

Mayor
William Siegel
Mayor Pro Tem
Lois Wynne
Council Members
Eddie Neal
Willard Rodarmel



**Office of the
City Manager**

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Lemoore CA 93245
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To: Lemoore City Council **Item # 3-1**
From: Jeff Laws, City Manager 
Date: June 27, 2014
**Subject: Public Hearing - 2014-2015 City Operations & Maintenance Budget,
Resolution 2014-13**

Discussion:

The proposed 2014-2015 City Operations and Maintenance Budget was presented to Council during the June 17, 2014 Study Session. Council had the opportunity to discuss the proposed budget in detail with City staff at that time. Council also had the opportunity to have questions answered during the June 17, 2014 Study Session.

A public hearing has been noticed for the consideration of adoption of the proposed budget July 1, 2014 during the Regular Meeting to be held at 7:30 p.m. I plan on giving a short overview of the proposed budget at that time. We should expect others interested in the Budget's impact on City service to be present as well.

Following the public hearing, the Council can consider adopting Resolution 2014-13 (attached) which approves the proposed budget. Council may, as a result of comments made during the public hearing, make changes to the budget as presented prior to adoption. A budget will need to be approved (or similar action) by the Council no later than July 15th in order for the City to have the authority to continue paying for purchases, services, and payroll for fiscal year 2014-2015.

Also, please be aware that the final numbers may change as a result of Council action at the 5:30 p.m. study session discussing Community Participation.

Budget Impact:

The 2014-2015 proposed budget includes an overall revenue projection of \$18,756,988 and authorizes \$18,839,771 in City wide expenditures. For more details, see page 18 of the proposed City Operations and Maintenance Budget.

Recommendation:

That the City Council, by motion, approve Resolution 2014-13 adopting the proposed 2014-2015 City Operations and Maintenance Budget.

RESOLUTION NO. 2014-13

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
APPROVING FISCAL YEAR 2014-2015 OPERATIONS AND
MAINTENANCE BUDGET**

At a Regular Meeting of the City Council of the City of Lemoore duly called and held on July 1, 2014 at 7:30 p.m. on said day, it was moved by Council Member _____ seconded by Council Member _____ and carried that the following Resolution be adopted:

WHEREAS, the City Manager of the City of Lemoore has presented to the City Council a proposed Operations and Maintenance Budget of anticipated receipts and expenditures for the Fiscal Year beginning July 1, 2014 and ending June 30, 2015; and

WHEREAS, after consideration thereon, the City Council of the City of Lemoore made detailed review and adjustments thereto.

NOW, THEREFORE, BE IT RESOLVED that the Operations and Maintenance Budget of the City of Lemoore for Fiscal Year 2014-2015 is hereby approved as follows:

General Government (2014-2015)	<u>\$3,316,902</u>
Public Safety (2014-2015)	<u>\$5,169,103</u>
Public Service (2014-2015)	<u>\$1,310,551</u>
Enterprise & Utility Activities (2014-2015)	<u>\$7,404,316</u>
Golf Course (2014-2015)	<u>\$191,000</u>
Asset Replacement	<u>\$521,500</u>

NOW THEREFORE, BE IT FURTHER RESOLVED as follows:

1. The transfers as set forth in the City of Lemoore Operations and Maintenance Budget for Fiscal Year 2014-2015 on Page 18 are hereby approved.
2. The appropriations limit of \$18,089,241 as set forth in the City of Lemoore Operations and Maintenance Budget for Fiscal Year 2014-2015 is hereby approved.

PASSED AND ADOPTED by the City Council of the City of Lemoore at a regular meeting held on the 1st day of July 2014 by the following vote:

AYES:

NOES:

ABSENT:

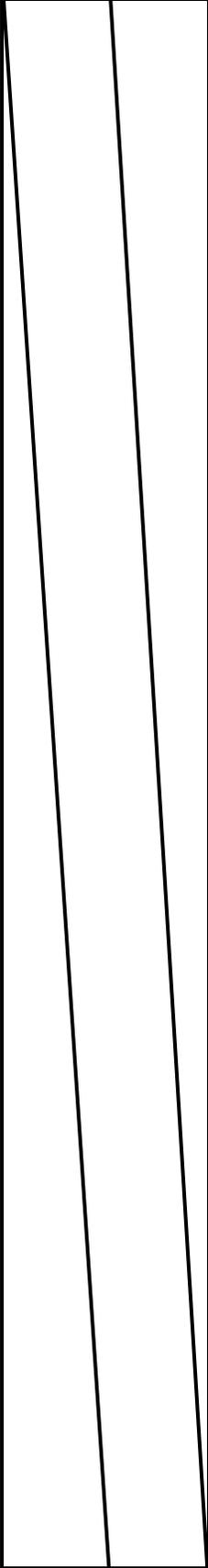
ABSTAINING:

ATTEST:

APPROVED:

Mary J. Venegas
City Clerk

William M. Siegel Jr.
Mayor



CITY OF LEMOORE
CALIFORNIA

PROPOSED BUDGET
Fiscal Year July 1, 2014 – June 30, 2015

City Council
William Siegel, Jr., Mayor
Lois Wynne, Mayor Pro Tem
Edward Neal, Council Member
Willard Rodarmel, Council Member

City Manager
Jeff R. Laws

City of Lemoore
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TRANSMITTAL LETTER

Mayor
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Lois Wynn
Council Members
Eddie Neal
Willard Rodarmel



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June 2014

Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

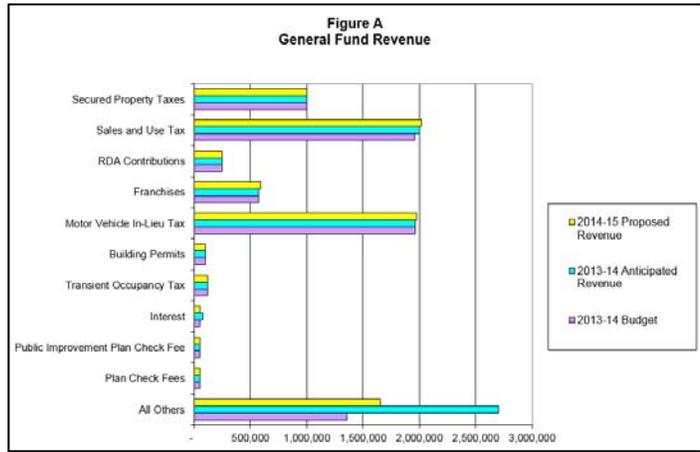
Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to present the following Budget Committee recommendations for the 2014/15 Operations and Maintenance Budget.

General Fund Focus

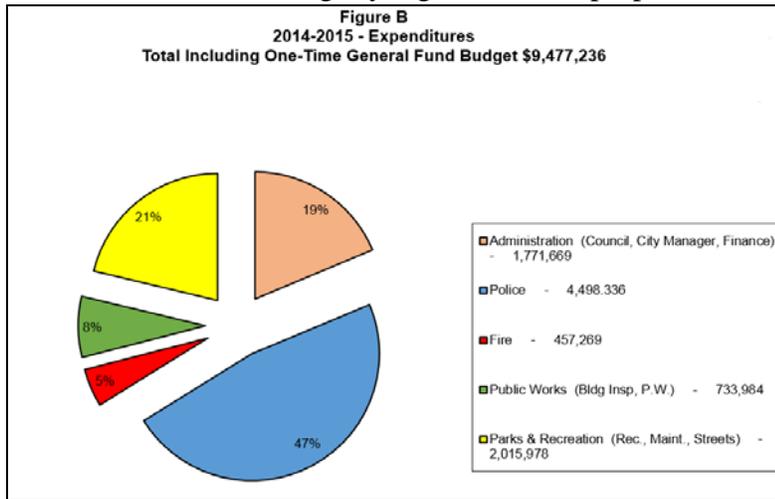
As the Council and Citizens are well aware, the City of Lemoore's General Fund experienced several years of growth, in revenue and in fund balance, primarily through the booming economic years of 2005 through 2007. City services and expenditures grew during this period as well. By the end of 2007, however, things began to change. Housing and construction slowed initially, the credit market nearly collapsed, and by the end of 2008, the global economy fell into what has now been called the "great recession". Three and one-half years later, recovery appeared, some new businesses opened, and the economic climate looked slightly brighter.

During the 2008/09 fiscal year, it became clear preparing for this economic downturn was critical, and simply dealing with the budget year-to-year would likely not achieve the needed results without a long-term plan for the City's General Fund. Beginning in February of 2009, the Lemoore City Council began making cuts to the current year expenditure budget and enacted a City-wide hiring freeze. In April of 2009, the Council dedicated two meetings towards evaluating options and providing guidance to staff in preparing for our financial future. The Council evaluated no less than six alternatives for the General Fund, from developing a completely balanced budget for 2009/10 to maintaining services and expenditures at current levels. Ultimately, the Council directed staff to work towards a three-year plan with the following criteria: 1) Target a Balanced General Fund Budget for FY 2012/13 and beyond; 2) Subsidize spending by no more than \$2 million during FYs 2009/10, 2010/11, and 2011/12; and 3) Postpone full-time employee layoffs until other staffing reduction measures have been implemented. At that time, staff forecasted revenues and expenditures for the three year period to help guide us in implementing the plan. The 2011/12 FY was the third and final year for the General Fund to have a planned subsidy from Fund Balance.

The 2014/15 General Fund anticipated revenues are expected to total \$16,550,260. During the 2014/15 fiscal year, we estimate \$8,419,718 in General Fund Revenue. Revenue is down from its peak six years ago. Figure A depicts General Fund Revenues. This revenue forecast is conservative, and takes into consideration the most recent levels of economic activity.



The Budget Committee recommendations for expenditures in the General Fund for 2014/15 are contained in detailed, department-by-department worksheets beginning on page 27 of this document. Overall, they total \$9,477,236, which is slightly higher than the proposed 2013/14 Budget of one year ago. Figure B



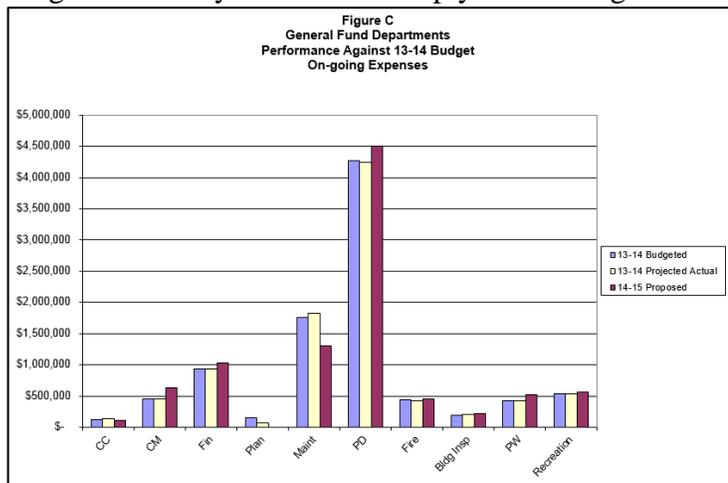
shows the breakdown by service area for the proposed expenditures.

The proposed budget reflects adding five positions to the current staffing levels. The General Fund has lost 11.45 full-time positions since the beginning of 2009, a decrease of 15% of the full-time employees. The current level of services required warrant the additional positions.

Staffing costs (salaries and benefits) continue to make up more than two-

thirds of the General Fund costs. Contained in this proposed budget are salary adjustments for various personnel. Should any savings be created or other changes in compensation made through collective bargaining or Council action, this budget will need to be modified accordingly. We continue to focus efforts on reducing staffing costs in ways other than simply eliminating staff.

As we compare total ongoing revenues, including transfers, with ongoing expenses and asset replacement contributions in the 2014/15 Proposed Budget, you will find that the General Fund is underfunded by \$264,590. However, we received one-time monies of \$262,128 and, therefore, the General Fund is truly underfunded by \$2,462. Figure C compares the General Fund department's performance against the 2013-14 budget ongoing expenses.



Enterprise Fund Focus

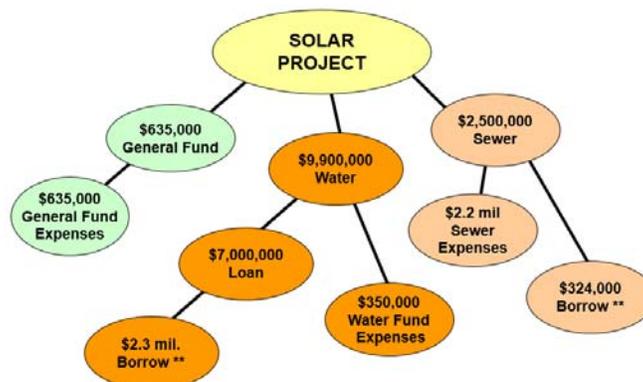
Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses.

In both the Water Fund and the Sewer/Storm Drain Fund, rate adjustments were made effective December 26, 2007. The financial health of both of these funds is exactly as we expected. In the Sewer/Storm Drain Fund, we are accumulating funds to replace our aging wastewater treatment plant. In the 2011/12 FY, the set aside funds were utilized to pay off the 1995 Water/Sewer Bonds. We forecast that by the time the solar loan is paid in full, we will have set aside approximately \$8.2 million. While a replacement plant could cost as much as \$40 million, and we will certainly not be able to accumulate it prior to needing to replace the facility, our set aside will help reduce the amount of debt needed to construct the new plant down the road. In the case of the Water Fund, we have set aside funds for the arsenic mitigation project. The City was able to obtain the Federal American Recovery and Reinvestment Act grant to pay for the nearly \$6 million in improvements that were needed for the water system. The project is completed and required \$1 million in set aside funds. The estimated balance of the Arsenic Set Aside Funds for the end of the 2014/15 FY is projected to be \$1.4 million.

The Refuse Fund revenues and expenditures are expected to be nearly equal in the current fiscal year. Diesel fuel prices are one area that is expected to have a negative impact on the financial performance of the operation. We have converted the majority of our fleet to Natural Gas, which is expected to reduce fuel expenses, and expect to see savings in the coming year.

The Solar Project was approved and is expected to be completed by October 2014. The project cost is \$12.89 million. \$2.6 million was borrowed from the Waste Water Treatment Plan Set Aside Fund, a \$7 million dollar loan was obtained and the remaining \$3.29 million was taken from the General, Water and Sewer Funds. Figure D provides an overview of the Solar Project.

FY 12/13 & FY 13/14 OVERVIEW of SOLAR PROJECT



** from WWTP Set Aside Fund

Other Funds

There are two other funds that warrant discussion, Golf Course and Fleet. The Golf Course Fund has been plagued with poor financial performance since the City expanded the Course more than 20 years ago. Since that time, both the City's General Fund and the Redevelopment Agency have advanced funds to the Golf Course to pay for ongoing primary debt service and course

improvements. However, the Redevelopment Agency has since been eliminated and is no longer a viable option for advance funds. While the golf course operation may have stabilized, the fund has accumulated significant debt obligations. The City paid off a \$1.4 million Golf Course loan in FY 2013-14. The City will take over the day to day operations of the Golf Course effective July 1, 2014.

The Fleet Fund functions as an internal service fund, with all costs reimbursed by the departments utilizing the services. Several years ago, we made many changes to the Fleet Division, including having it supervised by the Parks and Facilities Superintendent. We also eliminated two part-time laborer positions, and one full-time mechanic position. In 2010, we determined that the operation has achieved its desired changes. In 2011, we added a greater percentage of time of an office assistant that supports the function. This has no impact on overall City staffing. Additionally, the budget for Fleet Maintenance is proposed to increase due to higher cost of fuel.

Conclusion

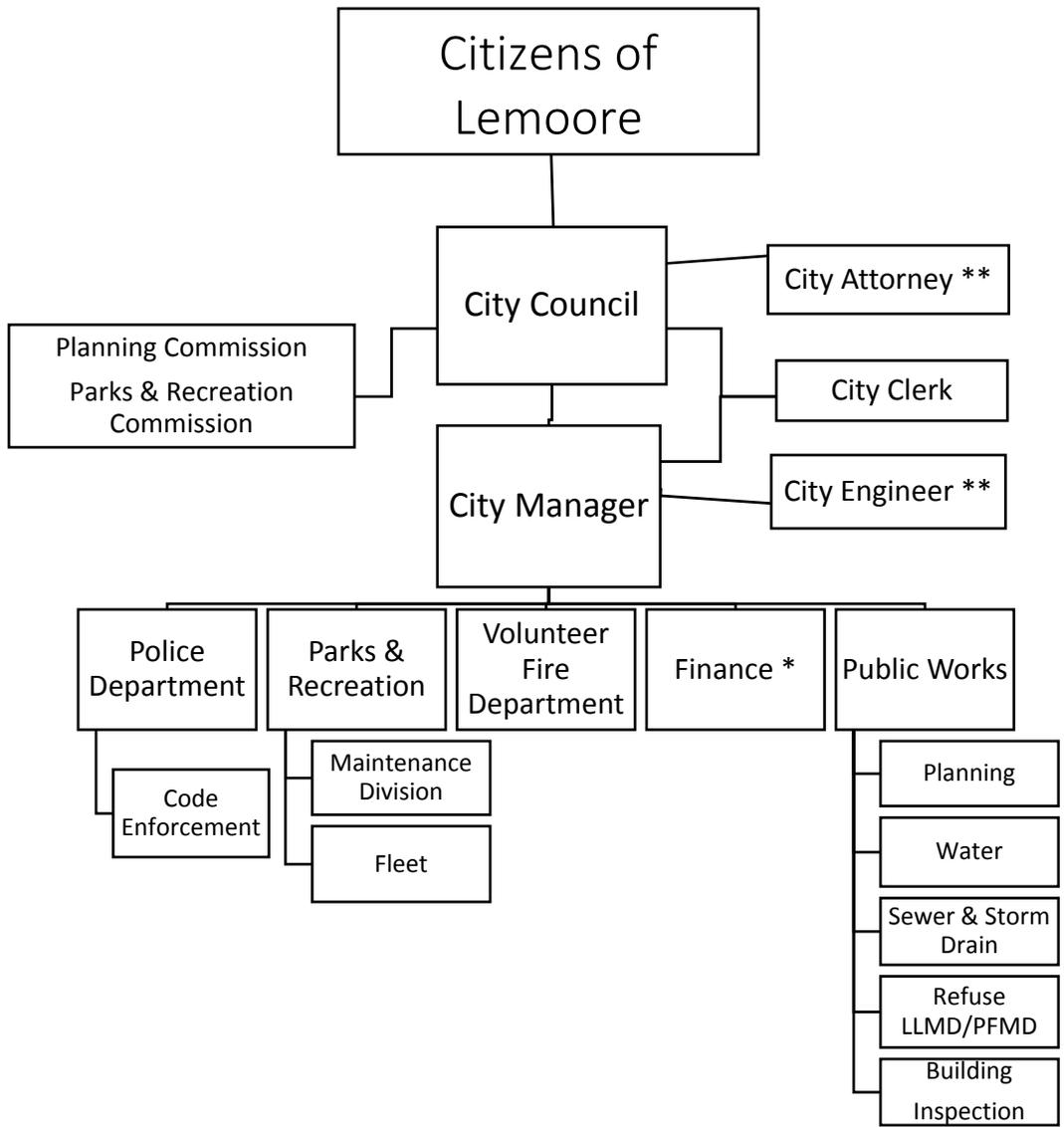
Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

It is a pleasure for me to present to the Council what the Budget Committee recommendations for expenditure levels and a reasonably conservative forecast for revenues. The budget recommendations were the responsibility of the Budget Committee which consisted of Finance Director Cheryl Silva, Mayor William Siegel, Mayor Pro Tem Lois Wynne and myself, however, they are arrived upon by the significant input from the dedicated staff throughout the City. Each of the Department Heads and Division Managers contributed significantly to this document. Not surprisingly, the behind-the-scenes producer of the budget document is our City Clerk, Janie Venegas.

