

DEPARTMENT ACTIVITY and SERVICES GUIDE	Cinnamon Municipal Complex (CMC) 711	City Hall 119 Fox Street City Managers Office City Clerk Housing Specialist Human Resources 924-6700 Finance Department 924-6715 LVFD Secretary 924-6797	Police Department 657 Fox Street 924-9574 Code Enforcement 925-6876 Animal Control 925-6877	Parks & Recreation Department 721 Cinnamon Drive 924-6767
	Cinnamon Drive Public Works Water/Sewer/Refuse 924-6744 Planning Services 924-6740 Building Inspections 924-6730 Streets and Maintenance 924-6739			
Adjusting Property Lines	Planning Services			
Alcoholic Beverage License	Planning Services			
Animal Control			Police Dept.	
Animal Licensing		Finance Dept.		
Bicycle Registration			Police Dept.	
Bonfires & Rubbish Fires (NOT PERMITTED)			Police Dept.	
Building Abatement / Moving / Relocation	Building Inspections			
Building Construction (New)	Planning/Building Inspections			
Building Construction (Remodel)	Building Inspections			
Building Inspections (Fire Safety)	Building Inspections	(LVFD Secretary)		
Building Permits	Building Inspections			
Business Zoning	Planning Services			
Business Assistance	Planning Services			
Business License Application/Renewal		Finance Dept.		
Community Events				Parks & Recreation
Complaints (Water, Sewer, Refuse)	Water/Sewer/Refuse			
Carports (New)	Planning/Building Inspections			
Carport (Maintenance Issues & complaints)			Police Dept.	
Demolition	Building Inspections			
Dumpster Rental - Second Can Application		Finance Dept.		
Dumpster Rental - Delivery & Pickup	Water/Sewer/Refuse			
Exterior Painting (Business)	Planning Services			
Electrical Permits	Building Inspections			
Employment Applications		Human Resources		
Encroachment Permits	Public Works			
Fence Information	Planning/Building Inspections			
Finger Printing			Police Dept.	
Fire Works Stand Applications		Finance Dept.		
First Time Home Buyers Grant		Housing Specialist		
Garden Sheds and Accessory Structures	Planning/Building Inspections			
General Plan Amendments/Zone Changes	Planning Services			
Home Occupation Permits	Planning Services			
Land Division	Planning Services			
Lost and Found			Police Dept.	
Mechanical Permits	Building Inspections			
Parks & Facilities Rental (Civic & Veterans)				Parks & Recreation
Patios (New & Remodels)	Planning/Building Inspections			
Plumbing Permits	Building Inspections			
Pool Construction /Draining Permits	Building Inspections /Public Works			
Property Maintenance Complaints			Police Dept.	
Property Sales	Planning Services			
Refuse - Pick Up Requests and Complaints	Water/Sewer/Refuse			
Refuse / Water Service - Applications		Finance Dept.		
Roof Permit	Building Inspections			
Sign Information (Application)	Planning Services			
Sign Installation Permits (Foundation & Electric)	Building Inspections			
Skateboard Regulations			Police Dept.	
Solar Permits	Building Inspections			
Street Maintenance Information	Streets and Maintenance			
Street Closures - Block Parties /Optional			Police Dept.	
Street Closures - Required	Streets and Maintenance			
Stop Signs			Police Dept.	
Traffic Control Devices			Police Dept.	
Tree Info - Residential Areas	Public Works			
Tree Info - Street Trees	Streets and Maintenance			
Tree Planting and Removal Requests	Public Works			
Undulations (Speed Bumps)			Police Dept	
Vacant or Abandoned Property Registrarior		Housing Specialist		
Variance Approvals	Planning Services			
Vehicle Abatement - Private Property			Police Dept.	
Vehicle Abatement - Public Property			Police Dept	
Water Meter Rental (Construction)	Water/Sewer/Refuse			
Water Ordinance Exemption	Water/Sewer/Refuse			
Weed Abatement			Police Dept.	
Yard Sales/Garage Sale - Permits/Information		Finance Dept.		
Yard Sale/Garage Sale Signs			Police Dept.	
Zoning Information	Planning Services			