

**DOWNTOWN MERCHANTS ADVISORY COMMITTEE
CHAMBER OF COMMERCE – 300 E STREET
Regular Meeting
Thursday – June 11, 2015 – 6:15 p.m.**

AGENDA

1. Call to Order
2. Public Comment – *Limited to 3 minutes per person. State your name and address for the record.*
3. Oath of Office – New Members
4. Election of Officers for 2015
 - a. Chairman
 - b. Vice Chair
5. Code of Conduct and Administrative Policy
6. Discuss Potential Ordinance Changes
 - a. Member Term Length
 - b. Quorum as Majority of Members on Committee
7. Approval of Minutes – August 14, 2014 (Meeting October 9, 2014 – Lack of Quorum)
8. Fast Credit Union Account - Financial Update/Account Signers
9. PBIA Account – Financial Update
10. Downtown Coordinator – Position & Funding
11. Downtown Events
 - a. Friday Night Market – Wrap up 2014
 - b. Future Events
12. Other Business
13. Adjourn



CITY OF LEMOORE CODE OF CONDUCT FOR CITY COUNCIL AND BOARDS AND COMMISSIONS

The Code of Conduct is supplemental to the Lemoore Municipal Code and the Code of Ethics and applies to the City Council and all members of City advisory boards and commissions. The Code of Conduct describes how Lemoore officials treat each other and work together for the common good of the community. Conducting the City's business in an atmosphere of respect and civility is the underlying theme in this code. City Officials are responsible for holding themselves and each other accountable for displaying actions and behaviors that consistently model the ideals expressed in the code.

Implicit in the Code of Conduct is recognition of the worth of individual members and an appreciation for their individual talents, perspectives and contributions. The Code will ensure an atmosphere where individual members, staff and the public are free to express their ideas and work to their full potential.

As a City Official of the City of Lemoore, I agree to these principles of conduct.

We consistently demonstrate the principles of professionalism, respect and civility in working for the greater good of Lemoore.

We assure fair and equal treatment of all people.

We conduct ourselves both personally and professionally in a manner that is above reproach.

We refrain from abusive conduct, personal charges or verbal attacks on the character or motives of Council members, commissioners, staff and the public.

We take care to avoid personal comments that could offend others.

We show no tolerance for intimidating behaviors.

We listen courteously and attentively to all public discussions and treat all people the way we wish to be treated.

We serve as a model of leadership and civility to the community.

Our actions inspire public confidence in Lemoore government.

Keeping in mind the common good as the highest purpose, we will focus on holding efficient meetings that achieve constructive solutions for the public benefit.

We work as a team to solve problems and render decisions that are based on the merits and substance of the matter.

We respect differences and views of other people.

We adhere to the principles and laws governing the Council / Manager form of government and treat all staff with respect and cooperation.

We will refrain from interfering with the administrative functions and professional duties of staff.

We will not publicly criticize individual staff but will privately communicate with the City Manager any concerns about a Department or Department Head or Staff person.

We will refrain from negotiating or making commitments without the involvement and knowledge of the City Manager.

We will work with staff in a manner that consistently demonstrates mutual respect.

We will not discuss personnel issues, undermine management direction, or give or imply direction to staff.

We will communicate directly with the City Manager, Department Heads or Designated Staff contacts when asking for information, assistance or follow up.

We will not knowingly blindsides one another in public and will contact staff prior to a meeting with any questions or issues.

We will not attend City Staff Meetings unless requested by staff.

I acknowledge that I have received and read this Code of Conduct.

Name

Date

Mayor
Willard Rodarmel
Mayor Pro Tem
John Flourde
Council Members
John Gordon
John Murray
William Siegel



Office of the
City Manager

119 Fox Street
Lemoore ♦ CA 93245
Phone ♦ (559) 924-6700
FAX ♦ (559) 924-9003

Administrative Policy 2011-01

I. PURPOSE

To set forth the policy of the City Council regarding its board and commission procedures. This policy supersedes any conflicting bylaws, rules and procedures. All references in this policy to boards and commissions refer to all advisory bodies.

II. ELIGIBILITY

- A. Planning Commission applicants shall be a resident of the City. Preference on all other Boards/Commissions will be given to residents.

III. RECRUITMENT

- A. Recruitment shall be conducted 45 days prior to expiration of terms.

