

# Registration Form

Email: parksandrec@lemoore.com

**Parent/Legal Adult - Main Contact**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Birth Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Cell Phone(\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Relationship \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

Vendor Items (if applicable): \_\_\_\_\_

Participant's First and Last Name	Age	Gender	Birthdate	Class/Program Name

**Pre-Registration** – Please register one week prior to class start dates. Each class has a minimum enrollment requirement to cover the cost of the program. If you are interested in registering, please do so early. Enrollment is not guaranteed after a registration deadline.

**Refund Policy** – All refunds must be requested at least 7 business days prior to the start of the program/event. All refunds are subject to a \$10 administration fee, and any material fees (t-shirt, league uniform, supply fees, equipment, etc) will be assessed against the registration fee to determine the refund amount. All materials fees are non-refundable once ordered. Failure to attend a registered class, program, or activity will be considered a forfeiture of materials supplied and all fees paid. Refunds for trips will not be given unless a replacement is found to take the trip. No refunds will be issued for team fees after the league schedule is finalized (Athletics). In the event of class cancellations the Recreation Department will offer make-up sessions. Refunds will not be given if makeup classes are scheduled and held, but a participant is unable to attend. Refunds follow the City's Finance Department payment schedule and take 2-3 weeks to process.

**Transfers/Changes** – All transfers and changes must be approved by the Recreation Department prior to the start of the class/event and will result in a \$10.00 processing fee.

**Content** – We make every effort to ensure the information in the City of Lemoore's Recreation Guide is accurate and up-to-date. We regret that occasional errors and omissions occur, and we retain the right to amend information and fees at any time.

**Accommodations** – Please indicate special requirements on the registration form and speak to the program advisor.

Photo Release: By affixing my initials here: \_\_\_\_\_ I DO NOT agree nor grant the City of Lemoore permission to use my and/or my child's photograph or likeness, or that of a pet or personal property, for promotional use in any City related media

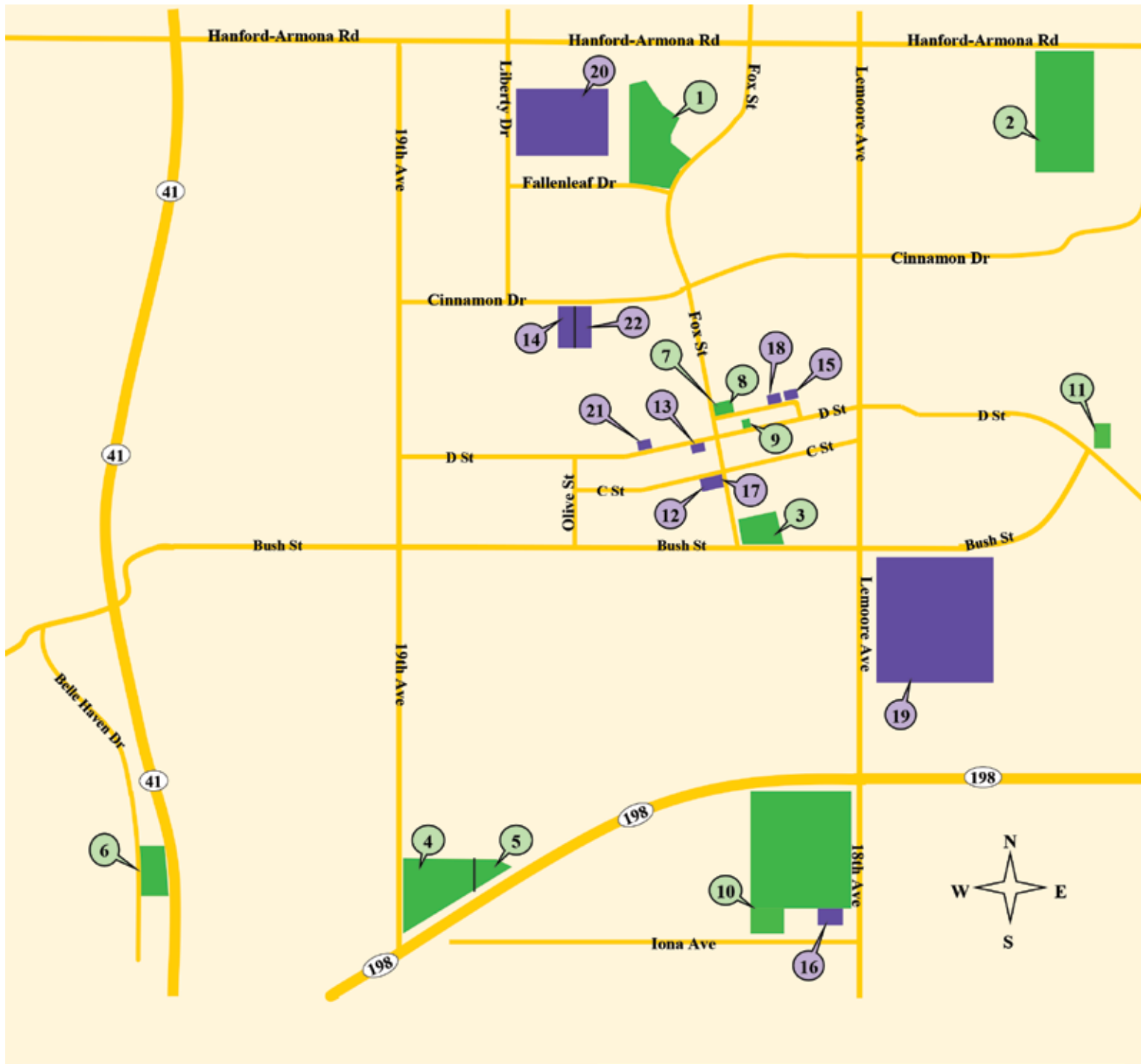
**Waiver & Release: this waiver and release covers any future events or classes sponsored by the Lemoore Parks and Recreation Department for the above participant.** In consideration of participation in a class or activity offered by the Parks and Recreation Department of the City of Lemoore, I, the below signed, agree to indemnify and hold the City of Lemoore harmless and hereby waive, release and discharge any and all claims for loss or damage, for death, personal injury, bodily injury or property damage which I may have or which hereinafter may accrue to me against the City of Lemoore, its City Council, employees, agents, and volunteers for any liability arising out of or connected in any way with my participation in this class or activity, even though that risks, nevertheless, I hereby agree to assume those risks on behalf of myself, my heirs and assigns and to release and to hold harmless all of the persons or entities mentioned above who (through negligence or carelessness) might otherwise be liable to me (or my heirs or assign) for damages. Further, I understand that the City of Lemoore, its City Council, employees, agents and volunteers, are not responsible for the personal property of the participants in the class or activity. It is further understood and agreed that this waiver, release and assumption of risks has been freely entered into and is to be binding on me and on my heirs and assigns. I have read and agree to the registration and program policies. By my signature below, I acknowledge that I have read this document and understand its contents.

Signature .....

Date .....

Parent                       Legal Guardian                       Participant

How to Register		
<p><b>Walk In</b> – Lemoore Rec. Center 721 W. Cinnamon Dr. M–Th 8:30am – 5:30pm Fri 8am – 5 pm</p>	<p><b>Mail In</b> – Mail your completed registration form with check or money order made payable to the City of Lemoore. Do not send cash. Mail to: City of Lemoore Parks &amp; Recreation 119 Fox Street Lemoore, CA 93245</p>	<p><b>Phone</b> – You may register by phone during business hours with your Visa or Master Card. Call 559.924.6767. A 2.5 percent or \$2 minimum convenience fee (whichever is greater) will be applied to all debit and credit card transactions.</p>



### Parks

#	Park	Address
1	Lions Parks	852 Fox St.
2	Heritage Park	661 Hanford-Armona Rd
3	City Park	350 Bush St.
4	19th Ave Park	690 19th Ave.
5	Waggin' Tails Dog Park	690 19th Ave.
6	Pedersen Playground	660 Bell Haven
7	Rotary Skate Park	300 E St.
8	Rotary Water Feature	300 E St.
9	D St. Plaza	328 West D St.
10	Lemoore Golf Course	350 Iona Ave.
11	Kings Tennis Courts	876 East D Street

### Facilities

#	Facility	Address
12	Civic Auditorium	435 C St.
13	Veterans Memorial Building	411 West D St.
14	Lemoore Recreation Center	721 W. Cinnamon
15	Depot Arbor	300 E St.
16	Senior Citizens Center	789 S. 18th Ave.
17	City Hall	119 Fox St.
18	Chamber of Commerce	300 E St.
19	Lemoore High School	101 E. Bush St.
20	Liberty Middle School	1000 Liberty Dr.
21	Sarah A. Mooney Museum	542 West D St.
22	Cinnamon Municipal Complex	721 W. Cinnamon

## Reservation Policy (Parks)

<b>Alcohol</b>	Alcoholic beverages are not permitted in City parks without an approved permit submitted to the Community Services Director
<b>Vehicles</b>	Vehicles are prohibited on city parks.
<b>Water Features</b>	Water featured bounce houses or slides are not permitted without permission from the Community Services Director
<b>Condition</b>	Park reservations guarantee a place within City of Lemoore Parks, they are not a rental of the park itself. While all provisions are made to maintain them, the condition of parks and facilities cannot be guaranteed for your reservation.

## Heritage Park

661 Hanford-Armona Rd.

Heritage Park offers a covered pavilion that seats 100. This pavilion is divided into 4 sections, each section holding 25 people. You may reserve one or all of the sections. This park has lit basketball and tennis courts, a softball backstop, outdoor volleyball, a children's playground and horseshoe pits. There is power in every corner of the pavilion, a small barbeque for each section and a large barbeque. This park also features a paved walking track. This is a great venue for family reunions, company picnics and birthday parties.

