



LEMOORE CITY COUNCIL
COUNCIL CHAMBER
429 C STREET
March 19, 2019

AGENDA

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

PUBLIC COMMENT

This time is reserved for members of the audience to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. It is recommended that speakers limit their comments to 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Prior to addressing the Council, any handouts for Council will be provided to the City Clerk for distribution to the Council and appropriate staff.

5:30 pm STUDY SESSION

SS-1 South Fork Kings Groundwater Sustainable Act Update (Olson)

CLOSED SESSION

This item has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(4). The Mayor will provide an oral report regarding the Closed Session at the beginning of the next regular City Council meeting.

1. Conference with Real Property Negotiators
Property: 245 E Street, APN 020-053-016, Approximately .45 Acres
Agency Negotiator: Nathan Olson, City Manager
Negotiating Party: Ann Keyes Trust
Under Negotiation: Price and Terms
2. Conference with Legal Counsel – Anticipated Litigation
Government Code Section 54956.9
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
Two Cases
3. Conference with Legal Counsel – Existing Litigation
Government code Section 54956.9(d)(1)
City of Lemoore v. Holly Andrade Blair
Case No. 19C-0043

In the event that all the items on the closed session agenda have not been deliberated in the time provided, the City Council may continue the closed session at the end of the regularly scheduled Council Meeting.

7:30 pm REGULAR SESSION

- a. CALL TO ORDER
- b. PLEDGE OF ALLEGIANCE
- c. INVOCATION
- d. ROLL CALL
- e. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

PUBLIC COMMENT

This time is reserved for members of the audience to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. It is recommended that speakers limit their comments to 3 minutes each and it is requested that no comments be made during this period on items on the Agenda. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Prior to addressing the Council, any handouts for Council will be provided to the City Clerk for distribution to the Council and appropriate staff.

CEREMONIAL / PRESENTATION – Section 1

No Ceremonial / Presentations

DEPARTMENT AND CITY MANAGER REPORTS – Section 2

2-1 Department & City Manager Reports

CONSENT CALENDAR – Section 3

Items considered routine in nature are placed on the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Council member or member of the public requests individual consideration.

- 3-1 Approval – Minutes – Regular Meeting – March 5, 2019
- 3-2 Approval – Letter of Support – Voter Protection Act (AB 17)
- 3-3 Approval – Transportation Development Act Fund Claim for Fiscal Year 2019/20 – Resolution 2019-10
- 3-4 Approval – Abatement of Public Nuisances and Setting a Public Hearing – Resolution 2019-11
- 3-5 Approval – Purchase of a new Hook Truck and Two Skids
- 3-6 Approval – Approval of Job Descriptions and/or Salary Ranges for City Positions – Resolution 2019-12

PUBLIC HEARINGS – Section 4

Report, discussion and/or other Council action will be taken.

No Public Hearings

NEW BUSINESS – Section 5

Report, discussion and/or other Council action will be taken.

- 5-1 Report and Recommendation – Award Contract for Construction Phase Management Services to Vanir Construction Management, INC for TTHM Compliance Order (Olson)

CITY COUNCIL REPORTS AND REQUESTS – Section 6

6-1 City Council Reports / Requests

ADJOURNMENT

Upcoming Council Meetings

- City Council Regular Meeting, Tuesday, April 2, 2019
- City Council Regular Meeting, Tuesday, April 16, 2019

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the City Hall, 119 Fox St., Written communications from the public for the agenda must be received by the City Clerk's Office no less than seven (7) days prior to the meeting date. The City of Lemoore complies with the Americans with Disabilities Act (ADA of 1990). The Council Chamber is accessible to the physically disabled. Should you need special assistance, please call (559) 924-6705, at least 4 business days prior to the meeting.

PUBLIC NOTIFICATION

I, Mary J. Venegas, City Clerk for the City of Lemoore, declare under penalty of perjury that I posted the above City Council Agenda for the meeting of March 19, 2019 at City Hall, 119 Fox Street, Lemoore, CA on March 13, 2019.

//s//
Mary J. Venegas, City Clerk



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: SS-1

To: Lemoore City Council

From: Nathan Olson, City Manager

Date: February 11, 2019

Meeting Date: March 19, 2019

Subject: South Fork Kings Groundwater Sustainable Act Update

Strategic Initiative:

- | | |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input checked="" type="checkbox"/> Not Applicable |

Proposed Motion:

Information Only.

Subject/Discussion:

The South Fork Kings Groundwater Sustainable Act (GSA) requested a study session so that they may provide council with an update. Amer, the technical consultant from Geosyntec, is scheduled to give a presentation on the progress of the GSA's plan for managing groundwater in the service area.

Financial Consideration(s):

N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

N/A

Attachments:

- ☐ Resolution:
 - ☐ Ordinance:
 - ☐ Map
 - ☐ Contract
 - ☐ Other
- List:

Review:

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manger

Date:

02/12/19
02/12/19
02/13/19
02/13/19

**March 5, 2019 Minutes
Study Session
City Council Regular Meeting**

CALL TO ORDER:

At 6:00 p.m., the meeting was called to order.

ROLL CALL: Mayor: NEAL
Mayor Pro Tem: BILLINGSLEY
Council Members: BLAIR, BROWN, LYONS

City Staff and contract employees present: Assistant City Manager Speer; City Attorney Lerner; City Clerk Venegas.

Council adjourned to Closed Session at 6:02 p.m.

CLOSED SESSION

1. Conference with Legal Counsel – Anticipated Litigation
Government Code Section 54956.9
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9
One Case
2. Conference with Legal Counsel – Existing Litigation
Government Code Section 54956.9(d)(1)
City of Lemoore v. Holly Andrade Blair
Case No. 19C-0043

ADJOURNMENT

At 6:50 p.m., Council adjourned.

**March 5, 2019 Minutes
Lemoore City Council
Regular City Council Meeting**

CALL TO ORDER:

At 7:30 p.m., the meeting was called to order.

ROLL CALL: Mayor: NEAL
Mayor Pro Tem: BILLINGSLEY
Council Members: BLAIR, BROWN, LYONS

City Staff and contract employees present: City Manager Olson; Assistant City Manager Speer; City Attorney Lerner; Public Works Director Rivera; Community Development Director Holwell; Police Chief Smith; Park and Recreation Director Glick; City Clerk Venegas; QK Engineer Joyner.

REPORT OUT OF CLOSED SESSION

There was no report out.

PUBLIC COMMENT

Tom Reed read a prepared statement regarding the KCOE fiber optic agreement adopted at the last City Council meeting.

Amy Ward, Lemoore Chamber CEO, attended the Surf Ranch's job fair today that was opened up locally. Commend them for what they are doing. The Pizza Festival is coming up.

Kristen Cursio read a prepared statement regarding the \$25 late fee for water shut offs and suggested the city provide a grace period; addressed dog park grading and asked that it be reviewed so that water runs towards the drain and no longer stands and becomes stagnant, also suggested installing LED motion lights at the dog park; suggested the City structure a new social media policy for the use of the name "City of Lemoore" and "City Council" and add limits to what may be posted with the names.

CEREMONIAL / PRESENTATION – Section 1

There were no Ceremonial / Presentations.

DEPARTMENT AND CITY MANAGER REPORTS – Section 2

2-1 Department & City Manager Reports

City Manager Olson stated Well 10 is still under rehab. Multiple sections have been fixed but they are locating more. This well typically comes back online the end of the month. Attended a meeting last week at the Tribal Council with Amy Ward and it was a good meeting. Closed on the 80+ acres last week and the property has officially been transferred to KKAL.

City Manager Olson has been approached by business owners requesting the review of the current cannabis ordinance restrictions. Consensus was received to review the cannabis ordinance.

CONSENT CALENDAR – Section 3

3-1 Approval – Minutes – Regular Meeting – February 19, 2019

Motion by Council Member Billingsley, seconded by Council Member Brown, to approve Consent Calendar as presented.

*Ayes: Billingsley, Brown, Lyons, Neal
Noes: Blair*

PUBLIC HEARINGS – Section 4

There were no Public Hearings.

NEW BUSINESS – Section 5

5-1 Information Only – QK Update on Progress of Storm Drain Master Plans

Public Works Director Rivera introduced QK Engineer Rick Joyner and he provided an informational update on the progress of the Storm Drain Master Plans to include the following:

- *Master Plans – Sewer, Water and Storm Drain*
 - *QK commissioned May 2017*
 - *QK contracted with Carrollo Engineering to prepare Sewer and Water Master Plans*
 - *QK prepared Storm Drain Master Plan*
- *Storm Drainage Hydrologic Criteria*
 - *Utilize Modified Rational Method*
- *Pipelines and Drop Inlets*
- *Drainage Basins*
 - *Retention*
 - *Detention*
- *Regulations*
- *Existing Storm Drainage System*
- *Existing Storm Drainage Lift Stations*
- *Existing Storm Drainage Basins*
- *Disposal Areas*
- *Existing Drainage Problem Areas*
 - *Cost for Existing Drainage Problem Areas*
 - *Downtown/High School Basin \$1,770,636*
 - *Agricultural/Commercial Flooding \$192,000*
 - *Hess Basin Drainage Facilities \$1,765,500*
 - *Localized street ponding concerns \$1,500,000*
 - *Total is \$5,528,136*
- *Locations of Community Growth Facilities and Existing Facilities Modifications*
 - *Cost for Community Growth Facilities - \$7,529,800*
 - *How do you pay for Community Growth Facilities*
 - *Current Storm Water Impact Fees*
 - *\$730/single family residential unit = \$4,103,330*
 - *Proposed Impact Fees*
 - *\$1,400/single family residential unit = \$7,870,800*

5-2 Report and Recommendation – Contract Award and Budget Amendment for Engineering Services Associated with City Improvements to approximately 83.4 acres located near the northeast corner of State Route (SR) 41 and Idaho Avenue (APN 024-051-031) required by the Disposition and Development Agreement between the City and KKAL, LP

Contract provided.

Adjourned at 8:04 p.m. for a short break.

Re-adjourned at 8:09 p.m.

Motion by Council Member Billingsley, seconded by Council Member Brown, to approve the contract with A&M Consulting Engineers to provide engineering services for the coordination and creation of plans, specifications, and estimates (PS&E), approval of associated budget amendment, and authorization for the City Manager to execute required contract documentation.

Ayes: Billingsley, Brown, Lyons, Neal
Noes: Blair

CITY COUNCIL REPORTS AND REQUESTS – Section 6

6-1 City Council Reports / Requests

Council Member Blair asked if allowed to discuss any mediation. City Attorney Lerner said not allowed. Pleased that Council reaching out to the Tribal Council. Please send regards as not able to attend meetings.

Council Member Brown attended the Chamber Mixer for Humana. Attended KART meeting with no report out. Attended KCAG meeting and looking for sponsors. KCAG will have the shrubs timed back at the off ramps to 198. Attended the SIGMA meeting and a study session item will be coming up. The next SIGMA meeting is March 21, 2019 at 5:30pm in Council Chamber. Thank staff as we are all working together to make things better. Thank citizens for being in attendance.

Council Member Lyons attended KCAO meeting. Really neat group of people. Thank department heads.

Mayor Pro Tem Billingsley thanked Amy Ward and City Manager Olson for reaching out to the Tribe. Attended Mosquito Abatement meeting and they are building a new facility. Attended the KCED meeting as well.

City Manager Olson and Assistant City Manager Speer had the opportunity to sit in on the process to sell the city's water bonds. The water bonds were sold at a lower interest rate than anticipated.

Mayor Neal stated Chapter 5 of the Municipal Code on the city website establishes a Tree Committee. Community Development Director Holwell said she believes the Tree Committee is no longer in place. City Manager Olson said staff would look into this item. Mayor Neal also stated the Municipal Code also has Advertising Displays. We need to beautify our city.

ADJOURNMENT

At 8:26 p.m., Council adjourned.

Approved the 19th day of March 2019.

APPROVED:

Edward Neal, Mayor

ATTEST:

Mary J. Venegas, City Clerk



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Staff Report

Item No: 3-2

To: Lemoore City Council

From: Nathan Olson, City Manager

Date: March 7, 2019

Meeting Date: March 19, 2019

Subject: Letter of Support – Voter Protection Act (AB 17)

Strategic Initiative:

- | | |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input checked="" type="checkbox"/> Not Applicable |

Proposed Motion:

Approve the attached letter of support for Assembly Bill 17, also known as the Voter Protection Act.

Subject/Discussion:

Assembly member Rudy Salas is requesting the City of Lemoore's support for Assembly Bill 17, the Voter Protection Act.

AB 17 will address voter suppression and protect ballot integrity by prohibiting an employer from requiring or requesting that an employee bring their vote by mail ballot to work or vote their vote by mail ballot at work. This bill shall apply to all public agencies and private industry, which will ensure that voters have a workplace free from voter intimidation and suppression.

Violation of this prohibition is subject to a civil fine of up to \$10,000 per election and may be brought by the Secretary of State or any public prosecutor with jurisdiction.

Financial Consideration(s):

None

Alternatives or Pros/Cons:

"In God We Trust"

Council may choose to not approve the attached letter of support.

Commission/Board Recommendation:

Not Applicable

Staff Recommendation:

Staff recommends that Council approve the attached letter of support.

Attachments:

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☒ Other
List: Letter of Support

Review:

- ☐ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manger

Date:

03/13/19
03/13/19
03/13/19



711 W. Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708
Office of the City Manager

March 19, 2019

The Honorable Rudy Salas
State Capitol, Room 4016
Sacramento, CA 95814

RE: Support for AB 17 (Salas) – Voter Protection Act

Dear Assembly Member Salas:

The City of Lemoore is pleased to support AB 17 (Salas) which aims to ensure and protect the rights of voters in California by addressing election integrity in the workplace. AB 17, also known as the Voter Protection Act, will safeguard ballot integrity and allow voters to have a workplace free from voter intimidation and suppression. By amending existing law to prohibit an employer from requiring or requesting that an employee bring their vote by mail ballot to work or vote their vote by mail ballot at work, AB 17 will protect employees from undue voting influence in the workplace.

According to the California Elections Code, voters have the right to cast their ballot without intimidation or undue influence. While AB 306 (2018) amended the Elections Code to expand vote by mail ballot protections, California has yet to address voter intimidation in the workplace. Employers who request or require that employees bring their ballots into work undermine election integrity by interfering with a voter's right to a free and unconstrained vote.

AB will protect a voter's right to vote voluntarily for a candidate or issue of their choice. This bill will increase voter protection by prohibiting employers from requesting or requiring employees to bring their vote by mail ballots into work and subjecting employers who violate this act with a civil fine of up to \$10,000 per election.

For all the foregoing reasons, the City of Lemoore strongly supports AB 17. If you have any questions regarding this matter please do not hesitate to contact me.

Sincerely,

Eddie Neal, Mayor
City of Lemoore



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: 3-3

To: Lemoore City Council

From: Frank Rivera, Public Works Director

Date: March 5, 2019 Meeting Date: March 19, 2019

Subject: Transportation Development Act Fund Claim for Fiscal Year 2019/20 – Resolution 2019-10

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Approve the filing of a Notice of Exemption to certify that projects to be constructed with these funds are categorically exempt from the California Environmental Quality Act (CEQA); adopt Resolution 2019-10 making a determination regarding public transit needs; and authorize the City Manager to submit the Transportation Development Act (TDA) Fund claim application, including any needed amendments after the Department of Finance population estimates are released on May 1.

Subject/Discussion:

The City has received the “Estimated Fiscal Year 2019-20” TDA Shares from Kings County Association of Governments (KCAG) regarding Fiscal Year 2019-20 Local Transportation Fund (LTF) Claims. The estimate of funds available for apportionment is provided by the Kings County Auditor and is apportioned based on population percentages of each jurisdiction, from the most current Department of Finance population estimate.

Below is the estimated distribution of TDA funds for the apportionment allocated to the City of Lemoore for FY 2019-20:

“In God We Trust”

KCAG Transportation Planning Costs	\$14,767
KCAPTA System Costs	\$298,178
Local Streets and Roads – Claim Amt.	\$421,159
City of Lemoore TDA Fund Total	\$734,104

These figures will be adjusted around May 1 when the new state population estimates are released. Resolution 2019-10 provides that the City Manager sign and submit this claim as well as any amended claims, as may be required.

In regards to filing of an Exemption Notice, Title 14, Section 15301(c) Public Resources Code provides that rehabilitation and/or reconstruction of existing highways and streets within existing rights of ways are categorically exempt from EIR requirements.

All agencies filing a claim for funds are required to hold a public hearing to determine if unmet transit needs exist within their jurisdiction. The Kings County Area Public Transit Agency (KCAPTA) scheduled public hearings for February 27 and March 27, 2019 on behalf of its member agencies.

Financial Consideration(s):

The funds of \$421,159 will be deposited in our Local Transportation Fund (033) for use on street maintenance projects.

Alternatives or Pros/Cons:

None noted.

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends that City Council approve, by motion, the filing of a Notice of Exemption from CEQA and adopt resolution 2019-10 regarding public transit needs and authorize the City Manager to sign and submit claim for funds and any subsequent amended claims required.

Attachments:

- ☒ Resolution: 2019-10
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☒ Other

List: 2019 Claim
2019 TDA Shares
Summary of Capital Improvements
Notice of Exemption

Review:

- ☐ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager

Date:

03/13/19
03/13/19
03/13/19

ATTACHMENT "A"

ESTIMATED FY 2019-20 TRANSPORTATION DEVELOPMENT ACT SHARES

2019-20 LOCAL TRANSPORTATION FUND SHARES				AMOUNT CLAIMED	AMOUNT REMAINING
1. Estimate of LTF for Fiscal Year 2019-20 by Kings County Auditor pursuant to Section 6620 of the California Administrative Code:					\$4,300,000
2. Article 3, Pedestrian and Bicycle Facilities:				\$86,000 (amount available)	\$4,300,000
AMOUNT					
Claimed to date				\$0	
3. Shares of remaining LTF based on the Department of Finance population estimate as of May 1, 2018:					\$4,300,000
AGENCY	POPULATION*	PERCENTAGE	SHARE		
Avenal	13,053	8.6066%	\$370,084		
Corcoran	21,450	14.1433%	\$608,162		
Hanford	58,176	38.3590%	\$1,649,437		
Lemoore	25,892	17.0722%	\$734,104		
Kings Co.	33,091	21.8189%	\$938,213		
TOTAL	151,662	100.0000%	\$4,300,000		
4. LTF Administration and Article 8 Transportation Planning cost for KCAG:				\$86,500	\$4,213,500
AGENCY	PERCENTAGE	SHARE			
Avenal	8.6066%	\$7,445			
Corcoran	14.1433%	\$12,234			
Hanford	38.3590%	\$33,181			
Lemoore	17.0722%	\$14,767			
Kings Co.	21.8189%	\$18,873			
TOTAL	100.0000%	\$86,500			
5. Article 4, Public Transit, KART (Not Shared by Corcoran):				\$1,200,000	\$3,013,500
AGENCY	PERCENTAGE (Based on Pop. & Hrs. of Service)	SHARE			
Avenal	6.0993%	\$73,192			
Corcoran	0.0000%	\$0			
Hanford	51.1389%	\$613,667			
Lemoore	24.8482%	\$298,178			
Kings Co.	17.9136%	\$214,963			
TOTAL	100.0000%	\$1,200,000			
6. Article 8, Transportation Services, City of Avenal: (From Avenal's Share)				\$4,000	\$3,009,500
AGENCY	SHARE				
Avenal	\$4,000				
7. Article 4, Public Transit, Corcoran Dial-A-Ride: (From Corcoran's Share)				\$500,928	\$2,508,572
AGENCY	SHARE				
Corcoran	\$500,928				
8. Article 8, Transportation Services: (From Corcoran's Share)				\$95,000	\$2,413,572
AGENCY	SHARE				
Corcoran KART tickets	\$5,000				
Corcoran Amtrak tickets	\$90,000				
9. Remaining Article 8 shares for streets and roads. (By population % shown in item #3 above):				\$2,413,572	\$0
AGENCY	SHARE				
Avenal	\$285,447				
Corcoran	\$0				
Hanford	\$1,002,589				
Lemoore	\$421,159				
Kings Co.	\$704,377				
TOTAL	\$2,413,572				
Estimated FY 2019-20 LTF				\$4,300,000	

* Based on 2018 Department of Finance estimates released on May 1

2/26/2019

ESTIMATED FY 2019-20
TRANSPORTATION DEVELOPMENT ACT SHARES

2019-20 STATE TRANSIT ASSISTANCE FUND SHARES				AMOUNT CLAIMED	AMOUNT REMAINING
1. Revised estimate of State Transit Assistance (STA) for Fiscal Year 2019-20 by State Controller pursuant to Section 99312.7 and Section 99314.8 of the Public Utilities Code:					\$1,538,801
2. Article 6.5 Allocation: By Population (PUC 99313):*				\$1,471,565	\$67,236
AGENCY	POPULATION	PERCENTAGE	SHARE		
KCAPTA	130,212	85.8567%	\$1,263,437		
Corcoran	21,450	14.1433%	\$208,128		
TOTAL	151,662	100.0000%	\$1,471,565		
By Revenue (PUC 99314):				\$67,236	\$0
AGENCY			SHARE		
KCAPTA			\$60,751		
Corcoran			\$6,485		
TOTAL			\$67,236		
Estimated FY 2019-20 STA:				\$1,538,801	

- * Based on 2018 Department of Finance estimates released on May 1
Note - SB 1 STA funds included

ATTACHMENT “B”

RESOLUTION NO. 2019-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
REGARDING PUBLIC TRANSIT NEEDS WITHIN THE CITY OF LEMOORE
AND AUTHORIZING THE FILING OF A CLAIM FOR
TRANSPORTATION DEVELOPMENT ACT FUNDS**

WHEREAS, the Transportation Development Act provides for Local Transportation Funds (LTF) for meeting transportation needs that can be reasonably met; and

WHEREAS, once public transportation needs are met, the balance of the LTF may be claimed for local streets and roads; and

WHEREAS, the City of Lemoore has participated with the Kings County Area Public Transit Agency (KCPTA) to provide Public Transportation for the City of Lemoore; and

WHEREAS, the Kings County Area Public Transit Agency Board, a joint powers authority, will conduct a Public Hearing on behalf of the City Council to determine if there are unmet transportation needs that are reasonable to meet; and

WHEREAS, the aforementioned service is currently meeting all transit needs that are reasonable to be met.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Lemoore does hereby find and determines based upon the testimony and evidence considered that there are no areas within its jurisdiction with unmet public transit needs which could be reasonably met by expansion of the existing transportation system or by the establishment of a new system.

BE IT FUTHER RESOLVED that the City Council of the City of Lemoore claims the unused balance of the Local Transportation Funds, not used for public transportation and transportation planning, for maintenance of local streets and roads and finds that maintenance of streets and roads is categorically exempt from environmental review.

BE IT FUTHER RESOLVED that the City Manager is hereby authorized to sign and submit the claim for Transportation Development Act Funds and any subsequent amended claims required.