B. Procedure

1. Advertisements – Public Notice will be placed by the City Clerk, at least 45 days prior to the expiration of the terms, seeking applications from City residents interested in serving on a board or commission.
2. Application Form – The City Clerk will provide interested applicants with an application form, instructions for completing and a copy of this Administrative Policy. Once filed, applications become a public record and will be made available to the public. In the event of a vacancy, the City Clerk will conduct a recruitment and all interested parties must re-apply.
3. Application Deadlines – When advertising for applications, the City Clerk will establish a deadline for filing not less than 5 days prior to the meeting at which the Council will receive applications. Applications received after the filing deadline will not be submitted to the City Council.

IV. APPOINTMENT

1. Appointments to serve on a board and commissions are for the length of term specified and appointees serve at the pleasure of the City Council.
2. Appointments to serve on advisory committees or task forces where appointments do not conflict with Municipal Code Provisions, or the Brown Act will be determined by Council at the time of creation. The Council will establish its policy for soliciting applications and making appointments for advisory committees or task forces at the time it determines the need for and purpose of any advisory committee or task force.
3. Appointment Process – As required by State law, appointments will be considered by the Council in an open public meeting. The Mayor makes the appointment with the consensus of at least two Council Members.

The City Clerk will notify appropriate City staff members of appointments in order that appointees can be provided with appropriate information to carry out the duties and

responsibilities of the board or commission to which they were appointed. Appointees are required to execute an Oath of Office prior to serving in their official capacity.

4. Financial Disclosure/Conflict of Interest – As required by State law and the City's Conflict of Interest Code, an appointee may be required to disclose certain financial information on a Statement of Economic Interests form and/or advise the Council of any potential conflict of interest which may arise if he/she is appointed. The City Clerk will provide appointees with forms and instructions following their appointment. Those appointees that are required to file, must file these forms within 30 days of appointment.
- V. ORIENTATION AND TRAINING – All appointed board and commission members will attend an orientation training provided by the City Clerk's Office and any additional training as may be required pursuant to State Law, City Council direction or as needed.
- VI. RESPONSIBILITIES – The primary role of the advisory body is to provide judicious advice to the City Council, the elected policy-making body of the City. The advisory body's role can include:
 - A. Hearing public testimony on the Council's behalf;
 - B. Building community consensus for proposals or projects;
 - C. Reviewing written material, facilitating study of issues;
 - D. Guiding implementation of new or regulating established programs;
 - E. Assessing the alternatives regarding issues of community concern; and
 - F. Ultimately forwarding recommendations to the Council for its consideration.

There may be times when the advisory body's recommendation will not be sustained or will be modified by the City Council. It is important for the advisory body members to recognize that this is not a rejection of the integrity of the recommendation but as an inevitable part of the process of community decision-making.

- VII. CODE OF CONDUCT – The Code of Conduct governs the actions and deliberations of City commissions, committees and boards so that public deliberations and actions can be conducted in an atmosphere free from personal animosity and hostility and that all actions serve to increase public confidence in the City of Lemoore's government.

Each member of all City's commissions, committees and boards has the duty to:

- A. Adhere to a high level of ethical conduct in the performance of public duties, including adherence with the City of Lemoore's Code of Ethics;
- B. Represent and work for the common good of the City;
- C. Pursuant to state law, refuse to accept gifts of favors or promises of future benefits which might compromise or tend to impair independent judgment or action;
- D. Provide fair and equal treatment for all persons and matters coming before the commission, committee or board whether in person, in writing, or in an E-Mail communication;
- E. Faithfully perform all duties of office;
- F. Learn and study the background and purpose of important items of business before voting and in order to facilitate a timely meeting, board or commission members are asked to work with staff prior to the meeting on questions of clarifications;
- G. Members are to be tolerant of all views expressed at public meetings;
- H. Refrain from abusive conduct, personal charges or verbal attacks made upon others; and
- I. Most importantly, advisory bodies are not to be involved in administration or operation of City departments. Advisory body members may not direct administrative staff to initiate programs and may not conduct major studies or policy without the approval of the City Council. City staff members are available to provide general staff assistance to the advisory body.

Any violation or disregard for the Code of Conduct may result in one or more of the following actions being taken:

- A. Verbal Admonishment – Least severe form of action taken by Council in open session directs the Mayor to verbally admonish one or all members of the board, commission, or committee.

