



LEMOORE
CALIFORNIA

JOINT LEMOORE CITY COUNCIL /
★ LEMOORE REDEVELOPMENT
SUCCESSOR AGENCY MEETING
COUNCIL CHAMBER
429 C STREET
November 3, 2015

AGENDA

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

5:30 pm STUDY SESSION

PUBLIC COMMENT

This time is reserved for members of the audience to address the City Council/Agency Board on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council/Agency Board. It is recommended that speakers limit their comments to between 3 to 5 minutes each and it is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council/Agency Board on items on the Agenda should notify the Mayor/Chairman when that Agenda item is called. The Council/Agency Board is prohibited by law from taking any action on matters discussed that are not on the Agenda, and no adverse conclusions should be drawn if the Council/Agency Board does not respond to public comment at this time. Speakers are asked to please use the microphone, and provide their name and address. Prior to addressing the Council/Agency Board, any handouts to be provided to City Clerk/Board Clerk who will distribute to Council/Agency Board and appropriate staff.

SS-1 Business Licenses for Non-Profit Organizations and Veterans (Welsh/Silva)

CLOSED SESSION

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d) (4). Based on the advice of the City Attorney, discussion in open session concerning these matters would prejudice the position of the City in this litigation. The Mayor will give an additional oral report regarding the Closed Session at the beginning of the next regular City Council meeting.

- 1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**
Government Code Section 54956.9
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision
d) of Section 54956.9
2 Cases

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session at the end of the regularly scheduled Council Meeting.

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

7:30 pm REGULAR SESSION

- a. **CALL TO ORDER**
- b. **PLEDGE OF ALLEGIANCE**
- c. **INVOCATION**
- d. **CLOSED SESSION REPORT(S)**

PUBLIC COMMENT

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DEPARTMENT AND CITY MANAGER REPORTS – Section 1

1-1 Department & City Manager Reports

Items denoted with a ★ are Redevelopment Successor Agency items and will be acted upon by the Redevelopment Successor Agency Board. Agendas for all City Council/Redevelopment Successor Agency meetings are posted at least 72 hours prior to the meeting at the City Hall, 119 Fox St., Written communications from the public for the agenda must be received by Administrative Services no less than seven (7) days prior to the meeting date. The City of Lemoore complies with the Americans with Disabilities Act (ADA of 1990). The Council Chamber is accessible to the physically disabled. If you need special assistance, please call (559) 924-6705, at least 4 days prior to the meeting.

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

CONSENT CALENDAR – Section 2

- 2-1 Approval – Minutes – Regular Meeting – October 20, 2015
- 2-2 Approval – Leadership Dynamics Contract
- 2-3 Approval – Consultant Services Agreement with Willdan Financial Services for an Assessment of the City’s Public Facilities Maintenance Districts (PFMD) and Landscaping and Lighting Maintenance Districts (LLMD)
- 2-4 Approval – Street Closure for Lemoore Christmas Parade
- 2-5 Approval – Documents Pertaining to Industrial Disability Retirement (IDR) Determinations of Local Safety Officers of the City of Lemoore; Resolution 2015-24 Delegating Authority to the City Manager to Make IDR Determinations; Resolution 2015-25 Establishing Procedures for IDR Determinations

CEREMONIAL / PRESENTATIONS – Section 3

- 3-1 Recognition of Corporal Promotions (Smith)
- 3-2 Recognition of Employee(s) of the Quarter – 3rd Quarter (Mayor Wynne)

11/03/15
City Council Meeting

**Handouts received after
agenda posted**



Business Licenses for Non-Profit Organizations and Veterans



PURPOSE:

Receive direction from the City Council regarding the process of issuing business licenses to Non-Profit Organizations and Veterans.

GOAL:

Receive clarification, implement any changes to the process and update the Municipal Code to match the process.

Business License Application Fee

VS.

Business License Tax

Business License Application Fee

- ▶ Set by City of Lemoore Master Fee Schedule
- ▶ New Business License Fee - \$51
- ▶ Renewal Fee - \$26
- ▶ Fees include \$1 mandated ADA Compliance Fee per SB 1186
- ▶ Currently the above fees are being waived for all Veterans and Non-Profit Organizations (Waived based on past practice)

Business License Tax

- ▶ Based on Type of Business per Lemoore Municipal Code 3-1A
- ▶ Currently the above fees are being waived for all Veterans and Non-Profit Organizations (Exemptions based on California State Code and Lemoore Municipal Code 3-1-14)

State Exemptions

- ▶ Alcoholic Beverages
- ▶ Banks & Financial Institutions
- ▶ Insurance Companies
- ▶ Bail Bond Agents
- ▶ Residential Care Centers- In Home Care
- ▶ Laundry Equipment & Coin Vending machines
- ▶ Motor Carriers
- ▶ Blind Persons
- ▶ Cafe' Musicians
- ▶ Real Estate Auctioneers
- ▶ **Veterans**
- ▶ **Charitable Institutions & Non-Profit Organizations**

Veterans

- ▶ Business & Professions Code 16001.7 exempt some honorably discharged veterans from paying the business license tax.
 - ▶ Distributors of circulars.
 - ▶ Owners who hawk, peddle and vend any goods, wares, or merchandise owned by him or her.
 - ▶ Every person who meets the requirements shall be issued a license without cost.

- ▶ City staff interprets the Code for veterans as follows:

EXEMPT

- ▶ Retail business, and only if the veteran is selling his/her own items and selling them himself/herself.
- ▶ Sole proprietor.

NOT EXEMPT

- ▶ If the business hires any staff or becomes incorporated the business is no longer exempt.
- ▶ Service type businesses are not exempt.

Charitable Institutions & Non-Profit Organizations

- ▶ Historically, charities were developed to meet certain needs of society.
- ▶ Exemptions both Federal and State:
 - ▶ Federal Internal Revenue Code 501(c) 3.
 - ▶ Rev & Tax code Section 23701 (a-s).
- ▶ All non-profit or charitable institutions must follow all regulations within the city, but may obtain a business license exempt from tax but not application/renewal fee.

Direction Needed

- ▶ Should staff continue the practice of waiving the non-profit organizations from the new license application fee (\$50) and annual renewal fee (\$25)?
- ▶ Should the non-profit organizations and veterans pay the \$1 fee mandated by SB 1186 if Council decides to waive the application/renewal fees? If not, the City will be responsible for paying the mandatory \$1 fee.
- ▶ Should all veterans be exempt from business license tax and fees or should it be limited to the veterans who meet the requirements based on the B & P Code 16001.7?
- ▶ Should we require all non-profit organizations to obtain a business license or continue the practice of only licensing the organizations with a physical business location in the city?

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Manager**

119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6700
Fax (559) 924-9003

Staff Report

ITEM NO. SS-1

To: Lemoore City Council
From: Andi Welsh, City Manager
Date: October 27, 2015 **Meeting Date:** November 3, 2015
Subject: Business Licenses for Non-Profit Organizations and Veterans

Proposed Motion:

Provide direction to staff regarding business license taxes and fees for non-profit organizations and veterans.

Subject/Discussion:

The City of Lemoore municipal code does not exempt non-profits or veterans from the requirement to obtain a business license; however, historically the City has not collected business license taxes or application fees from non-profits that do not have a physical location or businesses owned or operated by veterans. There are 47 non-profits that have current business licenses on file with the City, with the majority of them having a physical location within the City where they operate a business. Additionally, the City has not required service organizations to obtain business licenses. The City extended the veterans exemption, which is beyond the requirement of the state code. There are currently 16 veterans that have been issued business licenses as an exempt status.

Per state Revenue and Taxation Code 23701 (a-s), non-profits are exempt from paying business license taxes. Business and Professions Code 16001.7 exempts some honorably discharged veterans from paying the business license tax. The practice of the City has been to waive the application fee for a new business (\$50) and the annual renewal fee (\$25) for non-profit organizations and all honorary discharged veterans, in addition to exempting them from business license tax. In addition, a \$1 fee is currently added to each application and renewal fee as required by the state to be used for Americans with Disabilities Act compliance and education per SB 1186. The collection of this fee is mandatory for each business and cannot be waived. This \$1 fee is in effect until December 31, 2018.

To ensure that the City practices are in alignment with the City Code, this agenda item is to obtain direction from the City Council regarding the collection of application fees and the licensing of service organizations and all veterans. Every November, the City mails business license renewals to businesses, non-profit organizations and veterans. Staff would like to implement any possible changes with the 2016 Business License cycle. Should direction require a modification to the City Code, this item would be on a future agenda for formal action.

Financial Consideration(s):

There is a City cost to issuing business licenses (i.e. staff time, postage, and transaction-related). Should the City Council decide to waive the application fees, the City would not be able to recoup reimbursement for the cost of issuing the license. Should the City waive all fees, the City would be responsible for paying the mandatory \$1 fee as required by SB 1186 for the business licenses that are issued with no fees collected (Estimated annual cost of \$75 - \$100 through December 31, 2018).

Alternatives or Pros/Cons:

Pros:

- Provides direction to align procedure with policy.

Cons:

- None noted.

Commission/Board Recommendation:

Not Applicable

Staff Recommendation:

Staff is requesting direction to ensure that implementation of business license taxes and fees are in alignment with policy and City Code.

Attachments:

- Resolution
- Ordinance
- Map
- Other _____

Review:

- | | |
|---|----------|
| <input checked="" type="checkbox"/> Finance | 10/29/15 |
| <input checked="" type="checkbox"/> City Attorney | 10/28/15 |
| <input checked="" type="checkbox"/> City Manager | 10/28/15 |
| <input checked="" type="checkbox"/> City Clerk | 10/29/15 |

Date:

**October 20, 2015 Minutes
Study Session
Joint City Council / Lemoore Planning Commission**

CALL TO ORDER:

At 5:19 p.m. the meeting was called to order.

ROLL CALL: Mayor: WYNNE
Mayor Pro Tem: CHEDESTER
Council: SIEGEL
Absent: MADRIGAL, NEAL

Planning Commissioners: Chairperson Garcia; Vice Chairperson Clement; Badasci; Marvin; Monreal; Wynne

City Staff and contract employees present: City Manager Welsh; City Attorney Van Bindsbergen; Parks and Recreation/Interim Planning Director Simonson; Finance Director Silva; Quad Knopf Engineer Joyner; Quad Knopf Planner Brandt; City Clerk Venegas.

PUBLIC COMMENT

There was no public comment.

STUDY SESSION – Section SS

SS-1 Future Planning as it Pertains to the City of Lemoore General Plan, Zoning Code, Infrastructure Master Planning and Annexation Philosophy

City Manager Welsh, Interim Planning Director Holwell and Quad Knopf Planner Brandt presented a brief overview and power point regarding the General Plan, Zoning Code, Infrastructure Master Planning and Annexation Philosophy.

*Spoke: Marlena Brown, Naval Air Station Lemoore Liaison
Loy Wedderburn
Chuck Jelloian, CrisCom
Jerry Irons*

Consensus to look at possible development up to Lacey, out to 17th Avenue and down to Idaho Avenue.

PUBLIC COMMENT – CLOSED SESSION ITEMS

There was no public comment.

At 6:47 p.m. Council adjourned to Closed Session.

CLOSED SESSION

This time has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d) (4). Based on the advice of the City Attorney, discussion in open session concerning these matters would prejudice the position of the City in this litigation. The Mayor will give an additional oral report regarding the Closed Session at the beginning of the next regular City Council meeting.

1. **Conference with Real Property Negotiators, Government Code Section 54956.9**
Property: Vacant Land in the Lemoore Industrial Park; Lot 15 (3.04± Acres) – APN 024-051-019 and Lot 16 (3.04± Acres) – APN 024-051-018
City Negotiators: City Manager and City Attorney
Negotiating Party: Tom Vorhees
Under Negotiation: Price and Terms of Payment
2. **Conference with Real Property Negotiators, Government Code Section 54956.8**
Property: Vacant Lot on Cinnamon and Hill Street; APN: 020-011-001
Agency Negotiator: City Manager
Negotiating Party: Irene/Philip Chinn
Under Negotiations: Price and Terms of Payment
3. **Liability Claims**
Government Code Section 54956.95
Claimant: Kings Community Development Corporation (KCDC)
Agency Claimed Against: City of Lemoore

In the event that not all the items on the closed session agenda have been deliberated in the time provided, the City Council may continue the closed session at the end of the regularly scheduled Council Meeting.

ADJOURNMENT

At 7:12 p.m. Council adjourned.

October 20, 2015 Minutes **Regular Joint City Council /** **★ Redevelopment Successor Agency Meeting**

CALL TO ORDER:

At 7:30 p.m. the meeting was called to order.

ROLL CALL: Mayor / Chair: WYNNE
Mayor Pro Tem/Vice Chair: CHEDESTER
Council/Board Members: MADRIGAL, SIEGEL
Absent: NEAL

City Staff and contract employees present: City Manager Welsh; City Attorney Van Bindsbergen; Parks and Recreation/Interim Public Works Director Simonson; Finance Director Silva; Police Chief Smith; Interim Planning Director Holwell; Quad Knopf Engineer Joyner; Quad Knopf Planner Brandt; City Clerk Venegas.

ANNOUNCEMENT FROM CLOSED SESSION

3. **Liability Claims**
Government Code Section 54956.95
Claimant: Kings Community Development Corporation (KCDC)
Agency Claimed Against: City of Lemoore

Motion by Council Member Chedester, seconded by Council Member Siegel, to reject the claim.

Ayes: Chedester, Siegel, Wynne

Absent: Madrigal, Neal

PUBLIC COMMENT

Jane Dart said she is concerned about the senior's Grant.

Marge Marsh commented on the "No Parking" signs in the middle of the street as unable to read. Also, she was recently at City Park and she was hit by a palm branch. A photo of the sign was left with staff to address.

DEPARTMENT AND CITY MANAGER REPORTS – Section 1

1-1 Department & City Manager Reports

City Manager Welsh stated working on Christmas Parade and a different format. She also said she has her first invitation to Rotary and she will present the Community Road Show with the Strategic Initiatives.

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All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be made a part of the Regular Agenda at the request of any member of the City Council or any person in the audience.

CONSENT CALENDAR – Section 2

- 2-1 Approval – Minutes – Regular Meeting – October 6, 2015**
- 2-2 Approval – Street Closure for Veteran's Day Parade on November 11, 2015**
- 2-3 Approval – Acceptance of City Council Retreat Report**
- 2-4 Approval – Second Reading – Amending Section 1-7-3 of the Lemoore Municipal Code Relating to Warrants – Ordinance 2015-07**

Motion by Council Member Siegel, seconded by Council Member Madrigal, to approve the Consent Calendar as presented.

Ayes: Siegel, Madrigal, Chedester, Wynne

Absent: Neal

CEREMONIAL / PRESENTATIONS – Section 3

3-1 Recognition of Red Ribbon Week T-shirt Design Winners

Chief Smith recognized Bryant Bates and Lucas Yanes from Jamison High School for the Red Ribbon Week t-shirt design. Mrs. Stone, Principal of Jamison, spoke. Red Ribbon t-shirts were provided to Council.

PUBLIC HEARINGS – Section 4

★ **4-1 Disposition of Real Property listed as APN 024-051-018 and APN 024-051-019 to Tom Vorhees for the amount of \$100,000 (approximately \$16,447 per acre) (Holwell)**

*Public Hearing opened at 7:46 p.m. No one spoke.
Public Hearing closed at 7:46 p.m.*

Motion by Council Member Chedester, seconded by Council Member Madrigal to approve the Agreement for Purchase and Sale of Real Property between the Lemoore Successor Agency to the former Lemoore Redevelopment Agency and Tom Vorhees for the disposition of real property listed as APN 024-051-018 and APN 024-051-019 for the amount of \$100,000; direct staff to present it to the Lemoore Oversight Board and Department of Finance for consideration; and authorize the City Manager to execute the Agreement contingent on Oversight Board and Department of Finance.

*Ayes: Chedester, Madrigal, Siegel, Wynne
Absent: Neal*

NEW BUSINESS – Section 5

5-1 2015-2020 Strategic Initiatives

Motion by Council Member Chedester, seconded by Council Member Madrigal to adopt the City of Lemoore’s 2015-2020 Strategic Initiatives.

*Ayes: Chedester, Madrigal, Siegel, Wynne
Absent: Neal*

CITY COUNCIL REPORTS AND REQUESTS – Section 6

6-1 City Council Reports / Requests

Council Member Madrigal spoke about our dire water situation. We still need to think as long range and as strategic as possible. A joint powers authority is being formed. He wants to make sure the City is involved in the decision making process that is going on now.

Council Member Siegel informed Council at the last Kings Waste and Recycling meeting, it was stated the state is hinting at forcing communities to separate organic waste.

Mayor Wynne walked downtown with the City Manager yesterday for approximately two hours and spoke with business owners. Neat thing to do and suggest other Council members participate in future downtown walks.

ADJOURNMENT

At 7:58 p.m. the meeting adjourned.

ATTEST:

APPROVED:

Mary J. Venegas
City Clerk

Lois Wynne
Mayor

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Manager**

119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6700
Fax (559) 924-9003

Staff Report

ITEM NO. 2-2

To: Lemoore City Council
From: Andi Welsh, City Manager
Date: October 26, 2015 **Meeting Date:** November 3, 2015
Subject: Leadership Dynamics Contract

Proposed Motion:

Approve funding in the amount of \$18,500, with Leadership Dynamics, and authorize City Manager to negotiate and sign contract reviewed and approved by the City Attorney.

