,700	\$38,900
Payroll Taxes	9.00%	427	\$333	\$315	\$306	\$288	\$252	\$234	\$234	\$243	\$306	\$324	\$333	\$3,501
Workman's Comp	8.00%	428	\$296	\$280	\$272	\$256	\$224	\$208	\$208	\$216	\$272	\$288	\$296	\$3,112
Total Payroll Expense			<u>\$4,329</u>	<u>\$4,095</u>	<u>\$3,978</u>	<u>\$3,744</u>	<u>\$3,276</u>	<u>\$3,042</u>	<u>\$3,042</u>	<u>\$3,159</u>	<u>\$3,978</u>	<u>\$4,212</u>	<u>\$4,329</u>	<u>\$45,513</u>
OTHER EXPENSES:														
Kitchen Supplies		441	\$440	\$440	\$420	\$420	\$350	\$350	\$350	\$350	\$420	\$430	\$430	\$4,830
Beverage Supplies		444	\$400	\$400	\$350	\$250	\$250	\$100	\$100	\$250	\$350	\$400	\$400	\$3,650
Equipment Repairs		447	\$0	\$0	\$100	\$0	\$100	\$0	\$0	\$100	\$0	\$0	\$100	\$400
Total Other Expenses			<u>\$840</u>	<u>\$840</u>	<u>\$870</u>	<u>\$670</u>	<u>\$700</u>	<u>\$450</u>	<u>\$450</u>	<u>\$700</u>	<u>\$770</u>	<u>\$830</u>	<u>\$930</u>	<u>\$8,880</u>
TOTAL FOOD AND BEVERAGE			<u>\$5,169</u>	<u>\$4,935</u>	<u>\$4,848</u>	<u>\$4,414</u>	<u>\$3,976</u>	<u>\$3,492</u>	<u>\$3,492</u>	<u>\$3,859</u>	<u>\$4,748</u>	<u>\$5,042</u>	<u>\$5,259</u>	<u>\$54,393</u>

SUMMARY	2013						2014						Total
	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
INCOME:													
Green Fees	\$43,276	\$42,740	\$46,990	\$44,275	\$35,221	\$25,030	\$25,805	\$34,240	\$52,055	\$53,452	\$54,280	\$57,580	\$514,944
Monthly Tickets	\$15,980	\$13,325	\$13,560	\$13,590	\$11,225	\$9,340	\$9,280	\$9,715	\$16,415	\$15,735	\$16,010	\$16,450	\$160,625
Cart Fees	\$27,213	\$25,024	\$25,280	\$23,712	\$19,379	\$16,608	\$17,024	\$19,552	\$26,432	\$27,334	\$28,480	\$29,472	\$285,510
Other Golf Income	\$5,740	\$5,279	\$5,333	\$5,002	\$4,088	\$3,503	\$3,591	\$4,124	\$5,576	\$5,766	\$6,008	\$6,217	\$60,227
Sub-Total	\$92,209	\$86,368	\$91,163	\$86,579	\$69,913	\$54,481	\$55,700	\$67,631	\$100,478	\$102,287	\$104,778	\$109,719	\$1,021,306
Merchandise-Net	\$4,822	\$4,434	\$4,479	\$4,201	\$3,434	\$2,943	\$3,016	\$3,464	\$4,683	\$4,843	\$5,046	\$5,222	\$50,587
Food & Beverage-Net	\$12,207	\$11,226	\$11,341	\$10,637	\$8,694	\$7,450	\$7,637	\$8,771	\$11,858	\$12,262	\$12,776	\$13,221	\$128,080
Other Income													\$0
Gross Income	\$109,238	\$102,028	\$106,983	\$101,417	\$82,041	\$64,874	\$66,353	\$79,866	\$117,019	\$119,392	\$122,600	\$128,162	\$1,199,973
EXPENSES:													
General & Admin.	\$5,787	\$5,187	\$5,387	\$4,587	\$5,037	\$7,237	\$4,087	\$4,737	\$4,337	\$4,187	\$6,587	\$5,497	\$62,654
Clubhouse	\$3,270	\$2,970	\$3,250	\$3,250	\$1,880	\$1,990	\$2,100	\$2,360	\$2,350	\$2,640	\$2,460	\$2,450	\$30,970
Golf Operations	\$8,458	\$8,228	\$7,728	\$7,218	\$5,942	\$4,829	\$4,829	\$5,310	\$7,984	\$7,524	\$8,686	\$7,786	\$84,522
Course Maintenance	\$37,258	\$41,858	\$43,608	\$37,328	\$30,798	\$27,618	\$26,518	\$27,618	\$36,658	\$40,358	\$41,258	\$36,808	\$427,686
Advertising & Promotion	\$1,500	\$1,800	\$1,300	\$800	\$1,500	\$1,500	\$1,500	\$1,500	\$1,300	\$800	\$1,100	\$1,500	\$16,100
Fixed Expenses	\$15,855	\$15,855	\$16,655	\$15,855	\$15,855	\$15,855	\$15,855	\$15,855	\$15,855	\$15,855	\$15,855	\$15,855	\$191,060
Food & Beverage	\$5,169	\$4,935	\$4,848	\$4,414	\$3,976	\$3,492	\$3,492	\$3,859	\$4,748	\$5,042	\$5,259	\$5,159	\$54,393
Asset Replacement	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$1,400	\$16,800
Depreciation	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$8,900	\$106,800
TOTAL EXPENSES	\$87,597	\$91,133	\$93,076	\$83,752	\$75,288	\$72,821	\$68,681	\$71,539	\$83,532	\$86,706	\$91,505	\$85,355	\$990,985
(LOSS) INCOME	\$21,641	\$10,895	\$13,907	\$17,665	\$6,753	(\$7,947)	(\$2,328)	\$8,327	\$33,487	\$32,686	\$31,095	\$42,807	\$208,988

GREEN FEE & MO TICKET ASSUMPTIONS

MO TICKET REVENUE \$

From IncomeGF Sheet

Single	\$125
Family	\$170
	\$200
Sr/Jr Promotional tickets	\$30
Family 3+	\$220

GREEN FEES

Weekday (9)	\$17
Weekday (18)	\$23
Weekday Tournament	\$23
Specials	\$13
Resident/SR	\$17
Military Promotional \$5	\$17
Weekday Promo \$5 jr	\$7
Weekday Promo SR \$3	\$6
Weekend (9)	\$20
Weekend (18)	\$29
Weekend Tournament	\$29
Weekend Promo JR	\$10
0	\$15

Golf Operations		2013						2014						Total
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
PAYROLL EXPENSES														
Golf Professional	721	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assistant Professionals	722	\$3,550	\$3,550	\$3,550	\$3,400	\$2,600	\$2,700	\$2,700	\$3,000	\$3,400	\$3,650	\$3,700	\$3,700	\$39,500
Other Payroll	723	\$2,200	\$2,200	\$2,200	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,800	\$1,900	\$2,100	\$2,100	\$20,500
Sub-Total Payroll		\$5,750	\$5,750	\$5,750	\$5,400	\$3,600	\$3,700	\$3,700	\$4,000	\$5,200	\$5,550	\$5,800	\$5,800	\$60,000
Payroll Taxes	10.00% 727	\$575	\$575	\$575	\$540	\$360	\$370	\$370	\$400	\$520	\$555	\$580	\$580	\$6,000
Workman's Com.	7.00% 728	\$403	\$403	\$403	\$378	\$252	\$259	\$259	\$280	\$364	\$389	\$406	\$406	\$4,202
Total Payroll Expense		\$6,728	\$6,728	\$6,728	\$6,318	\$4,212	\$4,329	\$4,329	\$4,680	\$6,084	\$6,494	\$6,786	\$6,786	\$70,202
OTHER EXPENSES														
Trade Shows	740													\$0
Shop Supplies	741	\$30	\$0	\$0	\$0	\$30	\$0	\$0	\$30	\$0	\$30	\$0	\$0	\$120
Education	743													\$0
Repairs and Maint.	746		\$100			\$100				\$100		\$0		\$300
Reimbursement	747													\$0
Outside Services Club Repair	748				\$0									\$0
Cart Expense	750	\$0	\$100	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200
Cart Expense Electricity	753	\$1,000	\$1,000	\$1,000	\$800	\$600	\$500	\$500	\$600	\$800	\$1,000	\$1,000	\$1,000	\$9,800
Rent Sets	757	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Range balls	770	\$700	\$0	\$0	\$0	\$700	\$0	\$0	\$0	\$700	\$0	\$700	\$0	\$2,800
Range Supplies	771	\$0	\$300	\$0	\$0	\$300	\$0	\$0	\$0	\$300	\$0	\$200	\$0	\$1,100
Total Other Expenses		\$1,730	\$1,500	\$1,000	\$900	\$1,730	\$500	\$500	\$630	\$1,900	\$1,030	\$1,900	\$1,000	\$14,320
TOTAL GOLF OPERATIONS		\$8,458	\$8,228	\$7,728	\$7,218	\$5,942	\$4,829	\$4,829	\$5,310	\$7,984	\$7,524	\$8,686	\$7,786	\$84,522

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Clubhouse Expense		2013						2014						Total
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
EXPENSES														
Electricity	671	\$2,200	\$1,900	\$2,200	\$2,200	\$800	\$800	\$900	\$1,200	\$1,200	\$1,500	\$1,400	\$1,400	\$17,700
Natural Gas	672	\$170	\$170	\$150	\$150	\$180	\$290	\$300	\$260	\$250	\$240	\$160	\$150	\$2,470
Clubhouse Repairs	680	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$450	\$5,400
Clubhouse Supplies	685	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$380	\$4,560
Pest Control	687	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$420
Alarm System	690	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$35	\$420
Other														\$0
TOTAL CLUBHOUSE		\$3,270	\$2,970	\$3,250	\$3,250	\$1,880	\$1,990	\$2,100	\$2,360	\$2,350	\$2,640	\$2,460	\$2,450	\$30,970

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Course Maintenance		2013						2014						Total
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
PAYROLL EXPENSES														
Superintendant	801	4,166	4,166	4,166	4,166	4,166	4,166	4,166	4,166	4,166	4,166	4,166	4,166	49,992
Greenskeepers	802	11,500	11,500	11,500	11,000	10,500	10,000	10,000	10,000	11,500	11,500	11,500	11,500	132,000
Mechanic	804	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	2,250	27,000
Sub-Total Payroll		17,916	17,916	17,916	17,416	16,916	16,416	16,416	16,416	17,916	17,916	17,916	17,916	208,992
Payroll Taxes	# 807	1,792	1,792	1,792	1,742	1,692	1,642	1,642	1,642	1,792	1,792	1,792	1,792	20,904
Workman's Com.	# 808	1,075	1,075	1,075	1,045	1,015	985	985	985	1,075	1,075	1,075	1,075	12,540
Total Payroll Expense		20,783	20,783	20,783	20,203	19,623	19,043	19,043	19,043	20,783	20,783	20,783	20,783	242,436
OTHER EXPENSES														
Fertilizer	831		3,500									3,500		7,000
Chemicals	832	2,200	3,000	3,000	3,000	2,000	2,000	1,000	1,500	2,200	2,000	2,000	1,000	24,900
Seed & Sod	833					1,000				1,000				2,000
Top Dressing & Sand	834		1,000	1,500							4,000	1,000		7,500
Trees, Flowers & Shrubs	835		500	500						500	500			2,000
Equipment Repairs	841	1,000	950	950	950	950	900	850	850	900	900	900	900	11,000
Irrigation	844	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Equipment Rental	850				100					100				200
Gas	851	3,500	3,300	3,300	2,900	1,500	1,500	1,500	1,500	3,000	3,500	3,400	3,500	32,400
Course Acc/ Pumps	852	1,000	0		2,000					0		1,000	2,000	6,000
Small Tools	853	125	125	125	125	125	125	125	125	125	125	125	125	1,500
Course Supplies	854	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	12,000
Protective Clothing	856	100				100								200
Laundry & Towels	857	50		50	50		50			50	50	50		350
Dues & Education	861		200			100			100					400
Electricity	871	6,500	6,500	6,400	6,000	3,400	2,000	2,000	2,500	6,000	6,500	6,500	6,500	60,800
Canal Water	872			5,000										5,000
Total Other Expenses		16,475	21,075	22,825	17,125	11,175	8,575	7,475	8,575	15,875	19,575	20,475	16,025	185,250
TOTAL COURSE MAINT.		37,258	41,858	43,608	37,328	30,798	27,618	26,518	27,618	36,658	40,358	41,258	36,808	427,686

Income		Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD
	Budget 2013-14	1	2	3	4	5	6	7	8	9	10	11	12	13
GREEN FEES:														
Weekday (9)	\$17	\$5,950	\$5,780	\$5,610	\$6,545	\$4,250	\$3,230	\$3,825	\$4,420	\$6,630	\$7,412	\$8,160	\$8,160	\$69,972
Weekday (18)	\$23	\$7,176	\$6,900	\$7,935	\$6,325	\$3,795	\$3,450	\$4,485	\$4,830	\$7,360	\$9,200	\$9,085	\$8,050	\$78,591
Weekday Tournament	\$23	\$1,610	\$1,840	\$3,335	\$3,105	\$3,910	\$0	\$0	\$920	\$2,875	\$3,220	\$1,150	\$5,750	\$27,715
Specials	\$13	\$4,290	\$3,770	\$2,600	\$3,250	\$2,600	\$2,275	\$2,405	\$2,340	\$2,860	\$1,300	\$1,300	\$1,170	\$30,160
Resident	\$17.00	\$1,020	\$1,700	\$1,700	\$1,530	\$1,326	\$510	\$765	\$1,105	\$1,615	\$765	\$1,700	\$1,530	\$15,266
Military Promo \$17	\$17	\$3,910	\$3,570	\$3,400	\$4,080	\$2,975	\$1,700	\$1,275	\$1,870	\$3,400	\$1,870	\$3,315	\$3,060	\$34,425
Weekday Promo \$7 jr	\$7	\$1,750	\$280	\$175	\$140	\$175	\$105	\$700	\$385	\$490	\$1,610	\$280	\$560	\$6,650
Weekday Promo SR \$6	\$6	\$2,880	\$2,910	\$2,460	\$3,000	\$2,400	\$2,160	\$2,190	\$2,760	\$2,850	\$2,700	\$3,270	\$2,640	\$32,220
Sub-Total Weekday		\$28,586	\$26,750	\$27,215	\$27,975	\$21,431	\$13,430	\$15,645	\$18,630	\$28,080	\$28,077	\$28,260	\$30,920	\$294,999
Weekend (9)	\$20	\$2,600	\$4,000	\$5,400	\$3,000	\$4,600	\$3,500	\$3,000	\$5,500	\$6,500	\$6,600	\$4,600	\$4,200	\$53,500
Weekend (18)	\$29	\$9,570	\$10,005	\$11,600	\$6,960	\$8,410	\$7,250	\$6,380	\$9,860	\$13,775	\$12,325	\$13,050	\$14,210	\$123,395
Weekend Tournament	\$29	\$2,320	\$1,885	\$2,175	\$6,090	\$580	\$0	\$580	\$0	\$2,900	\$5,800	\$8,120	\$7,250	\$37,700
Weekend Promo \$10 jr	\$10	\$200	\$100	\$600	\$250	\$200	\$850	\$200	\$250	\$800	\$650	\$250	\$1,000	\$5,350
Senior Daily	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Total Weekend		\$14,690	\$15,990	\$19,775	\$16,300	\$13,790	\$11,600	\$10,160	\$15,610	\$23,975	\$25,375	\$26,020	\$26,660	\$219,945
TOTAL GREEN FEES		\$43,276	\$42,740	\$46,990	\$44,275	\$35,221	\$25,030	\$25,805	\$34,240	\$52,055	\$53,452	\$54,280	\$57,580	\$514,944

		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Rounds														
\$17 Weekday (9)	\$17	350	340	330	385	250	190	225	260	390	436	480	480	4116
\$23 Weekday (18)	\$23	312	300	345	275	165	150	195	210	320	400	395	350	3417
\$23 Weekday Tourname	\$23	70	80	145	135	170	0	0	40	125	140	50	250	1205
\$13 Specials	\$13	330	290	200	250	200	175	185	180	220	100	100	90	2320
\$17 Resident/SR	\$15	60	100	100	90	78	30	45	65	95	45	100	90	898
\$17 Military Promotion:	\$15	230	210	200	240	175	100	75	110	200	110	195	180	2025
Weekday Promo \$5	\$7	250	40	25	20	25	15	100	55	70	230	40	80	950
Weekday Promo \$6	\$6	480	485	410	500	400	360	365	460	475	450	545	440	5370
Sub-Total Weekday		2082	1845	1755	1895	1463	1020	1190	1380	1895	1911	1905	1960	20301
\$20 Weekend (9)	\$20	130	200	270	150	230	175	150	275	325	330	230	210	2675
\$29 Weekend (18)	\$29	330	345	400	240	290	250	220	340	475	425	450	490	4255
\$29 Weekend Tourname	\$29	80	65	75	210	20	0	20	0	100	200	280	250	1300
Weekend Promo JR	\$10	20	10	60	25	20	85	20	25	80	65	25	100	535
	\$0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sub-Total Weekend		560	620	805	625	560	510	410	640	980	1020	985	1050	8765
Sub-Total Rev Rounds		2642	2465	2560	2520	2023	1530	1600	2020	2875	2931	2890	3010	29066
Non Rev-Empree		40	50	20	25	30	40	30	40	40	60	60	50	485
Non Rev-Promo		200	200	210	200	170	260	260	275	225	230	225	225	2680
Sub-total Non Rev rounds		240	250	230	225	200	300	290	315	265	290	285	275	3165
TOTAL ROUNDS		2882	2715	2790	2745	2223	1830	1890	2335	3140	3221	3175	3285	32231

MO TICKETS Rounds

Single	\$125	1100	940	930	790	625	580	575	550	750	850	995	995	9680
Family	\$170	270	255	230	170	180	185	195	170	240	200	280	325	2700
Family 3+	\$220	0	0	0	0	0	0	0	0	0	0	0	0	0
Sr/Jr Promotional ti	\$30 above										0			
	\$0	0												
Total mo ticket rounds		1370	1195	1160	960	805	765	770	720	990	1050	1275	1320	12380
Total Rounds		4252	3910	3950	3705	3028	2595	2660	3055	4130	4271	4450	4605	44611

MO TICKET Sales #													
\$125 Single	70	69	54	60	45	44	40	41	85	85	80	80	753
\$170 Family	25	11	23	17	15	12	12	14	17	15	17	17	195
\$35 Sr/Jr Promotional tickets	70	65	60	70	65	60	60	59	82	56	60	60	767
\$220 Family 3+	4	4	5	5	5	0	2	2	2	4	6	8	47
	<u>165</u>	<u>149</u>	<u>142</u>	<u>152</u>	<u>130</u>	<u>116</u>	<u>114</u>	<u>116</u>	<u>186</u>	<u>160</u>	<u>163</u>	<u>165</u>	<u>1,762</u>

MO TICKET REVENUE \$

Single	\$125	\$8,750	\$8,625	\$6,750	\$7,500	\$5,625	\$5,500	\$5,000	\$5,125	\$10,625	\$10,625	\$10,000	\$10,000	\$94,125
Family	\$170	\$4,250	\$1,870	\$3,910	\$2,890	\$2,550	\$2,040	\$2,040	\$2,380	\$2,890	\$2,550	\$2,890	\$2,890	\$33,150
Sr/Jr Promotional ti	\$30	\$2,100	\$1,950	\$1,800	\$2,100	\$1,950	\$1,800	\$1,800	\$1,770	\$2,460	\$1,680	\$1,800	\$1,800	\$23,010
Family 3+	\$220	\$880	\$880	\$1,100	\$1,100	\$1,100	\$0	\$440	\$440	\$440	\$880	\$1,320	\$1,760	\$10,340
		<u>\$15,980</u>	<u>\$13,325</u>	<u>\$13,560</u>	<u>\$13,590</u>	<u>\$11,225</u>	<u>\$9,340</u>	<u>\$9,280</u>	<u>\$9,715</u>	<u>\$16,415</u>	<u>\$15,735</u>	<u>\$16,010</u>	<u>\$16,450</u>	<u>\$160,625</u>

x x x x x x Total Rounds

Carts	\$6.40	\$27,213	\$25,024	\$25,280	\$23,712	\$19,379	\$16,608	\$17,024	\$19,552	\$26,432	\$27,334	\$28,480	\$29,472	\$285,510
Oth Golf Rev	\$1.35	\$5,740	\$5,279	\$5,333	\$5,002	\$4,088	\$3,503	\$3,591	\$4,124	\$5,576	\$5,766	\$6,008	\$6,217	\$60,227
Golf Mdse	\$4.20	\$17,858	\$16,422	\$16,590	\$15,561	\$12,718	\$10,899	\$11,172	\$12,831	\$17,346	\$17,938	\$18,690	\$19,341	\$187,366
		<u>\$50,811</u>	<u>\$46,725</u>	<u>\$47,203</u>	<u>\$44,275</u>	<u>\$36,185</u>	<u>\$31,010</u>	<u>\$31,787</u>	<u>\$36,507</u>	<u>\$49,354</u>	<u>\$51,038</u>	<u>\$53,178</u>	<u>\$55,030</u>	<u>\$533,103</u>

FOOD + BEVERA	4.95	<u>\$21,047</u>	<u>\$19,355</u>	<u>\$19,553</u>	<u>\$18,340</u>	<u>\$14,989</u>	<u>\$12,845</u>	<u>\$13,167</u>	<u>\$15,122</u>	<u>\$20,444</u>	<u>\$21,141</u>	<u>\$22,028</u>	<u>\$22,795</u>	<u>\$226,800</u>
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Total Revenue		<u>\$131,114</u>	<u>\$122,145</u>	<u>\$127,306</u>	<u>\$120,480</u>	<u>\$97,620</u>	<u>\$78,225</u>	<u>\$80,039</u>	<u>\$95,584</u>	<u>\$138,268</u>	<u>\$141,366</u>	<u>\$145,496</u>	<u>\$151,855</u>	<u>\$1,429,498</u>
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Food & Bev C	42.00%	\$8,840	\$8,129	\$8,212	\$7,703	\$6,295	\$5,395	\$5,530	\$6,351	\$8,586	\$8,879	\$9,252	\$9,574	\$92,746
Golf Mdse Cc	73.00%	\$13,036	\$11,988	\$12,111	\$11,360	\$9,284	\$7,956	\$8,156	\$9,367	\$12,663	\$13,095	\$13,644	\$14,119	\$136,779
		<u>\$21,876</u>	<u>\$20,117</u>	<u>\$20,323</u>	<u>\$19,063</u>	<u>\$15,579</u>	<u>\$13,351</u>	<u>\$13,686</u>	<u>\$15,718</u>	<u>\$21,249</u>	<u>\$21,974</u>	<u>\$22,896</u>	<u>\$23,693</u>	<u>\$229,525</u>

Food & Beverage Net		\$12,207	\$11,226	\$11,341	\$10,637	\$8,694	\$7,450	\$7,637	\$8,771	\$11,858	\$12,262	\$12,776	\$13,221	\$128,080
Golf Mdse Net		\$4,822	\$4,434	\$4,479	\$4,201	\$3,434	\$2,943	\$3,016	\$3,464	\$4,683	\$4,843	\$5,046	\$5,222	\$50,587
		<u>\$17,029</u>	<u>\$15,660</u>	<u>\$15,820</u>	<u>\$14,838</u>	<u>\$12,128</u>	<u>\$10,393</u>	<u>\$10,653</u>	<u>\$12,235</u>	<u>\$16,541</u>	<u>\$17,105</u>	<u>\$17,822</u>	<u>\$18,443</u>	<u>\$178,667</u>

Net to Summary		<u>\$109,238</u>	<u>\$102,028</u>	<u>\$106,983</u>	<u>\$101,417</u>	<u>\$82,041</u>	<u>\$64,874</u>	<u>\$66,353</u>	<u>\$79,866</u>	<u>\$117,019</u>	<u>\$119,392</u>	<u>\$122,600</u>	<u>\$128,162</u>	<u>\$1,199,973</u>
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Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

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Lemoore CA 93245
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To: Lemoore City Council
From: Jeff Laws, Acting City Manager 
Date: June 14, 2013
Subject: 2013-2014 City Operations & Maintenance Budget

Item # 5

Discussion:

The proposed 2013-2014 City Operations and Maintenance Budget was presented to Council during the May 21, 2013 Study Session. Council had the opportunity to discuss the proposed budget in detail with City staff at that time. Council also had the opportunity to have questions answered during the June 4, 2013 Study Session.

A public hearing has been noticed for the consideration of adoption of the proposed budget June 18, 2013 during the Regular Meeting to be held at 7:30 p.m. I plan on giving a short overview of the proposed budget at that time. We should expect others interested in the Budget's impact on City service to be present as well.

Following the public hearing, the Council can consider adopting Resolution #2013-16 (attached) which approves the proposed budget. Council may, as a result of comments made during the public hearing, make changes to the budget as presented prior to adoption. A budget will need to be approved (or similar action) by the Council no later than July 16th in order for the City to have the authority to continue paying for purchases, services, and payroll for fiscal year 2013-2014.

Please be aware that the final numbers have changed slightly as a result of Council action. Attachment A reflects the budget adjustments and they will be discussed at the meeting.

Budget Impact:

The 2013-2014 proposed budget includes an overall revenue projection of \$23,074,414 and authorizes \$27,305,049 in Citywide expenditures. For more details, see page 17 of the proposed City Operations and Maintenance Budget.

Recommendation:

That the City Council, by motion, approve Resolution 2013-16 adopting the proposed 2013-2014 City Operations and Maintenance Budget.

