

CITY OF LEMOORE

PROPOSED BUDGET

For The Fiscal Year
JULY 1, 2013 - JUNE 30, 2014

Prepared By
JEFF LAWS
ACTING CITY MANAGER

For
THE CITY COUNCIL
of the
CITY OF LEMOORE

WILLIAM SIEGEL
Mayor

LOIS WYNNE
Mayor Pro Tem

JOHN GORDON
Council Member

EDDIE NEAL
Council Member

WILLARD RODARMEL
Council Member

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Mayor
 William Siegel
Mayor Pro Tem
 Lois Wynn
Council Members
 John Gordon
 Eddie Neal
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June 13, 2013

Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to present the following Budget Committee recommendations for the 2013/14 Operations and Maintenance Budget.

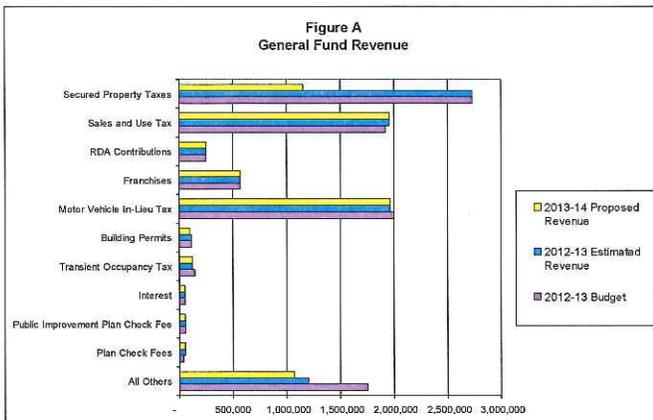
General Fund Focus

As the Council and Citizens are well aware, the City of Lemoore’s General Fund experienced several years of growth, in revenue and in fund balance, primarily through the booming economic years of 2005 through 2007. City services and expenditures grew during this period as well. By the end of 2007, however, things began to change. Housing and construction slowed initially, the credit market nearly collapsed, and by the end of 2008, the global economy fell into what has now been called the “great recession”. Three and one-half years later, recovery appeared, some new businesses opened, and the economic climate looked slightly brighter.

During the 2008/09 fiscal year, it became clear preparing for this economic downturn was critical, and simply dealing with the budget year-to-year would likely not achieve the needed results without a long-term plan for the City’s General Fund. Beginning in February of 2009, the Lemoore City Council began making cuts to the current year expenditure budget and enacted a City-wide hiring freeze. In April of 2009, the Council dedicated two meetings towards evaluating options and providing guidance to staff in preparing for our financial future. The Council evaluated no less than six alternatives for the General Fund, from developing a completely balanced budget for 2009/10 to maintaining services and expenditures at current levels. Ultimately, the Council directed staff to work towards a three-year plan with the following criteria: 1) Target a Balanced General Fund Budget for FY 2012/13 and beyond; 2) Subsidize spending by no more than \$2 million during FYs 2009/10, 2010/11, and 2011/12; and 3) Postpone full-time employee layoffs until other staffing reduction measures have been implemented. At that time, staff forecasted revenues and expenditures for the three year period to help guide us in implementing the plan. The

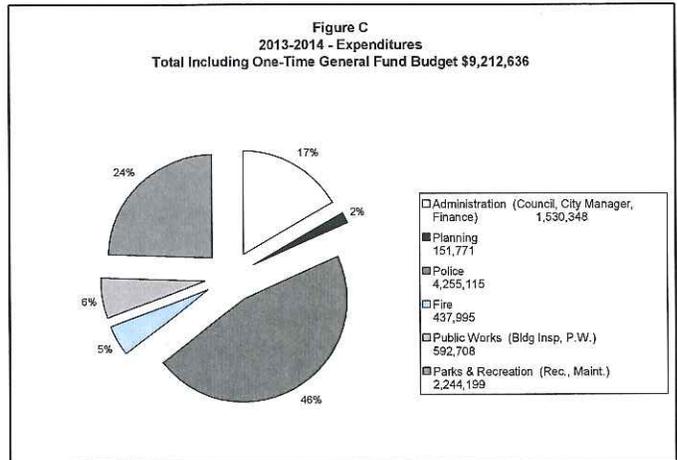
2011/12 FY was the third and final year for the General Fund to have a planned subsidy from Fund Balance.

The 2013/14 General Fund anticipated revenues are expected to total \$7,343,693. During the current 2012/13 fiscal year, we estimate \$9,072,968 in General Fund Revenue. Revenue is down from its peak six years ago. Figure A depicts General Fund Revenues. This revenue forecast is conservative, and takes into consideration the most recent levels of economic activity.



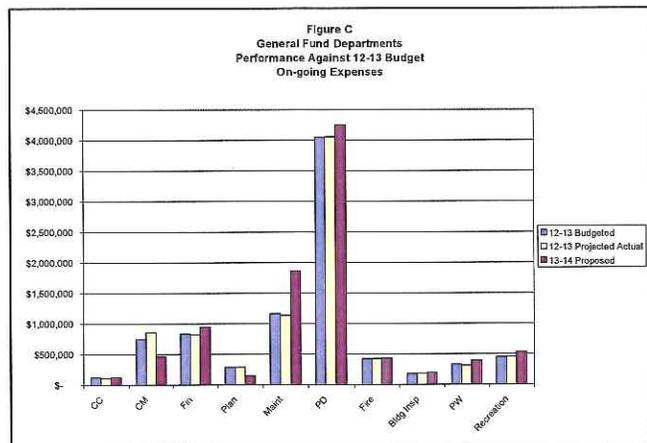
The Budget Committee recommendations for expenditures in the General Fund for 2013/14 are contained in detailed, department-by-department worksheets beginning on page 27 of this document. Overall, they total \$9,212,636, which is slightly higher than the proposed 2012/13 Budget of one year ago. Figure B shows the breakdown by service area for the proposed expenditures.

The proposed budget reflects the actual staffing levels as they exist now, and proposes no further full-time staffing cuts at this time. The General Fund has lost 11.45 full-time positions since the beginning of 2009, from 74.6 to 63.15, a decrease of 15% of the full-time employees. Any further employee cuts must be accompanied with reductions in services.



Keep in mind that the General Fund is the source of discretionary services. It funds the administrative services of the City. As its resources have dwindled, so have much of the flexibility of the staff resources. We have little available time for research and implementation of new programs. Requests from Council and citizens alike are challenging to process in any meaningful way. Our budget solutions have created a leaner organization, but not one that is more responsive or capable. We must, long term, rebuild the administrative capacity of the organization in order to have the time to research and implement effective and efficient solutions rather than just simply carrying on.

Staffing costs (salaries and benefits) continue to make up more than two-thirds of the General Fund costs. Contained in this proposed budget are salary adjustments for Police Department sworn personnel according to the signed Memorandum of Understanding. Should any savings be created or other changes in compensation made through collective bargaining or Council action, this budget will need to be modified accordingly. We continue to focus efforts on reducing staffing costs in ways other than simply eliminating staff.



As we compare total ongoing revenues, including transfers, with ongoing expenses and asset replacement contributions in the 2013/14 Proposed Budget, you will find that the General Fund is overfunded by \$29,439.

Enterprise Fund Focus

Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses.

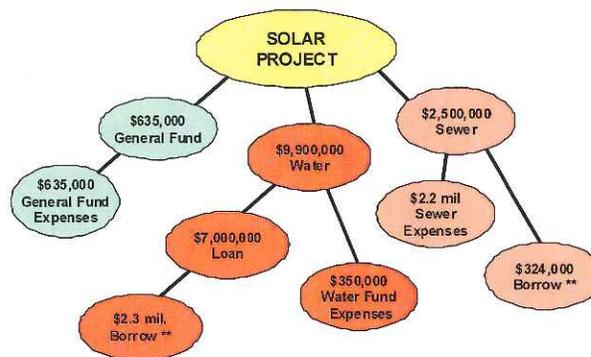
In both the Water Fund and the Sewer/Storm Drain Fund, rate adjustments were made effective December 26, 2007. The financial health of both of these funds is exactly as we expected. In the Sewer/Storm Drain Fund, we are accumulating funds to replace our aging wastewater treatment plant. In the 2011/12 FY, the

set aside funds were utilized to pay off the 1995 Water/Sewer Bonds. We forecast that by the end of the 2011/12 FY, we will have set aside approximately \$6.7 million. While a replacement plant could cost as much as \$40 million, and we will certainly not be able to accumulate it prior to needing to replace the facility, our set aside will help reduce the amount of debt needed to construct the new plant down the road. In the 2012/13 FY, a loan of \$2.6 million was approved from the Sewer/Storm Drain Set Aside Funds to the Sewer/Water Operating Funds for the Solar Project. In the case of the Water Fund, we have set aside funds for the arsenic mitigation project. The City was able to obtain the Federal American Recovery and Reinvestment Act grant to pay for the nearly \$6 million in improvements that were needed for the water system. The project is close to completion, and has required \$1 million in set aside funds to complete the project. The estimated balance of the Arsenic Set Aside Funds for the end of the 2011/12 FY was negative \$750K. This deficit will be funded in the future years and is projected to have a positive balance by the end of the 2013/14 FY.

The Refuse Fund revenues and expenditures are expected to be nearly equal in both the current fiscal year and during 2011/12. Diesel fuel prices are one area that is expected to have a negative impact on the financial performance of the operation. In the coming year, we expect to begin conversion of the fleet to Natural Gas, which is expected to reduce fuel expenses as it is implemented. The concern for the Refuse Fund primarily is that it has had a negative fund balance to each year for the past three years, and we have not had enough operational cost savings to get the fund out of the red. In effect, the fund has had to borrow from the Sewer/Storm Drain fund for cash flow purposes.

The Solar Project was approved and is expected to be completed by March 2014. The project cost is \$12.89 million. \$2.6 million was borrowed from the Waste Water Treatment Plan Set Aside Fund, a \$7 million dollar loan was obtained and the remaining \$3.29 million was taken from the General, Water And Sewer Funds. Figure D provides an overview of the Solar Project.

Figure D
FY 12/13 & FY 13/14 OVERVIEW of SOLAR PROJECT



** from WWTP Set Aside Fund

Other Funds

There are two other funds that warrant discussion, Golf Course and Fleet. The Golf Course Fund has been plagued with poor financial performance since the City expanded the Course more than 20 years ago. Since that time, both the City’s General Fund and the Redevelopment Agency have advanced funds to the Golf Course to pay for ongoing primary debt service and course improvements. However, the Redevelopment Agency has since been eliminated and is no longer a viable option for advance funds.

While the golf course operation may have stabilized, the fund has accumulated significant debt obligations. In the coming year, your staff will analyze the long-term options for relieving the debt to the General Fund.

The Fleet Fund functions as an internal service fund, with all costs reimbursed by the departments utilizing the services. Several years ago, we made many changes to the Fleet Division, including having it supervised by the Parks and Facilities Superintendent. We also eliminated two part-time laborer positions, and one full-time mechanic position. In 2010, we determined that the operation has achieved its desired changes. In 2011, we added a greater percentage of time of an office assistant that supports the function. This has no impact on overall City staffing. Additionally, the budget for Fleet Maintenance is proposed to increase due to higher cost of fuel.

Conclusion

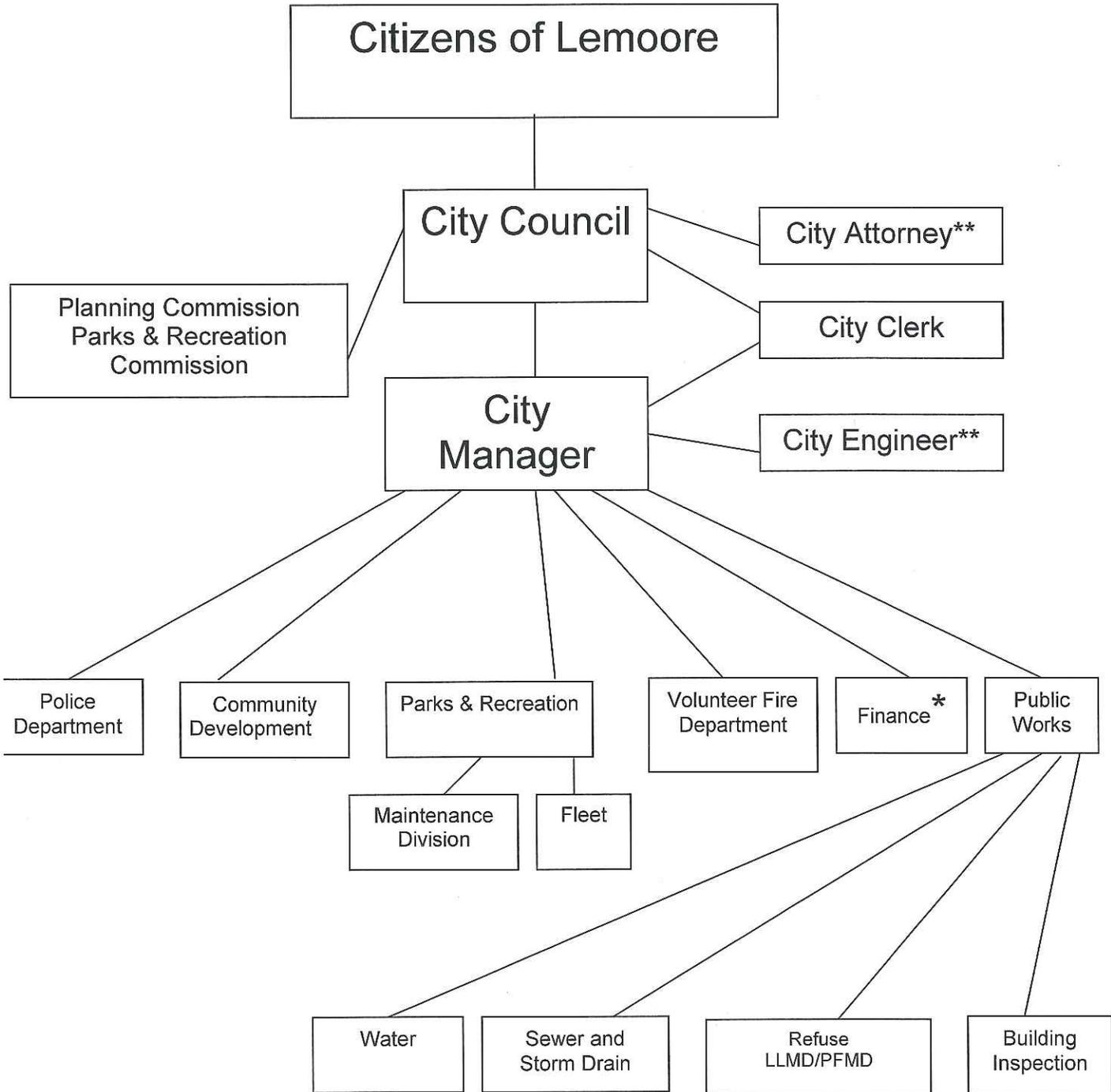
Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

It is a pleasure for me to present to the Council what the Budget Committee recommendations for expenditure levels and a reasonably conservative forecast for revenues. The budget recommendations were the responsibility of the Budget Committee which consisted of Finance Director Cheryl Silva, Mayor William Siegel and myself, however, they are arrived upon by the significant input from the dedicated staff throughout the City. Each of the Department Heads and Division Managers contributed significantly to this document. Not surprisingly, the behind-the-scenes producer of the budget document is Lemoore Police Department Administrative Secretary Janie Venegas.

Sincerely,

Jeff Laws
Acting City Manager

ORGANIZATIONAL CHART



**Contract Position
*City Treasurer

City of Lemoore Statistics

Year	Population	Market Valuation Million	New Dwelling Units	Fire Incidents	Police Felony Complaints	Full-Time Employees	Population Per Employee
91-92	14,022	363	163	180	396	81	173
92-93	14,319	403	136	228	406	79	181
93-94	14,903	419	117	214	408	77	194
94-95	15,278	460	181	215	460	78	196
95-96	15,417	491	191	180	540	81	190
96-97	16,371	519	313	226	595	83	197
97-98	16,799	551	282	267	649	88	191
98-99	17,605	589	240	251	532	89	198
99-00	18,316	621	146	194	613	88	208
00-01	20,000	652	123	190	672	96	208
01-02	20,193	733	171	193	750	99	204
02-03	20,733	826	167	255	835	100	207
03-04	20,993	1,062	227	207	777	100	210
04-05	21,076	1,164	134	248	740	96	220
05-06	22,508	1,262	241	279	877	107	210
06-07	23,388	1,393	206	276	854	108	217
07-08	24,098	1,552	92	244	903	112	215
08-09	24,502	1,702	67	263	771	114	215
09-10	24,818	1,709	28	128	781	112	222
10-11	24,282	1,784	11	183	872	101	240
11-12	24,835	1,830	29	274	821	97	256
12-13	24,815	1,810	99	157	859	96	258
13-14	25,262	N/A	N/A	N/A	N/A	91	278

SUMMARY OF FUND BALANCES

2012-2013
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE	ESTIMATED	TRANSFER		CASH	ESTIMATED	ESTIMATED	ASSET	ESTIMATED
	AS OF	REVENUES	IN	OUT	RESERVE	AVAILABLE	EXPENSES	REPLACE	BALANCE
	7/1/2012	2012-2013				2012-2013	2012-2013	CONTRIBUTION	6/30/2013
								2012-2013	
001 General Fund	\$ 7,320,304	\$ 9,072,968	\$ 1,730,974	\$ 141,350	\$ 1,294,737	\$ 16,688,159	\$ 8,782,517	\$ 352,150	\$ 7,553,492
Asset Replacement	\$ 2,534,197	352,150			1,443,174	1,443,174	121,579		\$ 1,321,595
020 Traffic Safety Fund	\$ 337,085	33,700		398		370,387			\$ 370,387
030 Gas Tax 2106 Street Capital Improvement Expenses	\$ 425,821	61,000		213,207		(72,944)			\$ (72,944)
				346,558					
032 Gas Tax 2107.5	\$ 33,635	6,080		16,819		22,896			\$ 22,896
045 Golf Course Fund	\$ (24,782)	244,000				219,218	240,783		\$ (21,565)
050 Water Fund	\$ 1,007,628	3,265,293	2,561,847	452,927	674,333	5,707,508	5,006,279	287,668	\$ 413,561
Asset Replacement	\$ 1,173,786	287,668		430,000	730,727	300,727	75,840		\$ 224,887
Arsenic Plant Set Aside	\$ (756,524)	713,882				(42,842)			\$ (42,842)
056 Refuse Fund	\$ (484,461)	2,908,440		718,658	290,694	1,414,627	1,937,957	104,813	\$ (628,143)
Asset Replacement	\$ 617,099	104,813			360,956	360,956			\$ 360,956
060 Sewer/Storm Drain Fund	\$ 2,029,619	2,378,643	323,594	406,585	268,107	4,057,164	1,942,026	225,255	\$ 1,889,883
Asset Replacement	\$ 1,450,802	225,255		155,954	838,029	682,075	107,940		\$ 574,135
WWTP Set Aside	\$ 3,285,757	1,151,018		2,695,477		1,741,298			\$ 1,741,298
078 LLMD	\$ (29,902)	248,700		13,500		205,298	193,292		\$ 12,006
078 Pub. Fac. Maint. Dist.	\$ 1,119,898	491,000		13,500	948,313	649,085	212,915		\$ 436,170
085 Parking & Business Improv Area	\$ 11,579	9,375				20,954	14,538		\$ 6,416
TOTAL	\$ 20,051,541	\$ 18,719,199	\$ 4,616,415	\$ 5,604,933	\$ 6,849,069	\$ 33,767,739	\$ 18,635,666	\$ 969,886	\$ 14,162,187
040 Fleet Maintenance	\$ (163,121)	910,505	66,489	102,747		711,126	775,235	20,075	\$ (64,164)
Asset Replacement	\$ 79,034	20,075			49,555	49,555	16,023		\$ 33,532

