

LEMOORE

CALIFORNIA

LEMOORE CITY COUNCIL  
COUNCIL CHAMBER  
429 C STREET  
June 15, 2021

## AGENDA

***Please silence all electronic devices as a courtesy to those in attendance. Thank you.***

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### 7:30 pm REGULAR SESSION

- a. CALL TO ORDER
- b. INVOCATION
- c. PLEDGE OF ALLEGIANCE
- d. ROLL CALL
- e. CLOSED SESSION REPORT
- f. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

### PUBLIC COMMENT

**Public comment will be in accordance with the attached policy.** This time is reserved for members of the audience to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. It is recommended that speakers limit their comments to three (3) minutes each and it is requested that no comments be made during this period on items on the Agenda. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Prior to addressing the Council, any handouts for Council will be provided to the City Clerk for distribution to the Council and appropriate staff.

### CEREMONIAL / PRESENTATION – Section 1

No Ceremonial / Presentations

### DEPARTMENT AND CITY MANAGER REPORTS – Section 2

#### 2-1 Department & City Manager Reports

### CONSENT CALENDAR – Section 3

Items considered routine in nature are placed on the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Council member or member of the public requests individual consideration.

- 3-1 Approval – Minutes – Special Meeting – June 1, 2021
- 3-2 Approval – Minutes – Regular Meeting – June 1, 2021
- 3-3 Approval – Lease Agreement between the City of Lemoore and SGM, Inc. dba Sierra Golf Management, for Real Property located at 350 Iona Avenue in Lemoore
- 3-4 Approval – Resolution 2021-08 – Adopting a List of Projects for Fiscal Year 2021-2022 Funded by SB 1: The Road Repair and Accountability Act of 2017
- 3-5 Approval – Contract for Financial Consulting Services with Price Paige and Company for Fiscal Year 2021-2022

#### PUBLIC HEARINGS – Section 4

Report, discussion and/or other Council action will be taken.

- 4-1 Public Hearing – Resolution 2021-09 – Adopting the Budget for Fiscal Year July 1, 2021 to June 30, 2022, Providing For the Appropriation and Expenditure of all Sums Set Forth in said Budget, Providing for the Transfers and Additional Appropriations and Repealing all Resolutions and Parts of Resolutions in Conflict Herewith (Speer)
- 4-2 Public Hearing – First Reading – Ordinance 2021-04 – Adopting Zoning Text Amendment 2021-01 (Brandt)
- 4-3 Public Hearing – Project Development Agreement and Cannabis Regulatory Permit between the City of Lemoore and Flavor Fusion, LLC. (Olson)
- 4-4 Public Hearing – Project Development Agreement and Cannabis Regulatory Permit between the City of Lemoore and Hold My Beer, LLC. (Olson)

#### NEW BUSINESS – Section 5

Report, discussion and/or other Council action will be taken.

- 5-1 Report and Recommendation – Memorandum of Understanding with General Association of Service Employees (GASE) beginning July 1, 2021 through June 30, 2022 (Speer)
- 5-2 Report and Recommendation – Memorandum of Understanding with Lemoore Police Officers Association (LPOA) beginning July 1, 2021 through June 30, 2022 (Speer)
- 5-3 Report and Recommendation – Memorandum of Understanding with Lemoore Police Sergeants Bargaining Unit (LPSBU) beginning July 1, 2021 through June 30, 2022 (Speer)
- 5-4 Report and Recommendation – Memorandum of Understanding with Police Professional Services Bargaining Unit (PPSBU) beginning July 1, 2021 through June 30, 2022 (Speer)
- 5-5 Report and Recommendation – Resolution 2021-10 Approving Changes in Benefits for the Unrepresented Employees of the City (Speer)

#### BRIEF CITY COUNCIL REPORTS AND REQUESTS – Section 6

- 6-1 City Council Reports / Requests

#### ADJOURNMENT

#### Upcoming Council Meetings

- City Council Regular Meeting, Tuesday, July 6, 2021
- City Council Regular Meeting, Tuesday, July 20, 2021

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Council Chamber, 429 C Street and the Cinnamon Municipal Complex, 711 W. Cinnamon Drive. Written communications from the public for the agenda must be received by the City Clerk's Office no less than seven (7) days prior to the meeting date. The City of Lemoore complies with the Americans with Disabilities Act (ADA of 1990). The Council Chamber is accessible to the physically disabled. Should you need special assistance, please call (559) 924-6744, at least 4 business days prior to the meeting.