Subject/Discussion:

The City Council met on September 18, 2015 for an all-day City Council retreat. Similar to the retreat for the City Council, the Executive Team will participate in a staff retreat in December and a second event in the spring of 2016.

The first event will serve as the foundation to build the team by focusing on trust and change and include a discussion using a personality testing tool to help the team understand and work with each other at a higher level. The first phase will also include a customer survey of the City Council, City employees, business community and residents to establish a baseline for the organization to be able to measure the change.

The second retreat in the spring will include the seconds-in-command (i.e. Police Commanders, Finance Manager, Public Works Superintendents) and will continue the discussion on personality testing and include the development of department work plans for fiscal year 2016-2017.

Financial Consideration(s):

The cost for the two retreat facilitations and surveys is \$18,500.

Alternatives or Pros/Cons:

Pros:

- Provides an opportunity for the leadership in the organization to develop a higher performing culture built on trust and inclusion.

Cons:

- Perception that organizational change and leadership development is unimportant or not needed.

Commission/Board Recommendation:

Not Applicable

Staff Recommendation:

Staff recommends moving forward with the proposal from Leadership Dynamics.

Attachments:

- Resolution
- Ordinance
- Map
- Other _____

Review:

- | | | |
|-------------------------------------|---------------|----------|
| <input checked="" type="checkbox"/> | Finance | 10/27/15 |
| <input checked="" type="checkbox"/> | City Attorney | 10/28/15 |
| <input checked="" type="checkbox"/> | City Manager | 10/26/15 |
| <input checked="" type="checkbox"/> | City Clerk | 10/29/15 |

Date:

October 28, 2015

Ms. Andrea "Andi" Welsh
City Manager
City of Lemoore
119 Fox Street
Lemoore, CA 93245

Sent via email: awelsh@lemoore.com

Dear Andi,

As promised, I am sending you this proposed arrangement letter per our discussion (I am also including the updated discussion document from last week). The following outlines my current understanding of the:

- Project Background and Objectives
- Key Deliverables and Timing
- Proposal Assumptions
- Estimated Fees and Expenses
- Terms and Conditions
- Administrative Matters

PROJECT BACKGROUND AND OBJECTIVES:

The City Council of Lemoore has hired a new City Manager to transform the organization so that it can achieve the vision and mission of the City. As the City continues to grow and the needs of its citizens continue to expand, the Council expects the City Manager and her staff "to provide high quality services and establish the conditions for economic vitality and high quality of life."

KEY DELIVERABLES AND TIMING:

Deliverable	Deliverable Description	Timing*
1. Plan and Facilitate One-day Leadership Team Offsite Meeting	<p>Goals</p> <ul style="list-style-type: none"> • Assimilate new leader and team dynamics • Build team awareness • Create foundation for trust & change • Set standard for metrics/data driven decisions • Introduce/build awareness of Predictive Index® • Have fun, get to know each other better <p>Pre-work (a)</p> <ul style="list-style-type: none"> • Each person take the Predictive Index® Survey and receive telephone debrief prior to the offsite meeting <p>Pre-work (b)</p> <ul style="list-style-type: none"> • Design, survey and analyze (customized for each group) <ul style="list-style-type: none"> • City Council Members (all) • City Employees (all) • City Business Members (random sample) • General Citizens (random sample) <p>Participants: City Manager's direct reports (7-8 total)</p>	12/2015

*These are current timing estimates; they may change as needed.

Deliverable	Deliverable Description	Timing*
2. Strategic Planning Offsite Meeting	<p>Goals</p> <ul style="list-style-type: none"> • Create shared plan that <ul style="list-style-type: none"> • Aligns with City Vision, Goals & Objectives • Identifies strategies and specific action plans (who, what, when, etc.) • Identify next steps to cascade involvement/ownership throughout all departments/all City employees • Support standard for metrics/data driven decisions • Continue to build trust/knock down silos, etc. <p>Pre-work</p> <ul style="list-style-type: none"> • Review current City Vision, Mission, Goals and Objectives <p>Participants:</p> <ul style="list-style-type: none"> • City Manager’s direct reports plus “#2s” (12 total) 	Winter/Spring 2016

PROPOSAL ASSUMPTIONS:

- For any meetings and/or workshops, City of Lemoore will:
 - Identify and invite team members;
 - Reserve, coordinate and provide the location, equipment, and supplies.
- Both parties view the training and consulting as a joint effort combining the talents and expertise of both City of Lemoore and Leadership Dynamics, Inc. (LDI).
- The number of people, sessions, and durations are identified above; if any changes, the fee estimate and expenses may change.
- City of Lemoore will be responsible for any out-of-pocket expenses (e.g., travel, hotel, meeting supplies, etc.) associated with this arrangement.

ESTIMATED FEES AND EXPENSES:

Estimated Fees and Expenses	
1. Plan and Facilitate one-day Leadership Team Offsite Meeting	\$4,500
2. Strategic Planning Offsite Meeting	\$12,000
Out-of-Pocket Expenses (e.g., travel, etc.)	\$2,000
Aggregate Total Estimate	\$18,500

TERMS AND CONDITIONS

For purposes of this paragraph, LDI and/or Leadership Dynamics, Inc. mean its employees and any independent consultants engaged by it in conjunction with this Arrangement. The maximum liability of Leadership Dynamics, Inc. relating to the services performed under this arrangement shall be limited to the current year’s annual PI License paid. In no event shall Leadership Dynamics, Inc. be liable for consequential, special, incidental or punitive losses, damages or expenses including, without limitation, any interruption of business or loss of business, profit or goodwill. Additionally, the City of Lemoore shall indemnify and hold harmless Leadership Dynamics, Inc. from and against any claims, liabilities, costs and expenses (including, without limitation, attorney’s fees) brought against, paid or incurred by Leadership Dynamics, Inc. at any time and in any way arising out of or relating to Leadership Dynamics, Inc.’s services under this Arrangement, except to the extent finally determined to have resulted from the gross negligence

or willful misconduct of Leadership Dynamics, Inc. This provision shall survive the termination of this Arrangement for any reason.

ADMINISTRATIVE MATTERS

To expedite the process, we have drafted this proposal to easily convert to a statement of work document. For our purposes you need only sign below and we can get started. Given the December meeting date and the desire to survey various groups, the sooner we can start the better.

We look forward to working with you and your team and helping the City become a model for the State and beyond!

Sincerely,



President
Leadership Dynamics, Inc.

Agreed to by City of Lemoore:

Signature: _____

Printed Name _____

Title: _____

Date: _____

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Manager**

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Fax (559) 924-9003

Staff Report

ITEM NO. 2-3

To: Lemoore City Council
From: Andi Welsh, City Manager
Date: October 26, 2015 **Meeting Date:** November 3, 2015
Subject: Consultant Services Agreement with Willdan Financial Services for an Assessment of the City's Public Facilities Maintenance Districts (PFMD) and Landscaping and Lighting Maintenance Districts (LLMD)

Proposed Motion:

Approve a consultant services agreement with Willdan Financial Services to conduct an assessment of the City's Public Facilities Maintenance District (Zones 1, 2, 3, 4, 5, 6, and 6 A) and Landscaping and Lighting Maintenance Districts (Zones 1, 2, 3, 5, 6, 7, 8, 8A, 9, 10, 11, 12, 12A and 13) in the amount of \$55,560, plus reimbursable expenses to be authorized by the City Manager and authorize the City Manager to execute the agreement on behalf of the City.

Subject/Discussion:

Annually the City of Lemoore prepares an Engineer's Report for the City's Public Facilities Maintenance District (Zones 1, 2, 3, 4, 5, 6, and 6A) (PFMD) and Landscaping and Lighting Maintenance District (Zones 1, 2, 3, 5, 6, 7, 8, 8A, 9, 10, 11, 12, 12A and 13) (LLMD). The reports typically contain a description of existing improvements, boundaries of the zones within the Districts, and the amount of the proposed assessments. The assessments are typically based on annual maintenance contracts and long-term repair and replacement estimates to maintain the Districts.

During the adoption of the 2015-2016 assessments, staff committed to exploring the option of conducting a thorough external financial and operational review of the City's Districts.

Willdan Financial Services proposal includes the following:

- Reviewing current District's portfolio and developing an electronic (parcel database for each zone/district)
- Evaluate benefits and improvements for the zones
- Re-engineer the zones and develop funding model(s)
- Propose budgets and assessment(s)
- Prepare the 2016-2017 Engineer's Report

Willdan Financial Services has experience with conducting comprehensive reviews of PFMDs and LLMDs. The report will be complete prior to the adoption of 2016-2017 budget. After a final report is issued and should any gaps be identified that could be

addressed with new rates, Willdan Financial Services could assist with phase 2 to conduct the noticing and balloting process as required in proposition 218.

Financial Consideration(s):

Funding for the review and report will be funded by the Districts with reserve balances, with a small portion supplemented by the General Fund for the zones that do not have sufficient funding. The Districts will cover \$50,900 of the total project expense, with the general fund supplementing the remaining \$4,660. The following zones will supplement the General Fund for because they do not have a projected reserve balance for fiscal year 2015-2016.

Zone 5	Wildflower Meadows	\$ 153
Zone 6	Capistrano	\$ 168
Zone 7	Silverado Estates	\$ 350
Zone 8	Country Club Estates, Phase 1	\$1,396
Zone 8A	Country Club Estates, Phase 2	\$ 409
Zone 10	Avalon, Phase 1, 2, and 3	\$1,604
Zone 11	Self Help	\$ 162
Zone 13	Covington Place	<u>\$ 418</u>
Total General Fund Contribution		\$4,660

Alternatives or Pros/Cons:

Pros:

- Allows for an alternate comprehensive review of the City’s Districts.
- May result in changes to City management and oversight of the Districts.

Cons:

- May result in a recommended increase in assessments to ensure that the maintenance is in alignment with community demand.

Commission/Board Recommendation:

Not Applicable

Staff Recommendation:

Staff recommends moving forward with an external review of the Districts.

Attachments:

- Resolution
- Ordinance
- Map
- Other Proposal & Agreement

Review:

- Finance 10/28/15
- City Attorney
- City Manager 10/26/15
- City Clerk 10/29/15

Date:

**CITY OF LEMOORE
CONSULTANT SERVICES AGREEMENT**

This Consultant Services Agreement ("Agreement") is entered into between the City of Lemoore, a California municipal corporation ("City") and Willdan Financial Services, a California corporation. ("Consultant") with respect to the following recitals, which are a substantive part of this Agreement. This Agreement shall be effective on the date signed by City, which shall occur after execution by Consultant ("Effective Date").

RECITALS

- A. City desires to obtain services for the preparation of water treatment and distribution systems, as set forth in the proposals from Consultant attached as Exhibit "A" and specifically detailed on page 11 of Exhibit A under "City of Lemoore Contract Scope of Services" and incorporated herein by reference ("Services"). If there is a conflict between the terms of the Proposal and this Agreement, this Agreement shall control.
- B. Consultant is engaged in the business of furnishing the Services and hereby warrants and represents that it is qualified, licensed, and professionally capable of performing the Services.
- C. City desires to retain Consultant, and Consultant desires to provide the City with the Services, on the terms and conditions as set forth in this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual agreements herein, City and Consultant agree as follows:

AGREEMENT

- 1. Scope of Services. Consultant shall perform the Services described in Exhibit A.
- 2. Commencement of Services; Term of Agreement. Consultant shall commence the Services upon City's issuance of a written "Notice to Proceed" and shall continue with the Services until Consultant, as determined by City, has satisfactorily performed and completed the Services, or until such time as the Agreement is terminated by either party pursuant to Section 16 herein, whichever is earlier.
- 3. Payment for Services. City shall pay Consultant a sum not to exceed the total set forth in **Exhibit A** for the Services performed pursuant to this Agreement. Consultant shall submit monthly invoices to City containing detailed billing information regarding the Services provided and unless otherwise specified in **Exhibit A**, City shall tender payment to Consultant within thirty (30) days after receipt of invoice.
- 4. Independent Contractor Status. Consultant shall perform the Services as independent contractors and not as officers, employees, agents or volunteers of City. Nothing contained in this Agreement shall be deemed to create any contractual relationship between City and Consultant's employees, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Consultant's employees, any claim or right of action against City.

5. Standard of Care. Consultant expressly represents it is qualified in the field for which Services are being provided under this Agreement and that to the extent Consultant utilizes employees, volunteers or agents, such employees, volunteers or agents are, and will be, qualified in their fields. Consultant also expressly represents that both Consultant and its employees, volunteers or agents, if any, are now, and will be throughout their performance of the Services under this Agreement, properly licensed or otherwise qualified and authorized to perform the Services required and contemplated by this Agreement. Consultant shall utilize the standard of care and skill customarily exercised by members of their profession, shall use reasonable diligence and best judgment while performing the Services, and shall comply with all applicable laws and regulations.

6. Identity of Subcontractors and Sub-Consultants. No subcontractors shall be used.

7. Subcontractor Provisions. Not applicable.

8. Power to Act on Behalf of City. Consultant shall not have any right, power, or authority to create any obligation, express or implied, or make representations on behalf of City except as may be expressly authorized in advance in writing from time to time by City and then only to the extent of such authorization.

9. Record Keeping; Reports. Consultant shall keep complete records showing the type of Services performed. City shall be given reasonable access to the records of Consultant for inspection and audit purposes. Consultant shall provide City with a working draft of all reports and five (5) copies of all final reports prepared by Consultant under this Agreement.

10. Ownership and Inspection of Documents. All data, tests, reports, documents, conclusions, opinions, recommendations and other work product generated by or produced for Consultant employees, volunteers or agents in connection with the Services, regardless of the medium, including written proposals and materials recorded on computer discs ("Work Product"), shall be and remain the property of City. City shall have the right to use, copy, modify, and reuse the Work Product as it sees fit. Upon City's request, Consultant shall make available for inspection and copying all such Work Product and all Work Product shall be turned over to City promptly at City's request or upon termination of this Agreement, whichever occurs first. This obligation shall survive termination of this Agreement and shall survive for four (4) years from the date of expiration or termination of this Agreement.

11. Confidentiality. All data, reports, conclusions, opinions, recommendations and other Work Product prepared and performed by and on behalf of Consultant in connection with the Services performed pursuant to this Agreement shall be kept confidential and shall be disclosed only to City, unless otherwise provided by law or expressly authorized by City. Consultant shall not disclose or permit the disclosure of any confidential information acquired during performance of the Services, except to its agents and employees who need such confidential information in employees, volunteers or agents to be bound to these confidentiality provisions.

12. City Name and Logo. Consultant shall not use City's name or insignia, photographs relating to the City projects for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television or

radio production or other similar medium without the prior written consent of City.

13. Conflicts of Interest. Consultant warrants that neither Consultant nor any of its employees have an interest, present or contemplated, in the Services. Consultant further warrants that neither Consultant nor any of its employees have real property, business interests or income that will be affected by the Services. Consultant covenants that no person having any such interest shall perform the Services under this Agreement. During the performance of the Services, Consultant shall not employ or retain the services of any person who is employed by the City or a member of any City Board or Commission.

14. Non-liability of Officers and Employees. No officer or employee of City shall be personally liable to Consultant, or any successors in interest, in the event of a default or breach by City for any amount which may become due Consultant or its successor, or for any breach of any obligation under the terms of this Agreement.

15. City Right to Employ Other Consultants. This Agreement is non-exclusive with Consultant. City reserves the right to employ other consultants in connection with the Services.

16. Termination of Agreement. This Agreement shall terminate upon completion of the Services, or earlier pursuant to the following.

a.. Termination by City: Without Cause. This Agreement may be terminated by City at its discretion upon seven (7) days prior written notice to Consultant.

b. Termination by City or Consultant: For Cause. Either party may terminate this Agreement upon fourteen (14) days prior written notice to the other party of a material breach, and a failure to cure within that time period.

c. Compensation to Consultant Upon Termination. In the event termination is not due to fault attributable to Consultant, and provided all other conditions for payment have been met, Consultant shall be paid compensation for services performed prior to notice of termination. As to any phase partially performed but for which the applicable portion of Consultant's compensation has not become due, Consultant shall be paid the reasonable value of its services provided. However, in no event shall such payment when added to any other payment due under the applicable part of the work exceed the total compensation of such part as specified in Section 3 herein. In the event of termination due to Consultant's failure to perform in accordance with the terms of this Agreement through no fault of City, City may withhold an amount that would otherwise be payable as an offset to City's damages caused by such failure.

d. Effect of Termination. Upon receipt of a termination notice (or completion of this Agreement), Consultant shall: (i) promptly discontinue all Services affected (unless the notice directs otherwise); and (ii) deliver or otherwise make available to the City, without additional compensation, all data, documents, procedures, reports, estimates, summaries, and such other information and materials as may have been accumulated by the Consultant in performing this Agreement, whether completed or in process. Following the termination of this Agreement for any reason whatsoever, City shall have the right to utilize such information and other documents, or any other works of authorship fixed in any tangible medium of expression, including but not limited to

physical drawings, data magnetically or otherwise recorded on computer disks, or other writings prepared or caused to be prepared under this Agreement by Consultant. Consultant may not refuse to provide such writings or materials for any reason whatsoever.

