

October 3, 2013

Mayor William Siegel and Council Members  
City of Lemoore  
119 Fox Street  
Lemoore, CA 93245

RE: Halloween Street Party – Street Closure Request

Dear Mayor Siegel and Council Members:

The Lemoore Downtown Merchants Association is currently working on putting together a Street Party for families Saturday, October 26, 2013 with a Halloween theme from 4:00 p.m. to 10:00 p.m. This will be an 'alcohol free' Street Party. Participating businesses will stay open for trick or treating youngsters and the event will include a haunted house located inside the freight room at the train depot. Our intention is to have a costume party with a pumpkin carver and a story teller for more family enjoyment.

To accommodate this event, we are requesting that you approve the closure of Heinlen Street between "D" and "E" Streets from 2:00 p.m. to midnight Saturday, October 26, 2013.

We would also appreciate the following assistance from the City:

- Street Closure Notices put up at each end of Heinlen Street between "D" and "E" Streets Friday, October 25<sup>th</sup>
- Place 3 barricades and 4 delineators at each corner of the Heinlen Street between "D" and "E" Streets Friday, October 25<sup>th</sup>.
- Deliver 10 refuse and 4 recycle containers to the back of Plaza Park on Friday, October 25<sup>th</sup>.
- Banquet Tables and Chairs
- Provide an LPD Officer to assist with towing of any vehicles still parked along Heinlen between "D" and "E" Streets at 3:00 p.m.
- Provide 2 Volunteers on Patrol to assist with children crossing "E" Street during the event.
- Pick up reuse/recycle containers from back of Plaza Park along with the barricades and delineators from the street corners on Monday, October 28<sup>th</sup>.

Please assist in an effort to provide families with a safe place to enjoy Halloween festivities. As always, we appreciate your cooperation in helping to make our community events successful. If you have any questions, please feel free to contact me at 924-9040 or 907-8958.

Thank you again,

*Paul Jones*

Paul Jones  
Chairman

CC: Jeff Laws  
David Wlaschin  
Joe Simonson  
Ray Greenlee  
Russell Giron  
John Gibson