#### PUBLIC NOTIFICATION

I, Marisa Avalos, City Clerk for the City of Lemoore, declare under penalty of perjury that I posted the above City Council Agenda for the meeting of June 15, 2021 at Council Chamber, 429 C Street and Cinnamon Municipal Complex, 711 W. Cinnamon Drive, Lemoore, CA on June 10, 2021.

//s//

Marisa Avalos, City Clerk

**CITY OF LEMOORE  
CITY COUNCIL SPECIAL/REGULAR MEETING  
JUNE 15, 2021 @ 7:30 p.m.**

Attendance and Public Comment Changes Due to COVID-19

The Lemoore City Council will be conducting its regular meeting on June 15, 2021. Given the current Shelter-In-Place covering Kings County and the Social Distance Guidelines issued by Federal, State, and Local Authorities, the City is implementing the following changes for attendance and public comment.

All upcoming regular and special City Council meetings **will be open to fifteen (15) members of the public on a first come, first served basis and via Zoom.** The meeting may be viewed through the following options:

- Join Zoom Meeting
- Please click the link below to join the webinar:  
• <https://zoom.us/j/93137791438?pwd=NytOUFAxbFpDUDd2SGdsalM1TlovZz09>
- Meeting ID: 931 3779 1438
- Passcode: 319363
- Phone: +1 669 900 6833

The City will also provide links to streaming options on the City's website and on its Facebook page.

If you wish to make a general public comment or public comment on a particular item on the agenda, **participants may do so via Zoom during the meeting** or by **submitting public comments by e-mail to: [cityclerk@lemoore.com](mailto:cityclerk@lemoore.com)**. In the subject line of the e-mail, please state your name and the item you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item you are commenting on. Please be aware that written public comments, including your name, may become public information. Additional requirements for submitting public comments by e-mail are provided below.

General Public Comments & Comments on City Council Business Items

For general public comments and comments regarding specific City Council Business Items, public comments can be made via Zoom during the meeting or all public comments must be received by e-mail no later than 5:00 p.m. the day of the meeting. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a general public comment or comment on a business item is received after 5:00 p.m., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 5:00 p.m. will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the City Council meeting.

## Public Hearings

For public comment on a public hearing, all public comments must be received by the close of the public hearing period. All comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a comment on a public hearing item is received after the close of the public hearing, such comment will be made part of the meeting minutes, provided that such comment is received prior to the end of the meeting.

**\*PLEASE BE AWARE THAT ANY PUBLIC COMMENTS RECEIVED THAT DO NOT SPECIFY A PARTICULAR AGENDA ITEM WILL BE READ ALOUD DURING THE GENERAL PUBLIC COMMENT PORTION OF THE AGENDA.\***

The City thanks you for your cooperation in advance. Our community's health and safety is our highest priority.

**June 1, 2021 Minutes  
Lemoore City Council  
Special Meeting**

**CALL TO ORDER:**

*At 5:00 p.m., the meeting was called to order.*

**ROLL CALL:** Mayor: LYONS  
Mayor Pro Tem: MATTHEWS  
Council Members: CHANEY, GORNICK, ORTH

City Staff and contract employees present: City Manager Olson; Assistant City Manager Speer; Police Chief Kendall; Management Analyst Champion; City Clerk Avalos.

**STUDY SESSION**

**SS-1 Review of Fiscal Year 2021-2022 Draft Proposed Budget (Speer)**

*Assistant City Manager Speer presented the draft proposed budget for fiscal year 2021-2022 which included:*