/

/

PASSED AND ADOPTED by the City Council of the City of Lemoore at a Regular Meeting held on 19th day of March 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Mary J. Venegas
City Clerk

Edward Neal
Mayor

ATTACHMENT “C”

SUMMARY OF CAPITAL IMPROVEMENT PROJECTS				
FUND	PROJECT #	PROJECT TITLE	2018-19	2019-20
<u>STREETS</u>				
034	5001	Streets Master Plan	214,000	10,000
034	5006	Slurry Seal Projects	117,500	117,500
028	5007	West Bush Diamond Interchange	-	1,500,000
Multi	5010	Summer Overlay Projects	1,802,000	-
030	5011	Vine Street Lighting	126,000	-
065	5013	Bush Avenue 19th Overlay	60,000	850,000
034	5022	McDonald's Left Turn Lane	-	185,000
027		Reclamite Projects	200,000	200,000
027/028		Sidewalk on 19th Cinnamon to D Street	262,500	1,677,100
			<u>2,782,000</u>	<u>4,539,600</u>
<u>FUNDING SOURCES</u>				
027		TE/SPT (RTPA) EXCHANGE	344,160	1,121,035
028		FEDERAL GRANTS	272,340	2,256,065
030		OTHER GRANTS	856,000	-
033		LOCAL TRANSPORTATION	117,500	-
034		GAS TAX	331,500	312,500
065		DIF STREETS CAP - EAST	860,500	850,000
			<u>2,782,000</u>	<u>4,539,600</u>

ATTACHMENT “D”

Notice of Exemption

To: Kings County Clerk/Recorder
Kings County Government Center
1400 W Lacey Blvd
Hanford, CA 93230

From: City of Lemoore
711 W Cinnamon Drive
Lemoore, CA 93245

Project Title: Streets and Roads Maintenance and Reconstruction

Project Location: Existing street rights of way within the Lemoore City Limits

City: Lemoore **County:** Kings

Description of Project: Improvement of City streets for the benefit of vehicular traffic.

Name of Public Agency Approving Project: City of Lemoore

Name of Person or Agency Carrying Out Project: Public Works Department, City of Lemoore

Exempt Status:

- ☐ Ministerial (Sec. 21080(b)(1); 15268);
- ☐ Declared Emergency (Sec. 21080(b)(3); 15269(a));
- ☐ Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- ☒ Categorical Exemption. State type and section number: 15301(c)
- ☐ Statutory Exemptions. State code number: _____

Reasons why project is exempt: The project is exempt from provisions of the California Environmental Quality Act (CEQA) pursuant to section 15301(c) of the CEQA Guidelines.

- Section 15301(c) exempts repair or maintenance of existing highways and streets, sidewalks, gutters, bicycle and pedestrian trail, and similar facilities.

Contact Person: Linda Beyersdorf

Telephone: 559-924-6734

Frank Rivera
Public Works Director

Date

CLAIM FOR TDA FUND

OTHER CLAIMS ARTICLE 8

1. Claimant: City of Lemoore
711 W. Cinnamon Dr.
Lemoore, CA 93245
2. Claim for FY 2019-20
3. Amount of Apportionment (estimate): 17.0722% \$ 734,104
4. Purpose for which claimed funds will be used:

Article 8, Section 99400(a), Local Street and Roads.	\$ <u>421,159</u>
Article 8, Section 99400(c), Transportation Services.	\$ <u>0</u>
Article 8, Section 99233.1 and 99402, Planning.	\$ <u>14,767</u>
Article 8, Section 99234.9, Rail Passenger Service Projects	\$ <u> </u>
5. NOTE: KCAPTA will Claim \$ 298,178 through Article 4.
6. Has your governing body conducted a public hearing for the purpose of soliciting comments on the unmet transit needs that may exist within your jurisdiction?

NO

YES ✓
7. Has your governing body passed a resolution in which the finding was made that there are no areas within your jurisdiction with unmet public transit needs which could reasonably be met by expansion of existing transportation systems or by establishing a new system?

NO

YES ✓

Include a copy of that resolution and documentation of the finding, including evidence and information that provides the basis for the finding, and designate it as "Attachment B".

8. Has your governing body passed a resolution authoring the person whose signature appears below to submit this claim?

NO _____

YES ✓

9. Proposed road maintenance and construction budget for the fiscal year of this claim:

\$ 4,539,600

Include a list of road maintenance and construction projects for which the funds are requested and designate it as "Attachment C".

10. Has your governing body certified environmental documents for projects to be funded by this claim?

NO _____

YES ✓

11.

Signature and Title

Nathan Olson

City Manager

_____ Date

Payment for projects approved by KCAG will be made to Claimant as money is available for distribution in Claimant's account.



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: 3-4

To: Lemoore City Council

From: Frank Rivera, Public Works Director

Date: March 8, 2019 Meeting Date: March 19, 2019

Subject: Abatement of Public Nuisances and Setting a Public Hearing – Resolution 2019-11

Strategic Initiative:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input checked="" type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Approve Resolution 2019-11, and set a public hearing to abate structures as listed in the same.

Subject/Discussion:

Staff has attempted to work with the property owners of properties listed on Resolution 2019-11. The properties have become a public nuisance and safety violation, as defined in Section 8-2-1 of the Municipal Code. Staff will be contacting these property owners about the abatement and public hearing.

The process for abatement of these buildings is as follows:

1. Council is to pass a resolution declaring properties a nuisance and set a hearing date 30 days thereafter.
2. Public Hearing before City Council to determine the extent of the problem and to direct the abatement of the nuisances either by repair, or by removal, of the building(s).

3. At conclusion of hearing, Council will direct owner as to findings and provide 30 days for owner to complete the work described in the abatement resolution. If not completed, direct Public Works Director to have Council direction carried out.
4. The abatement work (either demolition or repair) is completed.
5. Hearing on report of abatement costs to Council.
6. File lien to recover abatement costs of the City.

To begin this process, City Council must approve Resolution 2019-11, and set a public hearing for May 7, 2019.

Financial Consideration(s):

None at this time

Alternatives or Pros/Cons:

Pros:

- Eliminate chronic nuisance for Police Department, prevent fire hazard, prevent potential of homesteading, enforce noise and dust control ordinance.

Cons:

- No cons noted associated with the approval of Resolution 2019-XX, establishing the abatement process.

Commission/Board Recommendation:

Not applicable

Staff Recommendation:

Staff recommends that City Council approve Resolution 2019-11, and set a public hearing for May 7, 2019.

Attachments:

- ☒ Resolution: 2019-11
☐ Ordinance:
☐ Map
☐ Contract
☐ Other
 List:

Review:

- ☐ Asst. City Manager
☒ City Attorney 03/13/19
☒ City Clerk 03/13/19
☒ City Manager 03/12/19

Date:

RESOLUTION NO. 2019-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
DECLARING A PUBLIC NUISANCE AT 234 G STREET (020-021-006) AND THE
EMPTY LOT LOCATED WEST OF COTTONWOOD LANE AND EAST OF 19TH
AVENUE BETWEEN CHERRY LANE AND TAMMY LANE (023-290-030) IN
LEMOORE, AND SETTING A PUBLIC HEARING THEREON**

WHEREAS, the City Council has received a report that certain buildings and structures located in the City of Lemoore constitute a public nuisance under the provisions of Section 8-2-1 of the Lemoore Municipal Code and are listed as follows:

ASSESSOR PARCEL NO.	ADDRESS
020-021-006	234 “G” Street
023-290-030	Empty Lot located West of Cottonwood Lane and East of 19 th Avenue between Cherry Lane and Tammy Lane

WHEREAS, the Council has received further information that the buildings have become unsafe from neglect, decay or other causes and currently constitute either a fire hazard or are dangerous to human life or may become a location for vagrants or criminal activity; and

WHEREAS, the owners of said properties have been requested to take action to eliminate conditions constituting a public nuisance on the site and have taken no action; and

WHEREAS, the City Council has determined that it is now necessary to commence a process, under Chapter 2 of Title 8 of the Lemoore Municipal Code to address the abatement of the public nuisances which exist at:

ASSESSOR PARCEL NO.	ADDRESS
020-021-006	234 “G” Street
023-290-030	Empty Lot located West of Cottonwood Lane and East of 19 th Avenue between Cherry Lane and Tammy Lane

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lemoore as follows:

1. The City hereby declares its intent to commence abatement proceedings in the manner described in Chapter 2 of Title 8 of the Lemoore Municipal Code with respect to the properties listed below in the City of Lemoore, on which there exists a public nuisance.

ASSESSOR PARCEL NO.

ADDRESS

020-021-006

234 "G" Street

023-290-030

Empty Lot located West of Cottonwood
Lane and East of 19th Avenue between
Cherry Lane and Tammy Lane

2. Said properties are described as assessor parcel numbers 020-021-006 and 023-290-030 in the City of Lemoore, County of Kings.

3. May 7, 2019 commencing at 7:30 p.m. in the chambers of the City Council, is hereby selected as the time and the place of a public hearing, described in Section 8-2-4 of the Municipal Code for the receipt of evidence and testimony regarding the condition of the said properties and the appropriate and necessary procedures or work to abate the public nuisance which exists on said properties.

4. The City staff is directed to post notices of the public hearing and the resolution and to otherwise follow the processes described in Chapter 2 of Title 8 for the public hearing hereby established.

PASSED AND ADOPTED by the City Council of the City of Lemoore at a Regular Meeting held on 19th day of February 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

Mary J. Venegas
City Clerk

Edward Neal
Mayor



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: 3-5

To: Lemoore City Council

From: Frank Rivera, Public Works Director

Date: February 27, 2019

Meeting Date: March 19, 2019

Subject: Purchase of a New Hook Truck and Two Skids

Strategic Initiative:

- | | |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Approve the specifications and authorization to use the Sourcwell (formerly NJPA) procurement contract for the acquisition of a new Hook Truck plus two skids for a total amount not to exceed \$268,201.81.

Subject/Discussion:

In FY 2018-19 the water department budgeted for the purchase of a Hook Truck with one dump body skid and one water tank skid. This new Hook Truck will give the staff the ability to use multiple skids for different types of jobs throughout the City. Using the dump body skid, staff will be able to haul two and half times more dirt/rock material than with our current 1988 GMC dump truck (#36). Using the water tank skid, staff will be able to transport water recovered from flushed hydrants to use at various locations for solar panel maintenance and City irrigation.

The City received a quote through Sourcwell, which is a public agency service cooperative that serves over 50,000 members. Through national solicitations, they provide the opportunity for members to purchase through nationally leveraged, competitively bid contracts. Sourcwell is a Municipal Contracting agency established to allow participating municipal agencies to reduce the cost of procurement by leveraging the benefits of contract purchasing.

"In God We Trust"

E.M. Tharp Inc. prepared a Sourcewell quote for the City on January 29, 2019 with a price of \$268,201.81 for a new 2020 Peterbilt 348, Hookloader Body plus two skids.

Financial Consideration(s):

Water Autos and Trucks (4250-4840) has an approved budget of \$300,000. The total price for the new Hook Truck plus two skids is \$268,201.81.

Alternatives or Pros/Cons:

Pros:

- One specialty vehicle that provides mobility to accomplish multiple types of tasks.
- The Hook Truck plus the two skids will replace two older vehicles.

Cons:

- None noted

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends that Council approve the purchase of the new Hook Truck plus two skids

Attachments:

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☐ Other
- List: Estimate

Review:

- ☐ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager

Date:

03/13/19
03/13/19
03/13/19

E.M. Tharp Inc., d.b.a. Golden State Peterbilt

15243 Road 192 Porterville, CA 93257 (559) 782-5800 Phone (559) 746-0346 Fax

City of Lemoore
711 W. Cinnamon Dr.
Lemoore Ca. 93245
(559) 997-5089
John Souza

Stock Number: Sourcewell Hook
Quote Number: 896587

Customer Proposal Letter
January 29, 2019

Thank you for the opportunity to earn your business. We look forward to working with you on your business needs.
Please accept the following proposal

Year	Make	Model	Description	Mileage
<u>2020</u>	<u>Peterbilt</u>	<u>348</u>	<u>Garbage/Refuse Truck</u>	<u>0</u>
Estimated Delivery Date: <u>November 12, 2019</u>				
Quantity			<u>1</u>	Total
Vehicle Price per Unit			<u>\$112,261.00</u>	<u>\$112,261.00</u>
Hookloader: Ampliroll AMP 150-181-17 see spec Quote 75411			<u>\$130,964.00</u>	<u>\$130,964.00</u>
maintenance books, chrome kit			<u>\$1,800.00</u>	<u>\$1,800.00</u>
Contract #081-716-PMC			<u>\$0.00</u>	<u>\$0.00</u>
N/A			<u>\$0.00</u>	<u>\$0.00</u>
N/A			<u>\$0.00</u>	<u>\$0.00</u>
N/A			<u>\$0.00</u>	<u>\$0.00</u>
Federal Excise Tax			<u>\$0.00</u>	<u>\$0.00</u>
Federal Excise Tax Tire Credit			<u>\$0.00</u>	<u>\$0.00</u>
Net Sales Price			<u>\$245,025.00</u>	<u>\$245,025.00</u>
Estimated License, License Transfer, Reg. Fee			<u>\$0.00</u>	<u>\$0.00</u>
State & Local Taxes	7.250%		<u>\$17,764.31</u>	<u>\$17,764.31</u>
Tire Recycling Fee			<u>\$17.50</u>	<u>\$17.50</u>
Documentary Fee			<u>\$45.00</u>	<u>\$45.00</u>
Administration Fee			<u>\$250.00</u>	<u>\$250.00</u>
Out of State Delivery			<u>\$0.00</u>	<u>\$0.00</u>
Optional Extended Warranty (ies) / Non Taxable Items				
Delivery fee			<u>\$600.00</u>	<u>\$600.00</u>
Flooring			<u>\$4,500.00</u>	<u>\$4,500.00</u>
N/A			<u>\$0.00</u>	<u>\$0.00</u>
DMV to be completed by E.M. Tharp, Inc. at time of delivery			<u>\$0.00</u>	<u>\$0.00</u>
N/A			<u>\$0.00</u>	<u>\$0.00</u>
Total Sales Price			<u>\$268,201.81</u>	<u>\$268,201.81</u>
Trade Allowance			*	<u>\$0.00</u>

Proposal Valid for: 10 Days

*See DISCLAIMER (page 2)

E.M. Tharp Inc., d.b.a. Golden State Peterbilt

15243 Road 192 Porterville, CA 93257 (559) 782-5800 Phone (559) 746-0346 Fax

Quote Number: 896587

NEW EQUIPMENT ORDERS & CHARGES:

Customer has 15 days from the estimated delivery date to accept delivery of the vehicle. After 15 days from the estimated delivery date the Dealer reserves the right to access a monthly charge of .83% percent on the cash price of vehicle. On any new vehicle orders that are canceled, there will be a loss of Non-Refundable Deposit.

Sales Representative

Signature

Chad Everett

Printed Name

Purchaser

Signature

Printed Name

Title

Date

Accepted by

Dealer General Sales Manager
Vice President or President

Signature

Title

Note: The above Customer Proposal is a quotation only. Sale terms subject to Dealer approval.

DISCLAIMER: Any order based on this Proposal subject to Customer executing Dealer's standard form Retail Order Incorporating above terms. Any documentary fees, state tax, title, registration, F.E.T., and license fees subject to adjustment and change. Manufacturer has reserved the right to change the price to Dealer of any vehicle not currently in Dealer's stock, without notice to Dealer. If Quoted Vehicle(s) not currently in Dealer's stock, Dealer reserves right to change Quotation Total to reflect any price increases from Manufacturer. This Proposal is based upon Dealer's current and expected inventory, which is subject to change. Dealer not obligated to retain any specific vehicles in stock, nor maintain any specific inventory level. Dealer shall not be obligated to fulfill proposal in event quoted vehicle(s) not in stock or available within requested delivery schedule at time Proposal accepted. Dealer shall not be liable for any delay in providing or inability to provide Quoted Vehicle(s), where such inability or delay is due, in whole or in part, to any cause beyond the reasonable control of Dealer or is without the gross negligence or intended misconduct of Dealer. Above listed Trade Value based upon current appraisal of Trade Vehicle(s). Dealer may adjust Trade Value of Trade Vehicle(s) to reflect changes in condition and/or mileage of Trade Vehicle(s) between date of current appraisal and acceptance of this Proposal by Customer.



Enoven Truck Body & Equipment

2904 Duluth St
West Sacramento, CA 95691
916-372-9692

Quote #: 75411

Date: 1/28/2019
CustID: 33343

Thank you for the opportunity to quote your business, please call if you have any questions.

City of Lemoore
711 W. Cinnamon Drive
Lemoore, CA 93245

City of Lemoore
711 W. Cinnamon Drive
Lemoore, CA 93245

Attn: John Souza
559-997-5089
jsouza@lemoore.com

Qty>=	Description	Unit Price	Ext Price
1	Hookloader: Ampliroll AMP 150-181-17 (REQUIRES 152" C/T) <ul style="list-style-type: none">- 40,000# Capacity- 61-3/4" Hook Height- Accomodates body lengths of 12' to 19'- 61 degree dump angle- Controls and Hydraulics through Force America- Split Bumper with (2) 4" Red LED S/T/T, (1) 4" Clear LED B/U, and 2" Red LED Clearance/Marker lamps mounted to end of frame with 5/8" buck plate- Red LED ID Lamp Bar mounted to top of buck plate- LED license plate lamp with bracket mounted to top driver side of bumper- (2) forward facing Amber LED strobe lamps mounted to front of truck wired to switch in dash- (2) side facing Amber LED strobe lamps mounted to stanchions at front of hoist, one per side wired to switch in dash- (2) rear facing Amber LED strobe lamps mounted to rear bumper wired to switch in dash- Steel 4-rib tandem rear fenders- "ENOVEN" mud flaps mounted below bumper- Body Up lamp in dash- Hoist frame and bumper painted Black- Installed, Weighed, and Certified - Back up camera mounted to end of frame with monitor mounted to dash	\$36,988.00	\$36,988.00

Qty>=	Description	Unit Price	Ext Price
1	Hydraulics: Force America CENTRAL HYDRAULIC SYSTEM WITH THE FOLLOWING COMPONENTS: 1) FRONT MOUNTED LOAD SENSE PISTON PUMP WITH MANUAL HIGH PSI BALL SHUTOFF VALVE 2) PAINTED STEEL VALVE/TANK COMBINATION ENCLOSURE WITH PLASTIC LID: AIR ACTUATED LOAD SENSE VALVE BANK (WATER PUMP, CRANE, D/A HOIST, D/A JIB) AND 35GAL RESERVOIR WITH INTERNAL FILTER AND TEMP/LEVEL SENSOR. ENCLOSURE MOUNTED TO FRAME RAIL 3) IN-CONTROL CONSOLE WITH (2) SINGLE AXIS STICKS WITH CENTER LOCK AND (4) WARNING LAMPS IN FRONT BAY; (6) SPRAYER SWITCHES IN TOP BAY 5) ALL HARNESSSES, CABLES, BRACKETS, AND HOSES TO COMPLETE INSTALLATION	\$21,395.00	\$21,395.00
1	Accessories: Toolbox and Chocks - 36" X 18" X 18" Buyer's XD steel toolbox mounted to frame rail, passenger side - Powdercoated Black - (2) wheel chock holders and chocks mounted to side of toolbox	\$670.00	\$670.00
1	Accessories: Hitch - 45ton Air Pintle Hitch (26" hitch height) - (2) 1" D-Rings - 7-Way ABS trailer socket mounted to top passenger side - 6-way metal trailer socket mounted to top driver side wired to electric brake controller mounted in cab - Glad Hands mounted high on plate with 45 degree elbow; blue on left and red on right with dummy covers - Tekonsha Prodigy electric brake controller mounted in dash wired to 6-way tow socket - Painted Black	\$1,865.00	\$1,865.00
1	Water Tank: Klein K-300, Hookloader 3,000GAL HOOKLOADER TRUCK TANK KIT PROVIDED, INSTALLED, AND INTEGRATED BY KLEIN.	\$44,548.00	\$44,548.00

Qty>=	Description	Unit Price	Ext Price
1	Dump Body: 16', Williamsen-Godwin, Hookloader - 16' Long X 86" Inside Width - 14.8 to 17.6 cubic yards - Floor: 1/4" AR450 with radius to sides - 8" X 2" X 1/4" tubular skid with rear rollers and A-frame hook height at 61.75" - Sides: 42", 3/16" AR450 inner wall with 10ga outer wall, double sloping top rail, 10ga full length fenders, (2) horizontal braces, and cheater board holders - Wood cheater boards installed - Rope hooks on sides - Tailgate: 50", 3/16" AR450 inner panel with 10ga outer panel, (2) horizontal braces, Air Release, Air Highlift - Headboard: 62", 3/16" AR450 with 20" 10ga cab shield and built in tarp housing with heavy duty mesh tarp - 6" X 7ga Bolt On Spreader Apron - Painted White ***NO LIGHTS ON BODY***	\$25,498.00	\$25,498.00

TOTAL	\$130,964.00
--------------	---------------------

All prices are FOB unless stated otherwise. This quotation is good for 30 days, subject to our inspection and/or rejection of any materials that might be received by us for processing and subject to change or withdrawal without notice. Materials or parts to be plated must be of plating quality. Acceptance of this quotation is confirmed by issue and acceptance of a purchase order and/or receipt and processing of the parts with reference to this quotation. This quotation was made expressly upon your request and is confidential and non transferable. We will exercise the utmost care while processing your parts or order but limit our liability to the quoted price.

Terms of Sale:

Net10

Enoven Truck Body & Equipment

Authorized by: senochian

Date: 1/29/2019

Printed: 1/29/2019 2:47:16 PM



Golden State Peterbilt G802
15243 Road 192

City of Lemoore/Sourcwell
711 W. Cinnamon Dr.

Porterville, California United States 93257
Phone: (559) 782-5800
Fax: (559) 788-2358
Email: chadeverett@emtharp.com

Lemoore, California United States 93245
Phone: (559) 924-6733
Fax:
Contact Email: jsouza@lemoore.com
Prepared for: John Souza

Vehicle Summary

Unit		Chassis	
Model:	Model 348	Fr Axle Load (lbs):	20000
Type:	Full Truck	Rr Axle Load (lbs)	40000
Description:	348	G.C.W. (lbs):	58000
Application		Road Conditions:	
Intended Serv.:	City Delivery	Class A (Highway)	100
Commodity:	Other Commodity	Class B (Hwy/Mtn)	0
		Class C (Off-Hwy)	0
		Class D (Off-Road)	0
Body		Maximum Grade:	6
Type:	Hooklift	Wheelbase (in):	225
Length (ft):	24	Overhang (in):	72
Height (ft):	8.5	Fr Axle to BOC (in):	72.2
Max Laden Weight (lbs):	1000	Cab to Axle (in):	152.8
Trailer		Cab to EOF (in):	224.8
No. of Trailer Axles:	0	Overall Comb. Length (in):	363
Type:		Special Req.	
Length (ft):	0	California Registry	
Height (ft):	0.0		
Kingpin Inset (in):	0		
Corner Radius (in):	0		
Restrictions			
Length (ft):	65		
Width (in):	102		
Height (ft):	13.5		

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.

PACCAR FINANCIAL	Ask your dealer for a quote today, or visit our website @ www.paccarfinancial.com .
	PACCAR Financial offers innovative finance, lease and insurance programs customized to meet your needs.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: 2/15/2019 10:55:35 AM
Effective Date: Jan 1, 2019
Prepared by: Chad Everett

Complete

Model Number: Model 348
Quote/DTPO/CO: Q75480351
Version Number: 38.20



Golden State Peterbilt G802
15243 Road 192

City of Lemoore/Sourcewell
711 W. Cinnamon Dr.