ATTACHMENT A

Original Budget Presentation

	Revenue	Interfund X-fer In	Interfund X-fer In CMC	Less: One Time Solar	Net Revenue	Total Operating Expenses	Interfund X- fer Out	Less: One Time Solar	Balanced or (Deficit)
General Fund	7,343,693	1,512,396	60,400		8,916,489	9,212,636	159,000	(484,586)	29,439
Golf Course	290,000				290,000	289,470			530
Water Fund	10,251,337	209,660		(7,000,000)	3,460,997	10,256,088	386,438	(7,412,936)	231,407
Refuse Fund	2,894,200				2,894,200	1,949,485	728,506		216,209
Sewer Fund	2,383,364				2,383,364	3,380,361	416,433	(1,931,103)	517,673
LLMD	257,334				257,334	204,646	13,500		39,188
PFMD	545,286				545,286	236,280	13,500		295,506
PBIA	10,000				10,000	16,000			(6,000)

3% Management Budget Presentation

	Revenue	Interfund X-fer In	Interfund X-fer In CMC	Less: One Time Solar	Net Revenue	Total Operating Expenses	Interfund X- fer Out	Less: One Time Solar	Balanced or (Deficit)
General Fund	7,343,693	1,512,396	60,400		8,916,489	9,212,636	159,000	(484,586)	(14,434)
3% Mngt Increase						43,873			
Golf Course	290,000				290,000	289,470			530
Water Fund	10,251,337	209,660		(7,000,000)	3,460,997	10,256,088	386,438	(7,412,936)	224,120
3% Mngt Increase						7,287			
Refuse Fund	2,894,200				2,894,200	1,949,485	728,506		213,171
3% Mngt Increase						3,038			
Sewer Fund	2,383,364				2,383,364	3,380,361	416,433	(1,931,103)	502,383
3% Mngt Increase						15,290			
LLMD	257,334				257,334	204,646	13,500		39,059
3% Mngt Increase						129			
PFMD	545,286				545,286	236,280	13,500		295,377
3% Mngt Increase						129			
PBIA	10,000				10,000	16,000			(6,000)
Fleet	883,350				883,350	818,258	102,747		(38,394)
3% Mngt Increase						739			

3% Mngt + Maint Correction Budget Presentation

	Revenue	Interfund X-fer In	Interfund X-fer In CMC	Less: One Time Solar	Net Revenue	Total Operating Expenses	Interfund X- fer Out	Less: One Time Solar	Balanced or (Deficit)
General Fund	7,343,693	1,512,396	60,400		8,916,489	9,212,636	159,000	(484,586)	(55,862)
3% Mngt Increase						43,873			
Maintenance S & B Correction						41,428			
Golf Course	290,000				290,000	289,470			530
Water Fund	10,251,337	209,660		(7,000,000)	3,460,997	10,256,088	386,438	(7,412,936)	224,120
3% Mngt Increase						7,287			
Refuse Fund	2,894,200				2,894,200	1,949,485	728,506		213,171
3% Mngt Increase						3,038			
Sewer Fund	2,383,364				2,383,364	3,380,361	416,433	(1,931,103)	502,383
3% Mngt Increase						15,290			
LLMD	257,334				257,334	204,646	13,500		39,059
3% Mngt Increase						129			
PFMD	545,286				545,286	236,280	13,500		295,377
3% Mngt Increase						129			
PBIA	10,000				10,000	16,000			(6,000)
Fleet	883,350				883,350	818,258	102,747		(38,394)
3% Mngt Increase						739			

RESOLUTION NO. 2013-16

**A RESOLUTION OF THE LEMOORE CITY COUNCIL
APPROVING FISCAL YEAR 2013-2014 OPERATIONS AND
MAINTENANCE BUDGET**

At a Regular Meeting of the City Council of the City of Lemoore duly called and held on June 18, 2013 at 7:30 p.m. on said day, it was moved by Council Member _____ seconded by Council Member _____ and carried that the following Resolution be adopted:

WHEREAS, the City Manager of the City of Lemoore has presented to the City Council a proposed Operations and Maintenance Budget of anticipated receipts and expenditures for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014; and

WHEREAS, after consideration thereon, the City Council of the City of Lemoore made detailed review and adjustments thereto.

NOW, THEREFORE, BE IT RESOLVED that the Operations and Maintenance Budget of the City of Lemoore for Fiscal Year 2013-2014 is hereby approved as follows:

General Government (2013-2014)	<u>\$3,409,205</u>
Public Safety (2013-2014)	<u>\$4,889,997</u>
Public Service (2013-2014)	<u>\$1,370,360</u>
Enterprise & Utility Activities (2013-2014)	<u>\$15,875,404</u>
Asset Replacement	<u>\$941,825</u>

NOW THEREFORE, BE IT FURTHER RESOLVED as follows:

1. The transfers as set forth in the City of Lemoore Operations and Maintenance Budget for Fiscal Year 2013-2014 on Page __ are hereby approved.
2. The amounts approved herein for Fiscal Year 2013-2014 include appropriations for debt service payments coming due in Fiscal Year 2013-

2014 under the Variable Rate Demand Certificates of Participation (1995 Lemoore Municipal Golf Course Refinancing Project).

- 3. The appropriations limit of \$17,997,759 as set forth in the City of Lemoore Operations and Maintenance Budget for Fiscal Year 2013-2014 is hereby approved.**

Passed and adopted at a Regular Meeting of the City Council of the City of Lemoore held on the 18th day of June, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

APPROVED

William M. Siegel Jr., Mayor

ATTEST:

Kristie R. Baley, City Clerk

CERTIFICATE

**STATE OF CALIFORNIA)
COUNTY OF KINGS) ss.
CITY OF LEMOORE)**

I, Kristie R. Baley, City Clerk of the City of Lemoore do hereby certify the foregoing Resolution of the City Council of the City of Lemoore was duly passed and adopted at a Regular Meeting of the City Council held on June 18, 2013.

DATED: _____, 2013

**Kristie R. Baley
City Clerk**

CITY OF LEMOORE

PROPOSED BUDGET

For The Fiscal Year
JULY 1, 2013 - JUNE 30, 2014

Prepared By
JEFF LAWS
ACTING CITY MANAGER

For
THE CITY COUNCIL
of the
CITY OF LEMOORE

WILLIAM SIEGEL
Mayor

LOIS WYNNE
Mayor Pro Tem

JOHN GORDON
Council Member

EDDIE NEAL
Council Member

WILLARD RODARMEL
Council Member

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Mayor
 William Siegel
Mayor Pro Tem
 Lois Wynn
Council Members
 John Gordon
 Eddie Neal
 Willard Rodarmel



**Office of the
 City Manager**
 119 Fox Street
 Lemoore • CA 93245
 Phone • (559) 924-6700
 FAX • (559) 924-9003

June 13, 2013

Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to present the following Budget Committee recommendations for the 2013/14 Operations and Maintenance Budget.

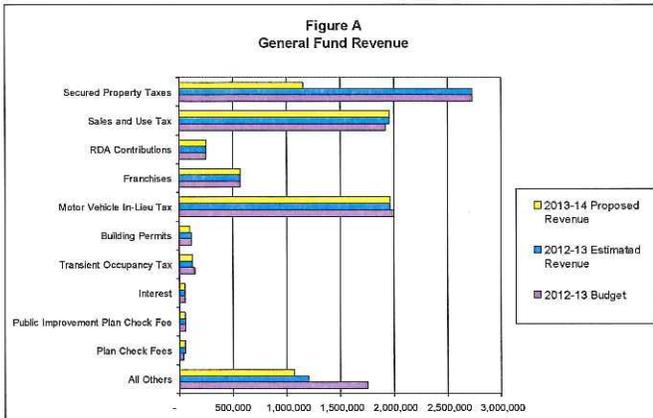
General Fund Focus

As the Council and Citizens are well aware, the City of Lemoore’s General Fund experienced several years of growth, in revenue and in fund balance, primarily through the booming economic years of 2005 through 2007. City services and expenditures grew during this period as well. By the end of 2007, however, things began to change. Housing and construction slowed initially, the credit market nearly collapsed, and by the end of 2008, the global economy fell into what has now been called the “great recession”. Three and one-half years later, recovery appeared, some new businesses opened, and the economic climate looked slightly brighter.

During the 2008/09 fiscal year, it became clear preparing for this economic downturn was critical, and simply dealing with the budget year-to-year would likely not achieve the needed results without a long-term plan for the City’s General Fund. Beginning in February of 2009, the Lemoore City Council began making cuts to the current year expenditure budget and enacted a City-wide hiring freeze. In April of 2009, the Council dedicated two meetings towards evaluating options and providing guidance to staff in preparing for our financial future. The Council evaluated no less than six alternatives for the General Fund, from developing a completely balanced budget for 2009/10 to maintaining services and expenditures at current levels. Ultimately, the Council directed staff to work towards a three-year plan with the following criteria: 1) Target a Balanced General Fund Budget for FY 2012/13 and beyond; 2) Subsidize spending by no more than \$2 million during FYs 2009/10, 2010/11, and 2011/12; and 3) Postpone full-time employee layoffs until other staffing reduction measures have been implemented. At that time, staff forecasted revenues and expenditures for the three year period to help guide us in implementing the plan. The

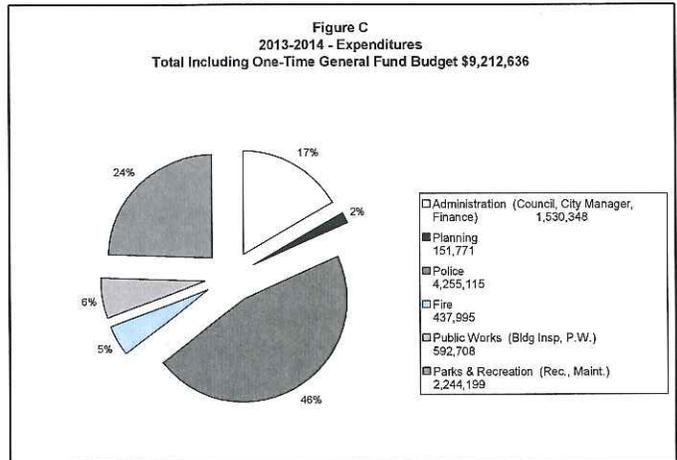
2011/12 FY was the third and final year for the General Fund to have a planned subsidy from Fund Balance.

The 2013/14 General Fund anticipated revenues are expected to total \$7,343,693. During the current 2012/13 fiscal year, we estimate \$9,072,968 in General Fund Revenue. Revenue is down from its peak six years ago. Figure A depicts General Fund Revenues. This revenue forecast is conservative, and takes into consideration the most recent levels of economic activity.



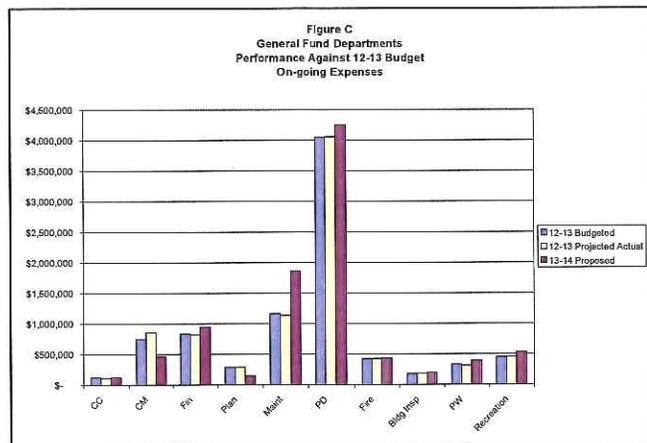
The Budget Committee recommendations for expenditures in the General Fund for 2013/14 are contained in detailed, department-by-department worksheets beginning on page 27 of this document. Overall, they total \$9,212,636, which is slightly higher than the proposed 2012/13 Budget of one year ago. Figure B shows the breakdown by service area for the proposed expenditures.

The proposed budget reflects the actual staffing levels as they exist now, and proposes no further full-time staffing cuts at this time. The General Fund has lost 11.45 full-time positions since the beginning of 2009, from 74.6 to 63.15, a decrease of 15% of the full-time employees. Any further employee cuts must be accompanied with reductions in services.



Keep in mind that the General Fund is the source of discretionary services. It funds the administrative services of the City. As its resources have dwindled, so have much of the flexibility of the staff resources. We have little available time for research and implementation of new programs. Requests from Council and citizens alike are challenging to process in any meaningful way. Our budget solutions have created a leaner organization, but not one that is more responsive or capable. We must, long term, rebuild the administrative capacity of the organization in order to have the time to research and implement effective and efficient solutions rather than just simply carrying on.

Staffing costs (salaries and benefits) continue to make up more than two-thirds of the General Fund costs. Contained in this proposed budget are salary adjustments for Police Department sworn personnel according to the signed Memorandum of Understanding. Should any savings be created or other changes in compensation made through collective bargaining or Council action, this budget will need to be modified accordingly. We continue to focus efforts on reducing staffing costs in ways other than simply eliminating staff.



As we compare total ongoing revenues, including transfers, with ongoing expenses and asset replacement contributions in the 2013/14 Proposed Budget, you will find that the General Fund is overfunded by \$29,439.

Enterprise Fund Focus

Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses.

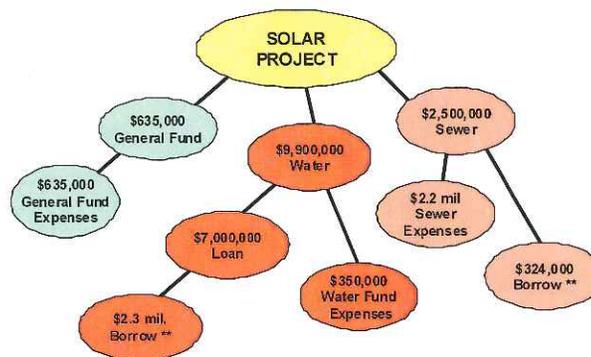
In both the Water Fund and the Sewer/Storm Drain Fund, rate adjustments were made effective December 26, 2007. The financial health of both of these funds is exactly as we expected. In the Sewer/Storm Drain Fund, we are accumulating funds to replace our aging wastewater treatment plant. In the 2011/12 FY, the

set aside funds were utilized to pay off the 1995 Water/Sewer Bonds. We forecast that by the end of the 2011/12 FY, we will have set aside approximately \$6.7 million. While a replacement plant could cost as much as \$40 million, and we will certainly not be able to accumulate it prior to needing to replace the facility, our set aside will help reduce the amount of debt needed to construct the new plant down the road. In the 2012/13 FY, a loan of \$2.6 million was approved from the Sewer/Storm Drain Set Aside Funds to the Sewer/Water Operating Funds for the Solar Project. In the case of the Water Fund, we have set aside funds for the arsenic mitigation project. The City was able to obtain the Federal American Recovery and Reinvestment Act grant to pay for the nearly \$6 million in improvements that were needed for the water system. The project is close to completion, and has required \$1 million in set aside funds to complete the project. The estimated balance of the Arsenic Set Aside Funds for the end of the 2011/12 FY was negative \$750K. This deficit will be funded in the future years and is projected to have a positive balance by the end of the 2013/14 FY.

The Refuse Fund revenues and expenditures are expected to be nearly equal in both the current fiscal year and during 2011/12. Diesel fuel prices are one area that is expected to have a negative impact on the financial performance of the operation. In the coming year, we expect to begin conversion of the fleet to Natural Gas, which is expected to reduce fuel expenses as it is implemented. The concern for the Refuse Fund primarily is that it has had a negative fund balance to each year for the past three years, and we have not had enough operational cost savings to get the fund out of the red. In effect, the fund has had to borrow from the Sewer/Storm Drain fund for cash flow purposes.

The Solar Project was approved and is expected to be completed by March 2014. The project cost is \$12.89 million. \$2.6 million was borrowed from the Waste Water Treatment Plan Set Aside Fund, a \$7 million dollar loan was obtained and the remaining \$3.29 million was taken from the General, Water And Sewer Funds. Figure D provides an overview of the Solar Project.

Figure D
FY 12/13 & FY 13/14 OVERVIEW of SOLAR PROJECT



** from WWTP Set Aside Fund

Other Funds

There are two other funds that warrant discussion, Golf Course and Fleet. The Golf Course Fund has been plagued with poor financial performance since the City expanded the Course more than 20 years ago. Since that time, both the City’s General Fund and the Redevelopment Agency have advanced funds to the Golf Course to pay for ongoing primary debt service and course improvements. However, the Redevelopment Agency has since been eliminated and is no longer a viable option for advance funds.

While the golf course operation may have stabilized, the fund has accumulated significant debt obligations. In the coming year, your staff will analyze the long-term options for relieving the debt to the General Fund.

The Fleet Fund functions as an internal service fund, with all costs reimbursed by the departments utilizing the services. Several years ago, we made many changes to the Fleet Division, including having it supervised by the Parks and Facilities Superintendent. We also eliminated two part-time laborer positions, and one full-time mechanic position. In 2010, we determined that the operation has achieved its desired changes. In 2011, we added a greater percentage of time of an office assistant that supports the function. This has no impact on overall City staffing. Additionally, the budget for Fleet Maintenance is proposed to increase due to higher cost of fuel.

Conclusion

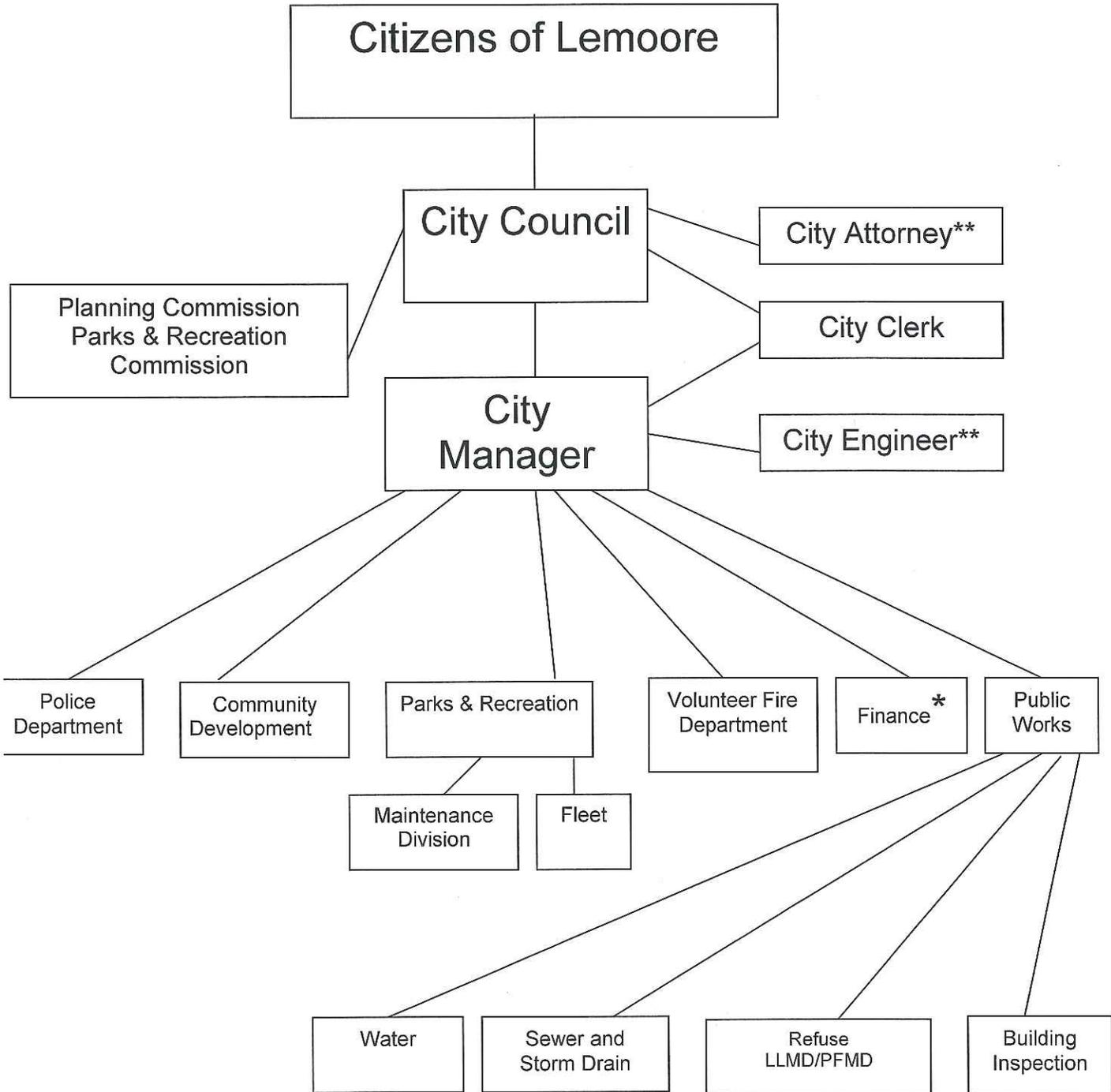
Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

It is a pleasure for me to present to the Council what the Budget Committee recommendations for expenditure levels and a reasonably conservative forecast for revenues. The budget recommendations were the responsibility of the Budget Committee which consisted of Finance Director Cheryl Silva, Mayor William Siegel and myself, however, they are arrived upon by the significant input from the dedicated staff throughout the City. Each of the Department Heads and Division Managers contributed significantly to this document. Not surprisingly, the behind-the-scenes producer of the budget document is Lemoore Police Department Administrative Secretary Janie Venegas.

Sincerely,

Jeff Laws
Acting City Manager

ORGANIZATIONAL CHART



**Contract Position
 *City Treasurer

City of Lemoore Statistics

Year	Population	Market Valuation Million	New Dwelling Units	Fire Incidents	Police Felony Complaints	Full-Time Employees	Population Per Employee
91-92	14,022	363	163	180	396	81	173
92-93	14,319	403	136	228	406	79	181
93-94	14,903	419	117	214	408	77	194
94-95	15,278	460	181	215	460	78	196
95-96	15,417	491	191	180	540	81	190
96-97	16,371	519	313	226	595	83	197
97-98	16,799	551	282	267	649	88	191
98-99	17,605	589	240	251	532	89	198
99-00	18,316	621	146	194	613	88	208
00-01	20,000	652	123	190	672	96	208
01-02	20,193	733	171	193	750	99	204
02-03	20,733	826	167	255	835	100	207
03-04	20,993	1,062	227	207	777	100	210
04-05	21,076	1,164	134	248	740	96	220
05-06	22,508	1,262	241	279	877	107	210
06-07	23,388	1,393	206	276	854	108	217
07-08	24,098	1,552	92	244	903	112	215
08-09	24,502	1,702	67	263	771	114	215
09-10	24,818	1,709	28	128	781	112	222
10-11	24,282	1,784	11	183	872	101	240
11-12	24,835	1,830	29	274	821	97	256
12-13	24,815	1,810	99	157	859	96	258
13-14	25,262	N/A	N/A	N/A	N/A	91	278

SUMMARY OF FUND BALANCES

2012-2013
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE	ESTIMATED	TRANSFER		CASH	ESTIMATED	ESTIMATED	ASSET	ESTIMATED
	AS OF	REVENUES	IN	OUT	RESERVE	AVAILABLE	EXPENSES	REPLACE	BALANCE
	7/1/2012	2012-2013				2012-2013	2012-2013	CONTRIBUTION	6/30/2013
								2012-2013	
001 General Fund	\$ 7,320,304	\$ 9,072,968	\$ 1,730,974	\$ 141,350	\$ 1,294,737	\$ 16,688,159	\$ 8,782,517	\$ 352,150	\$ 7,553,492
Asset Replacement	\$ 2,534,197	352,150			1,443,174	1,443,174	121,579		\$ 1,321,595
020 Traffic Safety Fund	\$ 337,085	33,700		398		370,387			\$ 370,387
030 Gas Tax 2106 Street Capital Improvement Expenses	\$ 425,821	61,000		213,207		(72,944)			\$ (72,944)
				346,558					
032 Gas Tax 2107.5	\$ 33,635	6,080		16,819		22,896			\$ 22,896
045 Golf Course Fund	\$ (24,782)	244,000				219,218	240,783		\$ (21,565)
050 Water Fund	\$ 1,007,628	3,265,293	2,561,847	452,927	674,333	5,707,508	5,006,279	287,668	\$ 413,561
Asset Replacement	\$ 1,173,786	287,668		430,000	730,727	300,727	75,840		\$ 224,887
Arsenic Plant Set Aside	\$ (756,524)	713,882				(42,842)			\$ (42,842)
056 Refuse Fund	\$ (484,461)	2,908,440		718,658	290,694	1,414,627	1,937,957	104,813	\$ (628,143)
Asset Replacement	\$ 617,099	104,813			360,956	360,956			\$ 360,956
060 Sewer/Storm Drain Fund	\$ 2,029,619	2,378,643	323,594	406,585	268,107	4,057,164	1,942,026	225,255	\$ 1,889,883
Asset Replacement	\$ 1,450,802	225,255		155,954	838,029	682,075	107,940		\$ 574,135
WWTP Set Aside	\$ 3,285,757	1,151,018		2,695,477		1,741,298			\$ 1,741,298
078 LLMD	\$ (29,902)	248,700		13,500		205,298	193,292		\$ 12,006
078 Pub. Fac. Maint. Dist.	\$ 1,119,898	491,000		13,500	948,313	649,085	212,915		\$ 436,170
085 Parking & Business Improv Area	\$ 11,579	9,375				20,954	14,538		\$ 6,416
TOTAL	\$ 20,051,541	\$ 18,719,199	\$ 4,616,415	\$ 5,604,933	\$ 6,849,069	\$ 33,767,739	\$ 18,635,666	\$ 969,886	\$ 14,162,187
040 Fleet Maintenance	\$ (163,121)	910,505	66,489	102,747		711,126	775,235	20,075	\$ (64,164)
Asset Replacement	\$ 79,034	20,075			49,555	49,555	16,023		\$ 33,532

