

LEMOORE PLANNING COMMISSION
Regular Meeting
AGENDA
Lemoore Council Chambers
429 'C' Street

February 9, 2015
7:00 p.m.

1. Pledge of Allegiance and Roll Call
2. Public Comments and Inquiries
If you wish to comment on an item, which is not on the agenda, you may do so under "Public Comment." In order to allow time for all public comments, each individual's comments are limited to five minutes. When addressing the Commission, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your presentation.
3. Administration of Oath of Office – Newly Appointed Planning Commissioners (Venegas)
4. Report and Recommendation – Planning Commission Reorganization – Election of Chair and Vice-Chair (Baley)
5. Approval – Minutes – Regular Meeting November 10, 2015
6. Planning Director's Report
7. Commission's Report and Request for Information
8. Adjournment

Tentative Future Items

March 9th

Report and Recommendation – Resolution 2015-__ – Request for Amendment to PUD 2004-04 – Wathen Castanos – Tract 752 "The Greens"

Notice of ADA Compliance: If you or anyone in your party needs reasonable accommodation to attend, or participate in, any Planning Commission Meeting, please make arrangements by contacting City Hall at least 24 hours prior to the meeting. They can be reached by calling 924-6700, or by mail at 119 Fox Street, Lemoore, CA 93245.

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection at the City Clerk's Counter at City Hall located at 119 Fox Street, Lemoore, CA during normal business hours. In addition, most documents will be posted on the City's website at www.lemoore.com.

CERTIFICATION OF POSTING

I, Kristie Baley, Planning Commission Secretary, do hereby declare that the foregoing Agenda for the Lemoore Planning Commission Regular Meeting of Monday, February 9, 2015 at 7:00 p.m. was posted on the outside bulletin board located at City Hall, 119 Fox Street in accordance with applicable legal requirements. Dated this 5th day of February 2015.

//s//
Kristie Baley, Commission Secretary

WELCOME TO YOUR LEMOORE PLANNING COMMISSION MEETING

Whether you are attending this meeting because of general interest, or because a particular item of special interest is to be reviewed, your presence is an important means of helping to insure an informed public and responsible City Government.

PLANNING COMMISSION

The Planning Commission has been established to advise the City Council in planning and zoning matters.

REGULAR PLANNING COMMISSION MEETINGS

Meetings are held at 7:00 p.m. on the Second Monday of each month. Business requiring Commission action is listed on the Planning Commission Meeting Agenda. An agenda is prepared for each Planning Commission Meeting. In compliance with the State open meeting laws (Brown Act), only those items on the agenda may be acted upon by the Planning Commission.

CONDUCT AT PUBLIC MEETINGS

Your courtesy is requested to help our meeting run smoothly. If you'll be kind enough to follow these simple rules, we can make the best possible use of time. Please silence all electronic devices. Please refrain from public displays or outbursts such as unsolicited applause, comments, cheering, foul language, or obscenities. Any disruptive activities that substantially interfere with the ability of the City to carry out its meeting or prevents/disrupts others from fully participating in the meeting will not be permitted and offenders will be requested to leave the meeting pursuant to Government Code § 54957.9.

PUBLIC COMMENTS

At a Planning Commission meeting, those who wish to be heard on matters on the agenda should indicate their desire to speak when the item is ready for discussion. If you wish to comment on an item which is not on the agenda, you may do so under "Public Comments". In order to allow time for all public comments, each individual's comments are limited to five minutes. Time shall not be shared/loaned from speaker to speaker. If you wish to request time on an upcoming Planning Commission Agenda to present a particular item or matter to the Planning Commission, you may contact the Planning Commission Secretary at any time before 12:00 noon on the Tuesday immediately preceding the Planning Commission meeting to so request. If the matter is within the Planning Commissions jurisdiction, and the Planning Commission has not taken action or considered the item at a recent meeting, the Planning Director may place the item on the Agenda. When addressing the Planning Commission, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your presentation.