Porterville, California United States 93257
Phone: (559) 782-5800
Fax: (559) 788-2358
Email: chadeverett@emtharp.com

Lemoore, California United States 93245
Phone: (559) 924-6733
Fax:
Contact Email: jsouza@lemoore.com
Prepared for: John Souza

Data	Code	Description	\$ List	Weight
Base Model				
0003481	O	Model 348 The Model 348 was designed to exceed the rigid demands of Class 7 and Class 8 specialty application markets that require rugged durability and a wide range of optional content. The Model 348 represents a multi-dimensional performer with a GVW from 33,000 to 66,000 lbs. and optional capacity ratings to suit almost any vocation. The 348 is also available in a specifically designed all-wheel-drive configuration. From construction and crane service to utility and delivery services in both Class 7 and Class 8 markets, the 348 is in a class by itself.	106,946	10,610
0091200	O	Other Commodity	0	0
0093340	O	City Delivery Truck or tractor which hauls freight, typically operating within a 100-mile radius, on public streets and highways and other paved surfaces. Typically includes package and freight delivery.	0	0
0095320	O	Hooklift	0	0
0098010	O	California Registry Required for all vehicles that will be registered in the State of California.	0	0
Configuration				
0200700	O	Not Applicable Secondary Manufacturer	0	0
Frame & Equipment				
0514020	O	10-3/4in Steel Rails 355-384in 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	716	584
0601500	O	Full Steel Inner Liner	1,236	618
0612230	O	Custom Wheelbase or Overhang Engineering approval may be required.	365	0
0613090	S	Three-Piece Crossmembers	0	58
0620530	O	FEPTO Provision 27.8in Bumper Extension Includes Crankshaft Adapter Plate and Stationary Grille. Requires FEPTO Bumper.	1,146	86
0644090	S	EOF Square without Xmbr For use with body builder installed crossmember.	0	0
0651090	S	Omit Rear Mudflaps and Hangers	0	0

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed: 2/15/2019 10:55:35 AM
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Prepared by: Chad Everett

Complete

Model Number: Model 348
Quote/DTPO/CO: Q75480351
Version Number: 38.20



Data	Code	Description	\$ List	Weight
Front Axle & Equipment				
1011360	O	Dana Spicer D2000F 20,000 lb, 3.5 in. Drop Factory front axle alignment to improve handling & reduce tire wear. Zerk fittings on tie rod ends, king pins, & draglink ball joints for ease of maintenance & help extend service life of components. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	1,516	144
1114030	O	Taper Leaf Springs, Shocks 20,000 lb Standard with Heavy Resistance Shocks.	1,304	189
1243050	O	Power Steering Sheppard HD94 Dual For use with 16,000 to 20,000 lb. axle ratings.	794	80
1250250	O	Power Steering Reservoir Frame Mounted w/Cooler	154	2
1353550	O	PHP10 Aluminum PreSet PLUS Hubs Air Disc Use with Front Axle	938	9
1380290	O	Air Disc Front Brakes Complies with reduced stopping distance regulations.	-209	30
Rear Axle & Equipment				
1523300	O	Dana Spicer DSP41 40,000 lb Interaxle diff lock air rocker occupies space of one gauge. Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	7,820	2,071
1616290	O	PHP10 Aluminum PreSet PLUS Hubs	390	0
1632650	S	Long Stroke Parking Brakes, Drive Axle(s)	0	0
1680490	O	Gusseted Cam Brackets, Drive Axle(s)	24	2
1680500	S	SBM Valve Full trucks require a spring brake modulation (SBM) system for emergency braking application. This system requires an SBM valve and a relay valve with spring brakes on the rear axles. The SBM valve allows the foot valve to operate the rear axle spring brakes if a failure exists in the rear air system.	0	0
1680950	S	Stability System Not Selected or Not Available	0	0
1682430	S	Anti-Lock Braking System (ABS) 4S4M ABS-6. Includes air braking system.	0	0

Unpublished options may require review/approval.
Dimensional and performance data for unpublished options may vary from that displayed in PROSPECTOR.

Printed:	2/15/2019 10:55:35 AM	Complete	Model Number:	Model 348
Effective Date:	Jan 1, 2019		Quote/DTPO/CO:	Q75480351
Prepared by:	Chad Everett		Version Number:	38.20



Data	Code	Description	\$ List	Weight
1684200	S	Synthetic Axle Lubricant All Axles Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0	0
1687040	O	Air Disc Rear Brakes, Tandem Drive Axle Includes Automatic Slack Adjusters.	3,611	0
1687348	O	Tandem Drive Axle (Model 348)	0	0
1703900	O	Ratio 3.90 Rear Axle	0	0
1821800	O	Peterbilt Air Trac 40,000 lbs, 52in Axle Spacing Light Weight	2,309	495
1922260	O	Dash Mtd Dump Switch With Indicator Light For suspension	34	2

Engine & Equipment

2074406	O	PACCAR PX-9 350@2000 GOV@2200 1150@1400 Productivity (2017 Emissions) Includes alum flywheel housing, cruise control, and J1939 provisions (provides an interface point for the Electronic Service Analysis-ESA and other PACCAR approved diagnostic tools). Chevron Delo LE SAE 10W30 engine oil is specially formulated for new low emissions engines. Magnetic engine oil drain plug captures and holds any metal fragments in engine oil to extend service life. N21320 N205 68...Standard Maximum Speed Limit [LSL] N21330 N207 0....Expiration Distance N21350 P001 64...Maximum Accelerator Pedal Vehicle Speed N21370 P059 64...Maximum Cruise Speed N21400 N203 252...Reserve Speed Function Reset Distance N21410 N202 0....Maximum Cycle Distance N21420 N206 10...Maximum Active Distance N21430 N201 0....Reserve Speed Limit Offset N21440 P015 NO...Engine Protection Shutdown N21450 P026 NO...Gear Down Protection N21460 P046 1400.Max PTO Speed N21470 P062 NO...Cruise Control Auto Resume N21480 P068 NO...Auto Engine Brake in Cruise N21500 N209 0....Expiration Distance N21510 P520 YES..Enable Idle Shutdown Park Brake Set N21520 P030 5....Timer Setting N21530 P233 YES..Enable Impending Shutdown Warning N21540 P234 60...Timer For Impending Shutdown Warning N21550 P516 35...Engine Load Threshold N21570 P031 NO...Idle Shutdown Manual Override N21590 P230 YES..Enable Hot Ambient Automatic Override N21610 P172 40...Low Ambient Temperature Threshold N21620 P173 60...Intermediate Ambient Temperature Threshold N21630 P171 80...High Ambient Temperature Threshold	4,903	0
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Data	Code	Description	\$ List	Weight
2091305	O	Engine Idle Shutdown Timer Enabled	0	0
2091315	O	Enable EIST Ambient Temp Overrule	0	0
2091320	O	Enable EIST in PTO Mode	0	0
2091372	O	Eff EIST NA Expiration Miles	0	0
2091640	O	Effective VSL Setting NA	0	0
2140010	O	Belly Pan	191	35
2140200	S	CARB Engine Idling Compliance PACCAR PX-7, PX-9 and MX, Cummins ISL, ISM and ISX diesel engines will include the required factory installed serialized sticker on the drivers door to identify them as meeting the NOx idling standard.	0	0
2513060	S	PACCAR 160 Amp Alternator, Brushed	0	0
2522110	S	PACCAR 12V Starter, N/A PACCAR MX Engines PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0	0
2538030	S	2 PACCAR Premium 12V Starting Batteries 2000 CCA Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0	0
2539030	O	Battery Disconnect Switches (2) Mounted in Cab LH Side of Driver Seat	557	9
2621000	O	2-Speed Fan Clutch For Frequent Start/Stops	373	0
2723210	S	18.7 CFM Air Compressor N/A X15. Furnished on engine. Teflon lined stainless steel braided compressor discharge line.	0	0
2812210	O	VGT Exhaust Brake (Variable Geometry Turbo). Provides approximately 90-100 HP of retardation and is part of the turbocharger.	316	0
2921160	S	Spin-On Fuel/Water Separator	0	0
2921210	S	No Fluid Heat Option for Fuel Filter	0	0
2921310	S	No Electric Heat Option for Fuel Filter	0	0
3010400	O	Engine Protection Shutdown Includes oil pressure, oil temperature, coolant temperature, and intake manifold temperature.	4	0
3114360	O	Bump Fin Style Cooling System for Extreme Dirt Environment In Place of Standard Radiator	861	0
3211120	S	Radial Seal, Dry Type Air Cleaner, Frontal Air Intake. Molded rubber air intake connections with lined stainless steel clamps seal to prevent contaminants in air intake.	0	0
3365270	O	Exhaust Single RH Side Of Cab DPF/SCR RH Under Cab (2017).	392	29
3381770	O	Curved Tip Standpipe(s)	42	0
3387870	O	24in Ht, 5in Dia Chrome, Clear Coat Standpipe(s)	496	0

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Data	Code	Description	\$ List	Weight
Transmission & Equipment				
4052410	O	Allison 4000 RDS-P Transmission, Gen 5 Rugged Duty Series. Includes Rear Transmission Support except on MX engines, TranSynd Transmission Fluid, and Water Oil Heat Exchange. Also includes features that monitor the transmission fluid, filter and clutch condition. Will display percent life remaining for the transmission fluid, filter and clutches on the shift selector. This information may be displayed using the Mode and Up and Down buttons. A wrench icon will also be included to indicate when the transmission fluid, filter or clutches need servicing. (Suited for vehicles operating on/off highway and/or requiring PTO operation) Forward Ratios: 1st-3.51, 2nd-1.91, 3rd-1.43, 4th-1.00, 5th-0.74, 6th-0.64 / Reverse Ratios: DR-(4.80)	22,463	585
4210080	S	1710 HD Driveline, 1 Midship Bearing	0	0
4233030	O	(1) Dash Mounted Single Acting Air PTO Control Standard with PTO engaged indicator light on Class 8 units. Occupies the space of one gauge. Specing PTO switch does not ensure the PTO will fit.	56	0
4252830	O	Allison FuelSense 2.0 Basic Features include: EcoCal shift technology keeps the engine speed at the most efficient level and DynActive Shifting system incorporates a learning algorithm that selects variable shift points to find the ideal balance of fuel economy and performance, based upon the vehicle specifications and environmental parameters. This is valuable for applications with heavy start-stop needs like refuse, city delivery, and construction.	143	0
4252950	O	Omit Allison Neutral At Stop	0	0
4256710	O	Allison 6-Speed Configuration, Close Ratio Gears Allison 4000 Transmission Only	0	0
4256920	O	Dash Mounted Push Button Shifter Available with Allison Transmissions.	628	0
Air & Trailer Equipment				
4510320	S	Bendix AD-IS Air Dryer W/Heater And Coalescing Filter	0	0
4540420	S	Nylon Chassis Hose	0	0
4543320	S	Steel Painted Air Tanks All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0	0
Tires & Wheels				
5064010	O	FF: BR 20PLY 315/80R22.5 M870 Diameter= 42.8 inches; SLR= 19.9 inches	638	86

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Data	Code	Description	\$ List	Weight
5169370	O	RR: BR 14ply 295/75R22.5 M710 ECOPIA Diameter = 40.6 inches; SLR = 18.9 inches	360	24
5190008	O	Code-rear Tire Qty 08	0	0
5220520	O	FF: Alcoa 89U637 22.5X9.00 Clean Buff Finish Aluminum, Ultra ONE wheels with MagnaForce alloy.	479	-36
5320270	O	RR: Alcoa Ultra7 22.5X8.25 Clean Buff Finish Aluminum	1,256	-216
5390008	O	Code-rear Rim Qty 08	0	0
5407640	O	FF: Polish Wheels, Outer Surface, Sgl/Tdm Steer Polish outer surface of outer wheel. Without chrome wheel nuts.	47	0

Fuel Tanks

5552100	O	26in Aluminum 70 Gallon Fuel Tank RH BOC Paddle handle filler cap with threadless filler neck. Top draw fuel plumbing reduces chance of introducing air into the fuel system during low fuel level conditions due to the central placement of fuel pickup tube. Wire braid fuel lines increase durability & reduce potential for leaks.	83	121
5603070	O	Location RH BOC 70 Gallon	0	0
5650810	O	Polish (1) Aluminum Fuel Tank	199	0
5652830	O	Polish All Fuel / Hydraulic Tank Straps Does not apply to Rectangular Def Tank straps.	12	0
5652880	O	DEF Tank Mounted RH BOC You have selected a Diesel Exhaust Fluid (DEF) tank mounted on the right-hand (passenger) side of the vehicle. Note, some retail fuel distributors have chosen to standardize on DEF dispensing pumps oriented to the left-hand (driver) side of the vehicle. Please verify your selection for DEF tank mounting.	0	0
5652990	O	Standard DEF To Fuel Ratio 2:1 Or Greater	0	0
5653000	O	Polished Stainless Steel Cover For DEF Tank	201	0
5655019	S	DEF Tank Small	0	0

Battery Box & Bumper

6010030	O	Aluminum Battery Box LH Under Cab, Non-Slip Step Includes diamond pattern block shaped cover in traditional/vocational models and a smooth finish tapered cover on aerodynamic models.	180	-55
6030540	O	Polish Battery/Tool Box(s), Aftertreatment Cab Entry complete	385	0
6040550	S	Aftertreatment RH U/C ALUMINUM Non-Slip Cab Entry Step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box will be aerodynamic.	0	0
6111080	O	Aluminum Bumper Swept Back Polished, With FEPTO With two tow pins and step plates on top of bumper.	746	50

Cab & Equipment

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Data	Code	Description	\$ List	Weight
6515640	O	Alum Cab 110in BBC Metton Hood With bright finish crown. Includes view window RH door and convex mirror over RH door.	825	0
6540120	O	Severe Service Cab Package #1 Includes Aluminum side skins, aluminum rear skin, steel windshield mask, steel firewall, and steel front floor sheet on all cabs, and additional reinforcement structure on the back wall of the day cab.	134	39
6540160	O	Thermal Insulation Package in Cab Includes thick, closed-cell foam in floor, special mylar-faced foam in walls and roof structure.	19	2
6800360	O	Rubber Fender Lips 2 Inch Wide	97	8
6911700	S	Peterbilt UltraRide Driver Seat	0	0
6923160	O	(2) Person Passenger Seat	294	0
6939400	S	Air Ride Driver	0	0
6939420	S	High Back Driver	0	0
6939470	S	Vinyl Driver	0	0
6939510	S	Non-Air Ride Passenger	0	0
6939540	O	Low Back Passenger	-21	0
6939570	S	Vinyl Passenger	0	0
7001520	O	Adjustable Steering Column - Tilt/Telescope	113	11
7001620	S	Steering Wheel with Peterbilt Logo Steering Wheel with embossed Peterbilt logo over horn button.	0	0
7036120	S	Interior Grey/Black Includes rugged charcoal instrument panels, glare-resistant gray dash, black bezels on gauges, (2) power ports, monochromatic molded door pads with durable in-mold color, gray molded back wall, 18 inch 4-spoke soft-touch steering wheel, soft-touch steering column cover, power lift passenger window, extruded rubber floor covering, header-mounted dome light, foot well lighting, integrated "dead pedal", (4) inside entry grab handles, (2) inside sunvisors, (2) coat hooks, (2) cup holders and map bin in dash.	0	0
7210420	O	Dark Window Tint ipo STD Tint - Day Cab	21	0
7210430	O	Extended Rear Window ipo Std Window-Day Cab The extended rear window protrudes two inches more than the standard conventional rear cab window. Take this into consideration when determining your loadspace.	67	18
7210540	S	Day Cab Rear Window	0	0
7230060	S	One Piece Curved Windshield	0	0
7322010	S	Combo Fresh Air Heater/Air Conditioner With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0	0
7410040	O	Outside Sunvisor - Stainless Steel Not available with 2.1M high roof sleeper.	193	4

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Data	Code	Description	\$ List	Weight
7560100	O	Mirrors SSTL Each Side Heated and Motorized with Switch on Door. Right Click on option to See Picture in Product Portfolio.	370	2
7560850	O	(2) Convex 8 Inch SS Mirrors Center mounted under mirror bracket. If rear view mirrors are heated, the convex mirrors will be heated. Option includes dual door stops.	240	4
7564110	O	Power Package Includes power door locks and power windows.	343	0
7565180	O	Polished Lower Mirror Bracket Covers	16	0
7610020	O	(1) Air Horn 15in Painted Mounted under cab.	172	8
7725710	O	Standard Speaker Package For Cab (2) Speakers	118	4
7725715	O	ConcertClass Without CD, Includes BT Phone and Audio, AM/FM, WB, USB and MP3.	324	10
7850210	O	Plug-In Auto Reset Circuit Breaker in place of fuses in junction box.	40	0
7851480	S	Peterbilt Electric Windshield Wipers With Intermittent Feature.	0	0
7851780	O	CabMate Cab Air Suspension Mfg by Link. The class 8 conventionals (except Model 348) includes (2) airbags, (2) shock absorbers, (1) leveling valve, radius rod, and height limiter. The Models 330, 337, and 348 includes (1) airbag and (1) shock absorber.	766	15
7900090	O	Triangle Reflector Kit Shipped Loose	17	13
7900270	O	Fire Extinguisher; Cab Mounted Hazmat approved UL listed/rated ABC.	54	8
7901090	O	Ecco DS-1500 Reverse Motion Sensor Use with backup alarm.	472	1
7901140	O	Backup Alarm (87-112 Decibels) Variable adjusting.	53	6
8011400	O	Main Transmission Oil Temperature Gauge Located in Driver Information Display	13	0
8021380	S	Air Restriction Indicator Mounted on air cleaner, intake piping, or firewall.	0	0
8071340	O	Bright Bezel Gauges	50	0
8071560	O	(3) Additional Electric Switches Without Wiring	68	0

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Data	Code	Description	\$ List	Weight
8071870	S	Main Instrumentation Panel, Graphics Display Includes speedometer with trip odometer, tachometer with hourmeter and outside air temperature display, voltmeter, engine oil pressure, engine coolant temperature, fuel level, primary and secondary air pressure gauges. Includes standard warning light package: high water temperature, low oil pressure, and low air pressure warning lights w/audible alarms, high beam, turn signal, low fuel, parking brake, and ice warning indicators; seat belt reminder; rocker switches with long-life LED indicators; multi-function turn stalk with flash-to-pass feature (night mode flashes headlights and marker lights; day mode flashes headlights only), intermittent windshield wiper and headlamp beam control. Hydraulic braked trucks do not include air pressure gauges.	0	0
8111110	S	Headlights Composite Fender Mounted Integral park, turn, and side marker	0	0
8121170	O	(5) Marker Lights, Bus LED Bullet Light Emitting Diodes	173	0
8133900	O	None Furnished Stop/Tail/Backup Lights Available with Full Truck only. Not available with Tractor.	-48	-16
8140490	O	Additional LED Round Turn Signal Mirror Mounted	152	2
8153100	O	(1) F/O Load Light, Switch & 10ft Wire Coil Under / in cab / sleeper	19	2
Paint				
8500710	O	Standard Paint Color Selection	-200	0
8530770	S	(1) Color Axalta Two Stage - Cab/Hood Base Coat/Clear Coat N85020 A - L0006EY WHITE N85400 HOOD TOP L0006EY WHITE N85500 CAB ROOF L0006EY WHITE N85200 FRAME L0001EA BLACK N85300 FENDER L0006EY WHITE	0	0
Options Not Subject To Discount				
9400091	S	Peterbilt Class 7 Standard Coverage 1 year/Unlimited Miles/km	0	0
9400094	S	PACCAR PX-9 Standard Coverage 2 yrs/250,000 mi (402,336 km)/6,250 hrs	0	0
Miscellaneous				
9409800	O	2017 EPA Emissions Engine Warranty Only	0	0
9409843	O	Peterbilt Sourcwell Program Code	0	0
9409960	O	Presentation Created Using Featured Spec For Model	0	0

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Total Weight

15753

Prices and Specifications Subject to Change Without Notice.

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711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: 3-6

To: Lemoore City Council

From: Nathan Olson, City Manager

Date: March 11, 2019 Meeting Date: March 19, 2019

Subject: Approval of Job Descriptions and/or Salary Ranges for City Positions – Resolution 2019-12

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Approve Resolution 2019-12 adopting job descriptions and salary ranges for city positions and authorize the City Manager, or his designee, to add to the salary schedule.

Subject/Discussion:

The City Manager's office is evaluating positions associated with budget development. The following positions were previously approved by City Council, however updated salary ranges are necessary:

City Clerk/Executive Assistant
Finance Manager

The positions listed above have been vacant for several years. In that time, the City has undergone an extensive review of job descriptions, salaries and benefits. When the City Manager seeks to fill these positions in the future, an amended salary range needs to be assigned, consistent with the salary schedule that was adopted by City Council on November 7, 2017.

Staff is recommending that the following salary ranges be adopted for the positions listed below:

City Clerk/Executive Assistant	Range 75	\$57,510 – \$73,399/year
Finance Manager	Range 112	\$83,107 - \$106,068/year

Additionally, staff is seeking to establish new job descriptions, and associated salary ranges, for the following:

Human Resources / Risk Management Manager
Assistant City Manager / Administrative Services Director

The City Manager would like to create two new positions, in the event that a reorganization of the City would be financially beneficial. Currently, the City Clerk and Human Resources Manager are a combined position. Due to the increase in activity in the Human Resources and Risk Management divisions, a manager specific to those two divisions would be necessary to ensure that best practices are met.

With the development of next year's budget, the City Manager is also reviewing the possibility of the reclassification of the Assistant City Manager to the Assistant City Manager/Administrative Services Director. This would provide the necessary changes to the job description for oversight of the Finance Department.

Creation of new positions also requires establishment of salary ranges for the new positions. Below, is a breakdown of the recommended salary ranges:

Human Resources/Risk Management Manager	Range 112	\$83,107 - \$106,068/year
Assistant City Manager – Administrative Services Director	Range 140	\$109,808 - \$140,146/year

Financial Consideration(s):

There are no financial impacts for approval of the job descriptions and establishment of salary ranges.

Alternatives or Pros/Cons:

Pros:

- Provides options for City Staff when developing the annual budget
- Potential of up to \$100,000 salary savings to general fund in the next fiscal year

Cons:

- None noted

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

City staff recommends City Council approve Resolution 2019-12 which approves job descriptions and/or salary ranges associated with city positions.

Attachments:

- ☒ Resolution: 2019-12
 - ☐ Ordinance:
 - ☐ Map
 - ☐ Contract
 - ☒ Other
- List: Job Descriptions

Review:

- ☐ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager

Date:

03/13/19
03/13/19
03/13/19

RESOLUTION NO. 2019-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
AMENDING THE CLASSIFICATION AND SALARY SCHEDULE**

WHEREAS, the City Council of the City of Lemoore previously adopted Resolution 2017-28 and its attached Classification and Salary Schedule, with an effective date of October 17, 2017;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lemoore as follows:

1. The following positions will be added:
 - a. The City Clerk/Executive Assistant position will be allocated to the City Clerk's Department and shall be an unrepresented, exempt position, with a salary range of \$57,510 to \$73,399 annually;
 - b. The Finance Manager position will be allocated to the Finance Department and shall be an unrepresented, exempt position, with a salary range of \$83,107 to \$106,068 annually;
 - c. The Human Resources/Risk Management Manager will be allocated to the City Manager's Department and shall be an unrepresented, exempt position, with a salary range of \$83,107 to \$106,068 annually; and
 - d. The Assistant City Manager/Administrative Services Director shall be allocated to the City Manager's Department and shall be an unrepresented, exempt position with a salary range of \$109,808 to \$140,146 annually;
2. The job description attached hereto as Exhibit "A" is hereby adopted as the job description for the respective City positions.
3. The City Manager and staff are hereby authorized to implement this Resolution and fill the positions if vacant.
4. This Resolution shall be effective immediately upon its adoption.

/

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PASSED AND ADOPTED by the City Council of the City of Lemoore at a regular meeting held on the 19th day of March 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

APPROVED:

Mary J. Venegas, City Clerk

Edward Neal, Mayor

CITY CLERK/EXECUTIVE ASSISTANT

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To coordinate activities and operations of the City Clerk's Office and to perform a wide variety of responsible, confidential, and complex administrative, programmatic, and secretarial duties requiring a broad knowledge of the City in support of top policy makers within the City; to prepare reports, staff special projects, track budgets and expenditures, track project timelines and keep schedules; to prepare meeting agendas and minutes and, coordinate events; to perform advanced office duties; to organize and maintain records; and to prepare regulatory and other reports.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Manager.