2013-2014

SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	ESTIMATED BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-2014	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-2014	ESTIMATED EXPENSES 2013-2014	ASSET REPLACE CONTRIBUTION 2013-2014	ESTIMATED BALANCE 6/30/2014
001 General Fund	\$ 8,848,229	\$ 7,343,693	\$ 1,512,396	\$ 159,000	\$ 1,309,208	\$ 16,236,111	\$ 9,212,636	\$ 380,950	\$ 6,642,525
Asset Replacement	\$ 2,764,768	380,950			1,572,859	1,572,859	633,825		\$ 939,034
020 Traffic Safety Fund	\$ 370,387	33,200		398		403,189			\$ 403,189
030 Gas Tax 2106	\$ (72,944)	60,000		0		(12,944)			\$ (12,944)
032 Gas Tax 2107.5	\$ 22,896	6,000		11,448		17,448			\$ 17,448
045 Golf Course Fund	\$ (21,565)	290,000				268,435	289,470		\$ (21,035)
050 Water Fund	\$ 1,087,894	10,251,337	209,660	386,438	710,768	10,451,665	10,256,088	357,053	\$ (161,476)
Asset Replacement	\$ 955,614	357,053			656,334	656,334	68,000		\$ 588,334
Arsenic Plant Set Aside	\$ (42,842)	718,763				675,921			\$ 675,921
056 Refuse Fund	\$ (337,449)	2,894,200		728,506	292,423	1,535,822	1,949,485	53,773	\$ (467,436)
Asset Replacement	\$ 721,912	53,773			387,843	387,843			\$ 387,843
060 Sewer/Storm Drain Fund	\$ 2,157,990	2,383,364		416,433	289,852	3,835,069	3,380,361	204,008	\$ 250,700
Asset Replacement	\$ 1,412,163	204,008			808,086	808,086	240,000		\$ 568,086
WWTP Set Aside	\$ 1,741,298	1,153,836				2,895,134			\$ 2,895,134
078 LLMD	\$ 12,006	257,334		13,500		255,840	204,646		\$ 51,194
078 Pub. Fac. Maint. Dist.	\$ 1,384,483	545,286		13,500	1,257,320	658,949	236,280		\$ 422,669
085 Parking & Business Improv Area	\$ 6,416	10,000				16,416	16,000		\$ 416
TOTAL	\$ 21,011,256	\$ 24,074,414	\$ 1,722,056	\$ 1,729,223	\$ 7,284,710	\$ 40,662,176	\$ 26,486,791	\$ 995,784	\$ 13,179,601
040 Fleet Maintenance	\$ (84,184)	883,350		102,747		696,419	818,258	7,095	\$ (128,934)
Asset Replacement	\$ 83,086	7,095			45,091	45,091			\$ 45,091

* Water Fund Revenue includes \$7 million from loan proceeds for solar project

REVENUE SUMMARY

		Actual Revenue	Adopted Budget	Actual Revenue	Anticipated Revenue	Proposed Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
<u>PROPERTY TAXES</u>						
3010	Secured Property Taxes	935,976	962,000	579,020	962,000	960,000
3012	Unsecured Property Taxes	36,020	40,000	35,587	40,000	40,000
3014	Prior Year Taxes	35,563	30,000	9,559	25,000	25,000
3016	Supplemental Taxes	51,959	15,000	548	20,000	20,000
<u>OTHER TAXES</u>						
3020	Franchises	566,443	550,000	90,950	570,000	570,000
3022	Sales and Use Tax	1,597,534	1,780,000	883,693	1,780,000	1,900,000
3024	Real Property Transfer Tax	33,095	32,000	15,359	33,000	33,000
3026	Public Safety Tax (SB 172)	96,604	105,000	58,887	105,000	109,000
<u>LICENSES AND PERMITS</u>						
3029	Business License Tax	86,354	85,000	70,405	85,000	85,000
3291-3293	Dog License	7,771	8,000	4,240	7,100	7,000
3032	Garage Sale Permits	2,117	2,300	1,152	1,800	1,800
3034	Transient Occupancy Tax	111,597	115,000	45,249	130,000	138,700
3040	Building Permits	69,249	90,000	53,121	90,000	70,000
3045	Plumbing Permits	7,654	12,000	10,680	12,000	8,000
3050	Electrical Permits	5,624	12,000	10,118	12,000	6,000
3055	Mechanical Permits	1,572	6,000	5,591	6,000	1,600
3290	Other Permits	4,285	4,000	5,226	6,000	6,000
<u>FINES AND PENALTIES</u>						
3815	Abandoned Vehicle Abatement	18,386	15,000	2,595	12,000	15,000
3820	Other Court Fines	9,507	7,000	4,052	9,000	9,000

		Actual Revenue 2010-2011	Adopted Budget 2011-2012	Actual Revenue Thru Feb 2012	Anticipated Revenue 2011-2012	Proposed Revenue 2012-2013
<u>RENTAL AND INTEREST REVENUE</u>						
3850	Interest	51,055	50,000	22,892	50,000	50,000
3610	Reports & Copies	5,176	5,000	3,665	5,000	5,000
3620	Real Property Rental	8,384	6,000	5,648	7,250	7,250
3625/3626	Civic /Vets Hall Rental	12,673	15,000	15,529	20,000	25,000
3685	Park Reservations	12,080	15,000	8,415	15,000	15,000
<u>REVENUE FROM OTHER AGENCIES</u>						
3755	Motor Vehicle In-Lieu Tax	2,033,288	2,000,000	999,618	2,000,000	2,000,000
3760	Off-Highway Motor Vehicle Fees	16	25	18	25	25
3765	Homeowners Exemption	12,342	10,000	-	12,000	12,000
<u>REIMBURSEMENTS</u>						
3757	Mandated State Cost Reimbursement	-	-	-	-	-
3792	Y.D.O Program - Liberty School	45,510	39,190	22,650	45,000	45,575
3777	Booking Fees	17,068	15,000	8,513	17,000	18,000
3786	Crossing Guards	5,040	10,080	5,040	10,080	10,080
3778	Narcotics Task Force	80,099	27,000	-	-	-
3780	D.U.I. Cost Recovery	6,999	7,000	5,981	7,000	7,000
3782	P.O.S.T.	18,462	14,000	15,097	18,000	20,000
3861	Police Dept. Misc. Reimbursements	5,433	5,000	12,462	10,000	10,000
3862	Police Dept. Misc.Fees	2,430	-	857	1,000	1,000
3784	High School Y.D.O. Program	49,727	45,235	21,973	44,240	37,242
3882	Risk Mgmt. Retro. Adjust.	94,824	-	-	10,025	88,000
3788A	Incentives/Rebates	62,105	60,000	43,747	60,000	60,000
3880	Misc. Reimbursements	71,158	25,000	31,280	32,750	12,750
<u>CHARGES FOR OTHER SERVICES</u>						
3060	Plan Check Fees	50,673	50,000	42,164	50,000	35,000
3540	Planning Fees	22,074	25,000	19,750	25,000	25,000
3630	General Plan Update Fee	8,496	8,000	7,070	8,000	8,000
3635	Technology Fee	2,829	5,000	2,815	4,000	3,000
3030	Business License Processing Fee	37,697	36,000	32,578	35,000	35,000
3190	Subdivision Street Sign Fee	1,350	-	400	400	-
3200	Public Improvement Plan Check Fee	33,718	40,000	32,958	40,000	35,000

		Actual Revenue	Adopted Budget	Actual Revenue	Anticipated Revenue	Proposed Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
3205	Street Cut Review Fee	1,320	1,500	1,470	1,500	1,500
3220	Special Building Inspection Fee	6,210	200	1,000	1,000	1,000
3681	Recreation Fees	162,412	165,000	107,861	175,000	213,000
3811	Animal Control	301	-	311	400	400
OTHER REVENUE						
3870	Contributions-RDA	860,176	860,676	645,132	645,632	-
	Contributions-Lem RDA Successor Agency	-	-	-	215,044	250,000
	Contributions-Lemoore Housing Authority	-	-	-	-	138,000
3865	Sale - City-owned Property	500	-	-	-	-
3881	Sundry Revenue	5,558	500	602	650	600
3884	Bad Debt Recovery	-	-	-	-	-
3872	School Impact Fee Admin./Kings.Co.Admin.	2,357	2,500	4,866	5,000	5,000
3874	Weed Abatement	-	4,000	-	4,000	4,000
3875	Gifts & Donations	111,375	2,500	-	2,500	2,500
	Grant Proceeds					
	Grant Proceeds	153,097	-	-	-	-
	OTS Traffic Grant	7,850	-	-	-	-
FUND SUB-TOTAL		7,739,172	7,419,706	4,008,394	7,483,396	7,186,022
SPECIAL REVENUE						
078-3775	Lighting & Landscape Maint. District	244,677	255,000	124,658	255,000	248,000
078-3775A	Public Facilities Maint. District	338,775	335,000	155,088	335,000	386,000
085-3029	Downtown Improvement District	9,828	12,000	13,687	10,000	10,000
CODE FINES						
020-3810	Vehicle Code Fines	45,977	38,000	17,590	29,000	29,000
020-3812	Parking Fines	4,211	3,700	1,904	3,200	3,200
020-3850	Interest	1,001	500	479		
GAS TAX (Maintenance)						
030-3740	Gas Tax 2106	64,545	40,000	31,508	62,500	60,000
032-3750	Gas Tax 2107.5	6,071	6,000	42	6,080	6,000
Special Revenue Sub-Total		715,085	690,200	344,956	700,780	742,200
			Adopted	Actual	Anticipated	Proposed

		Actual Revenue	Budget	Revenue	Revenue	Revenue
		2010-2011	2011-2012	Thru Feb 2012	2011-2012	2012-2013
ENTERPRISE ACTIVITIES						
WATER FUND - 050						
3305	Water Meter Fees	12,265	6,500	11,010	16,500	18,600
3300	Water Service Fees	3,586,325	3,300,000	2,559,227	3,578,000	3,600,000
3311	Account Set Up Fee	33,146	30,000	26,571	38,000	35,000
3850	Interest	13,375	18,000	5,887	12,000	12,000
3880	Miscellaneous Reimbursements	1,032	2,000	-	1,000	1,000
3550	Delinquent Turn On/Off	24,285	30,000	18,132	27,000	27,000
3320	Construction Meter Rental	2,039	4,000	2,509	3,200	3,000
3321	Returned Check	6,012	6,500	4,663	7,000	6,500
3560	Delinquent Penalty	62,927	70,000	48,747	70,000	70,000
3570	Door Hanger Fee	68,653	70,000	56,686	75,000	75,000
3884	Bad Debt Recovery	4,078	-	1,352	2,000	2,000
3710	Grant Proceeds	16,664	-	-	-	-
3970	Operating Transfer In - Water Capital	186,291	-	-	-	-
	Water Fund Totals	4,017,092	3,537,000	2,734,784	3,829,700	3,850,100
	Arsenic Plant Set Aside	(400,952)	(540,000)	(233,965)	(400,000)	(705,419)
	Water Fund Totals	3,616,140	2,997,000	2,500,819	3,429,700	3,144,681
REFUSE FUND - 056						
3400	Refuse Service Fees	2,737,307	2,735,000	1,819,761	2,735,000	2,735,000
3850	Interest	285	-	1,317	2,600	2,600
3410	Special Refuse Pickups	26,554	20,000	16,225	24,000	24,000
3560	Delinquent Penalty	53,655	55,000	50,998	70,000	70,000
3570	Door Hanger Fee	25,407	22,000	13,678	27,000	27,000
3430	Recycling Program	385	-	1,207	1,500	1,500
3880	Miscellaneous Reimbursements	12,232	12,000	4,223	6,000	6,000
3884	Bad Debt Recovery	4,063	-	1,386	2,000	2,000
3710	Grant Proceeds	6,952	-	-	-	-
3900	Operating Transfer In- Refuse	-	-	-	-	-
	Refuse Fund Totals	2,866,840	2,844,000	1,908,795	2,868,100	2,868,100
SEWER FUND - 060						
3500	Sewer Service Fees	3,278,980	2,298,000	2,171,488	3,265,000	3,275,000
3850	Interest	24,860	13,000	11,116	20,000	20,000
3879	Drainage Reimbursements	24,972	50,000	31,185	46,000	46,000
3880	Miscellaneous Reimbursements	3,012	-	-	-	-
3510	Waste Water Sales	3,200	-	3,081	3,200	3,200
3560	Delinquent Penalty	55,983	58,000	48,394	65,000	65,000
3570	Door Hanger Fee	27,827	25,000	14,982	29,000	29,000
3884	Bad Debt Recovery	2,133	-	728	1,000	1,000
3575	Non System Waste Water Fees	130,751	50,000	80,726	120,000	120,000
3960	Operating Transfer In	20,442	-	-	-	-
	Sewer Fund Totals	3,572,160	2,494,000	2,361,700	3,549,200	3,559,200
	WWTP Set Aside	(960,414)	(970,000)	(477,212)	(956,300)	(1,161,207)
	Sewer Fund Totals	2,611,746	1,524,000	1,884,488	2,592,900	2,397,993
GOLF FUND						
3879	Reimbursements	78,066	290,000	201,228	290,000	290,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		9,887,877	8,345,200	6,840,286	9,881,480	9,442,974
GRAND TOTAL		17,627,049	15,764,906	10,848,680	17,364,876	16,628,996

ESTIMATED EXPENDITURES 2012-2013

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	26,981	77,787	-	-	104,768	-
4213 City Manager	725,632	130,843	-	-	856,475	-
4215 Finance	228,451	591,838	-	-	820,289	-
4216 Planning	49,800	69,694	-	-	119,494	-
4218 Community Participation	-	-	-	-	-	-
4220 Maintenance Division	622,111	478,021	-	185,437	1,285,569	117,202
4270 PBIA	-	14,538	-	-	14,538	-
TOTAL GENERAL GOVERNMENT	1,652,975	1,362,721	-	185,437	3,201,133	117,202
<u>PUBLIC SAFETY</u>						
4221 Police	3,353,824	702,910	-	-	4,056,734	4,377
4222 Fire	73,587	347,487	-	2,509	423,583	-
4224 Building Inspection	162,367	17,350	-	-	179,717	-
TOTAL PUBLIC SAFETY	3,589,778	1,067,747	-	2,509	4,660,034	4,377

ESTIMATED 2012-2013 EXPENDITURE SUMMARY, Continued

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE</u>							
4230	Public Works	267,077	42,059	-	-	309,136	-
4800	LLMD	7,309	219,075	-	-	226,384	-
	PFMD	7,135	212,915	-	-	220,050	-
4242	Recreation	282,970	171,975	-	-	454,945	-
4245	Golf Course	-	32,536	208,247	-	240,783	-
4250	Water	658,310	1,653,291	-	2,329,303	4,640,904	75,840
4251	Utility Office	257,092	108,283	-	-	365,375	-
4256	Refuse	538,973	1,398,984	-	-	1,937,957	-
4260	Sewer	636,959	699,019	-	606,048	1,942,026	107,940
TOTAL PUBLIC SERVICE		2,655,825	4,538,137	208,247	2,935,351	10,337,560	183,780
4265	Fleet Maintenance	210,843	556,885	-	7,507	775,235	16,023
GRAND TOTAL		8,109,421	7,525,490	208,247	3,130,804	18,973,962	321,382

PROPOSED 2013-2014 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>						
4211 Council	46,444	70,383	-	-	116,827	-
4213 City Manager	397,633	71,039	-	-	468,672	-
4215 Finance Department	247,778	697,571	-	-	945,349	-
4216 Planning	-	151,771	-	-	151,771	-
4218 Community Participation	-	-	-	-	-	-
4220 Maintenance Division	613,641	577,065	-	519,880	1,710,586	29,400
4270 PBIA	-	16,000	-	-	16,000	0
TOTAL GENERAL GOVERNMENT	1,305,496	1,583,829	-	519,880	3,409,205	29,400
<u>PUBLIC SAFETY</u>						
4221 Police	3,569,495	685,620	-	-	4,255,115	30,000
4222 Fire	67,648	370,347	-	-	437,995	556,425
4224 Building Inspection	177,737	19,150	-	-	196,887	-
TOTAL PUBLIC SAFETY	3,814,880	1,075,117	-	-	4,889,997	586,425
<u>PUBLIC SERVICE</u>						
4230 Public Works	323,321	72,500	-	-	395,821	18,000
4800 LLMD	3,763	200,883	-	-	204,646	-
4800 PFMD	5,729	207,475	-	-	213,203	-

RECOMMENDED 2013-2014 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>PUBLIC SERVICE Cont.</u>						
4242 Recreation	325,313	208,300	-	-	533,613	-
4245 Golf Course	-	59,470	230,000	-	289,470	-
4250 Water	681,040	1,535,555	176,000	7,449,436	9,842,031	68,000
4251 Utility Office	294,797	119,260	-	-	414,057	-
4256 Refuse	544,735	1,404,750	-	-	1,949,485	-
4260 Sewer	691,220	746,038	-	1,943,103	3,380,361	240,000
TOTAL PUBLIC SERVICE	2,869,918	4,554,231	406,000	9,392,539	17,222,687	326,000
4265 Fleet Maintenance	231,668	581,090	-	5,500	818,258	-
GRAND TOTAL	8,221,962	7,794,267	406,000	9,917,919	26,340,147	941,825

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2013-2014, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2013-2014.

The amount determined to be the Appropriations Limit for 2013-2014 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2012-2013.

The following is the calculation of the 2013-2014 Appropriations Limit:

Appropriations Limit – 2012-2013		\$	16,736,223
Adjustment Factors:			
Population Change	1.0230		
Per Capita Income Change	x 1.0512		
Total Adjustment Factor	1.0754		
Increase to 2012-2013		\$	1,261,536
Appropriations Limit for 2013-2014		\$	17,997,759
Expenditures Subject to Limit 2013-2014		\$	5,779,907
			<hr/>
Amount of Unspent Authorized Appropriation		\$	12,217,852

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CLASSIFICATION PAY RANGES

<u>CLASSIFICATION</u>	<u>7-1-2012</u>	<u>7-1-2013</u>
Office Assistant I	246 (2229-2859)	246 (2229-2859)
Police Records Technician	264 (2438-3127)	264 (2438-3127)
Maintenance Worker I	264 (2438-3127)	264 (2438-3127)
Community Service Officer	270 (2510-3223)	270 (2510-3223)
Office Assistant II	270 (2510-3223)	270 (2510-3223)
Account Clerk I	271 (2523-3239)	271 (2523-3239)
Maintenance Worker II	284 (2692-3456)	284 (2692-3456)
Recreation Specialist		288 (2747-3525)
Secretary	288 (2747-3525)	288 (2747-3525)
Police Evidence Technician	289 (2761-3543)	289 (2761-3543)
Utility Operator I	289 (2761-3543)	289 (2761-3543)
Account Clerk II	291 (2789-3579)	291 (2789-3579)
Admin Assistant / City Clerk		299 (2901-3724)
Utility Operator II	309 (3051-3914)	309 (3051-3914)
Senior Maintenance Worker	310 (3066-3934)	310 (3066-3934)
Code Enforcement Officer	314 (3127-4014)	
Equipment Mechanic	314 (3127-4014)	314 (3127-4014)
Recreation Coordinator		314 (3127-4014)
Senior Account Clerk	315 (3143-4034)	315 (3143-4034)
Police Records Supervisor	320 (3223-4135)	326 (3320-4261)
Office Manager	320 (3223-4135)	326 (3320-4261)
City Clerk/Admin. Sec.	327 (3337-4282)	
Housing Specialist	328 (3354-4303)	

CLASSIFICATION	7-1-2012	7-1-2013
Senior Utility Operator	332 (3422-4391)	332 (3422-4391)
Senior Equipment Mechanic	338 (3525-4524)	338 (3525-4524)
Executive Sec / Housing Specialist		339 (3543-4547)
Building Inspector	339 (3543-4547)	339 (3543-4547)
Police Officer	331 (3405-4369)	341 (3579-4593)
Bldg. Maint.-Const. Coordinator	342 (3597-4616)	342 (3597-4616)
Collection System Coordinator	342 (3597-4616)	342 (3597-4616)
Accountant	345 (3651-4685)	351 (3762-4828)
Assistant Planner	353 (3800-4876)	353 (3800-4876)
Police Corporal	345 (3651-4685)	355 (3838-4925)
Administrative Analyst	369 (4114-5282)	375 (4240-5443)
Superintendent	374 (4219-5416)	380 (4347-5580)
Police Sergeant	371 (4156-5335)	380 (4347-5580)
Project Manager	398 (4753-6103)	404 (4900-6289)
Police Commander	422 (5362-6881)	428 (5524-7090)
Parks/Recreation Director	439 (5836-7492)	445 (6013-7719)
Planning Director	446 (6043-7758)	
Public Works Director	452 (6227-7994)	458 (6416-8237)
Finance Director	454 (6289-8074)	460 (6481-8320)
Chief of Police	467 (6711-8615)	473 (6916-8877)
City Manager	513 (8445-10838)	513 (8445-10838)