2013-2014

SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	ESTIMATED BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-2014	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-2014	ESTIMATED EXPENSES 2013-2014	ASSET REPLACE CONTRIBUTION 2013-2014	ESTIMATED BALANCE 6/30/2014
001 General Fund	\$ 8,848,229	\$ 7,343,693	\$ 1,512,396	\$ 159,000	\$ 1,309,208	\$ 16,236,111	\$ 9,212,636	\$ 380,950	\$ 6,642,525
Asset Replacement	\$ 2,764,768	380,950			1,572,859	1,572,859	633,825		\$ 939,034
020 Traffic Safety Fund	\$ 370,387	33,200		398		403,189			\$ 403,189
030 Gas Tax 2106	\$ (72,944)	60,000		0		(12,944)			\$ (12,944)
032 Gas Tax 2107.5	\$ 22,896	6,000		11,448		17,448			\$ 17,448
045 Golf Course Fund	\$ (21,565)	290,000				268,435	289,470		\$ (21,035)
050 Water Fund	\$ 1,087,894	10,251,337	209,660	386,438	710,768	10,451,665	10,256,088	357,053	\$ (161,476)
Asset Replacement	\$ 955,614	357,053			656,334	656,334	68,000		\$ 588,334
Arsenic Plant Set Aside	\$ (42,842)	718,763				675,921			\$ 675,921
056 Refuse Fund	\$ (337,449)	2,894,200		728,506	292,423	1,535,822	1,949,485	53,773	\$ (467,436)
Asset Replacement	\$ 721,912	53,773			387,843	387,843			\$ 387,843
060 Sewer/Storm Drain Fund	\$ 2,157,990	2,383,364		416,433	289,852	3,835,069	3,380,361	204,008	\$ 250,700
Asset Replacement	\$ 1,412,163	204,008			808,086	808,086	240,000		\$ 568,086
WWTP Set Aside	\$ 1,741,298	1,153,836				2,895,134			\$ 2,895,134
078 LLMD	\$ 12,006	257,334		13,500		255,840	204,646		\$ 51,194
078 Pub. Fac. Maint. Dist.	\$ 1,384,483	545,286		13,500	1,257,320	658,949	236,280		\$ 422,669
085 Parking & Business Improv Area	\$ 6,416	10,000				16,416	16,000		\$ 416
TOTAL	\$ 21,011,256	\$ 24,074,414	\$ 1,722,056	\$ 1,729,223	\$ 7,284,710	\$ 40,662,176	\$ 26,486,791	\$ 995,784	\$ 13,179,601
040 Fleet Maintenance	\$ (84,184)	883,350		102,747		696,419	818,258	7,095	\$ (128,934)
Asset Replacement	\$ 83,086	7,095			45,091	45,091			\$ 45,091

* Water Fund Revenue includes \$7 million from loan proceeds for solar project

REVENUE SUMMARY

		Actual Revenue	Adopted Budget	Actual Revenue	Anticipated Revenue	Proposed Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
<u>PROPERTY TAXES</u>						
3010	Secured Property Taxes	935,976	962,000	579,020	962,000	960,000
3012	Unsecured Property Taxes	36,020	40,000	35,587	40,000	40,000
3014	Prior Year Taxes	35,563	30,000	9,559	25,000	25,000
3016	Supplemental Taxes	51,959	15,000	548	20,000	20,000
<u>OTHER TAXES</u>						
3020	Franchises	566,443	550,000	90,950	570,000	570,000
3022	Sales and Use Tax	1,597,534	1,780,000	883,693	1,780,000	1,900,000
3024	Real Property Transfer Tax	33,095	32,000	15,359	33,000	33,000
3026	Public Safety Tax (SB 172)	96,604	105,000	58,887	105,000	109,000
<u>LICENSES AND PERMITS</u>						
3029	Business License Tax	86,354	85,000	70,405	85,000	85,000
3291-3293	Dog License	7,771	8,000	4,240	7,100	7,000
3032	Garage Sale Permits	2,117	2,300	1,152	1,800	1,800
3034	Transient Occupancy Tax	111,597	115,000	45,249	130,000	138,700
3040	Building Permits	69,249	90,000	53,121	90,000	70,000
3045	Plumbing Permits	7,654	12,000	10,680	12,000	8,000
3050	Electrical Permits	5,624	12,000	10,118	12,000	6,000
3055	Mechanical Permits	1,572	6,000	5,591	6,000	1,600
3290	Other Permits	4,285	4,000	5,226	6,000	6,000
<u>FINES AND PENALTIES</u>						
3815	Abandoned Vehicle Abatement	18,386	15,000	2,595	12,000	15,000
3820	Other Court Fines	9,507	7,000	4,052	9,000	9,000

		Actual Revenue 2010-2011	Adopted Budget 2011-2012	Actual Revenue Thru Feb 2012	Anticipated Revenue 2011-2012	Proposed Revenue 2012-2013
<u>RENTAL AND INTEREST REVENUE</u>						
3850	Interest	51,055	50,000	22,892	50,000	50,000
3610	Reports & Copies	5,176	5,000	3,665	5,000	5,000
3620	Real Property Rental	8,384	6,000	5,648	7,250	7,250
3625/3626	Civic /Vets Hall Rental	12,673	15,000	15,529	20,000	25,000
3685	Park Reservations	12,080	15,000	8,415	15,000	15,000
<u>REVENUE FROM OTHER AGENCIES</u>						
3755	Motor Vehicle In-Lieu Tax	2,033,288	2,000,000	999,618	2,000,000	2,000,000
3760	Off-Highway Motor Vehicle Fees	16	25	18	25	25
3765	Homeowners Exemption	12,342	10,000	-	12,000	12,000
<u>REIMBURSEMENTS</u>						
3757	Mandated State Cost Reimbursement	-	-	-	-	-
3792	Y.D.O Program - Liberty School	45,510	39,190	22,650	45,000	45,575
3777	Booking Fees	17,068	15,000	8,513	17,000	18,000
3786	Crossing Guards	5,040	10,080	5,040	10,080	10,080
3778	Narcotics Task Force	80,099	27,000	-	-	-
3780	D.U.I. Cost Recovery	6,999	7,000	5,981	7,000	7,000
3782	P.O.S.T.	18,462	14,000	15,097	18,000	20,000
3861	Police Dept. Misc. Reimbursements	5,433	5,000	12,462	10,000	10,000
3862	Police Dept. Misc.Fees	2,430	-	857	1,000	1,000
3784	High School Y.D.O. Program	49,727	45,235	21,973	44,240	37,242
3882	Risk Mgmt. Retro. Adjust.	94,824	-	-	10,025	88,000
3788A	Incentives/Rebates	62,105	60,000	43,747	60,000	60,000
3880	Misc. Reimbursements	71,158	25,000	31,280	32,750	12,750
<u>CHARGES FOR OTHER SERVICES</u>						
3060	Plan Check Fees	50,673	50,000	42,164	50,000	35,000
3540	Planning Fees	22,074	25,000	19,750	25,000	25,000
3630	General Plan Update Fee	8,496	8,000	7,070	8,000	8,000
3635	Technology Fee	2,829	5,000	2,815	4,000	3,000
3030	Business License Processing Fee	37,697	36,000	32,578	35,000	35,000
3190	Subdivision Street Sign Fee	1,350	-	400	400	-
3200	Public Improvement Plan Check Fee	33,718	40,000	32,958	40,000	35,000

		Actual Revenue	Adopted Budget	Actual Revenue	Anticipated Revenue	Proposed Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
3205	Street Cut Review Fee	1,320	1,500	1,470	1,500	1,500
3220	Special Building Inspection Fee	6,210	200	1,000	1,000	1,000
3681	Recreation Fees	162,412	165,000	107,861	175,000	213,000
3811	Animal Control	301	-	311	400	400
OTHER REVENUE						
3870	Contributions-RDA	860,176	860,676	645,132	645,632	-
	Contributions-Lem RDA Successor Agency	-	-	-	215,044	250,000
	Contributions-Lemoore Housing Authority	-	-	-	-	138,000
3865	Sale - City-owned Property	500	-	-	-	-
3881	Sundry Revenue	5,558	500	602	650	600
3884	Bad Debt Recovery	-	-	-	-	-
3872	School Impact Fee Admin./Kings.Co.Admin.	2,357	2,500	4,866	5,000	5,000
3874	Weed Abatement	-	4,000	-	4,000	4,000
3875	Gifts & Donations	111,375	2,500	-	2,500	2,500
	Grant Proceeds					
	Grant Proceeds	153,097	-	-	-	-
	OTS Traffic Grant	7,850	-	-	-	-
FUND SUB-TOTAL		7,739,172	7,419,706	4,008,394	7,483,396	7,186,022
SPECIAL REVENUE						
078-3775	Lighting & Landscape Maint. District	244,677	255,000	124,658	255,000	248,000
078-3775A	Public Facilities Maint. District	338,775	335,000	155,088	335,000	386,000
085-3029	Downtown Improvement District	9,828	12,000	13,687	10,000	10,000
CODE FINES						
020-3810	Vehicle Code Fines	45,977	38,000	17,590	29,000	29,000
020-3812	Parking Fines	4,211	3,700	1,904	3,200	3,200
020-3850	Interest	1,001	500	479		
GAS TAX (Maintenance)						
030-3740	Gas Tax 2106	64,545	40,000	31,508	62,500	60,000
032-3750	Gas Tax 2107.5	6,071	6,000	42	6,080	6,000
Special Revenue Sub-Total		715,085	690,200	344,956	700,780	742,200
			Adopted	Actual	Anticipated	Proposed

		Actual Revenue	Budget	Revenue	Revenue	Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
ENTERPRISE ACTIVITIES						
WATER FUND - 050						
3305	Water Meter Fees	12,265	6,500	11,010	16,500	18,600
3300	Water Service Fees	3,586,325	3,300,000	2,559,227	3,578,000	3,600,000
3311	Account Set Up Fee	33,146	30,000	26,571	38,000	35,000
3850	Interest	13,375	18,000	5,887	12,000	12,000
3880	Miscellaneous Reimbursements	1,032	2,000	-	1,000	1,000
3550	Delinquent Turn On/Off	24,285	30,000	18,132	27,000	27,000
3320	Construction Meter Rental	2,039	4,000	2,509	3,200	3,000
3321	Returned Check	6,012	6,500	4,663	7,000	6,500
3560	Delinquent Penalty	62,927	70,000	48,747	70,000	70,000
3570	Door Hanger Fee	68,653	70,000	56,686	75,000	75,000
3884	Bad Debt Recovery	4,078	-	1,352	2,000	2,000
3710	Grant Proceeds	16,664	-	-	-	-
3970	Operating Transfer In - Water Capital	186,291	-	-	-	-
	Water Fund Totals	4,017,092	3,537,000	2,734,784	3,829,700	3,850,100
	Arsenic Plant Set Aside	(400,952)	(540,000)	(233,965)	(400,000)	(705,419)
	Water Fund Totals	3,616,140	2,997,000	2,500,819	3,429,700	3,144,681
REFUSE FUND - 056						
3400	Refuse Service Fees	2,737,307	2,735,000	1,819,761	2,735,000	2,735,000
3850	Interest	285	-	1,317	2,600	2,600
3410	Special Refuse Pickups	26,554	20,000	16,225	24,000	24,000
3560	Delinquent Penalty	53,655	55,000	50,998	70,000	70,000
3570	Door Hanger Fee	25,407	22,000	13,678	27,000	27,000
3430	Recycling Program	385	-	1,207	1,500	1,500
3880	Miscellaneous Reimbursements	12,232	12,000	4,223	6,000	6,000
3884	Bad Debt Recovery	4,063	-	1,386	2,000	2,000
3710	Grant Proceeds	6,952	-	-	-	-
3900	Operating Transfer In- Refuse	-	-	-	-	-
	Refuse Fund Totals	2,866,840	2,844,000	1,908,795	2,868,100	2,868,100
SEWER FUND - 060						
3500	Sewer Service Fees	3,278,980	2,298,000	2,171,488	3,265,000	3,275,000
3850	Interest	24,860	13,000	11,116	20,000	20,000
3879	Drainage Reimbursements	24,972	50,000	31,185	46,000	46,000
3880	Miscellaneous Reimbursements	3,012	-	-	-	-
3510	Waste Water Sales	3,200	-	3,081	3,200	3,200
3560	Delinquent Penalty	55,983	58,000	48,394	65,000	65,000
3570	Door Hanger Fee	27,827	25,000	14,982	29,000	29,000
3884	Bad Debt Recovery	2,133	-	728	1,000	1,000
3575	Non System Waste Water Fees	130,751	50,000	80,726	120,000	120,000
3960	Operating Transfer In	20,442	-	-	-	-
	Sewer Fund Totals	3,572,160	2,494,000	2,361,700	3,549,200	3,559,200
	WWTP Set Aside	(960,414)	(970,000)	(477,212)	(956,300)	(1,161,207)
	Sewer Fund Totals	2,611,746	1,524,000	1,884,488	2,592,900	2,397,993
GOLF FUND						
3879	Reimbursements	78,066	290,000	201,228	290,000	290,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		9,887,877	8,345,200	6,840,286	9,881,480	9,442,974
GRAND TOTAL		17,627,049	15,764,906	10,848,680	17,364,876	16,628,996

ESTIMATED EXPENDITURES 2012-2013

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	26,981	77,787	-	-	104,768	-
4213 City Manager	725,632	130,843	-	-	856,475	-
4215 Finance	228,451	591,838	-	-	820,289	-
4216 Planning	49,800	69,694	-	-	119,494	-
4218 Community Participation	-	-	-	-	-	-
4220 Maintenance Division	622,111	478,021	-	185,437	1,285,569	117,202
4270 PBIA	-	14,538	-	-	14,538	-
TOTAL GENERAL GOVERNMENT	1,652,975	1,362,721	-	185,437	3,201,133	117,202
<u>PUBLIC SAFETY</u>						
4221 Police	3,353,824	702,910	-	-	4,056,734	4,377
4222 Fire	73,587	347,487	-	2,509	423,583	-
4224 Building Inspection	162,367	17,350	-	-	179,717	-
TOTAL PUBLIC SAFETY	3,589,778	1,067,747	-	2,509	4,660,034	4,377

ESTIMATED 2012-2013 EXPENDITURE SUMMARY, Continued

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE</u>							
4230	Public Works	267,077	42,059	-	-	309,136	-
4800	LLMD	7,309	219,075	-	-	226,384	-
	PFMD	7,135	212,915	-	-	220,050	-
4242	Recreation	282,970	171,975	-	-	454,945	-
4245	Golf Course	-	32,536	208,247	-	240,783	-
4250	Water	658,310	1,653,291	-	2,329,303	4,640,904	75,840
4251	Utility Office	257,092	108,283	-	-	365,375	-
4256	Refuse	538,973	1,398,984	-	-	1,937,957	-
4260	Sewer	636,959	699,019	-	606,048	1,942,026	107,940
TOTAL PUBLIC SERVICE		2,655,825	4,538,137	208,247	2,935,351	10,337,560	183,780
4265	Fleet Maintenance	210,843	556,885	-	7,507	775,235	16,023
GRAND TOTAL		8,109,421	7,525,490	208,247	3,130,804	18,973,962	321,382

PROPOSED 2013-2014 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	46,444	70,383	-	-	116,827	-
4213 City Manager	397,633	71,039	-	-	468,672	-
4215 Finance Department	247,778	697,571	-	-	945,349	-
4216 Planning	-	151,771	-	-	151,771	-
4218 Community Participation	-	-	-	-	-	-
4220 Maintenance Division	613,641	577,065	-	519,880	1,710,586	29,400
4270 PBIA	-	16,000	-	-	16,000	0
TOTAL GENERAL GOVERNMENT	1,305,496	1,583,829	-	519,880	3,409,205	29,400
<u>PUBLIC SAFETY</u>						
4221 Police	3,569,495	685,620	-	-	4,255,115	30,000
4222 Fire	67,648	370,347	-	-	437,995	556,425
4224 Building Inspection	177,737	19,150	-	-	196,887	-
TOTAL PUBLIC SAFETY	3,814,880	1,075,117	-	-	4,889,997	586,425
<u>PUBLIC SERVICE</u>						
4230 Public Works	323,321	72,500	-	-	395,821	18,000
4800 LLMD	3,763	200,883	-	-	204,646	-
4800 PFMD	5,729	207,475	-	-	213,203	-

RECOMMENDED 2013-2014 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE Cont.</u>						
4242 Recreation	325,313	208,300	-	-	533,613	-
4245 Golf Course	-	59,470	230,000	-	289,470	-
4250 Water	681,040	1,535,555	176,000	7,449,436	9,842,031	68,000
4251 Utility Office	294,797	119,260	-	-	414,057	-
4256 Refuse	544,735	1,404,750	-	-	1,949,485	-
4260 Sewer	691,220	746,038	-	1,943,103	3,380,361	240,000
TOTAL PUBLIC SERVICE	2,869,918	4,554,231	406,000	9,392,539	17,222,687	326,000
4265 Fleet Maintenance	231,668	581,090	-	5,500	818,258	-
GRAND TOTAL	8,221,962	7,794,267	406,000	9,917,919	26,340,147	941,825

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2013-2014, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2013-2014.

The amount determined to be the Appropriations Limit for 2013-2014 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2012-2013.

The following is the calculation of the 2013-2014 Appropriations Limit:

Appropriations Limit – 2012-2013		\$	16,736,223
Adjustment Factors:			
Population Change	1.0230		
Per Capita Income Change	x 1.0512		
Total Adjustment Factor	1.0754		
Increase to 2012-2013		\$	1,261,536
Appropriations Limit for 2013-2014		\$	17,997,759
Expenditures Subject to Limit 2013-2014		\$	5,779,907
			<hr/>
Amount of Unspent Authorized Appropriation		\$	12,217,852

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CLASSIFICATION PAY RANGES

<u>CLASSIFICATION</u>	<u>7-1-2012</u>	<u>7-1-2013</u>
Office Assistant I	246 (2229-2859)	246 (2229-2859)
Police Records Technician	264 (2438-3127)	264 (2438-3127)
Maintenance Worker I	264 (2438-3127)	264 (2438-3127)
Community Service Officer	270 (2510-3223)	270 (2510-3223)
Office Assistant II	270 (2510-3223)	270 (2510-3223)
Account Clerk I	271 (2523-3239)	271 (2523-3239)
Maintenance Worker II	284 (2692-3456)	284 (2692-3456)
Recreation Specialist		288 (2747-3525)
Secretary	288 (2747-3525)	288 (2747-3525)
Police Evidence Technician	289 (2761-3543)	289 (2761-3543)
Utility Operator I	289 (2761-3543)	289 (2761-3543)
Account Clerk II	291 (2789-3579)	291 (2789-3579)
Admin Assistant / City Clerk		299 (2901-3724)
Utility Operator II	309 (3051-3914)	309 (3051-3914)
Senior Maintenance Worker	310 (3066-3934)	310 (3066-3934)
Code Enforcement Officer	314 (3127-4014)	
Equipment Mechanic	314 (3127-4014)	314 (3127-4014)
Recreation Coordinator		314 (3127-4014)
Senior Account Clerk	315 (3143-4034)	315 (3143-4034)
Police Records Supervisor	320 (3223-4135)	326 (3320-4261)
Office Manager	320 (3223-4135)	326 (3320-4261)
City Clerk/Admin. Sec.	327 (3337-4282)	
Housing Specialist	328 (3354-4303)	

CLASSIFICATION	7-1-2012	7-1-2013
Senior Utility Operator	332 (3422-4391)	332 (3422-4391)
Senior Equipment Mechanic	338 (3525-4524)	338 (3525-4524)
Executive Sec / Housing Specialist		339 (3543-4547)
Building Inspector	339 (3543-4547)	339 (3543-4547)
Police Officer	331 (3405-4369)	341 (3579-4593)
Bldg. Maint.-Const. Coordinator	342 (3597-4616)	342 (3597-4616)
Collection System Coordinator	342 (3597-4616)	342 (3597-4616)
Accountant	345 (3651-4685)	351 (3762-4828)
Assistant Planner	353 (3800-4876)	353 (3800-4876)
Police Corporal	345 (3651-4685)	355 (3838-4925)
Administrative Analyst	369 (4114-5282)	375 (4240-5443)
Superintendent	374 (4219-5416)	380 (4347-5580)
Police Sergeant	371 (4156-5335)	380 (4347-5580)
Project Manager	398 (4753-6103)	404 (4900-6289)
Police Commander	422 (5362-6881)	428 (5524-7090)
Parks/Recreation Director	439 (5836-7492)	445 (6013-7719)
Planning Director	446 (6043-7758)	
Public Works Director	452 (6227-7994)	458 (6416-8237)
Finance Director	454 (6289-8074)	460 (6481-8320)
Chief of Police	467 (6711-8615)	473 (6916-8877)
City Manager	513 (8445-10838)	513 (8445-10838)

CITY OF LEMOORE – POSITION ALLOCATION

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>General Government</u>				
<u>City Manager's Office</u>				
City Manager	1.00	513	1.00	513
Project Manager	1.00	398	.70	404
Administrative Analyst	1.00	369	1.00	375
Housing Specialist	1.00	328		
Executive Sec/Housing Specialist			1.00	339
City Clerk /Admin. Sec.	1.00	327		
Code Enforcement Officer	1.00	314		
Admin Assistant / City Clerk			.85	299
Office Assistant I/II	<u>2.00</u>	270	<u>.85</u>	246
	8.00		5.40	
<u>Finance Department</u>				
Finance Director	.50	454	.50	460
Accountants (2)	1.00	345	1.00	351
Senior Account Clerk	1.00	315	1.00	315
Account Clerk I/II	<u>.50</u>	291	<u>.50</u>	291
	3.00		3.00	
<u>Planning</u>				
Planning Director	1.00	446		
Assistant Planner	<u>1.00</u>	353		
	2.00			
<u>Maintenance Division</u>				
Superintendent	.70	374	.70	380
Bldg Maint/Const. Coordinator	1.00	342	1.00	342
Maint. Worker I/II	5.00	284	6.00	284
Office Assistant I/II	<u>.45</u>	270	<u>.45</u>	270
	7.15		8.15	
<u>Public Safety</u>				
<u>Police Department</u>				
Chief of Police	1.00	467	1.00	473
Police Commander	1.00	422	1.00	428
Police Sergeant	5.00	371	5.00	371
Police Corporal	5.00	345	5.00	345
Police Officer	17.00	331	18.00	331
Police Records Supervisor	1.00	320	1.00	326

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>Police Department Continued</u>				
Community Service Officer	2.00	270	2.00	270
Police Evidence Technician	1.00	289	1.00	289
Secretary	1.00	288	1.00	288
Police Records Technician	<u>2.00</u>	264	<u>2.00</u>	264
	36.00		37.00	
<u>Fire Department</u>				
Maintenance Worker I/II	1.00	284	1.00	284
Administrative Assistant			.15	299
Office Assistant I			<u>.15</u>	246
	<u>1.00</u>		1.30	
<u>Building Inspection</u>				
Superintendent	.30	374	.30	380
Building Inspector	1.00	339	1.00	339
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	2.30		2.30	
<u>Public Service</u>				
<u>Public Works</u>				
Public Works Director	1.00	452	1.00	458
Project Manager			.30	404
Superintendent	.70	374	.70	380
Office Manager	<u>1.00</u>	320	<u>1.00</u>	326
	2.70		3.00	
<u>LLMD</u>				
Superintendent	.03	374	.03	380
Office Assistant I/II	<u>.02</u>	270	<u>.02</u>	270
	.05		.05	
<u>PFMD</u>				
Superintendent	.05	374	.05	380
Office Assistant I/I	<u>.05</u>	270	<u>.05</u>	270
	.10		.10	
<u>Recreation</u>				
Parks/Recreation Director	1.00	439	1.00	445
Recreation Coordinator			1.00	314
Secretary	1.00	288		
Recreation Specialist			<u>1.00</u>	288
	<u>2.00</u>		3.00	

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>Water Division</u>				
Superintendent	1.00	374	1.00	380
Administrative Analyst	.35	369	.35	375
Senior Utility Operator	1.00	332	1.00	332
Utility Operator I/II	5.00	289	6.00	289
Maint. Worker I/II	2.00	284	1.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	
<u>Utility Office</u>				
Finance Director	.50	454	.50	460
Accountants (2)	1.00	345	1.00	351
Account Clerk I/II	<u>1.50</u>	291	<u>1.50</u>	291
	3.00		3.00	
<u>Refuse Division</u>				
Superintendent	.92	374	.92	380
Administrative Analyst	.30	369	.30	375
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.33</u>	270	<u>.33</u>	270
	6.55		6.55	
<u>Sewer/Storm Drain</u>				
Superintendent	1.00	374	1.00	380
Administrative Analyst	.35	369	.35	375
Collection System Coordinator	1.00	342		
Senior Maintenance Worker			1.00	310
Utility Operator I/II	2.00	289	2.00	289
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	
<u>Fleet Maintenance</u>				
Superintendent	.30	374	.30	380
Senior Equipment Mechanic	1.00	338	1.00	338
Equipment Mechanic	1.00	314	1.00	314
Office Assistant I/II	<u>.55</u>	270	<u>.55</u>	270
	2.85		2.85	
TOTAL FULL TIME POSITIONS		96.00		95.00

MONTHLY SALARY MATRIX

RANGE	0	1	2	3	4	5	6	7	8	9
20	1773	1782	1791	1800	1809	1818	1827	1836	1845	1854
21	1863	1872	1881	1890	1899	1908	1918	1928	1938	1948
22	1958	1968	1978	1988	1998	2008	2018	2028	2038	2048
23	2058	2068	2078	2088	2098	2108	2119	2130	2141	2152
24	2163	2174	2185	2196	2207	2218	2229	2240	2251	2262
25	2273	2284	2295	2306	2318	2330	2342	2354	2366	2378
26	2390	2402	2414	2426	2438	2450	2462	2474	2486	2498
27	2510	2523	2536	2549	2562	2575	2588	2601	2614	2627
28	2640	2653	2666	2679	2692	2705	2719	2733	2747	2761
29	2775	2789	2803	2817	2831	2845	2859	2873	2887	2901
30	2916	2931	2946	2961	2976	2991	3006	3021	3036	3051
31	3066	3081	3096	3111	3127	3143	3159	3175	3191	3207
32	3223	3239	3255	3271	3287	3303	3320	3337	3354	3371
33	3388	3405	3422	3439	3456	3473	3490	3507	3525	3543
34	3561	3579	3597	3615	3633	3651	3669	3687	3705	3724
35	3743	3762	3781	3800	3819	3838	3857	3876	3895	3914
36	3934	3954	3974	3994	4014	4034	4054	4074	4094	4114
37	4135	4156	4177	4198	4219	4240	4261	4282	4303	4325
38	4347	4369	4391	4413	4435	4457	4479	4501	4524	4547
39	4570	4593	4616	4639	4662	4685	4708	4732	4756	4780
40	4804	4828	4852	4876	4900	4925	4950	4975	5000	5025
41	5050	5075	5100	5126	5152	5178	5204	5230	5256	5282
42	5308	5335	5362	5389	5416	5443	5470	5497	5524	5552
43	5580	5608	5636	5664	5692	5720	5749	5778	5807	5836
44	5865	5894	5923	5953	5983	6013	6043	6073	6103	6134
45	6165	6196	6227	6258	6289	6320	6352	6384	6416	6448
46	6481	6513	6546	6578	6611	6644	6678	6711	6745	6779
47	6813	6847	6881	6916	6950	6985	7020	7055	7090	7126
48	7162	7198	7234	7270	7306	7343	7380	7416	7454	7492
49	7529	7567	7604	7642	7681	7719	7758	7796	7835	7875
50	7915	7954	7994	8034	8074	8115	8155	8196	8237	8279
51	8320	8362	8403	8445	8488	8530	8573	8615	8659	8702
52	8746	8789	8833	8877	8922	8966	9011	9056	9102	9147
53	9193	9239	9285	9331	9378	9425	9472	9519	9567	9615
54	9663	9711	9760	9809	9858	9907	9957	10007	10057	10107
55	10158	10208	10259	10311	10362	10414	10466	10518	10571	10624
56	10677	10730	10784	10838	10892	10947	11001	11056	11112	11167

The five City Council Members are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

The Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

During this fiscal year, it is anticipated that the Council will hold work sessions and consider adoption of new goals and objectives.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011	2012
Meeting Agenda Items	371	455	428	495	338	446	324
Ordinances Adopted	10	8	10	12	3	7	5
Resolutions Adopted	50	52	63	48	38	48	36
Agreements Approved	34	41	26	40	43	62	34

Commentary:

Proposed in the City Council 13-14 budget Operating Supplies (4220) is \$500.00 for the one-time purchase of one additional tablet computer for transition to electronic agendas.