ESSENTIAL FUNCTION STATEMENTS--*Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Coordinate assigned services and activities of the City Clerk's Office.
2. Participate in and direct the preparation of City Council agendas and packets; create initial agenda for City Manager's review; distribute packets to Council members; attend meetings and take and transcribe minutes.
3. Actively manage and actively participate in the development and implementation of organizational and departmental goals, objectives, policies and priorities for assigned programs; recommend and administer policies and procedures.
4. Type and proofread a wide variety of reports, letters, memoranda and correspondence from rough draft or verbal instruction; independently compose correspondence related to assigned responsibilities.
5. Coordinate and conduct City elections; prepare appropriate resolutions and ordinances for Council adoption; process election booklet and all forms necessary for candidates to run for office; research and ensure compliance with applicable election laws.
6. Maintain custody of official records and archives of the City including ordinances, resolutions, contracts, agreements, deeds, insurance documents and minutes.
7. Coordinate operational administrative activities and resources for assigned service area or top management position; receive, research, gather information, process, and respond to inquiries and requests; assist in conveying and implementing policies and procedures of assigned area.
8. Exhibit a service orientation toward internal and external customers and maintain productive working relationships.

CITY OF LEMOORE

City Clerk / Executive Assistant (*Continued*)

9. Manage calendars; arrange meeting location and equipment logistics; prepare and distribute agendas, correspondence, informational materials and meeting minutes, ensuring documents adhere to applicable standards.
10. Coordinate, make, process, and confirm staff travel arrangements; prepare related expense reports.
11. Greet internal and external customers via telephone and in-person; provide information and respond to requests, researching and resolving inquiries and issues, and convey information regarding policies and procedures; seek appropriate contact or resource for information as required and provide responses in a timely manner.
12. Enter and maintain data in department databases; research and locate information, provide status/disposition updates, prepare documents and generate reports that are of a time-sensitive nature and adhere to applicable standards.
13. Type, word process, and proofread a variety of reports, letters, memoranda, correspondence, resolutions, ordinances, statistical charts, and other documents; types from rough draft, verbal instruction, or transcribing machine; independently compose correspondence and reports related to assigned area of responsibility.
14. Initiate, organize, maintain, and control access to complex filing systems and records including highly sensitive files; conduct periodic retention and purging of files in compliance with applicable guidelines.
15. Based on assignment, may perform the following specialized activities: prepare and process financial administrative documents related to accounts payable, accounts receivable, purchasing, and travel expenses; provide budget tracking and expense reporting; provide interpretation and translation services; maintain necessary forms, supplies and information resources in assigned locations; and/or, other related activities.
16. Respond to and resolve difficult and sensitive citizen inquiries and complaints.
17. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operational characteristics, services and activities of a City Clerk's Office.
Organization and function of municipal government.
Rules and regulations governing local municipal elections.
Principles and practices of municipal budget preparation and administration.
Principles and practices of contract administration.
Election laws and procedures.
Political reform requirements.
English usage, spelling, grammar and punctuation.
Principles of business letter writing and basic report preparation.
Principles and procedures of record keeping.
Modern office procedures, methods and computer equipment.
Pertinent federal, state and local laws, codes and regulations.

Ability to:

Manage and direct the comprehensive programs of a City Clerk's Office.
Perform complex and confidential administrative support duties in support of management staff.

CITY OF LEMOORE

City Clerk / Executive Assistant (*Continued*)

Participate in the development and administration of division goals, objectives, and procedures.
Coordinate municipal elections.
Develop and administer an efficient records management system.
Work cooperatively with other departments.
Assist in the preparation of division budgets.
Prepare clear and concise administrative and financial reports.
Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.
Interpret and apply federal, state and local policies, laws and regulations.
Independently prepare correspondence and memoranda.
Type at a speed necessary for successful job performance.
Maintain confidential records and reports.
Respond to requests and inquiries from the general public.
Work independently in the absence of supervision.
Attend meetings at irregular hours.
Operate and use modern office equipment including a computer.
Communicate clearly and concisely, both orally and in writing.
Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Three years of experience performing duties as City Clerk, or Deputy City Clerk. Five years of increasingly responsible secretarial and office administrative support experience.

Training:

Equivalent to an Associate of Arts or Science degree from an accredited college or university with major course work in public or business administration, or a related field. A Bachelor's degree in a related field is desirable.

WORKING CONDITIONS

Environmental Conditions:

Office environment; exposure to computer screens.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting for prolonged periods of time.

FINANCE MANAGER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

Under general direction, responsible for supervising staff; overseeing day-to-day operations; planning operational activities; monitoring departmental budget; identifying and resolving financial discrepancies; interpreting and applying community applicable codes, laws, rules and regulations; training city staff on policies and procedures; handling escalated customer service issues; coordinating activities with internal staff and external agencies; and developing in and implementing operation procedures. Oversee activities and operations of the Finance Department, including utility billing, accounts payable, payroll, purchasing, business licensing and budget activities.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Finance Director.

Exercises direct and indirect supervision and management over professional, technical and clerical staff.

ESSENTIAL FUNCTION STATEMENTS--*Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

- Assists with full management responsibility for assigned services and activities of the Finance Department, including utility billing, accounts payable, payroll, business licenses, purchasing, and assists in the preparation of the City operating and capital improvement plan budgets.
- Exhibits a service orientation toward internal and external customers and maintains productive working relationships.
- Actively manage and actively participate in the development and implementation of organizational and departmental goals, objectives, policies and priorities for assigned programs; recommend and administer policies and procedures.
- Supervise staff to include: prioritizing and assigning work; conducting performance evaluations; ensure staff is trained; ensure employees follow policies and procedures; maintain a safe working environment; and, provide hiring, termination, and disciplinary recommendations.
- Plan and oversee the daily operations of the organization's financial activities. Review and provide guidance and approval in daily processing activities ensuring accuracy and compliance with applicable state, federal and local regulations and with generally accepted accounting principles.
- Manage audits, identify discrepancies and implement corrective actions.
- Research and analyze fiscal data and information. Develop and prepare related reports. Provide assessments and recommendations.

CITY OF LEMOORE

Finance Manager (*Continued*)

- Provide training, explain and interpret applicable policies, procedures and regulations.
- Respond to questions and requests for information from staff and the general public. Research and resolve escalated disputes and issues. Collaborate with internal and external representatives to resolve issues.
- Develop, implement, and administer operating policies and procedures and monitor compliance. Develop and implement department budget. Monitor expenditures to ensure compliance with approved budget.
- Monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; recommend, within departmental policy, appropriate service and staffing levels.
- Oversee utility billing cycles including collections and the creation of new accounts; prepare reports on potential changes to utility billing.
- Supervise accounts payable functions including processing of invoices; review warrant registers prior to payment to vendors.
- Receive and approve payroll information including payroll warrants and warrants for taxes and deductions.
- Assist in the monitoring and accounting for all City debts.
- Participate in annual City audits; meet and confer with auditor; compile all necessary information; research and explain areas of concern.
- Serve as the liaison or designee for the Finance Department with other divisions, departments and outside agencies; negotiate and resolve sensitive and controversial issues.
- Provide responsible staff assistance to the Finance Director.
- Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of accounting and financial services.
- Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operational characteristics, services and activities of a municipal financial management program.

Principles and practices of accounting and financial management.

Principles and practices of program development and administration.

Methods and techniques of auditing.

Principles and practices of payroll administration.

Principles and practices of municipal budget preparation and administration.

Principles of business letter writing and basic report preparation.

Principles and procedures of financial record keeping and reporting.

Intermediate mathematical principles.

Principles of supervision, training and performance evaluation.

Pertinent federal, state and local laws, codes and regulations.

CITY OF LEMOORE

Finance Manager (*Continued*)

Ability to:

Oversee and participate in the management of a comprehensive financial management program.

Oversee, direct and coordinate the work of lower level staff.

Plan, organize, direct and coordinate the work of lower level staff.

Supervise, train and evaluate staff.

Manage and/or supervise all City accounting functions.

Participate in auditing activities.

Participate in the development and administration of division goals, objectives and procedures.

Administer large program and department budgets.

Prepare clear and concise administrative and financial reports.

Analyze problems, identify alternative solutions, project consequences of proposed actions and implement recommendations in support of goals.

Research, analyze and evaluate new service delivery methods and techniques.

Interpret and apply federal, state and local policies, laws and regulations.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Maintain effective audio-visual discrimination and perception needed for making observations, communicating with others, reading, writing and operating assigned equipment.

Maintain mental capacity which allows the capability of making sound decisions and demonstrating intellectual capabilities.

Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Five years of increasingly responsible accounting and financial management experience including two years in a responsible supervisory capacity, with two years' of experience in municipal accounting.

Training:

A Bachelor's Degree from an accredited college or university with major course work in business administration, accounting or a related field required.

A Master's Degree, Certified Public Accountant or equivalent is preferred.

WORKING CONDITIONS

May be required to work on evenings, weekends and holidays.

Environmental Conditions:

Office environment; exposure to computer screens.

Physical Conditions:

Essential functions may require maintaining physical condition necessary for sitting for prolonged periods of time.

Ability to lift up to 25 pounds.

HUMAN RESOURCES / RISK MANAGEMENT MANAGER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To perform a wide variety of confidential and complex administrative, analytical and managerial work in the management of Human Resources and Risk Management; to perform professional level personnel work in recruitment, examination, classification, employee relations, job analysis, classification and compensation, disciplinary actions, training, employee assistance; to plan, organize, direct and coordinate risk management activities including liability, property, workers' compensation and unemployment programs; and as assigned oversee lower level staff.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the City Manager, or assigned Department Head.

May exercise direct supervision over lower level staff.

ESSENTIAL FUNCTION STATEMENTS--*Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Coordinate assigned services and activities of the Human Resources Division.
2. Assist and participate in the development and implementation of goals, objectives, policies, and priorities for assigned programs; recommend and administer policies and procedures.
3. Participate in the development and administration of the division's annual budget; participate in the forecast of funds needed for staffing, equipment, materials, and supplies of assigned divisions; monitor and review expenditures.
4. Type and proofread a wide variety of reports, letters, memoranda and correspondence from rough draft or verbal instruction; independently compose correspondence related to assigned responsibilities.
5. Maintain employee records including hires, terminations, promotions, and other personnel data.
6. Advise the City Council, City Manager, Department Heads, and other managers on employee relations matters.
7. Negotiate memorandum of understanding with employee groups, represent the City in grievance and disciplinary actions, and conduct internal investigations as assigned.
8. Administer City-wide employee benefit and retirement program activities; provide employees with information regarding benefit programs and eligibility; enroll employees in benefits.
9. Receive and file claims and lawsuits against the City; prepare and certify information and/or provide disposition.

CITY OF LEMOORE

Human Resources / Risk Management Manager (*Continued*)

10. Plans, organizes, and direct the activities of the City's risk management program, including general liability, workers' compensation, and property programs.
11. Establishes and reviews insurance requirements.
12. Coordinates activities involving claims related to the City's property, liability and workers compensation insurance, including but not limited to administering claims processing and maintaining communications with claimant, insurance adjuster, authority management and legal counsel, as appropriate.
13. Coordinates and authorizes medical care and treatment for industrial injury or illness; administers and makes recommendations with regard to applications for industrial disability retirements.
14. As assigned, oversee and supervise lower level staff; assign work activities, projects, and programs; review and evaluate work products, methods and procedures; meet with staff to identify and resolve problems.
15. Serve as the liaison for the Human Resources Division with other divisions, departments, and outside agencies; negotiate and resolve sensitive and controversial issues, as assigned.
16. Coordinate assigned department activities with those of other departments; ensure accuracy and completeness of assigned duties.
17. Serve on a variety of boards, commissions, and committees, as assigned; prepare and present staff reports and other necessary correspondence.
18. Provide responsible staff assistance to the City Manager, or assigned Department Head; conduct a variety of organizational studies, investigations, and operational studies; recommend modifications to assigned programs, policies, and procedures as appropriate.
19. Attend and participate in professional group meetings; maintain awareness of new trends and developments in fields related to human resources functions; incorporate new developments as appropriate.
20. Respond to and resolve difficult and sensitive citizen inquiries and complaints.
21. Perform related duties as required.

QUALIFICATIONS

Knowledge of:

Operational characteristics, services and activities of a human resources program.
Organization and function of municipal government.
Principles and practices of program development and administration.
Recruitment and selection techniques and procedures.
Benefit and retirement system administration.
Principles and practices of employer-employee relations.
Principles and practices of municipal budget preparation and administration.
Principles and practices of contract administration.
Principles of supervision, training and performance evaluation.
Principles and practices of public relations.
English usage, spelling, grammar and punctuation.
Principles of business letter writing and basic report preparation.
Principles and procedures of record keeping.
Modern office procedures, methods and computer equipment.
Pertinent federal, state and local laws, codes and regulations.

CITY OF LEMOORE

Human Resources / Risk Management Manager (*Continued*)

Ability to:

Manage and direct the comprehensive programs of the Human Resources Division

Oversee and participate in the implementation of a comprehensive human resources program.

Participate in the development and administration of division goals, objectives, and procedures.

Manage, direct and coordinate the work of lower level staff.

Develop and administer an efficient records management system.

Assist in the preparation of division budgets.

Prepare clear and concise administrative and financial reports.

Negotiate labor agreements, as assigned.

Analyze complex administrative, personnel, benefit, and risk management issues.

Interpret, explain and enforce department policies and procedures.

Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.

Interpret and apply federal, state and local policies, laws and regulations.

Independently prepare correspondence and memoranda.

Type at a speed necessary for successful job performance.

Maintain confidential records and reports.

Respond to requests and inquiries from the general public.

Work independently in the absence of supervision.

Attend meetings at irregular hours.

Operate and use modern office equipment including a computer.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Four years of increasingly responsible administrative, or operational, experience in a public agency and increasingly responsible human resources experience, preferably in a municipal government setting.

Training:

Bachelor's degree from an accredited college or university with major course work in business administration, public administration, human resources or a related field.

WORKING CONDITIONS

Environmental Conditions:

Office environment; exposure to computer screens.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting for prolonged periods of time.

ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are not intended to reflect all duties performed within the job.

DEFINITION

To participate in the formulation, development and implementation of citywide policy; to plan, organize, staff, direct, develop and control programs and functions assigned of Finance, Personnel, and Risk Management; to provide leadership and policy direction to assigned departments and to department heads and managers; to foster cooperative working relationships with City departments and with intergovernmental and regulatory agencies and various public and private groups; to provide highly responsible and complex professional assistance to City management staff; and to perform related work as required.

SUPERVISION RECEIVED AND EXERCISED

Receives general administrative direction from the City Manager.

Exercises supervision over management, supervisory, professional, technical, and clerical staff.

ESSENTIAL FUNCTION STATEMENTS--*Essential responsibilities and duties may include, but are not limited to, the following:*

Essential Functions:

1. Serve as a member of the City Manager's Executive Team Staff, involved in the formulation and execution of citywide policies and long and short-term strategies.
2. Assist the City Manager in planning, organizing and directing the services and activities of City departments and programs; relieve the City Manager of day-to-day routine associated with governmental operations of the City.
3. Assume full management responsibility for all services and activities of the Finance Department including utility billing, accounts payable, payroll, business licenses, purchasing, and oversee the preparation of the annual City budget.
4. Receive and approve payroll information including payroll warrants and warrants for taxes and deductions.
5. Provide leadership and direction to assigned departments or divisions.
6. Monitor and account for all City debts; transfer City funds to and between accounts as needed.
7. Participate in annual City audits; meet and confer with auditor; compile all necessary information; research and explain areas of concern.
8. Assume responsibility for the adequate and accurate maintenance of City accounting records; prepare financial statements and cost reports.
9. Assume responsibility for the City's budget process; analyze expenditures and revenues for budgetary purposes; prepare annual budget documents for submittal to the City Manager and City Council; prepare and submit monthly expenditure and revenue reports for all City funds.

CITY OF LEMOOREAssistant City Manager / Administrative Services Director (*continued*)

10. Provide oversight and direction regarding the City's economic development strategies and projects.
11. Negotiate contracts and agreements; coordinate with legal counsel and City department representatives to determine City needs and requirements for contractual services.
12. Provide oversight and direction regarding the City's emergency management practices.
13. Contribute to the overall quality of the City's services by developing, reviewing, and implementing policies and procedures to meet legal requirements and City needs; monitor and evaluate the efficiency and effectiveness of service delivery methods and procedures; assess and monitor the distribution of work, support systems, and internal reporting relationships; identify opportunities for improvement; direct the implementation of change.
14. Select, train, motivate, and direct personnel; evaluate and review work for acceptability and conformance with department standards, including program and project priorities and performance evaluations; provide or coordinate staff training; works with employees to correct deficiencies; implement discipline and termination procedures; respond to staff questions and concerns.
15. Explain and interpret City programs, policies, and activities; negotiate and resolve sensitive, significant, and controversial issues.
16. Exhibit a service orientation toward internal and external customers and maintains productive working relationships.
17. Supervise staff to include: prioritize and assign work; conduct performance evaluations; ensure staff is trained; ensure employees follow policies and procedures; maintain a safe working environment; and, make hiring, termination, and disciplinary recommendations.
18. Ensure compliance with applicable Federal, state, and local laws, regulations, codes, and/or standards.
19. Serve as a liaison with internal departments, officials, external organizations and public representatives.
20. Appear before City Council, public agencies, business and civic groups and other organizations in the presentation and discussion of assigned city functions, departments and related proposals, projects and policies, meetings, etc.
21. Prepare, review, interpret, and analyzes a variety of information, data, and reports.
22. Recommend and implement policies and procedures to improve operational effectiveness and enhancements to services or programs.
23. Participate in the development and administration of the City's budget.
24. Prepare cost estimates and budget recommendations. Monitors and controls expenditures.
25. Coordinate the City Council agenda process including scheduling items and reviewing staff reports for completeness, consistency, and policy implications.
26. Assist in planning and the development of short and long term goals. Coordinate operational and program efforts in alignment with goals and objectives related to assigned area of responsibility.
27. Prepare a variety of complex correspondence, memoranda and administrative staff reports.
28. Serve as City Manager upon the request, or absence, of the City Manager.
29. Perform duties of the City Treasurer.
30. Perform related duties as required.

CITY OF LEMOORE

Assistant City Manager / Administrative Services Director (*continued*)

QUALIFICATIONS

Knowledge of:

Operations, services, and activities of a municipality.
Modern and best management principles and practices of municipal government administration.
Theories, principles, practices and methods of supervision, training and performance evaluation.
Basic mathematical principles.
Principles and practices of municipal budgeting and finance.
Generally accepted accounting principles.
Principles and practices of contract administration.
Principles and practices of program development and administration.
Methods and techniques of auditing.
Principles and practices of payroll administration.
Principles of effective public relations and inter-relationships with community groups and agencies, private businesses and other levels of government.
Office procedures, methods, and equipment including computers and applicable software applications such as word processing, spreadsheets, and databases.
Principles and procedures of record keeping.
Principles of business letter writing and basic report preparation.
Pertinent federal, state, and local laws, codes and regulations

Ability to:

Provide effective leadership and consultation to department directors, managers, and other City staff and coordinate a variety of program activities.
Oversee and participate in the management of a comprehensive financial management program.
Observe and problem solve organizational challenges, technical policies and procedures associated with city activities. Advise the City Manager of alternative courses of action and recommendations.
Exercise independent judgement in the performance of a variety of complex and difficult administrative duties.
Manage and/or supervise all City accounting functions.
Understand the organization and operation of the City and of outside agencies, as necessary to assume assigned responsibility.
Participate in auditing activities.
Establish and maintain effective working relationships with those contacted in the course of work.
Perform complex, professional and confidential level of support and oversight.
Provide effective leadership to multiple diverse organizational units.
Supervise, train and evaluate staff.
Prepare and administer budgets.
Independently prepare clear and concise administrative reports. Communicate clearly and concisely, both orally and in writing.
Prepare and administer large program budgets.
Interpret, explain and enforce department policies and procedures.
Perform responsible and difficult administrative work involving the use of independent judgment and personal initiative.
Identify and respond to community and City Council issues, concerns and needs.
Interpret and apply Federal, State and local policies, laws and regulations.
Maintain confidential records and reports.
Respond to requests and inquiries from the general public.
Work independently in the absence of supervision.

CITY OF LEMOORE

Assistant City Manager / Administrative Services Director (*continued*)

Attend meetings at irregular hours.

Operate and use modern office equipment, including a computer.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Six years of progressively responsible personnel, finance, administrative or staff experience in municipal government, with at least three years experience in the office of a City Manager.

Training:

A Bachelor's degree from an accredited college or university with major course work in public or business administration, finance, accounting or a closely related field. A Master's degree in public or business administration or related field is highly desirable.

WORKING CONDITIONS

Environmental Conditions:

Office environment; exposure to computer screens.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for sitting for prolonged periods of time.



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

Item No: 5-1

To: Lemoore City Council

From: Nathan Olson, City Manager

Date: March 7, 2019 Meeting Date: March 19, 2019

Subject: Award Contract for Construction Phase Management Services to Vanir Construction Management, INC. for TTHM Compliance Order

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input checked="" type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Approve contract with Vanir Construction Management, INC. (Vanir) to assist the City in Design/Build Selection and provide construction management services for the TTHM Compliance Order project execution and authorize for the City Manager to execute required contract documentation.

Subject/Discussion:

The city received Compliance Order NO. 03-12-14R-004 dated October 27, 2014 for nonconformance with the Stage 2 Disinfected Byproduct Rule Maximum Contaminant Level for Total Trihalomethanes, Section 64533 (a), Title 22, California Code of Regulations. The original order had a compliance deadline of October 31, 2017. Two extensions have been granted and the new deadline for compliance is June 30, 2020. The city completed an extensive piloting program to ensure compliance with the order. The city is currently soliciting Design/Build (DB) teams via the RFQ process. The teams were pre-qualified and are putting together final proposals due March 19, 2019 that will come to council soon for approval.

Due to the time limits, size and nature of this project; city staff does not have depth to devote to this project as staff is currently at capacity with other projects and the day to day operations of the city. The DB model is new to the city of Lemoore. Vanir is well

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versed with the DB model and will assist the city in making a recommendation to council. Vanir will continue to act on the city's behalf through the plan development and construction of the proposed treatment plants.

The city requested quotes from multiple engineering services. Quotes were received from Carollo Engineers, Inc. and Vanir Construction Management, Inc. Vanir's bid was lowest at \$136,180

Financial Consideration(s):

The contract amount of \$136,180 will be paid out of Fund 160, CIP 5202 and are bond proceeds **(\$30,303,757.30)** supported by the Proposition 218 process held by the city to increase water rates. Resolution 2016-26 was passed approving water rate increases and adjustments effective January 1, 2017, January 1, 2018, January 1, 2019 and January 1, 2020.

Pros:

- City becomes compliant with Compliance Order NO. 03-12-14R-004.
- Water quality increases for residents.

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends that City Council approve the contract in the amount of \$136,180 to Vanir Construction Management, INC. and authorize the City Manager to execute the required contract documents.

Attachments:

☒ Resolution: 2016-26

☐ Ordinance:

☐ Map

☒ Contract

☒ Other

List: Vanir Proposal Attachment "A"
Compliance Order

Review:

☐ Asst. City Manager

☒ City Attorney

☒ City Clerk

☒ City Manager

Date:

03/13/19

03/13/19

03/07/19

CONSTRUCTION MANAGEMENT AGREEMENT

This Construction Management Agreement (“Agreement”) is made and entered into effective MARCH 19, 2019, by and between the City of Lemoore (“City”) and Vanir Construction Management, Inc., (“Construction Manager”).