CITY OF LEMOORE – POSITION ALLOCATION

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>General Government</u>				
<u>City Manager's Office</u>				
City Manager	1.00	513	1.00	513
Project Manager	1.00	398	.70	404
Administrative Analyst	1.00	369	1.00	375
Housing Specialist	1.00	328		
Executive Sec/Housing Specialist			1.00	339
City Clerk /Admin. Sec.	1.00	327		
Code Enforcement Officer	1.00	314		
Admin Assistant / City Clerk			.85	299
Office Assistant I/II	<u>2.00</u>	270	<u>.85</u>	246
	8.00		5.40	
<u>Finance Department</u>				
Finance Director	.50	454	.50	460
Accountants (2)	1.00	345	1.00	351
Senior Account Clerk	1.00	315	1.00	315
Account Clerk I/II	<u>.50</u>	291	<u>.50</u>	291
	3.00		3.00	
<u>Planning</u>				
Planning Director	1.00	446		
Assistant Planner	<u>1.00</u>	353		
	2.00			
<u>Maintenance Division</u>				
Superintendent	.70	374	.70	380
Bldg Maint/Const. Coordinator	1.00	342	1.00	342
Maint. Worker I/II	5.00	284	6.00	284
Office Assistant I/II	<u>.45</u>	270	<u>.45</u>	270
	7.15		8.15	
<u>Public Safety</u>				
<u>Police Department</u>				
Chief of Police	1.00	467	1.00	473
Police Commander	1.00	422	1.00	428
Police Sergeant	5.00	371	5.00	371
Police Corporal	5.00	345	5.00	345
Police Officer	17.00	331	18.00	331
Police Records Supervisor	1.00	320	1.00	326

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>Police Department Continued</u>				
Community Service Officer	2.00	270	2.00	270
Police Evidence Technician	1.00	289	1.00	289
Secretary	1.00	288	1.00	288
Police Records Technician	<u>2.00</u>	264	<u>2.00</u>	264
	36.00		37.00	
<u>Fire Department</u>				
Maintenance Worker I/II	1.00	284	1.00	284
Administrative Assistant			.15	299
Office Assistant I			<u>.15</u>	246
	<u>1.00</u>		1.30	
<u>Building Inspection</u>				
Superintendent	.30	374	.30	380
Building Inspector	1.00	339	1.00	339
Office Assistant I/II	<u>1.00</u>	270	<u>1.00</u>	270
	2.30		2.30	
<u>Public Service</u>				
<u>Public Works</u>				
Public Works Director	1.00	452	1.00	458
Project Manager			.30	404
Superintendent	.70	374	.70	380
Office Manager	<u>1.00</u>	320	<u>1.00</u>	326
	2.70		3.00	
<u>LLMD</u>				
Superintendent	.03	374	.03	380
Office Assistant I/II	<u>.02</u>	270	<u>.02</u>	270
	.05		.05	
<u>PFMD</u>				
Superintendent	.05	374	.05	380
Office Assistant I/I	<u>.05</u>	270	<u>.05</u>	270
	.10		.10	
<u>Recreation</u>				
Parks/Recreation Director	1.00	439	1.00	445
Recreation Coordinator			1.00	314
Secretary	1.00	288		
Recreation Specialist			<u>1.00</u>	288
	<u>2.00</u>		3.00	

Class./Departments	2012-2013		2013-2014	
	Authorized	Range	Proposed	Range
<u>Water Division</u>				
Superintendent	1.00	374	1.00	380
Administrative Analyst	.35	369	.35	375
Senior Utility Operator	1.00	332	1.00	332
Utility Operator I/II	5.00	289	6.00	289
Maint. Worker I/II	2.00	284	1.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	
<u>Utility Office</u>				
Finance Director	.50	454	.50	460
Accountants (2)	1.00	345	1.00	351
Account Clerk I/II	<u>1.50</u>	291	<u>1.50</u>	291
	3.00		3.00	
<u>Refuse Division</u>				
Superintendent	.92	374	.92	380
Administrative Analyst	.30	369	.30	375
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.33</u>	270	<u>.33</u>	270
	6.55		6.55	
<u>Sewer/Storm Drain</u>				
Superintendent	1.00	374	1.00	380
Administrative Analyst	.35	369	.35	375
Collection System Coordinator	1.00	342		
Senior Maintenance Worker			1.00	310
Utility Operator I/II	2.00	289	2.00	289
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant I/II	<u>.30</u>	270	<u>.30</u>	270
	9.65		9.65	
<u>Fleet Maintenance</u>				
Superintendent	.30	374	.30	380
Senior Equipment Mechanic	1.00	338	1.00	338
Equipment Mechanic	1.00	314	1.00	314
Office Assistant I/II	<u>.55</u>	270	<u>.55</u>	270
	2.85		2.85	
TOTAL FULL TIME POSITIONS		96.00		95.00

MONTHLY SALARY MATRIX

RANGE	0	1	2	3	4	5	6	7	8	9
20	1773	1782	1791	1800	1809	1818	1827	1836	1845	1854
21	1863	1872	1881	1890	1899	1908	1918	1928	1938	1948
22	1958	1968	1978	1988	1998	2008	2018	2028	2038	2048
23	2058	2068	2078	2088	2098	2108	2119	2130	2141	2152
24	2163	2174	2185	2196	2207	2218	2229	2240	2251	2262
25	2273	2284	2295	2306	2318	2330	2342	2354	2366	2378
26	2390	2402	2414	2426	2438	2450	2462	2474	2486	2498
27	2510	2523	2536	2549	2562	2575	2588	2601	2614	2627
28	2640	2653	2666	2679	2692	2705	2719	2733	2747	2761
29	2775	2789	2803	2817	2831	2845	2859	2873	2887	2901
30	2916	2931	2946	2961	2976	2991	3006	3021	3036	3051
31	3066	3081	3096	3111	3127	3143	3159	3175	3191	3207
32	3223	3239	3255	3271	3287	3303	3320	3337	3354	3371
33	3388	3405	3422	3439	3456	3473	3490	3507	3525	3543
34	3561	3579	3597	3615	3633	3651	3669	3687	3705	3724
35	3743	3762	3781	3800	3819	3838	3857	3876	3895	3914
36	3934	3954	3974	3994	4014	4034	4054	4074	4094	4114
37	4135	4156	4177	4198	4219	4240	4261	4282	4303	4325
38	4347	4369	4391	4413	4435	4457	4479	4501	4524	4547
39	4570	4593	4616	4639	4662	4685	4708	4732	4756	4780
40	4804	4828	4852	4876	4900	4925	4950	4975	5000	5025
41	5050	5075	5100	5126	5152	5178	5204	5230	5256	5282
42	5308	5335	5362	5389	5416	5443	5470	5497	5524	5552
43	5580	5608	5636	5664	5692	5720	5749	5778	5807	5836
44	5865	5894	5923	5953	5983	6013	6043	6073	6103	6134
45	6165	6196	6227	6258	6289	6320	6352	6384	6416	6448
46	6481	6513	6546	6578	6611	6644	6678	6711	6745	6779
47	6813	6847	6881	6916	6950	6985	7020	7055	7090	7126
48	7162	7198	7234	7270	7306	7343	7380	7416	7454	7492
49	7529	7567	7604	7642	7681	7719	7758	7796	7835	7875
50	7915	7954	7994	8034	8074	8115	8155	8196	8237	8279
51	8320	8362	8403	8445	8488	8530	8573	8615	8659	8702
52	8746	8789	8833	8877	8922	8966	9011	9056	9102	9147
53	9193	9239	9285	9331	9378	9425	9472	9519	9567	9615
54	9663	9711	9760	9809	9858	9907	9957	10007	10057	10107
55	10158	10208	10259	10311	10362	10414	10466	10518	10571	10624
56	10677	10730	10784	10838	10892	10947	11001	11056	11112	11167

The five City Council Members are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

The Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

During this fiscal year, it is anticipated that the Council will hold work sessions and consider adoption of new goals and objectives.

ACTIVITY STATISTICS

	2006	2007	2008	2009	2010	2011	2012
Meeting Agenda Items	371	455	428	495	338	446	324
Ordinances Adopted	10	8	10	12	3	7	5
Resolutions Adopted	50	52	63	48	38	48	36
Agreements Approved	34	41	26	40	43	62	34

Commentary:

Proposed in the City Council 13-14 budget Operating Supplies (4220) is \$500.00 for the one-time purchase of one additional tablet computer for transition to electronic agendas.

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 19,200	\$ 19,250	\$ 19,200	\$ 19,200	\$ 19,200
<u>Benefits</u>						
4110	FICA	\$ 1,469	\$ 1,469	\$ 1,469	\$ 1,469	\$ 1,469
4140	Health Insurance	\$ 11,076	\$ 6,262	\$ 22,336	\$ 25,775	\$ 25,775
Per. Service Sub-Total		\$ 31,745	\$ 26,981	\$ 43,005	\$ 46,444	\$ 46,444
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,075	\$ 1,094	\$ 1,000	\$ 1,000	\$ 1,000
	One Time - iPads for Council					
		\$ 3,373	\$ 2,500	\$ 500	\$ 500	\$ 500
	Total 4220	\$ 4,448	\$ 3,594	\$ 1,500	\$ 1,500	\$ 1,500
4310	Prof./Contract Services					
	Ongoing	\$ 63,429	\$ 63,429	\$ 56,429	\$ 56,429	\$ 56,429
	Total 4310	\$ 63,429	\$ 63,429	\$ 56,429	\$ 56,429	\$ 56,429
4320	Meetings/Dues					
	Ongoing	\$ 17,030	\$ 9,964	\$ 17,000	\$ 11,454	\$ 13,954
	Total 4320	\$ 17,030	\$ 9,964	\$ 17,000	\$ 11,454	\$ 13,954
4330	Printing & Publications					
	Ongoing	\$ 600	\$ 800	\$ -	\$ 1,000	\$ 1,000
	Total 4330	\$ 600	\$ 800	\$ -	\$ 1,000	\$ 1,000
	Recurring O&M Sub -Total	\$ 82,134	\$ 75,287	\$ 74,429	\$ 69,883	\$ 72,383
	One Time O&M Sub -Total	\$ 3,373	\$ 2,500	\$ 500	\$ 500	\$ 500
Maint./Operations Sub-Total		\$ 85,507	\$ 77,787	\$ 74,929	\$ 70,383	\$ 72,883

COUNCIL, Continued
001-4211

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 106,145	\$ 102,268	\$ 117,434	\$ 116,327	\$ 118,827
	One Time Total	\$ 10,373	\$ 2,500	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 116,518	\$ 104,768	\$ 117,934	\$ 116,827	\$ 119,327

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The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager also directs development and implementation of the City's General Plan and Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liason activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council. The City Manager has also typically represented the City of Lemoore by serving on the Board of Directors of the Chamber of Commerce.

The City Manager's Department oversees the majority of the work involved in the dissolution of the Former Redevelopment Agency providing support to the Successor Agency, the Oversight Board, and the Lemoore Housing Authority.

GOALS AND OBJECTIVES

In addition to the responsibility for overseeing all City Goals and Objectives, the City Manager's Office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Foster a "business friendly" environment that promotes the recruitment, expansion and retention of sales tax producing businesses
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
 - Secure rights to property for future use
 - Develop long term plan for effluent disposal
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
 - Develop City Fleet Emissions Standards
 - Perform Life Cycle cost analysis on purchases
- ◆ Make customer service a high priority at all times through staff selection, evaluation, education/training, oversight and accountability
- ◆ Implement blight eradication programs and policies that are sustainable in Post Redevelopment Lemoore
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement

CITY MANAGER, Continued

- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish
- ◆ Support efforts to retain Redevelopment 2011 Bond proceeds to use on identified projects

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
<u>Administration</u>						
Meeting Agendas Prepared	25	24	31	25	29	34
Full time Employees	112	114	112	98	94	91
Recruitments	10	14	0	14	3	12
Applicants	422	522	79	207	219	567
New Employees Hired F/T & P/T	29	29	23	59	50	22
Number of On-the-Job Injuries	25	21	20	18	21	15
Number of Work Days Lost	55	20	27	67	8	172
Health Insurance – Employee Only	20	27	21	23	19	18
Health Insurance – Employee + One	17	24	21	23	22	20
Health Insurance – Employee + Family	28	23	22	25	21	19
<u>Commercial Façade Improvement Program</u>						
Applications Received	15	4	2	7	6	N/A
Agreements Processed	2	4	1	3	0	
Projects Pending	1	3	2	5	0	
<u>First-Time Homebuyer Program</u>						
Applications Received	29	37	23	23	6	N/A
Agreements Processed	10	19	12	10	1	
Households Assisted						
◆ Moderate	10	19	10	8	1	
◆ Low	0	0	1	2	0	
◆ Very-Low	0	0	1	0	0	
<u>Exterior Home Improvement Program</u>						
Applications Received	20	19	24	36	13	N/A
Agreements Processed	11	11	14	21	6	
Households Assisted						
◆ Moderate	4	3	8	10	6	
◆ Low	6	3	4	8	0	
◆ Very-Low	1	5	2	3	0	

CITY MANAGER, Continued

Commentary:

The proposed City Manager Budget for 13-14 in Operating Supplies (4220) includes the one-time expense of \$500 for one additional tablet computer for new City Manager. In addition, a one-time expense for Questys Upgrade.

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 416,461	\$ 536,500	\$ 392,869	\$ 278,473	\$ 278,473
4020	Overtime Salaries	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4030	Part-time Salaries	\$ 2,651	\$ 3,656	\$ -	\$ -	\$ -
<u>Benefits</u>						
4110	FICA	\$ 31,047	\$ 35,827	\$ 30,674	\$ 21,701	\$ 21,701
4120	SUI	\$ 4,103	\$ 2,937	\$ 2,789	\$ 2,289	\$ 2,289
4130	Retirement	\$ 73,079	\$ 66,812	\$ 69,228	\$ 47,960	\$ 47,960
4140	Health Insurance	\$ 38,651	\$ 43,989	\$ 40,166	\$ 32,224	\$ 32,224
4150	Life Insurance	\$ 615	\$ 662	\$ 631	\$ 487	\$ 487
4170	Uniform Allowance	\$ 500	\$ 445	\$ 500	\$ -	\$ -
4190	SDI	\$ 4,228	\$ 4,157	\$ 4,005	\$ 2,837	\$ 2,837
4200	Deferred Compensation	\$ 14,751	\$ 24,529	\$ 14,026	\$ 10,662	\$ 10,662
Per. Service Sub-Total		\$ 587,086	\$ 725,632	\$ 555,888	\$ 397,633	\$ 397,633
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 8,130	\$ 5,592	\$ 7,395	\$ 7,395	\$ 7,395
	One Time					
	City Mgr/City Clerk Ipads	\$ 1,351	\$ 600	\$ 500	\$ 500	\$ 500
	Adobe Acrobat software	\$ 2,156	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 11,637	\$ 6,192	\$ 7,895	\$ 7,895	\$ 7,895
4310	Prof./Contract Services					
	Ongoing	\$ 34,435	\$ 35,720	\$ 25,490	\$ 26,090	\$ 26,090
	One Time					
	2012 General Election	\$ 10,000	\$ 4,851	\$ -	\$ -	\$ -
	Legal Fees-Successor Agency (Mid-year adjustment)	\$ 50,000	\$ 46,000	\$ -	\$ -	\$ -
	Legal Fees	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 109,435	\$ 86,571	\$ 25,490	\$ 26,090	\$ 26,090

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ADOPTED BUDGET 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 11,458	\$ 10,260	\$ 8,890	\$ 7,690	\$ 7,690
	Total 4320	\$ 11,458	\$ 10,260	\$ 8,890	\$ 7,690	\$ 7,690
4330	Printing/Publications					
	Ongoing	\$ 2,300	\$ 4,663	\$ 2,300	\$ 2,300	\$ 2,300
	Total 4330	\$ 2,300	\$ 4,663	\$ 2,300	\$ 2,300	\$ 2,300
4340	Utilities					
	Ongoing	\$ 7,400	\$ 7,108	\$ 7,764	\$ 7,164	\$ 7,164
	Total 4340	\$ 7,400	\$ 7,108	\$ 7,764	\$ 7,164	\$ 7,164
4350	Repair/Maint. Services					
	Ongoing	\$ 4,000	\$ 3,999	\$ 7,500	\$ 7,500	\$ 7,500
	Total 4350	\$ 4,000	\$ 3,999	\$ 7,500	\$ 7,500	\$ 7,500
4360	Training					
	Ongoing	\$ 6,940	\$ 4,250	\$ 4,000	\$ 4,000	\$ 4,000
	Total 4360	\$ 6,940	\$ 4,250	\$ 4,000	\$ 4,000	\$ 4,000
4300	City Owned Equipment					
	Ongoing	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4300	\$ 2,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
4380	Rental/Leases					
	Ongoing	\$ 7,414	\$ 6,800	\$ 7,400	\$ 7,400	\$ 7,400
	Total 4380	\$ 7,414	\$ 6,800	\$ 7,400	\$ 7,400	\$ 7,400
	Ongoing O&M	\$ 84,077	\$ 79,392	\$ 71,739	\$ 70,539	\$ 70,539
	One Time O&M	\$ 78,507	\$ 51,451	\$ 500	\$ 500	\$ 500
	Maint./Operations Sub-Total	\$ 162,584	\$ 130,843	\$ 72,239	\$ 71,039	\$ 71,039

CITY MANAGER, Continued
001-4213

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ADOPTED BUDGET 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 671,163	\$ 805,024	\$ 627,627	\$ 468,172	\$ 468,172
	One Time Total	\$ 78,507	\$ 51,451	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 749,670	\$ 856,475	\$ 628,127	\$ 468,672	\$ 468,672

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Obtain an unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Publish three Financial Focus newsletters
- ◆ Continue to improve and monitor internal cash controls
- ◆ Cross Train staff in the department to ensure that accounting functions are provided on a consistent basis
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
 - CIP bi-annual fund balances
 - CIP capitalization and progress reporting
- ◆ Continue to improve Cost Accounting System for LLMD and PFMD
- ◆ Update Cost Allocation Plan

ACTIVITY STATISTICS	2007	2008	2009	2010	2011	2012
Warrants Processed/Issued	3,235	3,844	4,414	4,180	4,878	5,073
Business Licenses Issued	1,560	1,839	1,107	1,163	1,242	1,193
Interest Earned on Investments	1,297,770	1,076,020	583,242	199,181	173,441	133,308
F/T Position Allocation	3	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Senior Account Clerk	1.00
Account Clerk I/II	.50
Total Positions	3.00

FINANCE DEPARTMENT, Continued

Commentary:

The Finance Department proposes the following: An increase in Salaries and Benefits of \$21,562 (associated with being fully staffed and merit increases for employees that are not at top step); and an increase in Insurance/Bonds of \$97,557 (approximate 12% increase in CSJVRMA premiums of existing programs and addition of \$52, 156 for the ERMA Program).