17. Insurance. Consultant shall satisfy the insurance requirements set forth in **Exhibit B**.

18. Indemnity and Defense. Consultant hereby agrees to indemnify, defend and hold the City, City Council members, employees, volunteers, agents and city officials harmless from and against all claims, demands, causes of action, actions, damages, losses, expenses, and other liabilities (including without limitation reasonable attorney fees and costs of litigation) of every nature arising out of or in connection with actual acts, errors, omissions or negligence of Consultant or its employees, volunteers or agents relating to the performance of Services described herein.

19. Assignment. Neither this Agreement nor any duties or obligations hereunder shall be assignable by Consultant without the prior written consent of City. In the event of an assignment to which City has consented, the assignee shall agree in writing to personally assume and perform the covenants, obligations, and agreements herein contained. In addition, Consultant shall not assign the payment of any monies due Consultant from City under the terms of this Agreement to any other individual, corporation or entity. City retains the right to pay any and all monies due Consultant directly to Consultant.

20. Form and Service of Notices. Any and all notices or other communications required or permitted by this Agreement or by law to be delivered to, served upon, or given to either party to this Agreement by the other party shall be in writing and shall be deemed properly delivered, served or given by one of the following methods:

a. Personally delivered to the party to whom it is directed. Service shall be deemed the date of delivery.

b. Delivered by e-mail to a known address of the party to whom it is directed, provided the e-mail is accompanied by a written acknowledgment of receipt by the other party. Service shall be deemed the date of written acknowledgment.

c. Delivery by a reliable overnight delivery service, ex., Federal Express, receipted, addressed to the addressees set forth below the signatories to this Agreement. Service shall be deemed the date of delivery.

d. Delivery by deposit in the United States mail, first class postage prepaid. Service shall be deemed delivered seventy-two (72) hours after deposit.

21. Entire Agreement. This Agreement, including the attachments, represents the entire Agreement between City and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral, with respect to the subject matter herein. This Agreement may be amended only by written instrument signed by both City and Consultant.

22. Successors and Assigns. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.

23. Authority. The signatories to this Agreement warrant and represent that they have the legal right, power, and authority to execute this Agreement and bind their respective entities.

24. Severability. In the event any term or provision of this Agreement is declared to be invalid or illegal for any reason, this Agreement will remain in full force and effect and will be interpreted as though such invalid or illegal provision were not a part of this Agreement. The remaining provisions will be construed to preserve the intent and purpose of this Agreement and the parties will negotiate in good faith to modify any invalidated provisions to preserve each party's anticipated benefits.

25. Applicable Law and Interpretation and Venue. This Agreement shall be interpreted in accordance with the laws of the State of California. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party. This Agreement is entered into by City and Consultant in the County of Kings, California. Thus, in the event of litigation, the Parties agree venue shall only lie with the appropriate state or federal court in Kings County.

26. Amendments and Waiver. This Agreement shall not be modified or amended in any way, and no provision shall be waived, except in writing signed by the parties hereto. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. Failure of either party to enforce any provision of this Agreement shall not constitute a waiver of the right to compel enforcement of the remaining provisions of this Agreement.

27. Third Party Beneficiaries. Nothing in this Agreement shall be construed to confer any rights upon any party not a signatory to this Agreement.

28. Execution in Counterparts. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

29. Alternative Dispute Resolution. If a dispute arises out of or relating to this Agreement, or the alleged breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree otherwise. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties; otherwise, each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within thirty (30) days, either party may pursue litigation to resolve the dispute.

Demand for mediation shall be in writing and delivered to the other party to this Agreement. A demand for mediation shall be made within reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date

when institution of legal or equitable proceedings based on such a claim, dispute or other matter in question would be barred by California statutes of limitations.

30. Non-Discrimination/Harassment/Retaliation. Consultant shall not discriminate, harass, or retaliate or permit discrimination, harassment, or retaliation of its employees or applicants for employment in the provision of the Services set forth in Exhibit A. t. Specifically, Consultant will not discriminate, harass, retaliate or permit discrimination, harassment, or retaliation against employees or applicants on the basis of race, color, religion (including religious dress and grooming), age, sex, sexual orientation, ancestry, national origin, disability, marital status, military status or any other basis unlawful under federal or State law. The City is an equal opportunity employer and requires Consultant adhere to all City policies and procedures prohibiting discrimination, harassment, and retaliation. Before commencement of work, Consultant must provide evidence of compliance with all mandatory sexual harassment training.

31. Compliance with Federal, State and Local Laws. Consultant shall be responsible for and shall comply with all applicable laws, rules and regulations that are now in effect or may be promulgated or amended from time to time by the Government of the United States, the State of California, Kings County, the City and any other agency now authorized or which may be authorized in the future to regulate the services to be performed pursuant to this Agreement. Consultant represents that it currently has, and will maintain in effect all proper licensing and permits necessary to providing the Services described in Exhibit A.

32. Attorney's Fees. If either Party institutes an action or proceeding for a declaration of rights of the parties under this Agreement, for injunctive relief, or for an alleged breach or default of, or any other action arising out of, this Agreement, or the transactions contemplated hereby, or if either Party is in default of its obligations hereunder, whether or not suit is filed or prosecuted to final judgment, the non-defaulting or prevailing party shall be entitled to reasonable attorney's fees and to any court costs incurred, in addition to any other damages or relief awarded.

NOW, THEREFORE, the City and Consultant have executed this Agreement on the date(s) set forth below.

Signatures on Next Page

CONSULTANT

CITY OF LEMOORE

By: _____
Gladys Medina, Vice President, Group Manager

By: _____
Andrea Welsh, City Manager

Date: _____

Date: _____

Party Identification and Contact Information:

Willdan Financial Services
Attn: Jim McGuire
27368 Via Industria, Suite 200
Temecula, CA 92590
JMcGuire@willdan.com
(951) 587-3536

City of Lemoore
Attn: Andi Welsh, City Manager
119 Fox Street
Lemoore, CA 93245
awelsh@lemoore.com
(559) 924-6700

EXHIBIT A
CONSULTANT PROPOSAL

See attached.

EXHIBIT B

INSURANCE REQUIREMENTS

Prior to commencement of the Services, Consultant shall take out and maintain, at its own expense, the following insurance until completion of the Services or termination of this Agreement, whichever is earlier, except as otherwise required by subsection (d) below. All insurance shall be placed with insurance companies that are licensed and admitted to conduct business in the State of California and are rated at a minimum with an "A" by A.M. Best Company.

a. Minimum Limits of Insurance. Consultant shall maintain limits no less than:

(i) Professional Liability Insurance in an amount not less than \$1,000,000.00 per claim and \$2,000,000 annual aggregate. Said insurance shall be maintained at all times during Consultant's performance of Services under this Agreement, and for a period of five years following completion of Consultant's Services under this Agreement or termination of this Agreement.

(ii) General Liability Insurance (including operations, products and completed operations coverages) in an amount not less than \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit. Consultant may utilize excess liability insurance to achieve these limits.

(iii) Worker's Compensation Insurance as required by the State of California.

(iv) Business Automobile Liability Insurance in an amount not less than \$1,000,000 per accident for bodily injury and property damage.

If Consultant maintains higher limits than the minimums shown above, the City shall be entitled to coverage at the higher limits maintained.

b. Other Insurance Provisions. The general liability policy is to contain, or be endorsed to contain, the following provisions:

(i) The City, City Council members, employees, volunteers, agents and city officials are to be covered as insureds with respect to liability arising out of automobiles owned, leased, hired or borrowed by or on behalf of the Consultant; and with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided with two endorsement forms: 1) in the form of an additional insured endorsement to the Consultant's insurance, or as a separate owner's policy (CG 20 10 11 85 or its equivalent language) and 2) a CG 20 37 10 01 endorsement form or its equivalent language. A later edition of the CG 20

10 form along with the CG 20 37 coverage form will give some protection to the entity for specific locations.

(ii) For any claims related to the Services performed pursuant to this Agreement, the Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

(iii) Each insurance policy required by this section shall be endorsed to state that the City shall receive written notice at least thirty (30) days prior to the cancellation, of the coverages required herein, ten days prior notice if cancellation is due to nonpayment of premium.

(iv) Coverage shall not extend to any indemnity coverage for the active negligence of the additional insured in any case where an agreement to indemnify the additional insured would be invalid under Subdivision (b) of Section 2782 of the Civil Code.

c. Evidence of Coverage. Consultant shall deliver to City written evidence of the above insurance coverages, including the required endorsements prior to commencing Services under this Agreement; and the production of such written evidence shall be an express condition precedent, notwithstanding anything to the contrary in this Agreement, to Consultant's right to be paid any compensation under this Agreement. City's failure, at any time, to object to Consultant's failure to provide the specified insurance or written evidence thereof (either as to the type or amount of such insurance), shall not be deemed a waiver of City's right to insist upon such insurance later.

d. Maintenance of Insurance. If Consultant fails to furnish and maintain the insurance required by this section, City may (but is not required to) purchase such insurance on behalf of Consultant, and the Consultant shall pay the cost thereof to City upon demand, and City shall furnish Consultant with any information needed to obtain such insurance. Moreover, at its discretion, City may pay for such insurance with funds otherwise due Consultant under this Agreement.

Consultant shall maintain all of the foregoing insurance coverages during the term of this Agreement, except as to (a) the products and completed operations coverage under the General Liability Insurance which shall also be maintained for a period of ten (10) years following completion of the Services by Consultant or termination of this Agreement, whichever is earlier; and (b) Professional Liability Insurance, which shall be maintained for a period of five (5) years following completion of the Services by Consultant or termination of this Agreement, whichever is earlier.

e. Indemnity and Defense. Except as otherwise expressly provided, the insurance requirements in this section shall not in any way limit, in either scope or amount, the indemnity and defense obligations separately owed by Consultant to City under this Agreement.

October 13, 2015

Ms. Andi Welsh
City Manager
City of Lemoore
119 Fox Street
Lemoore, California 93245

Re: *REVISED Proposal to Provide Assessment District Engineering Services to the City of Lemoore*

Per your request, attached is Willdan Financial Services' ("Willdan") revised proposal to provide Assessment District Engineering Services specific to the City of Lemoore's existing Public Facilities Maintenance District No. 1 and Landscape and Lighting Maintenance District No. 1. The following contains our proposed scope of services and fee to provide these services.

We appreciate this opportunity to serve the City of Lemoore and look forward to hearing from you. Please feel free to contact me directly at (951) 587-3536 or via email at jmcguire@willdan.com, if there are any questions regarding our proposal.

Sincerely,

WILLDAN FINANCIAL SERVICES



Jim McGuire
Principal Consultant

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Statement of Understanding

The City of Lemoore (“City”) established the following districts pursuant to Chapter 10 of Title 7 of the Lemoore Municipal Code and/or the Landscaping and Lighting Act of 1972, which fund the services identified below:

- Public Facilities District No. 1 (PFMD) funding maintenance, operation, repair and periodic replacement of certain landscaping, street lights, local street paving, parks and appurtenant facilities and improvements within the boundaries; and
- Landscape and Lighting Maintenance District No. 1 (LLMD) funding operation, maintenance and service of landscaping, street lighting and other appurtenant improvements, constituting a portion of the public street, sidewalk and drainage systems within the LLMD.

Since the establishment of these districts, as well as the Zones of Benefit within each, it is important to recognize that recent court cases have had a profound impact on how assessments are structured, and these court cases must be carefully considered for the establishment of any new or increased assessment being presented to property owners. Even a simple assessment for local improvements requires a more extensive evaluation of general benefit and support of the special benefit findings than may have been necessary in the past. The requirement of a “special” benefit finding, distinct from a “general” benefit identified in Proposition 218, and recent case law (California Supreme Court and Appellate Court findings since 2008) have created a greater emphasis on separating and quantifying these benefits for all assessments, particularly new and increased assessments. Therefore, it is paramount that the improvements and services provided be clearly identified and reflected in the Engineer’s Report. Since many assessment formulas might not withstand the heightened scrutiny that is likely to result from these recent court cases, identifying and quantifying special and general benefits has become a more essential part of an Engineer’s Report. The clarity and documentation of benefit findings in the Report is a critical factor for supporting annual special benefit assessments; and while some zones/districts may be operating at a deficit under the current assessment formulation, a re-engineering of those assessments that is consistent with these court decisions may in fact determine that the deficits are actually attributable to general benefit and cannot be recovered by the assessments. However, even if this is the case identifying and quantifying those costs will strengthen the defensibility of the assessments proposed.

To ensure that the existing assessments, as well as the future financial stability of the zones/districts, are appropriately addressed, the City has requested Willdan provide a proposal to perform a complete evaluation and as-needed assessment engineering of the existing zones/districts. The goal is to identify and quantify the improvements and services to be funded and make appropriate or necessary modifications to the Engineer’s Reports and the structure of the districts and/or assessments that the City should implement based on current case law and legislative authority, including but not limited to:

- Reorganization and restructuring of the various zones/districts;
- Modified cost allocations (budget adjustments, including identifying and quantifying general benefit costs, and/or improvements that are funded or could be funded by other revenue sources);
- Redistribution of costs (changes in the method of apportionment);
- Long term cost recovery (inflationary adjustments and rehabilitation programs);
- Expanded or enhanced documentation of the improvements, costs and benefits (updated reports); and
- Balloting for new or increased assessments.

We understand the City’s goal is to ensure that district and zone benefit assessments are fair, equitable and consistent with the legislative authority to provide such improvements and the provisions of the California Constitution (Proposition 218). We further understand the City’s desire for these assessments to provide appropriate full cost recovery of services (excluding general benefit costs, if any), including not only the annual maintenance costs but also the long term repair, replacement, and rehabilitation of those improvements.

Scope of Services

The following outlines our proposed work plan for review and evaluation of existing zones/districts and assisting the City with developing an improvement matrix and action plan for implementing any appropriate or necessary changes to ensure the financial stability and integrity of the assessments.

Phase I: Develop Improvement Matrix

Task 1: Develop an Initial District Portfolio

Objective: Develop an initial set of district maps in order to facilitate Task 2.

Description: Prior to the project kick-off meeting (Task 2), utilizing the documentation provided by the City, Willdan will conduct a preliminary review of the districts and zones to create a portfolio of working documents and data to be utilized during this first project phase. These documents will likely include for each district and zone a summary listing of the parcels and relevant parcel property characteristics and GIS maps for each zone identifying the current boundaries, the parcels, and the improvement areas and facilities that can be identified from the Engineer's Reports and other documents provided by the City. These maps and information will be utilized in our on-site fieldwork and discussions with the City to ensure that the boundary and improvement information is accurate and to identify potential changes and issues that need to be addressed or considered. To aide this task, Willdan will likely request from the City a list of additional information and documentation regarding the improvements, zones and developments, which may include copies of tract maps, development plans, improvement plans and development agreements. These documents will be used primarily as a tool or reference to aide in our efforts to clearly identify the improvements to be maintained by the City.

While the City Clerk should have most of these public records on file, we recognize that the City may not be able to readily locate or access some of the documents requested. As much information that the City can provide regarding our request will help in our efforts to ensure that a comprehensive and accurate listing of improvements and facilities to be maintained is developed and that those improvements are consistent with what the districts and zones were intended to provide.

Deliverables: Information request to City for available district, zone and development information.

Notations: As part of this task Willdan proposes to develop a set of initial GIS shape files and maps that will be utilized to identify and verify the location and extent of the improvements associated with each zone. These maps will eventually be used to create the Assessment Diagrams for the Engineer's Reports. However, our ability to create these maps will be greatly dependent on the GIS base shape files available from the County. If these GIS base shape files are not available, incomplete or are outdated, alternative mapping methods may be necessary, and there may be an additional cost to convert these maps to GIS. In such case, we will discuss options with the City before proceeding.

Task 2: Attend Project Kick-off Meeting and Drive the Districts

Objective: Establish effective lines of communication and tour the districts in order to gain first-hand knowledge of the zones and improvements.

Description: We propose to attend an "all hands kick-off meeting" to discuss the various elements of the project and fully develop the overall strategy and course of action to address the City's needs. This discussion should include those City staff members that will be directly involved in the various phases of this project. This meeting will likely include specific discussions of the City's priorities; legal and political considerations; budget information; and availability and access to additional documentation and improvement information not previously provided. This discussion will also serve to identify any specific issues or special

circumstances known to the City regarding the existing zones/districts. Proposed project timelines will also be discussed and critical events identified.

At the conclusion of this meeting we plan on touring the zones/districts with City staff to acquire a first-hand understanding of the improvements and services being provided.

Meetings: One face-to-face project kick-off meeting, including a tour of the districts.

Deliverables: Based on discussions held during this meeting, a project timeline (schedule of events) will be prepared and provided to the City.

Notations: After the kick-off meeting we would like to drive the districts/zones with City staff (likely with the maintenance manager/superintendent) to review, discuss and confirm the improvements being funded. We plan to utilize the documents generated in Task 1 to aide in this field work.

Task 3: Prepare District Parcel Databases

Objective: Prepare an expanded and updated electronic parcel database for each zone/district.

Description: Using the most recent parcel information from the current County Assessor's Office secured roll and development information provided by the City, establish an assessment database for each zone/district. This database may include the following:

- Current and planned land use designations (land use);
- Acreage/parcel size;
- Ownership information from County data (name(s), mailing address, and property situs information);
- Number of units for residential properties;
- Known development restrictions;
- Land and improvement values (used to determine if a parcel is vacant or developed). Note: Land value cannot be used as a basis for the assessment rate;
- Assignment of possible weighted special benefit; and
- Existing and proposed assessment amounts.