NOW, THEREFORE, the parties agree as follows:

1. RETENTION OF CONSTRUCTION MANAGER. City and Construction Manager agree that Construction Manager shall be retained to assist in the development and construction of the Water Treatment Plant Project (the “Project”). The Construction Manager shall be one of the City's representatives and agents on the Project. The Construction Manager shall be responsible for the overall administration of all work on the Project. The Construction Manager shall be responsible, to the extent described in this Agreement, for ensuring in a competent and professional manner that the Project is properly completed within the City's Project budget for total construction costs (“City's budget”) and in accordance with the City's schedule for timely completion of the Project. The term of this Agreement shall be through final completion of the Project work and all applicable warranty periods, which includes completion of all Project financial transactions (i.e., all progress and final payments, release of retention, change orders and any claims). Construction Manager, and its subconsultants on this Project, shall not be allowed to bid on any of the Project's construction work. Construction Manager shall comply with any applicable prevailing wage laws.

2. PAYMENT OF CONSTRUCTION MANAGER.

A. For satisfactory performance of the services required by this Agreement (“Basic Services”), Construction Manager shall be compensated according to its hourly rate schedule (see Exhibit A, attached). Construction Manager's total compensation for services under this Agreement shall not exceed \$, which is Construction Manager's estimate of the total cost of its services. Prior to execution of this Agreement, Construction Manager shall submit its calculations, and any other documentation required, to reasonably support its estimate of the total cost of its services. This documentation shall include the anticipated work hours required to provide Construction Management services for each phase of the Project, including but not limited to pre-design, design, plan check, bidding, construction, and post-construction.

B. City shall reimburse Construction Manager for reimbursable expenses, as defined below, up to a maximum of \$, which is Construction Manager's estimate of its total reimbursable expenses on this Project. Prior to execution of this Agreement, Construction Manager shall submit calculations, and other documentation required, to reasonably support its estimated total reimbursable expenses. Reimbursable expenses are those out-of-pocket expenses Construction Manager directly incurs in performing this Agreement. Reimbursable expenses for this Project are limited to job office/trailer, site move in/out, trailer utilities, phone, phone system, fax, copier, miscellaneous blueprints, postage, messenger, computers, vehicle mileage, supplies, furniture, preconstruction expense, and miscellaneous expense. Reimbursable expenses do not include indirect costs, such as general overhead (for example, home office overhead, or insurance premiums), for which Construction Manager must

pay out of its compensation for services under Section A., above. Reimbursable expenses do not include general conditions construction work (including but not limited to equipment rentals, temporary toilets, dust control, temporary barricades, site security, worker safety, temporary water, temporary power, and janitorial and debris services), which shall be included in the bid package to be awarded.

C. Construction Manager shall submit monthly invoices for its time and reimbursable expenses. The invoices shall list the employees, and their time entries, services performed, and all reimbursable expenses for the previous calendar month. If City disputes a portion of the invoice, it shall notify Construction Manager within twenty (20) days and meet and confer with Construction Manager to resolve the dispute. City shall pay the undisputed amount of any invoice within thirty (30) days of receipt of the invoice. Failure of City to dispute an invoice within twenty (20) days shall not act as a waiver of City's rights to later challenge the validity of the invoice and to withhold the potentially invalid portion.

D. If Construction Manager reaches a not-to-exceed amount set forth in this Section 2 before its services under this Agreement are complete, Construction Manager shall complete its services under this Agreement and shall not be entitled to any further compensation. For any pre-construction phase of Construction Manager's work, Construction Manager may only invoice fifteen percent (15%) of the total not-to-exceed compensation.

E. City may withhold from payments to Construction Manager to the extent that Construction Manager's wrongful acts or omissions caused City to incur damages or costs, including but not limited to withholding the full amount of any change order necessitated by an error or omission in the Contract Documents. ("Contract Documents" means all documents that are incorporated into the construction agreement between the City and the Design-Build Entity for the Project, including plans and specifications.) ("Design-Build Entity" shall mean the prime contractor.)

F. Construction Manager may separately invoice, on an hourly basis, for services that it performs at City's written direction that are outside the scope of this Agreement ("Additional Services"). Prior to performing these services, Construction Manager must provide City with written notice that the requested services are Additional Services. Additional services are also subject to the dispute procedures in Section 2.C., above. Construction Manager shall not be compensated for any Additional Services required as a result of Construction Manager's wrongful acts or omissions in breach of this Agreement, the applicable standard of care, or the law.

G. City has the right to audit Construction Manager's records regarding any of the services Construction Manager performs for City on this Project.

3. DUTIES AND RESPONSIBILITIES OF CONSTRUCTION MANAGER.

A. General Duties and Responsibilities.

1. Construction Manager will administer all phases of construction activities to achieve the completion of the construction contract and the Project in accordance with the requirements of this Agreement and in accordance with the reasonable care of a professional construction manager in the circumstances of this Project. All services Construction Manager performs under this Agreement shall be conducted in a manner consistent with the terms of this Agreement and with the level of care and skill ordinarily exercised by construction managers, on similar projects in California with similar complexity and with similar agreements, who are specially qualified to provide the services the City requires. Construction Manager shall conduct all such services in conformance to, and compliance with, all applicable Federal, State and local laws, including but not limited to statutes, decisions, regulations, building or other codes, ordinances, charters, the Americans with Disabilities Act (“ADA”), the California Public Contract Code, the California Civil Code, and the California Government Code. Construction Manager shall provide other reasonable and necessary services that assist City in maintaining the City’s budget and schedule. Construction Manager shall perform the services set forth in this Agreement as expeditiously as is consistent with the orderly progress of the Project, the applicable standard of care, the timelines of this Project and Agreement, and all applicable law.

2. Staffing. Construction Manager shall provide sufficient staffing to timely perform its duties and responsibilities under this Agreement, including coordination of the work to optimize efficiency and minimize conflict and interference between Design-Build Entity and, if applicable, Owner’s own forces or any separate contractors also on-site. Construction Manager shall provide Barry Winningham to manage the Project along with sufficient employees before construction commences to perform Construction Manager’s duties and responsibilities under this Agreement. All of Construction Manager’s personnel shall be qualified to perform the services they provide for the Project. Construction Manager shall obtain City’s written approval of each employee of Construction Manager who provides services under this Agreement, and written approval for each change of employees who provides such services. City may, upon fifteen (15) days written notice, cause Construction Manager to remove a person from the Project if he/she has failed to perform to City’s satisfaction. Construction Manager shall provide a full-time Project manager during the construction phase with authority to commit resources of Construction Manager to monitor, manage and administer all aspects of this Agreement to help achieve the completion of all construction. Should additional employees be required to timely and fully perform all of the services required under this Agreement and/or to avoid delay occurring, Construction Manager shall provide them immediately.

3. Disclosure. Construction Manager shall disclose to City all of Construction Manager’s subconsultants that are performing services related to the Project. Construction Manager shall also disclose to City any compensation related to the Project that Construction Manager receives from parties other than the City so that City may determine if there are any conflicts of interest.

4. Additional Services. If City directs Construction Manager to perform services related to the Project that are not within the scope of this Agreement, Construction Manager shall perform them and invoice the City for such services pursuant to Section 2.F.

5. Obligation to Perform. The Construction Manager shall provide all construction management duties and functions as specifically directed by the City, even if not specifically identified in this Agreement. The Construction Manager shall perform all tasks as directed by the City to complete the Project and Construction Manager's services. The Construction Manager may not cease performance of its services under this Agreement for any reason, including disputes with the City or an alleged breach of contract by the City. The Construction Manager acknowledges that its priority is to ensure completion of the Project on time and on, or under, the City's budget. If the Construction Manager believes that the City owes it additional compensation under this Agreement, the Construction Manager may submit a request for additional compensation, but the Construction Manager may not cease or reduce performance of its services for that reason.

B. Preconstruction, Design Review, and Bidding Phase.

The services to be provided during the Preconstruction, Design Review and Bidding Phases for the Project generally include, but are not limited to: review and recommendations during design development; preparation of conceptual and periodic estimates; budget assessment and cost containment advice; value engineering studies and recommendations; and Construction Manager reviews, including reviews.

1. Construction Management Plan. The Construction Manager shall prepare a construction management plan for the Project. The construction management plan shall (1) provide a preliminary evaluation of the City's schedule, cost and design requirements for the Project; (2) develop an anticipated construction schedule; (3) develop a preliminary cost estimate for each type of work contemplated by the Project; (4) clarify and delineate the Design-Build Entity's responsibilities, the City's responsibilities, the Construction Manager's responsibilities; and (5) set forth a plan for the administration of all work on the Project. The plan shall provide for City review and acceptance.

2. Preliminary Schedule. The Construction Manager shall prepare a preliminary critical path schedule for the Project using software showing construction activities, procurement and submittal activities, any other critical path activities, and sequencing and duration of the Design-Build Entity's work on the Project. The preliminary schedule shall specify the proposed starting and finishing dates for the contract and the dates by which certain construction activities and milestones must be complete. The Construction Manager shall submit the preliminary schedule to the City for review and approval. The preliminary schedule will be included in the bid package and will be the initial basis for the schedule during construction.

3. Project Construction Cost and City's Budget. The Construction Manager shall assist the City in preparing the initial and revised Project Construction Cost, which shall be estimates of the total construction costs to be paid by the City to the Design-Build

Entity. All Project Construction Costs shall include a contingency for additional construction costs that may arise through higher bids than expected, future increases in construction costs, and change orders. The Project Construction Cost shall also provide cost breakdowns based on anticipated trades and/or subcontractors. During the Design-Build Entity's design phases, the Construction Manager shall assist Design-Build Entity in ensuring that the Project Construction Cost remains equal to, or less than, the City's budget. The Construction Manager shall consult with the City to suggest reasonable adjustments in the Project scope, if any, and to suggest possible add/delete bid alternatives in the Contract Documents, to adjust the Project Construction Cost to conform to the City's budget.

4. Bid Package. The Construction Manager shall, with assistance from the Design-Build Entity, prepare the bid package and ensure that all Project requirements (including general conditions) are included in the Guaranteed Maximum Price ("GMP"). Construction Manager will be responsible for assembly of the bid package and preparation of all cover information to assure that all items listed on the cover are included in the bid documents.

5. Pre-Bid Conferences. The Construction Manager shall, with the assistance of the Design-Build Entity and the City, disseminate the bid package and conduct pre-bid conferences to familiarize bidders with the bid documents and management techniques. The Construction Manager shall also assist the Design-Build Entity with responding to questions from prospective bidders, and with the issuance of addenda. If requested by the City, the Construction Manager shall assist the City in pre-qualifying bidders.

6. Project Meetings. The Construction Manager shall conduct Project meetings as needed, but on at least a weekly basis. The City may request more frequent meetings. The City, Design-Build Entity and others shall attend these meetings. The meetings shall serve as a forum for the exchange of information concerning the Project and the review of design progress. The Construction Manager shall prepare and distribute minutes of these meetings to the City, Design-Build Entity, and others in attendance.

7. Review of Contract Documents. The Construction Manager shall thoroughly and adequately review the Design-Build Entity's proposed Contract Documents and make detailed written recommendations to the City and the Design-Build Entity regarding: constructability; likelihood of resulting in accurate and complete bids; and general completeness, clarity, consistency, coordination, and cost-effectiveness. Construction Manager shall also make recommendations regarding value engineering, possible add/delete bid alternatives, timelines for construction and scheduling. Construction Manager shall provide all of the above recommendations to the City and the Design-Build Entity in writing or as notations on the proposed Contract Documents and Contract Documents. The constructability review shall also ascertain whether the Design-Build Entity can construct the Project as depicted in the proposed Contract Documents, and can do so without delays, disruptions, or additional costs. The constructability review shall include written confirmation that: (a) the Construction Manager's senior estimator has directly and thoroughly reviewed and approved all proposed Contract Documents. Construction Manager shall provide City with evidence of that review; (b) proposed Contract Documents requirements are consistent with, and conform to, the City's Project requirements; and (c) the various components of the proposed Contract Documents prepared by

Design-Build Entity and its design consultants are coordinated and consistent with each other so as to minimize conflicts within, or between, the components. In performing the reviews and making the recommendations, the Construction Manager shall not be assuming responsibility or liability, in whole or in part, for any aspect of the Project design, design requirements, design criteria or the substance or contents of the proposed Contract Documents. The Construction Manager may use building information modeling technology during the constructability review if City and Construction Manager believe it is advisable for the Project.

The City shall have the sole and exclusive discretion to accept some, all, or none of the constructability review comments. If the City accepts any of the constructability review comments and directs Design-Build Entity to revise the design accordingly, then Construction Manager shall review the Design-Build Entity's revised proposed Contract Documents to confirm that the accepted comments have been addressed in the proposed Contract Documents.

The Construction Manager shall review the Storm Water Pollution Prevention Plan, if any, and provide written recommendations to the City and Design-Build Entity as to its adequacy.

8. Project Funding. The Construction Manager shall assist the City in preparing documents concerning the City's budget for use in obtaining or reporting on Project funding. The documents shall be prepared in a format approved by the City. The Construction Manager shall make recommendations to the City concerning revisions to the Project and Project Construction Cost that may result from design changes.

9. Schedule Reports. The Construction Manager shall prepare and distribute biweekly reports that compare actual progress with scheduled progress for the design phases of the Project.

10. Project Cost Reports. The Construction Manager shall prepare and distribute Project cost reports that shall indicate actual or estimated costs compared to the City's budget.

11. Subcontractor Bidding, Bid Opening, and Evaluation.

11.1 The Construction Manager shall develop and expedite bidding procedures for bid document issuance, bid tracking, and receipt of bids in coordination with the Design-Build Entity. The Construction Manager shall develop bidders' interest in the Project and shall maintain contact with potential bidders on a regular basis throughout the bid period. Construction Manager shall conduct a telephone campaign to encourage and maintain interest in bidding.

11.2 All construction work, including "general conditions" work, for the Project shall be competitively bid unless otherwise required by the City.

11.3 The Construction Manager shall coordinate the preparation and placement of the notices and advertisements to solicit bids as required by law and in cooperation with the City and Design-Build Entity.

11.4 The Construction Manager shall include the following requirements in all proposed bid package documents: performance and payment bonds at 100% of the contract amount; all bond sureties must be admitted California surety insurers; and insurance in amounts and coverage as directed by the City.

11.5 The Construction Manager shall open and evaluate all bids received by the Design-Build Entity and make a recommendation to the City for award of the contract. Construction Manager shall assist the City in determining bidders' responsibility, by among other things, analyzing any questionnaires, interviewing, investigating and researching, and shall submit a written report to the City and Design-Build Entity with information and recommendations. Construction Manager shall also submit a bid package summary that lists the name of the low bidder and the low bid amount for each trade.

11.6 If the City authorizes re-bidding, the Construction Manager shall assist the Design-Build Entity in revising the scope and the quality of work as may be required to reduce construction costs. The Construction Manager, without additional compensation, shall cooperate with the City and Design-Build Entity as necessary to bring construction costs within the City's budget.

11.7 Construction Manager shall certify in writing that all of the work in the plans and specifications for the Project is included in the bid package. If the bid package does not include 100% of the work in the plans and specifications, the cost of the additional necessary work shall offset the Construction Manager's fees.

11.8 The Construction Manager shall not be a bidder or perform work for the successful bidder.

12. Proposal Evaluation and Solicitation. For work which need not be competitively bid, the Construction Manager shall solicit requests for proposals, evaluate all proposals received, and make recommendations to the City regarding the Design-Build Entity to be selected for such work.

13. Pre-Construction Conferences. With the Design-Build Entity's assistance, the Construction Manager shall conduct pre-construction conferences with the successful bidder, which shall include providing the Design-Build Entity to the various reporting procedures and site rules prior to the commencement of actual construction. The Construction Manager shall obtain the certificates of insurance and bonds from the Design-Build Entity review and, if acceptable, approve them, and then forward them to the City.

14. Equipment Procurement. The Construction Manager shall recommend a schedule for the City's purchase, procurement and/or rental of owner-furnished materials and equipment required for the Project.

15. Communications. The Construction Manager shall develop a communication system to ensure clear communication between the City, the Construction Manager, the Design-Build Entity, and other parties involved with the Project. In developing this communication system, the Construction Manager shall meet with the City, the Design-Build Entity and others to determine the type of information to be reported, the reporting format and the desired frequency for distribution of the various reports.

C. Construction Phase.

1. Construction and Contract Administration. The Construction Manager shall provide administrative, management, and related services as required to coordinate work of the Design-Build Entity with the activities and responsibilities of the Construction Manager, the City, and the Design-Build Entity to complete the Project in accordance with the Contract Documents and this Agreement, within the City's budget, as well as within the City's cost, time, and quality objectives. As the City's representative on the construction site, the Construction Manager shall be the party to whom the Design-Build Entity submits all documents and information, including requests for information, submittals, shop drawings and proposed change orders. Construction Manager shall be responsible for administration of the Contract as set forth herein, and for managing the Design-Build Entity and its work to optimize efficiency and minimize conflict and interference between Design-Build Entity and, if applicable, City's own forces and separate contractors on-site. ("Contract" means a contract between the City and the Design-Build Entity for the Project, as reflected in the Contract Documents.) Construction Manager shall prepare and provide written monthly progress reports, including information on progress, problems, potential solutions, schedules, and fiscal conditions. Construction Manager shall meet with City on an as-needed basis and at the City's request.

2. Project Site Meetings. The Construction Manager shall schedule and conduct preconstruction, construction and progress meetings to discuss all matters relevant to construction of the Project, including but not limited to procedures, progress, inspections, necessary corrective work, problems, requests for information, proposed change orders, and scheduling. During construction, the meetings shall occur at least weekly. The Construction Manager shall prepare and distribute detailed minutes to all attendees, the City and the Design-Build Entity.

3. Budget Management and Cost Control. If the GMP exceeds the Project Construction Cost, the City may consent to increasing the Project Construction Cost and/or the City's budget, or may authorize negotiations (if permissible), direct re-bidding of the bid package, or abandon the bid package or the Project, and Construction Manager shall assist in these activities. The Construction Manager shall prepare and distribute monthly Project cost reports that shall indicate actual or estimated costs compared to the Project Construction Cost and the City's budget, including a summary of the progress payments and the amounts of potential, proposed and actual change orders. The Construction Manager shall revise and refine the Project Construction Cost, incorporating changes as they occur and identifying variances between actual and budgeted or estimated costs. Construction Manager shall also make

recommendations for eliminating future costs so the predicted Project Construction Cost to be incurred will be within the City's budget.

4. Schedule. The Construction Manager shall ensure that the bid package requires the Design-Build Entity to submit to Construction Manager a detailed critical path schedule before the Design-Build Entity's commencement of work on the Project site or within one (1) week of award of the Contract, whichever is earlier.

During construction, the Construction Manager shall collect monthly updated schedules from the Design-Build Entity as required under the Contract Documents. Construction Manager shall review the original and updated schedules for the Design-Build Entity's compliance with the scheduling requirements in the Contract Documents, and shall then, within two weeks of receiving the schedule from the Design-Build Entity, provide the schedule and comments regarding such compliance to the City.

If the Design-Build Entity does not submit original or updated schedules as required under the Contract Documents, then the Construction Manager shall promptly inform the Design-Build Entity and demand the schedule.

If the Design-Build Entity's work does not progress according to the schedule or does not progress in a manner that will allow the Design-Build Entity to meet the completion deadline in the Contract Documents, then Construction Manager shall immediately demand a recovery plan from the Design-Build Entity as required in the Contract Documents. Upon receipt, Construction Manager shall distribute the recovery plan, with the Construction Manager's recommendations in writing, to the City for its consideration.

5. Trivial Variations in the Work. The Construction Manager may authorize trivial variations in the work from the requirements of the Contract Documents that (a) do not involve an adjustment in the Contract price or the Contract time, and (b) are consistent with the overall intent of the Contract Documents. The Construction Manager shall immediately provide to the City copies of such authorizations.

6. Quality Review and Inspections. The Construction Manager shall establish and implement a comprehensive program to monitor the quality of the construction, as part of the Construction Manager's supervision of the Design-Build Entity and its work. The purpose of the program shall be to assist in guarding the City against work by a Design-Build Entity that does not conform to the requirements of the Contract Documents. The Construction Manager shall supervise the Inspector of Record to ensure that he/she is performing all necessary inspections, and shall incorporate the results of the Inspector of Record's inspections into the Construction Manager's inspection and quality program.

When it is the opinion of the Construction Manager, Inspector of Record, or the City, that the Design-Build Entity's means, methods, techniques, sequences or procedures of construction will likely lead to a portion of the Design-Build Entity's work not conforming to the Contract Documents, then the Construction Manager shall immediately so notify the Design-Build Entity in writing. The notice shall also state that the City will reserve all rights to demand

correction of any resulting non-conforming work or to pursue other relief; however, the notice shall not direct Design-Build Entity as to what means, methods, techniques, sequences or procedures Design-Build Entity should use to meet the requirements of the Contract Documents, nor shall Construction Manager ever provide such direction to the Design-Build Entity during the Project. Except for trivial variations in the work from the requirements of the Contract Documents that do not involve an adjustment in the Contract price or the Contract time and which are consistent with the overall intent of the Contract Documents, the Construction Manager is not authorized to, and shall not, change, revoke, alter, enlarge, relax or release any requirements of the Contract Documents or approve or accept any portion of the work not conforming to the requirements of the Contract Documents. Communication between the Construction Manager and the Design-Build Entity with regard to quality review shall not in any way be construed as binding the Construction Manager, or the City to the Design-Build Entity, or be construed as releasing the Design-Build Entity from performing the work in accordance with the Contract Documents. The Construction Manager will not be responsible for the means, methods, techniques, sequences and procedures of construction a Design-Build Entity uses for the Project unless, contrary to the terms of this Agreement, it directs the Design-Build Entity to use certain means, methods, techniques, sequences or procedures to meet the requirements of the Contract Documents. The Construction Manager shall use all available means and undertake good-faith efforts to secure the performance of the Design-Build Entity in accordance with the Contract Documents.

7. Construction Oversight Process. The Construction Manager has the primary responsibility for the Project to supervise, coordinate and manage the compliance of all parties, including the City's Inspector of Record/Project Inspector ("IOR"), Design-Build Entity, laboratories, City and the Construction Manager itself.

8. Change Orders and Claims. The Construction Manager shall recommend necessary or desirable changes to the City, review proposed change orders, assist in negotiating Design-Build Entity's proposed change orders, submit recommendations to the City regarding the proposed change orders, and, if they are accepted, prepare change orders for the City's review and with the understanding that the City's governing body must approve all change orders. The Construction Manager shall review the contents of all proposed change orders from the Design-Build Entity regarding the Contract time or price, endeavor to determine the cause of the proposed change order, assemble information concerning the proposed change order, and evaluate the merits of the proposed change order. The Construction Manager shall ensure that all supporting documentation is submitted with any proposed change order, and shall request additional supporting documentation if necessary. The Construction Manager shall provide to the City a copy of each proposed change order. The Construction Manager shall make a final written recommendation to City regarding each proposed change order and shall conduct negotiations with the Design-Build Entity if necessary. No change orders will be paid by City without prior approval of the City. The Construction Manager shall prepare and distribute change order reports on a weekly basis for the City. The report shall list all City-approved change orders by number, a brief description of the change order work, the cost, and percent of completion of the change order work. The report shall also include similar information for proposed change orders and potential change orders of which the Construction Manager may be aware. To the extent that the Design-Build Entity performs work that is the subject of a proposed

change order, the Construction Manager shall monitor the work and include in the daily report all information necessary to calculate the Design-Build Entity's costs in performing the work.