FINANCE DEPARTMENT, Continued
001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 147,065	\$ 148,716	\$ 164,821	\$ 164,821	\$ 164,821
4020	Overtime Salaries	\$ 946	\$ 200	\$ 946	\$ 946	\$ 946
4030	Part-time Salaries	\$ 19,765	\$ 21,507	\$ 18,768	\$ 18,768	\$ 18,768
<u>Benefits</u>						
4110	FICA	\$ 12,927	\$ 13,307	\$ 14,117	\$ 14,117	\$ 14,117
4120	SUI	\$ 1,884	\$ 2,001	\$ 1,680	\$ 1,680	\$ 1,680
4130	Retirement	\$ 25,665	\$ 25,306	\$ 28,051	\$ 28,051	\$ 28,051
4140	Health Insurance	\$ 12,479	\$ 4,599	\$ 13,402	\$ 13,402	\$ 13,402
4150	Life Insurance	\$ 319	\$ 250	\$ 384	\$ 384	\$ 384
4190	SDI	\$ 1,492	\$ 1,464	\$ 1,658	\$ 1,658	\$ 1,658
4200	Deferred Comp.	\$ 3,674	\$ 8,121	\$ 3,952	\$ 3,952	\$ 3,952
Per. Service Sub-Total		\$ 226,216	\$ 228,451	\$ 247,778	\$ 247,778	\$ 247,778
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 6,400	\$ 6,400	\$ 7,000	\$ 7,000	\$ 7,000
	One Time	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Total 4220	\$ 6,400	\$ 6,400	\$ 7,500	\$ 7,500	\$ 7,500
4310	Prof./Contract Services					
	Ongoing	\$ 77,195	\$ 75,017	\$ 74,420	\$ 74,420	\$ 74,420
	One Time	\$ -	\$ -	\$ 3,200	\$ 3,200	\$ 3,200
	Total 4310	\$ 77,195	\$ 75,017	\$ 77,620	\$ 77,620	\$ 77,620
4315	Insurance/Bonds					
	Ongoing	\$ 494,794	\$ 494,794	\$ 592,351	\$ 592,351	\$ 592,351
	Total 4315	\$ 494,794	\$ 494,794	\$ 592,351	\$ 592,351	\$ 592,351
4320	Meetings/Dues					
	Ongoing	\$ 1,200	\$ 300	\$ 500	\$ 500	\$ 500
	Total 4320	\$ 1,200	\$ 300	\$ 500	\$ 500	\$ 500

FINANCE DEPARTMENT, Continued

001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,355	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4330	\$ 1,500	\$ 1,355	\$ 1,500	\$ 1,500	\$ 1,500
4340	Utilities					
	Ongoing	\$ 2,220	\$ 2,240	\$ 2,300	\$ 2,300	\$ 2,300
	Total 4340	\$ 2,220	\$ 2,240	\$ 2,300	\$ 2,300	\$ 2,300
4350	Repair/Maintenance Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 3,000	\$ 1,582	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4360	\$ 3,000	\$ 1,582	\$ 3,000	\$ 3,000	\$ 3,000
4380	Rental/Leases					
	Ongoing	\$ 2,800	\$ 2,650	\$ 2,800	\$ 2,800	\$ 2,800
	Total 4380	\$ 2,800	\$ 2,650	\$ 2,800	\$ 2,800	\$ 2,800
4389	Bank Fees and Charges					
	Ongoing	\$ 18,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4389	\$ 18,000	\$ 7,500	\$ 10,000	\$ 10,000	\$ 10,000
	Ongoing	\$ 607,109	\$ 591,838	\$ 693,871	\$ 693,871	\$ 693,871
	One Time	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 3,700
	Maint./Operations Sub-Total	\$ 607,109	\$ 591,838	\$ 697,571	\$ 697,571	\$ 697,571

FINANCE DEPARTMENT, Continued

001-4215

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 833,325	\$ 820,289	\$ 941,649	\$ 941,649	\$ 941,649
	One Time Total	\$ -	\$ -	\$ 3,700	\$ 3,700	\$ 3,700
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 833,325	\$ 820,289	\$ 945,349	\$ 945,349	\$ 945,349

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The Planning Department was eliminated in May 2013. The cost to outsource the planning functions is approximately \$1030,000. Even with outsourcing, the ongoing annual savings estimated will be approximately \$243,000.

Based on statistics and forecasted work-load, approximately 400 technical planning hours will be required next Fiscal Year. To best serve our customer's needs, these technical services will be performed by our City Engineer, Quad Knopf. Quad Knopf will send a trained planning representative to provide counter assistance at the CMC. Based on the estimated planning hours necessary to perform the more technical activities, a representative from Quad Knopf would be available onsite three days per week (Monday, Wednesday, and Friday) from 8 am to 12 pm (12 hrs/week). An additional eight hours per week will be required for offsite technical review and preparation/attendance for one Planning Commission meeting per month. This outsourcing translates to approximately \$100,000 (20 hrs/week X 50 weeks X \$100/hr), which will be added to the Public Works Department Budget. Staff is seeking other proposals, and believes that the cost will be at or below \$100 per hour.

Fees generated for the anticipated planning activities are estimated at \$25,000 for Fiscal Year 2013-2014. Additionally, an estimated \$30,000 will be required to overhaul the zoning code. The code will be designed for ease of use and greater efficiency in order to meet the needs of our community, unlike the newly adopted code, which is difficult for staff and the public to understand. Our goal is to implement more of a "cookie cutter" approach that will be easily understood by the development community and ultimately reduce staff time in performing the associated tasks. An example of such code will be presented to the Planning Commission for review at an upcoming meeting. My expectation is that the Commission will recommend an adoptable update to Council within four months, which will include, at a minimum, the following six sections:

- Fees associated with each type of action
- Application for action
- Design Standard Guidelines
- Sign Ordinance
- Planning and entitlement fees
- Basic zoning requirements
-

It is understood that a certain amount of in-house services will still need to be performed. In the absence of the Planning Department, a new system will be temporarily implemented. Oversight of planning functions will be assigned to the Public Works Director with the assistance of the Project Manager. To perform the basic clerical duties associated with planning functions, a current full-time Office Assistant will be relocated to the Cinnamon Municipal Complex (CMC) and assigned to the Public Works Department. This employee will be transferred from another department and will not increase the City's overall Budget.

Several other activities associated with business development are being performed by other departments, such as, issuing business licenses, economic development activities, and building inspections. These functions will continue to be performed. However, to better serve our business community, all of the activities listed will be performed at the CMC, which will provide a convenient One-Stop Shop for our customers.

PLANNING, Continued

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
PERSONNEL SERVICES						
4010	Regular Salaries	\$ 146,952	\$ 149,072	\$ 189,573	\$ -	\$ -
4020	Overtime Salaries	\$ -	\$ 38	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 20,370	\$ 22,697	\$ -	\$ -	\$ -
	Total 4030	\$ 20,370	\$ 22,697	\$ -	\$ -	\$ -
Benefits						
4110	FICA	\$ 12,800	\$ 13,649	\$ 14,686	\$ -	\$ -
4120	SUI	\$ 1,320	\$ 1,260	\$ 1,260	\$ -	\$ -
4130	Retirement	\$ 28,058	\$ 25,740	\$ 34,958	\$ -	\$ -
4140	Health Insurance	\$ 8,156	\$ 518	\$ 13,401	\$ -	\$ -
4150	Life Insurance	\$ 190	\$ 171	\$ 288	\$ -	\$ -
4190	SDI	\$ 1,470	\$ 1,510	\$ 1,920	\$ -	\$ -
4200	Deferred Comp.	\$ 3,638	\$ 4,607	\$ 3,820	\$ -	\$ -
	Per. Service Sub-Total	\$ 55,632	\$ 49,800	\$ 70,333	\$ -	\$ -
MAINTENANCE AND OPERATION						
4220	Operating Supplies					
	Ongoing	\$ 3,200	\$ 3,204	\$ 3,300	\$ -	\$ -
	One Time 1 License of ArcGIS 10.0	\$ 1,100	\$ 1,447	\$ -	\$ -	\$ -
	Ergonomic Keyboard, pull-out, chairs, etc	\$ -	\$ -	\$ 2,000	\$ -	\$ -
	Replace two (2) computers	\$ -	\$ -	\$ 3,000	\$ -	\$ -
	Total 4220	\$ 4,300	\$ 4,651	\$ 8,300	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 47,194	\$ 45,569	\$ 65,646	\$ 121,771	\$ 121,771
	One Time					
	Circulation Element costs	\$ -	\$ -	\$ 20,000	\$ -	\$ -
	Zoning code overhaul costs	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
	Total 4310	\$ 47,194	\$ 45,569	\$ 85,646	\$ 151,771	\$ 151,771
4320	Meetings/Dues					
	Ongoing	\$ 5,300	\$ 5,300	\$ 5,300	\$ -	\$ -
	Total 4320	\$ 5,300	\$ 5,300	\$ 5,300	\$ -	\$ -

PLANNING, Continued
001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 1,250	\$ 3,313	\$ 3,350	\$ -	\$ -
	Total 4330	\$ 1,250	\$ 3,313	\$ 3,350	\$ -	\$ -
4340	Utilities					
	Ongoing	\$ 1,200	\$ 1,691	\$ 1,700	\$ -	\$ -
	Total 4340	\$ 1,200	\$ 1,691	\$ 1,700	\$ -	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ -	\$ -
	Total 4350	\$ 500	\$ 500	\$ 500	\$ -	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -
	Total 4360	\$ 2,500	\$ 2,500	\$ 2,500	\$ -	\$ -
4380	Rental/Leases					
	Ongoing	\$ 6,170	\$ 6,170	\$ 6,170	\$ -	\$ -
	Total 4380	\$ 6,170	\$ 6,170	\$ 6,170	\$ -	\$ -
	Ongoing O&M	\$ 67,314	\$ 68,247	\$ 88,466	\$ 121,771	\$ 121,771
	One Time O&M	\$ 1,100	\$ 1,447	\$ 25,000	\$ 30,000	\$ 30,000
	Maint./Operations Sub-Total	\$ 68,414	\$ 69,694	\$ 113,466	\$ 151,771	\$ 151,771
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -

PLANNING, Continued

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
	Ongoing Total	\$ 290,268	\$ 289,854	\$ 348,372	\$ 121,771	\$ 121,771
	One Time Total	\$ 1,100	\$ 1,447	\$ 25,000	\$ 30,000	\$ 30,000
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 291,368	\$ 291,301	\$ 373,372	\$ 151,771	\$ 151,771

COMMUNITY PARTICIPATION

FUND 01

DEPARTMENT 4218

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

Staff is not recommending any funding under Community Participation.

OBJECT		ADOPTED	ESTIMATED	RECOMMENDED	PROPOSED
NO.	DESCRIPTION	BUDGET	EXPENSES	BUDGET	CITY COUNCIL
		2012-13	2012-13	2013-14	2013-14
<u>MAINTENANCE AND OPERATION</u>					
	Lemoore Christian Aid	\$ -	\$ -	\$ -	\$ -
	Lemoore Senior Citizens, Inc.	\$ -	\$ -	\$ -	\$ -
	Kings Community Action Organization	\$ -	\$ -	\$ -	\$ -
	Kings County Commission on Aging	\$ -	\$ -	\$ -	\$ -
	Sarah A. Mooney Museum	\$ -	\$ -	\$ -	\$ -
	Kings/Tulare Area Agency on Aging	\$ -	\$ -	\$ -	\$ -
	Kings County Homecoming	\$ -	\$ -	\$ -	\$ -
	Lemoore High School	\$ -	\$ -	\$ -	\$ -
	Lemoore Little League	\$ -	\$ -	\$ -	\$ -
	Maint./Operations Sub-Total	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ -	\$ -	\$ -	\$ -

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The Maintenance Division is charged with maintaining City building and park facilities with janitorial services, preventative and corrective maintenance, renovations and new construction/projects. Staff also oversees the maintenance, repair, aesthetics and projects of the City streets, roads, lights and sidewalks. This Division takes care of 377,930 square feet of facilities, which includes janitorial services and maintenance of the new CMC Lemoore Rec Center’s indoor soccer field, playground, dance room, bathrooms, walking track and other areas as needed; the maintenance and repairs of 85.42 acres of park grounds and structures and 91 miles of streets repair and maintenance, traffic striping, street lighting, signage and weed control.

GOALS AND OBJECTIVES

- ◆ Train new employees and continue cross training personnel in the diverse tasks required in the three areas of the Maintenance Division in order to improve standards and skills.
- ◆ Continue to hold staff accountable for courtesy and productivity in the workplace and to our citizens.
- ◆ Continue investigating ways to increase organizational effectiveness and efficiency.
- ◆ Listen and acknowledge the requests and opinions of the citizens when it comes to buildings, streets and parks, and offer the best customer service possible under current budget restrictions.
- ◆ Continue to look for new ways to conserve water and energy.

ACTIVITY STATISTICS

Buildings Maintained in Square Feet	2009	2010	2011	2012
<u>Buildings With Janitorial Services & Maintenance</u>				
Civic Auditorium	6,092	6,092	6,092	6,092
Council Chambers	4,710	4,710	4,710	4,710
City Hall Offices	6,656	6,656	6,656	6,656
Planning Department & Upstairs Offices	3,872	3,872	1,936	1,936
Police Department Offices	8,467	8,467	8,467	8,467
Cinnamon Municipal Complex Offices	8,880	8,880	8,880	8,880
CMC Rec Center Facilities	0	0	63,158	63,158
Veterans Memorial Hall	5,624	5,624	5,624	5,624
<u>Building Maintenance Only</u>				
Cinnamon Municipal Complex Yard/Warehouse	252,300	252,300	252,300	256,300
Fox Street Fire Station	7,140	7,140	7,140	7,140
North Side Fire Station	5,474	5,474	5,474	5,474
Planning Department & Upstairs Offices	3,872	3,872	3,872	3,872
19 th Avenue Snack Bar, Restrooms, Pump House	857	857	857	857
City Park Restroom	640	640	640	640
Heritage Park Restroom	576	576	576	576
Sewer Plant Lab	768	768	768	768
Meter Shop	780	780	780	780

MAINTENANCE DIVISION, Continued

Landscaped Acres Maintained	2009	2010	2011	2012
City Park	4.50	4.50	4.50	4.50
19 th Avenue Park/Waggin Tails Dog Park	17.00	17.00	17.00	Under Construction
Industrial Park	.50	.50	.50	.50
Heritage Park	25.00	25.00	25.00	25.00
Lions Park	12.00	12.00	12.00	12.00
Cinnamon Municipal Complex	12.50	12.50	12.50	12.50
Depot Complex	1.75	1.75	1.75	1.75
Pedersen Park	1.00	1.00	1.00	1.00
Bevalaqua Park	10.00	10.00	10.00	10.00
Rotary Youth Plaza	.67	.67	.67	.67
Vine Street (North of 198)	.25	.25	.25	.25
Plaza Park	.25	.25	.25	.25
Police Department	.50	.50	0	0
Teen Center / Veteran's Hall	.20	.20	0	0
City Hall/Civic/Council Chamber	1.00	1.00	0	0
Sarah Mooney Museum	1.00	1.00	0	0
<u>Streets</u>				
Total Miles of Streets	90	90	91	91
Crosswalk/Center Line Striping (Miles)	14	14	15	15
Traffic Control/Street Signs Installed	300	300	300	300
Banners Hung	20	20	21	24

Position Allocation:

Superintendent	.70
Building Maint./Const. Coordinator	1.00
Maintenance Worker I/II	6.00
Office Assistant I/II	.45
	<u>8.15</u>

Commentary:

The Maintenance Division continues to strive to maintain productivity and acceptable standards with the smaller work force. Due to the possibility of two Maintenance Worker II positions being open, staff count will drop to three Maintenance Workers. Staff is requesting replacements for these two positions, an additional Maintenance Worker I position and authorization to subcontract building janitorial services.

The Maintenance Operating Supplies (4220) has remained the same with the exception of a decrease of \$12,000 in supplies, if a janitorial service is secured. An increase of \$42,000 was shown in Professional Contract Services (4310) for potential janitorial service. We are requesting the Training (4360) remain \$500 for training in certain aspects of the streets and buildings duties and required classes for pesticide / hazardous material training. Due to staff constraints, training did not happen.

MAINTENANCE DIVISION, Continued

Capital Outlay and Asset Replacement request are one time cost for facility tables and chairs that are in short supply due to age/breakage and high demand. The high demand for facilities and overlapping events, creates a shortage of equipment.

Safety priorities highlighted the need to transport the scissor lift in a safer manner than currently driving it on City Streets. Two fixed steel ladders to access the solar panels on the CMC facility is required for CALOSHA standards. A new walk behind scrubber is being requested for use in the recreation facility. The amount of square footage required to clean is greater than the current unit is designed for. A second walk behind will extend the life of the current unit, as well as provide a unit for cleaner floors and a unit for muddy and debris floors. The Tennis Courts and Basketball Courts are currently in need of resurfacing and maintenance renewal.

Staff continues to be innovative in the Division's goals of improving techniques and service to benefit the Citizens of Lemoore.

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 313,754	\$ 313,754	\$ 286,543	\$ 286,543	\$ 286,54
4020	Overtime Salaries	\$ 1,500	\$ 1,650	\$ 2,200	\$ 2,200	\$ 2,20
4030	Part-time Salaries					
	Ongoing	\$ 78,902	\$ 78,902	\$ 78,283	\$ 78,283	\$ 78,28
	One Time	\$ 60,400	\$ 60,400	\$ 60,054	\$ 60,054	\$ 60,05
4170	Boot Allowance	\$ 600	\$ 600	\$ 700	\$ 700	\$ 70
<u>Benefits</u>						
4110	FICA	\$ 34,636	\$ 34,636	\$ 35,468	\$ 35,468	\$ 35,46
4120	SUI	\$ 4,647	\$ 4,647	\$ 8,672	\$ 8,672	\$ 8,67
4130	Retirement	\$ 57,874	\$ 57,874	\$ 63,743	\$ 63,743	\$ 63,74
4140	Health Insurance	\$ 63,953	\$ 63,953	\$ 72,079	\$ 72,079	\$ 72,07
4150	Life Insurance	\$ 718	\$ 718	\$ 824	\$ 824	\$ 82
4190	SDI	\$ 3,153	\$ 3,153	\$ 3,255	\$ 3,255	\$ 3,25
4200	Deferred Compensation	\$ 1,775	\$ 1,775	\$ 1,820	\$ 1,820	\$ 1,82
Per. Service Sub-Total		\$ 621,912	\$ 622,111	\$ 613,641	\$ 613,641	\$ 613,64

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Ongoing	\$ 84,800	\$ 86,930	\$ 78,000	\$ 78,000	\$ 78,00
	One Time - Various Tools	\$ 6,000	\$ 6,000	\$ 3,000	\$ 3,000	\$ 3,00
	Total 4220	\$ 90,800	\$ 92,930	\$ 81,000	\$ 81,000	\$ 81,00
4230	Repair/Maint. Supplies					
	Ongoing	\$ 25,000	\$ 24,903	\$ 25,000	\$ 25,000	\$ 25,00
	One Time					
	Kings Court Tennis Court Resurface & Nets	\$ -	\$ -	\$ 10,880	\$ 10,880	\$ 10,88
	Heritage Park Basketball Courts	\$ -	\$ -	\$ 10,235	\$ 10,235	\$ 10,23
	Total 4230	\$ 25,000	\$ 24,903	\$ 46,115	\$ 46,115	\$ 46,11

MAINTENANCE DIVISION, Continued
001-4220

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4310	Prof./Contract Services					
	Ongoing	\$ 40,000	\$ 39,876	\$ 82,000	\$ 82,000	\$ 82,000
	Total 4310	\$ 40,000	\$ 39,876	\$ 82,000	\$ 82,000	\$ 82,000
4320	Meetings/Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ -	\$ 174	\$ 200	\$ 200	\$ 200
	Total 4330	\$ -	\$ 174	\$ 200	\$ 200	\$ 200
4340	Utilities					
	Ongoing	\$ 220,000	\$ 190,619	\$ 220,000	\$ 220,000	\$ 220,000
	Total 4340	\$ 220,000	\$ 190,619	\$ 220,000	\$ 220,000	\$ 220,000
4350	Repair/Maint. Services					
	Ongoing	\$ 34,800	\$ 42,000	\$ 50,000	\$ 50,000	\$ 50,000
	Total 4350	\$ 34,800	\$ 42,000	\$ 50,000	\$ 50,000	\$ 50,000
4360	Training					
	Ongoing	\$ 5,500	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4360	\$ 5,500	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
4380	Rental/Leases					
	Ongoing	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
	Total 4380	\$ 750	\$ 750	\$ 750	\$ 750	\$ 750
4300	Rental/City Owned Equipment					
	Ongoing	\$ 92,000	\$ 86,769	\$ 92,000	\$ 92,000	\$ 92,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 92,000	\$ 86,769	\$ 92,000	\$ 92,000	\$ 92,000
	Ongoing O&M	\$ 502,850	\$ 472,021	\$ 552,950	\$ 552,950	\$ 552,950
	One Time O&M	\$ 6,000	\$ 6,000	\$ 24,115	\$ 24,115	\$ 24,115
	Maint./Operations Sub-Total	\$ 508,850	\$ 478,021	\$ 577,065	\$ 577,065	\$ 577,065

MAINTENANCE DIVISION, Continued

001-4220

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825 Equipment						
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
	Total 4825	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
4840 Vehicle						
		\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ 185,437	\$ 185,437	\$ 519,880	\$ 519,880	\$ 519,880
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	Ongoing Total	\$1,064,362	\$ 1,033,732	\$ 1,106,537	\$ 1,106,537	\$ 1,106,537
	One Time Total	\$ 251,837	\$ 251,837	\$ 604,049	\$ 604,049	\$ 604,049
	Asset Repl. Total	\$ 117,202	\$ 117,202	\$ 29,400	\$ 29,400	\$ 29,400
	Grand Total	\$1,433,401	\$ 1,402,771	\$ 1,739,986	\$ 1,739,986	\$ 1,739,986

The activities of the Downtown Merchants Advisory Committee are funded from a surcharge on business licenses collected within the Downtown Business District. The boundaries of the District are from the centerlines of "B" Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source are maintained in the Parking and Business Improvement Area fund and can be spent for parking, development and promotion of business, and public improvements within the Area. Any unspent funds automatically carryover to the next fiscal year.