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 19,200	\$ 19,250	\$ 19,200	\$ 19,200	\$ 19,200
<u>Benefits</u>						
4110	FICA	\$ 1,469	\$ 1,469	\$ 1,469	\$ 1,469	\$ 1,469
4140	Health Insurance	\$ 11,076	\$ 6,262	\$ 22,336	\$ 25,775	\$ 25,775
Per. Service Sub-Total		\$ 31,745	\$ 26,981	\$ 43,005	\$ 46,444	\$ 46,444
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,075	\$ 1,094	\$ 1,000	\$ 1,000	\$ 1,000
	One Time - iPads for Council					
		\$ 3,373	\$ 2,500	\$ 500	\$ 500	\$ 500
	Total 4220	\$ 4,448	\$ 3,594	\$ 1,500	\$ 1,500	\$ 1,500
4310	Prof./Contract Services					
	Ongoing	\$ 63,429	\$ 63,429	\$ 56,429	\$ 56,429	\$ 56,429
	Total 4310	\$ 63,429	\$ 63,429	\$ 56,429	\$ 56,429	\$ 56,429
4320	Meetings/Dues					
	Ongoing	\$ 17,030	\$ 9,964	\$ 17,000	\$ 11,454	\$ 13,954
	Total 4320	\$ 17,030	\$ 9,964	\$ 17,000	\$ 11,454	\$ 13,954
4330	Printing & Publications					
	Ongoing	\$ 600	\$ 800	\$ -	\$ 1,000	\$ 1,000
	Total 4330	\$ 600	\$ 800	\$ -	\$ 1,000	\$ 1,000
	Recurring O&M Sub -Total	\$ 82,134	\$ 75,287	\$ 74,429	\$ 69,883	\$ 72,383
	One Time O&M Sub -Total	\$ 3,373	\$ 2,500	\$ 500	\$ 500	\$ 500
Maint./Operations Sub-Total		\$ 85,507	\$ 77,787	\$ 74,929	\$ 70,383	\$ 72,883

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 106,145	\$ 102,268	\$ 117,434	\$ 116,327	\$ 118,827
	One Time Total	\$ 10,373	\$ 2,500	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 116,518	\$ 104,768	\$ 117,934	\$ 116,827	\$ 119,327

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The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager also directs development and implementation of the City's General Plan and Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liason activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council. The City Manager has also typically represented the City of Lemoore by serving on the Board of Directors of the Chamber of Commerce.

The City Manager's Department oversees the majority of the work involved in the dissolution of the Former Redevelopment Agency providing support to the Successor Agency, the Oversight Board, and the Lemoore Housing Authority.

GOALS AND OBJECTIVES

In addition to the responsibility for overseeing all City Goals and Objectives, the City Manager's Office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Foster a "business friendly" environment that promotes the recruitment, expansion and retention of sales tax producing businesses
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
 - Secure rights to property for future use
 - Develop long term plan for effluent disposal
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
 - Develop City Fleet Emissions Standards
 - Perform Life Cycle cost analysis on purchases
- ◆ Make customer service a high priority at all times through staff selection, evaluation, education/training, oversight and accountability
- ◆ Implement blight eradication programs and policies that are sustainable in Post Redevelopment Lemoore
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement

CITY MANAGER, Continued

- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish
- ◆ Support efforts to retain Redevelopment 2011 Bond proceeds to use on identified projects

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
<u>Administration</u>						
Meeting Agendas Prepared	25	24	31	25	29	34
Full time Employees	112	114	112	98	94	91
Recruitments	10	14	0	14	3	12
Applicants	422	522	79	207	219	567
New Employees Hired F/T & P/T	29	29	23	59	50	22
Number of On-the-Job Injuries	25	21	20	18	21	15
Number of Work Days Lost	55	20	27	67	8	172
Health Insurance – Employee Only	20	27	21	23	19	18
Health Insurance – Employee + One	17	24	21	23	22	20
Health Insurance – Employee + Family	28	23	22	25	21	19
<u>Commercial Façade Improvement Program</u>						
Applications Received	15	4	2	7	6	N/A
Agreements Processed	2	4	1	3	0	
Projects Pending	1	3	2	5	0	
<u>First-Time Homebuyer Program</u>						
Applications Received	29	37	23	23	6	N/A
Agreements Processed	10	19	12	10	1	
Households Assisted						
◆ Moderate	10	19	10	8	1	
◆ Low	0	0	1	2	0	
◆ Very-Low	0	0	1	0	0	
<u>Exterior Home Improvement Program</u>						
Applications Received	20	19	24	36	13	N/A
Agreements Processed	11	11	14	21	6	
Households Assisted						
◆ Moderate	4	3	8	10	6	
◆ Low	6	3	4	8	0	
◆ Very-Low	1	5	2	3	0	

CITY MANAGER, Continued

Commentary:

The proposed City Manager Budget for 13-14 in Operating Supplies (4220) includes the one-time expense of \$500 for one additional tablet computer for new City Manager. In addition, a one-time expense for Questys Upgrade.

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 416,461	\$ 536,500	\$ 392,869	\$ 278,473	\$ 278,473
4020	Overtime Salaries	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4030	Part-time Salaries	\$ 2,651	\$ 3,656	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 31,047	\$ 35,827	\$ 30,674	\$ 21,701	\$ 21,701
4120	SUI	\$ 4,103	\$ 2,937	\$ 2,789	\$ 2,289	\$ 2,289
4130	Retirement	\$ 73,079	\$ 66,812	\$ 69,228	\$ 47,960	\$ 47,960
4140	Health Insurance	\$ 38,651	\$ 43,989	\$ 40,166	\$ 32,224	\$ 32,224
4150	Life Insurance	\$ 615	\$ 662	\$ 631	\$ 487	\$ 487
4170	Uniform Allowance	\$ 500	\$ 445	\$ 500	\$ -	\$ -
4190	SDI	\$ 4,228	\$ 4,157	\$ 4,005	\$ 2,837	\$ 2,837
4200	Deferred Compensation	\$ 14,751	\$ 24,529	\$ 14,026	\$ 10,662	\$ 10,662
Per. Service Sub-Total		\$ 587,086	\$ 725,632	\$ 555,888	\$ 397,633	\$ 397,633
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 8,130	\$ 5,592	\$ 7,395	\$ 7,395	\$ 7,395
	One Time					
	City Mgr/City Clerk Ipads	\$ 1,351	\$ 600	\$ 500	\$ 500	\$ 500
	Adobe Acrobat software	\$ 2,156	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 11,637	\$ 6,192	\$ 7,895	\$ 7,895	\$ 7,895
4310	Prof./Contract Services					
	Ongoing	\$ 34,435	\$ 35,720	\$ 25,490	\$ 26,090	\$ 26,090
	One Time					
	2012 General Election	\$ 10,000	\$ 4,851	\$ -	\$ -	\$ -
	Legal Fees-Successor Agency (Mid-year adjustment)	\$ 50,000	\$ 46,000	\$ -	\$ -	\$ -
	Legal Fees	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 109,435	\$ 86,571	\$ 25,490	\$ 26,090	\$ 26,090

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ADOPTED BUDGET 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 11,458	\$ 10,260	\$ 8,890	\$ 7,690	\$ 7,690
	Total 4320	\$ 11,458	\$ 10,260	\$ 8,890	\$ 7,690	\$ 7,690
4330	Printing/Publications					
	Ongoing	\$ 2,300	\$ 4,663	\$ 2,300	\$ 2,300	\$ 2,300
	Total 4330	\$ 2,300	\$ 4,663	\$ 2,300	\$ 2,300	\$ 2,300
4340	Utilities					
	Ongoing	\$ 7,400	\$ 7,108	\$ 7,764	\$ 7,164	\$ 7,164
	Total 4340	\$ 7,400	\$ 7,108	\$ 7,764	\$ 7,164	\$ 7,164
4350	Repair/Maint. Services					
	Ongoing	\$ 4,000	\$ 3,999	\$ 7,500	\$ 7,500	\$ 7,500
	Total 4350	\$ 4,000	\$ 3,999	\$ 7,500	\$ 7,500	\$ 7,500
4360	Training					
	Ongoing	\$ 6,940	\$ 4,250	\$ 4,000	\$ 4,000	\$ 4,000
	Total 4360	\$ 6,940	\$ 4,250	\$ 4,000	\$ 4,000	\$ 4,000
4300	City Owned Equipment					
	Ongoing	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4300	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
4380	Rental/Leases					
	Ongoing	\$ 7,414	\$ 6,800	\$ 7,400	\$ 7,400	\$ 7,400
	Total 4380	\$ 7,414	\$ 6,800	\$ 7,400	\$ 7,400	\$ 7,400
	Ongoing O&M	\$ 84,077	\$ 79,392	\$ 71,739	\$ 70,539	\$ 70,539
	One Time O&M	\$ 78,507	\$ 51,451	\$ 500	\$ 500	\$ 500
	Maint./Operations Sub-Total	\$ 162,584	\$ 130,843	\$ 72,239	\$ 71,039	\$ 71,039

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ADOPTED BUDGET 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 671,163	\$ 805,024	\$ 627,627	\$ 468,172	\$ 468,172
	One Time Total	\$ 78,507	\$ 51,451	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 749,670	\$ 856,475	\$ 628,127	\$ 468,672	\$ 468,672

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Obtain an unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Publish three Financial Focus newsletters
- ◆ Continue to improve and monitor internal cash controls
- ◆ Cross Train staff in the department to ensure that accounting functions are provided on a consistent basis
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
 - CIP bi-annual fund balances
 - CIP capitalization and progress reporting
- ◆ Continue to improve Cost Accounting System for LLMD and PFMD
- ◆ Update Cost Allocation Plan

ACTIVITY STATISTICS	2007	2008	2009	2010	2011	2012
Warrants Processed/Issued	3,235	3,844	4,414	4,180	4,878	5,073
Business Licenses Issued	1,560	1,839	1,107	1,163	1,242	1,193
Interest Earned on Investments	1,297,770	1,076,020	583,242	199,181	173,441	133,308
F/T Position Allocation	3	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Senior Account Clerk	1.00
Account Clerk I/II	.50
Total Positions	3.00

FINANCE DEPARTMENT, Continued

Commentary:

The Finance Department proposes the following: An increase in Salaries and Benefits of \$21,562 (associated with being fully staffed and merit increases for employees that are not at top step); and an increase in Insurance/Bonds of \$97,557 (approximate 12% increase in CSJVRMA premiums of existing programs and addition of \$52, 156 for the ERMA Program).

FINANCE DEPARTMENT, Continued
001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 147,065	\$ 148,716	\$ 164,821	\$ 164,821	\$ 164,821
4020	Overtime Salaries	\$ 946	\$ 200	\$ 946	\$ 946	\$ 946
4030	Part-time Salaries	\$ 19,765	\$ 21,507	\$ 18,768	\$ 18,768	\$ 18,768
<u>Benefits</u>						
4110	FICA	\$ 12,927	\$ 13,307	\$ 14,117	\$ 14,117	\$ 14,117
4120	SUI	\$ 1,884	\$ 2,001	\$ 1,680	\$ 1,680	\$ 1,680
4130	Retirement	\$ 25,665	\$ 25,306	\$ 28,051	\$ 28,051	\$ 28,051
4140	Health Insurance	\$ 12,479	\$ 4,599	\$ 13,402	\$ 13,402	\$ 13,402
4150	Life Insurance	\$ 319	\$ 250	\$ 384	\$ 384	\$ 384
4190	SDI	\$ 1,492	\$ 1,464	\$ 1,658	\$ 1,658	\$ 1,658
4200	Deferred Comp.	\$ 3,674	\$ 8,121	\$ 3,952	\$ 3,952	\$ 3,952
Per. Service Sub-Total		\$ 226,216	\$ 228,451	\$ 247,778	\$ 247,778	\$ 247,778
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 6,400	\$ 6,400	\$ 7,000	\$ 7,000	\$ 7,000
	One Time	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Total 4220	\$ 6,400	\$ 6,400	\$ 7,500	\$ 7,500	\$ 7,500
4310	Prof./Contract Services					
	Ongoing	\$ 77,195	\$ 75,017	\$ 74,420	\$ 74,420	\$ 74,420
	One Time	\$ -	\$ -	\$ 3,200	\$ 3,200	\$ 3,200
	Total 4310	\$ 77,195	\$ 75,017	\$ 77,620	\$ 77,620	\$ 77,620
4315	Insurance/Bonds					
	Ongoing	\$ 494,794	\$ 494,794	\$ 592,351	\$ 592,351	\$ 592,351
	Total 4315	\$ 494,794	\$ 494,794	\$ 592,351	\$ 592,351	\$ 592,351
4320	Meetings/Dues					
	Ongoing	\$ 1,200	\$ 300	\$ 500	\$ 500	\$ 500
	Total 4320	\$ 1,200	\$ 300	\$ 500	\$ 500	\$ 500

FINANCE DEPARTMENT, Continued

001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,355	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4330	\$ 1,500	\$ 1,355	\$ 1,500	\$ 1,500	\$ 1,500
4340	Utilities					
	Ongoing	\$ 2,220	\$ 2,240	\$ 2,300	\$ 2,300	\$ 2,300
	Total 4340	\$ 2,220	\$ 2,240	\$ 2,300	\$ 2,300	\$ 2,300
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 3,000	\$ 1,582	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4360	\$ 3,000	\$ 1,582	\$ 3,000	\$ 3,000	\$ 3,000
4380	Rental/Leases					
	Ongoing	\$ 2,800	\$ 2,650	\$ 2,800	\$ 2,800	\$ 2,800
	Total 4380	\$ 2,800	\$ 2,650	\$ 2,800	\$ 2,800	\$ 2,800
4389	Bank Fees and Charges					
	Ongoing	\$ 18,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4389	\$ 18,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000
	Ongoing	\$ 607,109	\$ 591,838	\$ 693,871	\$ 693,871	\$ 693,871
	One Time	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 3,700
	Maint./Operations Sub-Total	\$ 607,109	\$ 591,838	\$ 697,571	\$ 697,571	\$ 697,571

FINANCE DEPARTMENT, Continued

001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 833,325	\$ 820,289	\$ 941,649	\$ 941,649	\$ 941,649
	One Time Total	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 3,700
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 833,325	\$ 820,289	\$ 945,349	\$ 945,349	\$ 945,349

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The Planning Department was eliminated in May 2013. The cost to outsource the planning functions is approximately \$1030,000. Even with outsourcing, the ongoing annual savings estimated will be approximately \$243,000.

Based on statistics and forecasted work-load, approximately 400 technical planning hours will be required next Fiscal Year. To best serve our customer's needs, these technical services will be performed by our City Engineer, Quad Knopf. Quad Knopf will send a trained planning representative to provide counter assistance at the CMC. Based on the estimated planning hours necessary to perform the more technical activities, a representative from Quad Knopf would be available onsite three days per week (Monday, Wednesday, and Friday) from 8 am to 12 pm (12 hrs/week). An additional eight hours per week will be required for offsite technical review and preparation/attendance for one Planning Commission meeting per month. This outsourcing translates to approximately \$100,000 (20 hrs/week X 50 weeks X \$100/hr), which will be added to the Public Works Department Budget. Staff is seeking other proposals, and believes that the cost will be at or below \$100 per hour.

Fees generated for the anticipated planning activities are estimated at \$25,000 for Fiscal Year 2013-2014. Additionally, an estimated \$30,000 will be required to overhaul the zoning code. The code will be designed for ease of use and greater efficiency in order to meet the needs of our community, unlike the newly adopted code, which is difficult for staff and the public to understand. Our goal is to implement more of a "cookie cutter" approach that will be easily understood by the development community and ultimately reduce staff time in performing the associated tasks. An example of such code will be presented to the Planning Commission for review at an upcoming meeting. My expectation is that the Commission will recommend an adoptable update to Council within four months, which will include, at a minimum, the following six sections:

- Fees associated with each type of action
- Application for action
- Design Standard Guidelines
- Sign Ordinance
- Planning and entitlement fees
- Basic zoning requirements
-

It is understood that a certain amount of in-house services will still need to be performed. In the absence of the Planning Department, a new system will be temporarily implemented. Oversight of planning functions will be assigned to the Public Works Director with the assistance of the Project Manager. To perform the basic clerical duties associated with planning functions, a current full-time Office Assistant will be relocated to the Cinnamon Municipal Complex (CMC) and assigned to the Public Works Department. This employee will be transferred from another department and will not increase the City's overall Budget.

Several other activities associated with business development are being performed by other departments, such as, issuing business licenses, economic development activities, and building inspections. These functions will continue to be performed. However, to better serve our business community, all of the activities listed will be performed at the CMC, which will provide a convenient One-Stop Shop for our customers.

PLANNING, Continued

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 146,952	\$ 149,072	\$ 189,573	\$ -	\$ -
4020	Overtime Salaries	\$ -	\$ 38	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 20,370	\$ 22,697	\$ -	\$ -	\$ -
	Total 4030	\$ 20,370	\$ 22,697	\$ -	\$ -	\$ -
Benefits						
4110	FICA	\$ 12,800	\$ 13,649	\$ 14,686	\$ -	\$ -
4120	SUI	\$ 1,320	\$ 1,260	\$ 1,260	\$ -	\$ -
4130	Retirement	\$ 28,058	\$ 25,740	\$ 34,958	\$ -	\$ -
4140	Health Insurance	\$ 8,156	\$ 518	\$ 13,401	\$ -	\$ -
4150	Life Insurance	\$ 190	\$ 171	\$ 288	\$ -	\$ -
4190	SDI	\$ 1,470	\$ 1,510	\$ 1,920	\$ -	\$ -
4200	Deferred Comp.	\$ 3,638	\$ 4,607	\$ 3,820	\$ -	\$ -
	Per. Service Sub-Total	\$ 55,632	\$ 49,800	\$ 70,333	\$ -	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 3,200	\$ 3,204	\$ 3,300	\$ -	\$ -
	One Time 1 License of ArcGIS 10.0	\$ 1,100	\$ 1,447	\$ -	\$ -	\$ -
	Ergonomic Keyboard, pull-out, chairs, etc	\$ -	\$ -	\$ 2,000	\$ -	\$ -
	Replace two (2) computers	\$ -	\$ -	\$ 3,000	\$ -	\$ -
	Total 4220	\$ 4,300	\$ 4,651	\$ 8,300	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 47,194	\$ 45,569	\$ 65,646	\$ 121,771	\$ 121,771
	One Time					
	Circulation Element costs	\$ -	\$ -	\$ 20,000	\$ -	\$ -
	Zoning code overhaul costs	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
	Total 4310	\$ 47,194	\$ 45,569	\$ 85,646	\$ 151,771	\$ 151,771
4320	Meetings/Dues					
	Ongoing	\$ 5,300	\$ 5,300	\$ 5,300	\$ -	\$ -
	Total 4320	\$ 5,300	\$ 5,300	\$ 5,300	\$ -	\$ -

PLANNING, Continued

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 1,250	\$ 3,313	\$ 3,350	\$ -	\$ -
	Total 4330	\$ 1,250	\$ 3,313	\$ 3,350	\$ -	\$ -
4340	Utilities					
	Ongoing	\$ 1,200	\$ 1,691	\$ 1,700	\$ -	\$ -
	Total 4340	\$ 1,200	\$ 1,691	\$ 1,700	\$ -	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ -	\$ -
	Total 4350	\$ 500	\$ 500	\$ 500	\$ -	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -
	Total 4360	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -
4380	Rental/Leases					
	Ongoing	\$ 6,170	\$ 6,170	\$ 6,170	\$ -	\$ -
	Total 4380	\$ 6,170	\$ 6,170	\$ 6,170	\$ -	\$ -
	Ongoing O&M	\$ 67,314	\$ 68,247	\$ 88,466	\$ 121,771	\$ 121,771
	One Time O&M	\$ 1,100	\$ 1,447	\$ 25,000	\$ 30,000	\$ 30,000
	Maint./Operations Sub-Total	\$ 68,414	\$ 69,694	\$ 113,466	\$ 151,771	\$ 151,771
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -

PLANNING, Continued

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
	Ongoing Total	\$ 290,268	\$ 289,854	\$ 348,372	\$ 121,771	\$ 121,771
	One Time Total	\$ 1,100	\$ 1,447	\$ 25,000	\$ 30,000	\$ 30,000
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 291,368	\$ 291,301	\$ 373,372	\$ 151,771	\$ 151,771

COMMUNITY PARTICIPATION

FUND 01

DEPARTMENT 4218

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

Staff is not recommending any funding under Community Participation.

OBJECT		ADOPTED	ESTIMATED	RECOMMENDED	PROPOSED
NO.	DESCRIPTION	BUDGET	EXPENSES	BUDGET	CITY COUNCIL
		2012-13	2012-13	2013-14	2013-14
<u>MAINTENANCE AND OPERATION</u>					
	Lemoore Christian Aid	\$ -	\$ -	\$ -	\$ -
	Lemoore Senior Citizens, Inc.	\$ -	\$ -	\$ -	\$ -
	Kings Community Action Organization	\$ -	\$ -	\$ -	\$ -
	Kings County Commission on Aging	\$ -	\$ -	\$ -	\$ -
	Sarah A. Mooney Museum	\$ -	\$ -	\$ -	\$ -
	Kings/Tulare Area Agency on Aging	\$ -	\$ -	\$ -	\$ -
	Kings County Homecoming	\$ -	\$ -	\$ -	\$ -
	Lemoore High School	\$ -	\$ -	\$ -	\$ -
	Lemoore Little League	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ -	\$ -

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The Maintenance Division is charged with maintaining City building and park facilities with janitorial services, preventative and corrective maintenance, renovations and new construction/projects. Staff also oversees the maintenance, repair, aesthetics and projects of the City streets, roads, lights and sidewalks. This Division takes care of 377,930 square feet of facilities, which includes janitorial services and maintenance of the new CMC Lemoore Rec Center’s indoor soccer field, playground, dance room, bathrooms, walking track and other areas as needed; the maintenance and repairs of 85.42 acres of park grounds and structures and 91 miles of streets repair and maintenance, traffic striping, street lighting, signage and weed control.

GOALS AND OBJECTIVES

- ◆ Train new employees and continue cross training personnel in the diverse tasks required in the three areas of the Maintenance Division in order to improve standards and skills.
- ◆ Continue to hold staff accountable for courtesy and productivity in the workplace and to our citizens.
- ◆ Continue investigating ways to increase organizational effectiveness and efficiency.
- ◆ Listen and acknowledge the requests and opinions of the citizens when it comes to buildings, streets and parks, and offer the best customer service possible under current budget restrictions.
- ◆ Continue to look for new ways to conserve water and energy.

ACTIVITY STATISTICS

Buildings Maintained in Square Feet	2009	2010	2011	2012
<u>Buildings With Janitorial Services & Maintenance</u>				
Civic Auditorium	6,092	6,092	6,092	6,092
Council Chambers	4,710	4,710	4,710	4,710
City Hall Offices	6,656	6,656	6,656	6,656
Planning Department & Upstairs Offices	3,872	3,872	1,936	1,936
Police Department Offices	8,467	8,467	8,467	8,467
Cinnamon Municipal Complex Offices	8,880	8,880	8,880	8,880
CMC Rec Center Facilities	0	0	63,158	63,158
Veterans Memorial Hall	5,624	5,624	5,624	5,624
<u>Building Maintenance Only</u>				
Cinnamon Municipal Complex Yard/Warehouse	252,300	252,300	252,300	256,300
Fox Street Fire Station	7,140	7,140	7,140	7,140
North Side Fire Station	5,474	5,474	5,474	5,474
Planning Department & Upstairs Offices	3,872	3,872	3,872	3,872
19 th Avenue Snack Bar, Restrooms, Pump House	857	857	857	857
City Park Restroom	640	640	640	640
Heritage Park Restroom	576	576	576	576
Sewer Plant Lab	768	768	768	768
Meter Shop	780	780	780	780

MAINTENANCE DIVISION, Continued

Landscaped Acres Maintained	2009	2010	2011	2012
City Park	4.50	4.50	4.50	4.50
19 th Avenue Park/Waggin Tails Dog Park	17.00	17.00	17.00	Under Construction
Industrial Park	.50	.50	.50	.50
Heritage Park	25.00	25.00	25.00	25.00
Lions Park	12.00	12.00	12.00	12.00
Cinnamon Municipal Complex	12.50	12.50	12.50	12.50
Depot Complex	1.75	1.75	1.75	1.75
Pedersen Park	1.00	1.00	1.00	1.00
Bevalaqua Park	10.00	10.00	10.00	10.00
Rotary Youth Plaza	.67	.67	.67	.67
Vine Street (North of 198)	.25	.25	.25	.25
Plaza Park	.25	.25	.25	.25
Police Department	.50	.50	0	0
Teen Center / Veteran's Hall	.20	.20	0	0
City Hall/Civic/Council Chamber	1.00	1.00	0	0
Sarah Mooney Museum	1.00	1.00	0	0
<u>Streets</u>				
Total Miles of Streets	90	90	91	91
Crosswalk/Center Line Striping (Miles)	14	14	15	15
Traffic Control/Street Signs Installed	300	300	300	300
Banners Hung	20	20	21	24

Position Allocation:

Superintendent	.70
Building Maint./Const. Coordinator	1.00
Maintenance Worker I/II	6.00
Office Assistant I/II	.45
	<u>8.15</u>

Commentary:

The Maintenance Division continues to strive to maintain productivity and acceptable standards with the smaller work force. Due to the possibility of two Maintenance Worker II positions being open, staff count will drop to three Maintenance Workers. Staff is requesting replacements for these two positions, an additional Maintenance Worker I position and authorization to subcontract building janitorial services.