If the Design-Build Entity submits a claim to the City under its Contract, including one based on the denial of a proposed change order, the Construction Manager shall process and evaluate the claim, and make reasonable efforts to resolve the claim, under the procedures outlined in the Contract Documents.

9. Progress Payments and Retention Release. Progress payments shall be made as required by the Contract Documents and by law (including but not limited to Public Contract Code section 20104.50), and the Construction Manager shall process all such payments and notify the City when payments are required. The Construction Manager shall develop and implement procedures for the review and processing of monthly applications by Design-Build Entity for progress payments and final payments. At or before submission of the Design-Build Entity's first progress payment application, the Construction Manager shall collect from the Design-Build Entity a reasonable schedule of values that accurately allocates the Contract price to the Contract work items. The Construction Manager shall receive, review, revise and give initial approval to the progress payment applications. After Construction Manager gives initial approval to the progress payment applications, it shall distribute them to the City, for approval. The applications shall state the total Contract price, total payment to date, total retention to date, current payment requested based on percentages of work items completed to date (per the schedule of values), revised total payment, and revised retention. A portion of this application shall be a recommendation for payment that the Construction Manager shall sign, and deliver to, the City for the City's use in making payments to the Design-Build Entity.

Retention shall be released as required by the Contract Documents and by law (including but not limited to Public Contract Code section 7107), and the Construction Manager shall process the release and notify City of when such release is required.

The Construction Manager shall monitor the City's grounds for withholding some or all of the progress payments and/or retention release from the Design-Build Entity (including past and future liquidated damages, and cost of corrective work), and shall advise the City of such grounds before any progress payment or retention release. The Construction Manager shall withhold from progress payments and/or retention release for all such grounds unless the City instructs the Construction Manager to not withhold. The Construction Manager shall not waive any rights, claims or damages that the City may have against the Design-Build Entity without written authority from the City to do so. The Construction Manager shall take all action necessary to protect, document and preserve the City's rights, claims and damages against the Design-Build Entity, including but not limited to notification of the accrual or assessment of liquidated damages.

The Construction Manager, in conjunction with the City, shall establish and administer an appropriate Project accounting system and shall maintain cost accounting records on authorized work performed under unit costs, additional work performed on the basis of actual costs of labor and materials, or other work requiring accounting records. Construction Manager shall provide monthly accounting updates.

10. Design-Build Entity Safety Programs. The Construction Manager shall review the safety programs the Design-Build Entity develops under the Contract Documents and shall coordinate all safety programs for the Project.

11. Permits and Approvals. The Construction Manager shall assist the City in obtaining approval and permits from all authorities having jurisdiction over the Project. The Construction Manager shall also verify that all required permits, bonds, and insurance have been obtained from the Design-Build Entity.

12. Coordination of Technical Inspection and Testing. The Construction Manager shall assist the City in selecting and retaining the professional services of special consultants and testing laboratories and coordinate their services. The Construction Manager shall receive a copy of all inspection and testing reports and shall provide a copy of such reports to the City. The Construction Manager shall coordinate with the City's testing consultants all testing required by the City or third parties.

13. Interpretation of Contract Documents. The Construction Manager shall consult with the City if the Design-Build Entity submits a request for information or other requests for interpretation of the meaning or intent of the Contract Documents ("RFI"), and shall assist in the resolution of questions which may arise. Within two (2) business days of receipt of an RFI, the Construction Manager shall either: 1) forward the RFI to the City; or 2) for an RFI not related to the plans and specifications, review or reject it. However, if the issue in the RFI is directly impacting the critical path at that time, the Construction Manager shall forward, review or reject the RFI immediately upon receipt.

14. Document and Submittal Review Procedures. The Construction Manager shall review all shop drawings, schedule updates, product data, samples, and other submittals provided by the Design-Build Entity and coordinate submittals with the information contained in the plans and specifications.

15. Daily Log. The Construction Manager shall record the progress of the Project by a daily log. The Construction Manager shall submit written reports to the City on a regular basis, as established by the City. The daily log will include, but not be limited to, information about the weather, Design-Build Entity and subcontractors at work and their equipment and staffing, work accomplished, problems encountered, rejection of material or work, the current critical path of the Project, issues that are known to be in dispute and/or may be the subject of proposed change orders or claims, and other similar relevant data as the City may require. Construction Manager shall document the Project by use of video, photographs, and audio, with particular attention to known disputes and/or issues that could lead to proposed change orders or claims.

16. Project Site Records. The Construction Manager shall maintain at the Project site, on a current basis the following documents: A record copy of the Contract, drawings, specifications, addenda, change orders, and other modifications, in good order and marked to record all changes made during construction; pre-construction activities documents,

including but not limited to constructability review documents (see Section 2.B., above); shop drawings, product data, samples, and submittals; records regarding purchases, materials and equipment; applicable handbooks, schedules, schedule updates and daily logs; records regarding progress payments, retention, proposed change orders, claims and change orders; maintenance and operating manuals and instructions; and other related documents and revisions which arise out of the Contract or work. The Construction Manager shall make all records available to the City and deliver them to the City at Project completion or termination of this Agreement.

17. Security. The Construction Manager shall arrange for storage, protection, and security of City-furnished materials, systems, and equipment until such items are incorporated into the Project. Upon City's request, Construction Manager shall comply with any fingerprinting or related requirement.

18. Start-Up Operations. The Construction Manager shall review the Design-Build Entity's checkout of the readiness of utilities, operational systems, and equipment and shall assist the Design-Build Entity in its initial start-up, testing, balancing, adjusting, training of City employees and preparation of operations and maintenance manuals. The Construction Manager shall coordinate and assist the City in the move-in for the Project.

19. Punchlist. Upon notice from the Design-Build Entity that the Design-Build Entity believes its work is complete, the Construction Manager shall prepare a list of incomplete work or work which must be corrected due to failure to conform to the requirements of the Contract Documents (the "Punchlist"). The Construction Manager shall diligently pursue the Design-Build Entity to complete its Punchlist work as quickly as possible, using all available City powers and rights under the Contract Documents. If the Design-Build Entity's Punchlist is not completed within forty-five (45) days of issuance, the Construction Manager shall provide a written recommendation to the City as to how to best proceed to secure completion of the Punchlist as quickly as possible.

20. Final Completion and Final Payment. The Construction Manager shall consult with the City and shall determine when the Design-Build Entity's work is fully complete as required by the Contract Documents. When the Design-Build Entity's work is complete, the Construction Manager shall notify the City in writing and shall recommend that the City accept the Contract work as fully complete. The Construction Manager shall draft the resolution of acceptance for the City Council to approve, and shall also, if required for the Project or if City requests it, draft a Notice of Completion to be recorded with the County within fifteen (15) days after the Council's acceptance. The Construction Manager shall continue to process progress payment applications, releases of retention, proposed change orders and claims as required by the Contract Documents and the law beyond the completion and acceptance of the work.

21. Final Documents. During the Project, the Construction Manager shall secure from the Design-Build Entity and transmit to the City all documents and items required by the Contract Documents, including guarantees, affidavits, releases, bonds, keys, schedule updates, manuals, record drawings, and daily logs. Upon completion of the Project, the Construction Manager shall also forward all of its documents and plans to the City and ensure all

such plans and documents are well organized for any appropriate audit or review of the Project. The Construction Manager shall collect as-built drawings from the Design-Build Entity and review them for accuracy and completeness.

22. Warranty Inspections. The Construction Manager shall perform warranty inspections 30 to 60 days prior to expiration of each warranty period applicable to the Design-Build Entity's work, and shall arrange for, and monitor, Design-Build Entity's work on site and inspect any resulting warranty work by the Design-Build Entity. Immediately after a warranty inspection, the Construction Manager shall notify the Design-Build Entity in writing of all warranty items that require correction.

4. CITY DUTIES AND RESPONSIBILITIES. During the term of this Agreement, the City shall:

A. Provide a budget for the Project ("City's budget"), based on consultation with the Construction Manager;

B. Designate a representative authorized to act on the City's behalf with respect to the Project. The City, or such authorized representative, shall examine documents submitted by the Construction Manager and shall render decisions promptly to avoid unreasonable delay in the progress of the Project;

C. Furnish structural, mechanical, electrical, and other laboratory tests, inspections and reports as required by law or by the Contract Documents;

D. Furnish a list of events for inclusion in the schedule(s) that may affect construction; and

E. Advise promptly of any fault or defect in the Project, or nonconformance with the Contract Documents, that the City observes.

5. TERMINATION.

A. City may terminate this Agreement for any reason, in its absolute discretion and convenience, by giving Construction Manager fourteen (14) days written notice of termination. City may also issue a written notice of termination of this Agreement for cause based on the Construction Manager's breach of this Agreement if (i) City mails and faxes to Construction Manager a written notice of intent to terminate with explanation of the breaches and the cure necessary, and (ii) Construction Manager does not cure, or offer a reasonable plan to cure, the default within five (5) calendar days of issuance of the written notice of intent to terminate.

B. In the event of termination by City, the Construction Manager shall be compensated pursuant to Section 2, above, for all services satisfactorily performed through the termination date.

6. HOLD HARMLESS/INDEMNIFICATION. Construction Manager shall indemnify, defend and hold harmless the City, its City Council, officers, agents, and employees from any and all claims, damages, losses, liability, causes of action and demands, including reasonable attorney's fees and costs, incurred in connection with or in any manner arising out of Construction Manager's performance of, or failure to perform, any duties under this Agreement or the law, including but not limited to breaches of the applicable standard of care.

7. STATUS OF CONSTRUCTION MANAGER AND RELATIONSHIP TO CITY. The Construction Manager shall be City's principal agent in providing the construction management services described in this Agreement. In providing the construction management services contemplated by this Agreement, the Construction Manager shall, on behalf of the City, maintain a professional working relationship with the City, the Design-Build Entity, and all others. The Construction Manager's primary obligation of loyalty is to the City, not the Design-Build Entity, a subconsultant, or another party. When performing its duties and responsibilities on the Project, the Construction Manager must act and make recommendations in accordance with the City's best interests, and not the Construction Manager's, the Design-Build Entity's, or another party's best interests. This duty of loyalty to the City requires the Construction Manager to, among other things, notify the City of any potential deficiencies in Design-Build Entity's design of the Project or potential breaches by the Design-Build Entity of its obligations to the City under law (including the standard of care) or the agreement between the City and Design-Build Entity. This duty of loyalty to City also requires the Construction Manager to, among other things, notify City of any potential deficiencies in the Design-Build Entity's work or potential breaches by the Design-Build Entity of its obligations to the City under law or under the agreement between the City and the Design-Build Entity.

As Construction Manager, the Construction Manager is not an employee of the City. Construction Manager is understood to be an independent contractor. Nothing in this Agreement shall preclude Construction Manager from performing similar services for other persons or entities.

Nothing contained in this Agreement shall be deemed to create any contractual relationship between the Construction Manager and the Design-Build Entity, or a material supplier for the Project, nor shall anything contained in this Agreement be deemed to give any third party any claim or right of action against the City, or the Construction Manager which does not otherwise exist.

8. INSURANCE. The Construction Manager shall purchase and maintain insurance that will protect the Construction Manager from the claims set forth below that may arise out of or result from the Construction Manager's performance of services or failure to perform services required by this Agreement:

A. Claims under Workers' Compensation, disability benefits and other similar employee benefits acts that are applicable to the work performed;

B. Claims for damages because of bodily injury, occupational sickness or disease or death of Construction Manager's employees, agents or invitees;

C. Claims for damages because of bodily injury or death of any person;

D. Claims for damages insured by usual personal injury liability coverage that are sustained (1) by any person as a result of an offense directly related to the employment of such person by the Construction Manager or (2) by any other person;

E. Claims for damages, other than to the work itself, because of injury to or destruction of tangible property, including loss of use therefrom; or

F. Claims for damages because of bodily injury or death of any person or property damage arising out of the ownership, maintenance or use of any motor vehicle.

The Construction Manager's comprehensive general and automobile liability insurance shall be written for not less than the following limits of liability:

Comprehensive General Liability

Personal Injury:

\$1 Million Each Occurrence

\$2 Million Aggregate

Property Damage:

\$1 Million Each Occurrence

\$2 Million Aggregate

Comprehensive Automobile Liability

Bodily Injury:

\$1 Million Each Person

Property Damage:

\$1 Million Each Occurrence

\$2 Million Each Occurrence

Each policy of insurance above shall operate as primary insurance. The City, its Council, employees and agents shall be named as additional insureds under the policies. A copy of the policies shall be provided before any work is commenced under this Agreement. Policies shall not be canceled or reduced in coverage without 30 days prior written notice to City.

9. LICENSING REQUIREMENTS AND QUALIFICATIONS. Construction Manager represents and warrants that Construction Manager possesses the appropriate qualifications and licenses required by all applicable provisions of law, including Government Code sections 4525, et seq.; that Construction Manager is competent and qualified to perform the services required by this Agreement; that Construction Manager has substantial expertise and experience in all aspects of construction management for projects of this type, including but not limited to construction supervision, bid evaluation, cost benefit analysis, claims review and negotiation, general management and administration of construction projects, furthering of City's interests in the management and construction of the Project; and that Construction Manager shall perform in an expeditious and economical manner consistent with the interests of the City.

10. PAYROLL AND WORKER'S COMPENSATION RESPONSIBILITIES. Construction Manager will be liable and solely responsible for paying all required taxes and workers' compensation and other obligations, including, but not limited to, federal and state income taxes and social security taxes. Construction Manager agrees to indemnify, defend and hold the City harmless from any liability which Construction Manager may incur to the Federal or State governments as a consequence of this Agreement. All payments to the Construction Manager shall be reported to the Internal Revenue Service.

11. SUCCESSORS AND ASSIGNS. The City and the Construction Manager, respectively, bind themselves, their successors, assigns, and representatives to the other party to this Agreement, and to the partners, successors, assigns, and legal representatives of such other party with respect to all terms of this Agreement. Neither City nor the Construction Manager shall assign or transfer any interest in this Agreement without the written consent of the other.

12. SEVERABILITY. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

13. AMENDMENTS. This Agreement cannot be changed or supplemented orally and may be modified or superseded only by written instrument executed by all parties.

14. EXECUTION BY FACSIMILE OR IN COUNTERPARTS; WARRANTY OF AUTHORITY. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement. By execution of this Agreement, each person signing on behalf of an entity warrants that this Agreement is executed on behalf of a valid legal entity; that such entity possesses the full right and authority to undertake any action this Agreement contemplates; that the execution of this Agreement by the signatory for a Party

has been duly and properly authorized by such entity on whose behalf said Agreement is executed, in accordance with all applicable laws, regulations, agreements and procedures governing the authority of such person to execute this Agreement on behalf of such entity; and that the consent of all persons or entities whatsoever necessary to the Parties due execution of this Agreement has been obtained. This Agreement shall be binding on the Parties when all of the Parties have fully executed this Agreement (where each of the parties has signed at least one counterpart). The Parties agree that the City will not have fully executed this Agreement until the City's governing body has approved or ratified the Agreement and the designated City official has signed it.

15. INTERPRETATION. The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

16. NOTICES. All payments and any notices or communications under this Agreement shall be in writing and shall be deemed to be duly given if served personally on the party to whom it is directed or shall be deemed served forty-eight (48) hours after the same has been deposited in the United States Mail, certified or registered mail, return receipt requested, or overnight mail, postage prepaid, and addressed in the case of:

Construction Manager:	Vanir Construction Management
Name:	Steve Whitehead
Title:	President
Address:	4540 Duckhorn Dr., Suite 300 Sacramento, CA 95834

City:	City of Lemoore
Name:	Nathan Olson
Title:	City Manager
Address:	711 W. Cinnamon Drive Lemoore, CA 93245

17. GOVERNING LAW. This Agreement shall be governed and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under, or with respect to, this Agreement shall be brought solely in the Superior Court of the State of California for the County in which the City maintains its City office, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the City.

18. WORK RECORDS. All documents, daily logs, and any other written work product generated by Construction Manager shall be deemed to the sole and exclusive property of City.

19. ENTIRE AGREEMENT. This Agreement constitutes the entire Agreement between the parties and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instruction signed by both the City and Construction Manager.

CITY

CONSTRUCTION MANAGER

By: _____
Nathan Olson, City Manager

By: _____
Andrew Freeman, COO

EXHIBIT “A”

HOURLY RATE SCHEDULE



Construction Management, Inc.

2444 Main Street, Suite 130
Fresno, CA 93721
T 559-496-0536
F 559-860-0173
www.vanir.com

January 30, 2019

Mr. Nathan Olson, City Manager
City of Lemoore
711 W. Lemoore Avenue
Lemoore, California 93245

**RE: City of Lemoore – Water Treatment Plant Project
PM Scope & Fee Proposal for Construction Phase Services**

Dear Mr. Olson:

In response to our discussion on January 28, 2019, Vanir CM respectfully offers the following scope of services and fee proposal to provide construction phase project management services on the Water Treatment Plant Project.

Vanir's experience as owner advocates in the design-build delivery method is extensive and covers all markets segments, including complex infrastructure developments across California and throughout the nation. As a resident of Lemoore, not only do we have the right personnel with the right experience to serve the City, it is also a great privilege to be able to assist in this critical and unique project.

Scope of Services

The scope of services outlined below includes a list of tasks that Vanir will perform within the timeline provided. *This Proposal is based on Vanir starting in the DBE selection phase mid-February 2019 and a construction phase duration of approximately 12 months starting mid to late March 2019. Vanir's services for this effort will run up and until March 31, 2020.*

D/B Selection Phase Services (~ 1 month)

Using our vast experience with water treatment projects and the design-build delivery method, Vanir will review and comment on the City's Design-Build Entity (DBE) agreement. Vanir will also join the City as part of the selection process and provide suggestions on the proposed DBE firms. Vanir's services in this area will be delivered pro bono.

Construction Phase Services (~ 12 months)

Vanir will provide project management services during the construction phase with Barry Winningham, Construction Manager, providing on-site construction management services, not-to-exceed 20 hours per week. Michelle Frey, PhD, Executive Director, will provide technical



support services to the City, not-to-exceed 12 per month. I will serve as the principal-in-charge and provide executive level oversight through the duration of the project. Our services exclude weekend and holiday work.

Scope of Services Timeline *

<u>Phase</u>	<u>Start Date</u>	<u>Completion Date</u>
D/B Selection Phase	In Progress	Mid to Late March 2019
Construction Phase	Mid to Late March 2019	March 31, 2020

End of Scope & Schedule – Billing Rate & Fee Next Page



BILLING RATE & FEE (~ 13 months total):

Position	Personnel	Rate	Hours	Fee
Principal-in-Charge	Jerry Avalos, LEED AP	\$225/hour	48	\$10,800
Executive Director	Michelle Frey, PhD	\$215/hour	160	\$34,400
Construction Manager	Barry Winningham	\$130/hour	912	\$118,560
Administrative Asst.	Lizz Rutherford	\$60/hour	72	\$4,320
Labor Sub-total				\$168,080
Reimbursables				\$2,500
Total				\$170,580
Michelle Frey's Services Credit				<\$34,400>
Grand Total				\$136,180

Our services will be delivered and billed on a Time and Material, Not-to-Exceed basis.

We look forward to a successful project and building a great and strong working relationship with the City of Lemoore and the project team. Thanks again for the opportunity and as always, please call with any questions.

Sincerely,
VANIR CONSTRUCTION MANAGEMENT, INC.

A handwritten signature in blue ink, appearing to read 'Jerry Avalos', enclosed in a rectangular box.

Jerry Avalos, CCM, EIT, LEED AP
Vice President / Area Manager

Cc: Steve Whitehead, Chief Operating Officer, Vanir CM
Michelle Frey, Executive Director, Vanir CM

Attachments: Resumes (3)

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**STATE OF CALIFORNIA
STATE WATER RESOURCES CONTROL BOARD
DIVISION OF DRINKING WATER**

IN RE: **CITY OF LEMOORE**
 WATER SYSTEM NO. 1610005

TO: Mr. David Wlachin
 City of Lemoore
 711 W. Cinnamon Drive
 Lemoore, CA 93245

COMPLIANCE ORDER NO. 03-12-14R-004

**FOR NONCOMPLIANCE WITH THE
STAGE 2 DISINFECTION BYPRODUCT RULE
MAXIMUM CONTAMINANT LEVEL FOR
TOTAL TRIHALOMETHANES
SECTION 64533(a), TITLE 22, CALIFORNIA CODE OF REGULATIONS**

Issued on October 27, 2014

Section 116655 of the California Health and Safety Code authorizes the issuance of a compliance order to a public water system for violation of the California Safe Drinking Water Act (Health and Safety Code, Division 104, Part 12, Chapter 4, commencing with Section 116270) (hereinafter "California SDWA"), or any regulation, standard, permit or order issued or adopted thereunder.

The State Water Resources Control Board (hereinafter "State Board"), acting by and through its Division of Drinking Water (hereinafter "Division") and the Deputy Director for the Division (hereinafter "Deputy Director"), hereby issues a compliance order to the City

of Lemoore (hereinafter "City") for violation of California Code of Regulations (hereinafter "CCR"), Section 64533(a), Maximum Contaminant Levels for Disinfection Byproducts.

APPLICABLE AUTHORITIES

Section 116655, California SDWA, states in relevant part:

(a) Whenever the department determines that any person has violated or is violating this chapter, or any permit, regulation, or standard issued or adopted pursuant to this chapter, the director may issue an order doing any of the following:

- (1) Directing compliance forthwith.
- (2) Directing compliance in accordance with a time schedule set by the department.
- (3) Directing that appropriate preventive action be taken in the case of a threatened violation.

(b) An order issued pursuant to this section may include, but shall not be limited to, any or all of the following requirements:

- (1) That the existing plant, works, or system be repaired, altered, or added to.
- (2) That purification or treatment works be installed.
- (3) That the source of the water supply be changed.
- (4) That no additional service connection be made to the system.
- (5) That the water supply, the plant, or the system be monitored.
- (6) That a report on the condition and operation of the plant, works, system, or water supply be submitted to the department.

Section 64533(a), Title 22, CCR, states in relevant part:

(a) Using the monitoring and calculation methods specified in Sections 64534, 64534.2, 64535, and 64535.2, the primary MCLs for the disinfection byproducts shown in Table 64533-A shall not be exceeded in drinking water supplied to the public.

Table 64533-A
Maximum Contaminant Levels and Detection Limits for Purposes of Reporting
Disinfection Byproducts

Disinfection Byproduct	Maximum Contaminant Level (mg/L)	Detection Limit for Purposes of Reporting (mg/L)
Total trihalomethanes (TTHM)	0.080	
Bromodichloromethane		0.0010
Bromoform		0.0010
Chloroform		0.0010
Dibromochloromethane		0.0010
Haloacetic acids (five) (HAA5)	0.060	
Monochloroacetic Acid		0.0020
Dichloroacetic Acid		0.0010
Trichloroacetic Acid		0.0010
Monobromoacetic Acid		0.0010
Dibromoacetic Acid		0.0010
Bromate	0.010	0.0050
Chlorite	1.0	0.020

Additional *Applicable Authorities* are located in Attachment A, which is attached hereto and incorporated by reference.

STATEMENT OF FACTS

The City's water system is a publicly owned community water system located in Kings County that supplies water for domestic purposes to approximately 24,945 served through approximately 6,521 service connections, as reported to the Division. The City operates under revised Domestic Water Supply Permit No. 03-12-11P-011, issued on December 7, 2011.