B. Written Sanction/Censure – Severe form of action taken by Council in open session directing the Mayor to send a letter of sanction or censure to the board, commission, or committee member expressing the Council’s strong displeasure and/or disappointment of the action(s) taken.

C. Removal from Office – Any appointee to a City of Lemoore board, commission or committee serves at the pleasure of the City Council and may be removed at any time by a majority vote of the City Council.

VIII. SELECTION AND RESPONSIBILITIES OF CHAIR AND VICE-CHAIR – The chair and vice-chair are selected annually by the members of the board or commission and serve a maximum two one-year terms. The chair serves as the presiding officer of all commission meetings. In the chairs’ absence, the vice- chair serves as the presiding officer. In the event of both being absent, the staff liaison will call the meeting to order and the commissioners select a temporary chair to serve until adjournment or the arrival of the chair or vice-chair.

Role and Responsibilities – The Chair or Presiding Officer shall preserve order and decorum at all meeting of the advisory body. The Chair is responsible for ensuring the effectiveness of the group process and to guide the advisory body by adhering to the rules of conduct contained in this policy and in the Brown Act.

A. The Presiding Officer may move, second, and debate from the Chair, subject only to such limitations of debate as are imposed on all commission members, and he/she shall not be deprived of any of the rights and privileges of a Commission Member by reason of his or her acting as Presiding Officer

B. The Presiding Officer shall preserve order and decorum and confine members in debate to the question under discussion.

C. The Presiding Officer shall state all questions submitted for a vote and announce the results of that roll call vote.

D. The Presiding Officer shall determine, based on the meeting agenda, a schedule for consistent breaks for the board/commissions.

E. The Presiding Officer shall ensure that he/she, as well as the balance of the Commission, refrains from commenting or entering into conversation with speakers during public comments or during public hearing, until all speakers have been heard.

F. The Presiding Officer shall determine points of order, subject to the right of any member to appeal to the Council.

G. The Presiding Officer shall ensure that members of the public who address the board/commission from Public Comment address matters “not appearing” on the agenda which is of interest to such person and which is within the jurisdiction of the Board, Commission or Committee. Speakers shall not use Public Comment for additional comments regarding an item that has already been heard earlier in the meeting or is still to be heard.

IX. ATTENDANCE REQUIREMENTS – When appointed, it is expected that members will attend all regular and adjourned meetings of their respective board or commission.

In order that the Council is kept advised of attendance of board and commission members, minutes from every board/commission meeting shall be filled with the City Clerk, the City Clerk shall issue a report to the City Council at the end of each calendar year. The Council is also advised if a board or commission member misses three consecutive regular or adjourned regular meetings, the removal of a member may occur at Council's discretion.

Missed meetings – If an appointed member of a board or commission misses three consecutive regular or adjourned regular meetings of such board or commission, the chair of such board or

commission, or in the absence of the chair, the vice-chair, shall report to the City Clerk the name of the member having missed such meetings, together with the dates of the meetings at which such member was absent and the reason for such absences, if known. The City Clerk shall forward the information to the City Council and removal of the member may occur at Council's discretion.

- X. VACANCIES – If an appointed member of a board or commission is convicted of a crime involving moral turpitude or resigns from office, his/her office shall become vacant and shall be so declared by the Council. If an unscheduled vacancy occurs whether due to resignation, death, termination, or other cause, a special vacancy notice shall be posted pursuant to Government Code Section 54974 within twenty days after the vacancy occurs. Final appointment to the board or commission shall not be made for at least 10 working days after the posting of the notice.
- XI. REMOVAL FROM POSITION – All appointees to the board and commission, advisory committees and task forces, including ad hoc committees serve at the pleasure of the City Council and may be removed at any time by a majority vote of the Council. (Also referenced under Code of Conduct, Section VII.)

XII. MEETINGS

It is the Council's preference that all board/commission meetings occur in the Council Chambers. Exceptions may occur when holding a meeting at another location would encourage more public participation.

A. Scheduling

1. Regular Meetings – Held for each board or commission as currently scheduled, or as determined by Board/Commission action.
2. Adjourned Regular Meetings – When workload requires, additional meetings may be scheduled as necessary.
3. Meeting Times- It is the intent of the City Council that all meetings of the advisory bodies be conducted in a timely and efficient manner. Evening meetings are to end no later than 10:00 p.m. By majority vote of the Commission, the meeting can be extended to 11:00 p.m. with no new items considered by the body following the 10:00 p.m. deadline. Items may need to be deferred to a future meeting. Commission or board members are encouraged to call or meet with staff prior to the meeting in order to get clarification on questions. By doing so, more time will be available for public input and for discussion by the advisory body.

