



March 10, 2015

Lemoore City Council
119 Fox Street
Lemoore, CA 93245

Subject: Fifteenth Annual Central Valley Pizza Festival

Once again, the 2015 Central Valley Pizza Festival will be a multi-day, regional event. This year promises to provide fun for all ages starting Friday afternoon at 5 p.m., April 17th through 5 p.m. Sunday, April 19th. Pizza Fest will return to Downtown Lemoore at the City Park.

We are again requesting the closure of "B" Street, between Fox and Heinlen on the eastbound lane closest to the park, to accommodate festival entertainment. In addition, this year we are asking for closure of Fox Street between Bush and "B" Street, to accommodate carnival rides. Per our conversation with Fire Chief Gibson, we will leave an open 15-foot fire lane access on both Fox & "B", and allows residents driveway access. However, there will be no on-street parking for residences or the public. We will again go door to door on all four sides of the park prior to the event so all involved residents are well informed. We will speak directly to each resident or leave an informational flyer.

We have tentatively schedule an exciting array of events. All three days will include activities that will be set up on "B" Street between Fox and Heinlen with additional assorted inflatable's, pony rides and entertainment booths on the North side of the park, live music in the Gazebo, Food Vendors, and a Beer and Wine Garden.

Saturday will have non-stop activities and entertainment from 10 a.m. to 10 P.M., the Giant 9-foot Pizza Decorating Contest, games/activities for kids, and various performers. The afternoon and evening will include two live bands performing, 3-6 P.M. and 7-10 P.M.

Sunday's activities begin at 12 P.M. and end at 5 P.M. Live music 12-3 P.M., followed by the "Fatte's Challenge" - Pizza Eating Contest.

We will be providing overnight security Friday and Saturday nights, as well as security for the Beer Garden area, that will be clearly defined and enclosed. The appropriate Alcohol license will be obtained. Once again, we will rent Porta-Potties, 1- Male, 1- Female and 1 Handicapped, as well as a wash basin. These will be placed near the City Park restrooms.

We sincerely appreciate the role the City plays in making this event and all other events possible. Without your support, there would be no events, and Lemoore would not be Lemoore.

Sincerely,

Jenny MacMurdo, CEO
Lemoore Chamber of Commerce

CC: Ron Hoggard, Joe Simonson, David Wlaschin, Ray Greenlee,
Nick Machado, Russell Giron, Darrell Smith and Steve Rossi

PIZZA FESTIVAL – NEEDS for 2015

Festival Hours: Friday 5 P.M. - 10 P.M, Saturday 10 A.M. - 10 P.M., Sunday 12 - 5 P.M.
(We do request the option of amending this request / needs list on or before April 6th, in the event any plans are revised).

ONE WEEK PRIOR TO EVENT

- All lights, electrical outlets tested and working
- Gazebo and Restrooms graffiti free
- Park sprinklers should be off, for as long as possible prior to Pizza Fest, and make sure they will not come on anytime during the event.

THURSDAY

- Post signs, Street Closure and No Street Parking on “B” Street, between Fox and Heinlen Streets, and Fox Street, between Bush & “B” Street, beginning 6 a.m. Friday, April 17th (24 hour advance notice)

FRIDAY

- The use of (*one*) of the cities pickup trucks, and (*two*) of the cities electric carts for transporting “Pizza Fest” items/supplies from the Chamber office & storage to City Park. The vehicles will be needed through Sunday evening, for transporting supplies back to the Chamber office & storage.
- Set up “B” & Fox Street barriers at 7 a.m. – Tow cars remaining on “B” & Fox Street if Chamber cannot find owners.
- Clean Gazebo
- Restrooms clean and stocked
- Deliver at least 40 barricades/delineators to City Park for us to distribute Friday morning
- Deliver 12 black trash containers and 4 blue trash containers to City Park for us to distribute Friday morning
- 8 large dumpsters: 4 on Fox Street next to City Park, 4 in Alley on Fox Street between “B” & Bush St.
- Deliver the 9ft Pizza rolling frame from the City Corp Yard to the City Park.

MONDAY

- Pick up all barriers, barrels, dumpsters. ***Chamber and Committee will have removed street closure barriers as soon as it is safe to do so on Sunday evening.***
- Pick up the 9ft Pizza rolling frame from the Chamber and return to storage at the City Corp Yard.