PLANNING COMMISSION ACTION

Resolution

A Resolution is a formal written expression of a policy, opinion or desire of the Planning Commission. It requires only one reading and becomes effective on adoption.

Minute Order

Actions of the Planning Commission recorded only in the Minutes taken in all cases where a formal Resolution is not needed or required.

SUGGESTIONS, INQUIRIES OR COMPLAINTS

While any citizen may speak directly to the Planning Commission concerning suggestions, inquiries or complaints, the Planning Director or Department Head responsible for the service or work concerned, can usually provide pertinent information or handle the matter without delay if a request is made directly to him or her. If you are not sure which department to call, or whenever you feel the matter has not been properly handled, please contact the office of the Planning Director at 711 W. Cinnamon Drive, telephone 924-6740.

Mayor
Lois Wynne
Mayor Pro Tem
Jeff Chedester
Council Members
Ray Madrigal
Eddie Neal
William Siegel



**Public Works
Planning Services**

711 W. Cinnamon Drive
Lemoore, CA 93245
Phone (559) 924-6740
Fax (559) 924-6708

Staff Report

ITEM NO. 4

To: Lemoore Planning Commission
From: Kristie Baley, Planning Commission Secretary
Date: February 4, 2015 **Meeting Date:** February 9, 2015
Subject: Planning Commission Reorganization – Election of Chair
and Vice-Chair

Discussion:

Now that the new Planning Commissioners are seated it is time for the reorganization of the Planning Commission, the election of the Chair and Vice-Chair.

City of Lemoore Administrative Policy 2011-01 states the Chair and Vice-Chair are selected annually by the members of the commission and serve a maximum two one-year terms. The chair serves as the presiding officer of all commission meetings. In the chairs' absence, the vice- chair serves as the presiding officer.

Role and Responsibilities – The Chair or Presiding Officer shall preserve order and decorum at all meeting of the advisory body. The Chair is responsible for ensuring the effectiveness of the group process and to guide the advisory body by adhering to the rules of conduct contained in this policy and in the Brown Act.

- A. The Presiding Officer may move, second, and debate from the Chair, subject only to such limitations of debate as are imposed on all Commission Members, and he/she shall not be deprived of any of the rights and privileges of a Commission Member by reason of his or her acting as Presiding Officer
- B. The Presiding Officer shall preserve order and decorum and confine members in debate to the question under discussion.
- C. The Presiding Officer shall state all questions submitted for a vote and announce the results of that roll call vote.
- D. The Presiding Officer shall determine, based on the meeting agenda, a schedule for consistent breaks for the board/commissions.
- E. The Presiding Officer shall ensure that he/she, as well as the balance of the Commission, refrains from commenting or entering into conversation with speakers during public comments or during public hearing, until all speakers have been heard.

- F. The Presiding Officer shall determine points of order, subject to the right of any member to appeal to the Council.

- G. The Presiding Officer shall ensure that members of the public who address the board/commission from Public Comment address matters “not appearing” on the agenda which is of interest to such person and which is within the jurisdiction of the Board, Commission or Committee. Speakers shall not use Public Comment for additional comments regarding an item that has already been heard earlier in the meeting or is still to be heard.

Reorganization Procedure:

The Planning Commission Secretary will chair the reorganization process. The chair shall call for nominations. Any Planning Commissioner may nominate another Planning Commissioner or himself/herself. When there are no further nominations, the chair will close the nominations and call for a motion to approve a nominee. A Planning Commissioner may make a motion to approve any of the nominees. If the motion fails, a Planning Commissioner may make a motion to approve a different nominee. Upon a second and a majority vote of the Commissioners, a nominee shall become the Chair. The same process is followed for the position of Vice-Chair.

Budget Impact:

None.

Recommendation:

Staff recommends that the Planning Commissioners initiate the process for the election of the Chair and Vice-Chair.

Minutes of the
LEMOORE PLANNING COMMISSION
November 10, 2014

MEETING CALLED TO ORDER:

At 7:00 p.m. the meeting was called to order.