Change in meeting time – Whenever a majority of the members of a board or commission wishes to change the date and/or time of its regular meetings, it shall submit its request in writing to the City Manager, giving the current date and time of its regular meetings and its requested date and time for regular meetings. After review, the City Manager will either approve or deny the request, in writing, based on the: (1) availability of a meeting room and any conflicts with other City meetings; (2) ability to record audio, if appropriate; (3) impact on City staff that normally prepare for and/or attend the meetings; and (4) any other issues that the City Manager deems pertinent.

In order to adequately notify the public of an approved change to a regular meeting schedule, that Board or Commission shall include the City Manager's approval letter on the next agenda acknowledging the change in meeting times.

4. Audio Recording – Whenever possible all board/commission meetings will utilize the digital audio recording in Council Chambers. All meeting audio recordings are permanent records.
- B. Agendas & Staff Reports – Board or commission agendas will be prepared by staff liaisons as follows:
1. Posting of the Agenda

The staff liaison shall cause three copies of the agenda to be posted, at least 72 hours in advance of any regular meeting and 24 hours in advance for a special meeting, at the City's three posting locations in accordance with all Brown Act requirements.

2. Agenda Management

The City Manager, in conjunction with the staff liaison, will review all agenda items prior to the preparation of the final agenda in an attempt to keep the agenda within the time frame established by the policy.

The standardized format of staff reports will be determined by the City Manager and City Clerk and will be based on the needs of the Council.

3. Copies of Documents

Board/Commission members will be provided with copies of all documents listed on the agenda.

In addition, copies of all documents will be available for public inspection at each meeting and in the City Clerk's Office prior to a meeting in accordance with state law. Additional documents that are distributed by staff at a meeting will also be available for public inspection at that time. Documents provided by the public at a meeting will be available for public inspection after the meeting. Copies may be obtained from the City Clerk's Office after payment of applicable copy fees.

C. Minutes – Staff is to provide “action-only” minutes for all board and commission meetings.

D. Ex Parte Communications - An ex parte communication is a communication made outside the meeting location between a board or commission member and any person in the public concerning a quasi-judicial proceeding to be heard by the board or commission. When a board or commission member has an ex parte communication, the member shall state for the public record: (a) the nature of that communication, (b) with whom the ex parte communication was made, and (c) a brief statement as to the substance of the communication. (This applies to board/commissions that have been granted the ability to make decisions that are not forwarded to the Council for a final decision; such as the Planning Commission.)

Minutes of the Regular Meeting of the
Downtown Merchants Advisory Committee
August 14, 2014

CALL TO ORDER:

The meeting was called to order at 6:21 p.m.

MEMBER ATTENDANCE:

Chairman Paul Jones; Vice Chair Danielle Bellwood; Committee Members Mari Jones, Connie Wlaschin, Grace Zavala; and Project Manager Judy Holwell

MEMBER ABSENT:

Committee Member Charlie Meyer.

PUBLIC COMMENT:

None.

APPROVAL OF MINUTES: April 10, 2014 (May 8, 2014 – Lack of Quorum)

The Minutes of the meeting held April 10, 2014 were unanimously approved on motion by Member Wlaschin, seconded by Member M. Jones.

Ayes: Paul Jones, Danielle Bellwood, Mari Jones, Connie Wlaschin, Grace Zavala

Noes: None

Abstentions: None

FAST CREDIT UNION:

Financial Update – Project Manager Holwell handed out the FAST Credit Union statement and noted that \$330.79 had been deposited. No withdrawals were made.

Signers – The newly appointed signers still need to file paperwork with FAST Credit Union before any checks can be written.

PBIA ACCOUNT:

Financial Update – The Parking and Business Improvement Area (PBIA) Expenditure Audit Trail, detailing the account activity, was presented to the Committee by Project Manager Holwell.

FY 2014-2015 Budget – Project Manager Holwell reviewed the PBIA Budget, which had been approved by City Council.

DOWNTOWN COORDINATOR UPDATE:

The Lemoore Chamber of Commerce hires and supervises the position of Downtown Coordinator. The hiring of this position has been in limbo, since the Chamber CEO has been out on leave for several months. Project Manager Holwell was directed to contact the CEO when she returns to work to discuss hiring a Coordinator.