The City utilizes ten (10) active ground water wells that are provided disinfection treatment with 12.5% sodium hypochlorite. In 2011, the Division issued a revised permit the City to

for use of an arsenic blending treatment plant. Four sources located in the City's North Well Field (N-2, N-4, N-5 and N-6) historically exceeded the arsenic maximum contaminant level. Raw water from the North Well Field wells is now blended with the raw water from the City's other wells in town at two compliance points (Effluent from the tank at Well No. 11 and effluent from the South Tank at 40 G. St.). All water delivered to the distribution system meets the arsenic maximum contaminant level.

CCR, Title 22, Chapter 15.5 (hereinafter "Stage 2 Disinfection Byproduct Rule" or "S2DBPR") adopted by California, effective June 21, 2012, requires water systems serving 10,000 or more persons to monitor and report disinfection byproduct and residual disinfectant levels. The S2DBPR applies to any community or nontransient noncommunity water system that treats water with a chemical disinfectant in any part of the treatment process or that provides water containing a chemical disinfectant. CCR Section 64533 establishes a maximum contaminant level (hereinafter "MCL") in drinking water for total trihalomethanes (hereinafter "TTHM") and haloacetic acids (five) (hereinafter "HAA5") in drinking water of 0.080 mg/L and 0.060 mg/L, respectively.

CCR, Section 64534.2, establishes a routine monitoring frequency for a ground water system serving a population greater than or equal to 10,000 individuals of four samples for TTHMs and HAA5s per quarter per treatment plant.

CCR, Section 64535.2(e)(1), specifies ongoing compliance determinations for quarterly TTHM and HAA5 monitoring; specifically, compliance with the TTHM and HAA5 MCLs are based on a locational running annual average (LRAA), computed quarterly, at each

approved sample site. The City is required to collect four TTHM samples and four HAA5 samples at the locations in the distribution system with the highest historic TTHM and HAA5 results, respectively. The City's approved S2DBPR sample sites are:

1. Faun & Lemoore Avenue
2. Carmel & Stinson
3. 898 Iona Avenue
4. Lemoore Avenue & Iona Avenue

The Faun and Lemoore Avenue site (Site No. 1) is in violation of the S2DBPR. A summary of this site's recent TTHM and HAA5 monitoring is presented in the table below.

**Table 1: Stage 2 DBPR Sample Site Results
Faun & Lemoore Ave.**

Sample Quarter	TTHM (mg/L)	HAA5 (mg/L)
	MCL =	
	0.080	0.060
Fourth Qtr. 2013	0.110	0.035
First Qtr. 2014	0.061	0.012
Second Qtr. 2014	0.100	0.027
Third Qtr. 2014	0.098	0.025
4Q 2014 LRAA	0.092	0.0248

The City was previously in violation of the TTHM MCL under the Stage 1 Disinfection Byproduct Rule. Compliance Order No. 03-12-11O-002 was issued to the Water System on May 23, 2011, for that violation. This compliance order replaces and voids Compliance Order No. 03-12-11O-002 and its directives.

Section 64463.4 requires public notification to the Division and consumers of a water system whenever any violation of the MCL occurs. Notification to the Division is required by the end of the business day on which the violation has been determined. If the Division

1 is closed, notification shall be within 24 hours of the determination. The Division was
2 notified on September 10, 2014, in accordance with the above-referenced section.
3

4
5 **DETERMINATIONS**
6

7 Based on the above Statement of Facts, the Division has determined that the City has
8 violated the LRAA MCL for TTHMs during the third quarter of 2014, as shown in Table 1
9 above.
10

11
12 **DIRECTIVES**
13

14 To ensure that the water supplied by the City of Lemoore's water system is at all times safe,
15 wholesome, healthful, and potable, and pursuant to the California SDWA, City is hereby
16 directed to take the following actions:
17

- 18
- 19 1. Comply with CCR, Title 22, Section 64533(a) in future monitoring periods after
20 conducting upgrades of the treatment facility and treatment operations.
21
 - 22 2. Provide quarterly public notification of its inability to meet the TTHM MCL
23 during any calendar quarter that the four-quarter locational running annual average
24 exceeds the TTHM MCL. Notification procedures and format are provided in
25 Attachment B. An electronic version of Attachment B is available upon request.
26
27

3. Proof of public notification shall be provided to the Division following each quarterly notification by the 10th day of the month following notification, using the form provided as Attachment C.
4. Continue to collect quarterly samples for TTHM's and HAA5's from the distribution system in accordance with an approved DBP monitoring plan. The analytical results shall be reported to the Division electronically by the analyzing laboratory no later than the 10th day following the month in which the analysis was completed.
5. Prepare a Corrective Action Plan identifying improvements to the water system designed to correct the water quality problem (violation of the TTHM MCL) and eliminate the need to deliver water to consumers that does not meet primary drinking water standards. The plan shall include a time schedule for completion of various phases of the project such as design, construction, and startup.
6. Present the Corrective Action Plan required under Directive No. 5, above, to the Division in an office meeting no later than **December 15, 2014**.
7. Submit quarterly progress reports to the Division. The first quarterly progress report shall describe progress made in the fourth quarter of 2014 and shall be submitted to the Division by **January 10, 2015**, using the form provided as Attachment D.

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8. Operate the existing water system to minimize formation of total trihalomethanes and haloacetic acids in the distribution system.
 9. Submit a written response by **November 15, 2014**, indicating its willingness to comply with the directives of this Compliance Order.
 10. By no later than **October 31, 2017**, achieve compliance with the total trihalomethanes maximum contaminant level, with the completion of a project and demonstration that the locational running annual average is reliably less than the MCL. The City shall provide written notification of the date that compliance is achieved, no later than ten days following receipt of the laboratory sampling results.

All submittals required by this Order shall be addressed to:

Tricia A. Wathen, P.E.,
Senior Sanitary Engineer
State Water Resources Control Board
Division of Drinking Water
Visalia District
265 W. Bullard Avenue, Suite 101
Fresno, CA 93704

The Division reserves the right to make such modifications to this Order as it may deem necessary to protect public health and safety. Such modifications may be issued as amendments to this Order and shall be effective upon issuance. Nothing in this Compliance Order relieves the City of Lemoore of its obligation to meet the requirements of the California SDWA, or any regulation, standard, permit or order issued thereunder.

1 If the City of Lemoore's water system is unable to perform the tasks specified in this Order
2 for any reason, whether within or beyond its control, and if the City of Lemoore's water
3 system notifies the Division in writing no less than five days in advance of the due date, the
4 Division may extend the time for performance if the City of Lemoore's water system
5 demonstrates that it has used its best efforts to comply with the schedule and other
6 requirements of this Order.

7
8 **PARTIES BOUND**
9

10
11 This Compliance Order shall apply to and be binding upon the City of Lemoore, its owners,
12 shareholders, officers, directors, agents, employees, contractors, successors, and assignees.
13

14 **SEVERABILITY**
15


16
17 The directives of this Compliance Order are severable, and City of Lemoore shall comply
18 with each and every provision thereof notwithstanding the effectiveness of any provision.
19

20 **FURTHER ENFORCEMENT ACTION**
21

22
23 The California SDWA authorizes the Division to issue citations and compliance orders with
24 assessment of administrative penalties to a public water system for violation or continued
25 violation of the requirements of the California SDWA or any permit, regulation, permit or
26 order issued or adopted thereunder including, but not limited to, failure to correct a violation
27 identified in a citation or compliance order. The California SDWA also authorizes the

1 Division to take action to suspend or revoke a permit that has been issued to a public water
2 system if the system has violated applicable law or regulations or has failed to comply with
3 an order of the Division; and to petition the superior court to take various enforcement
4 measures against a public water system that has failed to comply with an order of the
5 Division. The Division does not waive any further enforcement action by issuance of this
6 compliance order.

7
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11 10-27-2014
12 Date


13 Carl L. Carlucci, P.E.
14 Supervising Sanitary Engineer
15 Central California Section
16 SOUTHERN CALIFORNIA BRANCH
17 DRINKING WATER FIELD OPERATIONS

18 CLC/TAW/SS

19 **Attachments:**

20 Attachment A: Applicable Authorities
21 Attachment B: Public Notification Form
22 Attachment C: Proof of Notification Form
23 Attachment D: Quarterly Progress Report Form
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RESOLUTION NO. 2016-26

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
APPROVING WATER RATE INCREASES AND ADJUSTMENTS
EFFECTIVE ON JANUARY 1, 2017, JANUARY 1, 2018,
JANUARY 1, 2019, and JANUARY 1, 2020.**

WHEREAS, Government Code Section 54344 authorizes the City Council to establish and fix rates and charges for the water utility and related services; and

WHEREAS, Lemoore Municipal Code Section 7-7A-10 provides for the establishment of water service rates by resolution of the City Council; and

WHEREAS, the City of Lemoore's domestic water system requires extensive infrastructure improvement to meet water quality and reliability standards;

WHEREAS, IGService prepared a Comprehensive Water Rate Study ("Study") dated June 17, 2016 for the City which presented water rate adjustments; and

WHEREAS, the City Council conducted workshops on the water rate adjustments during City Council meetings on March 15, 2016, April 19, 2016, and June 8, 2016, during which the rate adjustments presented in the Study were discussed, and comments were received from the City Council and the public on the water rate adjustments; and

WHEREAS, notice of the proposed water rates was mailed to the record owners of each parcel in accordance with the requirements of Proposition 218 and Government Code section 53750 et seq.; and

WHEREAS, a public hearing to consider the proposed water rates and any protests to such rates was held at a public meeting on August 16, 2016, before the City Council of the City of Lemoore, which meeting and hearing was more than 45 days after the notice to property owners was mailed; and

WHEREAS, written protests to the proposed water rates were not presented by a majority of the owners of the identified parcels in the City of Lemoore; and

WHEREAS, the City Council deems it in the public interest to adjust the water service rates and charges as set forth in attached Exhibit "A"; and

WHEREAS, the proposed water rates set forth in Exhibit "A" are required to cover the cost of providing such services, including but not limited to, providing infrastructure improvements, to the users thereof and the rates and charges set forth herein are non-discriminatory and do not exceed the cost of providing water services for which the rates and charges are imposed; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lemoore as follows:

1. The schedule of water rates set forth in Exhibit "A" attached hereto is hereby adopted, and the water rates shall be effective beginning on January 1, 2017 and every year thereafter through January 1, 2020 as outlined in Comprehensive Water Rate Study and Exhibit A;

2. All customers receiving City water service shall be billed the applicable water rate as set forth in Exhibit "A".

PASSED and ADOPTED at a Regular Meeting of the City Council of the City of Lemoore held on the 16th day of August 16 by the following vote:

AYES: CHEDESTER, MADRIGAL, NEAL, WYNNE

NOES: SIEGEL

ABSTAIN: NONE

ABSENT: NONE

ATTEST:

APPROVED:


Mary J. Venegas
City Clerk


Lois Wynne
Mayor

EXHIBIT A

City of Lemoore Water Rates and Charges					
<i>Average Increase all classes</i>		<i>Note 1</i>	<i>30%</i>	<i>30%</i>	<i>30%</i>
Present Rates		Jan 1, 2017	Jan 1, 2018	Jan 1, 2019	Jan 1, 2020
Volumetric Rate For All Water ² (\$/HCF)					
Residential Single Family	\$0.90	\$0.87	\$1.10	\$1.40	\$1.77
Multi Family	\$0.90	\$0.95	\$1.19	\$1.50	\$1.92
Government & Schools	\$0.96	\$1.28	\$1.72	\$2.28	\$2.97
Commercial	\$0.96	\$1.28	\$1.63	\$2.08	\$2.68
Industrial - Regular	\$0.91	\$1.20	\$1.58	\$2.08	\$2.75
Industrial - Seasonal Peak	\$0.90	\$1.47	\$2.02	\$2.72	\$3.61
Fixed Monthly Charges Based on Meter Size ³ (\$/Mo)					
All Residential Single Family	\$13.20	\$13.00	\$17.00	\$22.00	\$29.00
All other up to 1.5"	\$13.20	\$23.00	\$30.00	\$39.00	\$51.00
2" up to 2.5"	\$13.20	\$74.00	\$96.00	\$124.00	\$162.00
3"	\$13.20	\$138.00	\$179.00	\$233.00	\$303.00
4"	\$13.20	\$230.00	\$299.00	\$389.00	\$505.00
6"	\$13.20	\$460.00	\$598.00	\$777.00	\$1,011.00
8"	\$13.20	\$736.00	\$957.00	\$1,244.00	\$1,617.00
10"	\$13.20	\$1,058.00	\$1,375.00	\$1,788.00	\$2,324.00
12"	\$13.20	\$1,978.00	\$2,571.00	\$3,343.00	\$4,346.00
Duplex, Triplex, Apts, Mobile HP	<i>Note 4</i>				
Flat Rates for Non-Metered Customers (\$/Mo)					
Multi Family, Per Unit	\$17.85	\$24.00	\$31.00	\$40.00	\$52.00
Business and Retail	\$20.55	\$28.00	\$36.00	\$47.00	\$61.00
Notes:					
1. January 1, 2017 rate increases vary by rate class; however, the system average revenue increase is 35% above calendar year 2015 revenues.					
2. Present volumetric rates are tiered, \$0.90, \$0.95, and \$1.00. Rate shown is the average.					
3. Present fixed monthly charges include 300 to 700 cubic feet of water depending on customer type. New fixed charges do not include any volume of water.					
4. Present fixed monthly charges for duplex, triplex, apartments, and mobile home parks vary from \$6.55 per unit to \$9.45 per unit. New fixed charges are based on meter size only.					



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-6708

Staff Report

To: Lemoore City Council
From: Janie Venegas, City Clerk / Human Resources Manager
Date: March 13, 2019 **Meeting Date:** March 19, 2019
Subject: Activity Update

Strategic Initiative:	<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
	<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
	<input type="checkbox"/> Community & Neighborhood Livability	<input checked="" type="checkbox"/> Not Applicable

Attendance Roster for Boards and Commissions

- January through February 2019

Reports

- Warrant Register – FY 18/19 March 1, 2019
- Warrant Register – FY 18/19 March 8, 2019

EDDIE NEAL - Mayor

Appointed to Boards/Commissions 1/15/19

YELLOW = ABSENT

Indian Gaming Local Community Benefit Committee	Kings County Association of Governments (KCAG)		Kings Waste & Recycling JPA Board	League of California Cities * <i>General Membership</i> + <i>Executive Board</i>
	Transportation Policy Committee (TPC)	Kings County Vehicle Abatement Committee (AVA)		
<i>Assumed Primary 2/5/19</i>	January 23, 2019	January 23, 2019	January 30, 2019	January 10, 2019 +
February 2019 - No Meeting	<i>Primary assumed by Brown effective 2/5/19</i>		February 27, 2019 - No Meeting	February 7, 2019 *

CHAD BILLINGSLEY - Mayor Pro Tem*Appointed to Boards/Commissions 1/15/19***YELLOW = ABSENT**

Indian Gaming Local Community Benefit Committee	Kings County Economic Development Committee	Kings County Emergency Shelter and Food Committee	Kings Mosquito Abatement District	San Joaquin Valley Air Quality Control Board Special Seclection Committee
January 2019 - No Meeting	January 2019 - No Meeting	January 2019 - No Meeting	<i>Assumed Primary 2/5/19</i>	January 2019 - No Meeting
<i>Primary assumed by Neal effective 2/5/19</i>	February 25, 2019	February 2019 - No Meeting	February 20, 2019	February 2019 - No Meeting

DAVE BROWN - Council Member

 Page 1 of 2 *Appointed to Boards/Commissions 1/15/19*

YELLOW = ABSENT

Cross Valley Rail Corridor Joint Powers Authority	Kings County Area Public Transit Authority (KCAPTA)	Kings County Association of Governments (KCAG)		Kings Mosquito Abatement District
		Transportation Policy Committee (TPC)	Kings County Vehicle Abatement Committee (AVA)	January 16, 2019
Janury 2019 - No Meeting	<i>Assumed Primary 2/5/19</i>	<i>Assumed Primary effective 2/5/19</i>		<i>Primary assumed by Billingsley effective 2/5/19</i>
February 2019 - No Meeting	February 28, 2019	February 27, 2019	February 2019 - No Meeting	

Lemoore Finance Committee	LVFD Qualification Review Committee	South Fork Kings Sustainable Groundwater Management Act JPA Board
Janury 2019 - No Meeting	Janury 2019 - No Meeting	January 17, 2019
February 2019 - No Meeting	February 2019 - No Meeting	February 21, 2019

STUART LYONS - Council Member
Appointed to Boards/Commissions 1/15/19
YELLOW = ABSENT

Kings County Community Action Organization (KCAO)			Kings County Area Public Transit Authority (KCAPTA)	Kings County Commission on Aging	Kings County Gang Awareness Advisory Committee
Board of Directors Meetings	Real Estate Committee Meetings	Marketing Committee Meetings			
January 16, 2019	January 2019 - No Meeting	January 2019 - No Meeting	January 23, 2019	January 17, 2019	January 2019 - No Meeting
February 20, 2019	February 2019 - No Meeting	February 2019 - No Meeting	<i>Primary assumed by Brown effective 2/5/19</i>	February 21, 2019	February 2019 - No Meeting

FY 18/19 Warrant Register 3-1-19

PEI
DATE: 03/11/2019
TIME: 09:20:49

CITY OF LEMOORE
GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT311

SELECTION CRITERIA: account.acct between '2000' and '2999'AND transact.batch='HB030119'
ACCOUNTING PERIOD: 9/19

FUND - 090 - TRUST & AGENCY

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
2020							
8 /19	03/01/19	21	61230	T2644 ISIDRO VICTORIA		190.00	REIMBURSEMENT SUBPOEN
TOTAL					.00	190.00	
2375							
8 /19	03/01/19	21	61230	T2644 ISIDRO VICTORIA	190.00		REIMBURSEMENT SUBPOEN
TOTAL					190.00	.00	
TOTAL				TRUST & AGENCY	190.00	190.00	
TOTAL				REPORT	190.00	190.00	

FY 18/19 Warrant Register 3-8-19

PEI
DATE: 03/11/2019
TIME: 09:01:29

CITY OF LEMOORE EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT11

SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4211 - CITY COUNCIL

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		162.06	.00	COPIER/PRINTER
TOTAL						.00	162.06	.00	
4320									
9 /19	03/07/19	21		61275	0288 LEAGUE OF CALIFO		75.00	.00	SSJVD MEETING 02/07
TOTAL						.00	75.00	.00	
TOTAL						.00	237.06	.00	

RUN DATE 03/11/2019 TIME 09:01:30

PEI - FUND ACCOUNTING

PEI
DATE: 03/11/2019
TIME: 09:01:29

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EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4213 - CITY MANAGER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21	8572	-01 61253	6377 THE CRISCOM COMP		3,750.00	-3,750.00	CONTRACT SERVICES BILLED
TOTAL						.00	3,750.00	-3,750.00	
4320									
9 /19	03/07/19	21	C578	-01 61260	3022 FIRST BANKCARD		1,250.00	-1,340.63	BOOTH REGISTRATION FOR IC
TOTAL						.00	1,250.00	-1,340.63	
4360									
9 /19	03/07/19	21	C582	-01 61260	3022 FIRST BANKCARD		575.00	-575.00	CONFERENCE REGISTRATION
9 /19	03/07/19	21	C583	-01 61260	3022 FIRST BANKCARD		575.00	-575.00	CONFERENCE REGISTRATION F
TOTAL						.00	1,150.00	-1,150.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		1,201.39	.00	COPIER/PRINTER
TOTAL						.00	1,201.39	.00	
TOTAL					CITY MANAGER	.00	7,351.39	-6,240.63	

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4214 - CITY CLERK'S OFFICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4330									
9 /19	03/07/19	21	9006	-01 61276	6080 LEE CENTRAL CALI		2,352.94	-2,352.94	HANFORD SENTINEL PRINTING
TOTAL						.00	2,352.94	-2,352.94	
TOTAL						.00	2,352.94	-2,352.94	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4215 - FINANCE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		71.88	.00	COPIER/PRINTER
TOTAL						.00	71.88	.00	
TOTAL						.00	71.88	.00	

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4216 - PLANNING

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4380									
	9 /19	03/07/19 21		61265	5977 GREATAMERICA FIN		186.85	.00	COPIER/PRINTER
TOTAL						.00	186.85	.00	
TOTAL						.00	186.85	.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4010									
9 /19	03/07/19	21		61279	2145 NICK MACHADO		149.62	.00	REIMBURSEMENT BOOTS
TOTAL						.00	149.62	.00	
4220									
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		219.68	.00	SKU: LT832127
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		82.98	.00	HAN RIVETER RIVET GUN
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		313.01	.00	ORANGE 5 WIRE/PRO LOC
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		485.68	.00	SAFETY GEAR
9 /19	03/07/19	21	8817	-01 61319	1547 VERITIV OPERATIN		92.43	-92.43	SUPPLIES
9 /19	03/07/19	21	C579	-01 61260	3022 FIRST BANKCARD		648.60	-648.60	UNIT OF OSB 7/16
9 /19	03/07/19	21	C579	-02 61260	3022 FIRST BANKCARD		46.57	-46.57	SALES TAX
9 /19	03/07/19	21	C575	-01 61260	3022 FIRST BANKCARD		585.07	-599.29	DUAL SAFETY VALVE CMC KIT
9 /19	03/07/19	21	C576	-01 61260	3022 FIRST BANKCARD		267.70	-267.70	43.5X43.5 ROOF LINERS
9 /19	03/07/19	21	C576	-02 61260	3022 FIRST BANKCARD		468.47	-468.47	44X93.5 ROOF LINERS
9 /19	03/07/19	21	C576	-03 61260	3022 FIRST BANKCARD		1,462.89	-1,462.89	100X7 NO CLIMBING NETTING
9 /19	03/07/19	21	C576	-04 61260	3022 FIRST BANKCARD		48.26	-48.26	SHIPPING
TOTAL						.00	4,721.34	-3,634.21	
4340									
9 /19	03/07/19	21		61307	0423 SOCALGAS		708.72	.00	01/22/19-02/21/19
9 /19	03/07/19	21		61307	0423 SOCALGAS		289.82	.00	01/22/19-02/21/19
9 /19	03/07/19	21		61307	0423 SOCALGAS		50.00	.00	01/22/19-02/21/19
TOTAL						.00	1,048.54	.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		15.44	.00	COPIER/PRINTER
TOTAL						.00	15.44	.00	
TOTAL						.00	5,934.94	-3,634.21	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4221 - POLICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
					OPERATING SUPPLIES				
9 /19	03/07/19	21		61244	3010 THE ANIMAL HOUSE		68.59	.00	EUKANUBA 44#
9 /19	03/07/19	21		61274	6757 LA POLICE GEAR,		245.61	.00	PEERLESS HAND/BIANCHI
9 /19	03/07/19	21		61266	5353 HAWKEPAKS.COM,IN		155.08	.00	SUPPLIES
9 /19	03/07/19	21	8978	-01 61262	2960 GALLS		386.72	-386.72	PEERLESS MODEL 700 CHAIN
9 /19	03/07/19	21	8978	-02 61262	2960 GALLS		97.76	-97.76	FIRST DEFENSE .2 PERCENT
9 /19	03/07/19	21	8978	-04 61262	2960 GALLS		1,074.00	-1,074.00	SL-20L ALUMINUM RECHARGEA
9 /19	03/07/19	21	8978	-05 61262	2960 GALLS		113.00	-113.00	SALES TAX @ 7.25%
9 /19	03/07/19	21	8978	-06 61262	2960 GALLS		6.67	-6.67	SHIPPING
TOTAL					OPERATING SUPPLIES	.00	2,147.43	-1,678.15	
4310									
					PROFESSIONAL CONTRACT SVC				
9 /19	03/07/19	21		61316	5025 TULARE-KINGS VET		184.00	.00	EMERGENCY FEE
9 /19	03/07/19	21		61251	4056 COMCAST		562.59	.00	ETHERNET FEB 19
TOTAL					PROFESSIONAL CONTRACT SVC	.00	746.59	.00	
4380									
					RENTALS & LEASES				
9 /19	03/07/19	21		61317	5842 U.S. BANK EQUIPM		812.04	.00	PD COPIER 02/15-03/15
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		.61	.00	COPIER/PRINTER
TOTAL					RENTALS & LEASES	.00	812.65	.00	
4840AR									
					AUTOS/TRKS ASSET REPLACE				
9 /19	03/07/19	21	8619	-01 61272	2956 JONES COLLISION		1,997.43	-1,997.43	PAINT DODGE CHARGER
9 /19	03/07/19	21	8620	-01 61272	2956 JONES COLLISION		1,953.80	-1,953.80	PAINT DODGE CHARGER
9 /19	03/07/19	21	8620	-02 61272	2956 JONES COLLISION		43.63	-43.63	TAX
9 /19	03/07/19	21	8648	-01 61252	6374 COOK'S COMMUNICA		7,993.79	-7,993.79	UPFIT PATROL BUILD FOR CH
9 /19	03/07/19	21	8648	-02 61252	6374 COOK'S COMMUNICA		2,300.00	-2,300.00	INSTALLATION OF UPFIT
9 /19	03/07/19	21	8648	-03 61252	6374 COOK'S COMMUNICA		637.50	-637.50	TAX
TOTAL					AUTOS/TRKS ASSET REPLACE	.00	14,926.15	-14,926.15	
TOTAL					POLICE	.00	18,632.82	-16,604.30	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4222 - FIRE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4350									
9 /19	03/07/19	21	8895	-01 61257	7047 FAILSAFE TESTING		1,400.00	-1,400.00	AERIAL LADDER TEST ANNUAL
TOTAL						.00	1,400.00	-1,400.00	
4360									
9 /19	03/07/19	21	8937	-01 61312	6926 TARGET SOLUTIONS		3,200.00	-3,200.00	TARGET SOLUTIONS RENEWAL
TOTAL						.00	3,200.00	-3,200.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		568.20	.00	COPIER/PRINTER
TOTAL						.00	568.20	.00	
TOTAL					FIRE	.00	5,168.20	-4,600.00	