ATTENDANCE:

Chairman Garcia, Vice-Chairman Clement, Commissioners Badasci, Dow, Marvin, Wynne; City Planner Brandt, Planning Director Wlaschin, Project Manager Holwell, Commission Secretary Baley

ABSENT:

Commissioner Monreal

PUBLIC COMMENT:

Marlana Brown introduced herself as the new Community Plans Liaison Officer for Lemoore Naval Air Station; replacing Roman Benitez who is now the Director of Public Works.

MINUTES – REGULAR MEETING SEPTEMBER 22, 2014:

It was moved by Commissioner Marvin and seconded by Commissioner Dow to approve the Minutes of the Planning Commission Regular Meeting of September 22, 2014.

Ayes: Badasci, Dow, Clement, Marvin, Wynne, Garcia

Absent: Monreal

PUBLIC HEARING – REVIEW AND CONSIDER ADOPTION OF RESOLUTION 2014-07 – RECOMMENDING APPROVAL OF HOME OCCUPATION PERMIT NO. 2014-23 – A REQUEST BY CONNIE WLASCHIN TO OPERATE A TAILORING, ALTERATION AND EMBROIDERING BUSINESS IN A RESIDENCE LOCATED AT 523 “C” STREE (APN 020-084-005):

City Planner Brandt presented the request and recommended approval.

Chairman Garcia opened the public hearing and requested comment from the public at 7:05 pm.

Neighbor Mitchell Grundbrecher expressed his support.

Applicant Connie Wlaschin introduced herself and offered to answer any questions. There were no questions.

Brandt added that three letters in support were received.

There was no further comment.

It was moved by Commissioner Clement and seconded by Commissioner Wynne to approve Resolution 2014-07 – Approving Home Occupation Permit 2014-23 – A Request by Connie Wlaschin to operate a tailoring, alteration and embroidering business in a residence located at 523 “C” Street.

Ayes: Clement, Wynne, Badasci, Dow, Marvin, Garcia
Absent: Monreal

Chairman Garcia closed the public hearing.

PLANNING DIRECTOR’S REPORT:

Planning Director Wlaschin presented an overview of the Housing Element.

Wlaschin and Brandt answered Commissioners questions.

Wlaschin provided an update on the progress at Venture Place.

Wlaschin notified Commissioners that an Ordinance was approved allowing the City Council to approve Home Occupation appeals for properties with special circumstances.

Wlaschin provided an update on Subdivision Tract 752 to be developed by Wathen Castanos.

Wlaschin informed the Commissioners that a site plan was received to develop a shell building for commercial use in vacant lot located at 755 N. Lemoore Avenue.

Wlaschin notified the Commissioners that staff is working with Las Espuelas located at 55 E “D” Street to revise nonconforming signage.

Wlaschin answered questions from Commissioner Clement concerning RR Crossings upgrades.

Wlaschin provided information concerning interest in the development of the south east corner of Bush Street and 19 ½ Ave.

Wlaschin reported on the progress of a future development at 446 “C” Street.

COMMISSIONERS REPORT AND REQUESTS FOR INFORMATION:

Commissioner Clement asked Wlaschin to provide an update to the status of the 19th Avenue Interchange Project.

Wlaschin reported that the Interchange is expected to open December 20th.

Wlaschin reported on future projects predicted in the Industrial Park.

Chairman Garcia asked Wlaschin to report on the chain link fence with barbed wire that was installed on the west side of the Lemoore Cemetery.

Wlaschin provided history leading up to installation of the fence. He answered questions regarding the complaint letter sent to Commissioners.

The Commissioners agreed that Chairman Garcia would send a letter response letter on behalf of the Planning Commission.

ADJOURNMENT:

At 7:54 p.m. the meeting adjourned.

Approved the 9th day of February, 2015.

Full digital audio recording is available.

Attest:

Dr. Jeffrey Garcia, Chairman

Kristie Baley, Commission Secretary