FRIDAY NIGHT MARKET:

The Friday Night Market has been well attended and is scheduled to continue through October 31. The total cash on hand is \$1,059, which will be used in conjunction with revenues received from participating vendors during each night of the Market to pay for the band, \$60 for table/chair rentals, and \$100 for the market coordinator. Porta-potties and security are paid out of the PBIA account. To date, the Market is showing a loss of \$162.55. Vendor fees are \$20 for food booths, \$10 for miscellaneous booths, and no charge for any merchants located in the downtown district or non-profits. Many vendors prepaid their booths and now, not much revenue is coming in.

FUTURE EVENTS:

Car Show – Street Closure – Submitting a street closure request to City Council for a car show on October 4 was unanimously approved, on motion by Member M. Jones, seconded by Member Wlaschin.

Other – Halloween was discussed.

DOWNTOWN BENCHES:

A request was submitted by the owner of Décor a'lemoore to add a bench on Heinlen Street. The Members discussed the concrete benches that are already incorporated with the existing landscape areas and decided that those were sufficient at this time.

OTHER BUSINESS:

The downtown music system was discussed. It was noted that the speakers had not been working. PM Holwell contacted Muzak and all speakers will be replaced. If system does not get fixed, we will look for another company to provide the service.

ADJOURNMENT:

The meeting adjourned at 7:44 p.m.

Approved this ____ day of _____, 2014.

Chairman

Clerk



FAMILIES AND SCHOOLS TOGETHER FCU
 312 W. 7TH STREET
 HANFORD CA 93230

559-584-0922
 06700000-02781

MEMBER NUMBER	
XX8 322	
STATEMENT PERIOD	
FROM	TO
01-01-15	01-31-15
SOC. SEC. NUMBER	
-	
PAGE	
1	

LEMOORE DOWNTOWN MERCHANT
 119 FOX STREET
 LEMOORE CA 93245

93245LE
 MOO

DATE MO/DAY/Y	TYPE OF ACCOUNT / TYPE OF TRANSACTION	LOAN PAYMENT AMOUNT	FINANCE CHARGE	FEE OR LATE CHARGES	CHANGE TO BALANCE	BALANCE
01 01 5	REGULAR SHARES			PREVIOUS BALANCE		2500
01 31 5				NEW SHARE BALANCE		2500
	* * * * * SHARE DRAFT SUMMARY * * * * *					
01 01 5	ORGANIZATION CHECKING			PREVIOUS BALANCE		963193
01 31 5	TOTAL 2 DEPOSITS				1041	
01 31 5	TOTAL 0 WITHDRAWALS				000	
01 31 5	TOTAL 0 OVERDRAFTS				000	
01 31 5				ENDING BALANCE		964234
	MINIMUM SHARE BALANCE		9631.93	ON 01/01/15		
	AVERAGE DAILY BALANCE		9639.69			
	* * * DEPOSITS * * *					
01 08 5	ORGAN CHECK DEP FROM CHECKS RECEIVED				1000	
01 31 5	DIVIDEND EARNED 01-01-15 THRU 01-31-15				041	
	.05 ANNUAL PERCENTAGE YIELD EARNED 01-01-15 THRU 01-31-15					
----- ***** 2015 YEAR-TO-DATE FINANCIAL SUMMARY ***** -----						
DIV/INT PAID	DIV/INT WITHHOLDING	MORTGAGE POINTS	MORTGAGE LATE CHG	MORTGAGE FINANCE CHG	OTHER NON-MTG FINANCE CHG	
0.41	0.00	0.00	0.00	0.00	0.00	

6.99% CREDIT CARD BALANCE TRANSFER
 RATE STAYS UNTIL PAID AND NO FEE!
 ASK US OR SEE INSERT FOR DETAILS.
 559-584-0922 WWW.FASTCU.COM

FUN:SIMPLE:FAST

This statement is a permanent record of your account. Income tax information appears at the end of the statement.