The Maintenance Operating Supplies (4220) has remained the same with the exception of a decrease of \$12,000 in supplies, if a janitorial service is secured. An increase of \$42,000 was shown in Professional Contract Services (4310) for potential janitorial service. We are requesting the Training (4360) remain \$500 for training in certain aspects of the streets and buildings duties and required classes for pesticide / hazardous material training. Due to staff constraints, training did not happen.

MAINTENANCE DIVISION, Continued

Capital Outlay and Asset Replacement request are one time cost for facility tables and chairs that are in short supply due to age/breakage and high demand. The high demand for facilities and overlapping events, creates a shortage of equipment.

Safety priorities highlighted the need to transport the scissor lift in a safer manner than currently driving it on City Streets. Two fixed steel ladders to access the solar panels on the CMC facility is required for CALOSHA standards. A new walk behind scrubber is being requested for use in the recreation facility. The amount of square footage required to clean is greater than the current unit is designed for. A second walk behind will extend the life of the current unit, as well as provide a unit for cleaner floors and a unit for muddy and debris floors. The Tennis Courts and Basketball Courts are currently in need of resurfacing and maintenance renewal.

Staff continues to be innovative in the Division's goals of improving techniques and service to benefit the Citizens of Lemoore.

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 313,754	\$ 313,754	\$ 286,543	\$ 286,543	\$ 286,54
4020	Overtime Salaries	\$ 1,500	\$ 1,650	\$ 2,200	\$ 2,200	\$ 2,20
4030	Part-time Salaries					
	Ongoing	\$ 78,902	\$ 78,902	\$ 78,283	\$ 78,283	\$ 78,28
	One Time	\$ 60,400	\$ 60,400	\$ 60,054	\$ 60,054	\$ 60,05
4170	Boot Allowance	\$ 600	\$ 600	\$ 700	\$ 700	\$ 70
<u>Benefits</u>						
4110	FICA	\$ 34,636	\$ 34,636	\$ 35,468	\$ 35,468	\$ 35,46
4120	SUI	\$ 4,647	\$ 4,647	\$ 8,672	\$ 8,672	\$ 8,67
4130	Retirement	\$ 57,874	\$ 57,874	\$ 63,743	\$ 63,743	\$ 63,74
4140	Health Insurance	\$ 63,953	\$ 63,953	\$ 72,079	\$ 72,079	\$ 72,07
4150	Life Insurance	\$ 718	\$ 718	\$ 824	\$ 824	\$ 82
4190	SDI	\$ 3,153	\$ 3,153	\$ 3,255	\$ 3,255	\$ 3,25
4200	Deferred Compensation	\$ 1,775	\$ 1,775	\$ 1,820	\$ 1,820	\$ 1,82
Per. Service Sub-Total		\$ 621,912	\$ 622,111	\$ 613,641	\$ 613,641	\$ 613,64

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Ongoing	\$ 84,800	\$ 86,930	\$ 78,000	\$ 78,000	\$ 78,00
	One Time - Various Tools	\$ 6,000	\$ 6,000	\$ 3,000	\$ 3,000	\$ 3,00
	Total 4220	\$ 90,800	\$ 92,930	\$ 81,000	\$ 81,000	\$ 81,00
4230	Repair/Maint. Supplies					
	Ongoing	\$ 25,000	\$ 24,903	\$ 25,000	\$ 25,000	\$ 25,00
	One Time					
	Kings Court Tennis Court Resurface & Nets	\$ -	\$ -	\$ 10,880	\$ 10,880	\$ 10,88
	Heritage Park Basketball Courts	\$ -	\$ -	\$ 10,235	\$ 10,235	\$ 10,23
	Total 4230	\$ 25,000	\$ 24,903	\$ 46,115	\$ 46,115	\$ 46,11

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4310	Prof./Contract Services					
	Ongoing	\$ 40,000	\$ 39,876	\$ 82,000	\$ 82,000	\$ 82,000
	Total 4310	\$ 40,000	\$ 39,876	\$ 82,000	\$ 82,000	\$ 82,000
4320	Meetings/Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ -	\$ 174	\$ 200	\$ 200	\$ 200
	Total 4330	\$ -	\$ 174	\$ 200	\$ 200	\$ 200
4340	Utilities					
	Ongoing	\$ 220,000	\$ 190,619	\$ 220,000	\$ 220,000	\$ 220,000
	Total 4340	\$ 220,000	\$ 190,619	\$ 220,000	\$ 220,000	\$ 220,000
4350	Repair/Maint. Services					
	Ongoing	\$ 34,800	\$ 42,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total 4350	\$ 34,800	\$ 42,000	\$ 50,000	\$ 50,000	\$ 50,000
4360	Training					
	Ongoing	\$ 5,500	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4360	\$ 5,500	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
4380	Rental/Leases					
	Ongoing	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
	Total 4380	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
4300	Rental/City Owned Equipment					
	Ongoing	\$ 92,000	\$ 86,769	\$ 92,000	\$ 92,000	\$ 92,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 92,000	\$ 86,769	\$ 92,000	\$ 92,000	\$ 92,000
	Ongoing O&M	\$ 502,850	\$ 472,021	\$ 552,950	\$ 552,950	\$ 552,950
	One Time O&M	\$ 6,000	\$ 6,000	\$ 24,115	\$ 24,115	\$ 24,115
	Maint./Operations Sub-Total	\$ 508,850	\$ 478,021	\$ 577,065	\$ 577,065	\$ 577,065

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825 Equipment						
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
	Total 4825	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
4840 Vehicle						
		\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	Ongoing Total	\$1,064,362	\$ 1,033,732	\$ 1,106,537	\$ 1,106,537	\$ 1,106,537
	One Time Total	\$ 251,837	\$ 251,837	\$ 604,049	\$ 604,049	\$ 604,049
	Asset Repl. Total	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	Grand Total	\$1,433,401	\$ 1,402,771	\$ 1,739,986	\$ 1,739,986	\$ 1,739,986

The activities of the Downtown Merchants Advisory Committee are funded from a surcharge on business licenses collected within the Downtown Business District. The boundaries of the District are from the centerlines of "B" Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source are maintained in the Parking and Business Improvement Area fund and can be spent for parking, development and promotion of business, and public improvements within the Area. Any unspent funds automatically carryover to the next fiscal year.

A Downtown Merchants Advisory Committee is appointed annually by the Mayor, with concurrence of the City Council, to guide in the promotion of the Downtown Area and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
<u>Downtown Merchants Advisory Committee</u>						
Meeting Agendas Prepared	14	11	16	7	9	9
Business Licenses Issued in Downtown Area	150	158	148	158	158	149

Commentary:

PBIA began Fiscal Year 2012-2013 with a Fund Balance of \$11,579. Revenue collected from the business license surcharge is estimated at \$9,375 and expenditures for the fiscal year are estimated at \$14,538, leaving a fund balance of approximately \$6,416. Revenues for Fiscal Year 2013-2014 are expected to increase slightly due to a greater number of businesses in Downtown. Therefore, revenues in the amount of \$9,584 in are expected, which combined with the carryover funds will produce an available balance of approximately \$16,000.

The Downtown Merchants Advisory Committee intends to use the available funds to pay for promotional events and materials, seasonal banners, benches, bicycle racks, and miscellaneous supplies. Additionally, the Committee will look into replacing the decorative lights in the trees and over the streets with LED lights to reduce electrical costs. All expenditures are an approach to attract residents and visitors to beautiful Downtown Lemoore.

DOWNTOWN PBIA, Continued

85-4270		ADOPTED	ESTIMATED	COMMITTEE	RECOMMENDED	PROPOSED
OBJECT		BUDGET	EXPENSES	REQUESTS	BUDGET COMM.	CITY COUNCIL
NO.	DESCRIPTION	2012-13	2012-13	2013-14	2013-14	2013-14
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies	\$ 5,000	\$ 3,647	\$ 5,000	\$ 5,000	\$ 5,000
4230	Repair/Maint. Supplies	\$ 800	\$ 1,800	\$ 500	\$ 500	\$ 500
4310	Prof./Contract Services	\$ 5,000	\$ 4,359	\$ 5,000	\$ 5,000	\$ 5,000
4320	Meetings/Dues	\$ 1,700	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
4330	Printing/Publications	\$ 4,500	\$ 4,732	\$ 4,000	\$ 4,000	\$ 4,000
4340	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
4350	Maint./repair Services	\$ -	\$ -	\$ -	\$ -	\$ -
4380	Rentals/Leases	\$ -	\$ -	\$ -	\$ -	\$ -
Maint./Operations Sub-Total		\$ 17,000	\$ 14,538	\$ 16,000	\$ 16,000	\$ 16,000
Grand Total		\$ 17,000	\$ 14,538	\$ 16,000	\$ 16,000	\$ 16,000

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, while building community partnerships.
- ◆ Provide emphasis on the Department's effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project.

<u>ACTIVITY STATISTICS</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Calls for Service	30,481	29,621	29,872	28,266	30,984	29,882
Total Arrests	1,363	1,066	1,218	1,296	1,268	1,453
Total Drunk Driving Arrests	69	80	92	81	68	151
Total Traffic Citations	1,718	1,791	1,206	1,204	1,382	1,393
Total Traffic Accidents	268	229	238	263	230	235
Training Hours	3,578	2,644	2,223	2,499	2,122	1,922
<u>Animal Control:</u>						
Calls for Service	1,453	1,472	1,440	1,510	1,524	1,470
Animals Picked Up	811	671	723	760	1,053	789
Warnings	90	99	0	455	200	204
F/T Position Allocation	38	38	39	36	36	37

Position Allocation:

Chief of Police	1.00
Police Commander	1.00
Police Sergeant	5.00
Police Corporal	5.00
Police Officer	18.00
Secretary	1.00
Community Service Officer	2.00
Police Evidence Technician	1.00
Police Records Supervisor	1.00
Police Records Technician	<u>2.00</u>

Total Positions 37.00

POLICE DEPARTMENT, Continued

Commentary:

The Lemoore Police Department's Salaries (4010) increased by \$262,281 due to a signed MOU with the Police Officers Association and the Sergeants. Also, a grant was awarded for an additional police officer position.

The Operations and Maintenance Budget decreased by \$51,544 due to a decrease in Rental/City Owned Equipment (4300), Professional Contract Services (4310) and Printing/Publications (4330).

The Lemoore Police Department continues to work hard to achieve the goal of quality of life improvement for our citizens, which includes a safe community to live in. We truly appreciate the support given to us by the Lemoore City Council and the citizens of Lemoore. We will continue to work with our community partnerships to ensure the City of Lemoore remains a safe community to live, work and enjoy.

POLICE DEPARTMENT, Continued
001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 2,032,081	\$ 2,056,887	\$ 2,189,717	\$ 2,189,717	\$ 2,189,717
4020	Overtime Salaries	\$ 216,364	\$ 210,000	\$ 200,000	\$ 200,000	\$ 200,000
4030	Part-time Salaries	\$ 18,000	\$ 15,300	\$ 58,851	\$ 58,851	\$ 58,851
4170	Uniform Allowance	\$ 30,100	\$ 30,100	\$ 28,200	\$ 28,200	\$ 28,200
<u>Benefits</u>						
4110	FICA	\$ 169,090	\$ 173,820	\$ 183,899	\$ 183,899	\$ 183,899
4120	Unemployment Insurance	\$ 19,384	\$ 22,755	\$ 18,194	\$ 18,194	\$ 18,194
4130	Retirement	\$ 544,984	\$ 557,761	\$ 577,848	\$ 577,848	\$ 577,848
4140	Health Insurance	\$ 228,683	\$ 187,056	\$ 258,738	\$ 258,738	\$ 258,738
4150	Life Insurance	\$ 3,373	\$ 3,255	\$ 3,552	\$ 3,552	\$ 3,552
4190	State Disability Insurance	\$ 7,377	\$ 4,731	\$ 7,582	\$ 7,582	\$ 7,582
4200	Deferred Compensation	\$ 37,778	\$ 85,306	\$ 42,914	\$ 42,914	\$ 42,914
	Ongoing	\$ 3,307,214	\$ 3,353,824	\$ 3,569,495	\$ 3,569,495	\$ 3,569,495
	One Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Per. Service Sub-Total		\$ 3,307,214	\$ 3,353,824	\$ 3,569,495	\$ 3,569,495	\$ 3,569,495
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 43,500	\$ 53,400	\$ 53,500	\$ 53,500	\$ 53,500
	One Time					
	Homeland Security Grant	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -
	Computers	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
	Total 4220	\$ 45,400	\$ 55,300	\$ 59,500	\$ 59,500	\$ 59,500
4310	Prof./Contract Services					
	Ongoing	\$ 414,653	\$ 410,000	\$ 397,653	\$ 397,653	\$ 397,653
	Total 4310	\$ 414,653	\$ 410,000	\$ 397,653	\$ 397,653	\$ 397,653

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 10,000	\$ 8,500	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4320	\$ 10,000	\$ 8,500	\$ 10,000	\$ 10,000	\$ 10,000
4330	Printing/Publications					
	Ongoing	\$ 4,200	\$ 4,100	\$ 3,850	\$ 3,850	\$ 3,850
	Total 4330	\$ 4,200	\$ 4,100	\$ 3,850	\$ 3,850	\$ 3,850
4340	Utilities					
	Ongoing	\$ 25,000	\$ 28,317	\$ 28,317	\$ 28,617	\$ 28,617
	Total 4340	\$ 25,000	\$ 28,317	\$ 28,317	\$ 28,617	\$ 28,617
4360	Training					
	Ongoing	\$ 21,611	\$ 22,050	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4360	\$ 21,611	\$ 22,050	\$ 10,000	\$ 10,000	\$ 10,000
4361	Police Trainee					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4361	\$ -	\$ -	\$ -	\$ -	\$ -
4375	Grant Proceeds & Expenditures					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4375	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 200,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
	Total 4300	\$ 200,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
4380	Rental/Leases					
	Ongoing	\$ 16,000	\$ 14,643	\$ 16,000	\$ 16,000	\$ 16,000
	Total 4380	\$ 16,000	\$ 14,643	\$ 16,000	\$ 16,000	\$ 16,000
	Ongoing O & M	\$ 734,964	\$ 701,010	\$ 679,320	\$ 679,620	\$ 679,620
	One Time O & M	\$ 1,900	\$ 1,900	\$ 6,000	\$ 6,000	\$ 6,000
	Maint./Operations Sub-Total	\$ 736,864	\$ 702,910	\$ 685,320	\$ 685,620	\$ 685,620

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR Equipment						
	New K-9 (Mid-year adj)	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
	ID Card Printer	\$ 4,034	\$ 4,377	\$ -	\$ -	\$ -
Total 4825AR		\$ 14,034	\$ 4,377	\$ 10,000	\$ 10,000	\$ 10,000
4840AR Vehicle						
		\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
Asset Replacement Total		\$ 14,034	\$ 4,377	\$ 30,000	\$ 30,000	\$ 30,000
Ongoing Total		\$ 4,042,178	\$ 4,054,834	\$ 4,248,815	\$ 4,249,115	\$ 4,249,115
One Time Total		\$ 1,900	\$ 1,900	\$ 6,000	\$ 6,000	\$ 6,000
Asset Repl. Total		\$ 14,034	\$ 4,377	\$ 30,000	\$ 30,000	\$ 30,000
Grand Total		\$ 4,058,112	\$ 4,061,111	\$ 4,284,815	\$ 4,285,115	\$ 4,285,115

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The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. The department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore’s Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve readiness and training levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to replace or upgrade outdated equipment
- ◆ Modify per call payment schedule to reflect value of readiness by including a monthly retainer payment

<u>ACTIVITY STATISTICS</u>	2007	2008	2009	2010	2011	2012
<u>Calls for Service</u>	1,394	1,383	1,333	1,513	1,664	1,572
Fire Alarm Calls	243	263	240	227	274	157
EMT Calls	1,151	1,120	1,093	1,195	1,309	1,379
Training Hours	5,800	5,013	4,797	4,295	4,305	6,958
<u>Weed Abatement:</u>						
Parcels Abated by Owners	183	198	179	173	153	166
Parcels Abated by City of Lemoore	4	7	5	4	4	5
<u>Inspections:</u>						
Preplan Updates (hours)	332	267	211	27	176	175
Business Fire Inspections	63	55	62	56	23	24
<u>Position Allocation:</u>						
Maintenance Worker I/II	1.00					
Administrative Assistant	.15					
Office Assistant I	<u>.15</u>					
	1.30					

Commentary:

The Fire Department currently shares staff with the City Manager’s Office. The Administrative Assistant assists with reporting and secretarial duties and the Office Assistant assists said staff.

The Fire Department is requesting a monthly department salary of \$3,000 for readiness and training as well as the existing \$5.00 per volunteer for all calls, educational events for the public and training/meeting attendance. It is the department’s intention to decrease the volume of calls cancelled; eliminating firefighter burnout which affects response and ability to serve when needed. If the number of cancelled calls is reduced, the department does not foresee a dramatic fluctuation in the approximately \$7,000 currently paid to the Fire Department monthly.

The Fire Department is also requesting \$556,425 for a 2013 77’ ladder truck to replace one of the

FIRE DEPARTMENT, Continued

departments first trucks (Engine #4) which is currently non-compliant with NEPA. Engine #4 is a 1981 Detroit Diesel that has served Lemoore for 32 years and can be rotated as a Reserve Pumper which will acure I.S.O credits. Truck #6 would become the second out ladder truck which would also increase I.S.O credits for grading purposes. This is a one time purchase request.

FIRE DEPARTMENT, Continued

001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 52,634	\$ 52,634	\$ 53,536	\$ 47,973	\$ 47,973
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4170	Boot Allowance	\$ 100	\$ 155	\$ 100	\$ 100	\$ 100
<u>Benefits</u>						
4110	FICA	\$ 4,034	\$ -	\$ 4,103	\$ 3,677	\$ 3,677
4120	SUI	\$ 676	\$ -	\$ 571	\$ 525	\$ 525
4130	Retirement	\$ 9,275	\$ -	\$ 9,749	\$ 8,736	\$ 8,736
4140	Health Insurance	\$ 5,787	\$ -	\$ 6,075	\$ 5,584	\$ 5,584
4150	Life Insurance	\$ 206	\$ -	\$ 209	\$ 156	\$ 156
4190	SDI	\$ 526	\$ -	\$ 535	\$ 479	\$ 479
4200	Deferred Compensation	\$ 294	\$ 20,798	\$ 418	\$ 418	\$ 418
Per. Service Sub-Total		\$ 73,532	\$ 73,587	\$ 75,296	\$ 67,648	\$ 67,648
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 42,940	\$ 42,940	\$ 43,000	\$ 43,000	\$ 43,000
	One Time	\$ 1,200	\$ 11,550	\$ 12,000	\$ 12,000	\$ 12,000
	Battery Conditioner, Grass Fire Coats, K 12 Saw	\$ 3,800	\$ -	\$ 500	\$ 500	\$ 500
	3000 W Generator, computer for office	\$ 5,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
		\$ 1,800	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 54,740	\$ 54,490	\$ 75,500	\$ 75,500	\$ 75,500
4230	Repair/Maint. Supplies					
	Ongoing	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Total 4230	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4310	Prof./Contract Services					
	Ongoing	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947
	Total 4310	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings and Dues Ongoing	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
Total 4320		\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4330	Printing/Publications Ongoing	\$ 1,500	\$ 1,300	\$ 1,000	\$ 1,000	\$ 1,000
Total 4330		\$ 1,500	\$ 1,300	\$ 1,000	\$ 1,000	\$ 1,000
4340	Utilities Ongoing	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
Total 4340		\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
4350	Repair/Maint. Services Ongoing	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
Total 4350		\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
4360	Training Ongoing	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
Total 4360		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
4365	Weed Abatement Ongoing	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
Total 4365		\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
4380	Rental/Leases Ongoing	\$ 200	\$ 400	\$ 400	\$ 400	\$ 400
Total 4380		\$ 200	\$ 400	\$ 400	\$ 400	\$ 400
4300	Rental/City Owned Equipmt. Ongoing	\$ 34,000	\$ 32,850	\$ 34,000	\$ 34,000	\$ 34,000
Total 4300		\$ 34,000	\$ 32,850	\$ 34,000	\$ 34,000	\$ 34,000
	Ongoing O & M	\$ 338,087	\$ 335,937	\$ 337,847	\$ 337,847	\$ 337,847
	One Time O & M	\$ 11,800	\$ 11,550	\$ 32,500	\$ 32,500	\$ 32,500
	Maint./Operations Sub-Total	\$ 349,887	\$ 347,487	\$ 370,347	\$ 370,347	\$ 370,347

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ 2,509	\$ -	\$ -	\$ -
	Sub-Total 4825	\$ -	\$ 2,509	\$ -	\$ -	\$ -
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ 2,509	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ 2,509	\$ -	\$ -	\$ -
ASSET REPLACEMENT						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	2013 77' Ladder Truck to Replace Engine 4- Non Compliant with NEPA	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Total 4840AR	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Asset Replacement Total	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Ongoing Total	\$ 411,619	\$ 409,524	\$ 413,143	\$ 405,495	\$ 405,495
	One Time Total	\$ 11,800	\$ 14,059	\$ 32,500	\$ 32,500	\$ 32,500
	Asset Repl. Total	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	GRAND TOTAL	\$ 423,419	\$ 423,583	\$ 1,002,068	\$ 994,420	\$ 994,420

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The Building Division is responsible for plan review and inspection of new and remodeled structures assuring current Building Codes, Planning Department regulations and Municipal Code compliance. This division also performs annual fire inspections of commercial and industrial businesses and code enforcement of dangerous dilapidated buildings.

GOALS AND OBJECTIVES

- ◆ Continue to minimize outsourcing of commercial and multi-family plans for plan review to minimize professional contract services budget.
- ◆ Provide training to staff in order to speed up permit issuance process.
- ◆ Make our handouts and permit application available on our web page for convenience to some of our customers.

ACTIVITY STATISTIC	2007	2008	2009	2010	2011	2012
Building Permits Issued	606	485	337	366	369	470
Value of Construction	23,792,779	27,958,263	10,962,215	28,694,774	15,341,284	17,657,226
Value/Residential Cons./Alteration	19,622,439	20,122,142	5,583,505	3,288,969	12,488,475	16,586,441
Value/Commercial Cons./Alteration	4,170,339	7,836,121	5,378,709	25,405,805	2,852,808	1,070,785
Single-Family Homes	92	67	28	11	29	99
Multi-Family Units	0	130	0	0	81	0
New Commercial	2	4	4	2	1	2
Swimming Pools	68	15	10	6	8	15
Buildings Demolished	2	7	4	2	4	2
Fire Inspections						19
F/T Position Allocation	3.3	3.3	3.3	2.3	2.3	2.3

Position Allocation:

P.W. Superintendent	.30
Building Inspector	1.00
Office Assistant I/II	<u>1.00</u>
	2.30

Commentary:

Single Family Residential permits have continued to rise this year and are expected to continue. A proposed apartment complex on 19½ Avenue is anticipated to submit plans this fiscal year with the possibility of construction also starting this year. Professional contract services for plan review will once again be minimal in order to minimize the department’s budget. The Building Codes will change from 2010 to 2013 codes; therefore, the printing/publications budget will increase due to the purchase of new code books. The training budget will be about the same as last year. Courses on code changes will be important to attend.

BUILDING INSPECTION, Continued

001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 114,102	\$ 114,202	\$ 114,102	\$ 114,102	\$ 114,102
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ 803	\$ 8,000	\$ 8,000	\$ 8,000
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
<u>Benefits</u>						
4110	FICA	\$ 8,736	\$ 8,736	\$ 8,736	\$ 8,736	\$ 8,736
4120	SUI	\$ 966	\$ 968	\$ 966	\$ 966	\$ 966
4130	Retirement	\$ 20,106	\$ 20,108	\$ 20,778	\$ 20,778	\$ 20,778
4140	Health Insurance	\$ 15,278	\$ 15,278	\$ 22,880	\$ 22,880	\$ 22,880
4150	Life Insurance	\$ 251	\$ 251	\$ 254	\$ 254	\$ 254
4190	SDI	\$ 1,141	\$ 1,141	\$ 1,141	\$ 1,141	\$ 1,141
4200	Deferred Comp	\$ 780	\$ 780	\$ 780	\$ 780	\$ 780
Per. Service Sub-Total		\$ 161,460	\$ 162,367	\$ 177,737	\$ 177,737	\$ 177,737
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 400	\$ 400	\$ 600	\$ 600	\$ 600
	One Time					
	Computer for Front Counter	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Total 4220	\$ 1,400	\$ 1,400	\$ 2,000	\$ 2,000	\$ 2,000
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 8,000	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4310	\$ 8,000	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4320	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

BUILDING INSPECTION, Continued
001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 500	\$ 500	\$ 2,200	\$ 2,200	\$ 2,200
	Total 4330	\$ 500	\$ 500	\$ 2,200	\$ 2,200	\$ 2,200
4340	Utilities					
	Ongoing	\$ 800	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4340	\$ 800	\$ 500	\$ 500	\$ 500	\$ 500
4350	Repair/Maintenance Services					
	Ongoing	\$ 100	\$ -	\$ 250	\$ 250	\$ 250
	Total 4350	\$ 100	\$ -	\$ 250	\$ 250	\$ 250
4360	Training					
	Ongoing	\$ 2,200	\$ 2,200	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 2,200	\$ 2,200	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rentals/Leases					
	Ongoing	\$ 750	\$ 750	\$ 700	\$ 700	\$ 700
	Total 4380	\$ 750	\$ 750	\$ 700	\$ 700	\$ 700
4300	Rental/City-owned Equipment					
	Ongoing	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4300	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Ongoing O & M	\$ 15,750	\$ 16,350	\$ 17,750	\$ 17,750	\$ 17,750
	One Time O & M	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Maint./Operations Sub-Total	\$ 16,750	\$ 17,350	\$ 19,150	\$ 19,150	\$ 19,150
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 177,210	\$ 178,717	\$ 195,487	\$ 195,487	\$ 195,487
	One Time Total	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 178,210	\$ 179,717	\$ 196,887	\$ 196,887	\$ 196,887

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The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad Knopf, and oversees the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Work with Department of Health Services on UCMR3 requirements (organics in water)
- ◆ Update Public Works Standard Specifications
- ◆ Work with Caltrans on 19th Avenue Interchange
- ◆ Expand front end loader use in Refuse Department
- ◆ Complete Public Works office transition in CMC
- ◆ Work with Regional Water Quality Control Board on wastewater discharge increase
- ◆ Implement industrial revised wastewater billings
- ◆ Improve customer service on website, telephone and face to face
- ◆ Outreach to customers to increase recycling totals

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Encroachment Permits Issued	47	46	44	40	34	31
Street Tree Permits Issued	6	8	8	9	4	14
Underground Service Alert Calls	403	248	336	262	377	410
Pool Draining Permits Issued	63	85	139	139	105	119
F/T Position Allocation	2.7	2.7	2.7	2.7	2.7	2.7

Position Allocation:

Public Works Director	1.00
Program Manager	.30
Superintendent	.70
Office Manager	<u>1.00</u>
Total Positions	4.00

Commentary:

Public Works is adding the percentage of the Program Manager's to its budget due to City staff reorganization and the need for Development duties.