- *FY 2021 General Fund Revenue Projections*
  - *FY 2021 adopted budget included general fund revenues of \$10,576,393.*
  - *Sales tax revenues for FY 2021 were projected to be \$1,800,000 due to unknown COVID-19 impacts.*
    - *Sales tax revenues for FY 2021 are much stronger than predicted, and are expected to be \$2,684,432.*
  - *Overall revenue projection in FY 2021 is \$12,395,616.*
- *FY 2021 General Fund Projected Expenses*
  - *Projected expenses for FY 2021 are \$12,293,251*
  - *The General Fund is predicted to save \$1,185,714 in reduced expenditures*
- *FY 2022 Proposed General Fund Revenues*
  - *Proposed revenues of \$13,891,217 for FY 2022*
    - *Increase of \$1,495,601 over FY 2021 projections*
- *FY 2022 Proposed General Fund Expenditures*
  - *Proposed expenditures of \$14,985,169*
  - *Increase of \$2,691,918 over FY 2021 projections*
  - *Savings of \$1,185,714 in FY 2021*
  - *Increase of \$1,506,204 over FY 2021 Budget*
- *FY 2021 General Fund Reserve Balance*
  - *FY 2021 budget included a general fund deficit of \$2,902,572*
    - *\$10,576,393 (budgeted revenue) - \$13,478,965 (budgeted expenditure) = \$(2,902,572)*
  - *FY 2021 estimated fund balance to increase by approximately \$102,365 due to increased revenues and decreased expenditures*
  - *The FY 2020 audited general fund reserve ending fund balance was \$6,331,465*
  - *The FY 2022 projected general fund reserve beginning fund balance is approximately \$6,433,830.*
- *Unfunded Liability*

- *All unfunded liability reported for Safety contracts are charged directly to the Police Department. All others are allocated based on the department to which the employees are assigned.*
- *General Fund Outlook*
  - *COVID-19 did not impact the City of Lemoore as significantly as predicted.*
  - *Increased revenues and decreased expenditures in FY 2021 balanced the budget in FY 2021.*
  - *Despite increasing revenues, operating expenses continue to rise, resulting in a general fund deficit in FY 2022.*
  - *After these changes, the City anticipates a \$1.09M deficit in FY 2022.*
  - *The City's General Fund Reserve balance is much stronger than predicted, and City staff is confident that it can support the deficit spend represented in the FY 2022 budget.*
- *Water Fund*
  - *Net Expenditures \$8,129,808*
  - *Gross Revenue \$10,418,650*
  - *Project fund balance 6/30/2022 - \$3,753,327*
- *Refuse Fund*
  - *Net Expenditures \$4,905,547*
  - *Gross Revenue \$4,080,500*
  - *Project fund balance 6/30/2022 - \$275,870*

#### ADJOURNMENT

*At 5:59 p.m., Council adjourned.*

*Approved the 1<sup>st</sup> day of June 2021.*

APPROVED:

\_\_\_\_\_  
Stuart Lyons, Mayor

ATTEST:

\_\_\_\_\_  
Marisa Avalos, City Clerk

**June 1, 2021 Minutes  
Lemoore City Council  
Regular Meeting**

**CALL TO ORDER:**

*At 6:30 p.m., the meeting was called to order.*

ROLL CALL: Mayor: LYONS  
Mayor Pro Tem: MATTHEWS  
Council Members: CHANEY, GORNICK, ORTH

City Staff and contract employees present: City Manager Olson; Assistant City Manager Speer; Police Chief Kendall; Superintendent Greenlee; City Clerk Avalos.

*Council adjourned to Closed Session at 6:33 p.m.*

**CLOSED SESSION**

This item has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(4). The City Attorney will provide an oral report regarding the Closed Session at the beginning of the next regular City Council meeting.

1. Conference with Labor Negotiator  
Government Code Section 54957.6  
Agency Designated Representatives: Mary Lerner, City Attorney and Michelle Speer, Assistant City Manager  
Employee Organizations: General Association of Service Employees, Lemoore Police Officers Association, Lemoore Police Sergeants Unit, Police Professional Services Bargaining Unit, Unrepresented
2. Conference with Legal Counsel – Existing Litigation  
Government Code Section 54956.9(d)(1)  
Name of Case: Fabry v. City of Lemoore, Kings County Superior Court Case No. 19C-0159
3. Government Code Section 54956.9  
Conference with Legal Counsel – Exposure to Litigation  
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Section 54956.9  
Two Cases
4. Government Code Section 54956.8  
Conference with Real Property Negotiators  
Property: Lemoore Golf Course  
Agency Negotiator: Nathan Olson, City Manager  
Under Negotiation: Price and Terms

*Council adjourned at 7:24 p.m.*

CALL TO ORDER:

*At 7:30 p.m., the meeting was called to order.*

ROLL CALL: Mayor: LYONS  
Mayor Pro Tem: MATTHEWS  
Council Members: CHANEY, GORNICK, ORTH

City Staff and contract employees present: City Manager Olson; City Attorney Carlson; Police Chief Kendall; Management Analyst Champion; City Clerk Avalos.