PEI
 DATE: 06/04/2015
 TIME: 13:11:31

CITY OF LEMOORE
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 1
 AUDIT21

SELECTION CRITERIA: orgn.fund='085' expledgr.key_orgn='4270'
 ACCOUNTING PERIODS: 1/15 THRU 12/15

SORTED BY: FUND,DEPARTMENT,BUDGET UNIT

TOTALED ON: FUND,DEPARTMENT,BUDGET UNIT

PAGE BREAKS ON: FUND

FUND - 085 - PBI
 BUDGET UNIT - 4270 - PBI

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
4220	OPERATING SUPPLIES									
085-4270-4270 - PBI										
4220	OPERATING SUPPLIES									
						.00	.00	.00	BEGINNING BALANCE	
	08/01/14	21-1		42683	5977 GREATAMERICA FIN		15.43	.00	COPIER/PRINTER	
	08/28/14	21-2		42976	5977 GREATAMERICA FIN		12.86	.00	COPIER/PRINTER	
	10/03/14	21-4		43300	5977 GREATAMERICA FIN		.19	.00	COPIER/PRINTER	
	10/30/14	21-4		43699	5977 GREATAMERICA FIN		.36	.00	COPIER/PRINTER	
	07/01/14	13-6				5,000.00			FY 2014/2015	
	12/11/14	21-6		44163	5977 GREATAMERICA FIN		.20	.00	COPIER/PRINTER	
	12/29/14	21-7		44297	5977 GREATAMERICA FIN		.65	.00	COPIER/PRINTER	
	01/30/15	21-8		44578	5977 GREATAMERICA FIN		13.49	.00	COPIER/PRINTER	
	04/02/15	21-10		45122	5977 GREATAMERICA FIN		.27	.00	COPIER / PRINTER	
	05/01/15	21-10		45411	5977 GREATAMERICA FIN		2.30	.00	COPIER/PRINTER	
	05/29/15	21-11		45677	5977 GREATAMERICA FIN		.76	.00	COPIER/PRINTER	
TOTAL	OPERATING SUPPLIES									
						5,000.00	46.51	.00		4,953.49
4230	REPAIR/MAINT SUPPLIES									
						.00	.00	.00	BEGINNING BALANCE	
	07/01/14	13-6				500.00			FY 2014/2015	
TOTAL	REPAIR/MAINT SUPPLIES									
						500.00	.00	.00		500.00
4310	PROFESSIONAL CONTRACT SVC									
						.00	.00	.00	BEGINNING BALANCE	
	08/01/14	21-1		42701	6337 LEON SECURITY CO		135.00	.00	FRIDAY NIGHT MARKET	
	08/15/14	21-2		42867	6337 LEON SECURITY CO		195.00	.00	FRIDAY NIGHT MARKET	
	08/15/14	21-2		42879	5563 RUSTY DEROUIN		300.00	.00	JULY SERVICES	
	08/28/14	21-2		42998	6337 LEON SECURITY CO		225.00	.00	FRIDAY NIGHT MARKET	
	09/12/14	21-3		43167	6337 LEON SECURITY CO		150.00	.00	FRIDAY NIGHT MARKET	
	09/12/14	21-3		43180	5563 RUSTY DEROUIN		300.00	.00	AUGUST SERVICES	
	10/03/14	21-3		43412	6337 LEON SECURITY CO		300.00	.00	FRIDAY NIGHT MARKET	
	10/17/14	21-4		43613	5563 RUSTY DEROUIN		300.00	.00	SEPTEMBER SERVICES	
	10/17/14	21-4		43598	6337 LEON SECURITY CO		300.00	.00	FRIDAY NIGHT MARKET	
	10/30/14	21-4		43714	6337 LEON SECURITY CO		150.00	.00	FRIDAY NIGHT MARKET	
	11/30/14	19-5		515-023			435.00		LEON SECURITY #43872	
	11/30/14	19-5		515-023			300.00		RUSTY DEROUIN #43889	
	07/01/14	13-6				5,500.00			FY 2014/2015	
	12/11/14	21-6		44198	5189 MUZAK		110.88	.00	OCT SERVICES	
	12/11/14	21-6		44198	5189 MUZAK		110.88	.00	NOV SERVICES	
	12/11/14	21-6		44198	5189 MUZAK		110.88	.00	DEC SERVICES	
	12/11/14	21-6		44117	2914 AAA QUALITY SERV		276.55	.00	POTTY RENTAL	

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

PEI
 DATE: 06/04/2015
 TIME: 13:11:31

CITY OF LEMOORE
 EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 2
 AUDIT21

SELECTION CRITERIA: orgn.fund='085' expldedgr.key_orgn='4270'
 ACCOUNTING PERIODS: 1/15 THRU 12/15