The databases to be developed will be structured to ensure that the property data assembled matches the benefit methodology and district structure(s) that are ultimately developed. This data will also be used as the source data for mailing of any informational pieces and/or notices and ballots for possible future phases of the overall project, as well as development of related district maps utilizing available GIS information and assessment methodology modeling.

Deliverables: When fully developed and finalized, this database will be used to create the assessment roll for the Engineer's Report.

Task 4: Finalize an Electronic Mapping Matrix of the District Improvements

Objective: Develop and finalize an overall matrix of the improvements within each of the 7 zones of PFMD and the 15 zones of LLMD.

Description: Willdan will work closely with City staff to develop and finalize a comprehensive list and mapping of improvements within the zones of PFMD and LLMD that are currently maintained, as well as those that could be funded. In order to develop an appropriate and defensible benefit nexus, it is essential to identify and quantify the location and extent of the funded improvements and the relationship these various improvements have to the assessed properties.

For this task, Willdan intends to utilize a combination of aerial photography and GIS mapping to plot the location and extent of the improvements within each district. It is our

intention to convert diagrams, tract maps and development plans provided by the City from hard copy and/or PDF to GIS or a similar mapping tool, such as a scaled CAD file. This electronic file then can be used as the basis for establishing and finalizing a complete improvement matrix. The purpose of this matrix is to clearly and fully identify improvements and facilities that are currently funded or could be funded by the City's zones/districts and identify and quantify the location and extent of those various improvements in order to develop a comprehensive and equitable budget and cost allocation for each zone.

Upon completion of the electronic mapping, Willdan will then conduct a final tour to ensure that each improvement has been captured, as well as identify any special circumstances or service level adjustments that need to be considered for the budgets. Ultimately, this improvement matrix will establish the location and extent of the various improvements to be funded. The matrix will provide the necessary direct correlation to surrounding properties and potential differences in the special benefits associated with each parcel, neighborhood, and development based on differences in proximity and extent of those improvements. This electronic mapping of the improvements will provide the visual documentation and resource necessary to identify and quantify special benefits, as well as potential general benefits that will impact the proportional allocation of costs and assessments. This information will also be utilized to develop the proposed budgets and assessments ensuring that each zone and the parcels therein are equitably and proportionally assessed for the improvements and services provided.

Meetings: Willdan's Project Manager Jim McGuire will conduct two to three days of fieldwork to ensure the accuracy of the plotted improvements.

It is anticipated that one to two days of fieldwork will be performed immediately following the kick-off meeting (Task 2) and one day of fieldwork to finalize the maps developed in Task 4.

Deliverables: An electronic file and related diagram(s) that provide an overview of the location and extent of the improvements in relation to parcels within the City.

Notations: As part of this task Willdan proposes to develop a final set of GIS shape files and maps that will be utilized to identify and verify the location and extent of the improvements associated with each zone. When finalized with the City, these maps will be used to create the Assessment Diagrams for the Engineer's Reports.

Task 5: Preliminary Review of Benefits/Improvements

Objective: Evaluate various factors that must be considered for compliance and application of special/general benefit and identify potential changes to the current district zones and/or method of apportionment.

Description: Utilizing previously gathered information from the City and maps and documentation generated during prior tasks, we will conduct an initial benefit analysis to identify potential changes and/or issues regarding the current district zones, method of apportionment, and parcels being assessed or should be assessed. The relationship between improvements and the properties within the zones/districts will be reviewed, as well as any benefits that may be attributable to other properties or the public at large.

The district and assessment modeling conducted during this task is not intended to be a refined development or full evaluation of the potential assessments, but rather a broader overview to use for comparison and discussion of the various changes that may be required to ensure the legal application and integrity of the districts and assessments.

This initial review will help identify potential issues with the current zone structure and/or method of apportionment and provide the City with a set of recommendations and/or options for re-engineering the current districts. While a more detailed and comprehensive analysis will be performed in Phase II (Task 7) of this project, this initial analysis will bring to light key areas of concern for further discussion and analysis.

Deliverables: A summary of our findings, recommendations and conclusions from the review conducted in this task will be incorporated into the Technical Memorandum, see Task 6.

Task 6: Prepare Phase I Technical Memorandum

Objective: Provide the City with a memorandum summarizing the improvements that are being maintained, as well as those improvements that could be maintained by the applicable zone/district assessment. We will outline the options to the City so that they are comfortable with the recommendations, and can make an informed decision regarding next steps.

Description: Prepare and provide the City with a memorandum summarizing the current maintenance of improvements. The memo may also identify improvements that the zones/districts are not currently funding but may be considered for inclusion now or in the future. This memo will also identify improvements or portions of the improvements that provide some measure of general benefit and thus must be separated from the improvement costs to be addressed. When finalized with City staff, mutually agreed upon changes and modifications will be implemented as the starting point for Phase II. In addition, this memorandum will also outline possible alternatives the City could consider for funding such improvements. This discussion may include possible options for funding similar improvements citywide.

Meetings: One conference call with City staff to discuss and finalize the findings and recommendations outlined in the technical memorandum, as well as discuss next steps.

Deliverables: Technical memorandum summarizing and identifying the various findings and recommendations that are deemed appropriate or necessary in order to identify the next steps associated with this project.

Notation: This memorandum may identify changes that can be implemented beginning with Fiscal Year 2016/2017 and do not require balloting for new or increased assessments. However, some recommended changes could trigger a need to ballot for new assessments and the timing for implementation of those changes may be postponed to a subsequent fiscal year. **As some of the information contained in this document may identify potential compliance or legal issues, this memorandum is intended to be confidential and not for public access.**

Phase II: Benefit Analysis

Task 7: Re-engineer District Zones and Develop Funding Models

Objective: Utilizing the findings and recommendations developed in Phase I and finalized with the City in Task 6, begin implementation of the zone/district restructuring and modifications deemed appropriate for Fiscal Year 2016/2017. As noted above, some proposed modifications to the district(s) may not be implemented until subsequent fiscal years because they would require a balloting of property owners.

The primary objectives for this project in Fiscal Year 2016/2017 are to establish an accurate accounting of the improvements to be maintained and the cost associated with those improvements. Completion of this project will take several months. While it may be determined that new or increased assessments are necessary to support those improvements in some cases, it is unlikely that this project can be completed in time to conduct property owner outreach and ballot for new or increased assessments for Fiscal Year 2016/2017. A separate proposal for such efforts will be proved to the City upon completion of this project.

Description: Utilizing the list of improvements and the proposed modifications discussed in prior tasks, develop the restructuring and assessment models necessary to implement the agreed upon changes for the upcoming fiscal year, as well as set the stage for future changes that may be implemented in subsequent fiscal years. The modeling will help identify the following:

- Alternatives for restructuring or reorganization of the districts to ensure consistency with applicable legislative authority and current case law;
- Improvements and/or services for which the cost allocations may require modification to meet the more stringent special benefit nexus requirements of current case law;

- An overall sense of the City's proportional general benefit obligation for the various improvements and services;
- Potential issues related to special benefit or inconsistencies in the application of special benefit (inconsistent assessment methodologies); and
- A general sense of the possible assessment changes that may be associated with changes in the district structure and/or assessment methodologies and identification of those improvements or services that cannot be fully funded by the current assessments.

At this time, we will begin to draft more descriptive discussion and text for the Engineer's Report(s) that adequately document the improvements and services to be funded and the special and general benefits associated with those improvements. The text developed at this point regarding general and special benefits will likely be designed to make the current assessments more defensible with respect to the provisions of Proposition 218. However, if future changes to the District's method of apportionment or zone structure are anticipated, the discussion of special and general benefits may not be fully developed or expanded until the City is ready to implement those changes that would likely trigger ballot proceedings.

Meetings: One (1) conference call to discuss the findings and recommendations developed in this task.

Deliverables: A summary of our findings, recommendations and conclusions from our review and analysis in this task will be eventually incorporated into the Technical Memorandum prepared at the conclusion of Phase II.

Task 8: Develop Proposed Budgets and Assessments

Objective: Prepare comprehensive annual budgets for the zones/districts to achieve maximum cost-to-benefit equity for each property, as well as ensure the long-term financial stability of the improvements and services.

Description: Work with City staff to develop appropriate and comprehensive annual budgets for the maintenance and servicing of the various improvements. Willdan will develop an initial budget for each district and zone utilizing our in-house budget modeling software that employs standard per unit costs for calculating annual and long-term maintenance expenses associated with the improvements. These budgets incorporate not only annual maintenance expenditures, but also periodic maintenance, rehabilitation and replacement costs, in addition to specific cost estimates or special needs identified by the City, including:

- Applicable capital improvement expenditures;
- Administration expenses; and
- Any other funding deemed appropriate to provide the improvements.

Once Willdan has completed the initial budget development, a summary of the budgets (similar to the format that will be shown in the Engineer's Report) will be presented to City for review and discussion. These budgets (proposed to be implemented in FY 2016/2017) are intended to be comprehensive, outlining the full cost of providing the improvements at an appropriate level of service, even if some of those costs cannot be funded by the current assessment rates and revenues. In addition, the budget will identify costs considered to be general benefit (if any); anticipated assessment revenues; additional City contributions, loans or subsidies that the City may provide; any revenue shortfalls that require a reduction in services; and/or funding collected for long-term maintenance or reserves (unfunded costs).

The purpose of these budgets is to accurately depict the true funding requirements to provide the improvements and demonstrate the need for new or increased assessments (revenue shortfall) or potential reductions in levels of service (if applicable), without actually triggering the need to ballot in FY 2016/2017.

Deliverables: The updated budgets will be incorporated into the Phase II Technical Memorandum. This document will set the stage for the possible balloting of new or increased assessments in future fiscal years.

Task 9: Phase II Technical Memorandum

Objective: Provide the City with a memorandum summarizing the proposed modifications that may be implemented in each district and/or zone based on the preceding tasks. This document will identify and outline recommended modifications to the districts and zones that can be implemented without balloting for new or increased assessments (likely the approach for Fiscal Year 2016/2017) as well as any additional modification to be implemented in subsequent fiscal years, but would likely require a Proposition 218 ballot proceeding. These subsequent modifications are usually the result of recommended changes to the zone boundaries and/or changes in the method of apportionment that would result in new or increased assessments. **(This memorandum is intended to be confidential and not a public record.)**

Description: Prepare and provide the City with a memorandum summarizing the recommended modifications to each district, as well as summarize previous findings from Phase I. This document will likely be an expanded version of the memorandum prepared in Task 6, but will outline more specifically, various recommendations, options and considerations for potential district modifications that should be implemented to ensure that the assessments are equitable and consistent with the provisions of the California Constitution (Proposition 218) and recent court cases.

This document is intended to be a strategic planning tool that identifies what modifications could or should be made to the current district structure, cost allocations, assessments and Engineer's Report content and the recommendations, options and alternative approaches to achieve those modifications. Because districts and zones are not all the same, the recommended modifications, approach and timing may be different for each zone and/or district. Typically there is not a single approach that works for all situations, but this document will provide the City with sufficient background information so that they are fully aware of the issues, recommendations, and options, and together with our team the City can make an informed decision regarding next steps.

In addition this memo will contain the proposed FY 2016/2017 budgets for each zone and proposed assessment amounts. When finalized with City staff, those portions of this document outlining the improvements, benefits, district modifications and budgets (those not facilitating new or increased assessments) will later be incorporated into the Fiscal Year 2016/2017 Engineer's Report(s) to be prepared in Phase III.

Meetings: One (1) in-person strategy meeting with City staff to discuss and finalize the findings and recommendations outlined in the technical memorandum. A topic of discussion will be project next steps, including whether or not it is necessary to ballot any of the zones/districts and the potential timing of such ballot proceedings.

Deliverables: Technical memorandum summarizing and identifying the various findings and recommendations that are deemed appropriate or necessary in order to identify the next steps associated with this project.

Phase III: Preparation of Engineer's Report and Resolutions

Task 10: Prepare Engineer's Reports for Fiscal Year 2016/2017

Objective: Prepare updated Engineer's Report(s) for PFMD and LLMD based upon work completed in prior phases/tasks that satisfies the goals and objectives of the City. Based on our initial review of the prior Engineer's Reports, it appears that the two districts (PFMD and LLMD) may possibly be consolidated into a single district with one Engineer's Report. Thus for FY 2016/2017, it is very possible that a single Engineer's Report may be prepared containing all of the existing zones under a single consolidated district.

Description: Based on findings and results from Phase I and Phase II, prepare updated Engineer's Report(s) that integrate the maintenance/improvements provided within each zone/district, the method of apportionment and benefit analysis, the annual budget and assessment roll data. We anticipate that for FY 2016/2017 the Report(s) and proposed assessments will be presented in a way that does not trigger a balloting for new/increased assessments due in large part to scheduling constraints (public education efforts and ballot proceedings generally expand the annual approval process by two to six months or more). However, the proposed budgets presented in the Report(s) will be structured in a format that demonstrates those zones that may need to be balloted in subsequent fiscal years.

The Engineer Report will contain the following:

- A more comprehensive description of the improvements and services to be provided;
- Description of the respective districts and/or zones and the parcels therein subject to the benefit assessment;
- The amount of the proposed assessment (budget showing the costs and expenses of services including administrative costs and incidentals);
- The basis and schedule of the assessment (method of apportionment, benefit analysis, cost of living increase language; Consumer Price Index (CPI) and assessment range formula);
- Assessment diagrams; and
- Proposed assessment roll for Fiscal Year 2016/2017 (maximum assessments to be balloted).

Deliverables: One (1) draft version of the Engineer's Report(s) for review by City staff prior to submittal to the City Council for approval.

Notation: Based on our estimate of the time and effort that will be necessary to complete Phases I and II of this project, we do not anticipate that there will be sufficient time to address a balloting of property owners for any new or increased assessments for Fiscal Year 2016/2017 even if the need for such increases may be identified. However, it is intended that the Engineer's Report(s) for Fiscal Year 2016/2017 will set the ground work necessary to support a balloting for new or increased assessments in subsequent fiscal years if applicable.

Task 11: Draft Resolutions

Objective: Prepare drafts of the necessary resolutions.

Description: Draft the necessary resolutions for the City Council meeting utilizing City formats. We anticipate that the following resolutions will be necessary.

Intent Meeting (two [2] resolutions):

- Resolution Initiating Proceeding; and
- Resolution of Intention (preliminarily approves the proposed assessments outlined in the Engineer's Report(s) presented; and sets the Public Hearing date).

Public Hearing (two [2] resolutions):

- Resolution approving the Engineer's Report and Assessment Diagrams; and
- Resolution confirming the assessments and ordering the levy and collection of assessments.

Deliverables: A total of four (4) Resolutions will likely be utilized for Council's approval. The first two are usually adopted at a single City Council meeting, but could be approved at two separate meetings. The second set of resolutions would be adopted after the Public Hearing. (These two resolutions could be consolidated into one if the City prefers.) Draft resolutions will be delivered to City staff for review and comment prior to final versions being prepared and delivered for the City Council agendas.

Task 12: Attend City Council Meetings

Objective: Attend the City Council Intent Meeting and Public Hearing.

Description: Attend the Intent Meeting and Public Hearing to be available to answer questions regarding the Engineer's Report for the zones/districts and discussions related to the adoption of the resolution(s) and/or potential ballot proceedings.

Meetings: Attendance at two (2) City Council meetings regarding the levy of assessments in conjunction with PFMD and LLMD.

City Responsibilities

To assist the Willdan Team, the City of Lemoore will provide the following information and/or services:

- Information regarding current improvements being funded by the existing zones/districts including GIS shape files.
- As necessary, a database of parcels and/or parcel development information included in the existing zones/districts.
- Detailed listings and descriptions of the improvements to be reviewed as part of our scope of work, and the budgets and associated expenditures or revenues associated with those improvements, services and/or facilities. Provide (as needed) pertinent budget information, including estimated maintenance costs, replacement costs, other capital expenditures, City overhead, and available funding from other sources that can be used to offset costs.
- Various maps or diagrams (either electronically or in hardcopy) of the existing or potential improvements and facilities.
- Prepare all internal memos, staff reports, and other supporting documents necessary for City Council agendas.
- Review the draft resolutions before the final documents are prepared for the Council packets. This review is usually performed by department staff, but may include the City Attorney. Requested changes shall be submitted to Willdan in writing.

Willdan will rely on the validity and accuracy of the data and documentation received from the City and/or County of Kings to complete our analysis. We will further rely on the data as being accurate without performing an independent verification of accuracy, and that we will not be responsible for any errors that result from inaccurate data provided by the client or a third party.

Fee for Services

Willdan purposes to perform the tasks outlined in our Scope of Services for a **fixed price fee of \$55,560**. Please note, a separate proposal and/or agreement will be provided for potential noticing and balloting of specific zones/districts in those fiscal years after 2016/2017.

City of Lemoore Assessment District Engineering Services	
Scope of Services	Fee
Phase I: Develop Improvement Matrix	\$ 29,780
Phase II: Benefit Analysis	9,990
Phase III: Preparation of Engineer's Report & Resolutions	<u>15,790</u>
Fixed Fee	\$55,560

Please note the following.

