

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Public Works
Department**

711 W. Cinnamon Drive
Lemoore, CA 93245
Phone (559) 924-6740
Fax (559) 924-6708

Staff Report

ITEM NO. 2-8

To: Lemoore City Council
From: Joe Simonson, Interim Public Works Director
Date: August 20, 2015 **Meeting Date:** September 1, 2015
Subject: Budget Amendment – Purchase of Vending Machines

Proposed Motion:

Approve a budget amendment to the Maintenance Department Operating Supplies (line item 4220-4220) for the purchase of three additional vending machines at a cost not to exceed \$20,000.

Subject/Discussion:

There are two vending machines located at the Cinnamon Municipal Complex Recreation Center. The two machines have netted approximately \$7,200 in a six-month period.

Staff is requesting approval for the purchase of three additional vending machines which will be placed at the Police Department, City Hall and at the Cinnamon Municipal Complex. The machines are financially self-sustaining and require minimal staff time to keep stocked, while providing a public amenity. The additional machines will be primarily used by staff and are an inexpensive convenience the City can offer.

Financial Consideration(s):

Cost would vary depend on the number of selections and/or variety provided at the site. The cost of the three machines would not exceed \$20,000. Sales of product is projected to pay for the additional machines within two years.

Alternatives or Pros/Cons:

Pros:

- Provides an additional employee and public amenity.
- Up-front cost is born by the City, but sales pay for the machines within two years.

Cons:

- Staff time to purchase and stock the machines.

Commission/Board Recommendation:

Not Applicable.

Staff Recommendation:

Approve the purchase of three vending machines to be located at the Police Department, City Hall and the Cinnamon Municipal Complex in an amount not to exceed \$20,000.

Attachments:

- Resolution
- Ordinance
- Map
- Other _____

Review:

- Finance
- City Attorney
- City Manager
- City Clerk

Date:

8-25-15

8/28/15