CLOSED SESSION REPORT

*Nothing to report out of Closed Session.*

AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

*None.*

PUBLIC COMMENT

*April Davis submitted a public comment in regards to mosquitoes in her neighborhood. She requested that the City of Lemoore assist with the issue.*

*Lori Menezes submitted a public comment regarding the Lemoore Golf Course. She stated that the members of the Lemoore Ladies Golf Club support Tom Ringer as course manager.*

*Pauline Welsh submitted a public comment also showing her support for Tom Ringer and stated that he is the best choice to manage the Lemoore Golf Course.*

*Connie Willis stated that the City is reopening and the downtown event was good.*

CEREMONIAL / PRESENTATION – Section 1

*No Ceremonies / Presentations.*

DEPARTMENT AND CITY MANAGER REPORTS – Section 2

*City Manager Olson informed Council that the event Downtown was successful. He thanked Sheila and the Downtown merchant for putting it on. The Middle College held a graduation ceremony. It is nice to see normalcy. Still testing Well 7. We will not be fully compliant with TTHM until both Well 7 and 11 are online. The City went out to RFQ for the Golf Course. The City would like to get out of the Golf Course business. Currently in negotiations with a potential lessee.*

CONSENT CALENDAR – Section 3

- 3-1 Approval – Minutes – Regular Meeting – May 18, 2021
- 3-2 Approval – Engineering and Construction Management Contact with A&M Engineering for Engineering Services for FY 21-22 Road Rehabilitation Project

*Motion by Council Member Gornick, seconded by Council Member Chaney, to approve the Consent Calendar as presented.*

*Ayes: Gornick, Chaney, Orth, Matthews, Lyons*



#### PUBLIC HEARINGS – Section 4

*No Public Hearings.*

#### NEW BUSINESS – Section 5

*No New Business.*

#### BRIEF CITY COUNCIL REPORTS AND REQUESTS – Section 6

##### 6-1 City Council Reports / Requests

*Council Member Orth attended KCAPTA. Route 21 is being cancelled beginning July 1<sup>st</sup>. He also attended the Downtown event on Friday. Sheila did a great job. Inquired about Downtown parking signs. Thanked staff who worked hard on the budget.*

*Council Member Gornick stated that the City really needs to pay attention to what is going on with South Fork Kings GSA. He informed that the City wells may be affected.*

*Council Member Chaney attended the event in Downtown. It was a well-attended event. He looks forward to the next event. Spent some time at Veterans Park on Memorial Day. Thanked Assistant City Manager Speer for her dedication and great presentation during Study Session.*

*Mayor Pro Tem Matthews stated that she has nothing to report for KWRA. Rockin' the Arbor will be starting on June 18<sup>th</sup>. Kings Lions Brew fest will be held on June 18<sup>th</sup>. Valley Animal Haven will be having a Parking Lot Sale on June 6<sup>th</sup>. Downtown event was a success. Thanked the residents on the feedback she received regarding the Golf Course. Thanked Assistant City Manager Speer for the budget. Thanked Police and Fire for their continued service. She challenged Council Member Chaney to an arm wrestling match.*

*Mayor Lyons thanked Pastor Seth for the invocation. Commission on Aging is currently serving 51 seniors in Lemoore. June is Elder Abuse Awareness month. Thanked all Council Members.*

#### ADJOURNMENT

*At 7:54 p.m., Council adjourned.*

*Approved the 1<sup>st</sup> day of June 2021.*

APPROVED:

\_\_\_\_\_  
Stuart Lyons, Mayor

ATTEST:

\_\_\_\_\_  
Marisa Avalos, City Clerk



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

## Staff Report

**Item No: 3-3**

**To: Lemoore City Council**

**From: Nathan Olson, City Manager**

**Date: June 6, 2021**

**Meeting Date: June 15, 2021**

**Subject: Lease Agreement between the City of Lemoore and SGM, Inc. dba Sierra Golf Management, for Real Property located at 350 Iona Avenue in Lemoore**

### **Strategic Initiative:**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

### **Proposed Motions:**

Approve the lease agreement between the City of Lemoore and SGM, Inc. dba Sierra Golf Management, for Real Property located at 350 Iona Avenue, in Lemoore and authorize the City Manager, or designee, to execute related documents.

### **Subject/Discussion:**

The City of Lemoore owns the Lemoore Municipal Golf Course since 1928, an 18-hole golf course with clubhouse and amenities. The par-72 course measures over 6,500 yards. Currently, the City is operating under a management agreement for golf operations, maintenance, food, and beverage with Tom Ringer Golf.