- The fee above includes our attendance at four (4) meetings as described in the Scope of Services and outlined below:
 - One face-to-face project kick-off meeting, including a tour of the zones/districts which may consume one to two days.
 - One (1) strategy meeting with City staff to discuss and finalize the findings and recommendations outlined in the Phase II Technical Memorandum and discuss next steps; and
 - Attendance at two (2) City Council meetings regarding the levy of assessments in conjunction with PFMD and LLMD.
- The fee quoted above includes estimated travel expenses.
- The preceding scope of work and fees do not include any planned public outreach or education efforts. Those efforts will be provided in a separate proposal upon completion of this project and discussions with City staff. However additional meetings or tasks outside our proposed scope of work will require an additional fee.
- Telephone conference calls are not considered “meetings” for the purpose of our proposal and are not limited by our scope of services.
- We will invoice the City monthly based on percentage of project completion.

Reimbursable Expenses

Willdan will be reimbursed for out-of-pocket expenses. Examples of reimbursable expenses include, but are not limited to:

- Postage;
- Travel expenses;
- Mileage (current federal prevailing rate);
- Maps, electronic data provided from the county and/or other applicable resources; and
- Copying (currently 6¢ per copy).

Any additional expense for reports or from outside services will be billed to the City. Charges for meeting and consulting with counsel, the City, or other parties regarding services not listed in the scope of work above will be at our then-current hourly rates (see the “Additional Services” section below).

In the event that a third party requests any documents, Willdan may charge said party for providing such documents in accordance with Willdan’s applicable rate schedule.

Additional Services

Additional services may be authorized by the City and will be billed at our then-current hourly overhead consulting rates. Our current hourly rates are:

Willdan Financial Services Hourly Rate Schedule	
Position	Hourly Rate
Group Manager	\$210
Principal Consultant	\$200
Senior Project Manager	\$165
Project Manager	\$145
Senior Project Analyst	\$130
Senior Analyst	\$120
Analyst	\$100
Analyst Assistant	\$75
Property Owner Services Representative	\$55
Support Staff	\$50

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Parks & Recreation
Department**

721 W. Cinnamon Drive
Lemoore, CA 93245
Phone (559) 924-6767
Fax (559) 924-6772

Staff Report

ITEM NO. 2-4

To: Lemoore City Council
From: Sheila Taylor, Recreation Coordinator
Date: October 22, 2015 **Meeting Date:** November 3, 2015
Subject: Street Closure for Lemoore Christmas Parade

Proposed Motion:

For Council to approve street closures and City staff time to support the annual Christmas Parade on Saturday, December 6, 2015.

Subject/Discussion:

The Lemoore Chamber of Commerce is hosting the annual Christmas Parade on Saturday, December 5, 2015. The parade begins at the corner of Follett and D Street and proceeds west on D Street to Hill Street. The Chamber is requesting assistance with street closures, borrowing electric carts, and clean-up after the parade.

Financial Consideration(s):

The estimated financial contribution is approximately \$975 in staff time to assist with the festivities.

3 Police Officers at 2 hours each	\$ 336
1 Police Officer at 4 hours	\$ 224
Street Sweeper operator at 2 hours	\$ 60
4 Maintenance workers at 2 hours each	\$ 270
1 refuse worker at 2 hours	\$ 85
Total	\$ 975

Alternatives or Pros/Cons:

Pros:

- Brings 2,000-5,000 visitors to downtown Lemoore.
- Demonstrates City support of a longstanding Lemoore tradition.
- Businesses have the opportunity to be open for business.
- May increase revenue for restaurants the day of event.

Cons:

- Parking restrictions may impact some businesses for the full course of the day.

Commission/Board Recommendation:

Not Applicable.

Staff Recommendation:

Staff recommends approving support of the annual Christmas Parade.

Attachments:

- Resolution
- Ordinance
- Map
- Other Request

Review:

- Finance
- City Attorney
- City Manager
- City Clerk

Date:

- 10/27/15
- 10/28/15
- 10/26/15
- 10/28/15

Andrea Welsh

From: CEO <ceo@lemoorechamber.org>
Sent: Wednesday, October 21, 2015 4:11 PM
To: Lois Wynne; Jeff Chedester; Edward Neal; Billy Siegel; Ray Madrigal; Andrea Welsh; Joe Simonson; Ray Greenlee; Russell Giron; 'Smith, Darrell'; 'John Gibson'
Subject: Lemoore Christmas Parade
Attachments: doc01535620141201105647_001.jpg; Christmas Parade Entry form 2015.pdf

October 21, 2015

To: Lemoore City Council
CC: Andi Welsh; Joe Simonson; Ray Greenlee; Russell Giron; Darrell Smith; John Gibson
From: Jenny MacMurdo, CEO
Subject: Lemoore Christmas Parade

The Annual Lemoore Christmas Parade will be on Saturday, December 5th at 6 p.m. Parade check-in will start at 4 p.m. at Fox and G Street. This year's theme is "The Night Before Christmas in a Galaxy Far, Far Away". We would like to invite you to participate in the Parade. (Please complete the attached Entry Form) The Parade will start at the corner of Follett and D and proceed down D Street to Hill. The Parade line-up will be on Follett between D and G Street; E Street between Follett and Fox; and F Street between Follett and Fox. Please see the attached map. We are requesting the City's assistance with the following:

- Street Closure, at 13 locations identified on the attached map. Please put up signs on Follet & E St. (*in front of Lemoore Stadium Cinemas*) by 9AM Friday morning that state: "NO PARKING OR THROUGH TRAFFIC AFTER 9AM SATURDAY, DECEMBER 5th. Vehicles will be towed at owner's expense." Please put up signs along the remainder of the parade route that state: "NO PARKING OR THROUGH TRAFFIC AFTER 3 PM SATURDAY, DECEMBER 5th. Vehicles will be towed at owner's expense".
- We would like to use (**three**) of the cities electric carts. (*The vehicles will be returned to the Corp. Yard Saturday, immediately following the parade. However, arrangements will have to be made for picking up these vehicles Saturday, or late Friday. Preferably Saturday.*)
- Please place ten trash cans at the rear of the Downtown Plaza and ten trash cans in the vacant lot next to Lemoore Furniture on Friday, December 4th, that can be placed along the parade route. They can be picked up on Monday, December 7th.
- Please insure that the timers on the Downtown tree lights, street decorations and Christmas tree lights are synchronized and will come on at 5:00 p.m.
- Please distribute barricades as shown on attached map (XXX = Barricades) and with Closed to Through Traffic signs– we will put the barricades and signs in place at 3 p.m. on Saturday afternoon.
- Please provide a LPD Officer to assist with any towing of vehicles still parked along West D Street at 4p.m. on Saturday, December 5th.
- Please provide ten wide push brooms. Arrangements will be made to have them taken to the Chamber @ 300 "E" Street, on Friday, December 4th.

- Please provide 3 Lemoore Police Officers along Follett Street (staging area / Follett between D Street and the RR tracks) at 4 p.m. Saturday, December 5th, to help keep people who are not in the parade out of the staging area.
- Please provide the city street sweeper once the parade has ended and the community has left the parade area, on December 5th, to help clean up the streets following the parade.
- Please remove barriers AFTER the street sweeper has completed cleaning the streets.

We thank you for your continued support and cooperation of our events. The Lemoore Chamber of Commerce will be happy to answer any questions you may have regarding the parade. Please call (559) 924-6401 for further information.

Sincerely,
Jenny MacMurdo

Jenny MacMurdo
CEO, Lemoore Chamber of Commerce
300 E St. Lemoore, CA 93245
(w) 559-924-6401
(c) 618-521-6497
<http://lemoorechamberofcommerce.com/>
<https://www.facebook.com/LemooreChamberofCommerce>

****PLEASE NOTE NEW EMAIL ADDRESS: ceo@lemoorechamber.org ****



Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Clerk**

119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6700
Fax (559) 924-9003

Staff Report

ITEM NO. 2-5

To: Lemoore City Council
From: Janie Venegas, City Clerk
Date: October 28, 2015 **Meeting Date:** November 3, 2015
Subject: Approval of Documents Pertaining to Industrial Disability Retirement (IDR) Determinations of Local Safety Officers of the City of Lemoore; Resolution 2015-24 – Delegating Authority to the City Manager to Make IDR Determinations; Resolution 2015-25 – Establishing Procedures for IDR Determinations

Proposed Motion:

Approve Resolution 2015-24 delegating authority to the City Manager to make initial determinations for Industrial Retirement under the California Public Employees' Retirement System and Approve Resolution 2015-25 establishing a procedure for Industrial Disability Retirement determinations of Local Safety Officers for the City of Lemoore under the California Public Employees' Retirement System in which, where initial determinations on causation/industrial connection are appealed, the City Council serves as the final decision maker, with an Administrative Law Judge presiding.

Subject/Discussion:

The City of Lemoore contracts with CalPERS (PERS) with respect to the administration of retirement benefits for both sworn public safety officers (police officers) and non-sworn employees. When a public safety officer asserts that he/she is entitled to an Industrial Disability Retirement (IDR) as the result of an incapacitating work-related injury, the City may delegate the initial determination to the City Manager, giving the affected employee the right to appeal that decision through an administrative hearing conducted consistent with the California Administrative Procedures Act (APA).

The City does not have written policies or procedures for IDR determinations. This is problematic, as the City Council could make a determination, which limits opportunities for appeal, potentially forcing the City and the affected employee into a court case.

Resolution 2015-25 delineates the steps to be taken by the City when a police officer seeks an Industrial Disability Retirement. It should be noted that only Public Safety employees are eligible for Industrial Disability Retirement; accordingly, the proposed resolutions do not apply to non-safety City employees.

The California Administrative Procedure Act (APA) (Government Code Sections 11340 through 11528) sets forth the procedural requirements for conducting administrative hearings in matters involving government agencies. PERS is an agency subject to the APA, and recent court decisions have held that local agencies, such as the City of Lemoore,

which are members of PERS on matters dealing with safety officer disability retirement are also subject to the APA.

The Public Employees' Retirement Law (PERL) requires local agencies to make determinations regarding industrial disability retirements on behalf of their safety members, and allows cities to delegate authority to make such determinations to the incumbent in a designated position, usually the City Manager position. The City of Lemoore proposes to adopt Resolution 2015--24 to delegate authority to the City Manager, or his/her designee(s) to make an industrial disability determination as respects a public safety officer, and Resolution No. 2015-25 to establish the procedure by which that determination is made.

BACKGROUND

Current California law limits the City Manager's determination of disability to an initial determination; and requires the establishment of an appeals process in those cases where there is a dispute as to whether the involved police officer is entitled to an Industrial Disability Retirement. On receiving an application for an Industrial Disability Retirement (IDR) by a local safety officer employee, Government Code §21154 and §21156 require that the employing agency make two determinations. First, the contract agency must determine whether the IDR applicant is incapacitated from the performance of his or her job duties. Second, the employing agency must make a determination as to whether or not the physical or mental disability for which the applicant claims to be incapacitated is the direct result of an industrial injury arising out of and occurring in the scope of his/her job duties.

Current law addresses the four potential IDR application scenarios as follows:

1. Admitted Incapacity; Admitted Industrial Causation

If the employing agency finds the member to be physically or mentally incapacitated from the performance of his or her job duties and in addition makes a determination that the incapacity was directly the result of an industrial injury, the employing agency will so certify to PERS, which will process the industrial disability retirement. Certification is the formal transmittal to PERS of the agency's decision.

2. Admitted Incapacity; Agreed Non-Industrial Causation

If the employing agency finds the member to be incapacitated from the performance of his or her job duties and all parties agree that the cause of the incapacity is non-industrial, the agency will so certify to PERS which will process an ordinary disability retirement according to the applicable length of service requirements. (Government Code §21025.)

3. Admitted Incapacity; Disputed Industrial Causation

If the employing agency admits that the member is incapacitated, but there is a dispute as to whether the cause of the incapacity is industrial, and where no petition for a finding of fact has been filed with the Workers Compensation Appeals Board, the City shall proceed to file a petition for findings of fact with the WCAB. Only subsequent to a determination by the Workers' Compensation Appeals Board would the City be in a position to make a determination on causation; however, the City would be bound by the WCAB's factual findings, providing little latitude to issue a contrary finding.

4. Disputed Incapacity; Disputed Causation

If a dispute exists as to whether the safety member is in fact incapacitated from the performance of his or her job duties, and in addition, there is a dispute over whether or not the incapacity arises out of an industrial injury, Government Code §21154 authorizes the City to make the determination of incapacity through a dispute resolution system which is in compliance with the Administrative Procedure Act. The initial determination is made by the City Manager or other City Council designee. If the applicant seeks to appeal the City Manager's decision, the City would schedule an Administrative Hearing for a final determination. If the Applicant is still dissatisfied, the Applicant would be entitled to appeal the decision of the City to the Superior Court, by way of a Petition for Writ of Mandate. With respect to the issue of causation, initial findings of fact would have to be made by the WCAB, subject to limited review by the City, as described above.

Financial Consideration(s):

The fiscal impact is unknown. Associated costs would be dependent upon whether or not an IDR applicant appeals an initial determination of disability. If such an appeal were made, the City may incur costs for an Administrative Law Judge to act as a hearing officer and a certified stenographer required by the Administrative Procedures Act, and would also incur City Attorney staff time advocating the City's position. If an applicant appeals the final determination through a Petition for Writ of Mandate to the Superior Court of Kings County, the City may incur additional City Attorney staff time representing the City. However, these fiscal impacts are unavoidable because the City must comply with State law.

Alternatives or Pros/Cons:

Pros:

- Industrial Disability Retirements would be processed quickly and efficiently.
- No undue payments made due to a delay in processing.
- Confidential information would not require to be released. Privacy of affected employee protected.

Cons:

- None at this time.

Commission/Board Recommendation:

Not Applicable

Staff Recommendation:

Staff recommends that the City Council adopt a resolution delegating the authority to the City Manager to make an initial determination of incapacity and whether such incapacity is industrial. Staff further recommends that in the event that the City Manager's determination is rejected by the applicant and a hearing is requested, the City utilize the authorized procedure whereby the City Council makes the ultimate determination, with an appointed Administrative Law Judge presiding.

The alternative hearing procedure would be for the Administrative Law Judge to make the determination in the absence of City Council input. Staff does not recommend this alternative, for it eliminates the Council from having a role in the decision making process.

Staff recommends the approval of Resolution 2015-24 delegating authority to the City Manager to make initial determinations for Industrial Retirement under the California Public Employees' Retirement System and approval of Resolution 2015-25 establishing a procedure for Industrial Disability Retirement determinations of Local Safety Officers for

the City of Lemoore under the California Public Employees' Retirement System in which, where initial determinations on causation/industrial connection are appealed, the City Council serves as the final decision maker, with an Administrative Law Judge presiding.

Attachments:

- Resolution 2015-24 & 2015-25
- Ordinance
- Map
- Other _____

Review:

- Finance 10/29/15
- City Attorney 10/29/15
- City Manager 10/29/15
- City Clerk 10/29/15

Date:

RESOLUTION NO. 2015-24

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
DELEGATING AUTHORITY TO THE CITY MANAGER TO MAKE INITIAL
INDUSTRIAL DISABILITY RETIREMENT DETERMINATIONS
PURSUANT TO GOVERNMENT CODE §21173**

WHEREAS, the City of Lemoore (hereinafter referred to as Agency) is a contracting agency of the Public Employees' Retirement System; and

WHEREAS, the Public Employees' Retirement Law requires that a contracting agency determine whether an employee of such agency in employment in which he/she is classified as a local safety member is disabled for the purposes of the Public Employees' Retirement Law and whether such disability is "industrial" within the meaning of such law; and

WHEREAS, the City Council may delegate authority under Section 21173 of the Government code to make such determinations to the City Manager.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lemoore as follows:

Section 1. That the City Council may delegate the City Manager authority to make initial determinations under Government Code §21173, on behalf of the City, of disability and whether such disability is incapacitating and/or industrially caused, and to certify such determinations an all other necessary information the Public Employees' Retirement System; and

Section 2. That such incumbent is authorized to make applications on behalf of the agency for disability retirement of all employees and to initiate requests for reinstatement of such employees who are retired for disability.

Section 3. Authority consistent with Section 1 is delegated to the City Manager under this Resolution No. 2015-15

Section 4. This resolution shall become effective immediately upon its passage and adoption.

Passed and adopted at a Regular Meeting of the City Council of the City of Lemoore held on November 3, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Mary J. Venegas, City Clerk

Lois Wynne, Mayor

RESOLUTION NO. 2015-25

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF LEMOORE ESTABLISHING
PROCEDURES FOR INDUSTRIAL DISABILITY RETIREMENT
DETERMINATIONS OF LOCAL SAFETY OFFICER EMPLOYEES
OF THE CITY OF LEMOORE**

WHEREAS, this resolution establishes a procedure for industrial disability retirement determinations of City of Lemoore local safety officer employees under the California Public Employees' Retirement System; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMOORE DOES RESOLVE AS FOLLOWS:

Section 1. Following the filing of an application for Industrial Disability Retirement by a local safety officer employee under the California Public Employees' Retirement System ("CalPERS"), the following procedures shall be employed:

1. An initial determination shall be made by the City of Lemoore upon receipt of written argument, medical reports, medical records and further available evidence offered by either the Applicant or the City of Lemoore to determine whether the Applicant is incapacitated from the performance of his or her job duties and whether said incapacity is the direct result of an industrial injury arising out of and occurring in the course and scope of his or her employment. The determination shall be made within six months of the date of the receipt by the City of Lemoore from CalPERS, unless this time requirement is waived in writing by the Applicant. The determination shall be made by the incumbent City Manager, or the City representative otherwise designated by the City Council of the City of Lemoore.

