

Minutes of the Special Meeting of the
LEMOORE PLANNING COMMISSION
July 8, 2013

MEETING CALLED TO ORDER:

At 5:03 p.m. the meeting was called to order.

ATTENDANCE:

Chairman Meade, Vice-Chairman Garcia, Commissioners Marvin, Wynne; City Planner Brandt, Planning Director Wlaschin, Project Manager Holwell, Chief Deputy City Clerk Austin

ABSENT: Commissioners Clement, Monreal

PUBLIC COMMENTS AND INQUIRIES:

There was no comment.

APPROVAL – MINUTES – REGULAR MEETING JUNE 24, 2013:

It was moved by Commissioner Marvin and seconded by Commissioner Wynne to approve the minutes of the Planning Commission Regular Meeting of June 24, 2013.

Ayes: Marvin, Wynne, Garcia, Meade

DISCUSSION – ZONING CODE PROPOSED REVISIONS:

City Planner Brandt discussed the reasoning for his proposed changes to the Zoning Code. Not everything needs to be codified and a separate booklet can be produced for procedures. State Law does not need to be restated in the Code. In addition, he believes changes are needed in what is considered ministerial vs. discretionary.

The Commissioners agreed with the direction of the City Planner. They want to streamline the code, but not lose the information removed. Therefore, they would like a separate procedures handbook created.

Brandt confirmed any information removed will be saved and a procedures handbook will be created.

Planning Director Wlaschin stated that the intent of having the code include everything was to have all information in one place. He would like an administrative handbook created for information removed from the Code.

Michael Montalbano agreed with the proposed changes and stated caution should be used when defining ministerial and discretionary actions.

Project Manager Holwell agreed the Code will be more clear if the commentary and processes are taken out and put in a handbook.

The Commission will meet again on July 22nd to discuss more proposed changes.

PLANNING DIRECTOR'S REPORT:

Planning Director Wlaschin informed the Commission about ongoing paving projects. Plans have been received for the apartments on 19½ Avenue and they are currently working on utility, railroad and County rights-of-way, sidewalks and crossings. Also, a new business The Cakery opened last week downtown.

COMMISSION'S REPORT AND REQUEST FOR INFORMATION:

Commissioner Marvin requested that paper agenda packets be available for large packets and that Ad Hoc Committee Members also receive a packet. He also followed up on his request of the Planning Director for information on the six pack rule.

ADJOURNMENT:

At 6:03 p.m. the meeting adjourned.

Approved the 22nd day of July, 2013.

Full digital audio recording is available.

Dr. Ronald Meade, Chairman

Attest:

Brooke Austin, Chief Deputy City Clerk