

Mayor
Willard Rodarmel
Mayor Pro Tem
John Plourde
Council Members
John Gordan
John Murray
William Siegel



**Parks & Recreation
Department**

Located at: 435 "C" St.
Mail to: 119 Fox Street
Lemoore, CA 93245
Phone (559) 924-6767
FAX (559) 924-6772

Parks and Recreation Commission

Tuesday, April 12, 2011

7:00 p.m. - Council Chambers - 429 'C' Street

Regular Session

- I. **Call to Order**
- II. **Minutes – Tuesday, March 8, 2011**
- III. **Introduction of Commission Escalera**
- IV. **Discussion:**
 - Community Garden Fees and Contract**
 - Special Events/Programs breakdown of volunteer hours**
- V. **Update:**
 - Shirts for Recreation Commissioners**
 - Lighting at Pedersen Playground**
 - Temporary Lighting at CMC**
 - Upcoming Recreation Events**
 - Grizzlies Lemoore Community Night**
 - Father-Daughter Dance**
 - Murder Mystery Play**
 - Spring Performance**
- VI. **Commissioner Comments / Request for Information**
- VII. **Adjourn**

Notice of ADA Compliance: If you or anyone in your party needs reasonable accommodation to attend, or participate in any Parks & Recreation Commission Meeting, please contact the Human Resources Office at City Hall 24 hours prior to the meeting. They may be reached by calling 924-6700 or by mail to 119 Fox Street, Lemoore, CA 93245

Any writing or documents provided to a majority of the Parks and Recreation Commissioners regarding any item on this agenda will be made available for public inspection at the City Clerks Counter at City Hall located at 119 Fox Street, Lemoore, CA during normal business hours. In addition, such documents will be posted on the City's website at www.lemoore.com

CERTIFICATION OF POSTING

I, Sheila Taylor, Parks & Recreation Department Secretary of the City of Lemoore, do hereby declare that the foregoing agenda for the Lemoore Parks & Recreation Commission Meeting of Tuesday, April 12, 2011 was posted on the outside bulletin board located at City Hall, 119 Fox Street on Friday, April 8, 2011 at 2:30pm.

Sheila Taylor, Secretary

Lemoore Parks & Recreation Commission
Tuesday, March 8, 2011
6:00 pm Study Session
7:00 p.m. Regular Session in the Council Chambers

STUDY SESSION MINUTES

CALL TO ORDER:

Randell Harper called the study session to order at 6:09 pm

COMMISSION MEMBERS PRESENT:

Commissioners: Harper, Braaten, McGhuey, Lehn and Yeager and Director Simonson and Secretary Taylor

PUBLIC COMMENT:

Mark Kennedy, Tina Lucas, Crystine Kennedy and Nita Painter commented on the Community Garden that will be located at the Cinnamon Municipal Complex.

DISCUSSION:

The layout and the fees for the Community Garden located at 711 W. Cinnamon Drive were discussed.

Study Session was adjourned at 6:59 pm

REGULAR SESSION MINUTES

CALL TO ORDER:

Randell Harper called the meeting to order at 7:06 pm.

APPROVAL OF MINUTES:

Commissioner Yeager moved to approve the minutes of February 8, 2011. It was seconded by Commission McGhuey. All commissioners voted to approve

DISCUSSION:

Further discussion concerning the Community Gardens took place.

APPROVAL:

The following Commissioners volunteered to report on specific parks:

| | |
|----------------------|---------------------------------------|
| Commissioner McGhuey | 19 th Avenue Park |
| Commissioner Yeager | Skate Park and City Park |
| Commissioner Braaten | Lions Park |
| Commissioner Harper | Heritage Park and Pedersen Playground |
| Commissioner Lehn | Plaza Park |

It was decided that further information on what was involved with each program and special event was needed before asking Commissioners to volunteer and report.

UPDATE:

Eric Ferreira and Eric Polk updated the Commissioners on upcoming events.

COMMISSIONER COMMENTS:

Commissioner Harper asked about lighting outside of the CMC for safety reasons and shirts for the Recreation Commissioners. Commissioner Braaten asked about lighting at Pedersen Playground.

Meeting was adjourned at 8:38 pm

A full audio recording is available on request.