The City of Lemoore performed a Request for Qualifications and accepted proposals for the Management, Operations, and Maintenance of the Lemoore Golf Course, Pro Shop and Kitchen. Four proposals were received. Proposals were reviewed and ranked by community members and staff. The top two proposers were invited to an interview with the City Manager and Police Captain. After much consideration, staff is recommending the City enter into a lease agreement with Sierra Golf Management.

### **Financial Consideration(s):**

The Golf Course currently has a projected negative fund balance of \$779,000.

Lessee shall pay the City rent payments as set forth in the following schedule:

<b>RENT SCHEDULE DURING TERM</b>	
<b>TIME PERIOD</b>	<b>ANNUAL RENT, PAID MONTHLY</b>
Year 1	\$1.00
Year 2	\$20,000.00
Year 3	\$25,000.00
Year 4	\$72,000.00
Year 5	\$84,000.00
Year 6	\$90,000.00
Year 7	\$96,000.00
Year 8	\$102,000.00
Year 9	\$108,000.00
Year 10	\$114,000.00
Year 11	\$126,000.00
Year 12	\$138,000.00
Year 13	\$150,000.00
Year 14	\$162,000.00
Year 15	\$174,000.00

Lessee shall make the following minimum annual expenditures for Capital Improvements to the premises during the term:

<b>MINIMUM ANNUAL CAPITAL IMPROVEMENTS DURING TERM</b>	
<b>TIME PERIOD</b>	<b>MINIMUM CAPITAL IMPROVEMENTS</b>
Year 1	\$100,000.00
Year 2	\$60,000.00
Year 3	\$60,000.00
Year 4	\$20,000.00
Year 5	\$15,000.00
Year 6	\$10,000.00
Year 7	\$10,000.00
Year 8	\$5,000.00
Year 9	\$5,000.00
Year 10	\$5,000.00

Year 11	\$5,000.00
Year 12	\$5,000.00
Year 13	\$5,000.00
Year 14	\$5,000.00
Year 15	\$5,000.00

**Alternatives or Pros/Cons:**

**Pros:**

- The Golf Course will be operated at no expense to the City.

**Cons:**

- None.

**Commission/Board Recommendation:**

Not Applicable.

**Staff Recommendation:**

Staff recommends approval of the lease agreement between the City of Lemoore and SGM, Inc. dba Sierra Golf Management, for Real Property located at 350 Iona Avenue, in Lemoore.

**Attachments:**

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☒ Contract
- ☐ Other
- List:

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager
- ☒ Finance

**Date:**

- 06/08/2021
- 06/09/2021
- 06/09/2021
- 06/07/2021
- 06/07/2021

**LEASE AGREEMENT BETWEEN THE CITY OF LEMOORE AND SGM, INC. dba  
SIERRA GOLF MANAGEMENT, FOR REAL PROPERTY LOCATED AT  
350 IONA AVENUE, LEMOORE, CALIFORNIA 93245**

This lease agreement ("Lease") dated, for reference, this 15<sup>th</sup> day of June, 2021, is entered into by and between Lessor and Lessee as defined, respectively, in Sections 1.1 and 1.2. Lessor and Lessee agree as follows:

**1. Definitions.**

**1.1. "Lessor"** means the City of Lemoore.

**1.2. "Lessee"** means SGM, Inc., a California corporation, doing business as Sierra Golf Management.

**1.3. "Premises"** means the Lemoore Golf Course complex located at 350 Iona Avenue, Lemoore, California, as further described in Article 9 and demarcated in Exhibit A attached hereto.

**1.4. "Parties"** means Lessor and Lessee.

**1.5. "Commencement Date"** means July 1, 2021, or the date upon which Lessee receives notice from Lessor and possession of the Premises is delivered to Lessee, whichever is later.

**1.6. "Term"** means the Fifteen Year (15-Year) period of time beginning on the Commencement Date.

**1.7. "Effective Date"** means the date first written above.

**1.8. "Rent"** means all monetary obligations of Lessee to Lessor for the leasing of the Premises in accordance with and subject to the terms, conditions and covenants set forth in this Lease.

**1.9. "Option"** means the right to extend the term of this Lease for a five (5) year period beyond the Term at the Rent and under the terms and conditions specified in Article 5.

**1.10. "Option Term"** means the one (1) five (5) year extension period beyond the Term subject to the terms and conditions specified in Articles 5 and 6.

