



City of Lemoore

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VETERAN'S PREFERENCE APPLICATION

1. For the purposes of this section, a "veteran" is one who has served on active-duty in the United States Armed Forces for period of at least 91 continuous days and who has received an honorable discharge from active duty. The definition of the term "veteran" as used in this rule shall not include reserve or other inactive service.
2. Military veterans shall be given "preference in initial appointment to City service", in accordance with this rule. To receive veteran's preference, the veteran must meet the minimum qualifications established for entrance to the examination, and must attain a passing score in each phase of the examination. Veteran's preference is allowed only on initial entrance into City service. The exercise of said veteran's preference shall be exhausted upon appointment to a regular position from an eligibility list. The application of veteran's preference on any other recruitment shall be canceled.
3. Applicants who receive a final passing score on an open recruitment and who are veterans, shall be eligible to receive an additional five points which will be added to their final examination score for ranking purposes only. The passing score of veteran shall be annotated to indicate that the veteran's score shall be increased by five points solely for the purpose of determining the rank in the eligibility listing.
4. To claim veteran's preference, an applicant must apply in the space provided on the application form and submit a certified copy of their most recent form, (DD-214), or equivalent document acceptable to Human Resources, as evidence of military service on or before the final filing date for the recruitment. Veteran's preference must be established separately for each recruitment. Failure to request veteran's preference on the application or to submit the required credentials (DD-214) prior to the final filing date for the recruitment will be deemed a waiver of veteran's preference.
5. Veterans who are in the process of separation from military service may file a written statement showing the anticipated date of discharge and certifying the discharge is for honorable reasons. Such statements must be filed no later than the final filing date for the recruitment. The veteran in the process of being discharged shall be entitled to veteran's preference pursuant to this rule only if a certified copy of form DD-214 or other satisfactory proof of discharge is filed with the human resources division prior to the date of certification for appointment. If such proof is not filed before the certification date, the veteran's position on the eligible list for certification purposes shall be determined on the basis of their scores on the examination without the additional preference points. Veteran's documents submitted after the certification date will not be accepted.

I, _____, request Veteran's Preference during the selection process
for the position of _____.

Applicant's Signature

(date)