	Seating	4 hr. Rate	All Day Rate
<b>1 section</b>	25 people	\$25	\$40
<b>2 sections</b>	50 people	\$40	\$60
<b>3+ sections</b>	100 people	\$75	\$115



## Lions Park

852 Fox St.

Lions Park features a covered pavilion that seats 90. This pavilion is divided into 2 sections, each section seating 45 people. You may rent one section or both of the sections. Both sections have a large barbeque. There is power on every corner of the pavilion. This park features a children's play area, restrooms with changing tables, two baseball backstops and plenty of open fields for soccer and football. Plan your next birthday party, company picnic or family reunion at this location.

	Seating	4 hour Rate	All Day Rate
<b>1 section</b>	45 people	\$35	\$55
<b>2 sections</b>	90 people	\$70	\$105

## Depot Arbor

300 E St.

The Depot Arbor is an outdoor venue perfect for weddings, concerts, and craft fairs. This location offers approximately 2,500 square feet of open space and plenty of parking for your guests.

<b>Cost</b>	\$75 flat fee
<b>Deposit</b>	<b>\$100</b>

## City Park

350 W. Bush Street

Shade, shade, shade! This park, located in the center of town offers a cool setting for parties during the summer months. There are four rental areas with barbecues The Main barbeque, Fox Street barbeque, Heinlen barbecue and Tot Lot barbeque. This park has a big playground for the little ones, horseshoes and plenty of room for bounce houses at all rental areas. In the center of the park is a covered gazebo that can be included with the rental of the Main barbeque area. These rental areas fill up fast so please call as soon as your date is set.

	4 hr. Rate	All Day Rate
One Section with Barbecue	\$25	\$40
Main section with Barbecue and Gazebo	\$40	\$60



### Civic Auditorium

435 C St.

Lemoore Civic Auditorium seats up to 210 people. This facility also offers a theatre style stage, lobby and a commercial kitchen, which are included at no additional cost to the renter. The Civic Auditorium is a popular venue for weddings, anniversaries, and quinceaneras.



Entire Facility	Cost
Non-Profit	\$315 / 4 hours
Resident	\$450 / 4 hours
Non-Resident	\$500 / 4 hours
Additional Hours	\$40 per hours
<b>Deposit</b>	<b>\$250</b>
<b>Meeting Room ONLY</b>	
Resident:	\$20 / hour
Non-Resident	\$25 / hour
Non-profit	\$14 / hour

### Veterans Memorial Hall

411 West D St.

The Veterans Memorial Hall offers two large rooms (Teen Center side & Veterans side), split by a commercial kitchen and restrooms. Teen Center side seats up to 100; Veterans side seats up to 80. You may rent one or both sides. This is a popular location for birthday parties, anniversaries, and small receptions.



Lemoore Veterans Hall	\$200/ 4 hours
Vets Hall Old Teen Center Side	\$200/ 4 hours
Both sides—Vets Hall & Teen Center	\$300/ 4 hours
Additional Hours	\$30 per hour
<b>Deposit - \$150 one side, \$250 both sides</b>	

### D Street Plaza

328 West D Street

Quaint location excellent for small weddings and photos. This rental is for the Gazebo only. The surrounding area is still open to the public. Features murals, park benches, and gazebo.

All day rate	\$75
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## Lemoore Recreation Center (LRC)

The Lemoore Recreation Center, at the Cinnamon Municipal Complex, is available to rent. The LRC has indoor soccer, basketball courts, an indoor playground, and a private multimedia conference room available

### LRC Pricing

Entire Facility	
First six hours	\$800
First six hours - Non-Profit	\$560
First six hours, exclusive use	\$1100
First six hours, exclusive use, non-profit	\$770
Each additional hour	\$60
LRC Commercial Kitchen 3 hour minimum	\$50 per hour

Basketball, playground and picnic tables	
\$50 per hour+ \$15 per hour for attendant	
3 hour minimum	
\$150 Deposit	
Soccer Field, Playground, Picnic tables	
\$50 per hour + \$15 per hour for attendant	
3 hour minimum	
\$150 Deposit	
Basketball Court, Soccer Field, playground and picnic tables	
\$100 per hour + \$15 per hour for attendant	
3 hour minimum	
\$250 Deposit	
Multimedia Conference Room	
\$300 first 4 hours	
\$30 for each additional hour.	
Day Camp/Multi-purpose Room	
\$150 first 3 hours	
\$30 each additional hour	
Dance Room / Meeting Room	
\$300 / 4 hours	

## Reservation Policy

The full amount of the security deposit must be paid to hold a facility. If a reservation is cancelled, this amount WILL NOT be refunded. If you wish to pay at a later time, the holding fee will go towards your total payment. Rentals must be paid in full at least 10 working days prior to the event.

## Deposits

The amount of the deposit depends on which facility you will be renting. All deposits are fully refundable, as long as there is not a cancellation and the facility is returned as found (no food, spills, debris). Deposit refunds are approved by the City Council on the first and third Tuesday of the month. Please allow 2–4 weeks for refunds.

## Security Guards

The Renter is solely responsible for retaining the services of security personnel. The City of Lemoore requires at least one security guard per 75 people. The security company must show proof of business license with the City of Lemoore, and a copy of the contract must be provided before the rental.