**1.11. "Capital Improvement"** means any addition of a permanent structural change, equipment upgrades, or the restoration of some aspect of the Premises that enhances its overall value, extends its useful life and/or increases the capacity of the leased Premises.

**2. Notices:** Either Party may give any notice hereunder to the other Party by personal service or depositing said notice in the United States Mail, certified and postage prepaid, where recipient must sign to receive such notice, or by a reputable same-day or overnight private courier (such as Federal Express) that maintains a record for delivery, or electronic mail (e-mail) with acknowledgment of notice, at the addresses listed below in Article 2.1 and 2.2 or to such other person or address as either of the parties may, in writing, from time to time, designate and serve upon the other person.

**2.1. To Lessor:**

City of Lemoore  
 ATTN: Marisa Avalos, City Clerk  
 711 W. Cinnamon Drive  
 Lemoore, California 93245  
 E-Mail: mavalos@lemoore.com

**Copy To:**

City of Lemoore  
 ATTN: Mary Lerner  
 Lemoore, CA 93245  
 E-mail: mlerner@lozanosmith.com

**2.2. To Lessee:**

SGM, Inc., dba Sierra Golf Management  
 ATTN: President  
 PO. Box 788  
 Chowchilla, Ca 93610  
 E-Mail: [jeff@sierragolfmanagment.com](mailto:jeff@sierragolfmanagment.com)

**Copy To:**

Bradley A. Silva  
 Attorney at Law  
 8050 N. Palm Avenue, Suite 300  
 Fresno, CA 93711  
 E-Mail: bas@silvalawoffice.net

**3. Leasing:** Lessor hereby leases the Premises to Lessee, Lessee hereby leases the Premises from Lessor, under and upon the terms, provisions, covenants, and conditions set forth in this Agreement.

**4. Rent:** Lessee shall pay Lessor the monthly Rent set forth in Article 4.1 and 4.1.1 without prior written notice or demand from Lessor, and Lessee hereby acknowledges that Lessor is not required to send monthly statements or invoices as a condition of Lessee paying any Rent due.

**4.1. Rent Schedule:** Rent shall be due in advance on the first day of each calendar month beginning at Commencement Date. Any partial month shall be prorated on a per diem distribution based on a 30-day month. Lessee shall pay monthly Rent to Lessor at the address specified in Article 2.1 or to such other address as Lessor may from time to time designate by written notice to Lessee.

**4.1.1.** Lessee shall pay Lessor the Rent as set forth in the following Rent Schedule During Term:

RENT SCHEDULE DURING TERM	
TIME PERIOD	ANNUAL RENT, PAID MONTHLY
Year 1	\$1.00
Year 2	\$20,000.00
Year 3	\$25,000.00
Year 4	\$72,000.00
Year 5	\$84,000.00
Year 6	\$90,000.00
Year 7	\$96,000.00
Year 8	\$102,000.00
Year 9	\$108,000.00
Year 10	\$114,000.00
Year 11	\$126,000.00
Year 12	\$138,000.00

Year 13	\$150,000.00
Year 14	\$162,000.00
Year 15	\$174,000.00

- 5. Capital Improvements:** Lessee shall make the following minimum annual expenditures for Capital Improvements to the Premises during the Term. In addition to the capital commitment below, Lessee will make available approximately \$500,000 worth of equipment to operate and maintain the golf course upon execution of this Agreement.

MINIMUM ANNUAL CAPITAL IMPROVEMENTS DURING TERM	
TIME PERIOD	MINIMUM CAPITAL IMPROVEMENTS
Year 1	\$100,000.00
Year 2	\$60,000.00
Year 3	\$60,000.00
Year 4	\$20,000.00
Year 5	\$15,000.00
Year 6	\$10,000.00
Year 7	\$10,000.00
Year 8	\$5,000.00
Year 9	\$5,000.00
Year 10	\$5,000.00
Year 11	\$5,000.00
Year 12	\$5,000.00
Year 13	\$5,000.00
Year 14	\$5,000.00
Year 15	\$5,000.00

- 6. Use of Premises:** The leased Premises shall be used for operating, maintaining, and improving the Lemoore Golf Course complex and all associated facilities located on the leased Premises. The Lessee will operate the facilities and manage all revenue, expenses, capital improvements, programs, staff, instruction, and provide all necessary equipment and golf carts without financial assistance from the Lessor. The Lessee will service, repair, and maintain buildings, grounds, equipment, play and non-play areas, landscape features, trees, and irrigation systems on the leased Premises.

