

**Mayor**  
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**Police  
Department**

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**Staff Report**

ITEM 6

**To:** Lemoore City Council  
**From:** Joe Simonson, Parks/Rec Director  
Darrell Smith, Chief of Police  
**Date:** March 18, 2014  
**Subject:** Assessment and Planning Services Proposal

**Discussion:**

Based on an RFP process and interview of the top three (3) architectural firms, Darden Architects was selected to move forward with the design phase for the Lemoore Police Department dispatch center project. In preliminary discussions with Martin Dietz, a representative with Darden Architects he has submitted a proposal to assess our needs for the dispatch center project, should Council consider moving forward with the site plans.

Efforts will primarily focus on determining the space needs for the new dispatch center proposed for the west end of the existing police facility. After the initial needs assessment and planning effort is complete, Darden will produce a preliminary site plan and floor plan illustrating the addition and renovations proposed. The Building Master Plan will also include some additional recommendations for future improvements. This will include technology infrastructure improvements that will be needed to upgrade and provide the needed electronics to equip the proposed dispatch center for operations.

Darden will work diligently to keep the scope of this project contained within the primary goals and budget available for the project, if possible. Based on the needs assessment, Darden will produce an opinion of probable costs for phase one work, including the construction cost, equipment cost, and opinion of probable time to complete the work.

**Budget Impact:**

Based on the scope of work and time required by Darden consulting team, including public safety consulting, electrical engineering consulting and construction cost estimating services, they propose to provide these services based on the standard hourly rates, not to exceed \$10,000. They will also provide presentations to the Council related to this project that outlines their process and recommendations.

Should Council approve this proposal, the proposed funding source for this proposal shall be from the SLESF Grant account which currently has a balance of \$367,044.06. The majority of these funds are already allocated for our dispatch center project.

There is no impact to the general fund.

**Recommendation:**

That the City Council, by motion, authorize the City Manager to enter into an agreement with Darden Architects as outlined under the attached proposal.