**CITY OF LEMOORE
COMMUNITY GARDEN CONTRACT
711 W. CINNAMON DR.
LEMOORE, CA 93245
(559) 924-6767**

Rules, Terms, and Conditions for Participation

Introduction

**The Lemoore Parks and Recreation Department is the highest governing authority
at the City of Lemoore Community Garden**

**Breaking any rules, terms, and conditions is cause for exclusion from the garden
and loss of your plot.**

Introduction:

1. You will receive one verbal warning from the garden manager.
2. If no response or correction has been made, you will receive written notice two weeks later.
3. In another two weeks, if no response or correction has been made, you will receive written final notification that you have forfeited your gardening privileges and plot.
4. You will be allowed to reapply for another garden plot only after one year, and only at the discretion of the Parks and Recreation Director.

Rules, Terms, and Conditions for Participation:

If accepted as a gardener, I will abide by the following rules, terms, and conditions:

1. I use this garden at the sole discretion of The City of Lemoore Community Garden. I agree to abide by its policies and practices.
2. The fee for the use of the garden is **\$32 for a 4' x 8' plot or \$50 for a 4' x 16' plot** per year (January 1 – December 31), due on or before (January 1). Fee for half a year (beginning July 1 or later) is ½ of the yearly rate. There are no refunds.
3. Once I have been assigned a plot, I will cultivate and plant it within two weeks. I will garden year round. My plot cannot be left fallow or unused for any period of three weeks or longer, more than one time a year.
4. My plot is 4' x 8' or 4' x 16' feet. I will not expand my plot beyond this measurement or into paths or other plots. I will keep all my plants within the limits of my garden plot and will not allow any plants to grow more than six feet high unless previously approved by the Garden Manager. I must keep my plot free of weeds, pests and diseases.

5. I will keep my plot, paths, and surrounding areas clean and neat. I will completely separate my trash into three groups: 1) dead plants, leaves, and other green waste plant parts; 2) rocks, stones, and asphalt; and 3) paper, plastic, cardboard, wood, metal, etc. I will put each type of trash only in the areas designated specifically for each. Anything I bring from my home I will take back home. I will not bring household trash and leave it at the City of Lemoore Community Garden.
6. If I now have more than one plot, I will give up my additional plots by the end of this gardening year (December 31) if there are interested parties on the waiting list. All plots not paid in full by February 28th will be assigned first come first serve.
7. I will not plant any illegal plant. I will not smoke, drink alcoholic beverages, use illegal drugs, or gamble in the garden. I will not come to the garden while under the influence of alcohol or illegal drugs. I will not bring weapons or pets or other animals to the garden.
8. Guests and visitors, including children, may enter the garden only if I accompany them. They must follow all rules, terms, and conditions stated here. I will supervise my children at all times when they are in the garden. I am solely responsible for the behavior of my guests.
9. The garden manager will assign me general garden maintenance tasks each month, and I must complete them by the end of the month that I am assigned them.
10. I will water my plot according to water-wise guidelines. If I use more than the recommended amount of water, I will pay a fee each month to cover the cost of this additional water.
11. I will attend the regular (bi-yearly) garden club meetings. If workshops are offered, I will attend at least one on each of the following topics: soil preparation and maintenance, watering the vegetable garden, and pest and disease control.
12. I will not apply any pesticides in the garden without the approval of the garden manager. All pesticides must be GOMRI approved.
13. I will not make duplicate keys of any locks at the garden or give my key or lock combination to another person.
14. I will not take food or plants from other gardeners' plots. I will not take anything from the garden that is not rightfully mine.
15. I will respect other gardeners, and I will not use abusive or profane language or discriminate against others.
16. I will work to keep the garden a happy, secure, and enjoyable place where all participants can garden and socialize peacefully in a neighborly manner.
17. I forfeit my right to sue the City of Lemoore for any injury I may incur. I understand that gardening is a physical activity. My signature below is my release of liability of the City of Lemoore

Commitment

I have read and understand the application and accept these rules, terms, and conditions stated above for the participation in the City of Lemoore Community Garden.