A. If it is determined by the City that the Applicant is incapacitated, and the incapacity is the direct result of industrial injury occurring in the course and scope of his or her employment, the City Manager will so certify to CalPERS.

B. If it is determined that the Applicant is incapacitated, but that the cause of the incapacity is non-industrial, the City Manager will so certify to CalPERS.

C. If it is determined that the Applicant is incapacitated, and the Applicant contends

that the cause of the incapacity is the direct result of an industrial injury occurring in the course and scope of his or her employment, in the absence of a prior determination by the Workers' Compensation Appeals Board or stipulation between the parties that the incapacity is the result of industrial injury or disease, either the Applicant or the City may petition the Workers' Compensation Appeals Board (WCAB) for a Finding of Fact to determine causation. If the Workers' Compensation Appeals Board (WCAB) determines that the cause of the incapacity is the direct result of an industrial injury occurring during the course and scope of his or her employment, or non-industrial, the City will so certify to CalPERS.

D. If the City determines that the Applicant is not incapacitated from the performance of his or her job duties, the City shall notify the Applicant and CalPERS of this determination. The City shall notify the Applicant by certified mail (return receipt requested) or by personal service, of his or her right to appeal their decision and request a Hearing within thirty days of receipt of the notice.

Section 2. If the Applicant requests a Hearing, the Hearing shall be held in conformity with the Administrative Procedure Act. When the Applicant requests a Hearing, the City shall notify CalPERS. The City will also notify the Office of Administrative Hearings and request a Pre-Hearing Conference with an Administrative Law Judge and a hearing date. The Applicant will be informed that the hearing date will be held at the time and place designated by the Office of Administrative Hearings which shall set a Pre-Hearing Conference Date and a Hearing Date.

The Hearing shall be conducted before the Lemoore City Council with an Administrative Law Judge acting as the presiding officer.

An administrative record shall be generated at the Hearing pursuant to the Administrative Procedures Act. All testimony shall be recorded by a Certified Shorthand Reporter.

Section 3. Following the Hearing a Decision and Findings of Fact shall be made by the City Council. The Decision and Findings of Fact shall be served on the Applicant by Certified Mail (return receipt requested) or by personal service. The Applicant shall also be advised of his or her appeal rights as follows:

RESOLUTION NO. 2015-25 – Establishing IDR Determination Procedures
November 3, 2015

1. If the Applicant is found to be incapacitated, the City will so certify to CalPERS. If Applicant is found not to be incapacitated, the City will so certify to CalPERS and shall further serve a copy of the determination on the Applicant by certified mail (return receipt requested) or personal service along with notice to the Applicant of his or her right to appeal the determination by means of filing a Petition for Writ of Mandate (CCP 1094.5) in the Superior Court, within 30 calendar days. Upon receipt of notice that the Applicant has filed a Petition for Writ of Mandate in the Superior Court or upon expiration of 30 calendar days where the Applicant has not filed a Petition for Writ of Mandate, CalPERS will be notified.

2. On the issue of industrial causation, where there has been no prior final determination by the Workers' Compensation Appeals Board, the Applicant may file a Petition for Findings of Fact pursuant to the provisions of Government Code §21166 with the Workers' Compensation Appeals Board within the time limits prescribed in CCP Code §1094.6.

Section 4. This resolution shall become effective immediately upon its passage and adoption.

Passed and adopted at a Regular Meeting of the City Council of the City of Lemoore held on November 3, 2015 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

APPROVED:

Mary J. Venegas, City Clerk

Lois Wynne, Mayor

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Office of the
City Manager**

119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6700
Fax (559) 924-9003

To: Lemoore City Council
From: Janie Venegas, City Clerk
Date: October 29, 2015 Meeting Date: November 3, 2015
Subject: Activity Update

Reports

- Warrant Register – FY 15-16 October 21, 2015
- Warrant Register – FY 15-16 October 29, 2015

Warrant Register 10/21/15

PEI
DATE: 10/21/2015
TIME: 08:52:09

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4211 - CITY COUNCIL

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310				PROFESSIONAL CONTRACT SVC					
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		31.63	.00	SEPTEMBER SVCS
TOTAL				PROFESSIONAL CONTRACT SVC		.00	31.63	.00	
TOTAL				CITY COUNCIL		.00	31.63	.00	

PEI
DATE: 10/21/2015
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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 2
AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4213 - CITY MANAGER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
4 /16	10/21/15	21		797030513001	5396 OFFICE DEPOT		8.17	.00	SHRPND PENCILS
TOTAL						.00	8.17	.00	
4310									
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		169.72	.00	SEPTEMBER SVCS
TOTAL						.00	169.72	.00	
4330									
4 /16	10/21/15	21		15684	6405 I DESIGN & PRINT		59.52	.00	BUSINESS CARDS/WELSH
TOTAL						.00	59.52	.00	
4340									
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		273.82	.00	COMM SERVICES
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		37.66	.00	MONTHLY SERVICE
TOTAL						.00	311.48	.00	
TOTAL						.00	548.89	.00	

PEI
DATE: 10/21/2015
TIME: 08:52:09

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 3
AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4215 - FINANCE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		98.47	.00	SEPTEMBER SVCS
TOTAL						.00	98.47	.00	
4330									
4 /16	10/21/15	21		15685	6405 I DESIGN & PRINT		76.64	.00	YARDSALE PERMITS
TOTAL						.00	76.64	.00	
4340									
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		101.80	.00	COMM SERVICES
TOTAL						.00	101.80	.00	
TOTAL						.00	276.91	.00	

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DATE: 10/21/2015
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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 4
AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220								OPERATING SUPPLIES
4 /16 10/21/15 21			B235282	0304 LEMOORE HARDWARE		95.60	.00	DUCT TAPE
4 /16 10/21/15 21			A213078	0304 LEMOORE HARDWARE		3.75	.00	CLOROX BLEACH
4 /16 10/21/15 21			A213308	0304 LEMOORE HARDWARE		7.48	.00	NUTS AND BOLTS
4 /16 10/21/15 21			A213329	0304 LEMOORE HARDWARE		11.80	.00	MOUNTING TAPE
4 /16 10/21/15 21			B235621	0304 LEMOORE HARDWARE		90.00	.00	KEYBLANK LOCK SETS
4 /16 10/21/15 21			A213418	0304 LEMOORE HARDWARE		38.67	.00	TRIMMER LINE
4 /16 10/21/15 21			A213531	0304 LEMOORE HARDWARE		20.60	.00	LAMP HOLDERS
4 /16 10/21/15 21			A213575	0304 LEMOORE HARDWARE		177.59	.00	PADLOCKS/FOAM BRUSHES
4 /16 10/21/15 21			A213580	0304 LEMOORE HARDWARE		70.13	.00	ANT BAIT/MOUSE TRAP
4 /16 10/21/15 21			A213605	0304 LEMOORE HARDWARE		16.94	.00	SOCKET ADAPTER/BITS
4 /16 10/21/15 21			A213606	0304 LEMOORE HARDWARE		- .86	.00	EXCHANGE SCKT ADAPTER
4 /16 10/21/15 21			B236085	0304 LEMOORE HARDWARE		63.05	.00	BASE PAINT
4 /16 10/21/15 21			B236178	0304 LEMOORE HARDWARE		5.15	.00	HORIZONTAL FLIP COVER
4 /16 10/21/15 21			B236610	0304 LEMOORE HARDWARE		64.69	.00	SPRAY PAINT/ROLLERS
4 /16 10/21/15 21			B236613	0304 LEMOORE HARDWARE		18.26	.00	HALO LAMP
4 /16 10/21/15 21			A214369	0304 LEMOORE HARDWARE		15.39	.00	BLK ENAM COATING
4 /16 10/21/15 21			80029	0474 WEST VALLEY SUPP		67.40	.00	SINGLE LUG KEY
4 /16 10/21/15 21			B236245	0304 LEMOORE HARDWARE		22.55	.00	MAIL BOX LOCK
4 /16 10/21/15 21			A213951	0304 LEMOORE HARDWARE		30.08	.00	CAUTION TAPE
4 /16 10/21/15 21			A214001	0304 LEMOORE HARDWARE		57.99	.00	NYLON TWINE
4 /16 10/21/15 21			B236315	0304 LEMOORE HARDWARE		61.53	.00	ZINC SNAP LINK
4 /16 10/21/15 21			A214163	0304 LEMOORE HARDWARE		2.14	.00	INSECT KILLER
4 /16 10/21/15 21			A214165	0304 LEMOORE HARDWARE		36.92	.00	NUTS AND BOLTS
4 /16 10/21/15 21			A214175	0304 LEMOORE HARDWARE		44.03	.00	ROACH KILLER/RAID
4 /16 10/21/15 21			5862805	6252 BROKEN DRUM INSU		802.00	.00	UNFACED-BATTS
4 /16 10/21/15 21			B236492	0304 LEMOORE HARDWARE		10.73	.00	MATCHES
4 /16 10/21/15 21			1501453568	2653 AMERIPRIDE		11.55	.00	BLUE MATS
4 /16 10/21/15 21			796166252001	5396 OFFICE DEPOT		18.98	.00	USB DRIVE
4 /16 10/21/15 21			1062-2	6613 SHERWIN WILLIAMS		341.53	.00	WHITE PAINT
4 /16 10/21/15 21			2877-451819	5333 MEDALLION SUPPLY		31.86	.00	CABLES/SWITCH RINGS
4 /16 10/21/15 21			A214716	0304 LEMOORE HARDWARE		33.70	.00	BRUSH/PUTTY KNIVES
4 /16 10/21/15 21			A214735	0304 LEMOORE HARDWARE		9.95	.00	SEAL TAPE
4 /16 10/21/15 21			A214747	0304 LEMOORE HARDWARE		71.99	.00	DIGGER/SHOVEL/BRUSH
4 /16 10/21/15 21			B236493	0304 LEMOORE HARDWARE		309.34	.00	TRIMMER LINE
4 /16 10/21/15 21			A214242	0304 LEMOORE HARDWARE		66.28	.00	BASE PAINT/HOLE PLATE
4 /16 10/21/15 21			B236752	0304 LEMOORE HARDWARE		110.61	.00	EXT CORDS/STAPLES
4 /16 10/21/15 21			A214484	0304 LEMOORE HARDWARE		62.91	.00	DUCT TAPE/EXT CORDS
4 /16 10/21/15 21			A214514	0304 LEMOORE HARDWARE		27.91	.00	PLASTIC PAILS
4 /16 10/21/15 21			B236896	0304 LEMOORE HARDWARE		115.24	.00	BASE PAINT/TY WIRE
4 /16 10/21/15 21			A214646	0304 LEMOORE HARDWARE		21.48	.00	BLUE TAPE
4 /16 10/21/15 21			A214652	0304 LEMOORE HARDWARE		14.60	.00	STIFF KNIVES
4 /16 10/21/15 21			A214656	0304 LEMOORE HARDWARE		52.20	.00	PLASTIC FILM/COVER
4 /16 10/21/15 21			B237248	0304 LEMOORE HARDWARE		6.97	.00	LUBRICANT/ELEC TAPE
4 /16 10/21/15 21			A214890	0304 LEMOORE HARDWARE		58.03	.00	BI-METAL/BLADE
4 /16 10/21/15 21			B237278	0304 LEMOORE HARDWARE		8.58	.00	AIR FRESHENERS
4 /16 10/21/15 21			B237301	0304 LEMOORE HARDWARE		8.75	.00	WALL PLATES

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 DATE: 10/21/2015
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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 5
 AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
 ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					(cont'd)				
4 /16	10/21/15	21		7459-125998	0314 LEMOORE AUTO SUP		23.63	.00	BIT SET/SCKT ADAPTER
TOTAL						.00	3,239.70	.00	
4230					REPAIR/MAINT SUPPLIES				
4 /16	10/21/15	21		A214466	0304 LEMOORE HARDWARE		19.34	.00	DPLX BREAKER
4 /16	10/21/15	21		B236794	0304 LEMOORE HARDWARE		8.59	.00	CONNECTORS/BRKR RTRN
4 /16	10/21/15	21		21371	5638 SHINEN LANDSCAPE		573.55	.00	LANDSCAPE MAINTENANCE
4 /16	10/21/15	21		A214037	0304 LEMOORE HARDWARE		30.08	.00	REFUSE CAN
4 /16	10/21/15	21		A213288	0304 LEMOORE HARDWARE		12.89	.00	PASSAGE LOCKSET
TOTAL						.00	644.45	.00	
4310					PROFESSIONAL CONTRACT SVC				
4 /16	10/21/15	21		1501458283	2653 AMERIPRIDE		11.55	.00	BLUE MATS
4 /16	10/21/15	21		1501462996	2653 AMERIPRIDE		11.55	.00	BLUE MATS
4 /16	10/21/15	21		1501444052	2653 AMERIPRIDE		88.78	.00	UNIFORMS
4 /16	10/21/15	21		1501448063	2653 AMERIPRIDE		71.84	.00	UNIFORMS
4 /16	10/21/15	21		1501453565	2653 AMERIPRIDE		71.84	.00	UNIFORMS
4 /16	10/21/15	21		1501458282	2653 AMERIPRIDE		71.84	.00	UNIFORMS
4 /16	10/21/15	21		1501462995	2653 AMERIPRIDE		69.00	.00	UNIFORMS
4 /16	10/21/15	21		1501444054	2653 AMERIPRIDE		11.55	.00	BLUE MATS
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		60.31	.00	SEPTEMBER SVCS
4 /16	10/21/15	21		1501448065	2653 AMERIPRIDE		11.55	.00	BLUE MATS
4 /16	10/21/15	21		32S1504-IN	6309 SOCIAL VOCATIONA		505.00	.00	JANITORIAL/PD
4 /16	10/21/15	21		32S1503-IN	6309 SOCIAL VOCATIONA		3,130.00	.00	SEP JANITORIAL SVCS
4 /16	10/21/15	21		32S1503-IN	6309 SOCIAL VOCATIONA		-1,870.00	.00	JULY OVERPYMT/32G1503
4 /16	10/21/15	21		21270	5638 SHINEN LANDSCAPE		51.88	.00	LANDSCAPE MAINTENANCE
TOTAL						.00	2,296.69	.00	
4340					UTILITIES				
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		340.41	.00	MONTHLY SERVICE
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		77.20	.00	COMM SERVICES
TOTAL						.00	417.61	.00	
4350					REPAIR/MAINT SERVICES				
4 /16	10/21/15	21		461811	3045 HAYES GARAGE DOO		95.00	.00	TENSION TO DOORS/19TH
TOTAL						.00	95.00	.00	
TOTAL					MAINTENANCE DIVISION	.00	6,693.45	.00	

PEI
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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 6
 AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
 ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4221 - POLICE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
4 /16	10/21/15	21		5538	3010 THE ANIMAL HOUSE		63.37	.00	DOG FOOD
4 /16	10/21/15	21		5913	3010 THE ANIMAL HOUSE		16.07	.00	DOG FOOD
4 /16	10/21/15	21		B236680	0304 LEMOORE HARDWARE		72.09	.00	MASTER KEY BLANK
TOTAL						.00	151.53	.00	
4310									PROFESSIONAL CONTRACT SVC
4 /16	10/21/15	21		2011957	6164 FOOTHILL TRANSCR		93.50	.00	INTERVIEW TRANSCRIPT
4 /16	10/21/15	21		SEP2015	0772 COUNTY OF KINGS		3,819.81	.00	TECH COMM SVCS/SEPT
4 /16	10/21/15	21		9407706889	5352 SHRED-IT USA- FR		138.50	.00	SHREDDING SVCS/PD
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		200.31	.00	SEPTEMBER SVCS
TOTAL						.00	4,252.12	.00	
4330									PRINTING & PUBLICATIONS
4 /16	10/21/15	21		09302015	0772 COUNTY OF KINGS		154.35	.00	LPD PRINT SHOP/SEP15
TOTAL						.00	154.35	.00	
4340									UTILITIES
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		2,811.62	.00	COMM SERVICES
4 /16	10/21/15	21		9753143550	0116 VERIZON WIRELESS		934.88	.00	MONTHLY SERVICES
TOTAL						.00	3,746.50	.00	
4380									RENTALS & LEASES
4 /16	10/21/15	21		289051849	5842 U.S. BANCORP EQ		168.16	.00	PD COPIER
TOTAL						.00	168.16	.00	
4840AR									AUTOS/TRKS ASSET REPLACE
4 /16	10/21/15	21		44548	2000 J'S COMMUNICATIO		50.54	.00	REPLACE LCD/UNIT 48
TOTAL						.00	50.54	.00	
TOTAL						.00	8,523.20	.00	POLICE

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 8
AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4224 - BUILDING INSPECTION

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		88.98	.00	SEPTEMBER SVCS
TOTAL						.00	88.98	.00	
4340									
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		28.76	.00	MONTHLY SERVICE
TOTAL						.00	28.76	.00	
TOTAL						.00	117.74	.00	

PEI
DATE: 10/21/2015
TIME: 08:52:09

CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 9
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SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4230 - PUBLIC WORKS