A Downtown Merchants Advisory Committee is appointed annually by the Mayor, with concurrence of the City Council, to guide in the promotion of the Downtown Area and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
<u>Downtown Merchants Advisory Committee</u>						
Meeting Agendas Prepared	14	11	16	7	9	9
Business Licenses Issued in Downtown Area	150	158	148	158	158	149

Commentary:

PBIA began Fiscal Year 2012-2013 with a Fund Balance of \$11,579. Revenue collected from the business license surcharge is estimated at \$9,375 and expenditures for the fiscal year are estimated at \$14,538, leaving a fund balance of approximately \$6,416. Revenues for Fiscal Year 2013-2014 are expected to increase slightly due to a greater number of businesses in Downtown. Therefore, revenues in the amount of \$9,584 in are expected, which combined with the carryover funds will produce an available balance of approximately \$16,000.

The Downtown Merchants Advisory Committee intends to use the available funds to pay for promotional events and materials, seasonal banners, benches, bicycle racks, and miscellaneous supplies. Additionally, the Committee will look into replacing the decorative lights in the trees and over the streets with LED lights to reduce electrical costs. All expenditures are an approach to attract residents and visitors to beautiful Downtown Lemoore.

DOWNTOWN PBIA, Continued

85-4270		ADOPTED	ESTIMATED	COMMITTEE	RECOMMENDED	PROPOSED
OBJECT		BUDGET	EXPENSES	REQUESTS	BUDGET COMM.	CITY COUNCIL
NO.	DESCRIPTION	2012-13	2012-13	2013-14	2013-14	2013-14
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies	\$ 5,000	\$ 3,647	\$ 5,000	\$ 5,000	\$ 5,000
4230	Repair/Maint. Supplies	\$ 800	\$ 1,800	\$ 500	\$ 500	\$ 500
4310	Prof./Contract Services	\$ 5,000	\$ 4,359	\$ 5,000	\$ 5,000	\$ 5,000
4320	Meetings/Dues	\$ 1,700	\$ -	\$ 1,500	\$ 1,500	\$ 1,500
4330	Printing/Publications	\$ 4,500	\$ 4,732	\$ 4,000	\$ 4,000	\$ 4,000
4340	Utilities	\$ -	\$ -	\$ -	\$ -	\$ -
4350	Maint./repair Services	\$ -	\$ -	\$ -	\$ -	\$ -
4380	Rentals/Leases	\$ -	\$ -	\$ -	\$ -	\$ -
Maint./Operations Sub-Total		\$ 17,000	\$ 14,538	\$ 16,000	\$ 16,000	\$ 16,000
Grand Total		\$ 17,000	\$ 14,538	\$ 16,000	\$ 16,000	\$ 16,000

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, while building community partnerships.
- ◆ Provide emphasis on the Department's effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project.

<u>ACTIVITY STATISTICS</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Calls for Service	30,481	29,621	29,872	28,266	30,984	29,882
Total Arrests	1,363	1,066	1,218	1,296	1,268	1,453
Total Drunk Driving Arrests	69	80	92	81	68	151
Total Traffic Citations	1,718	1,791	1,206	1,204	1,382	1,393
Total Traffic Accidents	268	229	238	263	230	235
Training Hours	3,578	2,644	2,223	2,499	2,122	1,922
<u>Animal Control:</u>						
Calls for Service	1,453	1,472	1,440	1,510	1,524	1,470
Animals Picked Up	811	671	723	760	1,053	789
Warnings	90	99	0	455	200	204
F/T Position Allocation	38	38	39	36	36	37

Position Allocation:

Chief of Police	1.00
Police Commander	1.00
Police Sergeant	5.00
Police Corporal	5.00
Police Officer	18.00
Secretary	1.00
Community Service Officer	2.00
Police Evidence Technician	1.00
Police Records Supervisor	1.00
Police Records Technician	<u>2.00</u>

Total Positions 37.00

POLICE DEPARTMENT, Continued

Commentary:

The Lemoore Police Department's Salaries (4010) increased by \$262,281 due to a signed MOU with the Police Officers Association and the Sergeants. Also, a grant was awarded for an additional police officer position.

The Operations and Maintenance Budget decreased by \$51,544 due to a decrease in Rental/City Owned Equipment (4300), Professional Contract Services (4310) and Printing/Publications (4330).

The Lemoore Police Department continues to work hard to achieve the goal of quality of life improvement for our citizens, which includes a safe community to live in. We truly appreciate the support given to us by the Lemoore City Council and the citizens of Lemoore. We will continue to work with our community partnerships to ensure the City of Lemoore remains a safe community to live, work and enjoy.

POLICE DEPARTMENT, Continued
001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 2,032,081	\$ 2,056,887	\$ 2,189,717	\$ 2,189,717	\$ 2,189,717
4020	Overtime Salaries	\$ 216,364	\$ 210,000	\$ 200,000	\$ 200,000	\$ 200,000
4030	Part-time Salaries	\$ 18,000	\$ 15,300	\$ 58,851	\$ 58,851	\$ 58,851
4170	Uniform Allowance	\$ 30,100	\$ 30,100	\$ 28,200	\$ 28,200	\$ 28,200
<u>Benefits</u>						
4110	FICA	\$ 169,090	\$ 173,820	\$ 183,899	\$ 183,899	\$ 183,899
4120	Unemployment Insurance	\$ 19,384	\$ 22,755	\$ 18,194	\$ 18,194	\$ 18,194
4130	Retirement	\$ 544,984	\$ 557,761	\$ 577,848	\$ 577,848	\$ 577,848
4140	Health Insurance	\$ 228,683	\$ 187,056	\$ 258,738	\$ 258,738	\$ 258,738
4150	Life Insurance	\$ 3,373	\$ 3,255	\$ 3,552	\$ 3,552	\$ 3,552
4190	State Disability Insurance	\$ 7,377	\$ 4,731	\$ 7,582	\$ 7,582	\$ 7,582
4200	Deferred Compensation	\$ 37,778	\$ 85,306	\$ 42,914	\$ 42,914	\$ 42,914
	Ongoing	\$ 3,307,214	\$ 3,353,824	\$ 3,569,495	\$ 3,569,495	\$ 3,569,495
	One Time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
Per. Service Sub-Total		\$ 3,307,214	\$ 3,353,824	\$ 3,569,495	\$ 3,569,495	\$ 3,569,495
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 43,500	\$ 53,400	\$ 53,500	\$ 53,500	\$ 53,500
	One Time					
	Homeland Security Grant	\$ 1,900	\$ 1,900	\$ -	\$ -	\$ -
	Computers	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
	Total 4220	\$ 45,400	\$ 55,300	\$ 59,500	\$ 59,500	\$ 59,500
4310	Prof./Contract Services					
	Ongoing	\$ 414,653	\$ 410,000	\$ 397,653	\$ 397,653	\$ 397,653
	Total 4310	\$ 414,653	\$ 410,000	\$ 397,653	\$ 397,653	\$ 397,653

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 10,000	\$ 8,500	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4320	\$ 10,000	\$ 8,500	\$ 10,000	\$ 10,000	\$ 10,000
4330	Printing/Publications					
	Ongoing	\$ 4,200	\$ 4,100	\$ 3,850	\$ 3,850	\$ 3,850
	Total 4330	\$ 4,200	\$ 4,100	\$ 3,850	\$ 3,850	\$ 3,850
4340	Utilities					
	Ongoing	\$ 25,000	\$ 28,317	\$ 28,317	\$ 28,617	\$ 28,617
	Total 4340	\$ 25,000	\$ 28,317	\$ 28,317	\$ 28,617	\$ 28,617
4360	Training					
	Ongoing	\$ 21,611	\$ 22,050	\$ 10,000	\$ 10,000	\$ 10,000
	Total 4360	\$ 21,611	\$ 22,050	\$ 10,000	\$ 10,000	\$ 10,000
4361	Police Trainee					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4361	\$ -	\$ -	\$ -	\$ -	\$ -
4375	Grant Proceeds & Expenditures					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4375	\$ -	\$ -	\$ -	\$ -	\$ -
4300	Rental/City Owned Equipment					
	Ongoing	\$ 200,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
	Total 4300	\$ 200,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 160,000
4380	Rental/Leases					
	Ongoing	\$ 16,000	\$ 14,643	\$ 16,000	\$ 16,000	\$ 16,000
	Total 4380	\$ 16,000	\$ 14,643	\$ 16,000	\$ 16,000	\$ 16,000
	Ongoing O & M	\$ 734,964	\$ 701,010	\$ 679,320	\$ 679,620	\$ 679,620
	One Time O & M	\$ 1,900	\$ 1,900	\$ 6,000	\$ 6,000	\$ 6,000
	Maint./Operations Sub-Total	\$ 736,864	\$ 702,910	\$ 685,320	\$ 685,620	\$ 685,620

POLICE DEPARTMENT, Continued

001-4221

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Total		\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR Equipment						
	New K-9 (Mid-year adj)	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
	ID Card Printer	\$ 4,034	\$ 4,377	\$ -	\$ -	\$ -
Total 4825AR		\$ 14,034	\$ 4,377	\$ 10,000	\$ 10,000	\$ 10,000
4840AR Vehicle						
		\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
Asset Replacement Total		\$ 14,034	\$ 4,377	\$ 30,000	\$ 30,000	\$ 30,000
Ongoing Total		\$ 4,042,178	\$ 4,054,834	\$ 4,248,815	\$ 4,249,115	\$ 4,249,115
One Time Total		\$ 1,900	\$ 1,900	\$ 6,000	\$ 6,000	\$ 6,000
Asset Repl. Total		\$ 14,034	\$ 4,377	\$ 30,000	\$ 30,000	\$ 30,000
Grand Total		\$ 4,058,112	\$ 4,061,111	\$ 4,284,815	\$ 4,285,115	\$ 4,285,115

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The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. The department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore’s Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve readiness and training levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to replace or upgrade outdated equipment
- ◆ Modify per call payment schedule to reflect value of readiness by including a monthly retainer payment

<u>ACTIVITY STATISTICS</u>	2007	2008	2009	2010	2011	2012
<u>Calls for Service</u>	1,394	1,383	1,333	1,513	1,664	1,572
Fire Alarm Calls	243	263	240	227	274	157
EMT Calls	1,151	1,120	1,093	1,195	1,309	1,379
Training Hours	5,800	5,013	4,797	4,295	4,305	6,958
<u>Weed Abatement:</u>						
Parcels Abated by Owners	183	198	179	173	153	166
Parcels Abated by City of Lemoore	4	7	5	4	4	5
<u>Inspections:</u>						
Preplan Updates (hours)	332	267	211	27	176	175
Business Fire Inspections	63	55	62	56	23	24
<u>Position Allocation:</u>						
Maintenance Worker I/II	1.00					
Administrative Assistant	.15					
Office Assistant I	<u>.15</u>					
	1.30					

Commentary:

The Fire Department currently shares staff with the City Manager’s Office. The Administrative Assistant assists with reporting and secretarial duties and the Office Assistant assists said staff.

The Fire Department is requesting a monthly department salary of \$3,000 for readiness and training as well as the existing \$5.00 per volunteer for all calls, educational events for the public and training/meeting attendance. It is the department’s intention to decrease the volume of calls cancelled; eliminating firefighter burnout which affects response and ability to serve when needed. If the number of cancelled calls is reduced, the department does not foresee a dramatic fluctuation in the approximately \$7,000 currently paid to the Fire Department monthly.

The Fire Department is also requesting \$556,425 for a 2013 77’ ladder truck to replace one of the

FIRE DEPARTMENT, Continued

departments first trucks (Engine #4) which is currently non-compliant with NEPA. Engine #4 is a 1981 Detroit Diesel that has served Lemoore for 32 years and can be rotated as a Reserve Pumper which will acure I.S.O credits. Truck #6 would become the second out ladder truck which would also increase I.S.O credits for grading purposes. This is a one time purchase request.

FIRE DEPARTMENT, Continued

001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 52,634	\$ 52,634	\$ 53,536	\$ 47,973	\$ 47,973
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4170	Boot Allowance	\$ 100	\$ 155	\$ 100	\$ 100	\$ 100
<u>Benefits</u>						
4110	FICA	\$ 4,034	\$ -	\$ 4,103	\$ 3,677	\$ 3,677
4120	SUI	\$ 676	\$ -	\$ 571	\$ 525	\$ 525
4130	Retirement	\$ 9,275	\$ -	\$ 9,749	\$ 8,736	\$ 8,736
4140	Health Insurance	\$ 5,787	\$ -	\$ 6,075	\$ 5,584	\$ 5,584
4150	Life Insurance	\$ 206	\$ -	\$ 209	\$ 156	\$ 156
4190	SDI	\$ 526	\$ -	\$ 535	\$ 479	\$ 479
4200	Deferred Compensation	\$ 294	\$ 20,798	\$ 418	\$ 418	\$ 418
Per. Service Sub-Total		\$ 73,532	\$ 73,587	\$ 75,296	\$ 67,648	\$ 67,648
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 42,940	\$ 42,940	\$ 43,000	\$ 43,000	\$ 43,000
	One Time	\$ 1,200	\$ 11,550	\$ 12,000	\$ 12,000	\$ 12,000
	Battery Conditioner, Grass Fire Coats, K 12 Saw	\$ 3,800	\$ -	\$ 500	\$ 500	\$ 500
	3000 W Generator, computer for office	\$ 5,000	\$ -	\$ 20,000	\$ 20,000	\$ 20,000
		\$ 1,800	\$ -	\$ -	\$ -	\$ -
	Total 4220	\$ 54,740	\$ 54,490	\$ 75,500	\$ 75,500	\$ 75,500
4230	Repair/Maint. Supplies					
	Ongoing	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Total 4230	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
4310	Prof./Contract Services					
	Ongoing	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947
	Total 4310	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947	\$ 228,947

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4320	Meetings and Dues Ongoing	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4320	\$ 1,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
4330	Printing/Publications Ongoing	\$ 1,500	\$ 1,300	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4330	\$ 1,500	\$ 1,300	\$ 1,000	\$ 1,000	\$ 1,000
4340	Utilities Ongoing	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
	Total 4340	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
4350	Repair/Maint. Services Ongoing	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
	Total 4350	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
4360	Training Ongoing	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	Total 4360	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
4365	Weed Abatement Ongoing	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
	Total 4365	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
4380	Rental/Leases Ongoing	\$ 200	\$ 400	\$ 400	\$ 400	\$ 400
	Total 4380	\$ 200	\$ 400	\$ 400	\$ 400	\$ 400
4300	Rental/City Owned Equipmt. Ongoing	\$ 34,000	\$ 32,850	\$ 34,000	\$ 34,000	\$ 34,000
	Total 4300	\$ 34,000	\$ 32,850	\$ 34,000	\$ 34,000	\$ 34,000
	Ongoing O & M	\$ 338,087	\$ 335,937	\$ 337,847	\$ 337,847	\$ 337,847
	One Time O & M	\$ 11,800	\$ 11,550	\$ 32,500	\$ 32,500	\$ 32,500
	Maint./Operations Sub-Total	\$ 349,887	\$ 347,487	\$ 370,347	\$ 370,347	\$ 370,347

FIRE DEPARTMENT, Continued
001-4222

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
CAPITAL OUTLAY						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ 2,509	\$ -	\$ -	\$ -
	Sub-Total 4825	\$ -	\$ 2,509	\$ -	\$ -	\$ -
4840	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Sub-Total 4840	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time Capital Outlay	\$ -	\$ 2,509	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ -	\$ 2,509	\$ -	\$ -	\$ -
ASSET REPLACEMENT						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	2013 77' Ladder Truck to Replace Engine 4- Non Compliant with NEPA	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Total 4840AR	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Asset Replacement Total	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	Ongoing Total	\$ 411,619	\$ 409,524	\$ 413,143	\$ 405,495	\$ 405,495
	One Time Total	\$ 11,800	\$ 14,059	\$ 32,500	\$ 32,500	\$ 32,500
	Asset Repl. Total	\$ -	\$ -	\$ 556,425	\$ 556,425	\$ 556,425
	GRAND TOTAL	\$ 423,419	\$ 423,583	\$ 1,002,068	\$ 994,420	\$ 994,420

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The Building Division is responsible for plan review and inspection of new and remodeled structures assuring current Building Codes, Planning Department regulations and Municipal Code compliance. This division also performs annual fire inspections of commercial and industrial businesses and code enforcement of dangerous dilapidated buildings.

GOALS AND OBJECTIVES

- ◆ Continue to minimize outsourcing of commercial and multi-family plans for plan review to minimize professional contract services budget.
- ◆ Provide training to staff in order to speed up permit issuance process.
- ◆ Make our handouts and permit application available on our web page for convenience to some of our customers.

ACTIVITY STATISTIC	2007	2008	2009	2010	2011	2012
Building Permits Issued	606	485	337	366	369	470
Value of Construction	23,792,779	27,958,263	10,962,215	28,694,774	15,341,284	17,657,226
Value/Residential Cons./Alteration	19,622,439	20,122,142	5,583,505	3,288,969	12,488,475	16,586,441
Value/Commercial Cons./Alteration	4,170,339	7,836,121	5,378,709	25,405,805	2,852,808	1,070,785
Single-Family Homes	92	67	28	11	29	99
Multi-Family Units	0	130	0	0	81	0
New Commercial	2	4	4	2	1	2
Swimming Pools	68	15	10	6	8	15
Buildings Demolished	2	7	4	2	4	2
Fire Inspections						19
F/T Position Allocation	3.3	3.3	3.3	2.3	2.3	2.3

Position Allocation:

P.W. Superintendent	.30
Building Inspector	1.00
Office Assistant I/II	<u>1.00</u>
	2.30

Commentary:

Single Family Residential permits have continued to rise this year and are expected to continue. A proposed apartment complex on 19½ Avenue is anticipated to submit plans this fiscal year with the possibility of construction also starting this year. Professional contract services for plan review will once again be minimal in order to minimize the department’s budget. The Building Codes will change from 2010 to 2013 codes; therefore, the printing/publications budget will increase due to the purchase of new code books. The training budget will be about the same as last year. Courses on code changes will be important to attend.

BUILDING INSPECTION, Continued

001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 114,102	\$ 114,202	\$ 114,102	\$ 114,102	\$ 114,102
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ -	\$ 803	\$ 8,000	\$ 8,000	\$ 8,000
4170	Boot Allowance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100
<u>Benefits</u>						
4110	FICA	\$ 8,736	\$ 8,736	\$ 8,736	\$ 8,736	\$ 8,736
4120	SUI	\$ 966	\$ 968	\$ 966	\$ 966	\$ 966
4130	Retirement	\$ 20,106	\$ 20,108	\$ 20,778	\$ 20,778	\$ 20,778
4140	Health Insurance	\$ 15,278	\$ 15,278	\$ 22,880	\$ 22,880	\$ 22,880
4150	Life Insurance	\$ 251	\$ 251	\$ 254	\$ 254	\$ 254
4190	SDI	\$ 1,141	\$ 1,141	\$ 1,141	\$ 1,141	\$ 1,141
4200	Deferred Comp	\$ 780	\$ 780	\$ 780	\$ 780	\$ 780
Per. Service Sub-Total		\$ 161,460	\$ 162,367	\$ 177,737	\$ 177,737	\$ 177,737
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 400	\$ 400	\$ 600	\$ 600	\$ 600
	One Time					
	Computer for Front Counter	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Total 4220	\$ 1,400	\$ 1,400	\$ 2,000	\$ 2,000	\$ 2,000
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4230	\$ -	\$ -	\$ -	\$ -	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 8,000	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4310	\$ 8,000	\$ 6,000	\$ 5,000	\$ 5,000	\$ 5,000
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4320	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

BUILDING INSPECTION, Continued
001-4224

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4330	Printing/Publications					
	Ongoing	\$ 500	\$ 500	\$ 2,200	\$ 2,200	\$ 2,200
	Total 4330	\$ 500	\$ 500	\$ 2,200	\$ 2,200	\$ 2,200
4340	Utilities					
	Ongoing	\$ 800	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4340	\$ 800	\$ 500	\$ 500	\$ 500	\$ 500
4350	Repair/Maintenance Services					
	Ongoing	\$ 100	\$ -	\$ 250	\$ 250	\$ 250
	Total 4350	\$ 100	\$ -	\$ 250	\$ 250	\$ 250
4360	Training					
	Ongoing	\$ 2,200	\$ 2,200	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 2,200	\$ 2,200	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rentals/Leases					
	Ongoing	\$ 750	\$ 750	\$ 700	\$ 700	\$ 700
	Total 4380	\$ 750	\$ 750	\$ 700	\$ 700	\$ 700
4300	Rental/City-owned Equipment					
	Ongoing	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Total 4300	\$ 2,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Ongoing O & M	\$ 15,750	\$ 16,350	\$ 17,750	\$ 17,750	\$ 17,750
	One Time O & M	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Maint./Operations Sub-Total	\$ 16,750	\$ 17,350	\$ 19,150	\$ 19,150	\$ 19,150
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 177,210	\$ 178,717	\$ 195,487	\$ 195,487	\$ 195,487
	One Time Total	\$ 1,000	\$ 1,000	\$ 1,400	\$ 1,400	\$ 1,400
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	GRAND TOTAL	\$ 178,210	\$ 179,717	\$ 196,887	\$ 196,887	\$ 196,887

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The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad Knopf, and oversees the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Work with Department of Health Services on UCMR3 requirements (organics in water)
- ◆ Update Public Works Standard Specifications
- ◆ Work with Caltrans on 19th Avenue Interchange
- ◆ Expand front end loader use in Refuse Department
- ◆ Complete Public Works office transition in CMC
- ◆ Work with Regional Water Quality Control Board on wastewater discharge increase
- ◆ Implement industrial revised wastewater billings
- ◆ Improve customer service on website, telephone and face to face
- ◆ Outreach to customers to increase recycling totals

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Encroachment Permits Issued	47	46	44	40	34	31
Street Tree Permits Issued	6	8	8	9	4	14
Underground Service Alert Calls	403	248	336	262	377	410
Pool Draining Permits Issued	63	85	139	139	105	119
F/T Position Allocation	2.7	2.7	2.7	2.7	2.7	2.7

Position Allocation:

Public Works Director	1.00
Program Manager	.30
Superintendent	.70
Office Manager	<u>1.00</u>
Total Positions	4.00

Commentary:

Public Works is adding the percentage of the Program Manager's to its budget due to City staff reorganization and the need for Development duties.

Public Works is currently working on updates to our Public Works Standards, which Quad-Knopf will complete this year. The Standards were last updated 10 years ago. Staff continues to work with Caltrans on reimbursements for the 19th Avenue Park/Basin improvements. Upgrade fleet vehicles with CNG vehicles using CMAQ funds.

PUBLIC WORKS, Continued
001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 191,042	\$ 189,803	\$ 191,042	\$ 213,553	\$ 213,553
4020	Overtime Salaries	\$ -	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
	Total 4030	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000
<u>Benefits</u>						
4110	FICA	\$ 14,615	\$ 15,327	\$ 15,327	\$ 17,049	\$ 17,049
4120	SUI	\$ 1,134	\$ 1,134	\$ 1,134	\$ 1,260	\$ 1,260
4130	Retirement	\$ 33,664	\$ 33,142	\$ 34,789	\$ 38,888	\$ 38,888
4140	Health Insurance	\$ 14,545	\$ 10,000	\$ 16,657	\$ 17,997	\$ 17,997
4150	Life Insurance	\$ 270	\$ 270	\$ 274	\$ 303	\$ 303
4190	SDI	\$ 1,910	\$ 1,910	\$ 1,910	\$ 2,135	\$ 2,135
4200	Deferred Compensation	\$ 7,642	\$ 14,355	\$ 15,100	\$ 16,000	\$ 16,000
	Per. Service Sub-Total	\$ 264,822	\$ 267,077	\$ 292,369	\$ 323,321	\$ 323,321
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 1,200	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200
	Total 4220	\$ 1,200	\$ 1,000	\$ 1,200	\$ 1,200	\$ 1,200
4230	Repair/Maint. Supplies					
	Ongoing	\$ 50	\$ 4	\$ 50	\$ 50	\$ 50
	Total 4230	\$ 50	\$ 4	\$ 50	\$ 50	\$ 50
4310	Prof./Contract Services					
	Ongoing	\$ 24,000	\$ 28,393	\$ 28,000	\$ 28,000	\$ 28,000
	One Time					
	Engineering for City Standard Specifications	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
	Total 4310	\$ 54,000	\$ 28,393	\$ 58,000	\$ 58,000	\$ 58,000

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4320	Meetings/Dues					
	Ongoing	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4320	\$ 1,000	\$ 700	\$ 1,000	\$ 1,000	\$ 1,000
4330	Printing/Publications					
	Ongoing	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
	Total 4330	\$ 100	\$ -	\$ 100	\$ 100	\$ 100
4340	Utilities					
	Ongoing	\$ 1,100	\$ 1,312	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4340	\$ 1,100	\$ 1,312	\$ 1,000	\$ 1,000	\$ 1,000
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 2,500	\$ 2,000	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rental/Leases					
	Ongoing	\$ 750	\$ 650	\$ 650	\$ 650	\$ 650
	Total 4380	\$ 750	\$ 650	\$ 650	\$ 650	\$ 650
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Total 4300	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000
	Ongoing O & M	\$ 37,700	\$ 42,059	\$ 42,500	\$ 42,500	\$ 42,500
	One Time O & M	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ 30,000
	Maint./Operations Sub-Total	\$ 67,700	\$ 42,059	\$ 72,500	\$ 72,500	\$ 72,500
CAPITAL OUTLAY						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
ASSET REPLACEMENT						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4825AR	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	12/13 Van replacement for grant match	\$ 8,339	\$ -	\$ -	\$ -	\$ -
	City's match for CNG Van for Public Works Director	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Total 4840AR	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Asset Replacement Total	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Ongoing Total	\$ 302,522	\$ 309,136	\$ 319,869	\$ 350,821	\$ 350,821
	One Time Total	\$ 8,339	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Asset Repl. Total	\$ 30,000	\$ -	\$ 45,000	\$ 45,000	\$ 45,000
	GRAND TOTAL	\$ 340,861	\$ 309,136	\$ 382,869	\$ 413,821	\$ 413,821

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT FUND 078 DEPARTMENT 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment.

In February, 2010, the administration of the LLMD zones was transferred to the Public Works Superintendent in charge of Refuse. This resulted in only 3% of a Superintendent's, and 2% of Office Assistant II's time assigned to this activity.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors

Position Allocation:

Superintendent	.03
Office Assistant I/II	<u>.02</u>
	.05

Commentary:

The LLMD Zones 1 through 13 have contracts through February 2014. Contracts will be rebid in November 2013 for award in January 2014. Districts costs are rising above revenues and landscape areas are having quality issues.

LLMD, Continued

078-4800

Budget 2012-2013

	District	4801	4803	4805	4806	4807	4808	4809	4810	4811	4812	4813	
Acct.	Direct Cost Only Description	Westfield	Silva Est.	Wild-flower	Capistrano	Silverado	Ctry. Clb. VII.	LaDan. Rose	Avalon	Self Help. Ent	Summer-wind	Covington	TOTALS
4010	Regular Salaries	\$ 1,012	\$ 518	\$ 52	\$ 120	\$ 94	\$ 353	\$ 239	\$ 269	\$ 64	\$ 984	\$ 58	\$ 3,763
4230	Repair/Maint. Supplies	\$ 1,000	\$ 200	\$ 20	\$ 45	\$ 20	\$ 200	\$ 50	\$ 50	\$ -	\$ 1,000	\$ 50	\$ 2,635
4310	Professional Contract Services	\$ 54,566	\$ 11,458	\$ 1,175	\$ 1,403	\$ 2,781	\$ 16,777	\$ 4,802	\$ 13,858	\$ 972	\$ 54,602	\$ 4,276	\$ 166,670
4330	Printing & Publications	\$ 240	\$ 64	\$ 12	\$ 11	\$ 14	\$ 191	\$ 44	\$ 121	\$ -	\$ 200	\$ -	\$ 897
4340	Utilities	\$ 18,938	\$ 2,300	\$ 320	\$ 329	\$ 1,174	\$ 1,300	\$ 600	\$ 2,900	\$ 220	\$ 2,200	\$ 400	\$ 30,681
Expenditure Totals		\$ 75,756	\$ 14,540	\$ 1,579	\$ 1,908	\$ 4,083	\$ 18,821	\$ 5,735	\$ 17,198	\$ 1,256	\$ 58,986	\$ 4,784	\$ 204,646
Revenue													
Avg. Annual Revenue		\$ 93,210	\$ 16,183	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,920	\$ 80,185	\$ 4,950	\$ 257,334
Total Revenue		\$ 93,210	\$ 16,183	\$ 1,807	\$ 1,988	\$ 4,146	\$ 27,708	\$ 6,247	\$ 18,990	\$ 1,920	\$ 80,185	\$ 4,950	\$ 257,334
Square Footage		\$ 546,665	\$ 61,640	\$ 13,850	\$ 8,960	\$ 3,200	\$ 64,830	\$ 28,550	\$ 95,201	\$ 75,700	\$162,248	\$ 25,400	\$ 1,115,244
No of Units		565	292	29	126	53	198	134	151	36	553	33	2,170
		26.04%	13.46%	1.34%	5.81%	2.44%	9.12%	6.18%	6.96%	1.66%	25.48%	1.52%	100.00%

The City has maintenance zones in the new Public Facilities Maintenance District (PFMD). Although PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks and trees that are not the homeowner's direct responsibility, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, day to day maintenance and repair, and an ongoing reserve account for future tree trimming, street paving, care & replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries are covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 5% of a Superintendent's and 5% of the Office Assistant's time is assigned to the activity.

GOALS AND OBJECTIVES

- ◆ Work within the guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving water
- ◆ Continue to monitor all levels of maintenance done by contractors
- ◆ Design new PFMD neighborhoods to the new California standards adopted January 1st of 2010 with low maintenance plants, trees, watering systems and eliminate grass areas in street islands

Position Allocation:

Superintendent	.05
Office Assistant I/II	.05
	.10

Commentary

The Public Facilities Maintenance District (PFMD) will be rebid in November 2013 and awarded in January 2014. The districts are increasing in area and numbers as subdivisions are completed. Due to the inflationary clause, this allows for districts to be maintained at the current levels.

PFMD, Continued

		2012-13	2012-13	2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14
		Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6	Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6
		The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest	The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest
Revenues		\$50,810	\$245,159	\$70,376	\$19,999	\$0	\$0	\$81,151	\$248,287	\$71,275	420,065	\$103,178	\$21,330
Object No.	Description	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F
4010	Regular Salaries	621	3,544	811	207			803	2,456	705	198	1,021	-
4030	Part-time Salaries	-	-	-	-			-	-	-	-	-	-
4110	Fica Taxes	42	262	68	20			61	186	53	15	77	-
4120	Unemployment Taxes	5	27	8	2			7	19	6	2	8	-
4140	Health Insurance	50	274	71	20			64	197	56	16	82	-
4150	Life Insurance	1	6	1	1			1	4	1	1	2	-
4190	State Disability Insurance	6	34	9	2			8	24	7	2	10	-
4200	Deferred Comp	16	86	22	6			20	61	18	5	26	-
4130	Retirement	110	603	155	45			141	433	124	35	180	-
4195	Cafeteria Plan	-	-	-	-			-	-	-	-	-	-
4220	Operating Supplies	-	-	-	-			-	-	-	-	-	-
4230	Repair/ Maint Supplies	-	-	-	-			-	-	-	-	-	-
4300	Rental City-Owned Vehicles	-	-	-	-			-	-	-	-	-	-
4310	Professional Contract Services	13,563	101,584	17,934	5,207			15,563	111,584	20,434	6,207	16,400	-
4330	Printing and publications	1,120	1,726	1,330	633			1,120	1,726	1,330	633	1,000	-
4340	Utilities	4,516	15,355	7,628	1,573			4,516	15,355	7,628	1,573	5,000	-
4350	Repair/Main Services	4,588	8,265	772	452			4,588	8,265	772	452	5,000	-
4360	Training	-	-	-	-			-	-	-	-	-	-
4384	Depreciation Expense	-	-	-	-			-	-	-	-	-	-
4825	Machinery and Equipment	-	-	-	-			-	-	-	-	-	-
9000	Operating Transfers Out	2,703	15,458	1,143	230			-	-	-	-	-	-
O & M Budget		27,341	147,224	29,952	8,398	0	0	26,892	140,309	31,135	9,139	28,805	0
9019	Deferred Maint/ Reserve	23,469	97,935	40,424	11,601	0	0	54,259	107,978	40,140	10,926	74,373	21,330
	12-13 Deferred Maint/Reserve	90,121	520,644	130,513	33,606	-	-	113,590	618,579	170,937	45,207	-	-
	TOTAL DEFERRED SET ASIDE	113,590	618,579	170,937	45,207	0	0	167,849	726,557	211,078	56,133	74,373	21,330

The Recreation Department offers a wide variety of programs and special events for citizens of all ages. In March of 2012 our indoor soccer field opened at the Recreation Center, and over the past year it has become a very popular program which has helped increase revenue. The move of our department to that location will help us monitor the leagues and cut part time labor costs. The Recreation Guide was mailed this year to every residence inside the City limit. The number of paid participants in all of our programs, classes, and special events continues to increase because of the guide and other advertising material.

GOALS AND OBJECTIVES

- ◆ To evaluate the cost effectiveness of programs/events and focus on those that create revenue.
- ◆ To focus on establishing innovative and creative revenue generating programs and special events.
- ◆ To expand our partnerships with Lemoore Police Department and Probation to better reach at-risk youth.
- ◆ To create a park watch program, and to re-create a teen mentor program.
- ◆ To move our offices to the CMC and continue to add recreation opportunities at this facility.
- ◆ To focus on expanding our registration software to allow online registration for participants, and offering WiFi at public buildings and parks.
- ◆ To focus on creating new Inclusive/Therapeutic recreation programs/events, and to re-create a teen mentor program.
- ◆ To continue to hold staff accountable for courtesy and productivity in the work place and to the citizens of lemoore.

ACTIVITY STATISTICS

	2009	2010	2011	2012
Programs/Classes/Special Events				
Total Infant Programs	1	1	0	1
Total Pee Wee Programs	9	9	10	9
Total Youth Programs	12	16	24	24
Youth Dances	11	14	16	16
Youth Performances	4	6	7	6
Adult Sports Programs	7	7	13	9
Adult Exercise Programs	3	6	9	8
Adult Enrichment Classes	4	12	17	10
Senior Events	1	14	6	5
Community Events/Special Events	10	15	18	14
Trips	3	4	6	3
Run/Walks	3	3	3	3
Total Programs/Classes/Special Events	68	116	129	108

RECREATION, Continued

Position Allocation:

Director of Parks & Recreation	1.00
Recreation Specialist	1.00
Recreation Coordinator	<u>1.00</u>
	3.00

Commentary:

The Recreation Department has increased the office staff to three full time and two part time employees. We have generated a strong adult volunteer base to help staff youth dances and special events. There has been a large increase of participants in many of our programs, and an addition of new classes, which has caused an increase in expenses. As a result, these programs have also created an increase in revenue.

Regular Salaries (4010) will increase by \$42,876 due to the Recreation Coordinator position being reclassified as full time and Part Time Salaries (4030) will decrease by \$32,816. Part Time Salaries (4030) will have the addition of two part time employees, who will supervise indoor soccer activities. The additional cost of the two employees will be offset by indoor soccer revenue. Operating Supplies (4220) will increase by \$700 due to a new computer. Professional Contract Services (4310) will increase by \$52,000 due to the addition of new Contract classes such as CrossFit and the growth of existing programs. All increases will be offset by the revenue generated from the contract classes and programs. Meetings and Dues (4320) will increase by \$11,000 because the Parks and Recreation Commissioners will be attending the CPRS annual conference, which they attend every other year.

RECREATION, Continued
001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 127,812	\$ 127,812	\$ 170,688	\$ 170,688	\$ 170,688
4020	Overtime Salaries	\$ -	\$ 679	\$ 500	\$ 500	\$ 500
4030	Part-time Salaries	\$ 107,500	\$ 92,000	\$ 74,684	\$ 74,684	\$ 74,684
<u>Benefits</u>						
4110	FICA	\$ 18,185	\$ 18,185	\$ 18,955	\$ 18,955	\$ 18,955
4120	SUI	\$ 1,680	\$ 1,680	\$ 5,023	\$ 5,023	\$ 5,023
4130	Retirement	\$ 25,573	\$ 25,573	\$ 28,210	\$ 28,210	\$ 28,210
4140	Health Insurance	\$ 12,033	\$ 12,033	\$ 21,542	\$ 21,542	\$ 21,542
4150	Life Insurance	\$ 190	\$ 190	\$ 288	\$ 288	\$ 288
4190	SDI	\$ 1,302	\$ 1,302	\$ 1,731	\$ 1,731	\$ 1,731
4200	Deferred Compensation	\$ 3,516	\$ 3,516	\$ 3,692	\$ 3,692	\$ 3,692
Per. Service Sub-Total		\$ 297,791	\$ 282,970	\$ 325,313	\$ 325,313	\$ 325,313
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 48,000	\$ 48,500	\$ 48,000	\$ 48,000	\$ 48,000
	One Time					
	New computer	\$ -	\$ -	\$ 700	\$ 1,250	\$ 1,250
	Total 4220	\$ 48,000	\$ 48,500	\$ 48,700	\$ 49,250	\$ 49,250
4310	Prof./Contract Services					
	Ongoing	\$ 88,000	\$ 107,000	\$ 140,000	\$ 140,000	\$ 140,000
	Total 4310	\$ 88,000	\$ 107,000	\$ 140,000	\$ 140,000	\$ 140,000
4320	Meetings/ Dues					
	Ongoing	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400
	Parks & Rec Conference	\$ -	\$ -	\$ 11,000	\$ 3,000	\$ 3,000
	Total 4320	\$ 2,400	\$ 2,400	\$ 13,400	\$ 5,400	\$ 5,400
4330	Printing/Publications					
	Ongoing	\$ 1,600	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
	Total 4330	\$ 1,600	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800

RECREATION, Continued
001-4242

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4340	Utilities					
	Ongoing	\$ 3,500	\$ 3,800	\$ 3,500	\$ 3,500	\$ 3,500
	Total 4340	\$ 3,500	\$ 3,800	\$ 3,500	\$ 3,500	\$ 3,500
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ 250	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ 250	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 1,500	\$ 1,375	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4360	\$ 1,500	\$ 1,375	\$ 1,500	\$ 1,500	\$ 1,500
4380	Rental/Leases					
	Ongoing	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
	Total 4380	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 1,500	\$ 350	\$ 350	\$ 350	\$ 350
	Total 4300	\$ 1,500	\$ 350	\$ 350	\$ 350	\$ 350
	Ongoing O & M	\$ 153,000	\$ 171,975	\$ 204,050	\$ 204,050	\$ 204,050
	One Time O & M	\$ -	\$ -	\$ 11,700	\$ 4,250	\$ 4,250
	Maint./Operations Sub-Total	\$ 153,000	\$ 171,975	\$ 215,750	\$ 208,300	\$ 208,300
CAPITAL OUTLAY						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
ASSET REPLACEMENT						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 450,791	\$ 454,945	\$ 529,363	\$ 529,363	\$ 529,363
	One Time Total	\$ -	\$ -	\$ 11,700	\$ 4,250	\$ 4,250
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 450,791	\$ 454,945	\$ 541,063	\$ 533,613	\$ 533,613

GOLF COURSE**FUND 45****DEPARTMENT 4245**

The Lemoore Municipal Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation, and maintenance. Commencing July 1, 2010, the City entered into a management contract with Rhoads Golf, LLC, to operate the Course.

The management company is responsible and has the authority under their contract (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop and promote golf play.

GOLF COURSE, Continued

45-4245

OBJECT		ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
NO.	DESCRIPTION	BUDGET	EXPENSES	REQUESTS	BUDGET COMM.	CITY COUNCIL
		2012-13	2012-13	2013-14	2013-14	2013-14
<u>MAINTENANCE & OPERATIONS</u>						
4310	Professional/ Contract Services	\$ 30,820	\$ 32,536	\$ 59,470	\$ 59,470	\$ 59,470
Other Expenses Sub-Total		\$ 30,820	\$ 32,536	\$ 59,470	\$ 59,470	\$ 59,470
<u>OTHER PAYABLES</u>						
9045	Financing Expense					
	Primary Debt COP/Principal	\$ 205,000	\$ 205,000	\$ 215,000	\$ 215,000	\$ 215,000
	Primary Debt/Interest	\$ 15,000	\$ 3,247	\$ 15,000	\$ 15,000	\$ 15,000
Other Expenses Sub-Total		\$ 220,000	\$ 208,247	\$ 230,000	\$ 230,000	\$ 230,000
Grand Total		\$ 250,820	\$ 240,783	\$ 289,470	\$ 289,470	\$ 289,470

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The Water Division is charged with delivering high quality water in adequate quantities and pressures as needed for domestic, commercial, industrial and fire suppression purposes. The Division operates and maintains the potable water system, which consists of water production, water arsenic blending, tank storage, and re-boosting the distribution system to meet the required demands. The water system consists of four production wells at our North Well Field (Wells 2, 4, 5, 6) five miles north of town along the Kings River. The City currently has six wells which are located in the community service area (Wells 7, 10, 11, 12, 13, 14). Also, the City has two wells (Wells 8 and 9) which are used seasonally for Olam Tomato Processors, Inc. They are also used as standby emergency use only, for a total of 12 city wells. The City has five above ground water storage tanks (2 – 1 million gallons each at 40 G Street) (1 – 900,000 gallons at Well 11) (1 – 1.5 million gallons @ Well 7) and (1 – 450,000 gallons @ Well 12). The City has six Sodium Hypochlorite treatment facilities used for chlorination of the City water to resolve some of the hydrogen sulfide issues with the local ground water. The Water Department operates and maintains the seasonal industrial water system (Wells 8, 9) serving the Olam Tomato Processors, Inc. plant south of 198 freeway in the City of Lemoore Industrial Park.

GOALS AND OBJECTIVES

- ◆ Review and implement the Urban Water Management Plan
- ◆ Continue implementing the Water Capital Improvement Projects
- ◆ Continue to monitor and implement the requirements dictated by California Department of Public Health Services and the Federal EPA regulators
- ◆ Review and confer with CDPH and Engineers on meeting the new Byproducts Rule and apply for funding
- ◆ Continue to assist the Fire Department in meeting the ISO Class 3 Fire Rating
- ◆ Continue Water Departments Annual Safety Training Program to meet all requirements
- ◆ Continue Water System Efficiency Monitoring Program
- ◆ Continue our water meter change out program

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Water Production (acre ft/yr)	7399	7494	7335	7045	7020	7583
Services Installed/Replaced	404	289	412	298	544	626
Hydrant Meters Set-up	26	22	20	8	7	19
Emergency Response Calls	254	235	187	169	215	149
Water Samples Taken	570	445	617	765	882	862
Meters Read Monthly (March)	6,267	6,328	6,430	6,452	6452	6700
Operating/Maintenance Cost per 1,000 gallons	\$0.9075	\$0.9668	\$0.9581	\$1.03	\$1.20	\$1.00
Underground Service Alert Calls	403	248	336	262	377	410
F/T Position Allocation	8.35	9.6	9.7	9.6	9.65	9.65

WATER, Continued

Position Allocation:

Public Works Superintendent	1.00
Administrative Analyst	.35
Senior Utility Operator	1.00
Utility Operator I/II	6.00
Maintenance Worker I/II	1.00
Office Assistant I/II	<u>.30</u>
	9.65

Commentary:

In Operating Supplies (4220), an increase is requested due to the cost of additional water meter registers needed to convert the newer manual read residential meters to touch read meters, as part of our water meter replacement program. The areas that we are looking to convert are on East Bush Street, Barcelona, Riviera, Madrid Streets, and also the Windsor Subdivision between Lemoore Avenue and Liberty Drive and Hanford/Armona Road and Cinnamon Drive on the south.

There are approximately 576 lots in these areas to convert - \$46,080. Also, in this category is 1 – 6” water meter to be installed at the Tropic Apartments Complex, which has never been metered. Our crew will install - \$5,500. There is a small increase in Sodium Hypochlorite - \$5,000.

In Professional / Contract Services (4310), we have an increase of \$18,240 for one-time expenses for Federal Required UCMR3 Testing and Lead & Copper testing for this up-coming year.

In Engineering / Planned Development (4318), this is a new line item, an increase of \$12,240.

In Training (4360), there is a decrease of \$4,000 because no employees will be requesting college reimbursement.

In Rental / Leases, there is a slight increase due to increased costs, \$500.

In Bad Debt Expense (4381), 1 – Backup Red Lion Water Controller Screen cost \$8,500. Also, 1 – Water System Rugid Training Panel cost \$10,000, for a total of \$18,500.

In Capital Outlay Vehicles (4825), 1 – Subcompact Transit Van (CNG) to replace an existing truck #319, a 2001 ½ ton Chevy pickup.

Total net cost of these line items \$152,310.

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 434,764	\$ 412,540	\$ 436,739	\$ 436,739	\$ 436,739
4020	Overtime Salaries	\$ 7,000	\$ 6,680	\$ 7,000	\$ 7,000	\$ 7,000
4030	Part-time Salaries	\$ 49,653	\$ 46,280	\$ 44,352	\$ 44,352	\$ 44,352
4170	Boot Allowance	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
<u>Benefits</u>						
4110	FICA	\$ 37,655	\$ 35,980	\$ 37,400	\$ 37,400	\$ 37,400
4120	SUI	\$ 5,733	\$ 3,830	\$ 5,994	\$ 5,994	\$ 5,994
4130	Retirement	\$ 78,522	\$ 69,430	\$ 79,530	\$ 79,530	\$ 79,530
4140	Health Insurance	\$ 65,132	\$ 64,230	\$ 60,310	\$ 60,310	\$ 60,310
4150	Life Insurance	\$ 970	\$ 850	\$ 991	\$ 991	\$ 991
4190	SDI	\$ 4,418	\$ 4,700	\$ 4,437	\$ 4,437	\$ 4,437
4200	Deferred Compensation	\$ 3,476	\$ 10,760	\$ 3,487	\$ 3,487	\$ 3,487
Per. Service Sub-Total		\$ 688,123	\$ 658,310	\$ 681,040	\$ 681,040	\$ 681,040
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 383,825	\$ 361,429	\$ 260,000	\$ 260,000	\$ 260,000
	One Time	\$ -	\$ -	\$ 144,915	\$ 144,915	\$ 144,915
	Total 4220	\$ 383,825	\$ 361,429	\$ 404,915	\$ 404,915	\$ 404,915
4230	Repair/Maint. Supplies					
	Ongoing	\$ 39,000	\$ 38,993	\$ 30,000	\$ 30,000	\$ 30,000
	Total 4230	\$ 39,000	\$ 38,993	\$ 30,000	\$ 30,000	\$ 30,000

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4310	Prof./Contract Services					
	Ongoing	\$ 90,000	\$ 90,900	\$ 92,400	\$ 92,400	\$ 92,400
	One Time					
	Arsenic Testing	\$ 1,400	\$ 1,200	\$ 18,240	\$ 18,240	\$ 18,240
	Total 4310	\$ 91,400	\$ 92,100	\$ 110,640	\$ 110,640	\$ 110,640
4313	Laguna Recharge Payment					
	Ongoing	\$ 10,000	\$ 10,241	\$ 10,250	\$ 10,250	\$ 10,250
	Total 4313	\$ 10,000	\$ 10,241	\$ 10,250	\$ 10,250	\$ 10,250
4320	Meetings/ Dues					
	Ongoing	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4320	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
4330	Printing/Publications					
	Ongoing	\$ 3,000	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4330	\$ 3,000	\$ 2,250	\$ 3,000	\$ 3,000	\$ 3,000
4340	Utilities					
	Ongoing	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 824,000	\$ 824,000
	Total 4340	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 824,000	\$ 824,000
4350	Repair/Maint. Services					
	Ongoing	\$ 35,500	\$ 32,275	\$ 35,500	\$ 35,500	\$ 35,500
	Total 4350	\$ 35,500	\$ 32,275	\$ 35,500	\$ 35,500	\$ 35,500
4360	Training					
	Ongoing	\$ 6,500	\$ 2,300	\$ 2,500	\$ 2,500	\$ 2,500
	Total 4360	\$ 6,500	\$ 2,300	\$ 2,500	\$ 2,500	\$ 2,500
4380	Rental/Leases					
	Ongoing	\$ 1,000	\$ 1,280	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4380	\$ 1,000	\$ 1,280	\$ 1,500	\$ 1,500	\$ 1,500

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4300	Rental/City Owned Equipment					
	Ongoing	\$ 104,000	\$ 98,500	\$ 98,000	\$ 98,000	\$ 98,000
	Total 4300	\$ 104,000	\$ 98,500	\$ 98,000	\$ 98,000	\$ 98,000
	Ongoing O&M	\$ 1,688,065	\$ 1,652,091	\$ 1,548,400	\$ 1,372,400	\$ 1,372,400
	One Time O & M	\$ 1,400	\$ 1,200	\$ 163,155	\$ 163,155	\$ 163,155
	Maint./Operations Sub-Total	\$ 1,689,465	\$ 1,653,291	\$ 1,711,555	\$ 1,535,555	\$ 1,535,555

OTHER PAYABLES

4440	FmHa Water Note Principal	\$ -	\$ -	\$ -	\$ -	\$ -
4435	FmHa Water Note Interest	\$ -	\$ -	\$ -	\$ -	\$ -
	Solar Water Note Principal	\$ -	\$ -	\$ -	\$ -	\$ -
	Solar Water Note Interest	\$ -	\$ -	\$ -	\$ 176,000	\$ 176,000
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ 176,000	\$ 176,000

CAPITAL OUTLAY

4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
12-13	1 - Pipe Locator	\$ 5,300	\$ 4,280	\$ -	\$ -	\$ -
	1 - 75 HP Motor & Booster Pump	\$ 20,000	\$ 12,510	\$ -	\$ -	\$ -
	1 - Storage Container for 40 G St	\$ 5,000	\$ 3,566	\$ -	\$ -	\$ -
13-14	1 - Backup Controller screen	\$ -	\$ -	\$ 8,500	\$ 8,500	\$ 8,500
	1 - Water System Training Panel	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
	Solar Project - City Well Sites	\$ 2,308,947	\$ 2,308,947	\$ 7,412,936	\$ 7,412,936	\$ 7,412,936
	Equipment Sub-Total	\$ 2,339,247	\$ 2,329,303	\$ 7,431,436	\$ 7,431,436	\$ 7,431,436

WATER DIVISION, Continued

50-4250

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4840	Vehicles					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
	Sub Compact Transit Van	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
	Vehicles Sub-Total	\$ -	\$ -	\$ 18,000	\$ 18,000	\$ 18,000
Capital Outlay Sub-Total		\$ 2,339,247	\$ 2,329,303	\$ 7,449,436	\$ 7,449,436	\$ 7,449,436
Asset Replacement						
4825AR	Equipment					
12-13						
1 -	CNG Grant Match to replace #312	\$ 62,000	\$ 26,000	\$ -	\$ -	\$ -
1 -	CNG Transit Connect to replace #319	\$ 13,500	\$ -	\$ -	\$ -	\$ -
1 -	Replacement Roof, AC Unit for 40 G St	\$ 6,800	\$ 6,800	\$ -	\$ -	\$ -
1 -	Backhoe 42% Water (Spllit W/S/Maint)	\$ 42,000	\$ 43,040	\$ -	\$ -	\$ -
13-14						
1 -	CNG Service Truck to replace #320	\$ -	\$ -	\$ 68,000	\$ 68,000	\$ 68,000
		\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
Asset Replacement Total		\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
	Ongoing Total	\$ 2,376,188	\$ 2,310,401	\$ 2,229,440	\$ 2,229,440	\$ 2,229,440
	One Time Total	\$ 2,340,647	\$ 2,330,503	\$ 7,612,591	\$ 7,612,591	\$ 7,612,591
	Asset Repl. Total	\$ 124,300	\$ 75,840	\$ 68,000	\$ 68,000	\$ 68,000
Grand Total		\$ 4,841,135	\$ 4,716,744	\$ 9,910,031	\$ 9,910,031	\$ 9,910,031

The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations, the inter-fund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Utility Accounts Maintained	6,267	6,318	6,314	6,370	6,382	6,516
Utility Bills Processed (incl. delinquent)	74,366	75,450	75,620	76,408	76,645	77,440
Water Turn-ons/Turn-offs Processed	2,366	2,054	2,389	2,116	2,358	2,361
48 Hour Notices Processed	5,763	6,568	7,044	7,058	6,886	6,416
F/T Position Allocation	4	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Account Clerk I/II	<u>1.50</u>
Total Positions	3.00

Commentary:

The Utility Office budget proposes the following changes: An increase in Salaries and Benefits of \$45,130 (increase is associated with being fully staffed, merit increases for full time employees that are not at top step and increasing part time staff hours to cover the work load of the Utility Office); increase in Professional Contract Services of \$7,225 (this account includes the utility billing software maintenance, the audit, IT services and mailing the utility bills).

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 142,668	\$ 143,120	\$ 159,127	\$ 159,127	\$ 159,127
4020	Overtime Salaries	\$ 867	\$ 9	\$ 867	\$ 867	\$ 867
4030	Part-time Salaries	\$ 47,081	\$ 54,884	\$ 66,160	\$ 66,160	\$ 66,160
<u>Benefits</u>						
4110	FICA	\$ 14,582	\$ 14,825	\$ 18,174	\$ 18,174	\$ 18,174
4120	SUI	\$ 1,884	\$ 3,255	\$ 1,260	\$ 1,260	\$ 1,260
4130	Retirement	\$ 24,678	\$ 24,715	\$ 28,038	\$ 28,038	\$ 28,038
4140	Health Insurance	\$ 12,479	\$ 6,313	\$ 5,244	\$ 5,244	\$ 5,244
4150	Life Insurance	\$ 319	\$ 250	\$ 288	\$ 288	\$ 288
4190	SDI	\$ 1,435	\$ 1,408	\$ 1,591	\$ 1,591	\$ 1,591
4200	Deferred Comp.	\$ 3,674	\$ 6,070	\$ 11,415	\$ 11,415	\$ 11,415
Per. Service Sub-Total		\$ 249,667	\$ 257,092	\$ 294,797	\$ 294,797	\$ 294,797
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 4,000	\$ 3,087	\$ 4,000	\$ 4,000	\$ 4,000
	One Time					
	50% of alarm service/panic button	\$ -	\$ -	\$ 500	\$ 500	\$ 500
		<u>\$ 4,000</u>	<u>\$ 3,087</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>	<u>\$ 4,500</u>
4310	Prof./Contract Services					
	Ongoing	\$ 98,345	\$ 97,960	\$ 105,600	\$ 105,600	\$ 105,600
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	<u>\$ 98,345</u>	<u>\$ 97,960</u>	<u>\$ 105,600</u>	<u>\$ 105,600</u>	<u>\$ 105,600</u>
4320	Meetings/Dues					
	Ongoing	\$ 700	\$ 130	\$ 300	\$ 300	\$ 300
	Total 4320	<u>\$ 700</u>	<u>\$ 130</u>	<u>\$ 300</u>	<u>\$ 300</u>	<u>\$ 300</u>
4330	Printing/Publications					
	Ongoing	\$ 3,775	\$ 2,603	\$ 2,875	\$ 2,875	\$ 2,875
	Total 4330	<u>\$ 3,775</u>	<u>\$ 2,603</u>	<u>\$ 2,875</u>	<u>\$ 2,875</u>	<u>\$ 2,875</u>
4340	Utilities					
	Ongoing	\$ 1,920	\$ 2,197	\$ 2,280	\$ 2,280	\$ 2,280
	Total 4340	<u>\$ 1,920</u>	<u>\$ 2,197</u>	<u>\$ 2,280</u>	<u>\$ 2,280</u>	<u>\$ 2,280</u>

UTILITY OFFICE, Continued
50-4251

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4360	Training					
	Ongoing	\$ 1,400	\$ -	\$ 1,400	\$ 1,400	\$ 1,400
	Total 4360	\$ 1,400	\$ -	\$ 1,400	\$ 1,400	\$ 1,400
4380	Rental/Leases					
	Ongoing	\$ 1,800	\$ 2,305	\$ 2,305	\$ 2,305	\$ 2,305
	Total 4380	\$ 1,800	\$ 2,305	\$ 2,305	\$ 2,305	\$ 2,305
	Ongoing O&M	\$ 111,940	\$ 108,283	\$ 118,760	\$ 118,760	\$ 118,760
	One Time O&M	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Maint./Operations Sub-Total	\$ 111,940	\$ 108,283	\$ 119,260	\$ 119,260	\$ 119,260
<u>CAPITAL OUTLAY</u>						
	4825 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840 Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
	4825AR Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
	4840AR Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 361,607	\$ 365,375	\$ 413,557	\$ 413,557	\$ 413,557
	One Time Total	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 361,607	\$ 365,375	\$ 414,057	\$ 414,057	\$ 414,057

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The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include residential collection of green waste, co-mingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The refuse Division is also responsible for sweeping residential streets and removing graffiti throughout the City.

GOALS AND OBJECTIVES

- ◆ Maintain and provide high level of Refuse service as efficiently as possible
- ◆ Migrate to C.N.G. Refuse Trucks
- ◆ Evaluate Refuse Routes
- ◆ Outreach to customers to increase recycling totals
- ◆ Expand front loader use

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Number/Refuse Customers	5,956	6,076	5,719	5,876	5930	6773
Tons/Refuse Picked Up	16,052	15,723	14,823	15,282	15,022	14,531
Tons City-wide Cleanup	103	365.6	356.79	N/A	N/A	N/A
Dumpsters Converted to Front Loader and/or Repaired/Painted	124	50	60	126	92	160
Resident Dumpster Rentals/Empties	224	164	116	141	152	275
Tons of Greenwaste	3,891	4,022	3,532	3,764	3,699	3,378
Tons of Recyclables						1,628
Tons of E-Waste						113,661
Tons of Scrap Metal						68,840
Requests for Extra Load/Empty Pickups	18	17	20	14	10	20
Replace/Repair Damaged Cans						353
Replace Missing Cans						52
Deliver Cans/New Service						101
Extra Dumpster Empties						74
New Residential/Bring in Extra Can						43
Deliver Cans/Extra Can Request						145
Collection/Disposal Cost per Ton	\$147	\$145	\$133	\$124	\$132	\$133
Residential Accounts:						
Single Family Refuse Customers	5,623	5,691	5,375	5,476	5549	6375
Commercial Accounts	394	385	355	350	381	398
Graffiti Removal						45
F/T Position Allocation	9.3	9.3	8.9	6.55	6.55	6.55

REFUSE DIVISION, Continued

Position Allocation:

Superintendent	.92
Administrative Analyst	.30
Maintenance Worker I/II	5.00
Office Assistant I/II	<u>.33</u>
Total Positions	6.55

Commentary:

There is an increase in the Refuse budget due to the new account Bad Debt Expenses (4381) in the amount of \$12,000. Also, part-time salaries increased by \$10,000. Overall increase will be approximately \$4,000 from the previous budget.

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 296,247	\$ 294,678	\$ 299,558	\$ 299,558	\$ 299,558
4020	Overtime Salaries	\$ 15,000	\$ 13,750	\$ 15,000	\$ 15,000	\$ 15,000
4030	Part-time Salaries	\$ 80,851	\$ 88,000	\$ 88,538	\$ 88,538	\$ 88,538
4170	Boot Allowance	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
<u>Benefits</u>						
4110	FICA	\$ 30,034	\$ 30,034	\$ 30,875	\$ 30,875	\$ 30,875
4120	SUI	\$ 4,405	\$ 4,405	\$ 5,046	\$ 5,046	\$ 5,046
4130	Retirement	\$ 54,927	\$ 54,927	\$ 58,603	\$ 58,603	\$ 58,603
4140	Health Insurance	\$ 37,084	\$ 37,084	\$ 39,673	\$ 39,673	\$ 39,673
4150	Life Insurance	\$ 679	\$ 679	\$ 696	\$ 696	\$ 696
4190	SDI	\$ 3,097	\$ 3,097	\$ 3,146	\$ 3,146	\$ 3,146
4200	Deferred Compensation	\$ 3,091	\$ 11,300	\$ 3,100	\$ 3,100	\$ 3,100
Per. Service Sub-Total		\$ 525,915	\$ 538,973	\$ 544,735	\$ 544,735	\$ 544,735
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 14,000	\$ 16,250	\$ 44,000	\$ 44,000	\$ 44,000
	One Time					
	Materials to convert dumpsters to front load	\$ 9,500	\$ 9,750	\$ -	\$ -	\$ -
	1 Cordless drill	\$ 250	\$ -	\$ -	\$ -	\$ -
	Shaker (one time rental)	\$ -	\$ -	\$ 4,500	\$ 4,500	\$ 4,500
	Compter for OA 1/3	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Tools for Welding Shop & Trucks	\$ -	\$ -	\$ 750	\$ 750	\$ 750
	Total 4220	\$ 23,750	\$ 26,000	\$ 49,750	\$ 49,750	\$ 49,750
4230	Repair/Maint. Supplies					
	Ongoing	\$ 7,500	\$ 2,500	\$ 4,500	\$ 4,500	\$ 4,500
	Total 4230	\$ 7,500	\$ 2,500	\$ 4,500	\$ 4,500	\$ 4,500
4310	Prof./Contract Services					
	Ongoing	\$ 965,000	\$ 947,878	\$ 960,000	\$ 960,000	\$ 960,000
	Total 4310	\$ 965,000	\$ 947,878	\$ 960,000	\$ 960,000	\$ 960,000

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>MAINTENANCE AND OPERATION Cont.</u>						
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Printing/Publications					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4330	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500
4340	Utilities					
	Ongoing	\$ 1,700	\$ 1,050	\$ 1,500	\$ 1,500	\$ 1,500
	Total 4340	\$ 1,700	\$ 1,050	\$ 1,500	\$ 1,500	\$ 1,500
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 500	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 500	\$ -	\$ -	\$ -	\$ -
4380	Rental/Leases					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4380	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
4300	Rental/City Owned Equipment					
	Ongoing	\$ 375,000	\$ 408,036	\$ 375,000	\$ 375,000	\$ 375,000
	One Time - Camera & Controls	\$ 3,500	\$ -	\$ -	\$ -	\$ -
	Total 4300	\$ 378,500	\$ 408,036	\$ 375,000	\$ 375,000	\$ 375,000
	Ongoing O & M	\$ 1,365,700	\$ 1,389,234	\$ 1,399,000	\$ 1,399,000	\$ 1,399,000
	One Time O & M	\$ 13,250	\$ 9,750	\$ 5,750	\$ 5,750	\$ 5,750
	Maint./Operations Sub-Total	\$ 1,378,950	\$ 1,398,984	\$ 1,404,750	\$ 1,404,750	\$ 1,404,750
<u>OTHER PAYABLES</u>						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Total	\$ -	\$ -	\$ -	\$ -	\$ -
<u>ASSET REPLACEMENT</u>						
4825AR	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
4840AR	Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 1,891,615	\$ 1,928,207	\$ 1,943,735	\$ 1,943,735	\$ 1,943,735
	One Time Total	\$ 13,250	\$ 9,750	\$ 5,750	\$ 5,750	\$ 5,750
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 1,904,865	\$ 1,937,957	\$ 1,949,485	\$ 1,949,485	\$ 1,949,485

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The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Work with industrial users to implement new waste discharge permit and reduce loadings to WWTP.
- ◆ Continue line maintenance program to meet requirements under the National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction and TSS removal at WWTP.
- ◆ Work on aerator performance to reduce electrical cost and improve treatment.
- ◆ Continue discussions on building a new WWTP to prepare for future Waste Discharge Requirement Permit.

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Treatment Plant Lab Tests Performed	9,228	6,080	4,182	4,135	4,865	5,082
Ft./Sanitary Sewer Mains Cleaned	101,141	116,284	162,947	146,498	171,486	195,154
Ft./Storm Drain Mains Cleaned	5,082	15,778	32,914	22,884	26,122	14,860
Maint. Checks/Sewer Lift Stations	5,040	5,146	4,790	6,424	5,517	7,145
Maint. Checks/Storm Drain Lift Stations	1,238	1,248	1,259	1,518	1,368	1,340
Effluent to Westlake Farms (c.f.)*	176.8	129.8	188.2	203.7	204.4	202.6
Sanitary & Storm Lift Stations Cleaned	87	81	172	75	108	147
Storm Drain Catch Basins Cleaned	119	53	55	111	97	107
Operation/Maint. Cost per 1,000 Gallons	\$1.19	1.52	1.07	.98	1.10	1.00
F/T Position Allocation	9.6	10.6	10.875	9.6	9.65	9.65

*Millions

Position Allocation:

Interim Superintendent	1.00
Administrative Analyst	.35
Sr. Maintenance Worker	1.00
Utility Operator I/II	2.00
Maintenance Worker I/II	5.00
Office Assistant I/II	.30
Total Position	9.65

SEWER AND STORM DRAIN, Continued

Commentary:

In Operating Supplies (4220), an increase is requested due to an increase in chlorine costs which is estimated at \$18,000 and a one time purchase of two computers and miscellaneous tools.

In Repair/Maintenance Supplies (4320), an increase is requested for roofing material for the chlorine station and sprinkler repair for east side of WWTP facing Golf Course which is estimated at \$6,000.

Repair Maintenance (4350) shows a decrease due to two pumps sent in for repairs. The pumps were beyond repair and were replaced which caused an increase in 4825AR.

In Vehicles (4840AR), an increase is requested to replace truck #313 as maintenance costs were \$13,822 over the last 3 ½ years.

Also, requesting to replace both leaf machines (#23 and #549) with one new leaf truck due to maintenance costs of \$57,340 over the last 3 leaf seasons (3 months/year).

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 414,412	\$ 415,458	\$ 426,960	\$ 426,960	\$ 426,960
4020	Overtime Salaries	\$ 20,000	\$ 17,526	\$ 20,000	\$ 20,000	\$ 20,000
4030	Part-time Salaries	\$ 28,500	\$ 28,034	\$ 38,500	\$ 38,500	\$ 38,500
4170	Boot Allowance	\$ 900	\$ 900	\$ 900	\$ 800	\$ 800
<u>Benefits</u>						
4110	FICA	\$ 35,482	\$ 34,030	\$ 36,146	\$ 36,146	\$ 36,146
4120	SUI	\$ 5,125	\$ 4,558	\$ 4,558	\$ 4,558	\$ 4,558
4130	Retirement	\$ 75,640	\$ 73,920	\$ 79,200	\$ 79,200	\$ 79,200
4140	Health Insurance	\$ 58,022	\$ 42,922	\$ 65,185	\$ 65,185	\$ 65,185
4150	Life Insurance	\$ 939	\$ 871	\$ 991	\$ 991	\$ 991
4190	SDI	\$ 4,344	\$ 4,330	\$ 4,470	\$ 4,470	\$ 4,470
4200	Deferred Compensation	\$ 877	\$ 14,410	\$ 14,410	\$ 14,410	\$ 14,410
Per. Service Sub-Total		\$ 644,241	\$ 636,959	\$ 691,320	\$ 691,220	\$ 691,220
<u>MAINTENANCE AND OPERATION</u>						
4220	Operating Supplies					
	Ongoing	\$ 120,000	\$ 120,000	\$ 138,000	\$ 138,000	\$ 138,000
	One Time					
	600 ft. fencing at WWTP	\$ 3,500	\$ 8,000	\$ -	\$ -	\$ -
	50 Traffic cones/50 delineators \$3000	\$ 3,000	\$ -	\$ -	\$ -	\$ -
	500 ft. ss chain for lifting pumps \$2000	\$ 2,000	\$ -	\$ -	\$ -	\$ -
	Assorted Tools	\$ -	\$ -	\$ 2,000	\$ 2,000	\$ 2,000
	Air Hose for sewer line plugs	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Computer for OA 1/3	\$ -	\$ -	\$ 500	\$ 500	\$ 500
	Computer for Interim Public Works Superintendent	\$ -	\$ -	\$ 1,200	\$ 1,200	\$ 1,200
	Cutter for vac con truck	\$ -	\$ -	\$ 4,800	\$ 4,800	\$ 4,800
	Total 4220	\$ 128,500	\$ 128,000	\$ 147,500	\$ 147,500	\$ 147,500

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4230	Repair/Maint. Supplies					
	Ongoing	\$ 11,000	\$ 14,000	\$ 12,000	\$ 12,000	\$ 12,000
	One Time - Roof Material/Sprinkler system	\$ -	\$ -	\$ 6,000	\$ 6,000	\$ 6,000
	Total 4320	\$ 11,000	\$ 14,000	\$ 18,000	\$ 18,000	\$ 18,000
4310	Prof./Contract Services					
	Ongoing	\$ 150,000	\$ 136,000	\$ 136,000	\$ 136,000	\$ 136,000
	Total 4310	\$ 150,000	\$ 136,000	\$ 136,000	\$ 136,000	\$ 136,000
4320	Meetings/ Dues					
	Ongoing	\$ 1,550	\$ 1,300	\$ 1,550	\$ 1,550	\$ 1,550
	Total 4320	\$ 1,550	\$ 1,300	\$ 1,550	\$ 1,550	\$ 1,550
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 244	\$ 300	\$ 300	\$ 300
	Total 4330	\$ 100	\$ 244	\$ 300	\$ 300	\$ 300
4340	Utilities					
	Ongoing	\$ 300,000	\$ 285,000	\$ 300,000	\$ 300,000	\$ 300,000
	Total 4340	\$ 300,000	\$ 285,000	\$ 300,000	\$ 300,000	\$ 300,000
4350	Repair/Maint. Services					
	Ongoing	\$ 20,000	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000
	Total 4350	\$ 20,000	\$ 12,000	\$ 20,000	\$ 20,000	\$ 20,000
4360	Training					
	Ongoing	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
	Total 4360	\$ 3,000	\$ 2,800	\$ 3,000	\$ 3,000	\$ 3,000
4370	Property Taxes					
	Ongoing	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
	Total 4370	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
4380	Rental/Leases					
	Ongoing	\$ 700	\$ 887	\$ 900	\$ 900	\$ 900
	Total 4380	\$ 700	\$ 887	\$ 900	\$ 900	\$ 900

SEWER AND STORM DRAIN, Continued

60-4260

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	PROPOSED
		BUDGET 2012-13	EXPENSES 2012-13	REQUESTS 2013-14	BUDGET COMM. 2013-14	CITY COUNCIL 2013-14
4300	Rental/City-owned Equipment					
	Ongoing	\$ 100,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
	Total 4300	\$ 100,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000
	Ongoing O & M	\$ 708,610	\$ 691,019	\$ 730,538	\$ 730,538	\$ 730,538
	One Time O & M	\$ 8,500	\$ 8,000	\$ 15,500	\$ 15,500	\$ 15,500
	Maint./Operations Sub-Total	\$ 717,110	\$ 699,019	\$ 746,038	\$ 746,038	\$ 746,038
CAPITAL OUTLAY						
4825	Equipment - 5HP submersible pump	\$ 5,500	\$ 4,557	\$ -	\$ -	\$ -
	One Time					
	Back up pump for Vierra Lift Station	\$ -	\$ -	\$ 12,000	\$ 12,000	\$ 12,000
	Solar Project - City WWTP Sites	\$ 601,491	\$ 601,491	\$ 1,931,103	\$ 1,931,103	\$ 1,931,103
	Equipment Sub-Total	\$ 606,991	\$ 606,048	\$ 1,943,103	\$ 1,943,103	\$ 1,943,103
4840	Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 606,991	\$ 606,048	\$ 1,943,103	\$ 1,943,103	\$ 1,943,103
Asset Replacement						
4825AR	Equipment					
	Chlorination System Replacement and aerators					
	Equipment Sub-Total	\$ 64,900	\$ 64,900	\$ 6,000	\$ 6,000	\$ 6,000
4840AR	Vehicles					
	Leaf Pick up Truck & 42% Backhoe					
	Vehicles Sub-Total	\$ 67,000	\$ 43,040	\$ 234,000	\$ 234,000	\$ 234,000
	Asset Replacement Sub-Total	\$ 131,900	\$ 107,940	\$ 240,000	\$ 240,000	\$ 240,000
	Ongoing Total	\$ 1,358,351	\$ 1,332,535	\$ 1,421,858	\$ 1,421,758	\$ 1,421,758
	One Time Total	\$ 609,991	\$ 609,491	\$ 1,958,603	\$ 1,958,603	\$ 1,958,603
	Asset Repl. Total	\$ 131,900	\$ 107,940	\$ 240,000	\$ 240,000	\$ 240,000
	Grand Total	\$ 2,100,242	\$ 2,049,966	\$ 3,620,461	\$ 3,620,361	\$ 3,620,361

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The Fleet Maintenance division provides maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by inter-fund charges, which are stated a "Rental of City Owned Equipment" in operating budgets. Because Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated".

GOALS AND OBJECTIVES

- ◆ Continue monitoring all fleet repair services, preventative maintenance and fuel purchases in Dossier
- ◆ Update Dossier Software and information to Departments
- ◆ Continue evaluating cost effectiveness of vehicle maintenance
- ◆ Continue researching innovative methods and new green technology
- ◆ Evaluate fleet for replacement of vehicles

ACTIVITY STATISTICS

	2007	2008	2009	2010	2011	2012
Vehicles Serviced	1,083	1,049	955	917	817	813
Equipment Service	278	340	350	501	320	227
B.I.T. Inspections Performed	52	60	40	40	40	40
Fire Vehicles	7	7	7	8	9	9
Public Works Vehicles	53	56	48	38	48	46
Maint. Rec & Fleet Vehicles	N/A	N/A	N/A	16	16	14
Police Units / Motorcycles / RV	39	45	43	39	41	40
Miles Traveled	719,657	702,142	628,689	559,877	628,777	622,790
Fuel Usage (Gallons)	106,390	106,551	90,959	83,525	92,523	90,352
Average Miles/Gallon	6.3	6.6	6.9	6.7	6.9	6.9
F/T Position Allocation	4.25	4	3.55	2.85	2.85	2.85

Position Allocation:

Superintendent	.30
Senior Equipment Mechanic	1.00
Equipment Mechanic	1.00
Office Assistant I/II	<u>.55</u>
Total Positions	2.85

FLEET MAINTENANCE, Continued

Commentary:

The Fleet Maintenance Department personnel cost show changes in Overtime Salaries (4020). Breakdowns are unpredictable and in some instances require staff to come in early or stay late to secure/fix problem before going home. The units are older and failures cannot be foreseen. The 4030 Part-time Salaries Budget has been increased to meet staffing needs throughout the year.

The Fleets Operations and Maintenance Budget continues to seek ways to lower its cost through timely preventative maintenance, smart buying, and implementing improved methods. Incremental increases were seen in Operating Supplies (4220) from the rise in fuel cost. Dossier is changing their operating system and the computers and equipment we currently have will not support the system. A one-time cost has been requested to meet this need. Repair/Maintenance Supplies (4230) increased to cover rise in cost of parts and materials. Repair/Maintenance Services (4350) has been reduced each year from regular maintenance scheduling and more in house repairs. Training (4360) funds will enable staff to attend classes for new technology changes and equipment training.

Capital Outlay for Equipment (4825) are again part of our goals to provide quicker turn arounds on the units and cost savings from inhouse work. Tire equipment was requested to provide staff with the ability to make quick changes onsite, which will provide cost savings in transporting to and from tire shop and lessening the time at a shop. New software modules for the scanner will provide staff with the codes for new equipment purchases. The budget has seen cost savings from the efficiency of new technology, preventative maintenance and time savings in the repair and/or maintenance funds. Staff expects to continue to find new innovative ways for cost savings.

FLEET MAINTENANCE, Continued

40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 147,028	\$ 147,028	\$ 147,504	\$ 147,504	\$ 147,504
4020	Overtime Salaries	\$ 2,000	\$ 2,203	\$ 2,000	\$ 2,000	\$ 2,000
4030	Part-time Salaries	\$ 7,000	\$ 9,072	\$ 15,600	\$ 15,600	\$ 15,600
4170	Boot Allowance	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200
<u>Benefits</u>						
4110	FICA	\$ 11,951	\$ 11,266	\$ 12,526	\$ 12,526	\$ 12,526
4120	SUI	\$ 1,617	\$ 1,775	\$ 1,617	\$ 1,617	\$ 1,617
4130	Retirement	\$ 25,908	\$ 25,590	\$ 26,860	\$ 26,860	\$ 26,860
4140	Health Insurance	\$ 21,773	\$ 8,184	\$ 22,757	\$ 22,757	\$ 22,757
4150	Life Insurance	\$ 324	\$ 267	\$ 329	\$ 329	\$ 329
4190	SDI	\$ 1,490	\$ 1,490	\$ 1,495	\$ 1,495	\$ 1,495
4200	Deferred Compensation	\$ 761	\$ 2,444	\$ 780	\$ 780	\$ 780
Per. Service Sub-Total		\$ 220,052	\$ 210,843	\$ 231,668	\$ 231,668	\$ 231,668

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Ongoing	\$ 320,000	\$ 322,000	\$ 325,000	\$ 325,000	\$ 325,000
	One Time					
	Computers for Ray, Mack & Chris -Server	\$ 1,500	\$ 1,500	\$ 8,300	\$ 8,300	\$ 8,300
	Tires – Stock on Hand	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 5,000
	Rims - Refuse tires ready to mount	\$ -	\$ -	\$ 6,500	\$ 6,500	\$ 6,500
	Weights - to Balance tires	\$ -	\$ -	\$ 700	\$ -	\$ -
	Tire Racks	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Electronic Preset Meter-Grease Valve	\$ -	\$ -	\$ 965	\$ -	\$ -
	Hydraulic Wheel Stud Service Kit	\$ -	\$ -	\$ 1,600	\$ -	\$ -
	Drain Oil Stand	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
	Total 4220	\$ 321,500	\$ 323,500	\$ 350,065	\$ 346,800	\$ 346,800

FLEET MAINTENANCE, Continued
40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
4230	Repair/Maint. Supplies					
	Ongoing	\$ 160,000	\$ 179,898	\$ 180,000	\$ 180,000	\$ 180,000
	Total 4230	\$ 160,000	\$ 179,898	\$ 180,000	\$ 180,000	\$ 180,000
4310	Prof./Contract Services					
	Ongoing	\$ 7,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4310	\$ 7,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
4320	Meetings/ Dues					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 430	\$ -	\$ -	\$ -	\$ -	\$ -
4340	Utilities					
	Ongoing	\$ 1,290	\$ 1,287	\$ 1,290	\$ 1,290	\$ 1,290
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4340	\$ 1,290	\$ 1,287	\$ 1,290	\$ 1,290	\$ 1,290
4350	Repair/Maint. Services					
	Ongoing	\$ 75,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
	Total 4350	\$ 75,000	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000
4360	Training					
	Ongoing	\$ 1,000	\$ 200	\$ 1,000	\$ 1,000	\$ 1,000
	One Time	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4360	\$ 1,000	\$ 200	\$ 1,000	\$ 1,000	\$ 1,000
	Ongoing O & M	\$ 564,290	\$ 555,385	\$ 559,290	\$ 559,290	\$ 559,290
	One Time O&M	\$ 1,500	\$ 1,500	\$ 25,065	\$ 21,800	\$ 21,800
	Maint./Operations Sub-Total	\$ 565,790	\$ 556,885	\$ 584,355	\$ 581,090	\$ 581,090
OTHER PAYABLES						
	Other Payables Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -

FLEET MAINTENANCE, Continued

40-4265

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2012-13	ESTIMATED EXPENSES 2012-13	DEPARTMENT REQUESTS 2013-14	RECOMMENDED BUDGET COMM. 2013-14	PROPOSED CITY COUNCIL 2013-14
<u>CAPITAL OUTLAY</u>						
4825	<u>Equipment</u>					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
		\$ 9,500	\$ 7,507	\$ -	\$ -	\$ -
	Tire Changer	\$ -	\$ -	\$ 6,260	\$ -	\$ -
	Hydraulic Wheel Stud Service Kit	\$ -	\$ -	\$ -	\$ -	\$ -
	Tire Balancer	\$ -	\$ -	\$ 4,800	\$ -	\$ -
	Porta Coolers (2)	\$ -	\$ -	\$ 5,500	\$ 5,500	\$ 5,500
	Equipment Sub-Total	\$ 9,500	\$ 7,507	\$ 16,560	\$ 5,500	\$ 5,500
4840	<u>Vehicle</u>	\$ -	\$ -	\$ -	\$ -	\$ -
	Capital Outlay Sub-Total	\$ 9,500	\$ 7,507	\$ 16,560	\$ 5,500	\$ 5,500
<u>Asset Replacement</u>						
4825AR	<u>Machinery & Equipment</u>					
	Grant Match for Forklift - \$15,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
	OnBoard Diagnostic 2Scanner	\$ 8,000	\$ 3,486	\$ -	\$ -	\$ -
	Drill Press	\$ -	\$ 4,437	\$ -	\$ -	\$ -
	Hotsy pressure washer will be the primary unit for refuse and existing be used for light duty.	\$ 7,500	\$ 8,100	\$ -	\$ -	\$ -
	Asset Replacement Total	\$ 30,500	\$ 16,023	\$ -	\$ -	\$ -
	Ongoing Total	\$ 784,342	\$ 766,228	\$ 790,958	\$ 790,958	\$ 790,958
	One Time Total	\$ 11,000	\$ 9,007	\$ 41,625	\$ 27,300	\$ 27,300
	Asset Repl. Total	\$ 30,500	\$ 16,023	\$ -	\$ -	\$ -
	Grand Total	\$ 825,842	\$ 791,258	\$ 832,583	\$ 818,258	\$ 818,258