



711 W. Cinnamon Drive • Lemoore, CA 93245 • Planning (559) 924-6744, Ext. 740
Community Development Department

**ADMINISTRATIVE USE PERMIT APPLICATION
(Large Day Care)**

An administrative use permit is required prior to the establishment of any use for which an administrative use permit is required by Title 9 of the Municipal Code. See Section 9-4B-2. "Allowed Uses and required Entitlements for Base Zoning Districts", of this title, which identifies specific land uses that require an administrative use permit prior to issuance of subsequent permits (e.g., building permit, business license).

A large family daycare home is defined as a single family residence that provides day care for seven (7) to fourteen (14) children, including children under the age of ten (10) years who reside at the home. The establishment of new large family daycare homes shall be consistent with the allowed use provisions of article 9-4B-2 (allowed uses and required entitlement) and the standards contained within Section 9-4D-7, as well as other development standards as required in the underlying zoning district.

The following material constitutes a completed application:

- a. Application form, filled out completely and signed by property owner.
- b. Sketch plan showing the home interior and exterior, off-street parking and portion of the home to be used as a Large Day Care.
- c. Proof of State of California Day Care License
- d. Application filing fee. (Cash or Check)

1. APPLICANT/DESIGNER:

Name: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____

2. PROPERTY OWNER: (if other than applicant, signature required)

Name: _____
 Address: _____
 Telephone: _____
 Fax: _____
 Email: _____

- 3. Location/Address of Daycare Home: _____
- 4. Rent or Own property? _____
- 5. Number of *off-street* (driveway etc.) parking spaces available: _____
- 6. Zone District: _____
- 7. Assessor Parcel Number: _____
- 8. Hours of operation and days that the day care will be open: _____
- 9. How many children will attend the daycare: _____
- 10. Size of Home : Square Footage: _____ Number of Bedrooms: _____
- 11. What portion of the home shall be used for daycare purposes: _____

- 12. Will the daycare have any employees/partners? If so, please list: _____

- 13. What portion, if any, of the outdoor area of the house will be used for the children's activities: _____

- 14. Are there any safe areas on the premises for parents to drop-off/pick-up children? Describe: _____

- 15. Will there be exterior or interior alterations to the dwelling to accommodate the proposed large day care? If so, explain: _____

16. Will there be signs? _____ If so, size, type and location of signs proposed: _____

17. Are there Conditions, Covenants & Restrictions (CC&R's) that apply to your property which prohibit daycare facilities? If so, explain:

**CITY STANDARDS
(Section 9-4D-7)**

The regulations contained in this section shall apply to large family daycare homes as defined in article A, "Use Classification System", of this chapter. The establishment of new large family daycare homes shall be consistent with the allowed use provisions in article B, "Allowed Uses and Required Entitlements", of this chapter and the standards herein, these standards shall apply.

A. Location:

A large family daycare home facility shall not be located within one-thousand feet (1,000') of an existing like facility.

B. Loading and Unloading:

A safe off-street area, a minimum of ten feet (10') wide and twenty feet (20') long, shall be provided on the subject property for loading and unloading children from vehicles.

C. Hours of Operation:

The day care home operation shall be restricted to the period of six o'clock (6:00) A.M. to seven o'clock (7:00) P.M.

D. Sound Levels:

The applicant shall be responsible for maintaining low sound levels on the property. The exterior noise level produced by the operation, measured at the property line, shall not exceed sixty (60) DBA.

E. Parking:

At least one (1) off-street parking space for employee(s) shall be provided in addition to the two (2) parking spaces required for the dwelling residents, if the employee is not a resident of the subject dwelling.

F. Occupancy Required:

The proprietor of the daycare home shall be a resident of the home.

I certify that the information provided on this form is true and correct and that I have read and understand the attached standards. I understand that should I move to another location, and wish to continue this Use, I will have to submit a new Administrative Use Application for City approval. I further understand that I must obtain a business license prior to start of business and that this permit shall be revoked if it is determined by the Community Development Department that any of the City standards are not being met.

19. Applicant Signature: _____ 20. Date: _____

21. Print Name: _____

22. Property Owner's Signature: _____ 23. Date: _____

24. Print Name: _____

FOR OFFICE USE ONLY

Type of Administrative Use Permit: _____

File Number: _____ Zone District: _____ Assessor Parcel Number: _____

Date filed: _____ Receipt No.: _____ Fees Paid: _____

Action: Approved Denied by _____ Date: _____

Conditions of Approval: _____

Reason for Denial: _____ Per Section 9-2A-8 Option for Appeal Expires: / /