

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Manager**

119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6700
Fax (559) 924-9003

To: Lemoore City Council
From: Janie Venegas, City Clerk
Date: July 2, 2015
Subject: Activity Update

Meeting Date: July 7, 2015

Reports

- Building Report - Revised
- Trip Report – Avelar
- Trip Report – Brewer
- Trip Report – Smith
- Trip Report – Venegas

May 2015

**CITY OF LEMOORE
BUILDING INSPECTION PERMITS REPORT**

Description	PERMITS ISSUED		VALUATION	
	Current Month	Current Year to Date	Current Month	Year to Date
Res. Single Family - New	3	55	\$ 408,970.26	\$ 8,915,903.54
Res. Condo./PUD - New	0	0	\$ -	\$ -
Res. Multi-Family - New	0	0	\$ -	\$ -
Apartment - New	1	1	\$ 1,138,979.20	\$ 1,138,979.20
Commercial / Industrial - New	1	2	\$ 225,700.00	\$ 400,700.00
Alterations - Residential	45	490	\$ 450,343.00	\$ 5,581,959.32
Alterations - Commercial / Industrial	3	31	\$ 10,945.00	\$ 1,992,565.00
Swimming Pool	10	30	\$ 305,900.00	\$ 921,100.00
Bldg. Moved or Demolished		2	\$ -	\$ -
TOTALS	63	611	\$ 2,540,837.46	\$ 18,951,207.06

DWELLING UNITS

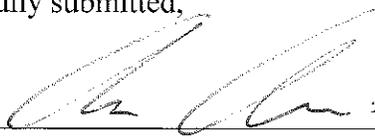
Description	Current Month	Current Year to Date	Location of Multi-Family Units	Last Year to Date
Single Family	3	52		80 REVISED
Condo/PUD	0	0		0
Multi-Family	0	16	295 E HNFD-ARM RD, 16 UNITS	0
Apartments	0	0		88 UNITS
TOTALS	3	68		168

On 06-15-15 through 06-19-15 I attended ICI robbery investigation course in Carmel CA. The training consisted of 40 hours of various training regarding robbery cases including:

- Robbery Law
- Investigation Strategies
- Intelligence Briefing
- Suspect Identification Techniques
- Legal Updates
- Prosecution Strategies
- Evidence collection
- Interview and interrogation
- Use and development of resources

The training and experience gained from this course will benefit my investigation techniques involving robberies and various other crimes.

Respectfully submitted,

 #1204 G-22-15

Gonsalves, Mathew

From: Brewer, Yolanda
Sent: Wednesday, June 24, 2015 9:03 AM
To: Gonsalves, Mathew
Subject: Memo

I, Yolanda Brewer, Evidence Technician attended the Field Evidence Technician Course in Garden Grove from June 8- June 19, 2015. This training was put on through California State University of Long Beach, Center for Criminal Justice Research and Training department. Throughout the two weeks of training I attended all classes and completed the 80 hours required to receive my POST Certified Field Evidence Technician Certificate of Completion. A few of the classes offered were: Processing a Crime Scene, Photography, DNA and Trace evidence, Fingerprints and chemical processing techniques. The two weeks consisted of oral presentations by experienced law enforcement personnel from various southern California agencies. The class also had the opportunity to get hands on experience with our evidence cameras, fingerprint powder and several other chemicals to process a crime scene. I feel with the knowledge I have gained attending this class will help me to succeed at my job, as well as training the department to better process, collect and preserve the evidence.

Yolanda Brewer
Evidence Technician
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Police Department

June 10, 2015

To: Sergeant Gonsalves, Training Manager

Subject: PT Instructor POST Training

Between the dates of May 4, through May 8, 2015 I attended the POST PT Instructor Training Course in Orange County, California. The curriculum consisted of development of training plans for the Basic Police Academy physical conditioning and nutrition learning domains. As the Lead PT Instructor for the Tulare Kings Basic Police Academy, this course fulfills my obligations to meet the instructor qualifications.

Participation in the Police Academy in an instructor role is beneficial to the City and the Police Department for recruitment purposes.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Darrell Smith", written over a horizontal line.

Darrell Smith
Chief of Police

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MEMORANDUM

To: Lemoore City Council
From: Janie Venegas, City Clerk 
Date: June 18, 2015 **Meeting Date:** July 7, 2015
Subject: Technical Training for Clerks – Series 400

I had the opportunity to attend the Technical Training for Clerks (TTC), Series 400 at the University of Riverside Extension Center June 9-12, 2015. Institute Director Maureen Kane has served as a TTC instructor since the program was developed by the City Clerk Association of California (CCAC) in 2002.

Series 400 was a compilation of seven sessions each presented by several experts in the field of topic. Each session included a vast amount of information presented via Power Point and was question and answer oriented. Students were broken up into groups of four to eight throughout the series to participate in exercises related to the session topic.

The seven sessions were as follows:

- 401 – Personal Ethics
- 402 – Political Reform Act
- 403 – Recall, Initiative and Referendum
- 404 – Mechanics of Conducting Elections
- 405 – Election Technology and Systems
- 406 – Public Speaking and Making Presentations
- 407 – The Clerk as a Professional Model

All sessions were extremely informative, however, I took particular interest in three of the sessions. "Personal Ethics" in session 401 was presented by Gregory Priamos, County Council - Riverside. The session was rather lengthy but it provided in-depth explanations of regular and revolving door regulations, campaigning, the political reform act, the brown act and a variety of other topics. I most enjoyed the examples as they provided actual situations that clerks could possibly encounter.

I also enjoyed the "Political Reform Act" presented in session 402. There was much discussion, as well as questions, on FPPC regulations and reporting. This session helped me better understand the requirements of different forms.

In session 406 "Public Speaking and Making Presentations," we were required to deliver an individual 2 ½ minute presentation on any topic of our choice. We were provided a handout listing elements of style of speech such as knowledgeable, not repetitive, no ums and ahs, concise, eye contact, entertaining and passionate. The handout was briefly discussed in our group settings but it was quickly dismissed and we moved on to fear and apprehension. It was surprising to see how many people were deathly afraid of presentations. We worked as a group and one-on-one to prepare for presentations. The support of our group, as well as the entire class, was amazing and everyone was able to present an effective presentation.

Overall, this series was very informative. The group interactions were extremely beneficial and I was allowed to interact with others in the field of government and gain knowledge from their experiences.

This was the last training necessary to earn my Certified Municipal Clerk (CMC) designation. However, I will not reach my two year IIMC membership requirement until January 2016. As a result, I will be eligible to earn my CMC designation in January 2016.

I truly appreciate the training opportunities provided and the ability to earn my CMC designation.

Thank you.