SORTED BY: FUND,DEPARTMENT,BUDGET UNIT

TOTALED ON: FUND,DEPARTMENT,BUDGET UNIT

PAGE BREAKS ON: FUND

FUND - 085 - PBIA
 BUDGET UNIT - 4270 - PBIA

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
4310					PROFESSIONAL CONTRACT SVC (cont'd)					
	01/15/15	21-7		44480	5563 RUSTY DEROUIN		150.00	.00	DECEMBER SERVICES	
	01/15/15	21-7		44474	5189 MUZAK		110.88	.00	JAN SERVICES	
	02/12/15	21-8		44792	5563 RUSTY DEROUIN		150.00	.00	JANUARY SERVICES	
	02/27/15	21-9		44891	5189 MUZAK		110.88	.00	FEB SERVICES	
	04/02/15	21-9		45162	5563 RUSTY DEROUIN		150.00	.00	FEBRUARY SERVICES	
	04/02/15	21-9		45154	5189 MUZAK		116.00	.00	APRIL-SERVICES	
	04/17/15	21-10		45259	6589 CDFA		36.60	.00	MERCHANT ASSOC.	
	04/17/15	21-10		45324	5563 RUSTY DEROUIN		300.00	.00	MARCH-SERVICES	
	04/30/15	19-10		1015-003			150.00		RECLASS RUSTY DEROUIN INV	
	05/01/15	21-10		45438	5189 MUZAK		116.00	.00	MAY-SERVICES	
	05/15/15	21-11		45592	5563 RUSTY DEROUIN		300.00	.00	APRIL SERVICES	
	05/29/15	21-11		45707	5189 MUZAK		116.00	.00	JUNE SERVICES	
TOTAL					PROFESSIONAL CONTRACT SVC	5,500.00	5,505.55	.00		-5.55
4320					MEETINGS & DUES	.00	.00	.00	BEGINNING BALANCE	
	11/13/14	21-5		43872	6337 LEON SECURITY CO		435.00	.00	FRIDAY NIGHT MARKET	
	11/13/14	21-5		43889	5563 RUSTY DEROUIN		300.00	.00	OCTOBER SERVICES	
	11/30/14	19-5		515-023			-435.00		LEON SECURITY #43872	
	11/30/14	19-5		515-023			-300.00		RUSTY DEROUIN #43889	
	07/01/14	13-6				1,500.00			FY 2014/2015	
	12/11/14	21-6		44211	5563 RUSTY DEROUIN		150.00	.00	NOVEMBER SERVICES	
	04/30/15	19-10		1015-003			-150.00		RECLASS RUSTY DEROUIN INV	
TOTAL					MEETINGS & DUES	1,500.00	.00	.00		1,500.00
4330					PRINTING & PUBLICATIONS	.00	.00	.00	BEGINNING BALANCE	
	07/01/14	13-6				4,000.00			FY 2014/2015	
TOTAL					PRINTING & PUBLICATIONS	4,000.00	.00	.00		4,000.00
4340					UTILITIES	.00	.00	.00	BEGINNING BALANCE	
TOTAL					UTILITIES	.00	.00	.00		.00
9000					OPERATING TRANSFERS OUT	.00	.00	.00	BEGINNING BALANCE	
TOTAL					OPERATING TRANSFERS OUT	.00	.00	.00		.00
TOTAL BUDGET UNIT - PBIA						16,500.00	5,552.06	.00		10,947.94
TOTAL DEPARTMENT - PBIA						16,500.00	5,552.06	.00		10,947.94
TOTAL FUND - PBIA						16,500.00	5,552.06	.00		10,947.94

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

PEI
DATE: 06/04/2015
TIME: 13:11:31

CITY OF LEMOORE
EXPENDITURE AUDIT TRAIL

PAGE NUMBER: 3
AUDIT21

SELECTION CRITERIA: orgn.fund='085' expdedgr.key_orgn='4270'
ACCOUNTING PERIODS: 1/15 THRU 12/15

SORTED BY: FUND,DEPARTMENT,BUDGET UNIT

TOTALED ON: FUND,DEPARTMENT,BUDGET UNIT

PAGE BREAKS ON: FUND

FUND - 085 - PBIA
BUDGET UNIT - 4270 - PBIA

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
9000									OPERATING TRANSFERS OUT	
TOTAL REPORT						16,500.00	5,552.06	.00		10,947.94

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION