

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
John Gordon
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

119 Fox Street
Lemoore • CA 93245
Phone • (559) 924-6700
FAX • (559) 924-9003

To: Lemoore City Council
From: JP Prichard, Administrative Analyst
Date: June 11, 2013
Subject: Grant Seeking, Writing, and Lobbying Services

SS Item # 3

A handwritten signature in blue ink, likely belonging to JP Prichard, is written over the "From:" line of the header.

Discussion:

On June 30, 2013, the City's contract with California Consulting will expire. Under the terms of this contract, California Consulting provides grant writing and lobbying services in exchange for 10% of whatever amounts are awarded with their participation. During fiscal year 2012-2013, there were not any grants awarded through their efforts. California Consulting has expressed an interest in continuing to provide services for the City during the next fiscal year.

Within the last month, the City has been approached by Kings Community Development Corporation seeking to provide specific grant writing services. This local firm was recently contracted by the City of Hanford to provide assistance with CDBG and HOME grants available through HUD.

Given the interest expressed by multiple firms, staff brought forward a report and potential RFP to determine if Council would be interested in soliciting for these services. Council requested that the item be brought back for discussion at the next Council meeting and for all staff involved in grant writing to provide input.

After polling the City's department heads, it was determined that the existing arrangement with California Consulting is meeting our current needs: Having the firm available for more complex grants and lobbying has been useful in the past, while the current level of staff expertise remains sufficient for most grant applications.

Budget Impact:

A Request for Proposal would have no direct budget impact, aside from advertising costs. Renewing the attached agreement with California Consulting could have budget impacts if grants are awarded through their efforts.

Recommendation:

After discussion of the need for grant seeking, grant writing and/or lobbying services, Council should provide direction as to whether they would like the City to enter into a contract with California Consulting, some other firm, or none at all.