Public Works is currently working on updates to our Public Works Standards, which Quad-Knopf will complete this year. The Standards were last updated 10 years ago. Staff continues to work with Caltrans on reimbursements for the 19th Avenue Park/Basin improvements. Upgrade fleet vehicles with CNG vehicles using CMAQ funds.

PUBLIC WORKS, Continued
001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 191,042	\$ 189,803	\$ 191,042	\$ 213,553	\$ 213,553
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
	Total 4030	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
<u>Benefits</u>						
4110	FICA	\$ 14,615	\$ 15,327	\$ 15,327	\$ 17,049	\$ 17,049
4120	SUI	\$ 1,134	\$ 1,134	\$ 1,134	\$ 1,260	\$ 1,260
4130	Retirement	\$ 33,664	\$ 33,142	\$ 34,789	\$ 38,888	\$ 38,888
4140	Health Insurance	\$ 14,545	\$ 10,000	\$ 16,657	\$ 17,997	\$ 17,997
4150	Life Insurance	\$ 270	\$ 270	\$ 274	\$ 303	\$ 303
4190	SDI	\$ 1,910	\$ 1,910	\$ 1,910	\$ 2,135	\$ 2,135
4200	Deferred Compensation	\$ 7,642	\$ 14,355	\$ 15,100	\$ 16,000	\$ 16,000
	Per. Service Sub-Total	\$ 264,822	\$ 267,077	\$ 292,369	\$ 323,321	\$ 323,321
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,200	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200
	Total 4220	\$ 1,200	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200
4230	Repair/Maint. Supplies					
	Ongoing	\$ 50	\$ 4	\$ 50	\$ 50	\$ 50
	Total 4230	\$ 50	\$ 4	\$ 50	\$ 50	\$ 50
4310	Prof./Contract Services					
	Ongoing	\$ 24,000	\$ 28,393	\$ 28,000	\$ 28,000	\$ 28,000
	One Time					
	Engineering for City Standard Specifications	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
	Total 4310	\$ 54,000	\$ 28,393	\$ 58,000	\$ 58,000	\$ 58,000

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4320	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ 1,000
4330	Printing/Publications					
	Ongoing	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
	Total 4330	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
4340	Utilities					
	Ongoing	\$ 1,100	\$ 1,312	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4340	\$ 1,100	\$ 1,312	\$ 1,000	\$ 1,000	\$ 1,000
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rental/Leases					
	Ongoing	\$ 750	\$ 650	\$ 650	\$ 650	\$ 650
	Total 4380	\$ 750	\$ 650	\$ 650	\$ 650	\$ 650
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Total 4300	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Ongoing O & M	\$ 37,700	\$ 42,059	\$ 42,500	\$ 42,500	\$ 42,500
	One Time O & M	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
	Maint./Operations Sub-Total	\$ 67,700	\$ 42,059	\$ 72,500	\$ 72,500	\$ 72,500
CAPITAL OUTLAY						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
ASSET REPLACEMENT						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	12/13 Van replacement for grant match	\$ 8,339	\$ -	\$ -	\$ -	\$ -
	City's match for CNG Van for Public Works Director	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Total 4840AR	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Asset Replacement Total	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Ongoing Total	\$ 302,522	\$ 309,136	\$ 319,869	\$ 350,821	\$ 350,821
	One Time Total	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Asset Repl. Total	\$ 30,000	\$ -	\$ 45,000	\$ 45,000	\$ 45,000
	GRAND TOTAL	\$ 340,861	\$ 309,136	\$ 382,869	\$ 413,821	\$ 413,821

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT FUND 078 DEPARTMENT 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment.

In February, 2010, the administration of the LLMD zones was transferred to the Public Works Superintendent in charge of Refuse. This resulted in only 3% of a Superintendent's, and 2% of Office Assistant II's time assigned to this activity.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors

Position Allocation:

Superintendent	.03
Office Assistant I/II	<u>.02</u>
	.05

Commentary:

The LLMD Zones 1 through 13 have contracts through February 2014. Contracts will be rebid in November 2013 for award in January 2014. Districts costs are rising above revenues and landscape areas are having quality issues.

LLMD, Continued

078-4800

Budget 2012-2013

	District	4801	4803	4805	4806	4807	4808	4809	4810	4811	4812	4813	
Acct.	Direct Cost Only Description	Westfield	Silva Est.	Wild-flower	Capistrano	Silverado	Ctry. Clb. VII.	LaDan. Rose	Avalon	Self Help. Ent	Summerwind	Covington	TOTALS
4010	Regular Salaries	\$ 1,012	\$ 518	\$ 52	\$ 120	\$ 94	\$ 353	\$ 239	\$ 269	\$ 64	\$ 984	\$ 58	\$ 3,763
4230	Repair/Maint. Supplies	\$ 1,000	\$ 200	\$ 20	\$ 45	\$ 20	\$ 200	\$ 50	\$ 50	\$ -	\$ 1,000	\$ 50	\$ 2,635
4310	Professional Contract Services	\$ 54,566	\$ 11,458	\$ 1,175	\$ 1,403	\$ 2,781	\$ 16,777	\$ 4,802	\$ 13,858	\$ 972	\$ 54,602	\$ 4,276	\$ 166,670
4330	Printing & Publications	\$ 240	\$ 64	\$ 12	\$ 11	\$ 14	\$ 191	\$ 44	\$ 121	\$ -	\$ 200	\$ -	\$ 897
4340	Utilities	\$ 18,938	\$ 2,300	\$ 320	\$ 329	\$ 1,174	\$ 1,300	\$ 600	\$ 2,900	\$ 220	\$ 2,200	\$ 400	\$ 30,681
Expenditure Totals		\$ 75,756	\$ 14,540	\$ 1,579	\$ 1,908	\$ 4,083	\$ 18,821	\$ 5,735	\$ 17,198	\$ 1,256	\$ 58,986	\$ 4,784	\$ 204,646
Revenue													
Avg. Annual Revenue		\$ 93,210	\$ 16,183	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,920	\$ 80,185	\$ 4,950	\$ 257,334
Total Revenue		\$ 93,210	\$ 16,183	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,920	\$ 80,185	\$ 4,950	\$ 257,334
Square Footage		\$ 546,665	\$ 61,640	\$ 13,850	\$ 8,960	\$ 3,200	\$ 64,830	\$ 28,550	\$ 95,201	\$ 75,700	\$162,248	\$ 25,400	\$ 1,115,244
No of Units		565	292	29	126	53	198	134	151	36	553	33	2,170
		26.04%	13.46%	1.34%	5.81%	2.44%	9.12%	6.18%	6.96%	1.66%	25.48%	1.52%	100.00%

The City has maintenance zones in the new Public Facilities Maintenance District (PFMD). Although PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks and trees that are not the homeowner's direct responsibility, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, day to day maintenance and repair, and an ongoing reserve account for future tree trimming, street paving, care & replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries are covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 5% of a Superintendent's and 5% of the Office Assistant's time is assigned to the activity.

GOALS AND OBJECTIVES

- ◆ Work within the guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors
- ◆ Design new PFMD neighborhoods to the new California standards adopted January 1st of 2010 with low maintenance plants, trees, watering systems and eliminate grass areas in street islands

Position Allocation:

Superintendent	.05
Office Assistant I/II	<u>.05</u>
	.10

Commentary

The Public Facilities Maintenance District (PFMD) will be rebid in November 2013 and awarded in January 2014. The districts are increasing in area and numbers as subdivisions are completed. Due to the inflationary clause, this allows for districts to be maintained at the current levels.

PFMD, Continued

		2012-13	2012-13	2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14
		Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6	Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6
		The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest	The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest
Revenues		\$50,810	\$245,159	\$70,376	\$19,999	\$0	\$0	\$81,151	\$248,287	\$71,275	420,065	\$103,178	\$21,330
Object No.	Description	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F
4010	Regular Salaries	621	3,544	811	207			803	2,456	705	198	1,021	-
4030	Part-time Salaries	-	-	-	-			-	-	-	-	-	-
4110	Fica Taxes	42	262	68	20			61	186	53	15	77	-
4120	Unemployment Taxes	5	27	8	2			7	19	6	2	8	-
4140	Health Insurance	50	274	71	20			64	197	56	16	82	-
4150	Life Insurance	1	6	1	1			1	4	1	1	2	-
4190	State Disability Insurance	6	34	9	2			8	24	7	2	10	-
4200	Deferred Comp	16	86	22	6			20	61	18	5	26	-
4130	Retirement	110	603	155	45			141	433	124	35	180	-
4195	Cafeteria Plan	-	-	-	-			-	-	-	-	-	-
4220	Operating Supplies	-	-	-	-			-	-	-	-	-	-
4230	Repair/ Maint Supplies	-	-	-	-			-	-	-	-	-	-
4300	Rental City-Owned Vehicles	-	-	-	-			-	-	-	-	-	-
4310	Professional Contract Services	13,563	101,584	17,934	5,207			15,563	111,584	20,434	6,207	16,400	-
4330	Printing and publications	1,120	1,726	1,330	633			1,120	1,726	1,330	633	1,000	-
4340	Utilities	4,516	15,355	7,628	1,573			4,516	15,355	7,628	1,573	5,000	-
4350	Repair/Main Services	4,588	8,265	772	452			4,588	8,265	772	452	5,000	-
4360	Training	-	-	-	-			-	-	-	-	-	-
4384	Depreciation Expense	-	-	-	-			-	-	-	-	-	-
4825	Machinery and Equipment	-	-	-	-			-	-	-	-	-	-
9000	Operating Transfers Out	2,703	15,458	1,143	230			-	-	-	-	-	-
O & M Budget		27,341	147,224	29,952	8,398	0	0	26,892	140,309	31,135	9,139	28,805	0
9019	Deferred Maint/ Reserve	23,469	97,935	40,424	11,601	0	0	54,259	107,978	40,140	10,926	74,373	21,330
	12-13 Deferred Maint/Reserve	90,121	520,644	130,513	33,606	-	-	113,590	618,579	170,937	45,207	-	-
	TOTAL DEFERRED SET ASIDE	113,590	618,579	170,937	45,207	0	0	167,849	726,557	211,078	56,133	74,373	21,330

The Recreation Department offers a wide variety of programs and special events for citizens of all ages. In March of 2012 our indoor soccer field opened at the Recreation Center, and over the past year it has become a very popular program which has helped increase revenue. The move of our department to that location will help us monitor the leagues and cut part time labor costs. The Recreation Guide was mailed this year to every residence inside the City limit. The number of paid participants in all of our programs, classes, and special events continues to increase because of the guide and other advertising material.

GOALS AND OBJECTIVES

- ◆ To evaluate the cost effectiveness of programs/events and focus on those that create revenue.
- ◆ To focus on establishing innovative and creative revenue generating programs and special events.
- ◆ To expand our partnerships with Lemoore Police Department and Probation to better reach at-risk youth.
- ◆ To create a park watch program, and to re-create a teen mentor program.
- ◆ To move our offices to the CMC and continue to add recreation opportunities at this facility.
- ◆ To focus on expanding our registration software to allow online registration for participants, and offering WiFi at public buildings and parks.
- ◆ To focus on creating new Inclusive/Therapeutic recreation programs/events, and to re-create a teen mentor program.
- ◆ To continue to hold staff accountable for courtesy and productivity in the work place and to the citizens of lemoore.

ACTIVITY STATISTICS

	2009	2010	2011	2012
Programs/Classes/Special Events				
Total Infant Programs	1	1	0	1
Total Pee Wee Programs	9	9	10	9
Total Youth Programs	12	16	24	24
Youth Dances	11	14	16	16
Youth Performances	4	6	7	6
Adult Sports Programs	7	7	13	9
Adult Exercise Programs	3	6	9	8
Adult Enrichment Classes	4	12	17	10
Senior Events	1	14	6	5
Community Events/Special Events	10	15	18	14
Trips	3	4	6	3
Run/Walks	3	3	3	3
Total Programs/Classes/Special Events	68	116	129	108

RECREATION, Continued

Position Allocation:

Director of Parks & Recreation	1.00
Recreation Specialist	1.00
Recreation Coordinator	<u>1.00</u>
	3.00

Commentary:

The Recreation Department has increased the office staff to three full time and two part time employees. We have generated a strong adult volunteer base to help staff youth dances and special events. There has been a large increase of participants in many of our programs, and an addition of new classes, which has caused an increase in expenses. As a result, these programs have also created an increase in revenue.

Regular Salaries (4010) will increase by \$42,876 due to the Recreation Coordinator position being reclassified as full time and Part Time Salaries (4030) will decrease by \$32,816. Part Time Salaries (4030) will have the addition of two part time employees, who will supervise indoor soccer activities. The additional cost of the two employees will be offset by indoor soccer revenue. Operating Supplies (4220) will increase by \$700 due to a new computer. Professional Contract Services (4310) will increase by \$52,000 due to the addition of new Contract classes such as CrossFit and the growth of existing programs. All increases will be offset by the revenue generated from the contract classes and programs. Meetings and Dues (4320) will increase by \$11,000 because the Parks and Recreation Commissioners will be attending the CPRS annual conference, which they attend every other year.

RECREATION, Continued
001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 127,812	\$ 127,812	\$ 170,688	\$ 170,688	\$ 170,688
4020	Overtime Salaries	\$ -	\$ 679	\$ 500	\$ 500	\$ 500
4030	Part-time Salaries	\$ 107,500	\$ 92,000	\$ 74,684	\$ 74,684	\$ 74,684
<u>Benefits</u>						
4110	FICA	\$ 18,185	\$ 18,185	\$ 18,955	\$ 18,955	\$ 18,955
4120	SUI	\$ 1,680	\$ 1,680	\$ 5,023	\$ 5,023	\$ 5,023
4130	Retirement	\$ 25,573	\$ 25,573	\$ 28,210	\$ 28,210	\$ 28,210
4140	Health Insurance	\$ 12,033	\$ 12,033	\$ 21,542	\$ 21,542	\$ 21,542
4150	Life Insurance	\$ 190	\$ 190	\$ 288	\$ 288	\$ 288
4190	SDI	\$ 1,302	\$ 1,302	\$ 1,731	\$ 1,731	\$ 1,731
4200	Deferred Compensation	\$ 3,516	\$ 3,516	\$ 3,692	\$ 3,692	\$ 3,692
Per. Service Sub-Total		\$ 297,791	\$ 282,970	\$ 325,313	\$ 325,313	\$ 325,313
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 48,000	\$ 48,500	\$ 48,000	\$ 48,000	\$ 48,000
	One Time					
	New computer	\$ -	\$ -	\$ 700	\$ 1,250	\$ 1,250
	Total 4220	\$ 48,000	\$ 48,500	\$ 48,700	\$ 49,250	\$ 49,250
4310	Prof./Contract Services					
	Ongoing	\$ 88,000	\$ 107,000	\$ 140,000	\$ 140,000	\$ 140,000
	Total 4310	\$ 88,000	\$ 107,000	\$ 140,000	\$ 140,000	\$ 140,000
4320	Meetings/ Dues					
	Ongoing	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
	Parks & Rec Conference	\$ -	\$ -	\$ 11,000	\$ 3,000	\$ 3,000
	Total 4320	\$ 2,400	\$ 2,400	\$ 13,400	\$ 5,400	\$ 5,400
4330	Printing/Publications					
	Ongoing	\$ 1,600	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
	Total 4330	\$ 1,600	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800

RECREATION, Continued
001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4340	Utilities					
	Ongoing	\$ 3,500	\$ 3,800	\$ 3,500	\$ 3,500	\$ 3,500
	Total 4340	\$ 3,500	\$ 3,800	\$ 3,500	\$ 3,500	\$ 3,500
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ 250	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ 250	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 1,500	\$ 1,375	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4360	\$ 1,500	\$ 1,375	\$ 1,500	\$ 1,500	\$ 1,500
4380	Rental/Leases					
	Ongoing	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
	Total 4380	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 1,500	\$ 350	\$ 350	\$ 350	\$ 350
	Total 4300	\$ 1,500	\$ 350	\$ 350	\$ 350	\$ 350
	Ongoing O & M	\$ 153,000	\$ 171,975	\$ 204,050	\$ 204,050	\$ 204,050
	One Time O & M	\$ -	\$ -	\$ 11,700	\$ 4,250	\$ 4,250
	Maint./Operations Sub-Total	\$ 153,000	\$ 171,975	\$ 215,750	\$ 208,300	\$ 208,300
CAPITAL OUTLAY						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
ASSET REPLACEMENT						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 450,791	\$ 454,945	\$ 529,363	\$ 529,363	\$ 529,363
	One Time Total	\$ -	\$ -	\$ 11,700	\$ 4,250	\$ 4,250
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 450,791	\$ 454,945	\$ 541,063	\$ 533,613	\$ 533,613

GOLF COURSE**FUND 45****DEPARTMENT 4245**

The Lemoore Municipal Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation, and maintenance. Commencing July 1, 2010, the City entered into a management contract with Rhoads Golf, LLC, to operate the Course.

The management company is responsible and has the authority under their contract (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop and promote golf play.

GOLF COURSE, Continued

45-4245

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
NO.	DESCRIPTION	BUDGET	EXPENSES	REQUESTS	BUDGET COMM.	CITY COUNCIL
		2012-13	2012-13	2013-14	2013-14	2013-14
<u>MAINTENANCE & OPERATIONS</u>						
4310	Professional/ Contract Services	\$ 30,820	\$ 32,536	\$ 59,470	\$ 59,470	\$ 59,470
Other Expenses Sub-Total		\$ 30,820	\$ 32,536	\$ 59,470	\$ 59,470	\$ 59,470
<u>OTHER PAYABLES</u>						
9045	Financing Expense					
	Primary Debt COP/Principal	\$ 205,000	\$ 205,000	\$ 215,000	\$ 215,000	\$ 215,000
	Primary Debt/Interest	\$ 15,000	\$ 3,247	\$ 15,000	\$ 15,000	\$ 15,000
Other Expenses Sub-Total		\$ 220,000	\$ 208,247	\$ 230,000	\$ 230,000	\$ 230,000
Grand Total		\$ 250,820	\$ 240,783	\$ 289,470	\$ 289,470	\$ 289,470

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The Water Division is charged with delivering high quality water in adequate quantities and pressures as needed for domestic, commercial, industrial and fire suppression purposes. The Division operates and maintains the potable water system, which consists of water production, water arsenic blending, tank storage, and re-boosting the distribution system to meet the required demands. The water system consists of four production wells at our North Well Field (Wells 2, 4, 5, 6) five miles north of town along the Kings River. The City currently has six wells which are located in the community service area (Wells 7, 10, 11, 12, 13, 14). Also, the City has two wells (Wells 8 and 9) which are used seasonally for Olam Tomato Processors, Inc. They are also used as standby emergency use only, for a total of 12 city wells. The City has five above ground water storage tanks (2 – 1 million gallons each at 40 G Street) (1 – 900,000 gallons at Well 11) (1 – 1.5 million gallons @ Well 7) and (1 – 450,000 gallons @ Well 12). The City has six Sodium Hypochlorite treatment facilities used for chlorination of the City water to resolve some of the hydrogen sulfide issues with the local ground water. The Water Department operates and maintains the seasonal industrial water system (Wells 8, 9) serving the Olam Tomato Processors, Inc. plant south of 198 freeway in the City of Lemoore Industrial Park.

GOALS AND OBJECTIVES

- ◆ Review and implement the Urban Water Management Plan
- ◆ Continue implementing the Water Capital Improvement Projects
- ◆ Continue to monitor and implement the requirements dictated by California Department of Public Health Services and the Federal EPA regulators
- ◆ Review and confer with CDPH and Engineers on meeting the new Byproducts Rule and apply for funding
- ◆ Continue to assist the Fire Department in meeting the ISO Class 3 Fire Rating
- ◆ Continue Water Departments Annual Safety Training Program to meet all requirements
- ◆ Continue Water System Efficiency Monitoring Program
- ◆ Continue our water meter change out program

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Water Production (acre ft/yr)	7399	7494	7335	7045	7020	7583
Services Installed/Replaced	404	289	412	298	544	626
Hydrant Meters Set-up	26	22	20	8	7	19
Emergency Response Calls	254	235	187	169	215	149
Water Samples Taken	570	445	617	765	882	862
Meters Read Monthly (March)	6,267	6,328	6,430	6,452	6452	6700
Operating/Maintenance Cost per 1,000 gallons	\$0.9075	\$0.9668	\$0.9581	\$1.03	\$1.20	\$1.00
Underground Service Alert Calls	403	248	336	262	377	410
F/T Position Allocation	8.35	9.6	9.7	9.6	9.65	9.65

WATER, Continued

Position Allocation:

Public Works Superintendent	1.00
Administrative Analyst	.35
Senior Utility Operator	1.00
Utility Operator I/II	6.00
Maintenance Worker I/II	1.00
Office Assistant I/II	<u>.30</u>
	9.65

Commentary:

In Operating Supplies (4220), an increase is requested due to the cost of additional water meter registers needed to convert the newer manual read residential meters to touch read meters, as part of our water meter replacement program. The areas that we are looking to convert are on East Bush Street, Barcelona, Riviera, Madrid Streets, and also the Windsor Subdivision between Lemoore Avenue and Liberty Drive and Hanford/Armona Road and Cinnamon Drive on the south.

There are approximately 576 lots in these areas to convert - \$46,080. Also, in this category is 1 – 6” water meter to be installed at the Tropic Apartments Complex, which has never been metered. Our crew will install - \$5,500. There is a small increase in Sodium Hypochlorite - \$5,000.

In Professional / Contract Services (4310), we have an increase of \$18,240 for one-time expenses for Federal Required UCMR3 Testing and Lead & Copper testing for this up-coming year.

In Engineering / Planned Development (4318), this is a new line item, an increase of \$12,240.

In Training (4360), there is a decrease of \$4,000 because no employees will be requesting college reimbursement.

In Rental / Leases, there is a slight increase due to increased costs, \$500.

In Bad Debt Expense (4381), 1 – Backup Red Lion Water Controller Screen cost \$8,500. Also, 1 – Water System Rugid Training Panel cost \$10,000, for a total of \$18,500.

In Capital Outlay Vehicles (4825), 1 – Subcompact Transit Van (CNG) to replace an existing truck #319, a 2001 ½ ton Chevy pickup.

Total net cost of these line items \$152,310.