- 6.1.** Lessee shall not use any portion of the leased Premises for purposes other than those specified above. Lessee shall not commit waste upon the leased Premises, or any nuisance or act that may disturb Lessor's operation of the surrounding properties and/or facilities.

- 7. Premises:** The leased Premises consist of the Lemoore Golf Course complex which includes the following land and facilities: 157 Acres; One \_\_\_\_\_ square foot clubhouse building with food and beverage service facilities and restrooms; One driving range with \_\_\_\_ tees and a putting green; One \_\_\_\_\_ square foot cart barn; One \_\_\_\_\_ square foot maintenance yard with a \_\_\_\_\_ square foot

shop building; One on-course restroom building; and a \_\_\_\_ space parking lot. See also, Exhibit A attached hereto.

**8. Services to be Provided by Lessee:** Pursuant to this Agreement, Lessee shall provide the minimum services and operate the Lemoore Golf Courses complex and all associated facilities on the leased Premises as described below and in the attached Exhibit B.

**8.1. Management:** Lessee agrees to operate and manage the Lemoore Golf Course complex and all associated facilities on the leased Premises and all services provided by Lessee thereto in a high quality manner competitive in rates and comparable to other concessions providing similar facilities and services during the entire Agreement Term. Lessee agrees it shall maintain a standard of service at least equal to that of the establishments in Kings County Regional Parks and/or adjacent communities and to those prevailing in such areas for similar products and services and without discrimination.

**8.2. Hours of Operation:** Lessee will establish hours of operation, subject to Lessor's approval. Lessee agrees it will conduct business on the leased Premises in conformance with published hours and days of operation as established, unless an exception or change is otherwise approved by Lessor.

**8.3. Lessee's Employees:** Lessee will ensure that its employees shall at all times conduct themselves in a creditable manner. Lessee will maintain a staff adequate to operate the Lemoore Golf Course and all associated facilities located on the leased Premises.

**8.4. Dress and Conduct Standards:** Lessee shall set dress and conduct standards, subject to Lessor's approval, and shall be permitted to deny entry or permission to play to anyone who fails to conform to those standards. Lessee shall have the right to refuse admission and/or service to persons who are drunk, disorderly, under the influence of drugs, or who conduct themselves in a manner that could result in injury or harm to persons or property on the leased Premises.

**8.5. Advertising, Marketing and Promotional Materials:** Lessee agrees to advertise and promote the Lemoore Golf Course to foster a favorable business environment, stimulate patronage, and support the efforts to maximize use of the Lemoore Golf Course and all associated facilities on the leased Premises. Lessee shall develop an annual plan for advertising and promotional materials with a copy furnished to Lessor. The plan shall include types of materials, methods for advertising, and a timeline for release of advertisements and promotional items. Such materials include, but are not limited to, advertising in newspapers, magazines and trade journals, websites, emails, and radio and/or television commercials.

**9. Quiet Enjoyment and Access:** Notwithstanding Lessor's access rights set forth under Articles 13, 18.1 and 30.1 herein, Lessee shall have exclusive use of the leased Premises for use by Lessee, Lessee's employees, Lessee's clients, Lessee's agents, Lessee's visitors, Lessee's contractors, and persons engaged in delivery activity for Lessee.

**10. Reports of Operations and Capital Expenditures:** Lessee will provide to Lessor, no later than thirty (30) days following the end of each calendar year a financial report in a form satisfactory to Lessor showing numbers of golf rounds, sales from golf operations, food and beverage sales, capital



expenditures and other information as agreed upon between Lessee and Lessor. This reporting shall be made to the City of Lemoore Accounting staff, as directed by Lessor.

**11. Estoppel:** From time to time upon written request of Lessor given in the manner described in Article 2, Lessee shall provide to Lessor, within fifteen (15) days after Lessee's receipt of such request, an instrument prepared by Lessor stating the following, as applicable on the date that said instrument is executed:

- 11.1.** The commencement and termination dates of this Agreement.
- 11.2.** The date on which rental payments will commence or have commenced.
- 11.3.** That there are no amendments to this Agreement, or if there are amendments, stating what amendments are in existence.
- 11.4.** That this Agreement is in full force and effect, only when such a statement is true.
- 11.5.** That there are no existential defaults in effect by either Party, only when such a statement is true.
- 11.6.** That Lessee has no knowledge of any facts or circumstances which might reasonably cause Lessee to believe would give rise to a default by either Party, as the case may be, and only to the extent that such a statement is true