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4224 - BUILDING INSPECTION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21	9005	-01 61270	6713 INTERWEST CONSUL		240.00	-240.00	TRACT 839 FIRE SPRINKLERS
9 /19	03/07/19	21	9005	-01 61270	6713 INTERWEST CONSUL		240.00	-240.00	TRACT 839 FIRE SPRINKLERS
9 /19	03/07/19	21	9005	-01 61270	6713 INTERWEST CONSUL		270.00	-270.00	TRACT 839 FIRE SPRINKLERS
TOTAL					PROFESSIONAL CONTRACT SVC	.00	750.00	-750.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		82.47	.00	COPIER/PRINTER
TOTAL					RENTALS & LEASES	.00	82.47	.00	
TOTAL					BUILDING INSPECTION	.00	832.47	-750.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4230 - PUBLIC WORKS

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		40.41	.00	OFFICE SUPPLIES
TOTAL						.00	40.41	.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		558.75	.00	COPIER/PRINTER
TOTAL						.00	558.75	.00	
TOTAL						.00	599.16	.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4231 - STREETS

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4010									
	9 /19	03/07/19 21		61308	T2387 JOE SOTO		200.00	.00	REIMBURSEMENT BOOTS
TOTAL		REGULAR SALARIES				.00	200.00	.00	
4340									
	9 /19	03/07/19 21		61294	0363 PG&E		80.11	.00	01/12/19-02/12/19
	9 /19	03/07/19 21		61290	0363 PG&E		1,087.36	.00	01/16/19-02/14/19
	9 /19	03/07/19 21		61291	0363 PG&E		312.67	.00	01/24/19-02/22/19
	9 /19	03/07/19 21		61292	0363 PG&E		7,747.76	.00	01/16/19-02/14/19
	9 /19	03/07/19 21		61289	0363 PG&E		59.20	.00	01/17/19-02/15/19
	9 /19	03/07/19 21		61296	0363 PG&E		59.96	.00	01/24/19-02/22/19
TOTAL		UTILITIES				.00	9,347.06	.00	
4380									
	9 /19	03/07/19 21		61265	5977 GREATAMERICA FIN		.04	.00	COPIER/PRINTER
TOTAL		RENTALS & LEASES				.00	.04	.00	
TOTAL		STREETS				.00	9,547.10	.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4241 - PARKS

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		219.67	.00	SKU: LT832127
TOTAL						.00	219.67	.00	
TOTAL						.00	219.67	.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4242 - RECREATION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					OPERATING SUPPLIES				
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		156.00	.00	BACK DROP
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		161.84	.00	FATHER/DAUGHTER DANCE
9 /19	03/07/19	21		61288	5396 OFFICE DEPOT		80.59	.00	INK,PHOTO,HP 564XL,BL
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		77.09	.00	CLUB LIVE
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		79.90	.00	MR. BALLOONS
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		100.00	.00	USA BOXING REGISTRATI
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		385.48	.00	FATHER/DAUGHTER DANCE
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		265.42	.00	VENDING MACHINES
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		269.36	.00	VENDING MACHINES
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		498.34	.00	VOLUNTEER DINNER
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		416.75	.00	VENDING MACHINE
9 /19	03/07/19	21		61313	T1328 DENISE TAYLOR		420.00	.00	LADIES NIGHT FEB 19
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		442.10	.00	EQUIPMENT FOR SPRING
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		450.00	.00	NATIONAL SENIOR HEALT
9 /19	03/07/19	21	C577 -01	61260	3022 FIRST BANKCARD		1,043.50	-1,043.50	SPRING WINE TRIP TRANSPOR
9 /19	03/07/19	21	C580 -01	61260	3022 FIRST BANKCARD		100.00	-100.00	TICKETS
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		38.45	.00	BATONS
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		38.45	.00	BATONS
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		7.15	.00	FRIDAY NIGHT MUSIC
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		8.52	.00	BEST BUY MARKET
TOTAL					OPERATING SUPPLIES	.00	5,038.94	-1,143.50	
4310					PROFESSIONAL CONTRACT SVC				
9 /19	03/07/19	21		61263	5962 JASON GLASPIE		-86.00	.00	CHILD SUPPORT FEB 19
9 /19	03/07/19	21	9001 -01	61277	6696 LIVE SCAN FRESNO		540.00	-540.00	LIVE SCAN FINGERPRINT ROL
9 /19	03/07/19	21		61303	T2217 SHANEE RANESES		1,444.33	.00	REC DANCE (1 OF 3)
9 /19	03/07/19	21		61250	6731 FLORENCE COLBY		375.00	.00	ZUMBA FEB 19
9 /19	03/07/19	21		61318	6371 MANUEL VELARDE		579.25	.00	KARATE FEB 19
9 /19	03/07/19	21		61263	5962 JASON GLASPIE		662.55	.00	BOXING FEB 19
9 /19	03/07/19	21		61315	T1508 MAUREEN TOMPKINS		707.00	.00	DOG OBEDIENCE FEB 19
9 /19	03/07/19	21		61255	T1335 CHARLIE ENNES		277.90	.00	GUITAR FEB 19
9 /19	03/07/19	21		61313	T1328 DENISE TAYLOR		280.00	.00	HORSEBK LESSNS FEB19
9 /19	03/07/19	21		61278	6410 JERONIMO LUCAS		294.00	.00	SOCCER INSTR WK 7-9
9 /19	03/07/19	21		61271	7049 LORENZO C.L. JIM		392.00	.00	DRAMA FEB 19
9 /19	03/07/19	21		61267	7011 KERRI MICHELLE H		140.00	.00	PEEWEE FITNESS FEB 19
9 /19	03/07/19	21		61267	7011 KERRI MICHELLE H		84.00	.00	PEEWEE MUSIC FEB 19
9 /19	03/07/19	21		61280	6973 MELODY MAR		84.00	.00	BATON CLASS FEB 19
9 /19	03/07/19	21		61309	5235 STATE DISBURSEME		86.00	.00	GLASPIE-FEB CHILD SUP
TOTAL					PROFESSIONAL CONTRACT SVC	.00	5,860.03	-540.00	
4380					RENTALS & LEASES				
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		347.23	.00	COPIER/PRINTER
TOTAL					RENTALS & LEASES	.00	347.23	.00	
TOTAL					RECREATION	.00	11,246.20	-1,683.50	

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PEI - FUND ACCOUNTING

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4296 - INFORMATION TECHNOLOGY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC				

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4296 - INFORMATION TECHNOLOGY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21		61251	4056 COMCAST		1,687.77	.00	ETHERNET FEB 19
TOTAL						.00	1,687.77	.00	
TOTAL						.00	1,687.77	.00	

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND
BUDGET UNIT - 4297 - HUMAN RESOURCES

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4320									
9 /19	03/07/19	21	8746	-01 61246	2836 THE BODY SHOP HE		200.00	-200.00	MONTHLY CHARGE FOR CITY E
TOTAL						.00	200.00	-200.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		24.74	.00	COPIER/PRINTER
TOTAL						.00	24.74	.00	
TOTAL						.00	224.74	-200.00	
TOTAL						.00	64,293.19	-36,065.58	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 040 - FLEET MAINTENANCE
BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		-69.04	.00	COPIER/PRINTER
TOTAL						.00	-69.04	.00	
4230									
9 /19	03/07/19	21		61245	1908 BATTERY SYSTEMS,		111.66	.00	96R,620CCA,95RC
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		73.69	.00	BALL NEARING INSERT
TOTAL						.00	185.35	.00	
4350									
9 /19	03/07/19	21		61252	6374 COOK'S COMMUNICA		259.97	.00	BLUE SEAS SOLENOID
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		491.37	.00	ELEMENT SET/LAB-MECH
9 /19	03/07/19	21	8771 -01	61281	6012 MCCANN & SON'S T		981.80	-981.80	BLANKET PO FOR REFUSE TRU
9 /19	03/07/19	21		61301	2486 R AND J MACHINE		55.00	.00	08 CHEV SILVER SMOG
TOTAL						.00	1,788.14	-981.80	
TOTAL						.00	1,904.45	-981.80	
TOTAL						.00	1,904.45	-981.80	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 045 - GOLF COURSE - CITY
BUDGET UNIT - 4245 - GOLF COURSE-CITY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4000P									
9 /19	03/07/19	21		61242	6911 ADIDAS AMERICA,		85.57	.00	TM1416F8 WHITE
TOTAL						.00	85.57	.00	
TOTAL						.00	85.57	.00	
TOTAL						.00	85.57	.00	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 050 - WATER
BUDGET UNIT - 4250 - WATER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
9 /19	03/07/19	21		61243	0016 ALERT-O-LITE		81.95	.00	DIAMOND BLADE 14" OX
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		143.27	.00	1.5IN X 5.5IN LUMBER
9 /19	03/07/19	21		61249	1599 CHEMSEARCH		356.15	.00	ECOFLOW BIO-AMP PROGR
9 /19	03/07/19	21	8979	-01 61261	6751 FURTADO WELDING		280.26	-280.26	TOOL SET 1/5"-3/8"
9 /19	03/07/19	21	8979	-02 61261	6751 FURTADO WELDING		109.63	-109.63	SCREWDRIVER SET
9 /19	03/07/19	21	8979	-03 61261	6751 FURTADO WELDING		83.91	-83.91	PRY BAR SET 3 PC
9 /19	03/07/19	21	8979	-04 61261	6751 FURTADO WELDING		207.77	-207.77	WRENCH SET MET 23 PC
9 /19	03/07/19	21	8979	-05 61261	6751 FURTADO WELDING		57.01	-57.01	PIPE WRENCH 4PC SET
9 /19	03/07/19	21	8979	-06 61261	6751 FURTADO WELDING		25.03	-25.03	PIPE WRENCH ALUM QUICK CH
9 /19	03/07/19	21	8979	-07 61261	6751 FURTADO WELDING		109.06	-109.06	HAMMER SET 5 PC
9 /19	03/07/19	21	8979	-08 61261	6751 FURTADO WELDING		98.86	-98.86	PLIERS LOCKING 7PC SET
9 /19	03/07/19	21	8979	-09 61261	6751 FURTADO WELDING		26.35	-26.35	WISE DRIP PLIERS 2PC SET
9 /19	03/07/19	21	8979	-10 61261	6751 FURTADO WELDING		37.42	-37.42	PIPE CUTTER
9 /19	03/07/19	21	8979	-11 61261	6751 FURTADO WELDING		75.06	-75.06	SALES TAX @ 7.25%
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		46.70	.00	OFFICE SUPPLIES
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		64.72	.00	WHITE SOLAR POWERED M
TOTAL						.00	1,803.15	-1,110.36	
4230									REPAIR/MAINT SUPPLIES
9 /19	03/07/19	21	8598	-01 61259	0188 FERGUSON ENTERPR		2,427.58	-2,427.58	18-19 BLANKET PO, WATER D
9 /19	03/07/19	21	8598	-02 61259	0188 FERGUSON ENTERPR		755.42	-755.42	FIRE HYDRANT REPLACE AND
TOTAL						.00	3,183.00	-3,183.00	
4310									PROFESSIONAL CONTRACT SVC
9 /19	03/07/19	21		61299	0020 PRAXAIR DISTRIBU		35.72	.00	SPEC HIGH PRESSURE
TOTAL						.00	35.72	.00	
4340									UTILITIES
9 /19	03/07/19	21		61295	0363 PG&E		25,904.51	.00	01/08/19-02/06/19
9 /19	03/07/19	21		61298	6627 PG&E NON ENERGY		1,041.68	.00	NUCLEAR/PUBLIC JAN 18
TOTAL						.00	26,946.19	.00	
4350									REPAIR/MAINT SERVICES
9 /19	03/07/19	21	8866	-02 61314	2799 TELSTAR INSTRUME		6,762.00	-6,762.00	2018 WELL FLOW METER CALI
9 /19	03/07/19	21	8866	-02 61314	2799 TELSTAR INSTRUME		603.25	-603.25	2018 WELL FLOW METER CALI
TOTAL						.00	7,365.25	-7,365.25	
4360									TRAINING
9 /19	03/07/19	21		61287	T737 PHILIP OCHOA		232.00	.00	ADVANCE PER DIEM
9 /19	03/07/19	21		61302	6931 STEVEN RAMIREZ		232.00	.00	ADVANCE PER DIEM
9 /19	03/07/19	21		61311	6932 SERGIO TAFOLLA		232.00	.00	ADVANCE PER DIEM
9 /19	03/07/19	21		61305	7059 MICHAEL ROSAS		232.00	.00	ADVANCE PER DIEM
TOTAL						.00	928.00	.00	
4380									RENTALS & LEASES
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		4.65	.00	COPIER/PRINTER

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PEI - FUND ACCOUNTING

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 050 - WATER
BUDGET UNIT - 4250 - WATER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4380									
					(cont'd)				
TOTAL						.00	4.65	.00	
TOTAL						.00	40,265.96	-11,658.61	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 21
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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 050 - WATER
BUDGET UNIT - 4251 - UTILITY OFFICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21	9000	-01 61300	6729 PRIDESTAFF, INC.		720.00	-720.00	ACCOUNT CLERK
TOTAL						.00	720.00	-720.00	
4330									
9 /19	03/07/19	21		61268	5546 INFOSEND		1,404.96	.00	STMTS JAN 19/ADDR CHG
TOTAL						.00	1,404.96	.00	
4335									
9 /19	03/07/19	21		61268	5546 INFOSEND		2,601.05	.00	STMTS JAN 19/ADDR CHG
TOTAL						.00	2,601.05	.00	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		88.45	.00	COPIER/PRINTER
TOTAL						.00	88.45	.00	
TOTAL					UTILITY OFFICE	.00	4,814.46	-720.00	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 050 - WATER
BUDGET UNIT - 5227 - WELL MECHANICAL

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21	9008	-01 61310	0428 STONEY'S SAND &		901.32	-901.32	2-1/2" BALLAST ROCK BASE
9 /19	03/07/19	21	9008	-02 61310	0428 STONEY'S SAND &		65.35	-65.35	SALES TAX @ 7.25%
9 /19	03/07/19	21	9003	-01 61248	7023 BRECK'S ELECTRIC		686.28	-686.28	NACHI THRUST BEARING
9 /19	03/07/19	21	9003	-02 61248	7023 BRECK'S ELECTRIC		170.64	-170.64	RADIAL BEARING
9 /19	03/07/19	21	9003	-03 61248	7023 BRECK'S ELECTRIC		91.36	-91.36	US 2.0" SIGHT GLASS WITH
9 /19	03/07/19	21	9003	-04 61248	7023 BRECK'S ELECTRIC		123.96	-123.96	SHELL TURBO T 32
9 /19	03/07/19	21	9003	-05 61248	7023 BRECK'S ELECTRIC		1,120.00	-1,120.00	SHOP LABOR TO CLEAN, BRAK
9 /19	03/07/19	21	9003	-06 61248	7023 BRECK'S ELECTRIC		83.10	-83.10	SALES TAX @ 7.75% ON \$1,0
TOTAL					PROFESSIONAL CONTRACT SVC	.00	3,242.01	-3,242.01	
TOTAL					WELL MECHANICAL	.00	3,242.01	-3,242.01	
TOTAL					WATER	.00	48,322.43	-15,620.62	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 056 - REFUSE
BUDGET UNIT - 4256 - REFUSE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					OPERATING SUPPLIES				
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		236.98	.00	14 FT RATCHET 4 CT OR
9 /19	03/07/19	21		61260	3022 FIRST BANKCARD		154.39	.00	OFFICE SUPPLIES
9 /19	03/07/19	21		61286	1889 NORTHERN SAFETY		159.71	.00	NS AXEL 3000 EYEWR SM
TOTAL					OPERATING SUPPLIES	.00	551.08	.00	
4310					PROFESSIONAL CONTRACT SVC				
9 /19	03/07/19	21	9002	-01 61269	6691 INTERSTATE GAS S		5,934.01	-5,934.01	REFUSE RATE STUDY
9 /19	03/07/19	21	8579	-01 61273	0234 KINGS WASTE AND		81,714.84	-81,714.84	BLANKET PO FOR KWRA 2018/
9 /19	03/07/19	21	8703	-01 61254	6869 MILLENNIUM FUNDI		140.16	-140.16	BLANKET FOR TEMP LABOR 18
TOTAL					PROFESSIONAL CONTRACT SVC	.00	87,789.01	-87,789.01	
4380					RENTALS & LEASES				
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		.55	.00	COPIER/PRINTER
TOTAL					RENTALS & LEASES	.00	.55	.00	
TOTAL					REFUSE	.00	88,340.64	-87,789.01	
TOTAL					REFUSE	.00	88,340.64	-87,789.01	

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CITY OF LEMOORE
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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 060 - SEWER& STORM WTR DRAINAGE
BUDGET UNIT - 4260 - SEWER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
9 /19	03/07/19	21		61249	1599 CHEMSEARCH		356.15	.00	ECOFLOW BIO-AMP PROGR
TOTAL						.00	356.15	.00	
4230									
9 /19	03/07/19	21		61264	0521 GRAINGER		165.25	.00	RUN CAPACITOR, 60 MFD
9 /19	03/07/19	21		61258	5866 FASTENAL COMPANY		83.19	.00	SDS+ 1"X18" OAL
9 /19	03/07/19	21	8921	-01 61247	5140 BOGIE'S PUMP SYS		886.96	-886.96	PUMP-STANCOR SEW-100 1HP-
9 /19	03/07/19	21	8921	-02 61247	5140 BOGIE'S PUMP SYS		108.30	-108.30	FREIGHT
9 /19	03/07/19	21		61264	0521 GRAINGER		28.77	.00	FUSE,RKS,SER
TOTAL						.00	1,272.47	-995.26	
4300									
9 /19	03/07/19	21		61306	6251 SEQUOIA EQUIPMEN		312.05	.00	WHEEL
TOTAL						.00	312.05	.00	
4340									
9 /19	03/07/19	21		61293	0363 PG&E		12,708.40	.00	01/18/19-02/19/19
9 /19	03/07/19	21		61297	0363 PG&E		21.68	.00	01/17/19-02/18/19
TOTAL						.00	12,730.08	.00	
4350									
9 /19	03/07/19	21	9009	-01 61314	2799 TELSTAR INSTRUME		496.00	-496.00	HOURS
9 /19	03/07/19	21	9009	-02 61314	2799 TELSTAR INSTRUME		135.00	-135.00	VEHICLE/TOOLS/TEST EQUIPM
9 /19	03/07/19	21	9009	-03 61314	2799 TELSTAR INSTRUME		20.25	-20.25	FUEL SURCHARGE
TOTAL						.00	651.25	-651.25	
4380									
9 /19	03/07/19	21		61265	5977 GREATAMERICA FIN		35.08	.00	COPIER/PRINTER
TOTAL						.00	35.08	.00	
TOTAL					SEWER	.00	15,357.08	-1,646.51	
TOTAL					SEWER& STORM WTR DRAINAGE	.00	15,357.08	-1,646.51	

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CITY OF LEMOORE
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.fund between '001' and '300' and transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 068 - GENERAL FACILITIES CAP
BUDGET UNIT - 5700 - ADMIN OFFICE RELOCATION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
9 /19	03/07/19	21	9011	-01 61256	5902 ERROL VETTER		540.40	-540.40	RETAINER FROM INVOICE 290
TOTAL						.00	540.40	-540.40	
TOTAL						.00	540.40	-540.40	
TOTAL						.00	540.40	-540.40	
TOTAL						.00	218,843.76	-142,643.92	

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CITY OF LEMOORE
GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1
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SELECTION CRITERIA: account.acct between '1011' and '2021'AND transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
1550							
9 /19	03/07/19	21	61260	3022 FIRST BANKCARD	14,486.97		480407992MAR19
TOTAL					14,486.97	.00	
2020							
9 /19	03/07/19	21	61260	3022 FIRST BANKCARD		14,486.97	480407992MAR19
TOTAL					.00	14,486.97	
TOTAL				GENERAL FUND	14,486.97	14,486.97	
TOTAL REPORT					14,486.97	14,486.97	

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CITY OF LEMOORE
GENERAL LEDGER TRANSACTION ANALYSIS

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AUDIT311

SELECTION CRITERIA: account.acct between '2000' and '2999'AND transact.batch='HB030819'
ACCOUNTING PERIOD: 9/19

FUND - 090 - TRUST & AGENCY

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
2020			ACCOUNTS PAYABLE				
9 /19	03/07/19	21	61284	T2645 ANGEL MORA		120.00	VET HALL REFUND
9 /19	03/07/19	21	61283	T2222 MAGALY MILLAN		150.00	VET HALL REFUND
TOTAL			ACCOUNTS PAYABLE		.00	270.00	
2300			CUSTOMER DEPOSITS				
9 /19	03/07/19	21	61284	T2645 ANGEL MORA	120.00		VET HALL REFUND
9 /19	03/07/19	21	61283	T2222 MAGALY MILLAN	150.00		VET HALL REFUND
TOTAL			CUSTOMER DEPOSITS		270.00	.00	
TOTAL			TRUST & AGENCY		270.00	270.00	
TOTAL REPORT					270.00	270.00	

CITY OF LEMOORE
REVENUE TRANSACTION ANALYSIS

FUND - 001 - GENERAL FUND
BUDGET UNIT - 001 - GENERAL FUND

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