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 434,764	\$ 412,540	\$ 436,739	\$ 436,739	\$ 436,739
4020	Overtime Salaries	\$ 7,000	\$ 6,680	\$ 7,000	\$ 7,000	\$ 7,000
4030	Part-time Salaries	\$ 49,653	\$ 46,280	\$ 44,352	\$ 44,352	\$ 44,352
4170	Boot Allowance	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
<u>Benefits</u>						
4110	FICA	\$ 37,655	\$ 35,980	\$ 37,400	\$ 37,400	\$ 37,400
4120	SUI	\$ 5,733	\$ 3,830	\$ 5,994	\$ 5,994	\$ 5,994
4130	Retirement	\$ 78,522	\$ 69,430	\$ 79,530	\$ 79,530	\$ 79,530
4140	Health Insurance	\$ 65,132	\$ 64,230	\$ 60,310	\$ 60,310	\$ 60,310
4150	Life Insurance	\$ 970	\$ 850	\$ 991	\$ 991	\$ 991
4190	SDI	\$ 4,418	\$ 4,700	\$ 4,437	\$ 4,437	\$ 4,437
4200	Deferred Compensation	\$ 3,476	\$ 10,760	\$ 3,487	\$ 3,487	\$ 3,487
Per. Service Sub-Total		\$ 688,123	\$ 658,310	\$ 681,040	\$ 681,040	\$ 681,040
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 383,825	\$ 361,429	\$ 260,000	\$ 260,000	\$ 260,000
	One Time	\$ -	\$ -	\$ 144,915	\$ 144,915	\$ 144,915
	Total 4220	\$ 383,825	\$ 361,429	\$ 404,915	\$ 404,915	\$ 404,915
4230	Repair/Maint. Supplies					
	Ongoing	\$ 39,000	\$ 38,993	\$ 30,000	\$ 30,000	\$ 30,000
	Total 4230	\$ 39,000	\$ 38,993	\$ 30,000	\$ 30,000	\$ 30,000

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4310	Prof./Contract Services					
	Ongoing	\$ 90,000	\$ 90,900	\$ 92,400	\$ 92,400	\$ 92,400
	One Time					
	Arsenic Testing	\$ 1,400	\$ 1,200	\$ 18,240	\$ 18,240	\$ 18,240
	Total 4310	\$ 91,400	\$ 92,100	\$ 110,640	\$ 110,640	\$ 110,640
4313	Laguna Recharge Payment					
	Ongoing	\$ 10,000	\$ 10,241	\$ 10,250	\$ 10,250	\$ 10,250
	Total 4313	\$ 10,000	\$ 10,241	\$ 10,250	\$ 10,250	\$ 10,250
4320	Meetings/ Dues					
	Ongoing	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4320	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
4330	Printing/Publications					
	Ongoing	\$ 3,000	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4330	\$ 3,000	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000
4340	Utilities					
	Ongoing	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 824,000	\$ 824,000
	Total 4340	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 824,000	\$ 824,000
4350	Repair/Maint. Services					
	Ongoing	\$ 35,500	\$ 32,275	\$ 35,500	\$ 35,500	\$ 35,500
	Total 4350	\$ 35,500	\$ 32,275	\$ 35,500	\$ 35,500	\$ 35,500
4360	Training					
	Ongoing	\$ 6,500	\$ 2,300	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 6,500	\$ 2,300	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rental/Leases					
	Ongoing	\$ 1,000	\$ 1,280	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4380	\$ 1,000	\$ 1,280	\$ 1,500	\$ 1,500	\$ 1,500

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4300	Rental/City Owned Equipment					
	Ongoing	\$ 104,000	\$ 98,500	\$ 98,000	\$ 98,000	\$ 98,000
	Total 4300	\$ 104,000	\$ 98,500	\$ 98,000	\$ 98,000	\$ 98,000
	Ongoing O&M	\$ 1,688,065	\$ 1,652,091	\$ 1,548,400	\$ 1,372,400	\$ 1,372,400
	One Time O & M	\$ 1,400	\$ 1,200	\$ 163,155	\$ 163,155	\$ 163,155
	Maint./Operations Sub-Total	\$ 1,689,465	\$ 1,653,291	\$ 1,711,555	\$ 1,535,555	\$ 1,535,555

OTHER PAYABLES

4440	FmHa Water Note Principal	\$ -	\$ -	\$ -	\$ -	\$ -
4435	FmHa Water Note Interest	\$ -	\$ -	\$ -	\$ -	\$ -
	Solar Water Note Principal	\$ -	\$ -	\$ -	\$ -	\$ -
	Solar Water Note Interest	\$ -	\$ -	\$ -	\$ 176,000	\$ 176,000
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ 176,000	\$ 176,000

CAPITAL OUTLAY

4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
12-13	1 - Pipe Locator	\$ 5,300	\$ 4,280	\$ -	\$ -	\$ -
	1 - 75 HP Motor & Booster Pump	\$ 20,000	\$ 12,510	\$ -	\$ -	\$ -
	1 - Storage Container for 40 G St	\$ 5,000	\$ 3,566	\$ -	\$ -	\$ -
13-14	1 - Backup Controller screen	\$ -	\$ -	\$ 8,500	\$ 8,500	\$ 8,500
	1 - Water System Training Panel	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
	Solar Project - City Well Sites	\$ 2,308,947	\$ 2,308,947	\$ 7,412,936	\$ 7,412,936	\$ 7,412,936
	Equipment Sub-Total	\$ 2,339,247	\$ 2,329,303	\$ 7,431,436	\$ 7,431,436	\$ 7,431,436

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	Sub Compact Transit Van	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Vehicles Sub-Total	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
Capital Outlay Sub-Total		\$ 2,339,247	\$ 2,329,303	\$ 7,449,436	\$ 7,449,436	\$ 7,449,436
Asset Replacement						
4825AR	Equipment					
12-13						
	1 - CNG Grant Match to replace #312	\$ 62,000	\$ 26,000	\$ -	\$ -	\$ -
	1 - CNG Transit Connect to replace #319	\$ 13,500	\$ -	\$ -	\$ -	\$ -
	1 - Replacement Roof, AC Unit for 40 G St	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -
	1 - Backhoe 42% Water (Spllit W/S/Maint)	\$ 42,000	\$ 43,040	\$ -	\$ -	\$ -
13-14						
	1 - CNG Service Truck to replace #320	\$ -	\$ -	\$ 68,000	\$ 68,000	\$ 68,000
		\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
Asset Replacement Total		\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
Ongoing Total		\$ 2,376,188	\$ 2,310,401	\$ 2,229,440	\$ 2,229,440	\$ 2,229,440
One Time Total		\$ 2,340,647	\$ 2,330,503	\$ 7,612,591	\$ 7,612,591	\$ 7,612,591
Asset Repl. Total		\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
Grand Total		\$ 4,841,135	\$ 4,716,744	\$ 9,910,031	\$ 9,910,031	\$ 9,910,031

The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations, the inter-fund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Utility Accounts Maintained	6,267	6,318	6,314	6,370	6,382	6,516
Utility Bills Processed (incl. delinquent)	74,366	75,450	75,620	76,408	76,645	77,440
Water Turn-ons/Turn-offs Processed	2,366	2,054	2,389	2,116	2,358	2,361
48 Hour Notices Processed	5,763	6,568	7,044	7,058	6,886	6,416
F/T Position Allocation	4	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Account Clerk I/II	<u>1.50</u>
Total Positions	3.00

Commentary:

The Utility Office budget proposes the following changes: An increase in Salaries and Benefits of \$45,130 (increase is associated with being fully staffed, merit increases for full time employees that are not at top step and increasing part time staff hours to cover the work load of the Utility Office); increase in Professional Contract Services of \$7,225 (this account includes the utility billing software maintenance, the audit, IT services and mailing the utility bills).

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 142,668	\$ 143,120	\$ 159,127	\$ 159,127	\$ 159,127
4020	Overtime Salaries	\$ 867	\$ 9	\$ 867	\$ 867	\$ 867
4030	Part-time Salaries	\$ 47,081	\$ 54,884	\$ 66,160	\$ 66,160	\$ 66,160
<u>Benefits</u>						
4110	FICA	\$ 14,582	\$ 14,825	\$ 18,174	\$ 18,174	\$ 18,174
4120	SUI	\$ 1,884	\$ 3,255	\$ 1,260	\$ 1,260	\$ 1,260
4130	Retirement	\$ 24,678	\$ 24,715	\$ 28,038	\$ 28,038	\$ 28,038
4140	Health Insurance	\$ 12,479	\$ 6,313	\$ 5,244	\$ 5,244	\$ 5,244
4150	Life Insurance	\$ 319	\$ 250	\$ 288	\$ 288	\$ 288
4190	SDI	\$ 1,435	\$ 1,408	\$ 1,591	\$ 1,591	\$ 1,591
4200	Deferred Comp.	\$ 3,674	\$ 6,070	\$ 11,415	\$ 11,415	\$ 11,415
Per. Service Sub-Total		\$ 249,667	\$ 257,092	\$ 294,797	\$ 294,797	\$ 294,797
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 4,000	\$ 3,087	\$ 4,000	\$ 4,000	\$ 4,000
	One Time					
	50% of alarm service/panic button	\$ -	\$ -	\$ 500	\$ 500	\$ 500
		<u>\$ 4,000</u>	<u>\$ 3,087</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>
4310	Prof./Contract Services					
	Ongoing	\$ 98,345	\$ 97,960	\$ 105,600	\$ 105,600	\$ 105,600
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	<u>\$ 98,345</u>	<u>\$ 97,960</u>	<u>\$ 105,600</u>	<u>\$ 105,600</u>	<u>\$ 105,600</u>
4320	Meetings/Dues					
	Ongoing	\$ 700	\$ 130	\$ 300	\$ 300	\$ 300
	Total 4320	<u>\$ 700</u>	<u>\$ 130</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>
4330	Printing/Publications					
	Ongoing	\$ 3,775	\$ 2,603	\$ 2,875	\$ 2,875	\$ 2,875
	Total 4330	<u>\$ 3,775</u>	<u>\$ 2,603</u>	<u>\$ 2,875</u>	<u>\$ 2,875</u>	<u>\$ 2,875</u>
4340	Utilities					
	Ongoing	\$ 1,920	\$ 2,197	\$ 2,280	\$ 2,280	\$ 2,280
	Total 4340	<u>\$ 1,920</u>	<u>\$ 2,197</u>	<u>\$ 2,280</u>	<u>\$ 2,280</u>	<u>\$ 2,280</u>

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4360	Training					
	Ongoing	\$ 1,400	\$ -	\$ 1,400	\$ 1,400	\$ 1,400
	Total 4360	\$ 1,400	\$ -	\$ 1,400	\$ 1,400	\$ 1,400
4380	Rental/Leases					
	Ongoing	\$ 1,800	\$ 2,305	\$ 2,305	\$ 2,305	\$ 2,305
	Total 4380	\$ 1,800	\$ 2,305	\$ 2,305	\$ 2,305	\$ 2,305
	Ongoing O&M	\$ 111,940	\$ 108,283	\$ 118,760	\$ 118,760	\$ 118,760
	One Time O&M	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Maint./Operations Sub-Total	\$ 111,940	\$ 108,283	\$ 119,260	\$ 119,260	\$ 119,260
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 361,607	\$ 365,375	\$ 413,557	\$ 413,557	\$ 413,557
	One Time Total	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 361,607	\$ 365,375	\$ 414,057	\$ 414,057	\$ 414,057

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The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include residential collection of green waste, co-mingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The refuse Division is also responsible for sweeping residential streets and removing graffiti throughout the City.

GOALS AND OBJECTIVES

- ◆ Maintain and provide high level of Refuse service as efficiently as possible
- ◆ Migrate to C.N.G. Refuse Trucks
- ◆ Evaluate Refuse Routes
- ◆ Outreach to customers to increase recycling totals
- ◆ Expand front loader use

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Number/Refuse Customers	5,956	6,076	5,719	5,876	5930	6773
Tons/Refuse Picked Up	16,052	15,723	14,823	15,282	15,022	14,531
Tons City-wide Cleanup	103	365.6	356.79	N/A	N/A	N/A
Dumpsters Converted to Front Loader and/or Repaired/Painted	124	50	60	126	92	160
Resident Dumpster Rentals/Empties	224	164	116	141	152	275
Tons of Greenwaste	3,891	4,022	3,532	3,764	3,699	3,378
Tons of Recyclables						1,628
Tons of E-Waste						113,661
Tons of Scrap Metal						68,840
Requests for Extra Load/Empty Pickups	18	17	20	14	10	20
Replace/Repair Damaged Cans						353
Replace Missing Cans						52
Deliver Cans/New Service						101
Extra Dumpster Empties						74
New Residential/Bring in Extra Can						43
Deliver Cans/Extra Can Request						145
Collection/Disposal Cost per Ton	\$147	\$145	\$133	\$124	\$132	\$133
Residential Accounts:						
Single Family Refuse Customers	5,623	5,691	5,375	5,476	5549	6375
Commercial Accounts	394	385	355	350	381	398
Graffiti Removal						45
F/T Position Allocation	9.3	9.3	8.9	6.55	6.55	6.55

REFUSE DIVISION, Continued

Position Allocation:

Superintendent	.92
Administrative Analyst	.30
Maintenance Worker I/II	5.00
Office Assistant I/II	<u>.33</u>
Total Positions	6.55

Commentary:

There is an increase in the Refuse budget due to the new account Bad Debt Expenses (4381) in the amount of \$12,000. Also, part-time salaries increased by \$10,000. Overall increase will be approximately \$4,000 from the previous budget.

REFUSE DIVISION, Continued
56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 296,247	\$ 294,678	\$ 299,558	\$ 299,558	\$ 299,558
4020	Overtime Salaries	\$ 15,000	\$ 13,750	\$ 15,000	\$ 15,000	\$ 15,000
4030	Part-time Salaries	\$ 80,851	\$ 88,000	\$ 88,538	\$ 88,538	\$ 88,538
4170	Boot Allowance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
<u>Benefits</u>						
4110	FICA	\$ 30,034	\$ 30,034	\$ 30,875	\$ 30,875	\$ 30,875
4120	SUI	\$ 4,405	\$ 4,405	\$ 5,046	\$ 5,046	\$ 5,046
4130	Retirement	\$ 54,927	\$ 54,927	\$ 58,603	\$ 58,603	\$ 58,603
4140	Health Insurance	\$ 37,084	\$ 37,084	\$ 39,673	\$ 39,673	\$ 39,673
4150	Life Insurance	\$ 679	\$ 679	\$ 696	\$ 696	\$ 696
4190	SDI	\$ 3,097	\$ 3,097	\$ 3,146	\$ 3,146	\$ 3,146
4200	Deferred Compensation	\$ 3,091	\$ 11,300	\$ 3,100	\$ 3,100	\$ 3,100
Per. Service Sub-Total		\$ 525,915	\$ 538,973	\$ 544,735	\$ 544,735	\$ 544,735
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 14,000	\$ 16,250	\$ 44,000	\$ 44,000	\$ 44,000
	One Time					
	Materials to convert dumpsters to front load	\$ 9,500	\$ 9,750	\$ -	\$ -	\$ -
	1 Cordless drill	\$ 250	\$ -	\$ -	\$ -	\$ -
	Shaker (one time rental)	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ 4,500
	Compter for OA 1/3	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Tools for Welding Shop & Trucks	\$ -	\$ -	\$ 750	\$ 750	\$ 750
	Total 4220	\$ 23,750	\$ 26,000	\$ 49,750	\$ 49,750	\$ 49,750
4230	Repair/Maint. Supplies					
	Ongoing	\$ 7,500	\$ 2,500	\$ 4,500	\$ 4,500	\$ 4,500
	Total 4230	\$ 7,500	\$ 2,500	\$ 4,500	\$ 4,500	\$ 4,500
4310	Prof./Contract Services					
	Ongoing	\$ 965,000	\$ 947,878	\$ 960,000	\$ 960,000	\$ 960,000
	Total 4310	\$ 965,000	\$ 947,878	\$ 960,000	\$ 960,000	\$ 960,000

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>MAINTENANCE AND OPERATION Cont.</u>						
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4330	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
4340	Utilities					
	Ongoing	\$ 1,700	\$ 1,050	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4340	\$ 1,700	\$ 1,050	\$ 1,500	\$ 1,500	\$ 1,500
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 500	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 500	\$ -	\$ -	\$ -	\$ -
4380	Rental/Leases					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4380	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
4300	Rental/City Owned Equipment					
	Ongoing	\$ 375,000	\$ 408,036	\$ 375,000	\$ 375,000	\$ 375,000
	One Time - Camera & Controls	\$ 3,500	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 378,500	\$ 408,036	\$ 375,000	\$ 375,000	\$ 375,000
	Ongoing O & M	\$ 1,365,700	\$ 1,389,234	\$ 1,399,000	\$ 1,399,000	\$ 1,399,000
	One Time O & M	\$ 13,250	\$ 9,750	\$ 5,750	\$ 5,750	\$ 5,750
	Maint./Operations Sub-Total	\$ 1,378,950	\$ 1,398,984	\$ 1,404,750	\$ 1,404,750	\$ 1,404,750
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 1,891,615	\$ 1,928,207	\$ 1,943,735	\$ 1,943,735	\$ 1,943,735
	One Time Total	\$ 13,250	\$ 9,750	\$ 5,750	\$ 5,750	\$ 5,750
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 1,904,865	\$ 1,937,957	\$ 1,949,485	\$ 1,949,485	\$ 1,949,485

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The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Work with industrial users to implement new waste discharge permit and reduce loadings to WWTP.
- ◆ Continue line maintenance program to meet requirements under the National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction and TSS removal at WWTP.
- ◆ Work on aerator performance to reduce electrical cost and improve treatment.
- ◆ Continue discussions on building a new WWTP to prepare for future Waste Discharge Requirement Permit.

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Treatment Plant Lab Tests Performed	9,228	6,080	4,182	4,135	4,865	5,082
Ft./Sanitary Sewer Mains Cleaned	101,141	116,284	162,947	146,498	171,486	195,154
Ft./Storm Drain Mains Cleaned	5,082	15,778	32,914	22,884	26,122	14,860
Maint. Checks/Sewer Lift Stations	5,040	5,146	4,790	6,424	5,517	7,145
Maint. Checks/Storm Drain Lift Stations	1,238	1,248	1,259	1,518	1,368	1,340
Effluent to Westlake Farms (c.f.)*	176.8	129.8	188.2	203.7	204.4	202.6
Sanitary & Storm Lift Stations Cleaned	87	81	172	75	108	147
Storm Drain Catch Basins Cleaned	119	53	55	111	97	107
Operation/Maint. Cost per 1,000 Gallons	\$1.19	1.52	1.07	.98	1.10	1.00
F/T Position Allocation	9.6	10.6	10.875	9.6	9.65	9.65

*Millions

Position Allocation:

Interim Superintendent	1.00
Administrative Analyst	.35
Sr. Maintenance Worker	1.00
Utility Operator I/II	2.00
Maintenance Worker I/II	5.00
Office Assistant I/II	.30
Total Position	9.65

SEWER AND STORM DRAIN, Continued

Commentary:

In Operating Supplies (4220), an increase is requested due to an increase in chlorine costs which is estimated at \$18,000 and a one time purchase of two computers and miscellaneous tools.

In Repair/Maintenance Supplies (4320), an increase is requested for roofing material for the chlorine station and sprinkler repair for east side of WWTP facing Golf Course which is estimated at \$6,000.

Repair Maintenance (4350) shows a decrease due to two pumps sent in for repairs. The pumps were beyond repair and were replaced which caused an increase in 4825AR.

In Vehicles (4840AR), an increase is requested to replace truck #313 as maintenance costs were \$13,822 over the last 3 ½ years.

Also, requesting to replace both leaf machines (#23 and #549) with one new leaf truck due to maintenance costs of \$57,340 over the last 3 leaf seasons (3 months/year).

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 414,412	\$ 415,458	\$ 426,960	\$ 426,960	\$ 426,960
4020	Overtime Salaries	\$ 20,000	\$ 17,526	\$ 20,000	\$ 20,000	\$ 20,000
4030	Part-time Salaries	\$ 28,500	\$ 28,034	\$ 38,500	\$ 38,500	\$ 38,500
4170	Boot Allowance	\$ 900	\$ 900	\$ 900	\$ 800	\$ 800
<u>Benefits</u>						
4110	FICA	\$ 35,482	\$ 34,030	\$ 36,146	\$ 36,146	\$ 36,146
4120	SUI	\$ 5,125	\$ 4,558	\$ 4,558	\$ 4,558	\$ 4,558
4130	Retirement	\$ 75,640	\$ 73,920	\$ 79,200	\$ 79,200	\$ 79,200
4140	Health Insurance	\$ 58,022	\$ 42,922	\$ 65,185	\$ 65,185	\$ 65,185
4150	Life Insurance	\$ 939	\$ 871	\$ 991	\$ 991	\$ 991
4190	SDI	\$ 4,344	\$ 4,330	\$ 4,470	\$ 4,470	\$ 4,470
4200	Deferred Compensation	\$ 877	\$ 14,410	\$ 14,410	\$ 14,410	\$ 14,410
Per. Service Sub-Total		\$ 644,241	\$ 636,959	\$ 691,320	\$ 691,220	\$ 691,220
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 120,000	\$ 120,000	\$ 138,000	\$ 138,000	\$ 138,000
	One Time					
	600 ft. fencing at WWTP	\$ 3,500	\$ 8,000	\$ -	\$ -	\$ -
	50 Traffic cones/50 delineators \$3000	\$ 3,000	\$ -	\$ -	\$ -	\$ -
	500 ft. ss chain for lifting pumps \$2000	\$ 2,000	\$ -	\$ -	\$ -	\$ -
	Assorted Tools	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
	Air Hose for sewer line plugs	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Computer for OA 1/3	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Computer for Interim Public Works Superintendent	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
	Cutter for vac con truck	\$ -	\$ -	\$ 4,800	\$ 4,800	\$ 4,800
	Total 4220	\$ 128,500	\$ 128,000	\$ 147,500	\$ 147,500	\$ 147,500

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4230	Repair/Maint. Supplies					
	Ongoing	\$ 11,000	\$ 14,000	\$ 12,000	\$ 12,000	\$ 12,000
	One Time - Roof Material/Sprinkler system	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
	Total 4320	\$ 11,000	\$ 14,000	\$ 18,000	\$ 18,000	\$ 18,000
4310	Prof./Contract Services					
	Ongoing	\$ 150,000	\$ 136,000	\$ 136,000	\$ 136,000	\$ 136,000
	Total 4310	\$ 150,000	\$ 136,000	\$ 136,000	\$ 136,000	\$ 136,000
4320	Meetings/ Dues					
	Ongoing	\$ 1,550	\$ 1,300	\$ 1,550	\$ 1,550	\$ 1,550
	Total 4320	\$ 1,550	\$ 1,300	\$ 1,550	\$ 1,550	\$ 1,550
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 244	\$ 300	\$ 300	\$ 300
	Total 4330	\$ 100	\$ 244	\$ 300	\$ 300	\$ 300
4340	Utilities					
	Ongoing	\$ 300,000	\$ 285,000	\$ 300,000	\$ 300,000	\$ 300,000
	Total 4340	\$ 300,000	\$ 285,000	\$ 300,000	\$ 300,000	\$ 300,000
4350	Repair/Maint. Services					
	Ongoing	\$ 20,000	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total 4350	\$ 20,000	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000
4360	Training					
	Ongoing	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4360	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
4370	Property Taxes					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4370	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
4380	Rental/Leases					
	Ongoing	\$ 700	\$ 887	\$ 900	\$ 900	\$ 900
	Total 4380	\$ 700	\$ 887	\$ 900	\$ 900	\$ 900

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4300	Rental/City-owned Equipment					
	Ongoing	\$ 100,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
	Total 4300	\$ 100,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
	Ongoing O & M	\$ 708,610	\$ 691,019	\$ 730,538	\$ 730,538	\$ 730,538
	One Time O & M	\$ 8,500	\$ 8,000	\$ 15,500	\$ 15,500	\$ 15,500
	Maint./Operations Sub-Total	\$ 717,110	\$ 699,019	\$ 746,038	\$ 746,038	\$ 746,038
CAPITAL OUTLAY						
4825	Equipment - 5HP submersible pump	\$ 5,500	\$ 4,557	\$ -	\$ -	\$ -
	One Time					
	Back up pump for Vierra Lift Station	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000
	Solar Project - City WWTP Sites	\$ 601,491	\$ 601,491	\$ 1,931,103	\$ 1,931,103	\$ 1,931,103
	Equipment Sub-Total	\$ 606,991	\$ 606,048	\$ 1,943,103	\$ 1,943,103	\$ 1,943,103
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 606,991	\$ 606,048	\$ 1,943,103	\$ 1,943,103	\$ 1,943,103
Asset Replacement						
4825AR	Equipment					
	Chlorination System Replacement and aerators					
	Equipment Sub-Total	\$ 64,900	\$ 64,900	\$ 6,000	\$ 6,000	\$ 6,000
4840AR	Vehicles					
	Leaf Pick up Truck & 42% Backhoe					
	Vehicles Sub-Total	\$ 67,000	\$ 43,040	\$ 234,000	\$ 234,000	\$ 234,000
	Asset Replacement Sub-Total	\$ 131,900	\$ 107,940	\$ 240,000	\$ 240,000	\$ 240,000
	Ongoing Total	\$ 1,358,351	\$ 1,332,535	\$ 1,421,858	\$ 1,421,758	\$ 1,421,758
	One Time Total	\$ 609,991	\$ 609,491	\$ 1,958,603	\$ 1,958,603	\$ 1,958,603
	Asset Repl. Total	\$ 131,900	\$ 107,940	\$ 240,000	\$ 240,000	\$ 240,000
	Grand Total	\$ 2,100,242	\$ 2,049,966	\$ 3,620,461	\$ 3,620,361	\$ 3,620,361

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The Fleet Maintenance division provides maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by inter-fund charges, which are stated a "Rental of City Owned Equipment" in operating budgets. Because Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated".

GOALS AND OBJECTIVES

- ◆ Continue monitoring all fleet repair services, preventative maintenance and fuel purchases in Dossier
- ◆ Update Dossier Software and information to Departments
- ◆ Continue evaluating cost effectiveness of vehicle maintenance
- ◆ Continue researching innovative methods and new green technology
- ◆ Evaluate fleet for replacement of vehicles

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Vehicles Serviced	1,083	1,049	955	917	817	813
Equipment Service	278	340	350	501	320	227
B.I.T. Inspections Performed	52	60	40	40	40	40
Fire Vehicles	7	7	7	8	9	9
Public Works Vehicles	53	56	48	38	48	46
Maint. Rec & Fleet Vehicles	N/A	N/A	N/A	16	16	14
Police Units / Motorcycles / RV	39	45	43	39	41	40
Miles Traveled	719,657	702,142	628,689	559,877	628,777	622,790
Fuel Usage (Gallons)	106,390	106,551	90,959	83,525	92,523	90,352
Average Miles/Gallon	6.3	6.6	6.9	6.7	6.9	6.9
F/T Position Allocation	4.25	4	3.55	2.85	2.85	2.85

Position Allocation:

Superintendent	.30
Senior Equipment Mechanic	1.00
Equipment Mechanic	1.00
Office Assistant I/II	<u>.55</u>
Total Positions	2.85

FLEET MAINTENANCE, Continued

Commentary:

The Fleet Maintenance Department personnel cost show changes in Overtime Salaries (4020). Breakdowns are unpredictable and in some instances require staff to come in early or stay late to secure/fix problem before going home. The units are older and failures cannot be foreseen. The 4030 Part-time Salaries Budget has been increased to meet staffing needs throughout the year.

The Fleets Operations and Maintenance Budget continues to seek ways to lower its cost through timely preventative maintenance, smart buying, and implementing improved methods. Incremental increases were seen in Operating Supplies (4220) from the rise in fuel cost. Dossier is changing their operating system and the computers and equipment we currently have will not support the system. A one-time cost has been requested to meet this need. Repair/Maintenance Supplies (4230) increased to cover rise in cost of parts and materials. Repair/Maintenance Services (4350) has been reduced each year from regular maintenance scheduling and more in house repairs. Training (4360) funds will enable staff to attend classes for new technology changes and equipment training.

Capital Outlay for Equipment (4825) are again part of our goals to provide quicker turn arounds on the units and cost savings from inhouse work. Tire equipment was requested to provide staff with the ability to make quick changes onsite, which will provide cost savings in transporting to and from tire shop and lessening the time at a shop. New software modules for the scanner will provide staff with the codes for new equipment purchases. The budget has seen cost savings from the efficiency of new technology, preventative maintenance and time savings in the repair and/or maintenance funds. Staff expects to continue to find new innovative ways for cost savings.

FLEET MAINTENANCE, Continued

40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 147,028	\$ 147,028	\$ 147,504	\$ 147,504	\$ 147,504
4020	Overtime Salaries	\$ 2,000	\$ 2,203	\$ 2,000	\$ 2,000	\$ 2,000
4030	Part-time Salaries	\$ 7,000	\$ 9,072	\$ 15,600	\$ 15,600	\$ 15,600
4170	Boot Allowance	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
Benefits						
4110	FICA	\$ 11,951	\$ 11,266	\$ 12,526	\$ 12,526	\$ 12,526
4120	SUI	\$ 1,617	\$ 1,775	\$ 1,617	\$ 1,617	\$ 1,617
4130	Retirement	\$ 25,908	\$ 25,590	\$ 26,860	\$ 26,860	\$ 26,860
4140	Health Insurance	\$ 21,773	\$ 8,184	\$ 22,757	\$ 22,757	\$ 22,757
4150	Life Insurance	\$ 324	\$ 267	\$ 329	\$ 329	\$ 329
4190	SDI	\$ 1,490	\$ 1,490	\$ 1,495	\$ 1,495	\$ 1,495
4200	Deferred Compensation	\$ 761	\$ 2,444	\$ 780	\$ 780	\$ 780
Per. Service Sub-Total		\$ 220,052	\$ 210,843	\$ 231,668	\$ 231,668	\$ 231,668

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Ongoing	\$ 320,000	\$ 322,000	\$ 325,000	\$ 325,000	\$ 325,000
	One Time					
	Computers for Ray, Mack & Chris -Server	\$ 1,500	\$ 1,500	\$ 8,300	\$ 8,300	\$ 8,300
	Tires – Stock on Hand	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	Rims - Refuse tires ready to mount	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ 6,500
	Weights - to Balance tires	\$ -	\$ -	\$ 700	\$ -	\$ -
	Tire Racks	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Electronic Preset Meter-Grease Valve	\$ -	\$ -	\$ 965	\$ -	\$ -
	Hydraulic Wheel Stud Service Kit	\$ -	\$ -	\$ 1,600	\$ -	\$ -
	Drain Oil Stand	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4220	\$ 321,500	\$ 323,500	\$ 350,065	\$ 346,800	\$ 346,800

FLEET MAINTENANCE, Continued
40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4230	Repair/Maint. Supplies					
	Ongoing	\$ 160,000	\$ 179,898	\$ 180,000	\$ 180,000	\$ 180,000
	Total 4230	\$ 160,000	\$ 179,898	\$ 180,000	\$ 180,000	\$ 180,000
4310	Prof./Contract Services					
	Ongoing	\$ 7,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 7,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 430	\$ -	\$ -	\$ -	\$ -	\$ -
4340	Utilities					
	Ongoing	\$ 1,290	\$ 1,287	\$ 1,290	\$ 1,290	\$ 1,290
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 1,290	\$ 1,287	\$ 1,290	\$ 1,290	\$ 1,290
4350	Repair/Maint. Services					
	Ongoing	\$ 75,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
	Total 4350	\$ 75,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
4360	Training					
	Ongoing	\$ 1,000	\$ 200	\$ 1,000	\$ 1,000	\$ 1,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 1,000	\$ 200	\$ 1,000	\$ 1,000	\$ 1,000
	Ongoing O & M	\$ 564,290	\$ 555,385	\$ 559,290	\$ 559,290	\$ 559,290
	One Time O&M	\$ 1,500	\$ 1,500	\$ 25,065	\$ 21,800	\$ 21,800
	Maint./Operations Sub-Total	\$ 565,790	\$ 556,885	\$ 584,355	\$ 581,090	\$ 581,090
OTHER PAYABLES						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FLEET MAINTENANCE, Continued

40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	<u>Equipment</u>					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
		\$ 9,500	\$ 7,507	\$ -	\$ -	\$ -
	Tire Changer	\$ -	\$ -	\$ 6,260	\$ -	\$ -
	Hydraulic Wheel Stud Service Kit	\$ -	\$ -	\$ -	\$ -	\$ -
	Tire Balancer	\$ -	\$ -	\$ 4,800	\$ -	\$ -
	Porta Coolers (2)	\$ -	\$ -	\$ 5,500	\$ 5,500	\$ 5,500
	Equipment Sub-Total	\$ 9,500	\$ 7,507	\$ 16,560	\$ 5,500	\$ 5,500
4840	<u>Vehicle</u>	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 9,500	\$ 7,507	\$ 16,560	\$ 5,500	\$ 5,500
<u>Asset Replacement</u>						
4825AR	<u>Machinery & Equipment</u>					
	Grant Match for Forklift - \$15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	OnBoard Diagnostic 2Scanner	\$ 8,000	\$ 3,486	\$ -	\$ -	\$ -
	Drill Press	\$ -	\$ 4,437	\$ -	\$ -	\$ -
	Hotsy pressure washer will be the primary unit for refuse and existing be used for light duty.	\$ 7,500	\$ 8,100	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ 30,500	\$ 16,023	\$ -	\$ -	\$ -
	Ongoing Total	\$ 784,342	\$ 766,228	\$ 790,958	\$ 790,958	\$ 790,958
	One Time Total	\$ 11,000	\$ 9,007	\$ 41,625	\$ 27,300	\$ 27,300
	Asset Repl. Total	\$ 30,500	\$ 16,023	\$ -	\$ -	\$ -
	Grand Total	\$ 825,842	\$ 791,258	\$ 832,583	\$ 818,258	\$ 818,258

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Police
Department**

657 Fox Street
Lemoore, CA 93245
Phone (559) 924-9574
FAX (559) 924-3116

Staff Report

ITEM # 6

To: Lemoore City Council
From: Jeff Laws, Acting City Manager 
Date: June 13, 2013
Subject: Ordinance No. 2013-02 – Amending Section 1-6A-5 of
the Lemoore Municipal Code Relating to City Council
and City Manager Relations – Creating a Council Liaison

Discussion:

In order to ensure that City Council Members and the public are informed of important daily City business proceedings, Mayor Siegel has brought forth the idea of creating a Council Liaison position. Under this proposal, the Council Liaison could be any Council Member or a member of the public who resides within the City of Lemoore. The Council Liaison would be notified by the City Manager of all important meetings related to City business and the Council Liaison may attend and participate in the meetings with the City Manager. The Council Liaison would not speak for the City Council as a whole, bind the Council, give direction to staff or to the City Manager, or undertake to perform any duties set forth in Section 1-6A-4 of the Lemoore Municipal Code related to the powers and duties of the City Manager. It is proposed that the Council Liaison may be reimbursed for out of pocket expenses in connection with Council Liaison duties in accordance with the City's reimbursement policy.

Creating this position would require the adoption of an Ordinance to make minor changes to Lemoore Municipal Code section 1-6A-5. The proposed Ordinance is attached to this staff report. In addition, a Resolution establishing policies for a Council Liaison is also attached. The Resolution will be considered at a later date if Council adopts the Ordinance.

If Council approves the creation of this position, a primary appointment along with an alternate appointment will need to be selected.

Budget Impact:

Unknown but expected to be minimal for any reimbursements.

Recommendation:

That Council discuss creating a Council Liaison position and, if approved, that the City Council, by motion, waive the first reading of Ordinance No. 2013-02 and pass to a second reading.

"In God We Trust"

ORDINANCE NO. 2013-02

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMOORE
AMENDING ARTICLE A OF CHAPTER 6 OF TITLE 1 OF THE LEMOORE
MUNICIPAL CODE RELATING TO
CITY COUNCIL AND CITY MANAGER RELATIONS**

The City Council of the City of Lemoore does ordain as follows:

SECTION 1. Article A of Chapter 6 of Title 1 of the Lemoore Municipal Code is amended to read as follows:

“1-6A-5: INTERNAL RELATIONS:

A. Council-Manager Relations: The City Council and its members shall deal with the administrative services of the City only through the City Manager or Council Liaison, except for the purpose of inquiry, and neither the City Council nor any member thereof shall give orders or instructions to any subordinates of the City Manager. The City Manager shall take his orders and instructions from the City Council only when sitting in a duly convened meeting of the City Council and no individual Councilmember shall give any orders or instructions to the City Manager. Notwithstanding the foregoing, the City Council may appoint a Council Liaison.”

SECTION 2. This Ordinance shall take effect 30 days after its adoption.

SECTION 3. The City Clerk is further directed to cause this ordinance or a summary of this ordinance to be published once in a newspaper of general circulation published and circulated within the City of Lemoore, within fifteen (15) days after its adoption. If a summary of the ordinance is published, then the City Clerk shall cause a certified copy of the full text of the proposed ordinance to be posted in the office of the City Clerk at least five days prior to the Council meeting at which the ordinance is adopted and again after the meeting at which the ordinance is adopted. The summary shall be approved by the City Attorney.

The foregoing Ordinance was introduced at a Regular Meeting of the City Council of the City of Lemoore held on the 18th day of June, 2013, and was passed and adopted at a regular meeting of the City Council held on the _____ day of _____, 2013, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

William M. Siegel, Jr., Mayor

ATTEST:

Kristie R. Baley, City Clerk

RESOLUTION NO. 2013-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
ESTABLISHING POLICIES FOR A COUNCIL LIAISON**

WHEREAS, the City Council has adopted Ordinance No. 2013-02 allowing the Council to appoint a Council Liaison; and

WHEREAS, the City Council desires to establish policies for the Council Liaison position to provide for greater public awareness of day to day City activities.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lemoore, as follows:

Section 1. The foregoing Findings are adopted as findings of the City Council as though set forth fully herein.

Section 2. The City Manager shall provide notice to the Council Liaison of all important meetings related to City business.

Section 3. The Council Liaison may attend and participate in meetings along with the City Manager.

Section 4. Any Council Member or member of the public who resides within the City of Lemoore may be appointed as Council Liaison.

Section 5. The Council Liaison may do all of the following: a) attend meetings with the City Manager; b) participate in discussions; c) ask questions.

Section 6. The Council Liaison may not do any of the following: a) speak for the Council as a whole; b) bind the Council; c) give direction to staff or the City Manager; d) undertake to perform any of the duties set forth in Section 1-6A-4 of the Municipal Code related to the powers and duties of the City Manager.

Section 7. The Council Liaison may be reimbursed for out of pocket expenses in connection with Council Liaison duties in accordance with the City's reimbursement policy.

Section 8. The City Manager or his designee is authorized to take all actions necessary to carry out the intent of this Resolution.

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Lemoore held on the ___ day of _____, 2013, by the following vote:

AYES:

NOES:

ABSTAINED:

ABSENT:

APPROVED:

William M. Siegel, Jr., Mayor

ATTEST:

Kristie R. Baley, City Clerk

CERTIFICATE

STATE OF CALIFORNIA)
COUNTY OF KINGS) ss.
CITY OF LEMOORE)

I, Kristie R. Baley, City Clerk of the City of Lemoore do hereby certify the foregoing Resolution of the City Council of the City of Lemoore was duly passed and adopted at a Regular Meeting of the City Council held on _____, 2013.

DATED: _____, 2013

Kristie R. Baley, City Clerk

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

119 Fox Street
Lemoore • CA 93245
Phone • (559) 924-6700
FAX • (559) 924-9003

To: Lemoore City Council
From: JP Prichard, Administrative Analyst
Date: June 11, 2013
Subject: City Manager Recruitment Update

Item # 7

Discussion:

The City's search for a new City Manager continues with the close of the application period on June 17, 2013. Staff will reveal the number of qualified candidates that have submitted themselves for consideration during the Council meeting on June 18.

As the recruitment enters the screening phase, staff wishes to propose the following steps:

- **Citizen Review Committee:** The Council would solicit help from specific members of the community to review the applications submitted to date. The committee would determine whether applicants meet the minimum qualifications as previously defined by the Council, and rank the applicants based on their qualifications.
- **Expert Review Committee:** The Council would invite subject matter experts (current and/or former City Managers, most likely) to interview the candidates deemed qualified by the Citizen Review Committee.
- **Assessment Center:** Top candidates would be requested to provide specific work product (to be determined by the Council) to round out their application materials.
- **Council Interviews:** The Council would begin interviewing the top candidates for the position. Multiple interviews may be appropriate at this phase.

Please keep in mind that the total number of applications received could alter the above plan. Staff will keep the Council informed at all steps of the screening process and will be requesting Council input throughout.

During this stage of the recruitment, Council will need to reach some consensus regarding issues of compensation. While this can obviously be a range based on the qualifications, characteristics, and experience of the final candidate, failing to provide this information during the screening process will discourage candidates from participating in the full process. Some things to consider: Was the compensation of the previous City Manager a good starting place? Was it competitive? What are local municipalities paying administrators with this level of responsibility? And, at the end of the day, what can the City afford?

Budget Impact:

Expenses associated with the production of recruitment materials, advertising, and candidate screening will likely range from \$4,000 to \$5,000.

Recommendation:

It is recommended that, after discussing the above, Council provide direction to staff regarding the candidate screening process.

PEI
 DATE: 06/14/2013
 TIME: 08:11:06

CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1
 AUDIT11

SELECTION CRITERIA: transact.yr='13' and transact.period='12' and transact.batch='RDA0618'
 ACCOUNTING PERIOD: 12/13

FUND - 150 - RDA RETIREMENT OBLIG FUND
 BUDGET UNIT - 4951 - RDA RETIREMENT OBLIG FUND

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310				PROFESSIONAL CONTRACT SVC				
12/13	06/14/13	21	3403931	6104 US BANK		2,678.00	.00	ADMIN FEES/1998 BONDS
12/13	06/14/13	21	05312013	2919 BERENS-TATE CONS		3,000.00	.00	ARBITRAGE /2003 BOND
TOTAL				PROFESSIONAL CONTRACT SVC	.00	5,678.00	.00	
4511A				BROWNFIELD CLEAN UP				
12/13	06/14/13	21	14667	T909 ASSOCIATED SOILS		1,310.00	.00	PROF SERVICES
TOTAL				BROWNFIELD CLEAN UP	.00	1,310.00	.00	
TOTAL				RDA RETIREMENT OBLIG FUND	.00	6,988.00	.00	
TOTAL				RDA RETIREMENT OBLIG FUND	.00	6,988.00	.00	
TOTAL REPORT					.00	6,988.00	.00	

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

119 Fox Street
Lemoore • CA 93245
Phone • (559) 924-6700
FAX • (559) 924-9003

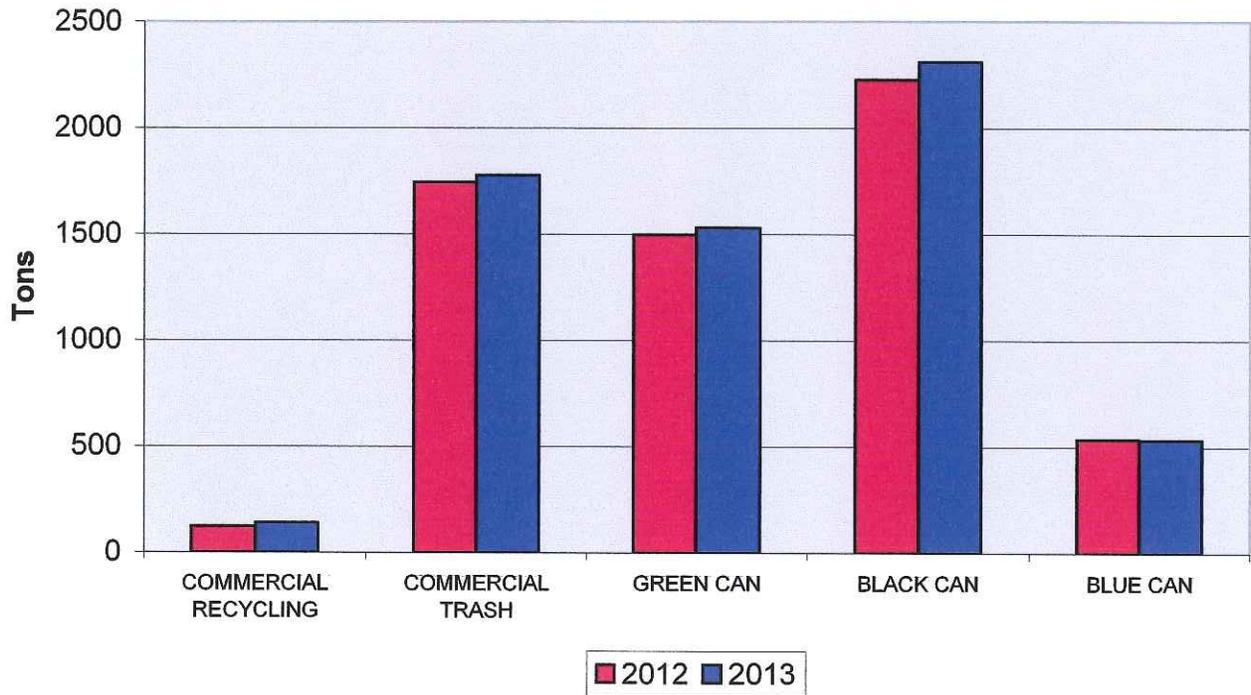
To: Lemoore City Council
From: Jeff Laws, Acting City Manager 
Date: June 14, 2013
Subject: Activity Update

Reports

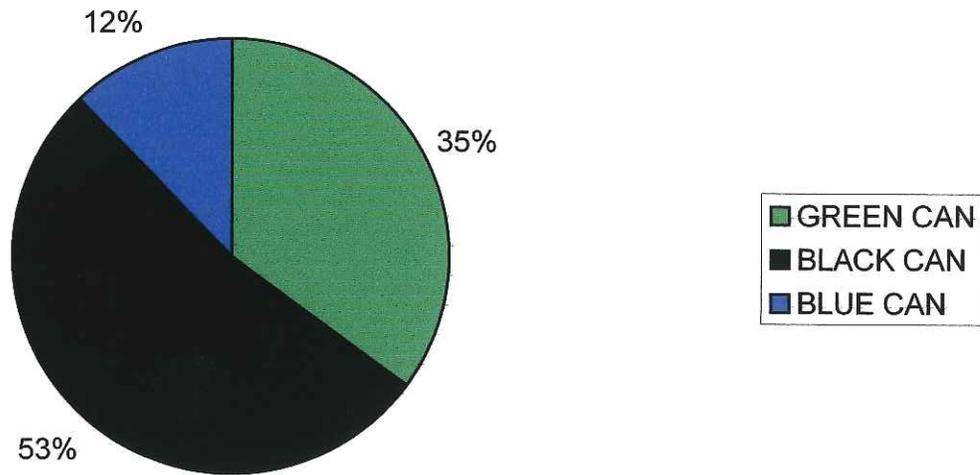
- ◆ Refuse Report May 2013
- ◆ Water Production May 2013
- ◆ Lemoore Volunteer Fire Department May 2013

Refuse Report

Refuse Tonnages Through May 2013



2013 Residential Refuse Breakdown, Year to Date



CITY OF LEMOORE
WATER PRODUCTION
2013

<u>MONTH</u>	<u>PEAK DAY GALLONS</u>	<u>MONTHLY GALLONAGE</u>	<u>MONTHLY CUBIC FEET*</u>
JANUARY	5,066,000	132,348,000	17,693,583
FEBRUARY	5,604,000	129,994,000	17,378,877
MARCH	6,609,000	170,017,000	22,729,545
APRIL	8,828,000	211,201,000	28,235,428
MAY	9,666,000	262,385,000	35,078,208
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
DECEMBER			
TOTAL:		905,945,000	121,115,641

* Gallons ÷ 7.48 = Cubic Feet

CITY OF LEMOORE
WATER PRODUCTION

<u>MONTH</u>	<u>2009</u> <u>MONTHLY GALLONAGE</u>	<u>2010</u> <u>MONTHLY GALLONAGE</u>	<u>2011</u> <u>MONTHLY GALLONAGE</u>	<u>2012</u> <u>MONTHLY GALLONAGE</u>	<u>2013</u> <u>MONTHLY GALLONAGE</u>
JANUARY	124,628,000	128,423,000	117,353,000	138,630,000	132,348,000
FEBRUARY	114,072,000	114,061,000	111,965,000	133,667,000	129,994,000
MARCH	147,538,000	149,574,000	126,662,000	158,741,000	170,017,000
APRIL	199,931,000	157,303,000	156,861,000	165,356,000	211,201,000
MAY	231,113,000	206,732,000	228,233,000	242,101,000	262,385,000
JUNE	255,153,000	259,737,000	242,330,000	278,757,000	
JULY	283,415,000	292,047,000	281,784,000	294,826,000	
AUGUST	272,192,000	272,606,000	278,577,000	293,321,000	
SEPTEMBER	250,709,000	245,737,000	255,360,000	258,447,000	
OCTOBER	203,180,000	204,034,400	200,195,000	218,003,000	
NOVEMBER	170,971,000	144,578,900	154,815,006	157,856,000	
DECEMBER	<u>137,571,000</u>	<u>121,204,000</u>	<u>134,505,000</u>	<u>131,258,000</u>	
TOTAL:	2,390,473,000	2,296,037,300	2,288,640,006	2,470,963,000	905,945,000

* Gallons ÷ 7.48 = cubic feet

CITY OF LEMOORE
WATER PRODUCTION

<u>MONTH</u>	<u>2009</u> <u>PEAK DAY GALLONS</u>	<u>2010</u> <u>PEAK DAY GALLONS</u>	<u>2011</u> <u>PEAK DAY GALLONS</u>	<u>2012</u> <u>PEAK DAY GALLONS</u>	<u>2013</u> <u>PEAK DAY GALLONS</u>
JANUARY	5,053,000	5,389,000	4,396,000	5,133,000	5,066,000
FEBRUARY	5,045,000	4,625,000	4,932,000	5,499,000	5,604,000
MARCH	6,020,000	6,010,000	4,708,000	6,249,000	6,609,000
APRIL	9,310,000	6,426,000	7,607,000	6,729,000	8,828,000
MAY	8,972,000	8,855,000	8,173,000	8,877,000	9,666,000
JUNE	10,548,000	9,666,000	9,339,000	11,154,000	
JULY	10,175,000	10,235,000	10,656,000	10,512,000	
AUGUST	10,231,000	9,572,000	9,710,000	10,465,000	
SEPTEMBER	9,433,000	9,302,000	10,137,000	9,712,000	
OCTOBER	8,357,000	8,571,000	7,822,000	8,380,000	
NOVEMBER	7,100,000	5,972,000	7,414,000	6,459,000	
DECEMBER	5,875,000	4,497,000	4,964,000	5,327,000	

* Gallons ÷ 7.48 = cubic feet

MAY 2013 - CALENDAR YEAR

LVFD MONTHLY CALLS

	NAME	WEEK 1	WEEK 2	WEEK 3	WEEK 4	WEEK 5	MEETINGS / DRILLS	FIRES	EMT	MISC.	MONTHLY TOTAL	FIRES / YTD	EMT / YTD	MISC. / YTD	MEETINGS / DRILLS YTD	YEAR TO DATE TOTAL	YTD %
	TOTAL DISPATCHED	1	1	1	1		4	24	162	6	196	96	586	10	22	714	100%
50		1	1	0	1		3	4	20	0	27	18	86	1	16	121	17%
49		1	1	1	1		4	15	64	3	86	38	197	4	15	254	36%
76		0	1	1	1		3	14	52	1	70	37	189	1	17	244	34%
82		1	1	1	1		4	21	63	1	89	49	256	3	22	330	46%
43		1	1	1	1		4	13	33	0	50	26	79	1	18	124	17%
84		1	1	1	1		4	19	52	1	76	41	121	2	15	179	25%
27		1	1	0	1		3	9	33	0	45	39	158	1	21	219	31%
8		1	1	1	1		4	15	36	1	56	43	183	2	20	248	35%
80		1	1	1	1		4	18	47	3	72	46	167	4	19	236	33%
2		1	1	1	1		4	12	47	1	64	57	252	2	22	333	47%
78		1	1	1	1		4	12	51	0	67	47	201	1	21	270	38%
48		1	1	0	1		3	11	53	1	68	59	235	3	21	318	45%
15												7	27	1	9	44	6%
52		1	1	1	1		4	7	27	0	38	27	105	1	19	152	21%
11		1	1	1	1		4	24	68	4	100	65	279	8	20	372	52%
56		1	1	0	1		3	11	43	3	60	21	104	4	14	143	20%
17		1	1	1	1		4	11	50	1	66	39	183	2	19	243	34%
36		0	1	1	0		2	14	53	0	69	40	151	2	12	205	29%
35		1	1	1	1		4	13	44	0	61	38	168	1	15	222	31%
77		0	1	1	1		3	23	58	4	88	67	227	6	20	320	45%
79		1	1	1	1		4	12	48	1	65	42	226	2	20	290	41%
81		1	1	1	1		4	7	34	0	45	19	88	0	15	122	17%
73		1	1	1	1		4	11	46	0	61	37	167	1	21	226	32%
19		1	1	1	1		4	24	66	1	95	70	230	2	21	323	45%
23		1	1	1	1		4	13	32	3	52	37	113	5	22	177	25%
68		1	1	1	1		4	23	55	4	86	66	223	6	22	317	44%
83		1	1	1	1		4	26	71	1	102	73	313	3	21	410	57%
72		1	1	1	1		4	24	48	1	77	70	195	3	19	287	40%
62		1	1	1	1		4	23	79	4	110	66	227	8	20	321	45%
24		0	0	1	1		2	20	44	2	68	38	173	3	17	231	32%
38		1	1	1	1		4	9	34	1	48	23	100	2	19	144	20%
29		1	1	1	1		4	12	41	1	58	36	117	2	21	176	25%
65		1	1	1	1		4	12	54	2	72	38	162	3	18	221	31%
57		0	1	1	1		3	5	27	0	35	19	92	0	12	123	17%
21												1	5	0	2	8	1%
	COLUMN TOTALS	28	32	29	32	0	121	487	1573	45	2226	1439	5799	90	625	7953	

\$11,130.00 ACCOUNT # 4222-4310