Signed: _____ Date: _____
Gardener

Approved: _____ Date: _____

GOLF TOURNAMENTS

Lemoore Junior Open / Kyle Simonson Memorial

June 13 - 14, 2011 • 7:30 am - 2:00 pm

&

Lemoore Junior Winter Golf Classic

December 20, 2011 • 7:30 am - 2:00 pm

- Marshals (3.5 hr. shifts)
- Refreshment Attendants (3.5 hr. shifts)
- Check-in Attendants (3.5 hr. shifts)

RUN / WALK

Firecracker 3k Walk / 5k Run

July 4, 2011 • 7:00 am - 12:00 pm

&

Goblin's Gallop 3k Walk / 5k Run

October 29, 2011 • 7:00 am - 12:00 pm

- Setup / Clean Up Crew (2 hrs.)
- Check-In Attendants (2 hrs.)
- Timing Team (3.5 hrs.)
- Course Assistants (3.5 hrs.)

SKATEPARK COMPETITIONS

May-Day! Skateboard Competition & Movie Night

May 21, 2011 • 1:00 pm - Dusk / Dusk to Film's Credits

&

Hot August Nights

August 27, 2011 • 3:00 pm - Dusk

- Setup / Clean Up Crew (2 hrs. each)
- Safety Team (3 hr. shifts)
- Game / Attraction Attendants (3 hrs.)



SUMMER DAY CAMP

M-F, June 13 - August 12 • 7:00 am - 6:00 pm

Volunteer Program

Volunteers are the unsung heroes of Camp and the epitome of energetic volunteerism and outstanding citizenship. The generous work of Volunteers help keep camp enrollment fees low and gain valuable volunteer and employment experience in return.

Volunteers work apx. 25-30 hours a week and are provided with a \$200 stipend by one our sponsor businesses/charities.



Provide a Service

Can you lend a hand? Summer Camp could benefit from the contribution of volunteers with a multitude of backgrounds and expertise. Last years' volunteers included farmers, firefighters, dance instructors, chefs, and enthusiastic volunteers like you!

MORE WAYS TO HELP

Advertise

The best advertisement money can buy is the one it can't - word of mouth. Consider distributing flyers at your place of work or worship, or forwarding program information to your friends via email or Facebook. Contact Parks & Recreation for flyers and promotional materials.

Donations & Sponsorships

Product donations enable the Parks & Recreation department to provide memorable events and programs at significantly reduced rates. And sponsorships, including Volunteer, Camper, and Trip sponsorships, provide our Summer Day Camp with vital staffing, support funds for qualifying families, and memorable field trips that make Camp great fun. Some of last years' sponsors included Odwalla, Olam, Tachi Palace, Best Buy Market, Fresh & Easy, and Newman-Garcia Photography. Contact Parks & Recreation to see how your business can help serve the community.

LEMOORE PARKS & RECREATION

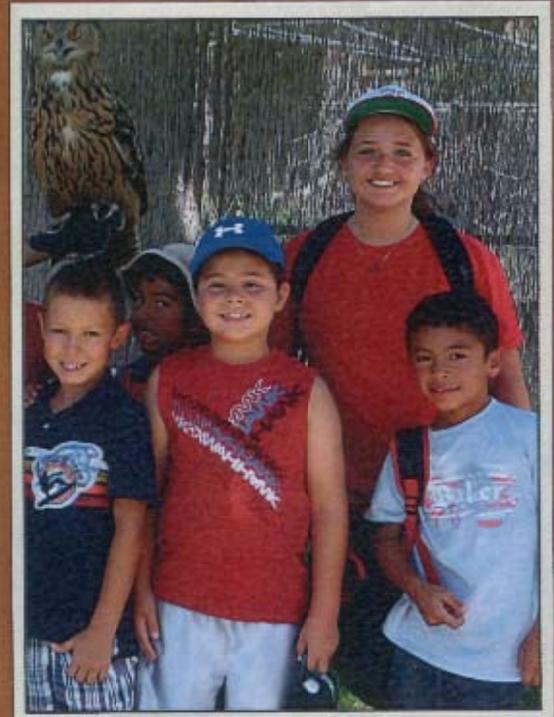
435 C STREET

LEMOORE, CA 93245

559.924.6767

LEMOORE.COM/PARKS

VOLUNTEER OPPORTUNITIES



2010 Teen Volunteer of the Year Amanda Mendiola at the Chaffee Zoo during Summer Day Camp



CITY OF

LEMOORE

Parks & Recreation

YOU MAKE THE DIFFERENCE

WHY WE RELY ON VOLUNTEERS

Lemoore Parks & Recreation counts on community volunteers like you to make Lemoore a great place to live, work, and play. From dance chaperones to youth sports coaches and special event volunteers, your efforts enable the Parks & Recreation department to offer affordable opportunities for youth and adult sports and enrichment. Over twenty youth sports coaches made our third annual flag football season a tremendous success, and with your help, signature events such as Evening Under the Stars and the 4th of July Celebration enjoyed new energy and attendance. Despite the recession, 2010 was also a banner year for charity. Thanks to donations by local businesses and private benefactors, eight teen volunteers were given scholarships for service to their community as Summer Day Camp employees. And thanks to an unprecedented effort by the Lemoore Lions Club at Breakfast with Santa, over \$2,000 was raised for the City's Youth Recreation Fund.



WHY VOLUNTEER?

When you volunteer with Lemoore Parks & Recreation you are giving something back to your community and helping to make Lemoore a better place to live, work, and play. But there are also benefits to you...

- Make new friends
- Explore career and personal interests
- Earn recommendations for future employment or college applications
- Develop marketable job skills
- Increase your self-confidence
- Have fun!

SIGNATURE EVENTS

July 4th Celebration

Monday, July 4, 2011 • 10:00 am - 4:00 pm

- Setup / Clean Up Crew (2 hrs. each)
- Game / Attraction Attendants (3 hrs. shifts)
- Photo / A/V Crew (3 hr. shifts)

Evening Under the Stars

September 17, 2011 • 7:30 pm - 11:00 pm

- Wine Server (21 & Over / 4.5 hrs.)
- Setup / Clean Up Crew (4 & 2 hrs.)
- Food Servers (5 hrs.)
- Roaming Attendants (4 hrs.)
- Photo / A/V Crew (4 hrs.)
- Admission Attendants (2 hrs.)

Breakfast with Santa

December 4, 2011 • 8:00 am - 12:00 pm

- Clean Up Crew (2 hrs.)
- Food Servers (4 hrs.)
- Photo Staff (4.5 hrs.)
- Admission Attendants (4.5 hrs.)
- Gift Exchange and Arts & Crafts Volunteers (4.5 hrs.)



RECURRING & SEASONAL EVENTS

Swap Meet & Farmers Market

First Saturday, March - September • 8:00 am - 1:00 pm

- Setup Crew / Clean Up Crew (2 hrs. each)
- Check-In Attendants (2 hrs.)

Movies in the Parks

May 13, June 10, July 8 • Dusk to Film's Credits

- Setup / Clean Up Crew (2 hrs. each)
- Concession Volunteers (4 hrs.)

DANCES

Youth Dances

Select Fridays, Jan. - Nov. • 6:00 pm - 9:30 pm

- Clean Up Crew (2 hrs.)
- Chaperones (4 hrs.)
- Safety Volunteers (1 hr.)

Father-Daughter Dance

May 14, 2011 • 7:00 pm - 9:30 pm

- Setup / Clean Up Crew (2 hrs. each)
- Photo / A/V Crew (3 hrs.)
- Admission Attendants (2 hrs.)

Halloween Costume Ball

October 22, 2011 • 8:00 pm - 11:00 pm

- Setup / Clean Up Crew (2 hrs. each)
- Admission Attendants (1 hr.)
- Drink Servers (21 & Over / 4 hrs.)

SPORTS

If you enjoy sports and working with young people, and have a few hours a week to coach a sport, why not become a volunteer sports coach for one of Lemoore Parks & Recreation's Youth Sports Programs? Youth sports coaches are the backbone of our youth sports programs, and your generous support enables us to keep costs low. 2011 Volunteer coaching positions include:



Li'l Sluggers

Thursdays, May 5 - June 9 • 5:00 pm - 6:00 pm

Tennis for Kids

Tuesdays, Oct 4 - Oct 25 • 5:30 pm - 6:30 pm

Li'l Kickers

Thursdays, Sept. 1 - Oct 27 • 5:15 pm - 6:00 pm

Flag Football (multiple divisions)

Saturdays, Sept. 3 - Oct 29 • 9:00 am - 1:00 pm