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC				
4 /16	10/21/15	21		81770	0876 QUAD KNOFF, INC.		1,838.07	.00	UPDATE CITY STANDARDS
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		108.28	.00	SEPTEMBER SVCS
TOTAL					PROFESSIONAL CONTRACT SVC	.00	1,946.35	.00	
4340					UTILITIES				
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		56.16	.00	COMM SERVICES
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		23.98	.00	MONTHLY SERVICE
TOTAL					UTILITIES	.00	80.14	.00	
TOTAL					PUBLIC WORKS	.00	2,026.49	.00	

PEI
 DATE: 10/21/2015
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CITY OF LEMOORE
 EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 10
 AUDIT11

SELECTION CRITERIA: transact.batch='VC101515'
 ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
 BUDGET UNIT - 4231 - STREETS

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
4 /16	10/21/15	21		A214216	0304 LEMOORE HARDWARE		232.14	.00	MINI LIGHTS/D ST
4 /16	10/21/15	21		A214407	0304 LEMOORE HARDWARE		193.44	.00	MINI LIGHT SET
4 /16	10/21/15	21		B236494	0304 LEMOORE HARDWARE		232.14	.00	MINI LIGHTS/D ST
TOTAL						.00	657.72	.00	
4340									UTILITIES
4 /16	10/21/15	21		OCT2343346-2	0363 P G & E		14.63	.00	6/2/2015 - 7/15/2015
TOTAL						.00	14.63	.00	
4825									MACHINERY & EQUIPMENT
4 /16	10/21/15	21		107229	1213 SCELZI ENTERPRIS		2,137.55	.00	INSTALL RCVR HITCH
TOTAL						.00	2,137.55	.00	
TOTAL						.00	2,809.90	.00	STREETS

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ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4242 - RECREATION

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC				
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		101.63	.00	SEPTEMBER SVCS
4 /16	10/21/15	21		1654	6099 BOCKYN,LLC		250.00	.00	NOV-15 SOFTWARE MAINT
4 /16	10/21/15	21		10162015	T2066 DANIEL COSTA		335.00	.00	PROGRAM ATTENDANT
4 /16	10/21/15	21		10162015	T1444 JOE CORREIA		780.00	.00	REFEREE/INDOOR SOCCER
4 /16	10/21/15	21		10162015	T1882 ANGEL PICENO		700.00	.00	INDOOR SOCCER REFEREE
4 /16	10/21/15	21		10162015	6571 YOURI DOS SANTOS		600.00	.00	INDOOR SOCCER REFEREE
TOTAL					PROFESSIONAL CONTRACT SVC	.00	2,766.63	.00	
4340					UTILITIES				
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		128.42	.00	COMM SERVICES
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		169.89	.00	MONTHLY SERVICE
TOTAL					UTILITIES	.00	298.31	.00	
TOTAL					RECREATION	.00	3,064.94	.00	
TOTAL					GENERAL FUND	.00	24,445.30	.00	

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FUND - 028 - CITY GRANTS- CAP PROJ
BUDGET UNIT - 4726G - CINNAMON CANAL DR. STUDY

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317									
4 /16	10/21/15	21		70116661	0423 THE GAS COMPANY		1,813.84	.00	CIP 9/CINNMN ST PIPE
TOTAL						.00	1,813.84	.00	
TOTAL						.00	1,813.84	.00	
TOTAL						.00	1,813.84	.00	

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 ACCOUNTING PERIOD: 4/16

FUND - 040 - FLEET MAINTENANCE
 BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
4	/16			B235763	0304 LEMOORE HARDWARE		10.30	.00	BRAKE ROTOR BATTERIES
4	/16			8507	5829 JONES BOYS LLC		258.00	.00	4" NUMBER DECALS
4	/16			3918-253396	6120 O'REILLY AUTO PA		1,558.75	.00	TIRE PRESSURE RESET
4	/16			3918-252072	6120 O'REILLY AUTO PA		16.11	.00	1GAL CLEANER
4	/16			128279	0286 LAWRENCE TRACTOR		83.55	.00	SPRK PLGS/AIR FILTERS
4	/16			398059	0252 KINGS AUTO SUPPL		20.47	.00	AUTO HD LIGHTS
4	/16			398087	0252 KINGS AUTO SUPPL		35.44	.00	BLACK LAC
4	/16			397554	0252 KINGS AUTO SUPPL		250.02	.00	FUEL/OIL FILTERS
4	/16			397715	0252 KINGS AUTO SUPPL		107.39	.00	WIPER BLADES
4	/16			397732	0252 KINGS AUTO SUPPL		107.39	.00	WIPER BLADES
4	/16			397745	0252 KINGS AUTO SUPPL		464.59	.00	AIR/FUEL FILTERS
4	/16			397746	0252 KINGS AUTO SUPPL		-197.98	.00	RETURN/AIR FILTERS
4	/16			397835	0252 KINGS AUTO SUPPL		10.28	.00	BULBS
4	/16			397881	0252 KINGS AUTO SUPPL		354.54	.00	WIPER BLADES/DODGE
4	/16			B236795	0304 LEMOORE HARDWARE		25.79	.00	ENGRAVER DIAL
4	/16			7459-126417	0314 LEMOORE AUTO SUP		99.03	.00	HYDRAULIC FITTINGS
TOTAL						.00	3,203.67	.00	OPERATING SUPPLIES
4220F									OPERATING SUPPLIES FUEL
4	/16			93026	0043 BURROWS & CASTAD		8,048.00	.00	CARDLOCK STATEMENT
TOTAL						.00	8,048.00	.00	OPERATING SUPPLIES FUEL
4230									REPAIR/MAINT SUPPLIES
4	/16			F001945692	1505 FRESNO TRUCK CEN		181.56	.00	JUNCTION BLOCK
4	/16			C16158	5181 HAAKER EQUIPMENT		1,647.64	.00	VALVE
4	/16			R003077312	0098 CENTRAL VALLEY T		77.36	.00	STRAP/CAPSCREW REPAIR
4	/16			1368386	0345 MORGAN & SLATES		8.47	.00	STEEL REMNANT
4	/16			PI34581	0361 ORTON'S EQUIPMEN		100.22	.00	HANDLE/LATCH/KEY-SET
4	/16			3918-253299	6120 O'REILLY AUTO PA		201.08	.00	STARTER/SILVERADO
4	/16			5348969149	6145 AUTO ZONE		44.00	.00	BRAKE PADS
4	/16			5348985553	6145 AUTO ZONE		-51.42	.00	RETURN BRAKE PADS
4	/16			5348985552	6145 AUTO ZONE		51.42	.00	BRAKE PADS
4	/16			5348986215	6145 AUTO ZONE		36.79	.00	REAR BRAKE SHOES
4	/16			5348985686	6145 AUTO ZONE		80.73	.00	FRONT BRAKE ROTORS
4	/16			5348976661	6145 AUTO ZONE		19.77	.00	BRAKE PADS
4	/16			5348800726A	6145 AUTO ZONE		50.30	.00	BRAKE PADS
4	/16			5348934018	6145 AUTO ZONE		-40.37	.00	RETURN BLOWER/FILTERS
4	/16			5348933962	6145 AUTO ZONE		40.38	.00	MOTOR BLOWER/FILTERS
4	/16			46360	3033 PREMIER TRUCK PA		42.95	.00	PRESSURE SWITCH
4	/16			18834	0634 TERMINAL AIR BRA		45.73	.00	PUSHLOCK/CONNECTOR
4	/16			397954	0252 KINGS AUTO SUPPL		6.29	.00	HYDRAULIC HOSES
4	/16			397979	0252 KINGS AUTO SUPPL		21.32	.00	AIR FILTER/SPARK PLUG
4	/16			397986	0252 KINGS AUTO SUPPL		138.21	.00	AIR/FUEL/OIL FILTERS
4	/16			397987	0252 KINGS AUTO SUPPL		2.46	.00	SPARK PLUG
4	/16			398031	0252 KINGS AUTO SUPPL		12.92	.00	SWITCH AND RELAY
4	/16			398035	0252 KINGS AUTO SUPPL		5.89	.00	AIR FILTERS

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FUND - 040 - FLEET MAINTENANCE
 BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4230					(cont'd)				
4 /16	10/21/15	21		397841	0252 KINGS AUTO SUPPL		31.97	.00	V-BELTS
4 /16	10/21/15	21		397856	0252 KINGS AUTO SUPPL		35.45	.00	HYBRID WIPER BLADES
4 /16	10/21/15	21		397876	0252 KINGS AUTO SUPPL		51.51	.00	SPARK PLUGS
4 /16	10/21/15	21		397877	0252 KINGS AUTO SUPPL		58.17	.00	SPARK PLUG SET
4 /16	10/21/15	21		397790	0252 KINGS AUTO SUPPL		5.44	.00	LAMP
4 /16	10/21/15	21		397829	0252 KINGS AUTO SUPPL		73.70	.00	SPARK PLUGS
4 /16	10/21/15	21		397830	0252 KINGS AUTO SUPPL		20.69	.00	SILICONE LUBE
4 /16	10/21/15	21		397577	0252 KINGS AUTO SUPPL		5.36	.00	WATER WELD
4 /16	10/21/15	21		397651	0252 KINGS AUTO SUPPL		24.74	.00	RAD HOSE
4 /16	10/21/15	21		398143	0252 KINGS AUTO SUPPL		1.16	.00	HYD/HOSE
4 /16	10/21/15	21		398180	0252 KINGS AUTO SUPPL		18.09	.00	OIL/FUEL FILTERS
4 /16	10/21/15	21		398189	0252 KINGS AUTO SUPPL		19.32	.00	OIL SEALS/FUEL FILTER
4 /16	10/21/15	21		398190	0252 KINGS AUTO SUPPL		4.41	.00	TRAILER CONN PLUG
4 /16	10/21/15	21		398205	0252 KINGS AUTO SUPPL		16.73	.00	FUSES AND SWITCH
4 /16	10/21/15	21		398061	0252 KINGS AUTO SUPPL		2.45	.00	SPARK PLUG
4 /16	10/21/15	21		398079	0252 KINGS AUTO SUPPL		20.16	.00	AIR FILTER/SPARK PLUG
4 /16	10/21/15	21		398080	0252 KINGS AUTO SUPPL		21.32	.00	SPARK PLUG/AIR FILTER
4 /16	10/21/15	21		130820	0286 LAWRENCE TRACTOR		5.79	.00	SPARK PLUG
4 /16	10/21/15	21		5547851	0242 JORGENSEN COMPAN		322.23	.00	FIRE EXTINGUISHERS
4 /16	10/21/15	21		7459-126222	0314 LEMOORE AUTO SUP		112.75	.00	HYDRAULIC FITTINGS
4 /16	10/21/15	21		7459-125645	0314 LEMOORE AUTO SUP		30.52	.00	DRILL BIT
4 /16	10/21/15	21		7459-125916	0314 LEMOORE AUTO SUP		96.22	.00	HYDRAULIC HOSES
4 /16	10/21/15	21		7459-127208	0314 LEMOORE AUTO SUP		5.36	.00	HALOGEN BULB
4 /16	10/21/15	21		7459-126843	0314 LEMOORE AUTO SUP		9.66	.00	ROUND CONNECTOR
4 /16	10/21/15	21		7459-126985	0314 LEMOORE AUTO SUP		205.58	.00	HYDRAULIC FITTINGS
4 /16	10/21/15	21		B237271	0304 LEMOORE HARDWARE		11.89	.00	HALO BULB/WALL PLATE
TOTAL					REPAIR/MAINT SUPPLIES	.00	3,934.37	.00	
4310					PROFESSIONAL CONTRACT SVC				
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		12.65	.00	SEPTEMBER SVCS
4 /16	10/21/15	21		1501444049	2653 AMERIPRIDE		46.26	.00	UNIFORMS
4 /16	10/21/15	21		1501448061	2653 AMERIPRIDE		39.76	.00	UNIFORMS
4 /16	10/21/15	21		1501453563	2653 AMERIPRIDE		39.76	.00	UNIFORMS
4 /16	10/21/15	21		1501458279	2653 AMERIPRIDE		39.76	.00	UNIFORMS
4 /16	10/21/15	21		1501462994	2653 AMERIPRIDE		39.76	.00	UNIFORMS
TOTAL					PROFESSIONAL CONTRACT SVC	.00	217.95	.00	
4340					UTILITIES				
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		42.56	.00	COMM SERVICES
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		5.67	.00	MONTHLY SERVICE
TOTAL					UTILITIES	.00	48.23	.00	
4350					REPAIR/MAINT SERVICES				
4 /16	10/21/15	21		1066066	5066 THE LAWNMOWER MA		85.48	.00	GASKETS/BOLTS
TOTAL					REPAIR/MAINT SERVICES	.00	85.48	.00	

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FUND - 040 - FLEET MAINTENANCE
BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4350			REPAIR/MAINT SERVICES				
TOTAL			FLEET MAINTENANCE	.00	15,537.70	.00	
TOTAL			FLEET MAINTENANCE	.00	15,537.70	.00	

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FUND - 045 - GOLF COURSE - CITY
 BUDGET UNIT - 4245 - GOLF COURSE-CITY

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4388									
4	/16	10/21/15	21	10012015-2	2236 LEMOORE RDA SUCC		619.48	.00	OCTOBER INTEREST
4	/16	10/21/15	21	10012015	2236 LEMOORE RDA SUCC		218.71	.00	OCTOBER INTEREST
TOTAL						.00	838.19	.00	
4397									
4	/16	10/21/15	21	10012015-2	2236 LEMOORE RDA SUCC		5,823.61	.00	OCTOBER PRINCIPAL
4	/16	10/21/15	21	10012015	2236 LEMOORE RDA SUCC		2,932.29	.00	OCTOBER PRINCIPAL
TOTAL						.00	8,755.90	.00	
TOTAL						.00	9,594.09	.00	
TOTAL						.00	9,594.09	.00	

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FUND - 050 - WATER
 BUDGET UNIT - 4250 - WATER

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES					
4 /16 10/21/15 21			B235511	0304 LEMOORE HARDWARE		20.29	.00	LUBRICANT
4 /16 10/21/15 21			B235664	0304 LEMOORE HARDWARE		16.11	.00	LITHIUM BATTERY
4 /16 10/21/15 21			A213378	0304 LEMOORE HARDWARE		51.59	.00	RUBBER HOSE
4 /16 10/21/15 21			A213904	0304 LEMOORE HARDWARE		14.15	.00	16OZ SPRAYER
4 /16 10/21/15 21			B236062	0304 LEMOORE HARDWARE		61.89	.00	BUNGEE CORD/COOLER
4 /16 10/21/15 21			80126	0474 WEST VALLEY SUPP		177.11	.00	PVC CAPS/PIPE/PUMP
4 /16 10/21/15 21			79908	0474 WEST VALLEY SUPP		127.71	.00	PVC CAPS/SEWER PIPE
4 /16 10/21/15 21			79916	0474 WEST VALLEY SUPP		27.48	.00	PVC PIPE
4 /16 10/21/15 21			79932	0474 WEST VALLEY SUPP		10.35	.00	2" SCH80 EL
4 /16 10/21/15 21			79935	0474 WEST VALLEY SUPP		6.74	.00	COUPLING/BUSHING
4 /16 10/21/15 21			A214375	0304 LEMOORE HARDWARE		3.61	.00	SPRINKLER/COUPLING
4 /16 10/21/15 21			B236690	0304 LEMOORE HARDWARE		17.79	.00	SHOP TOWELS/BUSHING
4 /16 10/21/15 21			A214381	0304 LEMOORE HARDWARE		4.73	.00	PVC PIPE
4 /16 10/21/15 21			A214386	0304 LEMOORE HARDWARE		5.15	.00	PVC COUPLING
4 /16 10/21/15 21			B236733	0304 LEMOORE HARDWARE		19.31	.00	CONCRETE MIX
4 /16 10/21/15 21			FO833292	6058 UNIVAR		604.33	.00	CHLORINE
4 /16 10/21/15 21			FO833293	6058 UNIVAR		1,604.22	.00	CHLORINE
4 /16 10/21/15 21			FO833588	6058 UNIVAR		1,715.34	.00	CHLORINE
4 /16 10/21/15 21			FO833740	6058 UNIVAR		1,323.20	.00	CHLORINE
4 /16 10/21/15 21			FO833589	6058 UNIVAR		1,846.04	.00	CHLORINE
4 /16 10/21/15 21			FO834340	6058 UNIVAR		3,472.02	.00	CHLORINE
4 /16 10/21/15 21			FO834339	6058 UNIVAR		1,140.21	.00	CHLORINE
4 /16 10/21/15 21			FO834336	6058 UNIVAR		1,440.83	.00	CHLORINE
4 /16 10/21/15 21			FO834338	6058 UNIVAR		1,048.72	.00	CHLORINE
4 /16 10/21/15 21			FO834946	6058 UNIVAR		1,649.97	.00	CHLORINE
4 /16 10/21/15 21			FO834947	6058 UNIVAR		1,866.95	.00	CHLORINE
4 /16 10/21/15 21			FO835215	6058 UNIVAR		931.09	.00	CHLORINE
4 /16 10/21/15 21			FO835705	6058 UNIVAR		1,387.24	.00	CHLORINE
4 /16 10/21/15 21			FO835706	6058 UNIVAR		1,040.87	.00	CHLORINE
4 /16 10/21/15 21			FO835704	6058 UNIVAR		1,212.11	.00	CHLORINE
4 /16 10/21/15 21			A214279	0304 LEMOORE HARDWARE		4.29	.00	DROP CLOTH
4 /16 10/21/15 21			B237061	0304 LEMOORE HARDWARE		21.49	.00	HOLE SAW
4 /16 10/21/15 21			B237009	0304 LEMOORE HARDWARE		34.38	.00	AA BATTERIES
4 /16 10/21/15 21			7459-127027	0314 LEMOORE AUTO SUP		3.03	.00	MINIATURE LIGHTS
4 /16 10/21/15 21			7459-125965	0314 LEMOORE AUTO SUP		192.40	.00	DPYCLE BATTERY
4 /16 10/21/15 21			7459-126800	0314 LEMOORE AUTO SUP		36.53	.00	BALL MOUNT/TRLR BALL
4 /16 10/21/15 21			7459-126801	0314 LEMOORE AUTO SUP		6.87	.00	HITCH PIN
TOTAL			OPERATING SUPPLIES		.00	23,146.14	.00	
4230			REPAIR/MAINT SUPPLIES					
4 /16 10/21/15 21			66361	5624 POWERS ELECTRIC		851.10	.00	POWERS WELL SOUNDER
TOTAL			REPAIR/MAINT SUPPLIES		.00	851.10	.00	
4310			PROFESSIONAL CONTRACT SVC					
4 /16 10/21/15 21			A518628	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
4 /16 10/21/15 21			A518640	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING

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FUND - 050 - WATER
 BUDGET UNIT - 4250 - WATER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310				PROFESSIONAL CONTRACT SVC (cont'd)					
4 /16	10/21/15	21		A518676	1397 BSK ANALYTICAL L		150.00	.00	WATER TESTING
4 /16	10/21/15	21		A518896	1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
4 /16	10/21/15	21		A519076	1397 BSK ANALYTICAL L		170.00	.00	WATER TESTING
4 /16	10/21/15	21		A519159	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
4 /16	10/21/15	21		A519257	1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
4 /16	10/21/15	21		A519567	1397 BSK ANALYTICAL L		187.00	.00	WATER TESTING
4 /16	10/21/15	21		A519570	1397 BSK ANALYTICAL L		374.00	.00	WATER TESTING
4 /16	10/21/15	21		A519581	1397 BSK ANALYTICAL L		140.25	.00	WATER TESTING
4 /16	10/21/15	21		A519676	1397 BSK ANALYTICAL L		15.00	.00	WATER TESTING
4 /16	10/21/15	21		A519709	1397 BSK ANALYTICAL L		708.00	.00	WATER TESTING
4 /16	10/21/15	21		A519824	1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
4 /16	10/21/15	21		A519870	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
4 /16	10/21/15	21		A520105	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
4 /16	10/21/15	21		A520452	1397 BSK ANALYTICAL L		120.00	.00	WATER TESTING
4 /16	10/21/15	21		A520827	1397 BSK ANALYTICAL L		20.00	.00	WATER TESTING
4 /16	10/21/15	21		1501444056	2653 AMERIPRIDE		41.65	.00	UNIFORMS
4 /16	10/21/15	21		1501448067	2653 AMERIPRIDE		41.65	.00	UNIFORMS
4 /16	10/21/15	21		1501453570	2653 AMERIPRIDE		41.65	.00	UNIFORMS
4 /16	10/21/15	21		1051458285	2653 AMERIPRIDE		41.65	.00	UNIFORMS
4 /16	10/21/15	21		1501462998	2653 AMERIPRIDE		44.65	.00	UNIFORMS
4 /16	10/21/15	21		2694293	0809 TAG-AMS, INC.		98.00	.00	DRUG TESTING
4 /16	10/21/15	21		10794	6543 KINGS INDUSTRIAL		65.00	.00	PHYSICAL EXAM/ROSAS
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		303.83	.00	SEPTEMBER SVCS
TOTAL						.00	3,022.33	.00	
4313				RECHARGE PAYMENT					
4 /16	10/21/15	21		10192015	1966 LAGUNA IRRIGATIO		10,000.00	.00	RECHARGE PAYMENT
TOTAL						.00	10,000.00	.00	
4340				UTILITIES					
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		98.88	.00	MONTHLY SERVICE
4 /16	10/21/15	21		0007481913-7	6627 PG&E NON ENERGY		418.10	.00	WELL #4/ELECTRIC DIST
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		245.38	.00	COMM SERVICES
TOTAL						.00	762.36	.00	
4350				REPAIR/MAINT SERVICES					
4 /16	10/21/15	21		12070	0460 VALLEY PUMP & DA		678.97	.00	REPLACE MOTOR/WELL 11
4 /16	10/21/15	21		7459-125484	0314 LEMOORE AUTO SUP		183.27	.00	AUTO BATTERY/CHARGER
4 /16	10/21/15	21		7459-125523	0314 LEMOORE AUTO SUP		102.63	.00	BATTERY/TOWEL ROLLS
TOTAL						.00	964.87	.00	
TOTAL						.00	38,746.80	.00	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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ACCOUNTING PERIOD: 4/16

FUND - 050 - WATER
BUDGET UNIT - 4251 - UTILITY OFFICE

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		34.80	.00	SEPTEMBER SVCS
TOTAL						.00	34.80	.00	
4330									
4 /16	10/21/15	21		15676	6405 I DESIGN & PRINT		493.63	.00	SERVICE ORDERS
TOTAL						.00	493.63	.00	
4340									
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		101.80	.00	COMM SERVICES
TOTAL						.00	101.80	.00	
TOTAL					UTILITY OFFICE	.00	630.23	.00	
TOTAL					WATER	.00	39,377.03	.00	

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SELECTION CRITERIA: transact.batch='VC101515'
 ACCOUNTING PERIOD: 4/16

FUND - 056 - REFUSE
 BUDGET UNIT - 4256 - REFUSE

ACCOUNT DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING SUPPLIES					
4 /16	10/21/15	21	1370450	0345 MORGAN & SLATES		1,736.43	.00	SHEET METAL/LABOR
4 /16	10/21/15	21	7459-126552	0314 LEMOORE AUTO SUP		138.16	.00	CABLE CLAMPS/WIRE SPL
4 /16	10/21/15	21	131411	0286 LAWRENCE TRACTOR		1,337.92	.00	CHAIN SAWS AND OIL
4 /16	10/21/15	21	B237201	0304 LEMOORE HARDWARE		28.82	.00	CABLE TIE/QUICK LINKS
4 /16	10/21/15	21	A214196	0304 LEMOORE HARDWARE		7.30	.00	DUCT TAPE
TOTAL					.00	3,248.63	.00	
4310			PROFESSIONAL CONTRACT SVC					
4 /16	10/21/15	21	1501444063	2653 AMERIPRIDE		42.73	.00	UNIFORMS
4 /16	10/21/15	21	1501448074	2653 AMERIPRIDE		41.23	.00	UNIFORMS
4 /16	10/21/15	21	1501453577	2653 AMERIPRIDE		39.06	.00	UNIFORMS
4 /16	10/21/15	21	1501458292	2653 AMERIPRIDE		39.06	.00	UNIFORMS
4 /16	10/21/15	21	1501463007	2653 AMERIPRIDE		141.02	.00	UNIFORMS
4 /16	10/21/15	21	1510064852	2653 AMERIPRIDE		-75.76	.00	RETURNED UNIFORMS
4 /16	10/21/15	21	2245	5183 BRYCE JENSEN		12.65	.00	SEPTEMBER SVCS
4 /16	10/21/15	21	2694293	0809 TAG-AMS, INC.		182.50	.00	DRUG TESTING
TOTAL					.00	422.49	.00	
4340			UTILITIES					
4 /16	10/21/15	21	9753429799	0116 VERIZON WIRELESS		254.46	.00	MONTHLY SERVICE
4 /16	10/21/15	21	700013SEPT15	1207 NOS COMMUNICATIO		42.56	.00	COMM SERVICES
TOTAL					.00	297.02	.00	
TOTAL					.00	3,968.14	.00	
TOTAL					.00	3,968.14	.00	

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FUND - 060 - SEWER& STROM WTR DRAINAGE
 BUDGET UNIT - 4260 - SEWER

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
4 /16	10/21/15	21		2877-451753	5333 MEDALLION SUPPLY		69.06	.00	FUSES
4 /16	10/21/15	21		98873	0428 STONEY'S SAND &		291.00	.00	FILL SAND
4 /16	10/21/15	21		2877-451785	5333 MEDALLION SUPPLY		8.46	.00	WASHERS/NUTS
4 /16	10/21/15	21		3918-252453	6120 O'REILLY AUTO PA		27.93	.00	FLASHLIGHTS
4 /16	10/21/15	21		80012	0474 WEST VALLEY SUPP		78.98	.00	SOCKET/COUPLING/TEE
4 /16	10/21/15	21		B236171	0304 LEMOORE HARDWARE		11.80	.00	HALO BULB/CRACK FOAM
4 /16	10/21/15	21		A213399	0304 LEMOORE HARDWARE		5.15	.00	AA BATTERIES
4 /16	10/21/15	21		131413	0286 LAWRENCE TRACTOR		999.34	.00	CHAIN SAWS AND OIL
4 /16	10/21/15	21		SLS 10021389	2072 SIERRA CHEMICAL		3,493.64	.00	CHLORINE
4 /16	10/21/15	21		SLC 10008965	2072 SIERRA CHEMICAL		-2,000.00	.00	DEPOSIT REFUND
4 /16	10/21/15	21		SLS 10025673	2072 SIERRA CHEMICAL		3,493.64	.00	CHLORINE
4 /16	10/21/15	21		SLC 10008375	2072 SIERRA CHEMICAL		-2,000.00	.00	DEPOSIT REFUND
4 /16	10/21/15	21		SLS 10026057	2072 SIERRA CHEMICAL		6,937.28	.00	CHLORINE
4 /16	10/21/15	21		SLC 10008493	2072 SIERRA CHEMICAL		-4,000.00	.00	DEPOSIT REFUND
4 /16	10/21/15	21		7459-126799	0314 LEMOORE AUTO SUP		6.64	.00	BLADE FOR SPRINKLER
4 /16	10/21/15	21		A214880	0304 LEMOORE HARDWARE		11.79	.00	TOOL BIN
4 /16	10/21/15	21		7459-127280	0314 LEMOORE AUTO SUP		32.24	.00	FUSION MOUNT
4 /16	10/21/15	21		7459-126961	0314 LEMOORE AUTO SUP		4.29	.00	GLASS TREAT
TOTAL						.00	7,471.24	.00	OPERATING SUPPLIES
4310									PROFESSIONAL CONTRACT SVC
4 /16	10/21/15	21		1501444060	2653 AMERIPRIDE		45.57	.00	UNIFORMS
4 /16	10/21/15	21		1501448071	2653 AMERIPRIDE		49.42	.00	UNIFORMS
4 /16	10/21/15	21		1501453573	2653 AMERIPRIDE		77.57	.00	UNIFORMS
4 /16	10/21/15	21		1501458288	2653 AMERIPRIDE		49.42	.00	UNIFORMS
4 /16	10/21/15	21		1501463002	2653 AMERIPRIDE		65.07	.00	UNIFORMS
4 /16	10/21/15	21		2694293	0809 TAG-AMS, INC.		196.00	.00	DRUG TESTING
4 /16	10/21/15	21		2245	5183 BRYCE JENSEN		6.33	.00	SEPTEMBER SVCS
TOTAL						.00	489.38	.00	PROFESSIONAL CONTRACT SVC
4340									UTILITIES
4 /16	10/21/15	21		9753429799	0116 VERIZON WIRELESS		125.64	.00	MONTHLY SERVICE
4 /16	10/21/15	21		10042015	6200 AT&T		36.02	.00	559 924-2491
4 /16	10/21/15	21		700013SEPT15	1207 NOS COMMUNICATIO		207.44	.00	COMM SERVICES
TOTAL						.00	369.10	.00	UTILITIES
TOTAL						.00	8,329.72	.00	SEWER
TOTAL						.00	8,329.72	.00	SEWER& STROM WTR DRAINAGE

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.batch='VC101515'
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FUND - 075 - FACILITY/INFRASTRUCTURE
BUDGET UNIT - 4775D - BATHROOM RENOVATION - CP

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4317									
4 /16	10/21/15	21		010874	6651 A-1 ALLSTAR PLUM		7,650.00	.00	CMC BATHROOM/COPPER
TOTAL						.00	7,650.00	.00	
TOTAL						.00	7,650.00	.00	
TOTAL						.00	7,650.00	.00	

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SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4801 - LLMD ZONE 1 WESTFIELD

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
4 /16	10/21/15	21		18023	6414 PRIMOW LANDSCAPE		3,600.00	.00	LANDSCAPE SVCS SEPT
4 /16	10/21/15	21		18003	6414 PRIMOW LANDSCAPE		1,500.00	.00	TREE REMOVAL
TOTAL					PROFESSIONAL CONTRACT SVC	.00	5,100.00	.00	
TOTAL					LLMD ZONE 1 WESTFIELD	.00	5,100.00	.00	

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 078 - LLMD/PFMD
BUDGET UNIT - 4815C - PFMD ZONE 3 SILVA 10

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
4 /16	10/21/15	21		18023	6414 PRIMOW LANDSCAPE		1,066.67	.00	LANDSCAPE SVCS SEPT
TOTAL						.00	1,066.67	.00	
TOTAL						.00	1,066.67	.00	
TOTAL						.00	6,166.67	.00	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 085 - PBIA
BUDGET UNIT - 4270 - PBIA

ACCOUNT	DATE	T/C	ENCUMBR	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310				PROFESSIONAL CONTRACT SVC					
4 /16	10/21/15	21		SEPT2015	5563 RUSTY DEROUIN		300.00	.00	SEPTEMBER SERVICES
TOTAL				PROFESSIONAL CONTRACT SVC		.00	300.00	.00	
TOTAL				PBIA		.00	300.00	.00	
TOTAL				PBIA		.00	300.00	.00	
TOTAL REPORT						.00	117,182.49	.00	

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CITY OF LEMOORE
 GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1
 AUDIT311

SELECTION CRITERIA: account.acct between '2000' and '2999' AND transact.batch='VC101515'
 ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
2020			ACCOUNTS PAYABLE				
4 /16	10/21/15	21		2399 DEPARTMENT OF JUSTIC		1,269.00	FINGERPRINTS
4 /16	10/21/15	21		0304 LEMOORE HARDWARE		3.63	LAG SCR EYE/FASTNER
4 /16	10/21/15	21		6182 JILL A KAUNDART		122.29	EVNG UNDR STRS/ITEMS
4 /16	10/21/15	21		6182 JILL A KAUNDART		479.15	RENTALS/EVNG UNDR STR
4 /16	10/21/15	21		6430 BOBS GUN SHOP		3,850.00	STREAMLIGHTS
4 /16	10/21/15	21		T2073 TORRIE LAINEZ		40.00	REFUND/DANCE COSTUME
TOTAL			ACCOUNTS PAYABLE		.00	5,764.07	
2248			RECREATION IN/OUT				
4 /16	10/21/15	21		T2073 TORRIE LAINEZ	40.00		REFUND/DANCE COSTUME
TOTAL			RECREATION IN/OUT		40.00	.00	
2248A			EVE.UNDER THE STARS 2010				
4 /16	10/21/15	21		6182 JILL A KAUNDART	122.29		EVNG UNDR STRS/ITEMS
4 /16	10/21/15	21		6182 JILL A KAUNDART	479.15		RENTALS/EVNG UNDR STR
TOTAL			EVE.UNDER THE STARS 2010		601.44	.00	
2285			LIVE SCAN DEPOSITS--PD				
4 /16	10/21/15	21		2399 DEPARTMENT OF JUSTIC	1,269.00		FINGERPRINTS
TOTAL			LIVE SCAN DEPOSITS--PD		1,269.00	.00	
2290			ASSET FORFEITURE				
4 /16	10/21/15	21		6430 BOBS GUN SHOP	3,850.00		STREAMLIGHTS
TOTAL			ASSET FORFEITURE		3,850.00	.00	
2307			POLICE ACTIVTY LEAGUE				
4 /16	10/21/15	21		0304 LEMOORE HARDWARE	3.63		LAG SCR EYE/FASTNER
TOTAL			POLICE ACTIVTY LEAGUE		3.63	.00	
TOTAL			GENERAL FUND		5,764.07	5,764.07	
TOTAL REPORT					5,764.07	5,764.07	

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CITY OF LEMOORE
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1
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SELECTION CRITERIA: transact.batch='VC101515'
ACCOUNTING PERIOD: 4/16

FUND - 001 - GENERAL FUND
BUDGET UNIT - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
3625			CIVIC AUDITORIUM RENTAL				
4 /16	10/21/15	21 0	10162015	T2074 DAVID OLDS		-125.00	REFUND/VETERANS HALL
TOTAL			CIVIC AUDITORIUM RENTAL		.00	-125.00	.00
3681			RECREATION FEES				
4 /16	10/21/15	21 0	10162015	T2073 TORRIE LAINEZ		-78.00	REFUND/DANCE FEES
TOTAL			RECREATION FEES		.00	-78.00	.00
3780			DUI COST RECOVERY				
4 /16	10/21/15	21 0	10152015	T2072 KRYSTAL HARBERT		-175.00	REIMBURSE OVERPYMT
TOTAL			DUI COST RECOVERY		.00	-175.00	.00
TOTAL			GENERAL FUND		.00	-378.00	.00
TOTAL			GENERAL FUND		.00	-378.00	.00
TOTAL REPORT					.00	-378.00	.00