Sincerely,

Jeff Laws
City Manager

ORGANIZATIONAL CHART



** Contract Position
 * City Treasurer

STATISTICS

Year	Population	Market Valuation Million	New Dwelling Units	Fire Incidents	Police Felony Complaints	Full-Time Employees	Population Per Employee
95-96	15,417	491	191	180	540	81	190
96-97	16,371	519	313	226	595	83	197
97-98	16,799	551	282	267	649	88	191
98-99	17,605	589	240	251	532	89	198
99-00	18,316	621	146	194	613	88	208
00-01	20,000	652	123	190	672	96	208
01-02	20,193	733	171	193	750	99	204
02-03	20,733	826	167	255	835	100	207
03-04	20,993	1,062	227	207	777	100	210
04-05	21,076	1,164	134	248	740	96	220
05-06	22,508	1,262	241	279	877	107	210
06-07	23,388	1,393	206	276	854	108	217
07-08	24,098	1,552	92	244	903	112	215
08-09	24,502	1,702	67	263	771	114	215
09-10	24,818	1,709	28	128	781	112	222
10-11	24,282	1,784	11	183	872	101	240
11-12	24,835	1,830	29	274	821	97	256
12-13	24,815	1,810	99	157	859	96	258
13-14	25,262	1,851	484	254	923	95	278
14-15	25,281	N/A	N/A	N/A	N/A	97	263

SUMMARY OF FUND BALANCES
2013-2014
OPERATIONS AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2013	ESTIMATED REVENUES 2013-2014	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED AVAILABLE 2013-2014	ESTIMATED EXPENSES 2013-2014	ASSET REPLACEMENT CONTRIBUTION 2013-2014	ESTIMATED BALANCE 6/30/2014
001 General Fund	\$9,221,570	\$8,881,526	\$1,581,267	\$1,630,026	\$1,304,196	\$16,750,141	\$9,253,669	\$380,950	\$7,115,522
Asset Replacement	\$2,813,230	\$380,950			\$1,597,090	\$1,597,090	\$1,022,668		\$574,422
020 Traffic Safety Fund	\$369,109	\$30,200		\$398		\$398,911			\$398,911
030 Gas Tax 2106	\$4,459	\$60,000	\$213,207	\$0		\$277,666			\$277,666
032 Gas Tax 2107.5 045 Golf Course Fund	\$22,871	\$6,020	\$16,819	\$11,448		\$34,262			\$34,262
	\$694,412	\$191,000	\$1,241,000			\$2,126,412	\$2,093,977		\$32,435
050 Water Fund	\$351,610	\$10,865,654	\$209,660	\$386,438	\$693,575	\$10,346,911	\$10,882,389	\$357,053	-\$892,531
Asset Replacement Arsenic Plant Set Aside	\$975,831	\$357,053			\$666,442	\$666,442	\$634,270		\$32,172
	\$35,724	\$727,026				\$762,750			\$762,750
056 Refuse Fund	-\$331,111	\$2,909,000		\$728,506	\$247,437	\$1,601,946	\$1,649,582	\$53,773	-\$101,409
Asset Replacement	\$721,912	\$53,773			\$387,843	\$387,843			\$387,843
060 Sewer/Storm Drain Fund	\$1,973,075	\$2,552,852		\$416,433	\$289,542	\$3,819,952	\$3,511,111	\$204,008	\$104,833
Asset Replacement WWTP Set Aside	\$1,412,163	\$204,008			\$808,086	\$808,086	\$420,399		\$387,687
	\$4,474,094	\$1,151,742				\$5,625,836			\$5,625,836
078 LLMD	-\$2,135	\$261,865		\$13,500		\$246,230	\$204,775		\$41,455
078 PFMD	\$1,450,029	\$523,145		\$13,500	\$1,257,320	\$702,354	\$236,409		\$465,945
085 Parking & Bus. Improvement Area	\$7,932	\$9,500				\$17,432	\$10,283		\$7,149
TOTAL	\$24,194,775	\$26,290,762	\$3,261,953	\$3,200,249	\$7,251,530	\$46,170,263	\$29,919,532	\$995,784	\$15,254,947
040 Fleet Maintenance	-\$121,694	\$883,350		\$102,747		\$658,909	\$875,362	\$7,095	-\$223,548
Asset Replacement	\$75,635	\$7,095			\$41,365	\$41,365			\$41,365

* Water Fund Revenue includes \$7 million from loan proceeds for solar project

2014-2015
OPERATIONS AND MAINTENANCE BUDGET

FUND	ESTIMATED BALANCE AS OF 7/1/2014	ESTIMATED REVENUES 2014-2015	TRANSFER IN	TRANSFER OUT	CASH RESERVE	ESTIMATED AVAILABLE 2014-2015	ESTIMATED EXPENSES 2014-2015	ASSET REPLACEMENT CONTRIBUTION 2014-2015	ESTIMATED BALANCE 6/30/2015
001 General Fund	\$8,419,718	\$7,862,627	\$1,870,050	\$199,075	\$1,403,060	\$16,550,260	\$9,477,236	\$320,956	\$6,752,068
Asset Replacement	\$2,171,512	\$320,956			\$1,246,234	\$1,246,234	\$293,900		\$952,334
020 Traffic Safety Fund	\$398,911	\$29,200		\$1,025		\$427,086			\$427,086
030 Gas Tax 2106	\$277,666	\$60,000		\$213,207		\$124,459			\$124,459
032 Gas Tax 2107.5	\$34,262	\$6,000		\$16,819		\$23,443			\$23,443
045 Golf Course Fund	\$32,435	\$191,000				\$223,435	\$191,000		\$32,435
050 Water Fund	-\$198,956	\$3,612,463	\$217,544	\$527,516	\$640,585	\$2,462,951	\$3,590,967	\$292,406	-\$1,420,423
Asset Replacement	\$698,614	\$292,406			\$495,510	\$495,510	\$70,300		\$425,210
Arsenic Plant Set Aside	\$762,750	\$727,026				\$1,489,776			\$1,489,776
056 Refuse Fund	\$146,028	\$2,908,000		\$645,400	\$300,194	\$2,108,434	\$2,001,292	\$109,304	-\$2,162
Asset Replacement	\$775,685	\$109,304			\$442,495	\$442,495	\$0		\$442,495
060 Sewer/Storm Drain Fund	\$394,375	\$2,366,199		\$477,536	\$276,133	\$2,006,905	\$1,812,057	\$137,126	\$57,722
Asset Replacement	\$1,195,772	\$137,126			\$666,449	\$666,449	\$157,300		\$509,149
WWTP Set Aside	\$5,625,836	\$1,153,382				\$6,779,218			\$6,779,218
078 LLMD	\$41,455	\$257,334		\$9,560		\$289,229	\$180,042		\$109,187
078 PFMD	\$1,723,265	\$550,199		\$20,440	\$1,392,896	\$860,128	\$122,778		\$737,350
085 Parking & Business Improv Area	\$7,149	\$9,500				\$16,649	\$16,500		\$149
TOTAL	\$22,506,477	\$17,852,522	\$2,087,594	\$2,110,578	\$6,863,555	\$36,212,660	\$17,913,372	\$859,792	\$17,439,496
040 Fleet Maintenance	-\$223,548	\$899,870		\$102,747		\$573,575	\$926,399	\$4,596	-\$357,420
Asset Replacement	\$82,730	\$4,596			\$43,663	\$43,663			\$43,663

REVENUE SUMMARY

		Actual Revenue 2012-2013	Adopted Budget 2013-2014	Adjusted Budget 2013-2014	Actual Budget Thru Mar 2014	Anticipated Revenue 2013-2014	Proposed Revenue 2014-2015
<u>PROPERTY TAXES</u>							
3010	Secured Property Taxes	1,017,804	1,000,000	1,000,000	487,319	950,000	1,000,000
3010A	Secured Property Taxes - RDA (Ongoing)	219,160	285,000	950,000	828,566	919,475	400,000
3010A	Secured Property Taxes - RDA - One Time	1,478,800	0	0	-	-	-
3012	Unsecured Property Taxes	37,360	40,000	40,000	37,581	40,000	40,000
3014	Prior Year Taxes	25,293	25,000	25,000	10,892	(5,000)	25,000
3016	Supplemental Taxes	18,813	20,000	20,000	569	18,000	18,000
<u>OTHER TAXES</u>							
3020	Franchises	532,716	570,000	570,000	91,640	590,400	590,000
3022	Sales and Use Tax	2,014,040	1,960,000	2,000,000	1,225,510	2,112,000	2,021,000
3024	Real Property Transfer Tax	47,606	40,000	40,000	21,740	43,000	43,000
3026	Public Safety Tax (SB 172)	112,204	109,000	109,000	78,893	116,000	115,000
<u>LICENSES AND PERMITS</u>							
3029	Business License Tax	98,409	85,000	85,000	79,756	85,000	85,000
3291-3293	Dog License	7,700	7,000	7,000	6,431	8,000	8,000
3032	Garage Sale Permits	2,184	1,800	1,800	1,599	2,000	2,000
3034	Transient Occupancy Tax	124,025	120,000	120,000	61,235	120,000	120,000
3040	Building Permits	144,250	100,000	100,000	115,413	137,410	100,000
3040	Building Permits - One Time	-	-	-	22,162	29,110	-

3045	Plumbing Permits (Ongoing)	13,635	13,500	13,500	10,627	13,500	13,500
3045	Plumbing Permits - One Time	14,098	-	-	7,810	7,810	-
3050	Electrical Permits	12,439	7,200	7,200	10,160	11,760	7,200
3050	Electrical Permits - One Time	-	-	-	5,620	5,620	-
3055	Mechanical Permits	3,185	2,700	2,700	2,380	2,980	2,700
3055	Mechanical Permits - One Time	-	-	-	2,640	2,640	-
3290	Other Permits	7,980	10,000	10,000	2,841	3,800	7,500

FINES AND PENALTIES

3815	Abandoned Vehicle Abatement	5,458	10,000	10,000	2,084	5,400	5,500
3820	Other Court Fines	9,620	9,000	9,000	5,077	9,000	9,000

RENTAL AND INTEREST REVENUE

3850	Interest	59,297	50,000	75,000	56,072	75,000	50,000
3610	Reports & Copies	6,550	5,500	5,500	4,328	5,500	5,500
3620	Real Property Rental	7,626	7,250	7,250	2,301	7,250	7,250
3625/3626	Civic /Vets Hall Rental	26,725	31,000	31,000	29,467	34,000	34,000
3685	Park Reservations	14,488	15,000	15,000	10,859	15,000	15,000

REVENUE FROM OTHER AGENCIES

3755	Motor Vehicle In-Lieu Tax	1,963,710	1,965,000	1,965,000	993,768	1,976,735	1,975,000
3760	Off-Highway Motor Vehicle Fees	16	25	25	12	12	25
3765	Homeowners Exemption	12,522	12,000	12,000	1,642	12,000	12,000

REIMBURSEMENTS

3757	Mandated State Cost Reimbursement	-	-	-	-	-	-
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3792	Y.D.O Program - Liberty School	44,426	44,577	44,577	23,051	46,102	46,234
3777	Booking Fees	18,412	16,000	16,000	13,470	15,570	16,000
3786	Crossing Guards	10,080	10,080	10,080	4,344	10,080	14,358
3778	Narcotics Task Force	23,102	-	-	25,855	44,927	30,000
3780	D.U.I. Cost Recovery	11,871	11,000	11,000	4,692	6,500	6,500
3782	P.O.S.T.	24,872	20,000	20,000	7,002	17,762	10,380
3796	AB109 - Police Funding	36,617	-	-	44,209	44,209	35,000
3861	Police Dept. Misc. Reimbursements	22,946	18,000	8,000	2,840	10,654	8,000
3862	Police Dept. Misc. Fees	2,001	1,600	3,000	3,259	3,800	2,000
3784	High School Y.D.O. Program	38,247	38,777	38,777	20,350	40,350	43,885
3882	Risk Mgmt. Retro. Adjust.	44,000	-	-	360	360	-
3882	Risk Mgmt. Retro. Adjust. - One Time	56,700	-	-	-	-	-
3788A	Incentives/Rebates	42,339	60,000	40,000	16,805	30,000	38,728
3879	Reimbursements	11,859	-	90,965	27,075	97,075	70,000
3880	Miscellaneous	28,301	13,000	13,000	5,024	13,000	13,000
3880	Miscellaneous - One Time	-	-	210,000	209,190	209,190	-

CHARGES FOR OTHER SERVICES

3060	Plan Check Fees	63,598	50,000	50,000	46,495	61,500	50,000
3060	Plan Check Fees - One Time	-	-	-	14,055	18,572	-
3540	Planning Fees	23,692	25,000	25,000	25,932	28,000	25,000
3630	General Plan Update Fee	14,288	9,000	9,000	12,159	14,159	9,000
3630	General Plan Update Fee - One Time	-	-	-	5,805	7,185	-

3635	Technology Fee	7,989	4,500	4,500	6,085	7,085	4,500
3635	Technology Fee - One Time	-	-	-	2,903	3,593	-
3030	Business License Processing Fee	38,660	35,000	35,000	32,712	37,000	37,000
3190	Subdivision Street Sign Fee	1,380	-	-	-	-	-
3200	Public Improvement Plan Check Fee	109,695	50,000	50,000	39,145	50,000	50,000
3205	Street Cut Review Fee	1,385	1,500	1,500	1,381	1,500	1,500
3220	Special Building Inspection Fee	390	1,000	1,000	-	-	500
3681	Recreation Fees	308,980	250,000	275,000	224,565	325,000	325,000
3811	Animal Control	974	400	400	2	675	600

OTHER REVENUE

3870	Contributions-Gain Dissolution of RDA	66,566	-	-	-	-	-
	Contributions-Lem RDA Successor Agency	250,000	250,000	250,000	250,000	250,000	250,000
	Contributions-Lemoore Housing Authority	-	-	-	-	-	-
3865	Sale - City-owned Property	-	-	-	7,944	7,944	-
3881	Sundry Revenue	1,265	600	600	85	100	600
3872	School Impact Fee Admin./Kings.Co.Admin.	15,395	5,000	10,000	13,280	15,780	10,000
3872	School Impact Admin/KC Admin- One Time	-	-	-	8,980	9,352	-
3874	Weed Abatement	-	4,000	4,000	-	785	4,000
3875	Gifts & Donations	2,520	2,500	2,500	-	1,000	2,500
	<u>Grant Proceeds</u>						
3900	Transfer In-CNG Grant	-	-	52,335	-	52,335	-
3710	Grant Proceeds	1,000	10,000	10,000	-	-	5,500
	COPS Grant	-	41,184	41,184	-	46,980	41,667
FUND SUB-TOTAL		9,361,263	7,473,693	8,558,393	5,316,048	8,881,526	7,862,627

SPECIAL REVENUE

078-3775	Lighting & Landscape Maint. District	257,645	257,334	257,334	129,015	261,865	257,334
078-3775A	Public Facilities Maint. District	506,489	545,286	545,286	264,643	523,145	550,199
085-3029	Downtown Improvement District	9,518	10,000	10,000	8,557	9,500	9,500

CODE FINES

020-3810	Vehicle Code Fines	29,471	30,000	30,000	15,988	25,500	26,000
020-3812	Parking Fines	2,218	3,200	3,200	2,189	4,200	3,200
020-3850	Interest	733	-	-	277	500	-

GAS TAX (Maintenance)

030-3740	Gas Tax 2106	61,355	60,000	60,000	35,445	61,000	60,000
032-3750	Gas Tax 2107.5	6,055	6,000	6,000	-	6,020	6,000

Special Revenue Sub-Total	873,484	911,820	911,820	456,114	891,730	912,233
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ENTERPRISE ACTIVITIES**WATER FUND - 050**

3305	Water Meter Fees	46,130	18,600	18,600	31,365	40,765	40,500
3305	Water Meter Fees - One Time	0	-	-	16,400	-	-
3300	Water Service Fees	3,766,172	3,720,000	3,720,000	2,917,678	3,800,000	3,800,000
3311	Account Set Up Fee	36,625	35,000	35,000	26,067	35,000	35,000
3850	Interest	5,339	12,000	12,000	2,428	4,000	4,000
3880	Miscellaneous Reimbursements	7,354	1,000	1,000	392	500	1,000
3550	Delinquent Turn On/Off	19,347	27,000	27,000	19,041	27,000	27,000

3320	Construction Meter Rental	7,385	3,000	3,000	18,691	20,000	5,000
3321	Returned Check	6,358	6,500	6,500	5,040	6,500	6,500
3560	Delinquent Penalty	60,946	70,000	70,000	49,614	58,600	60,000
3570	Door Hanger Fee	69,974	75,000	75,000	41,463	70,863	70,000
3884	Bad Debt Recovery	14,251	2,000	2,000	3,527	4,727	4,000
3710	Grant Proceeds	-	-	-	-	-	-
3788A	Incentives/Rebates	-	-	-	-	-	286,489
3970	Operating Transfer In - Water Capital	59,436	-	-	-	-	-
	Loan Proceeds-Solar Project (One Time)	1,847,158	7,000,000	7,000,000	2,745,987	5,152,842	-
	Sewer Set Aside-Solar Project (One Time)	0	-	2,371,883	-	2,371,883	-
	Water Fund Totals	5,946,475	10,970,100	13,341,983	5,877,693	11,592,680	4,339,489
	Arsenic Plant Set Aside	(723,285)	(718,763)	(718,763)	(552,836)	(727,026)	(727,026)
	Water Fund Totals	5,223,190	10,251,337	12,623,220	5,324,857	10,865,654	3,612,463

REFUSE FUND - 056

3400	Refuse Service Fees	2,772,443	2,760,000	2,760,000	2,094,711	2,793,000	2,793,000
3850	Interest	590	700	700	591	1,000	1,000
3410	Special Refuse Pickups	24,761	24,000	24,000	20,071	26,000	25,000
3560	Delinquent Penalty	74,851	70,000	70,000	32,964	44,000	44,000
3570	Door Hanger Fee	26,213	27,000	27,000	23,957	31,000	31,000
3420/3430	Recycling Program	2,153	1,500	1,500	1,267	1,500	1,500
3880	Miscellaneous Reimbursements	13,479	6,000	6,000	8,589	9,500	9,500
3884	Bad Debt Recovery	14,063	5,000	5,000	2,164	3,000	3,000
3710	Grant Proceeds	6,943	-	-	-	-	-

3900	Operating Transfer In- Refuse	-	-	-	-	-	-
	Refuse Fund Totals	2,935,496	2,894,200	2,894,200	2,184,314	2,909,000	2,908,000
SEWER FUND - 060							
3500	Sewer Service Fees	3,234,159	3,250,000	3,250,000	2,429,572	3,244,400	3,250,000
3850	Interest	15,679	20,000	20,000	6,038	12,000	12,000
3879B	Drainage Reimbursements	14,205	46,000	46,000	26,622	35,000	35,000
3880	Miscellaneous Reimbursements	2,869	-	-	757	800	-
3510	Waste Water Sales	2,751	3,200	3,200	1,377	2,750	2,750
3560	Delinquent Penalty	72,412	65,000	65,000	34,874	46,500	46,500
3570	Door Hanger Fee	28,709	29,000	29,000	26,721	35,600	35,600
3884	Bad Debt Recovery	8,227	4,000	4,000	2,324	3,100	3,100
3575	Non System Waste Water Fees	94,223	120,000	120,000	813	850	60,000
3788A	Incentives/Rebates	-	-	-	-	-	74,631
3960	Operating Transfer In	0	-	-	-	-	-
	Sewer Set Aside-Solar Project (One Time)	0	-	323,594	-	323,594	-
	Sewer Fund Totals	3,473,234	3,537,200	3,860,794	2,529,098	3,704,594	3,519,581
	WWTP Set Aside	(1,149,242)	(1,153,836)	(1,153,836)	(862,714)	(1,151,742)	(1,153,382)
	Sewer Fund Totals	2,323,992	2,383,364	2,706,958	1,666,384	2,552,852	2,366,199
GOLF FUND							
3879	Reimbursements	201,724	200,000	191,000	40,000	191,000	191,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		11,557,886	16,640,721	19,327,198	9,671,669	17,410,236	9,989,895
GRAND TOTAL		20,919,149	24,114,414	27,885,591	14,987,717	26,291,762	17,852,522

ESTIMATED 2013-2014 EXPENDITURE SUMMARY

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT	ONE TIME
<u>GENERAL GOVERNMENT</u>								
4211	Council	33,684	96,955	-	-	130,639	-	-
4213	City Manager	355,670	92,419	-	-	448,089	-	35,478
4215	Finance	228,692	710,290	-	-	938,982	-	4,150
4216	Planning	-	75,513	-	-	75,513	-	-
4218	Community Participation	-	-	-	-	-	-	-
4220	Maintenance Division	650,594	611,205	-	559,026	1,820,825	270,212	263,500
4231	Streets	-	-	-	-	-	-	-
4270	PBIA	-	10,283	-	-	10,283	-	-
TOTAL GENERAL GOVERNMENT		1,268,640	1,596,665	-	559,026	3,424,331	270,212	303,128
<u>PUBLIC SAFETY</u>								
4221	Police	3,493,716	753,598	-	-	4,247,314	138,352	320,500
4222	Fire	56,501	366,442	-	-	422,943	579,675	82,200
4224	Building Inspection	172,135	37,813	-	-	209,948	-	5,400
TOTAL PUBLIC SAFETY		3,722,352	1,157,853	-	-	4,880,205	718,027	408,100
<u>PUBLIC SERVICE</u>								
4230	Public Works	341,892	79,806	-	-	421,698	34,429	3,800
4800	LLMD	3,892	200,883	-	-	204,775	-	-
	PFMD	7,134	229,275	-	-	236,409	-	-
4242	Recreation	321,680	216,026	-	-	537,706	-	21,500
4245	Golf Course	-	-	-	-	-	-	-
4250	Water	660,689	1,744,488	175,773	7,932,317	10,513,267	634,270	35,300
4251	Utility Office	265,073	104,049	-	-	369,122	-	4,750
4256	Refuse	560,214	1,089,368	-	-	1,649,582	-	6,250
4260	Sewer	-	-	-	-	-	-	413,000
TOTAL PUBLIC SERVICE		2,160,574	3,663,895	175,773	7,932,317	13,932,559	668,699	484,600
4265	Fleet Maintenance	244,309	625,553	-	5,500	875,362	-	63,500
GRAND TOTAL		7,395,875	7,043,966	175,773	8,496,843	23,112,457	1,656,938	1,259,328

PROPOSED 2014-2015 EXPENDITURE SUMMARY

	BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT	ONE TIME OPERATIONS	TOTAL ONE TIME
<u>GENERAL GOVERNMENT</u>								
4211 Council	40,981	66,494	-	-	107,475	-		\$ -
4213 City Manager	532,196	97,204	-	-	629,400	15,400		\$ 15,400
4215 Finance Department	270,307	764,487	-	-	1,034,794	-		\$ -
4216 Planning	-	-	-	-	-	-		\$ -
4218 Community Participation	-	-	-	-	-	-		\$ -
4220 Maintenance Division	746,266	536,482	-	25,255	1,308,003	-		\$ -
4231 Streets	-	141,330	-	3,000	144,330	70,000		\$ 70,000
4270 PBIA	-	16,500	-	-	16,500	-		\$ -
TOTAL GENERAL GOVERNMENT	1,589,750	1,622,497	-	28,255	3,240,502	85,400	-	85,400
<u>PUBLIC SAFETY</u>								
4221 Police	3,684,091	814,245	-	-	4,498,336	181,000		\$ 181,000
4222 Fire	70,262	352,007	-	35,000	457,269	-		\$ -
4224 Building Inspection	171,098	42,400	-	-	213,498	-		\$ -
TOTAL PUBLIC SAFETY	3,925,451	1,208,652	-	35,000	5,169,103	181,000	-	181,000
<u>PUBLIC SERVICE</u>								
4230 Public Works	348,243	172,243	-	-	520,486	-		\$ -
4800 LLMD	3,856	176,186	-	-	180,042	-		\$ -
4800 PFMD	7,242	115,536	-	-	122,778	-		\$ -
4242 Recreation	308,718	244,927	-	10,000	563,645	-		\$ -
4245 Golf Course	-	-	191,000	-	191,000	-		\$ -
4250 Water	711,747	1,415,502	1,023,629	5,000	3,155,878	70,300		\$ 70,300
4251 Utility Office	314,759	120,330	-	-	435,089	-		\$ -
4256 Refuse	591,842	1,409,450	-	-	2,001,292	-		\$ -
4260 Sewer	749,778	731,385	323,594	7,300	1,812,057	157,300		\$ 157,300
TOTAL PUBLIC SERVICE	3,036,185	4,385,559	1,538,223	22,300	8,982,267	227,600	-	227,600
4265 Fleet Maintenance	249,324	613,575	-	63,500	926,399	-		\$ -
GRAND TOTAL	8,800,710	7,830,283	1,538,223	149,055	18,318,271	494,000	-	494,000

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2014-2015, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2014-2015.

The amount determined to be the Appropriations Limit for 2014-2015 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2013-2014.

The following is the calculation of the 2014-2015 Appropriations Limit:

Appropriations Limit – 2013-2014			\$ 17,997,759
Adjustment Factors:			
Population Change		1.0074	
Per Capita Income Change	x	<u>.9977</u>	
Total Adjustment Factor		1.0051	
 Increase to 2013-2014			 \$ 91,482
Appropriations Limit for 2014-2015			\$ 18,089,241
Expenditures Subject to Limit 2014-2015			\$ 6,183,260
			\$ 11,905,981
 Amount of Unspent Authorized Appropriation			 \$ 11,905,981

CLASSIFICATION PAY RANGES

CLASSIFICATION	7/1/2014	7/1/2015
Office Assistant I	246 (2229-2859)	246 (2229-2859)
Police Records Technician	264 (2438-3127)	264 (2438-3127)
Maintenance Worker I	264 (2438-3127)	264 (2438-3127)
Community Service Officer	270 (2510-3223)	270 (2510-3223)
Office Assistant II	270 (2510-3223)	270 (2510-3223)
Account Clerk I	271 (2523-3239)	271 (2523-3239)
Maintenance Worker II	284 (2692-3456)	284 (2692-3456)
Recreation Specialist	288 (2747-3525)	288 (2747-3525)
Secretary	288 (2747-3525)	288 (2747-3525)
Police Evidence Technician	289 (2761-35430)	289 (2761-3543)
Utility Operator I	289 (2761-35430)	289 (2761-3543)
Account Clerk II	291 (2789-3579)	291 (2789-3579)
Admin Assistant / City Clerk	299 (2901-3724)	
Utility Operator II	309 (3051-3914)	309 (3051-3914)
Senior Maintenance Worker	310 (3066-3934)	310 (3066-3934)
Equipment Mechanic	314 (3127-4014)	314 (3127-4014)
Recreation Coordinator	314 (3127-4014)	314 (3127-4014)
Senior Account Clerk	315 (3143-4034)	
Police Record Supervisor	326 (3320-4261)	326 (3320-4261)
Account Technician		330 (3338-4347)
Office Manager	326 (3320-4261)	326 (3320-4261)
Senior Utility Operator	338 (3525-4524)	338 (3525-4524)
Senior Equipment Mechanic	338 (3525-4524)	338 (3525-4524)
Executive Sec / Housing Specialist	339 (3543-4547)	339 (3543-4547)

<u>CLASSIFICATION</u>	<u>7/1/2014</u>	<u>7/1/2015</u>
Building Inspector	339 (3543-4547)	339 (3543-4547)
Police Officer	341 (3579-4593)	341 (3579-4593)
Bldg. Maint.-Const. Coordinator	342 (3597-4616)	342 (3597-4616)
Collection System Coordinator	342 (3597-4616)	342 (3597-4616)
Accountant	351 (3762-4828)	351 (3762-4828)
Police Corporal	355 (3838-4925)	355 (3838-4925)
Administrative Analyst	375 (4240-5443)	375 (4240-5443)
City Clerk / Administrative Secretary	333 (3439-4413)	375 (4240-5443)
Superintendent	380 (4347-5580)	380 (4347-5580)
Police Sergeant	404 (4900-6289)	404 (4900-6289)
Project Manager	404 (4900-6289)	404 (4900-6289)
Police Commander	428 (5524-7090)	428 (5524-7090)
Parks/Recreation Director	445 (6013-7719)	445 (6013-7719)
Public Works/Planning Director	458 (6416-8237)	458 (6416-8237)
Finance Director	460 (6481-8320)	460 (6481-8320)
Chief of Police	473 (6916-8877)	473 (6916-8877)
City Manager	513 (8445-10838)	513 (8445-10838)

PART-TIME CLASSIFICATIONS

Hourly Rate

Asst. Day Camp Director	\$10.00
Cashier	\$9.00 - \$11.00
Crossing Guard	\$9.00 - \$10.00
Day Camp Director	\$15.00
Finance Clerk	\$12.00 - \$14.00
Instructor	\$9.50 - \$10.50

PART-TIME CLASSIFICATIONS, Continued

Hourly Rate

Laborer	\$9.00 - \$28.00
Lifeguard	\$9.00 - \$10.50
Pool Manager	\$12.00
Recreation Leader	\$9.00 - \$10.50

POSITION ALLOCATION

Class./Departments	2013-2014 Authorized Range		2014-2015 Proposed Range	
GENERAL GOVERNMENT				
<u>City Manager's Office</u>				
City Manager	1.00	513	1.00	513
Project Manager	0.70	398	0.70	398
Administrative Analyst	1.00	375	1.00	375
City Clerk / Admin. Secretary	1.00	333	1.00	375
Executive Sec/Housing Specialist	1.00	339	1.00	339
Office Assistant I/II	1.00	246	1.00	270
	<u>5.70</u>		<u>5.70</u>	
<u>Finance Department</u>				
Finance Director	0.50	460	0.50	460
Accountants (2)	1.00	351	1.00	351
Account Technician			1.00	330
Senior Account Clerk	1.00	315		
Account Clerk I/II	0.50	291	0.75	291
	<u>3.00</u>		<u>3.25</u>	
<u>Maintenance Division</u>				
Director			0.60	445
Superintendent	0.70	380	0.70	380
Bldg. Maint/Const. Coordinator	1.00	342	1.00	342
Maintenance Worker I/II	6.00	284	6.00	284
Office Assistant I/II	0.45	270	0.45	270
	<u>8.15</u>		<u>8.75</u>	
PUBLIC SAFETY				
<u>Police Department</u>				
Police Chief	1.00	473	1.00	473
Police Commander	1.00	428	1.00	428
Police Sergeant	5.00	380	5.00	380
Police Corporal	5.00	355	5.00	355
Police Officer	18.00	341	18.00	341
Police Records Supervisor	1.00	326	1.00	326
Community Services Officer	2.00	270	2.00	292
Police Evidence Technician	1.00	289	1.00	289

Police Department Continued

Secretary	1.00	288	1.00	288
Police Records Technician	2.00	264	2.00	264
	<u>37.00</u>		<u>37.00</u>	

Fire Department

Maintenance Worker II	1.00	284	1.00	284
Office Assistant II	0.25	270	0.25	270
	<u>1.25</u>		<u>1.25</u>	

Building Inspection

Superintendent	0.30	380	0.30	380
Building Inspector	1.00	339	1.00	339
Office Assistant II	1.00	270	1.00	270
	<u>2.30</u>		<u>2.30</u>	

PUBLIC SERVICE

Public Works

Public Works Director	1.00	458	1.00	458
Project Manager	0.30	404	0.30	404
Superintendent	0.70	380	0.70	380
Office Manager	1.00	326	1.00	326
Office Assistant II	0.75	270	0.75	270
	<u>3.75</u>		<u>3.75</u>	

LLMD

Superintendent	0.03	380	0.03	374
Office Assistant II	0.02	270	0.02	270
	<u>0.05</u>		<u>0.05</u>	

PFMD

Superintendent	0.05	380	0.05	374
Office Assistant II	0.05	270	0.05	270
	<u>0.10</u>		<u>0.10</u>	

Recreation

Parks/Recreation Director	1.00	445	0.40	445
Recreation Coordinator	1.00	314	2.00	314
Recreation Specialist	1.00	288	1.00	288
	<u>3.00</u>		<u>3.40</u>	

Water Division

Superintendent	1.00	380	1.00	380
Administrative Analyst	0.35	375	0.35	375

Water Division Continued

Senior Utility Operator	1.00	332	1.00	332
Utility Operator I/II	6.00	309	6.00	309
Maintenance Worker I/II	1.00	284	1.00	284
Office Assistant II	0.30	270	0.30	270
	<u>9.65</u>		<u>9.65</u>	

Utility Office

Finance Director	0.50	460	0.50	460
Accountants (2)	1.00	351	1.00	351
Account Clerk I/II	1.50	291	2.25	291
	<u>3.00</u>		<u>3.75</u>	

Refuse Division

Superintendent	0.92	380	0.92	380
Administrative Analyst	0.30	375	0.30	375
Senior Maintenance Worker	1.00	310	1.00	310
Maintenance Worker I/II	4.00	284	6.00	284
Office Assistant II	0.33	270	0.33	270
	<u>6.55</u>		<u>8.55</u>	

Sewer/Storm Drain

Superintendent	1.00	380	1.00	380
Administrative Analyst	0.35	375	0.35	375
Collection System Coordinator			1.00	342
Senior Utility Operator			1.00	332
Senior Maintenance Worker	1.00	310		
Utility Operator I/II	2.00	309	2.00	309
Maintenance Worker I/II	5.00	284	5.00	284
Office Assistant II	0.30	270	0.30	270
	<u>9.65</u>		<u>10.65</u>	

Fleet Maintenance

Superintendent	0.30	380	0.30	380
Senior Equipment Mechanic	1.00	338	2.00	338
Equipment Mechanic	1.00	314		
Officer Assistant II	0.55	270	0.55	270
	<u>2.85</u>		<u>2.85</u>	

TOTAL FULL TIME POSITIONS

96.00

101.00

MONTHLY SALARY MATRIX

RANGE	0	1	2	3	4	5	6	7	8	9
20	1773	1782	1791	1800	1809	1818	1827	1836	1845	1854
21	1863	1872	1881	1890	1899	1908	1918	1928	1938	1948
22	1958	1968	1978	1988	1998	2008	2018	2028	2038	2048
23	2058	2068	2078	2088	2098	2108	2119	2130	2141	2152
24	2163	2174	2185	2196	2207	2218	2229	2240	2251	2262
25	2273	2284	2295	2306	2318	2330	2342	2354	2366	2378
26	2390	2402	2414	2426	2438	2450	2462	2474	2486	2498
27	2510	2523	2536	2549	2562	2575	2588	2601	2614	2627
28	2640	2653	2666	2679	2692	2705	2719	2733	2747	2761
29	2775	2789	2803	2817	2831	2845	2859	2873	2887	2901
30	2916	2931	2946	2961	2976	2991	3006	3021	3036	3051
31	3066	3081	3096	3111	3127	3143	3159	3175	3191	3207
32	3223	3239	3255	3271	3287	3303	3320	3337	3354	3371
33	3388	3405	3422	3439	3456	3473	3490	3507	3525	3543
34	3561	3579	3597	3615	3633	3651	3669	3687	3705	3724
35	3743	3762	3781	3800	3819	3838	3857	3876	3895	3914
36	3934	3954	3974	3994	4014	4034	4054	4074	4094	4114
37	4135	4156	4177	4198	4219	4240	4261	4282	4303	4325
38	4347	4369	4391	4413	4435	4457	4479	4501	4524	4547
39	4570	4593	4616	4639	4662	4685	4708	4732	4756	4780
40	4804	4828	4852	4876	4900	4925	4950	4975	5000	5025
41	5050	5075	5100	5126	5152	5178	5204	5230	5256	5282
42	5308	5335	5362	5389	5416	5443	5470	5497	5524	5552
43	5580	5608	5636	5664	5692	5720	5749	5778	5807	5836
44	5865	5894	5923	5953	5983	6013	6043	6073	6103	6134
45	6165	6196	6227	6258	6289	6320	6352	6384	6416	6448
46	6481	6513	6546	6578	6611	6644	6678	6711	6745	6779
47	6813	6847	6881	6916	6950	6985	7020	7055	7090	7126
48	7162	7198	7234	7270	7306	7343	7380	7416	7454	7492
49	7529	7567	7604	7642	7681	7719	7758	7796	7835	7875
50	7915	7954	7994	8034	8074	8115	8155	8196	8237	8279
51	8320	8362	8403	8445	8488	8530	8573	8615	8659	8702
52	8746	8789	8833	8877	8922	8966	9011	9056	9102	9147
53	9193	9239	9285	9331	9378	9425	9472	9519	9567	9615
54	9663	9711	9760	9809	9858	9907	9957	10007	10057	10107
55	10158	10208	10259	10311	10362	10414	10466	10518	10571	10624
56	10677	10730	10784	10838	10892	10947	11001	11056	11112	11167

CITY COUNCIL
Fund 001 - Department 4211

The five City Council Members are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

The Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

During this fiscal year, it is anticipated that the Council will hold work sessions and consider adoption of new goals and objectives.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Meeting Agenda Items	495	338	446	324	429
Ordinances Adopted	12	3	7	5	5
Resolutions Adopted	48	38	48	36	30
Agreements Approved	40	43	62	34	28

Commentary:

The City Council 14/15 budget shows an increase in Operating Supplies (4220) of \$1,500 for one-time purchase of replacement iPads, however, the overall budget is less than previous fiscal year.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4211
UNIT TITLE: City Council
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	ADOPTED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	19,550	19,200	19,200	14,400	19,200	19,200	19,200	19,200
OVERTIME	4020	0	0	0	0	0	0	0	0
PART TIME SALARIES	4030	0	0	0	0	0	0	0	0
FICA/MEDICARE	4110	1,278	1,469	1,553	1,193	1,591	1,469	1,469	1,469
STATE UNEMPLOYMENT INS	4120	0	0	0	0	0	0	0	0
RETIREMENT	4130	0	0	0	0	0	0	0	0
HEALTH INSURANCE	4140	5,272	25,775	6,593	4,930	6,573	20,312	20,312	20,312
LIFE INSURANCE	4150	0	0	0	0	0	0	0	0
STATE DISABILITY INSURANCE	4190	0	0	0	0	0	0	0	0
CAFETERIA PLAN	4195	783	0	3,130	2,190	2,920	0	0	0
DEFERRED COMPENSATION	4200	782	0	3,130	2,550	3,400	0	0	0
TOTAL SALARIES & BENEFITS		27,665	46,444	33,606	25,263	33,684	40,981	40,981	40,981

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	6,116	1,500	1,500	1,170	1,560	4,000	2,500	2,500
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	79,063	56,429	64,429	61,375	81,833	77,079	50,040	50,040
MEETINGS/DUES	4320	9,921	13,954	13,954	9,912	13,216	13,954	13,954	13,954
PRINTING/PUBLICATIONS	4330	814	1,000	1,000	259	345	0	0	0
UTILITIES	4340	0	0	0	0	0	0	0	0
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	0	0	0	0	0	0	0	0
RENTAL/LEASES	4380	0	0	0	0	0	0	0	0
TOTAL MAINTENANCE/OPERATIONS		95,914	72,883	80,883	72,716	96,955	95,033	66,494	66,494

MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0							

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0							

GROSS EXPENDITURES		123,579	119,327	114,489	97,979	130,639	136,014	107,475	107,475
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CITY MANAGER
Fund 001 - Department 4213

The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager also directs development and implementation of the City's General Plan and Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liaison activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council.

The City Manager's Department oversees the majority of the work involved in the dissolution of the Former Redevelopment Agency providing support to the Successor Agency, the Oversight Board, and the Lemoore Housing Authority.

GOALS AND OBJECTIVES

In addition to the responsibility for overseeing all City Goals and Objectives, the City Manager's Office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Foster a "business friendly" environment that promotes the recruitment, expansion and retention of sales tax producing businesses
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
 - Secure rights to property for future use
 - Develop long term plan for effluent disposal
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
 - Develop City Fleet Emissions Standards
 - Perform Life Cycle cost analysis on purchases
- ◆ Make customer service a high priority at all times through staff selection, evaluation, education/training, oversight and accountability
- ◆ Implement blight eradication programs and policies that are sustainable in Post Redevelopment Lemoore

CITY MANAGER, Continued

- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement
- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Administration</u>					
Meeting Agendas Prepared	31	25	29	34	32
Full time Employees	112	98	94	91	95
Recruitments	0	14	3	12	13
Applicants	79	207	219	567	254
New Employees Hired F/T & P/T	23	59	50	22	36
Number of On-the-Job Injuries	20	118	21	15	21
Number of Work Days Lost	27	67	8	172	68
Health Insurance – Employee Only	21	23	19	18	20
Health Insurance – Employee + One	21	23	22	20	22
Health Insurance – Employee + Family	22	25	21	19	19
<u>Commercial Façade Improvement Program</u>					
Applications Received	2	7	6	N/A	N/A
Agreements Processed	1	3	0		
Projects Pending	2	5	0		
<u>First-Time Homebuyer Program</u>					
Applications Received	23	23	6	N/A	N/A
Agreements Processed	12	10	1		
Households Assisted					
◆ Moderate	10	8	1		
◆ Low	1	2	0		
◆ Very-Low	1	0	0		
<u>Exterior Home Improvement Program</u>					
Applications Received	24	36	13	N/A	N/A
Agreements Processed	14	21	6		
Households Assisted					
◆ Moderate	8	10	6		
◆ Low	4	8	0		
◆ Very-Low	2	3	0		
<u>Emergency Home Repair Grant Program</u>					
Applications Received	3	11	5	N/A	N/A
Agreements Processed	1	4	2		
Households Assisted					
◆ Low	0	3	1		
◆ Very-Low	1	1	1		

<u>CITY MANAGER, Continued</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Do-It Yourself House Painting Program</u>					
Applications Received	1	2	0	N/A	N/A
Agreements Processed	0	1	0		
Households Assisted					
◆ Moderate	0	0	0		
◆ Low	0	1	0		
◆ Very-Low	0	0	0		
<u>Residential Solar Program</u>					
Applications Received – Low-Moderate	3	1	0	N/A	N/A
Applications Received – General	5	N/A	N/A		
Agreements Processed – Low-Moderate	1	0	0		
Agreements Processed – General	4	N/A	N/A		
Households Assisted					
◆ Above Moderate	4	0	0		
◆ Moderate	1	0	0		
◆ Low	0	0	0		
◆ Very-Low	0	0	0		
<u>Senior Paint Program</u>					
Applications Received	8	12	11	N/A	N/A
Agreements Processed	8	10	2		
Households Assisted					
◆ Moderate					
◆ Low					
◆ Very-Low					
<u>Multi-Family Rehabilitation Program</u>					
Applications Received			5	N/A	N/A
Agreements Processed			1		
Households Assisted					
◆ Low			1		
◆ Very Low			1		
<u>HOME First Time Homebuyer Program</u>					
Applications Received	25	1	20	10	5
Agreements Processed	12	2	5	1	1
Households Assisted					
◆ Low	10	1	5	1	1
◆ Very Low	2	1	0	0	0
<u>Multi-Family New Construction</u>					
Proposals Received	0	1	1	N/A	N/A
Commitments Approved	1	1	1		
Agreements Processed	0	0	1		
Projects Pending	0	3	1		

<u>CITY MANAGER, Continued</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Notices of Funding Availability</u>					
Grant Applications Prepared	1	3	2	1	0
Grants Received	2	1	2	1	0
Grant Amounts Awarded	\$1.1M	\$975K	\$1.6M	\$800K	0
<u>Code Enforcement</u>					
Customer Complaints	506	398	397	319	N/A
Property Maintenance	1125	1715	1298	1196	
Vehicle Violations	209	218	141	155	
◆ Towed Vehicles	15	13	6	4	
◆ AVA Reimbursement	108	107	92	123	
Business License	23	10	15	13	
Public Nuisance	957	1103			
◆ Signs/Banners			265	145	
◆ Shopping Carts			306	342	
Zoning Violations	7	23	1	2	
Substandard Housing	15	5	8	4	
<u>F/T Position Allocation</u>	4	4	7.64	5.7	5.7
<u>Position Allocation:</u>					
City Manager	1.00				
Project Manager	.70				
Administrative Analyst	1.00				
City Clerk / Administrative Secretary	1.00				
Executive Secretary / Housing Specialist	1.00				
Office Assistant I/II	1.00				
Total Positions	5.70				

Commentary:

The proposed City Manager Budget for 14-15 has an overall increase of \$178,085 mainly due to projected full staffing of the City Manager's office. The City Manager's office was not fully staffed for the entire previous fiscal year. There is a total salary and benefits increase of \$153,020. Professional Contract Services (4310) was increased by \$23,050, which includes the 2014 general election and a records retention audit. Training (4360) was increased by \$8,578 and this includes the one time fees for the City Clerk to receive her Certified Municipal Clerk designation along with one time cost for all department heads to attend Team Building. The overall increase is also attributed to a one time purchase in Machine/Equipment Asset Replacement (4825AR) of \$15,400 for a City Hall server and port switches. Other accounts were decreased minimally based on previous year activity.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4213
UNIT TITLE: City Mgr
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	538,176	269,828	262,794	186,187	248,249	360,052	360,052	360,052
OVERTIME	4020	85	1,000	0	0	0	1,000	1,000	1,000
PART TIME SALARIES	4030	3,656	0	0	0	0	0	0	0
FICA/MEDICARE	4110	35,984	21,040	19,814	13,997	18,663	27,497	27,497	27,497
STATE UNEMPLOYMENT INS	4120	3,008	2,079	1,974	1,974	2,632	2,394	2,394	2,394
RETIREMENT	4130	64,876	48,143	46,638	32,754	43,672	68,917	68,917	68,917
HEALTH INSURANCE	4140	42,477	29,990	33,196	21,819	29,092	55,062	55,062	55,062
LIFE INSURANCE	4150	641	413	379	272	363	524	524	524
UNIFORMS	4170	445	0	0	0	0	0	0	0
STATE DISABILITY INSURANCE	4190	4,175	2,750	1,916	1,736	2,315	3,623	3,623	3,623
CAFETERIA PLAN	4195	6,124	0	1,950	1,635	2,180	0	0	0
DEFERRED COMPENSATION	4200	24,337	10,904	10,515	8,228	8,504	13,127	13,127	13,127
TOTAL SALARIES & BENEFITS		723,984	386,147	379,176	268,602	355,670	532,196	532,196	532,196
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	6,112	7,895	7,895	7,711	8,211	6,995	6,995	6,995
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	1,866	1,000	1,000	1,007	1,262	1,020	1,020	1,020
PROFESSIONAL/CONTRACT SERV	4310	61,977	26,090	26,090	34,247	46,747	49,140	49,140	49,140
MEETINGS/DUES	4320	9,251	7,690	7,690	2,212	2,949	4,590	4,590	4,590
PRINTING/PUBLICATIONS	4330	7,596	2,300	18,800	1,225	1,633	2,800	2,800	2,800
UTILITIES	4340	7,777	7,164	7,164	4,997	6,663	7,556	7,556	7,556
REPAIR/MAINTENANCE SERVICES	4350	3,999	7,500	7,500	7,479	9,972	4,000	4,000	4,000
TRAINING	4360	7,232	4,000	4,000	4,071	5,427	12,578	12,578	12,578
RENTAL/LEASES	4380	7,603	7,400	7,400	7,166	9,555	8,525	8,525	8,525
TOTAL MAINTENANCE/OPERATIONS		113,413	71,039	87,539	70,115	92,419	97,204	97,204	97,204
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$15,400	15,400	15,400
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	15,400	15,400	15,400
GROSS EXPENDITURES		837,397	457,186	466,715	338,717	448,089	644,800	644,800	644,800

FINANCE
Fund 001 - Department 4215

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Obtain an unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Continue to improve and monitor internal cash controls
- ◆ Cross train staff in the department to ensure that accounting functions are provided on a consistent basis
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
 - CIP bi-annual fund balances
 - CIP capitalization and progress reporting
- ◆ Continue to improve Cost Accounting System for LLMD and PFMD
- ◆ Review Fleet Maintenance Financial Transactions and Allocations

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Warrants Processed/Issued	4,414	4,180	4,878	5,073	5,243
Business Licenses Issued	1,107	1,163	1,242	1,193	1,160
Interest Earned on Investments	583,242	199,181	173,441	133,308	115,726
Animal Licensing					279
F/T Position Allocation	3	3	3	3	3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Account Technician	1.00
Account Clerk I/II	.75
Total Positions	3.25

FINANCE DEPARTMENT, Continued

Commentary:

The Finance Department proposes the following: An increase in Salaries and Benefits of \$16,175 (associated with reclassifying the Senior Account Clerk position to an Accounting Technician and adding 25% of a new Account Clerk I/II position); and an increase of Insurance/Bonds of \$60,526 (approximate 10% increase in CSJVRMA premiums of existing programs and addition of \$8,147 for the High Value Vehicle Program). The budget included One Time Expenditure requests in operating supplies of \$3,600 (computers and cameras): and \$550 for recruitment costs associated with the new Account Clerk position.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4215
UNIT TITLE: Finance
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	148,716	167,824	158,763	116,684	158,384	178,881	178,881	178,881
OVERTIME	4020	0	946	0	0	0	946	946	946
PART TIME SALARIES	4030	19,050	18,768	11,120	6,368	8,968	18,768	18,768	18,768
FICA/MEDICARE	4110	13,326	14,347	13,208	9,763	13,208	15,192	15,192	15,192
STATE UNEMPLOYMENT INS	4120	2,098	1,680	1,680	1,410	1,680	1,785	1,785	1,785
RETIREMENT	4130	25,376	28,598	26,707	19,422	26,427	30,799	30,799	30,799
HEALTH INSURANCE	4140	4,053	13,402	7,860	4,695	6,405	14,361	14,361	14,361
LIFE INSURANCE	4150	240	312	262	194	262	373	373	373
STATE DISABILITY INSURANCE	4190	1,487	1,688	1,587	1,156	1,587	1,721	1,721	1,721
CAFETERIA PLAN	4195	3,863	0	2,867	2,484	3,264	3,500	3,500	3,500
DEFERRED COMPENSATION	4200	8,213	4,072	8,483	6,197	8,507	3,981	3,981	3,981
TOTAL SALARIES & BENEFITS		226,422	251,637	232,537	168,373	228,692	270,307	270,307	270,307
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	6,647	7,500	7,500	6,334	7,484	10,225	10,225	10,225
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	66,844	77,620	70,620	46,721	63,067	57,650	57,650	57,650
INSURANCE BONDS	4315	483,782	582,151	582,151	586,432	587,432	642,677	642,677	642,677
MEETINGS/DUES	4320	288	500	500	306	1,306	600	600	600
PRINTING/PUBLICATIONS	4330	2,778	1,500	1,500	1,073	1,662	1,995	1,995	1,995
UTILITIES	4340	2,394	2,300	2,300	1,649	2,204	2,340	2,340	2,340
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	1,831	3,000	3,000	194	2,194	3,000	3,000	3,000
RENTAL/LEASES	4380	2,761	2,800	2,800	1,883	2,511	2,800	2,800	2,800
BANK FEES & CHARGES	4389	10,269	10,000	35,000	28,287	42,430	43,200	43,200	43,200
TOTAL MAINTENANCE/OPERATIONS		577,594	687,371	705,371	672,879	710,290	764,487	764,487	764,487
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	0	0	0
GROSS EXPENDITURES		804,016	939,008	937,908	841,252	938,982	1,034,794	1,034,794	1,034,794

PLANNING
Fund 001 - Department 4216

The Planning Department moved into Public Works and all functions of the department were absorbed by Public Works and Building Inspection Department staff. The Planning budget initially reflected consultant time costs for estimated project review and zoning amendment charges. However, City Council agreed prior to budget adoption to absorb Professional/Contract Services as well as the Training costs into the Public Works budget as the day to day cost for planning issues are already incorporated in the Public Works and Building Inspection budget.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4216
UNIT TITLE: Planning
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	153,176	0	0	0	0	0	0	0
OVERTIME	4020	38	0	0	0	0	0	0	0
PART TIME SALARIES	4030	18,593	0	0	0	0	0	0	0
FICA/MEDICARE	4110	13,649	0	0	0	0	0	0	0
STATE UNEMPLOYMENT INS	4120	1,260	0	0	0	0	0	0	0
RETIREMENT	4130	25,740	0	0	0	0	0	0	0
HEALTH INSURANCE	4140	565	0	0	-37	0	0	0	0
LIFE INSURANCE	4150	167	0	0	0	0	0	0	0
STATE DISABILITY INSURANCE	4190	1,511	0	0	0	0	0	0	0
CAFETERIA PLAN	4195	2,424	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	4,607	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS		221,730	0	0	-37	0	0	0	0

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	3,840	0	0	0	0	0	0	0
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	49,167	151,771	151,771	54,860	73,147	74,000	74,000	0
MEETINGS/DUES	4320	4,433	0	0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330	2,580	0	0	0	0	0	0	0
UTILITIES	4340	1,614	0	0	0	0	0	0	0
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	1,050	0	10,000	1,420	2,366	2,400	2,400	0
RENTAL/LEASES	4380	4,937	0	0	0	0	0	0	0
TOTAL MAINTENANCE/OPERATIONS		67,621	151,771	161,771	56,280	75,513	76,400	76,400	0
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	3	0	0	0	0

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0							

GROSS EXPENDITURES		289,351	151,771	161,771	56,246	75,513	76,400	76,400	0
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COMMUNITY PARTICIPATION
Fund 001 - Department 4218

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterments.

Commentary:

Staff is not recommending any funding under Community Participation.

ACCOUNT DESCRIPTION	ADOPTED 2013-14	ESTIMATED 2013-14	RECOMMENDED 2014-15	APPROVED 2014-15
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Maintenance and Operation

Professional Contract Services - 4310

Kings County Homecoming	0	0	0
Kings County Commission on Aging	0	0	0
Kings Community Action Organization	0	0	0
Lemoore Youth Sports Foundation	0	0	0
Lemoore Senior Citizens, Inc.	0	0	0
GRAND TOTAL	0	0	0

MAINTENANCE DIVISION
Fund 001 - Department 4220

The Maintenance Division is charged with maintaining City building and park facilities with janitorial services, preventative and corrective maintenance, renovations and new construction/projects. This Division takes care of 377,930 square feet of facilities which includes janitorial services and maintenance of the new CMC Lemoore Recreation Centers indoor soccer field, playground, dance room, bathrooms, walking track and other areas as needed as well as the maintenance and repairs of 85.42 acres of park grounds and structures. Personnel are also tasked with duties within the Street Department.

GOALS AND OBJECTIVES

- ◆ Continue cross training personnel in the diverse tasks required in the three areas of the Maintenance Division in order to improve standards and skills.
- ◆ Continue investigating ways to increase organizational effectiveness and efficiency.
- ◆ Continue to provide courtesy and productivity in the workplace and to our citizens.
- ◆ Continue efforts to look for new ways to conserve water and energy.

ACTIVITY STATISTICS

<u>Building Maintained in Square Feet</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Buildings with Some Janitorial Services and Maintenance</u>					
Civic Auditorium	6,092	6,092	6,092	6,092	6,092
Council Chamber	4,710	4,710	4,710	4,710	4,710
City Hall Offices	6,656	6,656	6,656	6,656	6,656
Planning Department & Upstairs Offices	3,872	3,872	1,936	1,936	1,936
Police Department Offices	8,467	8,467	8,467	8,467	8,467
Cinnamon Municipal Complex Offices	8,880	8,880	8,880	8,880	8,880
CMC Rec Center Facilities	0	0	0	63,158	63,158
Veterans Memorial Hall	5,624	5,624	5,624	5,624	5,624
<u>Building Maintenance Only</u>					
Cinnamon Municipal Complex Yard/Warehouse	252,30	252,30	252,30	252,30	252,30
	0	0	0	0	0
Fox Street Fire Station	7,140	7,140	7,140	7,140	7,140
North Side Fire Station	5,474	5,474	5,474	5,474	5,474
Planning Department & Upstairs Offices	3,872	3,872	3,872	3,872	3,872
19 th Avenue Snack Bar, Restrooms, Pump House	857	857	857	857	857
City Park Restroom	640	640	640	640	640
Heritage Park Restroom	576	576	576	576	576
Sewer Plant Lab	768	768	768	768	768
Meter Shop	780	780	780	780	780
<u>Landscaped Acres Maintained</u>					
City Park	4.50	4.50	4.50	4.50	4.50
19 th Avenue Park/Waggin Tails Dog Park	17.00	17.00	17.00	0	0

Landscaped Acres Maintained Continued

Industrial Park	.50	.50	.50	.50	.50
Heritage Park	25.00	25.00	25.00	25.00	25.00
Lions Park	12.00	12.00	12.00	12.00	12.00
Cinnamon Municipal Complex	12.50	12.50	12.50	12.50	12.50
Depot Complex	1.75	1.75	1.75	1.75	1.75
Pedersen Park	1.00	1.00	1.00	1.00	1.00
Bevalaqua Park	10.00	10.00	10.00	10.00	10.00
Rotary Youth Plaza	.67	.67	.67	.67	.67
Vine Street (North of 198)	.25	.25	.25	.25	.25
Plaza Park	.25	.25	.25	.25	.25
Police Department	.50	.50	.50	0	0
Teen Center / Veteran's Hall	.20	.20	.20	0	0
City Hall / Civic / Council Chamber	1.00	1.00	1.00	0	0
Sarah Mooney Museum	1.00	1.00	1.00	0	0

Position Allocation:

Director	.60
Superintendent	.70
Building Maint./Const. Coordinator	1.00
Maintenance Worker I/II	6.00
Office Assistant I/II	.45
Total Positions	<u>8.75</u>

Commentary:

The Maintenance Division is being subdivided into Maintenance Division and Streets for accurate tracking of expenditures for both departments. The combined ongoing budget expenditure requests are approximately 8% above last year.

The Parks and Recreation Director Salary has been portioned out as 40% Recreation Dept. (4242), 30% Maintenance Division (4220) and 30% Street Dept. (4231) to more accurately reflect the true program costs. The Maintenance Division (4030) Part-time Salaries is shown with an increase in staffing to meet the janitorial demands and duties for facility rentals and an additional staff person for duties in the street department.

Repair/Maintenance Supplies (4230) increased due to playground replacement parts, accidents to park drinking fountains, and park irrigation problems. The Professional Contract Services (4310) is over double its previous expenditures from obligations that have been contracted for this past year. The Cleanup of 500 19 ½ Avenue has been shown as a one-time expense and receives offsetting revenues for this expense.

The Utilities (4340) budget has steadily decreased each year with the added solar and LED upgrades. A small increase in Repair/Maintenance Services (4350) is estimated for older plumbing, heating and electrical costs within our facilities and parks. There is a one-time request for adding a motion control beam to the main rollup door in the CMC warehouse area. Replacing the broken / shot outfield lights at 19th Avenue Park is needed to open the sport fields and the cost were not included in the 19th Avenue Caltrans project.

MAINTENANCE DIVISION, Continued

Capital Outlay and Asset Replacement request list in Asset Machinery & Equipment (4825) a one-time cost for a single man scissor lift to access lights & nets in various buildings & parks. A smaller unit will access the doors and gates that the larger unit struggles through or cannot go through. Tables and bench units with some type of shade has been requested for the CMC garden / day camp outdoor activity area. In Asset Replacement (4825AR), staff is requesting replacement of a non-working mower. Staff also asked for replacing a 14 year old parks crew cab unit with bed lining, racks and boxes from Asset Replacement (4840AR).

Staff continues to be innovative in the Division's goals of improving techniques and service to benefit the Citizens of Lemoore.

Budget Committee Recommendations:

Eliminate electric forklift (\$10,000) from Asset Machinery & Equipment (4825).

Eliminate new crew cab unit (\$75,000) from Vehicle Asset Replacement (4825AR) and keep for one more year.

**CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15**

UNIT NUMBER: 4220
UNIT TITLE: Maintenance
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	305,489	327,932	331,644	246,586	325,893	333,037	390,054	390,054
OVERTIME	4020	1,827	2,200	10,927	8,300	10,490	5,000	5,000	5,000
PART TIME SALARIES	4030	109,607	138,377	164,612	114,324	147,532	201,600	150,600	150,600
FICA/MEDICARE	4110	28,182	35,894	35,608	25,654	34,429	41,328	41,788	41,788
STATE UNEMPLOYMENT INS	4120	7,695	8,879	9,238	7,040	7,940	5,523	5,775	5,775
RETIREMENT	4130	54,579	64,812	53,879	38,130	51,200	58,094	68,970	68,970
HEALTH INSURANCE	4140	56,869	72,077	60,815	44,606	60,674	71,792	74,514	74,514
LIFE INSURANCE	4150	635	809	750	564	750	802	858	858
UNIFORM ALLOWANCE	4170	600	700	550	550	550	600	600	600
STATE DISABILITY INSURANCE	4190	3,076	3,302	3,412	2,502	3,246	3,380	3,951	3,951
CAFETERIA PLAN	4195	-137	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	1,775	1,875	7,880	6,336	7,890	1,875	4,156	4,156
TOTAL SALARIES & BENEFITS		570,197	656,857	679,315	494,592	650,594	723,031	746,266	746,266
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	95,096	81,000	81,000	57,356	80,581	60,275	60,275	60,275
REPAIR/MAINT SUPPLIES	4230	24,800	46,115	59,415	20,026	47,676	41,000	41,000	41,000
RENTAL/CITY OWNED VEHICLE	4300	69,967	92,000	92,000	42,631	84,631	91,000	91,000	91,000
PROFESSIONAL/CONTRACT SERV	4310	49,212	82,000	152,000	138,158	156,658	191,585	171,585	171,585
MEETINGS/DUES	4320	0	0	0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330	789	200	200	0	50	50	50	50
UTILITIES	4340	214,254	220,000	222,000	121,671	187,221	134,775	111,025	111,025
REPAIR/MAINTENANCE SERVICES	4350	49,169	50,000	50,000	26,862	49,362	80,500	57,500	57,500
TRAINING	4360	0	5,000	5,000	0	4,000	3,500	3,500	3,500
RENTAL/LEASES	4380	741	750	750	686	1,026	547	547	547
TOTAL MAINTENANCE/OPERATIONS		504,028	577,065	662,365	407,390	611,205	603,232	536,482	536,482
ADA TRANSITION PLAN	4395	0	0	0	0	0	25,255	25,255	25,255
TOTAL ADA TRANSITION PLAN		0	0	0	0	0	25,255	25,255	25,255
MACHINERY & EQUIPMENT	4825	145,598	519,880	519,880	80,697	559,026	45,000	0	0
TOTAL CAPITAL OUTLAY		145,598	519,880	519,880	80,697	559,026	45,000	0	0
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	9,286	29,400	29,400	28,812	28,812	\$27,500	27,500	27,500
VEHICLE ASSET REPLACEMENT	4840AR	3,838	0	0	0	0	\$75,000	0	0
CIP ASSET REPLACEMENT	4850	55,937	0	241,400	24,780	241,400	0	0	0
TOTAL ASSET REPLACEMENT		69,061	29,400	270,800	53,592	270,212	102,500	27,500	27,500
GROSS EXPENDITURES		1,288,884	1,783,202	2,132,360	1,036,271	2,091,037	1,499,018	1,335,503	1,335,503

POLICE DEPARTMENT
Fund 001 - Department 4221

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

While our mission of protecting people and crime prevention remains the same, like all organizations, we are facing many new challenges in accomplishing that mission. To ensure the Lemoore Police Department adapts to these new realities, we will engage in regular strategic planning to continuously assess the external environment for emerging challenges and enhance our capacity to respond effectively to these challenges.

With the impacts of AB 109 and jail overcrowding, and early prison releases, we will continue to strive to enhance public safety and protect our community through three main actions: enforcement, education, and community involvement. We will provide pro-active patrol techniques with an emphasis on prevention of violent crimes, gang related incidents, and narcotics enforcement. We will work together with people and organizations in our communities to promote community policing as it connects to all aspects of quality of life issues in our daily lives.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, while building community partnerships.
- ◆ Provide emphasis on the Department’s effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Calls for Service	29,872	28,266	30,984	29,882	32,119
Total Arrests	1,218	1,296	1,268	1,453	1,560
Total Drunk Driving Arrests	92	81	68	151	75
Total Traffic Citations	1,206	1,204	1,382	1,393	1,424
Total Traffic Accidents	238	263	230	235	250
Training Hours	2,223	2,499	2,122	1,922	1,584
<u>Animal Control:</u>					
Calls for Service	1,440	1,510	1,524	1,470	1,310
Animals Picked Up	723	760	1,053	789	840
Warnings	0	455	200	204	196
F/T Position Allocation	39	36	36	36	37

POLICE DEPARTMENT, Continued

Position Allocation:

Chief of Police	1.00
Police Commander	1.00
Police Sergeant	5.00
Police Corporal	5.00
Police Officer	18.00
Secretary	1.00
Community Service Officer	2.00
Police Evidence Technician	1.00
Police Records Supervisor	1.00
Police Records Technician	2.00
Total Positions	<u>37.00</u>

Commentary:

The Lemoore Police Department continues to work hard to achieve the goal of quality of life improvement for our citizens, which includes a safe community to live in. We truly appreciate the support given to us by the Lemoore City Council and the citizens of Lemoore. We will continue to work with our community partnerships to ensure the City of Lemoore remains a safe community to live, work and enjoy.

The people we serve continue to be the key to our success as an organization. Whether it's by being vigilant and reporting violators, partnering with us in educational endeavors, working together to solve problems or supporting us through your willingness to volunteer, together we can ensure Lemoore continues to be one of the safest places in the Central Valley to raise our families.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4221
UNIT TITLE: Police
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	2,048,505	2,201,909	2,049,073	1,543,864	2,062,639	2,165,185	2,165,185	2,165,185
OVERTIME	4020	201,016	200,000	279,503	175,789	279,503	215,853	200,000	200,000
PART TIME SALARIES	4030	20,492	58,851	50,919	38,494	51,325	113,004	113,004	113,004
FICA/MEDICARE	4110	172,458	184,832	182,064	134,242	180,793	216,300	216,300	216,300
STATE UNEMPLOYMENT INS	4120	17,097	18,194	19,515	17,331	19,366	16,800	16,800	16,800
RETIREMENT	4130	551,810	581,344	554,712	419,930	559,906	577,482	577,482	577,482
HEALTH INSURANCE	4140	183,723	258,738	215,832	156,113	208,150	293,224	293,224	293,224
LIFE INSURANCE	4150	3,123	3,552	3,215	2,386	3,182	3,463	3,463	3,463
UNIFORM ALLOWANCE	4170	30,100	28,200	29,600	29,600	29,600	29,500	29,500	29,500
STATE DISABILITY INSURANCE	4190	4,777	7,704	4,944	3,535	4,713	7,444	7,444	7,444
CAFETERIA PLAN	4195	6,736	0	3,779	2,737	3,779	3,780	3,780	3,780
DEFERRED COMPENSATION	4200	83,461	43,402	91,326	68,070	90,760	57,909	57,909	57,909
TOTAL SALARIES & BENEFITS		3,323,298	3,586,726	3,484,482	2,592,091	3,493,716	3,699,944	3,684,091	3,684,091

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	44,970	59,500	72,500	51,991	86,002	77,300	77,300	77,300
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	199,516	160,000	160,000	80,955	160,000	170,000	170,000	170,000
PROFESSIONAL/CONTRACT SERV	4310	407,021	397,653	405,153	276,783	404,760	433,621	433,621	433,621
MEETINGS/DUES	4320	8,780	10,000	13,000	6,653	12,993	16,113	16,113	16,113
PRINTING/PUBLICATIONS	4330	4,190	3,850	3,850	2,210	3,850	3,850	3,850	3,850
UTILITIES	4340	29,795	28,617	28,617	25,218	35,118	44,300	44,300	44,300
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	26,186	10,000	10,000	25,213	30,204	52,789	52,789	52,789
PD TRAINEE	4361	3,304	0	4,960	4,956	0	0	0	0
RENTAL/LEASES	4380	14,177	16,000	16,000	10,215	15,715	16,272	16,272	16,272
TOTAL MAINTENANCE/OPERATIONS		737,939	685,620	714,080	484,194	753,598	814,245	814,245	814,245
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
VEHICLES	4840	5,128	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		5,128	0						

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	4,057	10,000	10,000	11,527	11,527	\$9,000	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	20,000	128,988	124,660	126,825	\$258,500	181,000	181,000
TOTAL ASSET REPLACEMENT		4,057	30,000	138,988	136,187	138,352	267,500	181,000	181,000

GROSS EXPENDITURES		4,070,422	4,302,346	4,337,550	3,212,472	4,385,666	4,781,689	4,679,336	4,679,336
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FIRE DEPARTMENT
Fund 001 - Department 4222

The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. The Department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore's Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve Readiness and Training Levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to Replace or Upgrade Outdated Equipment

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Calls for Service</u>	1,333	1,513	1,664	1,572	1,857
Fire Alarm Calls	240	227	274	157	254
EMT Calls	1,093	1,195	1,309	1,379	1,523
Training Hours	4,797	4,295	4,305	6,958	6,637
 <u>Weed Abatement</u>					
Parcels Abated by Owners	179	173	153	166	N/A
Parcels Abated by City of Lemoore	5	4	4	5	4
 <u>Inspections</u>					
Preplan Updates (hours)	211	27	176	175	170
Business Fire Inspections	62	56	23	24	45
 <u>Position Allocation:</u>					
Maintenance Worker I/II	1.00				
Office Assistant II	.25				
Total Positions	1.25				

Commentary:

The Fire Department is currently comprised of 34 Volunteer Fire Fighters with 2 prospective Fire Fighters in the application process. We have 4 members who Certified Emergency Medical Technicians, twelve more training to become certified EMT's, and one employee who is a full time City Maintenance Worker II. Assistance is provided by the Public Works Director, who plays a dual role as the City Fire Marshall, one Office Assistant II who is responsible for secretarial support and one Community Service Officer who is responsible for reporting properties in need of weed abatement.

The Fire Department is requesting a one-time \$35,000 increase in Machinery & Equipment (4825) for the purchase of a Hurst Jaws of Life tool and a rescue basket/rope set for the new fire truck. The current Jaws of Life tool has been in service since 1986 and would be used as a backup.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4222
UNIT TITLE: Fire
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	53,449	48,289	48,289	35,949	37,147	49,958	49,958	49,958
OVERTIME	4020	28	0	0	0	0	0	0	0
PART TIME SALARIES	4030	0	0	0	0	0	0	0	0
FICA/MEDICARE	4110	4,320	3,701	3,701	2,919	3,892	3,829	3,829	3,829
STATE UNEMPLOYMENT INS	4120	571	525	525	525	699	525	525	525
RETIREMENT	4130	9,000	8,793	8,793	6,441	8,588	9,529	9,529	9,529
HEALTH INSURANCE	4140	865	5,584	5,584	1,001	1,335	5,670	5,670	5,670
LIFE INSURANCE	4150	124	120	120	86	115	151	151	151
UNIFORM ALLOWANCE	4170	155	100	100	100	134	100	100	100
STATE DISABILITY INSURANCE	4190	535	482	482	359	479	500	500	500
CAFETERIA PLAN	4195	1,156	0	0	975	1,300			
DEFERRED COMPENSATION	4200	3,104	431	431	2,109	2,812	0	0	0
TOTAL SALARIES & BENEFITS		73,307	68,025	68,025	50,464	56,501	70,262	70,262	70,262
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	47,029	75,500	75,500	14,086	75,500	69,900	49,900	49,900
REPAIR/MAINT SUPPLIES	4230	8,125	8,000	8,000	6,609	8,000	9,500	9,500	9,500
RENTAL/CITY OWNED VEHICLE	4300	31,990	34,000	34,000	15,501	20,668	58,000	34,000	34,000
PROFESSIONAL/CONTRACT SERV	4310	224,479	228,947	228,947	180,933	241,244	225,847	225,847	225,847
MEETINGS/DUES	4320	128	1,000	1,000	61	1,000	1,000	1,000	1,000
PRINTING/PUBLICATIONS	4330	613	1,000	1,000	389	889	1,000	1,000	1,000
UTILITIES	4340	3,544	4,500	4,500	2,426	3,235	6,060	6,060	6,060
REPAIR/MAINTENANCE SERVICES	4350	4,108	6,000	6,000	491	3,491	7,500	7,500	7,500
TRAINING	4360	3,148	4,000	4,000	1,623	4,000	4,000	4,000	4,000
WEED ABATEMENT	4365	3,574	7,000	7,000	3,425	7,000	12,000	12,000	12,000
RENTAL/LEASES	4380	589	400	400	1,061	1,415	1,200	1,200	1,200
TOTAL MAINTENANCE/OPERATIONS		327,327	370,347	370,347	226,605	366,442	396,007	352,007	352,007
MACHINERY & EQUIPMENT	4825	2,509	0	2,700	0	0	35,000	35,000	35,000
TOTAL CAPITAL OUTLAY		2,509	0	2,700	0	0	35,000	35,000	35,000
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	556,425	556,425	579,665	579,675	\$0	0	0
TOTAL ASSET REPLACEMENT		0	556,425	556,425	579,665	579,675	0	0	0
GROSS EXPENDITURES		403,143	994,797	997,497	856,734	1,002,618	501,269	457,269	457,269

BUILDING INSPECTION
Fund 001 - Department 4224

The Building Division is responsible for plan review and inspection of new and remodeled structures assuring current Building Codes, Planning Department regulations and Municipal Code compliance. This division also performs annual fire inspections of commercial and industrial businesses and code enforcement of dangerous dilapidated buildings.

GOALS AND OBJECTIVES

- ◆ Strive to complete plan checking in a timely manner by having weekly meetings with staff and discussing plan review questions and status.
- ◆ Host free Energy and Green Code update courses that the State offers at our facility and invite our local contractors to attend so that they understand what we are required to enforce.
- ◆ Update the Building Department by adding online inspection requests and a web page that customers can download handouts and building code updates.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Building Permits Issued	337	366	369	470	508
Value of Construction	10,962,215	28,694,744	15,341,284	17,657,226	19,231,153
Value/Residential Cons./Alteration	5,583,505	3,288,969	12,488,475	16,586,441	18,331,196
Value/Commercial Cons./Alteration	5,378,709	25,405,805	2,852,808	1,070,785	899,957
Single-Family Homes	28	11	29	99	87
Multi-Family Homes	0	0	81	0	0
New Commercial	4	2	1	2	0
Swimming Pools	10	6	8	15	18
Buildings Demolished	4	2	4	2	4
Fire Inspections				19	43
F/T Position Allocation	3.3	2.3	2.3	2.3	2.3

Position Allocation:

P.W. Superintendent	.3
Building Inspector	1.00
Office Assistant I/II	1.00
Total Positions	2.30

Commentary:

Building permit issuance has continued to rise in all categories with the majority being single family dwellings, solar installations and commercial tenant improvements and additions. The new 2013 Building Codes will require us to enforce many Green and Energy Codes which will add to our inspection times and the collection of Energy and Green Code documents. Training of staff will be required in order to keep up with all new laws.

BUILDING INSPECTION, Continued

The addition of online inspection requests to our current Building Permit program will allow all contractors but mostly subdivision superintendents to request multiple inspection requests without having to leave multiple messages on our phone inspection request line. This year our Building Inspector, RT Henson, will be retiring. We are in the process of advertising for a replacement inspector which will require transitioning and training of the new inspector.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4224
UNIT TITLE: Bldg. Inspection
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	112,458	114,692	122,944	80,564	120,564	113,685	113,685	113,685
OVERTIME	4020	0	0	0	0	0	0	0	0
PART TIME SALARIES	4030	803	8,000	0	0	0	0	0	0
FICA/MEDICARE	4110	7,604	8,781	8,565	5,470	7,470	8,712	8,712	8,712
STATE UNEMPLOYMENT INS	4120	998	966	1,386	966	1,288	1,386	1,386	1,386
RETIREMENT	4130	19,559	20,885	22,130	14,483	19,483	21,684	21,684	21,684
HEALTH INSURANCE	4140	20,314	22,880	23,109	15,615	21,115	23,235	23,235	23,235
LIFE INSURANCE	4150	210	220	210	157	207	255	255	255
UNIFORM ALLOWANCE	4170	100	100	100	100	100	200	200	200
STATE DISABILITY INSURANCE	4190	1,134	1,147	1,228	804	1,104	1,137	1,137	1,137
CAFETERIA PLAN	4195	30	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	759	804	804	603	804	804	804	804
TOTAL SALARIES & BENEFITS		163,969	178,475	180,476	118,762	172,135	171,098	171,098	171,098

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	1,378	2,000	2,000	880	1,880	2,000	2,000	2,000
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	5,082	5,000	5,000	3,198	4,298	3,500	3,500	3,500
PROFESSIONAL/CONTRACT SERV	4310	3,710	5,000	24,500	13,636	23,636	29,200	29,200	29,200
MEETINGS/DUES	4320	817	1,000	1,000	173	973	1,000	1,000	1,000
PRINTING/PUBLICATIONS	4330	229	2,200	2,900	2,771	2,871	2,200	2,200	2,200
UTILITIES	4340	327	500	500	177	477	500	500	500
REPAIR/MAINTENANCE SERVICES	4350	0	250	250	0	200	300	300	300
TRAINING	4360	807	2,500	2,500	700	2,200	2,500	2,500	2,500
RENTAL/LEASES	4380	1,124	700	700	958	1,278	1,200	1,200	1,200
TOTAL MAINTENANCE/OPERATIONS		13,474	19,150	39,350	22,493	37,813	42,400	42,400	42,400

MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0							

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	0	0	0
TOTAL ASSET REPLACEMENT		0							

GROSS EXPENDITURES		177,443	197,625	219,826	141,255	209,948	213,498	213,498	213,498
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PUBLIC WORKS
Fund 001 - Department 4230

The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, Planning Services and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad Knopf, and oversees the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Discussions with Westlake Farms, Leprino Foods and Olam Foods concerning wastewater discharge requirements and long term commitments.
- ◆ Adopt updated Public Works Standard Specifications.
- ◆ Implement water conservation measures.
- ◆ Evaluate CNG vehicle costs.
- ◆ Review Public Facilities Maintenance District (PFMD) and Lighting and Landscape Maintenance District (LLMD) costs/service.
- ◆ Work with commercial and multi-family units to meet State recycling standards.
- ◆ Work to secure funding for undergrounding of Dockstader Ditch and completion of Cinnamon Drive at Cinnamon Municipal Complex.
- ◆ Assist Fire Department with inspections of structures and fire systems.
- ◆ Abate dangerous buildings.
- ◆ Work with Railroad Company on street crossing upgrades.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Encroachment Permits Issued	44	40	34	31	33
Street Tree Permits Issued	8	9	4	14	17
Underground Service Alert Calls	336	262	377	410	517
Pool Draining Permits Issued	139	139	105	119	228
F/T Position Allocation	2.7	2.7	2.7	2.7	3.7

Position Allocation:

Public Works Director	1.00
Program Manager	.3
Superintendent	.7
Office Manager	1.00
Office Assistant I/II	.70
Total Positions	3.70

PUBLIC WORKS, Continued

Commentary:

Public Works Operating Supplies (4220) have increased due to costs associated with Planning Services supplies. Anticipated subdivision improvements for Mitch Covington's subdivision Tract No. 908 and Wathen Castanos Tract No. 752 at the golf course will be require an increase in Professional Contract Services (4310). Additional costs are expected for Utilities (4340) and Rentals & Leases (4380) for Planning Services. Asset Replacement costs have decreased due to replacement of the Public Works van with a CNG vehicle purchased with grant funds.

City Council agreed prior to budget adoption for Public Works to absorb the Planning Department's Professional/Contract Services, as well as Training costs into their budget as the day to day cost for planning issues are already incorporated in the Public Works and Building Inspection budget. This increased the Public Works budget by \$76,400.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4230
UNIT TITLE: Public Works
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	189,804	234,723	246,001	183,681	245,805	248,495	248,495	248,495
OVERTIME	4020	0	0	0	0	0	0	0	0
PART TIME SALARIES	4030	0	15,000	0	0	0	0	0	0
FICA/MEDICARE	4110	15,191	18,668	19,578	14,613	19,587	19,051	19,051	19,051
STATE UNEMPLOYMENT INS	4120	1,134	1,470	1,575	1,575	1,575	1,575	1,575	1,575
RETIREMENT	4130	33,143	40,985	44,382	33,138	44,382	47,501	47,501	47,501
HEALTH INSURANCE	4140	8,496	20,231	11,724	8,997	11,660	19,922	19,922	19,922
LIFE INSURANCE	4150	242	303	338	253	338	408	408	408
STATE DISABILITY INSURANCE	4190	1,906	2,200	2,460	1,835	2,460	2,490	2,490	2,490
CAFETERIA PLAN	4195	1,190	1,136	2,891	2,009	2,972	0	0	0
DEFERRED COMPENSATION	4200	12,938	16,406	13,113	9,810	13,113	8,801	8,801	8,801
TOTAL SALARIES & BENEFITS		264,044	351,122	342,062	255,911	341,892	348,243	348,243	348,243
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	1,108	1,200	2,400	2,111	2,361	5,800	5,800	5,800
REPAIR/MAINT SUPPLIES	4230	4	50	50	0	0	50	50	50
RENTAL/CITY OWNED VEHICLE	4300	7,773	8,000	8,000	2,179	7,979	8,000	8,000	8,000
PROFESSIONAL/CONTRACT SERV	4310	26,987	58,000	58,000	49,234	59,234	72,048	72,048	146,048
MEETINGS/DUES	4320	678	1,000	1,000	1,070	1,270	1,380	1,380	1,380
PRINTING/PUBLICATIONS	4330	7	100	1,100	1,293	1,578	1,375	1,375	1,375
UTILITIES	4340	1,035	1,000	2,200	1,610	2,218	2,112	2,112	2,112
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	400	400	400
TRAINING	4360	0	2,500	2,500	1,003	2,403	2,500	2,500	4,900
RENTAL/LEASES	4380	716	650	3,250	2,213	2,763	2,178	2,178	2,178
TOTAL MAINTENANCE/OPERATIONS		38,308	72,500	78,500	60,713	79,806	95,843	95,843	172,243
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
ASSET REPLACEMENT									
MACH/EQUIP ASSET	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	18,000	39,000	0	34,429	\$0	0	0
TOTAL ASSET REPLACEMENT		0	18,000	39,000	0	34,429	0	0	0
GROSS EXPENDITURES		302,352	441,622	459,562	316,624	456,127	444,086	444,086	520,486

STREETS
Fund 001 - Department 4231

The Streets portion of the Maintenance Division is charged with overseeing the maintenance, repair, aesthetics and Capital Improvement Projects of the City streets, roadways and street lights. Staff provides service for 92 miles of streets repair through filling cracks, potholes and maintenance of sidewalks, curb and gutter, traffic striping, street lighting, signage and weed control.

GOALS AND OBJECTIVES

- ◆ Continue training and cross training of personnel in the diverse tasks required in order to improve standards and skills.
- ◆ Strive to streamline the tasks into seasons of workloads, rather than one season for all tasks.
- ◆ Continue investigating ways to increase organizational effectiveness and efficiency.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Streets</u>					
Total Miles of Streets	90	90	91	91	91
Crosswalk/Center Line Striping (Miles	14	14	14	15	15
Traffic Control/Street Signs Maintained	300	300	300	300	300
Banners Hung	20	20	20	21	27

Position Allocation:

Director	.30
Total Positions	.30

Commentary:

The Maintenance Division budget has been subdivided to track expenditures for all street related projects and duties, except for the personnel cost. This will allow accurate accounting for the annual reporting to the state. The expenditures have been estimated from identified expenses over the previous year.

The Parks and Recreation Director Salary has been portioned out as 40% Recreation Dept. (4242); 30% Maintenance Division (4220) and 30% Street Dept. (4231) to more accurately reflect the true program costs.

The Street Budget's main expenditures are for supplies Operating Supplies (4220); Utilities (4340); Repair Supplies (4230) and Repair Maintenance (4350). Prior years have seen vandalism, wire theft, excessive graffiti and the need for old equipment replaced as the main expenses in the budget.

STREETS, Continued

Staff has budgeted a one-time expense in 4350 Repair/Maintenance Supplies for an amount of \$40,000. They will replace some of street light poles that have been taken out by uninsured motorists and were not funded in previous years for replacement.

Capital Outlay and Asset Replacement requests are one-time costs for a Street Crack Filling Machine. Additional Delineators are also needed to maintain the emergency trailer. The many event requests for delineators have diminished stock as well as breakage from vehicle hits. Staff is also requesting a Litter Vacuum for the Downtown streets and gutters. There are many uses for this type of vacuum and the downtown cleanup would be exponentially cleaner and would streamline the daily cleanup process and event cleanups.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4231
UNIT TITLE: Streets
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	0	0	0	0	0	0	0	0
OVERTIME	4020	0	0	0	0	0	0	0	0
PART TIME SALARIES	4030	0	0	0	0	0	0	0	0
FICA/MEDICARE	4110	0	0	0	0	0	0	0	0
STATE UNEMPLOYMENT INS	4120	0	0	0	0	0	0	0	0
RETIREMENT	4130	0	0	0	0	0	0	0	0
HEALTH INSURANCE	4140	0	0	0	0	0	0	0	0
LIFE INSURANCE	4150	0	0	0	0	0	0	0	0
UNIFORM ALLOWANCE	4170	0	0	0	0	0	0	0	0
STATE DISABILITY INSURANCE	4190	0	0	0	0	0	0	0	0
CAFETERIA PLAN	4195	0	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	0	0	0	0	0	0	0	0
TOTAL SALARIES & BENEFITS		0							

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	0	0	0	0	0	20,725	20,725	20,725
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	49,000	49,000	49,000
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	0	0	0	0	0	200	200	200
MEETINGS/DUES	4320	0	0	0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330	0	0	0	0	0	250	250	250
UTILITIES	4340	0	0	0	0	0	59,755	59,755	59,755
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	5,500	5,500	5,500
TRAINING	4360	0	0	0	0	0	1,500	1,500	1,500
WEED ABATEMENT	4365	0	0	0	0	0	0	0	0
RENTAL/LEASES	4380	0	0	0	0	0	4,400	4,400	4,400
TOTAL MAINTENANCE/OPERATIONS		0	0	0	0	0	141,330	141,330	141,330
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	9,500	3,000	3,000
TOTAL CAPITAL OUTLAY		0	0	0	0	0	9,500	3,000	3,000

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$70,000	70,000	70,000
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	70,000	70,000	70,000
GROSS EXPENDITURES		0	0	0	0	0	220,830	214,330	214,330

RECREATION
Fund 001 - Department 4242

The Recreation Department offers a wide variety of programs and special events for citizens of all ages. The Recreation Center is flourishing and is utilized by the public 7 days a week. The three seasons of indoor adult soccer continue to increase revenue and the numbers for youth soccer are the highest they have been with 330 children playing in the last session. Open play soccer, open play basketball, Crossfit, boxing, cheerleading, dance, Zumba and the air rifle range bring anywhere from 100 to 300 people to the center per night. Daytime activities include Witness for Fitness Senior Walking Club, open walking track hours for the public, Zumba Gold, Summer Day Camp and Crossfit. Excitement is building for the opening of the new softball fields at 19th Avenue Park and we are expecting a high number of teams for our co-ed and men's leagues.

GOALS AND OBJECTIVES

- ◆ To evaluate the cost effectiveness of programs/events and focus on those that create revenue.
- ◆ To add a full time employee in order to add safety and stability into our evening programs
- ◆ To continue to hold staff accountable for courtesy and productivity in the work place and to the citizens of Lemoore.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Programs/Classes/Special Events</u>					
Total Infant Programs	1	1	0	3	2
Total Pee Wee Programs	9	9	10	11	12
Total Youth Program	12	16	24	25	25
Youth Dances	11	14	16	12	11
Youth Performances	4	6	7	5	10
Adult Sports Programs	7	7	13	9	8
Adult Exercise Programs	3	6	9	8	6
Adult Enrichment Programs	4	12	17	10	6
Senior Events	1	14	6	5	6
Community Events/Special Events	10	15	18	14	15
Trips	3	4	6	3	3
Run/Walks	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Programs/Classes/Special Events	68	116	129	108	107

Position Allocation:

Parks and Recreation Director	.40
Recreation Coordinator	2.00
Recreation Specialist	<u>1.00</u>
Total Positions	3.40

RECREATION, Continued

Commentary:

The Recreation Department has increased the office staff to 3.4 full time and three part time employees. We have generated a strong adult volunteer base to help staff youth dances and special events. There has been a large increase of participants in many of our programs, and an addition of new classes which has caused an increase in expenses. As a result, these programs have also created an increase in revenue.

Regular Salaries (4010) will increase by \$53,426 due to the addition of another Recreation Coordinator position, however, there will be an overall decrease in Regular Salaries as the Parks and Recreation Director's full salary has been reduced to 40% of this budget. Part Time Salaries (4030) will increase by \$24,000 in order to provide safety and stability to our evening and weekend classes and events. The revenue continues to increase as the number of participants continues to grow and will help offset the increase in salaries. Operating Supplies (4220) will increase by \$37,000 due to one-time purchases of tables and chairs for the Youth Center, a new computer, three television monitors used for advertising and presentations, a spring cheerleading floor (funds will be transferred from Parks and Rec Impact fees), a conference table and chairs and an increase in the number of uniforms purchases as the number of teams in youth and adult sports continues to grow. Professional Contract Services (4310) will increase by \$11,723 due to continued growth of Crossfit and other programs. All increases will be offset by the revenue generated from the contract classes and programs. Meetings and Dues (4320) will increase by \$3,120 as the Parks and Recreation Commissioners will be attending the CPRS annual conference, which they have not attended as a group in the last two years.

Budget Committee Recommendations:

Eliminate conference room table and chairs (\$3,500) as well as TV monitor in conference room (\$3,000) from Operating Supplies (4220).

**CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15**

UNIT NUMBER: 4242
UNIT TITLE: Recreation
FUNCTION: GENERAL FUND

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	127,812	173,412	177,194	132,829	177,210	217,107	160,090	160,090
OVERTIME	4020	1,575	500	1,319	659	1,319	0	0	0
PART TIME SALARIES	4030	82,405	74,684	64,642	38,842	61,842	74,000	74,000	74,000
FICA/MEDICARE	4110	17,154	19,163	18,378	14,401	18,884	22,453	18,091	18,091
STATE UNEMPLOYMENT INS	4120	4,521	5,023	4,912	3,960	4,912	2,100	1,848	1,848
RETIREMENT	4130	26,879	28,706	33,654	25,284	33,729	36,933	26,058	26,058
HEALTH INSURANCE	4140	8,937	21,542	13,946	10,160	13,706	27,889	25,168	25,168
LIFE INSURANCE	4150	182	288	274	205	274	375	318	318
STATE DISABILITY INSURANCE	4190	1,304	1,758	1,802	1,352	1,802	2,195	1,625	1,625
CAFETERIA PLAN	4195	30	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	7,321	3,801	7,960	5,992	8,002	3,801	1,520	1,520
TOTAL SALARIES & BENEFITS		278,120	328,877	324,081	233,684	321,680	386,853	308,718	308,718
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	57,879	49,250	49,250	41,884	55,884	76,710	70,210	70,210
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	907	350	350	98	350	350	350	350
PROFESSIONAL/CONTRACT SERV	4310	109,888	140,000	140,000	109,358	145,358	151,723	151,723	151,723
MEETINGS/DUES	4320	3,932	5,400	5,400	1,910	1,910	8,520	8,520	8,520
PRINTING/PUBLICATIONS	4330	173	1,800	1,800	0	0	1,000	1,000	1,000
UTILITIES	4340	3,863	3,500	3,500	2,890	3,853	4,284	4,284	4,284
REPAIR/MAINTENANCE SERVICES	4350	250	0	0	0	0	0	0	0
TRAINING	4360	35	1,500	1,500	0	300	1,500	1,500	1,500
RENTAL/LEASES	4380	7,197	6,500	6,500	6,271	8,371	7,340	7,340	7,340
TOTAL MAINTENANCE/OPERATIONS		184,124	208,300	208,300	162,411	216,026	251,427	244,927	244,927
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	10,000	10,000	10,000
TOTAL CAPITAL OUTLAY		0	0	0	0	0	10,000	10,000	10,000
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	0	0	0
GROSS EXPENDITURES		462,244	537,177	532,381	396,095	537,706	648,280	563,645	563,645

GOLF COURSE
Fund 45 - Department 4245

The Lemoore Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation and maintenance. Commencing July 1, 2010 the City entered into a management contract with Rhoads Golf, LLC, to operate the Course.

The management company is responsible and has the authority under their contract (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop and promote golf play.

NOTE:

Effective July 1, 2014, the City will be taking over day to day operations of the Golf Course. A modified budget with salaries and benefits will be presented at a later date.

**CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15**

UNIT NUMBER: 4245
UNIT TITLE: Golf Course
FUNCTION: Fund 45

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220			0	0	0	0	0	0
REPAIR/MAINT SUPPLIES	4230			0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300			0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310			0	0	0	0	0	0
MEETINGS/DUES	4320			0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330			0	0	0	0	0	0
UTILITIES	4340			0	0	0	0	0	0
REPAIR/MAINTENANCE SERVICES	4350			0	0	0	0	0	0
TRAINING	4360			0	0	0	0	0	0
RENTAL/LEASES	4380			0	0	0	0	0	0
TOTAL MAINTENANCE/OPERATIONS		0	0	0	0	0	0	0	0
PRIMARY BANK LOAN PAYMENT		200,000	0	0	0	0	0	0	0
GENERAL FUND LOAN PAYMENT		0	0	191,000	40,000	0	191,000	191,000	191,000
TOTAL OTHER PAYABLES		200,000	0	191,000	40,000	0	191,000	191,000	191,000

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	0	0	0
GROSS EXPENDITURES		200,000	0	191,000	40,000	0	191,000	191,000	191,000

WATER DIVISION
Fund 50 - Department 4250

The Water Division is charged with delivering high quality water in adequate quantities and pressures as needed for domestic, commercial, industrial and fire suppression purposes. The Division operates and maintains the potable water system, which consists of water production, water arsenic blending, tank storage, and re-boosting the distribution system to meet the required demands. The water system consists of four production wells at our North Well Field (Wells 2, 4, 5, 6) five miles north of town along the Kings River. The City currently has six wells which are located in the community service area (Wells 7, 10, 11, 12, 13, 14). Also, the City has two wells (Wells 8 and 9) which are used seasonally for Olam Tomato Processors, Inc. They are also used as standby emergency use only, for a total of 12 city wells. The City has five above ground water storage tanks (2 – 1 million gallons each at 40 G Street) (1 – 900,000 gallons at Well 11) (1 – 1.5 million gallons @ Well 7) and (1 – 450,000 gallons @ Well 12). The City has six Sodium Hypochlorite treatment facilities used for chlorination of the City water to resolve some of the hydrogen sulfide issues with the local ground water. The Water Department operates and maintains the seasonal industrial water system (Wells 8, 9) serving the Olam Tomato Processors, Inc. plant south of 198 freeway in the City of Lemoore Industrial Park.

GOALS AND OBJECTIVES

- ◆ Review and implement the Urban Water Management Plan
- ◆ Continue implementing the Water Capital Improvement Projects
- ◆ Continue to monitor and implement the requirements dictated by California Department of Public Health Services and the Federal EPA regulators
- ◆ Review and confer with CDPH and Engineers on meeting the new Byproducts Rule and apply for funding
- ◆ Continue to assist the Fire Department in meeting the ISO Class 3 Fire Rating
- ◆ Continue Water Departments Annual Safety Training Program to meet all requirements
- ◆ Continue Water System Efficiency Monitoring Program
- ◆ Continue our water meter change out program

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Water Production (acre ft/yr)	7,335	7,045	7,020	7,583	7,914
Services Installed/Replaced	412	298	544	626	1,388
Hydrant Meters Set-up	20	8	7	19	12
Emergency Response Calls	187	169	215	149	159
Water Samples Taken	617	765	882	862	895
Meters Read Monthly (March)	6,430	6,452	6,452	6,700	6,525
Operating/Maintenance Cost per 1,000 gallon	\$0.958	\$1.03	\$1.20	\$1.00	\$0.96
Underground Service Alert Calls	336	262	377	410	517
F/T Position Allocation	9.7	9.6	9.65	9.65	9.65

WATER DIVISION, Continued

Position Allocation:

Public Works Superintendent	1.00
Administrative Analyst	.35
Senior Utility Operator	1.00
Utility Operator I/II	6.00
Maintenance Worker I/II	1.00
Office Assistant I/II	<u>.30</u>
Total Positions	9.65

Commentary:

In Operating Supplies (4220), an increase of \$3,000 is requested due to cost of additional water meter registers needed to convert the newer manual read residential meters to touch read meters, as part of our water meter replacement program. The targeted areas will include Avalon and Brentwood to complete the Windsor subdivision area. We will be finishing the Rios Estates area and the area between Bush Street and Highway 198 and 19th Avenue and Vine Street. A 6-inch water meter is also scheduled to be installed at the Lemoore Youth Complex which has never been metered. This will be completed by the Water Department at an estimated cost of \$7,500. An increase of \$10,000 is anticipated for the cost of sodium hypochlorite.

In Repair/Maintenance Supplies (4230), there is a slight increase of \$5,000 due to brass meter stock needed for the meter replacement program.

Rental/City Owned Vehicles/Equipment (4300) as projected by Fleet Maintenance is \$99,000.

A reduction in Utilities (4340) is anticipated due to the solar system with a projected savings of \$400,000.

We are requesting a storage container for flammable materials in Machinery/Equipment (4825) which would be a one-time cost of \$5,000.

Machinery/Equipment Asset Replacement (4825AR) includes an upgrade to Water system radio equipment, weed sprayer and a walk behind quick cut saw which is projected to be \$35,300.

Vehicle Asset Replacement (4840AR) includes the replacement of two electric vehicles which is projected to be \$35,000.

**CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15**

UNIT NUMBER: 4250
UNIT Water Division
TITLE: Fund 50

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
<i>EXPENDITURE CLASSIFICATION</i>									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	423,084	437,415	401,616	301,767	406,932	428,824	428,824	428,824
OVERTIME	4020	5,864	7,000	9,594	7,351	9,601	9,594	9,594	9,594
PART TIME SALARIES	4030	36,319	44,352	62,898	46,316	60,626	75,262	75,262	75,262
FICA/MEDICARE	4110	34,430	37,452	34,726	26,051	35,276	39,358	39,358	39,358
STATE UNEMPLOYMENT INS	4120	5,980	5,994	7,654	6,446	7,654	4,473	4,473	4,473
RETIREMENT	4130	74,881	79,653	67,529	50,563	67,513	73,775	73,775	73,775
HEALTH INSURANCE	4140	47,594	60,310	56,969	41,070	56,969	70,719	70,719	70,719
LIFE INSURANCE	4150	858	960	851	631	850	965	965	965
UNIFORM ALLOWANCE	4170	800	800	675	675	675	800	800	800
STATE DISABILITY INSURANCE	4190	4,308	4,444	3,993	2,998	4,003	4,384	4,384	4,384
CAFETERIA PLAN	4195	4,226	0	3,669	2,517	3,246	0	0	0
DEFERRED COMPENSATION	4200	12,213	3,514	6,843	6,444	7,344	3,593	3,593	3,593
TOTAL SALARIES & BENEFITS		650,557	681,894	657,017	492,829	660,689	711,747	711,747	711,747
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	361,984	404,915	459,915	322,796	427,796	407,565	407,565	407,565
REPAIR/MAINT SUPPLIES	4230	37,891	30,000	30,000	23,214	32,174	35,000	35,000	35,000
RENTAL/CITY OWNED VEHICLE	4300	89,884	98,000	98,000	49,525	98,000	99,000	99,000	99,000
PROFESSIONAL/CONTRACT SERV	4310	179,060	110,640	140,640	103,174	137,574	187,937	187,937	187,937
LAGUNA RECHARGE PAYMENT	4313	10,241	10,250	10,250	0	10,250	10,250	10,250	10,250
MEETINGS/DUES	4320	2,545	3,000	3,000	958	2,708	3,000	3,000	3,000
PRINTING/PUBLICATIONS	4330	2,084	3,000	3,000	1,491	2,991	3,000	3,000	3,000
UTILITIES	4340	998,157	824,000	824,000	687,207	917,207	615,000	615,000	615,000
REPAIR/MAINTENANCE SERVICES	4350	45,347	35,500	110,500	59,520	99,520	38,000	38,000	38,000
TRAINING	4360	2,055	2,500	2,500	931	1,931	2,500	2,500	2,500
RENTAL/LEASES	4380	1,657	1,500	1,500	1,487	2,087	2,000	2,000	2,000
BAD DEBT EXPENSE	4381	69,039	12,250	12,250	7,115	12,250	12,250	12,250	12,250
TOTAL MAINTENANCE/OPERATIONS		1,799,944	1,535,555	1,695,555	1,257,418	1,744,488	1,415,502	1,415,502	1,415,502
SOLAR LOAN INTEREST	4392	27,042	176,000	176,000	0	175,773	171,566	171,566	171,566
SOLAR LOAN PRINCIPAL	4393	0	0	0	0	0	402,062	402,062	402,062
SOLAR LOAN - SEWER SET ASIDE	4394	0	0	0	0	0	450,000	450,000	450,000
TOTAL OTHER PAYABLES		27,042	176,000	176,000	0	175,773	1,023,629	1,023,629	1,023,629
MACHINERY & EQUIPMENT	4825	1,850,724	7,431,436	7,432,936	2,764,579	7,893,317	5,000	5,000	5,000
VEHICLES	4840	0	18,000	39,000	0	39,000	0	0	0
TOTAL CAPITAL OUTLAY		1,850,724	7,449,436	7,471,936	2,764,579	7,932,317	5,000	5,000	5,000
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	161,632	0	0	0	0	\$35,300	35,300	35,300
VEHICLE ASSET REPLACEMENT	4840AR	0	68,000	79,000	76,270	76,270	\$35,000	35,000	35,000
CIP ASSET REPLACEMENT	4850	323,586	0	558,000	75,968	558,000	0	0	0
TOTAL ASSET REPLACEMENT		485,218	68,000	637,000	152,238	634,270	70,300	70,300	70,300
GROSS EXPENDITURES		4,813,485	9,910,885	10,637,508	4,667,064	11,147,537	3,226,178	3,226,178	3,226,178

UTILITY OFFICE
Fund 50 - Department 4251

The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations, the inter-fund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Utility Accounts Maintained	6,314	6,370	6,382	6,516	6,550
Utility Bills Processed (Incl. delinquent)	75,620	76,408	76,645	77,440	78,602
Water Turn-ons/Turn-offs Processed	2,389	2,116	2,358	2,361	2,260
48 Hour Notices Processed	7,044	7,058	6,886	6,416	6,524
 F/T Position Allocation	 3	 3	 3	 3	 3

Position Allocation:

Finance Director	.50
Accountants (2)	1.00
Account Clerk I/II	2.25
Total Positions	3.75

Commentary:

The Utility Office budget proposes the following changes: An increase in Salaries and Benefits of \$33,680 (increase is associated with adding 75% of a new Account Clerk I/II position). The budget includes One Time Expenditure requests in operating supplies \$4,200 (computers); and \$550 for recruitment costs associated with the new Account Clerk position.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4251
UNIT TITLE: Utility Office
FUNCTION: Fund 50

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	149,559	162,130	153,163	112,487	152,792	184,962	184,962	184,962
OVERTIME	4020	7	867	0	0	0	867	867	867
PART TIME SALARIES	4030	50,649	66,160	56,750	35,548	46,558	47,440	47,440	47,440
FICA/MEDICARE	4110	14,942	18,404	15,667	11,408	15,383	17,845	17,845	17,845
STATE UNEMPLOYMENT INS	4120	3,369	1,260	3,221	2,265	3,221	2,835	2,835	2,835
RETIREMENT	4130	24,685	28,585	27,911	20,301	27,651	32,308	32,308	32,308
HEALTH INSURANCE	4140	5,477	5,244	10,874	6,836	9,374	18,709	18,709	18,709
LIFE INSURANCE	4150	247	216	262	194	262	454	454	454
STATE DISABILITY INSURANCE	4190	1,431	1,621	1,529	1,114	1,519	1,858	1,858	1,858
CAFETERIA PLAN	4195	2,273	2,753	1,501	1,429	1,837	3,500	3,500	3,500
DEFERRED COMPENSATION	4200	6,161	11,415	6,432	4,670	6,476	3,981	3,981	3,981
TOTAL SALARIES & BENEFITS		258,800	298,655	277,310	196,252	265,073	314,759	314,759	314,759
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	3,340	4,500	4,500	2,779	4,129	8,575	8,575	8,575
REPAIR/MAINT SUPPLIES	4230	0	0	0	0	0	0	0	0
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	100,118	105,600	105,600	71,542	92,542	102,655	102,655	102,655
MEETINGS/DUES	4320	98	300	300	116	156	400	400	400
PRINTING/PUBLICATIONS	4330	2,726	2,875	2,875	1,609	1,909	2,375	2,375	2,375
UTILITIES	4340	2,269	2,280	2,280	1,575	2,105	2,340	2,340	2,340
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	0	1,400	1,400	0	1,200	1,665	1,665	1,665
RENTAL/LEASES	4380	2,294	2,305	2,305	1,508	2,008	2,320	2,320	2,320
TOTAL MAINTENANCE/OPERATIONS		110,845	119,260	119,260	79,129	104,049	120,330	120,330	120,330
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		0	0	0	0	0	0	0	0
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	0	0	0
GROSS EXPENDITURES		369,645	417,915	396,570	275,381	369,122	435,089	435,089	435,089

REFUSE DIVISION
Fund 56 - Department 4256

The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include residential collection of green waste, co-mingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The refuse Division is also responsible for sweeping residential streets and removing graffiti throughout the City.

GOALS AND OBJECTIVES

- ◆ Maintain and provide high level of Refuse service as efficiently as possible
- ◆ Migrate to C.N.G. Refuse Trucks
- ◆ Evaluate Refuse Routes
- ◆ Outreach to customers to increase recycling totals
- ◆ Expand front loader use
- ◆ Complete dumpster conversions.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Number/Refuse Customer	5,719	5,876	5,930	6,773	6,818
Tons/Refuse Picked Up	14,823	15,282	15,022	14,531	14,727
Tons City-wide Cleanup	356.79	N/A	N/A	N/A	N/A
Dumpsters Converted to Front Loader And/or Repaired/Painted	60	126	92	160	100
Resident Dumpster Rentals/Empties	116	141	152	275	293
Tons of Greenwaste	3,532	3,764	3,699	3,378	3,322
Tons of Recyclables				1,628	1,295
Tons of E-Waste				113,661	113,123
Tons of Scrap Metal			0	68,840	42,319
Requests for Extra Load/Empty Pickups	20	14	10	20	5
Replace/Repair Damaged Cans				353	274
Replace Missing Cans				52	40
Deliver Cans/New Service				101	65
Extra Dumpster Empties				74	35
New Residential/Bring in Extra Can				43	59
Deliver Cans/Extra Can Request				145	141
Blue Can Lid Repairs					436
Clean up Around Recycling Area (hours)					400
Collection/Disposal Cost per Ton	\$133	\$124	\$132	\$133	\$133
Residential Accounts:					
Single Family Refuse Customers	5,375	5,476	5,549	6,375	6,420

REFUSE DIVISION, Continued

Position Allocation:

Superintendent	.92
Administrative Analyst	.30
Sr. Maintenance Worker	1.00
Maintenance Worker I/II	6.00
Office Assistant I/II	<u>.33</u>
Total Positions	8.55

Commentary:

There is an increase in the Refuse budget due to the request for two Maintenance Worker I positions. One position will fill a position on our rear loader refuse truck and the other will be used as a fabricator and backup driver for all refuse trucks and the street sweeper. There is also an increase due to a new automated refuse truck of which \$160,000 will be used from the refuse budget and \$140,000 will come from grant funding.

Budget Committee Recommendations:

Eliminate new automated refuse truck (\$300,000) from Vehicle Asset Replacement (4840AR).

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4256
UNIT TITLE: Refuse
FUNCTION: Fund 56

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

SALARIES & EMPLOYEE BENEFITS

REGULAR SALARIES	4010	296,227	301,909	305,839	227,881	303,881	362,025	362,025	362,025
OVERTIME	4020	12,898	15,000	11,010	9,826	10,576	11,010	11,010	11,010
PART TIME SALARIES	4030	96,332	88,538	101,674	75,723	100,962	50,837	50,837	50,837
FICA/MEDICARE	4110	30,420	31,055	31,633	23,795	31,727	32,464	32,464	32,464
STATE UNEMPLOYMENT INS	4120	5,551	5,046	5,599	4,962	6,615	4,431	4,431	4,431
RETIREMENT	4130	53,730	59,032	59,942	44,139	58,851	61,968	61,968	61,968
HEALTH INSURANCE	4140	29,512	39,673	30,304	22,010	30,304	60,763	60,763	60,763
LIFE INSURANCE	4150	586	658	593	437	582	866	866	866
UNIFORM ALLOWANCE	4170	500	500	500	500	500	500	500	500
STATE DISABILITY INSURANCE	4190	3,016	3,170	3,185	2,345	3,126	3,730	3,730	3,730
CAFETERIA PLAN	4195	889	0	520	390	519	0	0	0
DEFERRED COMPENSATION	4200	11,507	3,194	12,035	9,429	12,571	3,248	3,248	3,248
TOTAL SALARIES & BENEFITS		541,168	547,775	562,834	421,437	560,214	591,842	591,842	591,842

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	27,326	49,750	49,750	21,909	22,909	50,250	50,250	50,250
REPAIR/MAINT SUPPLIES	4230	2,610	4,500	4,500	3,684	5,884	6,200	6,200	6,200
RENTAL/CITY OWNED VEHICLE	4300	396,954	375,000	375,000	160,489	214,489	377,500	377,500	377,500
PROFESSIONAL/CONTRACT SERV	4310	938,575	960,000	960,000	629,065	839,065	960,000	960,000	960,000
MEETINGS/DUES	4320	0	0	0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330	1,456	1,500	1,500	0	600	1,500	1,500	1,500
UTILITIES	4340	1,017	1,500	1,500	936	1,486	1,500	1,500	1,500
REPAIR/MAINTENANCE SERVICES	4350	0	0	0	0	0	0	0	0
TRAINING	4360	0	0	0	0	0	0	0	0
RENTAL/LEASES	4380	664	500	500	425	566	500	500	500
BAD DEBT EXPENSE	4381	41,185	12,000	12,000	3,277	4,369	12,000	12,000	12,000
TOTAL MAINTENANCE/OPERATIONS		1,409,787	1,404,750	1,404,750	819,785	1,089,368	1,409,450	1,409,450	1,409,450
MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL CAPITAL ASSETS		0	0	0	0	0	0	0	0

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	300,000	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	300,000	0	0

GROSS EXPENDITURES		1,950,955	1,952,525	1,967,584	1,241,222	1,649,582	2,301,292	2,001,292	2,001,292
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SEWER AND STORM DRAIN
Fund 60 - Department 4260

The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, leaf pick up and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Work with industrial users to implement new waste discharge permit and reduce loadings to WWTP.
- ◆ Continue line maintenance program to meet requirements under the National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction and TSS removal at WWTP.
- ◆ Work on aerator performance to reduce electrical cost and improve treatment.
- ◆ Continue discussions on building a new WWTP to prepare for future Waste Discharge Requirement Permit.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Treatment Plant Lab Tests Performed	4,182	4,135	4,865	5,082	4,693
Ft./Sanitary Sewer Mains Cleaned	162,947	146,498	171,486	195,154	152,284
Ft./Storm Drain Mains Cleaned	32,914	22,884	26,122	14,860	35,740
Maint. Checks/Sewer Lift Stations	4,790	6,424	5,517	7,145	6,475
Maint. Checks/Storm Drain Lift Stations	1,259	1,518	1,368	1,340	1,347
Effluent to Westlake Farms (c.f.)*	188.2	203.7	204.4	202.6	212.7
Sanitary & Storm Lift Stations Cleaned	172	75	108	147	132
Storm Drain Catch Basins Cleaned	55	111	97	107	145
Operation/Maint. Cost per 1,000 Gallons	1.07	.98	1.10	1.00	1.07
* Millions					
F/T Position Allocation	10.875	9.6	9.65	9.65	10.65

Position Allocation:

Superintendent	1.00
Administrative Analyst	.35
Collection System Coordinator	1.00
Senior Utility Operator	1.00
Utility Operator I/II	1.00
Maintenance Worker I/II	6.00
Office Assistant I/II	.30

Total Positions 10.65

SEWER AND STORM DRAIN, Continued

Commentary:

In Operating Supplies (4220) an increase is requested due to an increase in miscellaneous items needed and a onetime purchase of a computer.

In Repair/Maintenance Supplies (4230) there is a decrease due to repairs made at WWTP.

In Professional Contract Services (4310) an increase is requested for consultant fees for the RMP revalidation.

In Meetings & Dues (4320) an increase is requested for additional certifications.

In Utilities (4340) a decrease is expected due to the solar project.

In Repair/Maintenance Services (4350) an increase is requested for the installation of a pump controller at the Granary Lift Station to eliminate the cost of excessive float replacements due to turbulence in wet well.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4260
UNIT TITLE: Sewer
FUNCTION: Fund 60

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	420,167	436,990	439,655	329,458	440,364	484,635	484,635	484,635
OVERTIME	4020	17,211	20,000	9,626	7,250	9,250	9,626	9,626	9,626
PART TIME SALARIES	4030	28,035	38,500	26,066	24,111	28,611	39,780	39,780	39,780
FICA/MEDICARE	4110	33,682	36,913	36,026	26,724	36,026	40,923	40,923	40,923
STATE UNEMPLOYMENT INS	4120	4,596	4,558	5,347	4,751	5,347	5,313	5,313	5,313
RETIREMENT	4130	73,382	81,026	78,326	58,536	78,326	86,244	86,244	86,244
HEALTH INSURANCE	4140	44,063	65,185	48,021	35,431	47,931	72,895	72,895	72,895
LIFE INSURANCE	4150	851	960	880	660	880	1,058	1,058	1,058
UNIFORM ALLOWANCE	4170	900	800	875	875	875	900	900	900
STATE DISABILITY INSURANCE	4190	4,321	4,570	4,545	3,365	4,479	4,942	4,942	4,942
CAFETERIA PLAN	4195	17	0	0	0	0	0	0	0
DEFERRED COMPENSATION	4200	15,066	17,007	15,233	11,911	15,233	3,462	3,462	3,462
TOTAL SALARIES & BENEFITS		642,291	706,509	664,600	503,072	667,322	749,778	749,778	749,778
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	129,696	147,500	147,500	120,740	148,500	150,050	150,050	150,050
REPAIR/MAINT SUPPLIES	4230	14,098	18,000	18,000	8,849	18,000	16,700	16,700	16,700
RENTAL/CITY OWNED VEHICLE	4300	108,177	110,000	118,000	44,757	110,757	118,000	118,000	118,000
PROFESSIONAL/CONTRACT SERV	4310	133,732	136,000	136,000	101,605	143,105	163,097	163,097	163,097
MEETINGS/DUES	4320	1,053	1,550	1,550	1,148	1,550	2,100	2,100	2,100
PRINTING/PUBLICATIONS	4330	480	300	300	0	0	300	300	300
UTILITIES	4340	288,084	300,000	325,000	236,634	325,000	325,000	243,750	243,750
REPAIR/MAINTENANCE SERVICES	4350	8,109	20,000	20,000	14,371	20,000	22,600	22,600	22,600
TRAINING	4360	1,830	3,000	3,000	1,637	3,000	4,500	4,500	4,500
PROPERTY TAXES	4370	0	500	500	0	500	500	500	500
RENTAL/LEASES	4380	1,291	900	900	1,078	1,688	1,500	1,500	1,500
BAD DEBT EXPENSE	4381	45,357	8,288	8,288	4,354	8,288	8,288	8,288	8,288
TOTAL MAINTENANCE/OPERATIONS		731,907	746,038	779,038	535,173	780,388	812,635	731,385	731,385
SOLAR LOAN - SEWER SET ASIDE	4394	0	0	0	0	0	323,594	323,594	323,594
TOTAL OTHER PAYABLES		0	0	0	0	0	323,594	323,594	323,594
MACHINERY & EQUIPMENT	4825	485,750	1,943,103	1,943,103	589,925	2,063,401	7,300	7,300	7,300
VEHICLES	4840	0	0	0	0	0	100,500	0	0
TOTAL CAPITAL OUTLAY		485,750	1,943,103	1,943,103	589,925	2,063,401	107,800	7,300	7,300
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	70,569	6,000	21,500	5,487	24,437	\$127,300	127,300	127,300
VEHICLE ASSET REPLACEMENT	4840AR	0	234,000	234,000	208,962	213,962	\$30,000	30,000	30,000
CIP ASSET REPLACEMENT	4850	0	0	182,000	0	182,000	0	0	0
TOTAL ASSET REPLACEMENT		70,569	240,000	437,500	214,449	420,399	157,300	157,300	157,300
GROSS EXPENDITURES		1,930,517	3,635,650	3,824,241	1,842,619	3,931,510	2,151,107	1,969,357	1,969,357

FLEET MAINTENANCE
Fund 40 - Department 4265

The Fleet Maintenance division provides maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by inter-fund charges, which are stated as "Rental of City Owned Equipment" in operating budgets. Since Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated".

GOALS AND OBJECTIVES

- ◆ Continue monitoring all fleet repair services, preventative maintenance and fuel purchases in Dossier
- ◆ Update Dossier Software and information to Departments
- ◆ Continue evaluating cost effectiveness of vehicle maintenance
- ◆ Continue researching innovative methods and new green technology
- ◆ Evaluate fleet for replacement of vehicles

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Vehicles Serviced	955	917	817	813	737
Equipment Service	350	501	320	227	673
B.I.T. Inspections Performed	40	40	40	40	40
Fire Vehicles	7	8	9	9	10
Public Works Vehicles	48	38	48	46	48
Maint. Rec & Fleet Vehicles	N/A	16	16	14	15
Police Units / Motorcycles / RV	43	39	41	40	44
Miles Traveled	628,689	559,877	628,777	622,790	634,825
Fuel Usage (Gallons)	90,959	83,525	92,523	90,352	91,874
Average Miles/Gallon	6.9	6.7	6.9	6.9	6.9
F/T Position Allocation	3.55	2.85	2.85	2.85	2.85

Position Allocation:

Superintendent	.30
Senior Equipment Mechanic	2.00
Office Assistant I/II	.55
Total Positions	2.85

Commentary:

The Fleet Maintenance Department personnel cost show changes in Regular Salaries (4010). We are requesting staff promotion of our Equipment Mechanic to a Senior Equipment Mechanic Position. The Part-time Salaries (4030) Budget has been increased to meet staffing needs throughout the year.

FLEET MAINTENANCE, Continued

The Fleets Operations and Maintenance Budget continues to seek ways to lower its cost through timely preventative maintenance, smart buying, and implementing improved methods. Increase in Operating Supplies (4220) has mostly been from the rise in petroleum products and fuel cost. We have seen cost savings with the new CNG units as they came on line. Staff will have a complete comparison cycle in the coming year for all the CNG units that have been added. Repair/Maintenance Supplies (4230) increased to cover rise in cost of parts and materials. Repair/Maintenance Services (4350) has been reduced each year from regular maintenance scheduling and more in house repairs, this year is no exception. Training (4360) funds will enable staff to attend classes for new technology changes and equipment training.

Capital Outlay for Equipment (4825) are again part of our goals to provide quicker turn around on the units and cost savings from in-house work. A tire balancer is requested as part of the ongoing preventative maintenance program that has been implemented. Tires have been proven to aid in fuel savings and safety of a vehicle when properly maintained. Staff is seeking opportunities to fund an Electric Forklift with greater load capacity than our current 23 year old unit.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4265
UNIT TITLE: Fleet
FUNCTION: Fund 40

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
EXPENDITURE CLASSIFICATION									
SALARIES & EMPLOYEE BENEFITS									
REGULAR SALARIES	4010	151,878	148,094	148,094	111,070	148,093	151,752	151,752	151,752
OVERTIME	4020	2,236	2,000	2,000	1,420	1,900	2,000	2,000	2,000
PART TIME SALARIES	4030	7,560	15,600	15,600	10,636	14,356	18,000	18,000	18,000
FICA/MEDICARE	4110	11,160	12,571	12,571	8,744	11,897	13,154	13,154	13,154
STATE UNEMPLOYMENT INS	4120	1,651	1,617	1,617	1,824	2,094	1,617	1,617	1,617
RETIREMENT	4130	25,394	26,967	26,967	20,063	26,954	30,070	30,070	30,070
HEALTH INSURANCE	4140	7,882	22,757	22,757	27,786	34,923	29,870	29,870	29,870
LIFE INSURANCE	4150	262	295	295	195	261	319	319	319
UNIFORM ALLOWANCE	4170	200	200	200	200	200	200	200	200
STATE DISABILITY INSURANCE	4190	1,484	1,501	1,501	1,124	1,501	1,538	1,538	1,538
CAFETERIA PLAN	4195	1,328	0	0	625	625	0	0	0
DEFERRED COMPENSATION	4200	2,445	804	804	1,304	1,505	804	804	804
TOTAL SALARIES & BENEFITS		213,480	232,406	232,406	184,991	244,309	249,324	249,324	249,324
MAINTENANCE/OPERATIONS									
OPERATING SUPPLIES	4220	375,370	346,800	346,800	257,000	385,500	379,300	379,300	379,300
REPAIR/MAINT SUPPLIES	4230	186,244	180,000	180,000	142,522	179,522	180,000	180,000	180,000
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	3,481	4,000	4,000	3,019	4,019	4,000	4,000	4,000
MEETINGS/DUES	4320	0	0	0	0	0	0	0	0
PRINTING/PUBLICATIONS	4330	80	0	0	0	0	0	0	0
UTILITIES	4340	1,306	1,290	1,290	881	1,206	1,275	1,275	1,275
REPAIR/MAINTENANCE SERVICES	4350	36,587	48,000	48,000	40,696	55,306	48,000	48,000	48,000
TRAINING	4360	0	1,000	1,000	0	0	1,000	1,000	1,000
RENTAL/LEASES	4380	0	0	0	0	0	0	0	0
TOTAL MAINTENANCE/OPERATIONS		603,068	581,090	581,090	444,118	625,553	613,575	613,575	613,575
MACHINERY & EQUIPMENT	4825	0	5,500	5,500	4,944	5,500	63,500	63,500	63,500
TOTAL CAPITAL OUTLAY		0	5,500	5,500	4,944	5,500	63,500	63,500	63,500
ASSET REPLACEMENT									
MACH/EQUIP ASSET REPLACEMENT	4825AR	23,474	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		23,474	0	0	0	0	0	0	0
GROSS EXPENDITURES		840,022	818,996	818,996	634,053	875,362	926,399	926,399	926,399

DOWNTOWN PBIA
Fund 85 - Department 4270

The activities of the Downtown Merchants Advisory Committee are funded from a surcharge on business licenses collected within the Downtown Business District. The boundaries of the District are from the centerlines of “B” Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source are maintained in the Parking and Business Improvement Area fund (PBIA) and can be spent for parking, development and promotion of business, and public improvements within the Area. Any unspent funds automatically carryover to the next fiscal year.

A Downtown Merchants Advisory Committee is appointed annually by the Mayor, with concurrence of the City Council, to guide in the promotion of the Downtown Area and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>Downtown Merchants Advisory Committee</u>					
Meeting Agendas Prepared	16	7	9	9	9
Business Licenses Issued in Downtown Area	148	158	158	149	150

Commentary:

PBIA began Fiscal Year 2013-2014 with a Fund Balance of \$11,579. Revenue collected from the business license surcharge is estimated at \$9,500 and expenditures for the fiscal year are estimated at \$14,538, leaving an estimated fund balance of approximately \$6,416. Revenues for Fiscal Year 2014-2015 are expected to remain relatively the same in Downtown. Therefore, approximately \$9,500 in revenues are expected, which combined with the carryover will produce an available balance of approximately \$16,500.

The Downtown Merchants Advisory Committee has discussed various items that would benefit the Downtown Area. Funds budgeted for Fiscal Year 2014-2015 will be spent on items such as promotional events and materials, seasonal banners, benches, bicycle racks, and miscellaneous supplies. Additionally, the Downtown Merchants Advisory Committee is, once again, sponsoring a farmers’ market in Lemoore. The Friday Night Market, as it is called, is not a fund raising event. Its purpose is to draw people to the Downtown Area and to provide a fun event for community members and visitors to enjoy. The event is expected to be self-supporting. Therefore, the revenue received from vendor booths should cover the cost of the bands and security.

CITY OF LEMOORE
BUDGET UNIT FINANCING USES DETAIL
FISCAL YEAR 2014-15

UNIT NUMBER: 4270
UNIT TITLE: PBIA
FUNCTION: FUND 085

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACTUAL 2012-13	ADOPTED 2013-14	ADJUSTED 2013-14	ACTUAL 3/31/2014	ESTIMATED 2013-14	REQUESTED 2014-15	RECOMMENDED 2014-15	APPROVED 2014-15
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EXPENDITURE CLASSIFICATION

MAINTENANCE/OPERATIONS

OPERATING SUPPLIES	4220	5,000	4,047	5,000	924	1,500	5,000	5,000	5,000
REPAIR/MAINT SUPPLIES	4230	800	1,843	500	0	0	500	500	500
RENTAL/CITY OWNED VEHICLE	4300	0	0	0	0	0	0	0	0
PROFESSIONAL/CONTRACT SERV	4310	5,000	4,497	5,000	4,636	8,283	5,500	5,500	5,500
MEETINGS/DUES	4320	1,700	0	1,500	0	0	1,500	1,500	1,500
PRINTING/PUBLICATIONS	4330	4,500	2,797	4,000	0	500	4,000	4,000	4,000
UTILITIES	4340	0		0	0	0	0	0	0
REPAIR/MAINTENANCE SERVICES	4350	0		0	0	0	0	0	0
TRAINING	4360	0		0	0	0	0	0	0
RENTAL/LEASES	4380	0		0	0	0	0	0	0
TOTAL MAINTENANCE/OPERATIONS		17,000	13,184	16,000	5,560	10,283	16,500	16,500	16,500

MACHINERY & EQUIPMENT	4825	0	0	0	0	0	0	0	0
TOTAL OTHER PAYABLES		0							

ASSET REPLACEMENT

MACH/EQUIP ASSET REPLACEMENT	4825AR	0	0	0	0	0	\$0	0	0
VEHICLE ASSET REPLACEMENT	4840AR	0	0	0	0	0	\$0	0	0
TOTAL ASSET REPLACEMENT		0	0	0	0	0	0	0	0
GROSS EXPENDITURES		17,000	13,184	16,000	5,560	10,283	16,500	16,500	16,500

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT
Fund 078 - Department 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment.

In February, 2010, the administration of the LLMD zones was transferred to the Public Works Superintendent in charge of Refuse. For 2012-2013 only 3% of a Superintendent's, and 2% of Office Assistant II's time assigned to this activity.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving watering
- ◆ Continue to monitor all levels of maintenance done by contractors

Position Allocation:

Superintendent	.03
Office Assistant I/II	.02
Total Positions	.05

Commentary:

Contracts for the LLMD Zones 1 through 13 were rebid with reductions in amount of mowing to reduce costs. All bids came in lower than the previous year. Due to Districts costs rising above revenues, landscape areas are having quality issues.

Lighting and Landscape Maintenance District (LLMD)

FY 2014-15

Fund 078 – Department 4800

	District	4801	4803	4805	4806	4807	4808	4809	4810	4811	4812	4813	
	Direct Cost Only												
Acct.	Description	Westfield	Silva Estates	Wildflower	Capistrano	Silverado	Country Club Villa	La Dante Rose	Avalon	Self Help	Summerwind	Covington	Totals
4010	Salary & Benefits	1,004	519	52	224	94	352	238	268	64	983	59	3,856
4230	Repair/Maint. Supplies	1,000	200	20	45	20	200	50	50	0	1000	50	2,635
4310	Professional Contract	43,200	9996	3625	2856	8568	8568	2100	28551	1428	28551	4200	141,643
4330	Printing & Publications	240	64	12	11	14	191	44	121	0	200	0	897
4340	Utilities	18,938	2300	320	329	1174	1500	600	2900	350	2200	400	31,011
Expenditure Totals		64,382	13,079	4,029	3,465	9,870	10,811	3,032	31,890	1,842	32,934	4,709	180,042
Revenue													
Avg. Annual Revenue		93,210	16,183	1,807	1,988	4,146	27,708	6,247	18,990	1,920	80,185	4,950	257,334
Total Revenue		93,210	16,183	1,807	1,988	4,146	27,708	6,247	18,990	1,920	80,185	4,950	257,334
Square Footage		546,665	61,640	13,850	8,960	32,200	64,830	28,550	95,201	75,700	162,248	25,400	1,115,244
		49.02%	5.53%	1.24%	0.80%	2.89%	5.81%	2.56%	8.54%	6.79%	14.55%	2.28%	100.01%
No. of Units		565	292	29	126	53	198	134	151	36	553	33	2170
		26.04%	13.46%	1.34%	5.81%	2.44%	9.12%	6.18%	6.96%	1.66%	25.48%	1.52%	100.00%
3% S & B Adjustment		34	17	2	7	3	12	8	9	2	33	2	129
Adjusted S & B		1,038	536	53	231	97	364	246	277	66	1,016	61	3,985
Adjusted Total		64,416	13,096	4,030	3,472	9,873	10,823	3,040	31,899	1,844	32,967	4,711	180,171

PUBLIC FACILITIES MAINTENANCE DISTRICT
Fund 078 - Department 4800

The City has maintenance zones in the new Public Facilities Maintenance District (PFMD). Although PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks and trees that are not the homeowner's direct responsibility, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, day to day maintenance and repair, and an ongoing reserve account for future tree trimming, street paving, care & replacement of playground equipment and all appurtenant facility's needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries are covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 5% of a Superintendent's and 5% of the Office Assistant's time is assigned to the activity.

GOALS AND OBJECTIVES

- ◆ Work within the guidelines of Proposition 218
- ◆ Continue to improve on ways of conserving watering
- ◆ Continue to monitor all levels of maintenance done by contractors
- ◆ Design new PFMD neighborhoods to the new California standards adopted January 1st of 2010 with low maintenance plants, trees, watering systems and eliminate grass areas in street islands

Position Allocation:

Superintendent	.05
Office Assistant I/II	.05
Total Positions	.10

Commentary:

The Public Facilities Maintenance District (PFMD) was rebid and new contracts were awarded effective in May 2014. The districts are increasing in area and numbers as subdivisions are completed. Due to the inflationary clause, this allows districts to be maintained at the current levels.

Public Facilities Maintenance District (PFMD) No. 1

FY 2014-15

Fund 078 – Department 4815

		2012-13	2012-13	2012-13	2012-13	2012-13	2012-13	2013-14	2013-14	2013-14	2013-14	2013-14	2013-14
		Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6	Zone #1	Zone #2	Zone #3	Zone #4	Zone #5	Zone #6
		The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest	The Landing	Devante	Silva 10	Parkview	East Village	Sagecrest
Revenues		\$81,151	\$248,287	\$71,275	\$20,065	\$103,178	\$21,330	\$82,459	\$252,488	\$72,482	\$20,383	\$101,057	\$21,330
Object No.	Description	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F	Expenses 4815A	Expenses 4815B	Expenses 4815C	Expenses 4815D	Expenses 4815E	Expenses 4815F
4010	Regular Salaries	803	2,456	705	198	1,021	-	745	2,282	655	184	913	193
4030	Part-time Salaries	-	-	-	-	-	-	-	-	-	-	-	-
4110	Fica Taxes	61	186	53	15	77	-	57	174	50	14	70	15
4120	Unemployment Taxes	7	19	6	2	8	-	6	19	6	2	8	2
4140	Health Insurance	64	197	56	16	82	-	99	304	87	25	122	26
4150	Life Insurance	1	4	1	1	2	-	8	24	7	2	10	2
4190	State Disability Insurance	8	24	7	2	10	-	7	23	7	2	9	2
4200	Deferred Compensation	20	61	18	5	26	-	20	61	18	5	25	5
4130	Retirement	141	433	124	35	180	-	142	435	125	35	174	37
4195	Cafeteria Plan	-	-	-	-	-	-	-	-	-	-	-	-
4220	Operating Supplies	-	-	-	-	-	-	-	-	-	-	-	-
4230	Repair/Maintenance Supplies	-	-	-	-	-	-	-	-	-	-	-	-
4300	Rental City-Owned Vehicles	-	-	-	-	-	-	-	-	-	-	-	-
4310	Professional Contract Services	15,563	111,584	20,434	6,207	16,400	-	4,300	21,420	12,800	4,580	14,855	-
4330	Printing and publications	1,120	1,726	1,330	633	1,000	-	1,120	1,726	1,330	633	1,000	600
4340	Utilities	4,516	15,355	7,628	1,573	5,000	-	4,516	15,355	7,628	1,573	5,000	1,500
4350	Repair/Main Services	4,588	8,265	772	452	5,000	-	4,000	7,500	500	300	3,000	300
4360	Training	-	-	-	-	-	-	-	-	-	-	-	-
4384	Depreciation Expense	-	-	-	-	-	-	-	-	-	-	-	-
4825	Machinery and Equipment	-	-	-	-	-	-	-	-	-	-	-	-
9000	Operating Transfers Out	-	-	-	-	-	-	-	-	-	-	-	-
	O & M Budget	26,892	140,309	31,135	9,139	28,805	0	15,020	49,323	23,213	7,355	25,186	2,682
9019	Deferred Maintenance/Reserve	54,259	107,978	40,140	10,926	74,373	21,330	67,439	203,165	49,269	13,028	75,871	18,648
	13-14 Deferred Maint/Reserve	144,380	628,622	170,653	44,532	74,373	21,330	198,639	736,600	210,793	55,458	148,746	42,660
	TOTAL DEFERRED SET ASIDE	198,639	736,600	210,793	55,458	148,746	42,660	266,078	939,765	260,063	68,487	224,617	61,308

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