**12. Right of Lessor's Entry:** Lessor reserves the right to enter upon the Premises, with Lessee's written consent, forty-eight (48) hours after Lessee's receipt of a written notice from Lessor requesting entry to the Premises, given in the manner set forth in Article 2, at all reasonable times during Lessee's business hours (or after hours with Lessee's written consent) for the purpose of inspecting the condition of the Premises, showing the Premises to prospective purchasers, encumbrancers or lessees, posting any contractual or statutorily required notices, making repairs which Lessor may deem necessary to make (with due dispatch and in such manner and at such times as will cause the least possible inconvenience to Lessee in the conduct of its business and in such a manner that will not prevent Lessee from conducting its business), and at any time in the event of an emergency.

**13. Lessee Paid Utilities:** Lessee shall pay, directly to the appropriate utility company, all charges for utility services supplied to Lessee, including telecommunications, electricity, natural gas, water, and sewer/storm drain for the Premises.

- 13.1. Janitorial, Garbage/Trash Collection Service:** Lessee shall pay for its own janitorial service and garbage/trash collection service, provided that Lessor provides an adequate and designated area for storage of any dumpsters or containers associated with said service.

**14. Real Property Taxes:** Lessee is advised that, pursuant to the California Revenue and Taxation Code, a possessory interest subject to taxation may be created by the grant of this Agreement and that Lessee may be subject to the payment of property taxes levied upon the interest. Lessee shall promptly pay before delinquency any taxes and/or special assessments assessed against the Premises and equipment and any improvements and/or Lessee's personal property, and any possessory interest tax levied by reason of Lessee's use and/or occupancy of the Premises. On demand from the Lessor, Lessee shall

furnish the Lessor with satisfactory evidence of these payments. Non-payment of taxes is a breach and default under, and grounds for immediate termination of this Agreement.

- 15. Permits and Licenses:** Lessee shall obtain and maintain in full force and effect throughout the term of this Agreement any and all applicable permits and business licenses, which may be required by any law, including administrative regulations and local ordinances, for the conduct of Lessee's operations hereunder.

**16.1 Pest Management:** Lessee shall comply with all registration, reporting and application requirements set forth by the State (Department of Pesticide Regulation) and County (Agricultural Commissioner) when treating the leased Premises for pest.

- 16. Maintenance and Repairs:** Lessee acknowledges it is acquiring the leased Premises in its current "as is" condition. Lessee assumes sole responsibility for maintenance and repair of the leased Premises and Lessee will maintain the leased Premises in good order and in sanitary and safe condition at Lessee's sole expense. Lessee agrees it will maintain the leased Premises in conformance with the maintenance standards specified in Exhibit B, which is attached to this Agreement and made a part of this Agreement by this reference.

- 17. Alterations:** Lessee, after Commencement Date, shall not make or cause to be made to the leased Premises any addition, renovation, alteration, reconstruction, or change, costing in excess of Ten Thousand Dollars (\$10,000) and involving structural or mechanical changes or additions, without, in each instance, first obtaining the written consent of Lessor to be set forth in a separate agreement. Lessor shall not unreasonably withhold or delay such written consent. Upon Lessor's consent, all such work must be performed in a manner consistent with acceptable building or construction standards and diligently executed to completion at the sole expense of Lessee.

**18.1: Ownership Of Improvements:** Ownership of all existing structures, and of all structures, buildings and/or improvements constructed upon the leased Premises and all alterations, additions or betterments thereto, shall immediately vest and be vested in Lessor at all times during and after the Term hereof. Lessor shall retain at all times the right to possession of such structures, buildings and/or improvements.

**18.2: Assumption of Equipment Leases/Contracts:** Lessee will have access to all existing equipment on site and will be responsible for upkeep and maintenance of any such equipment used by Lessee in the performance of this Contract. Lessee shall assume responsibility for the timely payment of the lease or purchase contracts on the following equipment: John Deere 2017 2500 Greensmower, at \$800.93 per month until June 1, 2022; fleet of golf carts, at \$4,618.98 per month until September 1, 2025. Lessee will assume ownership of each of these items of equipment as the debt on each item is paid in full. Should Lessor be required to make any payment on any leased equipment that is Lessee's responsibility, Lessee will reimburse Lessor upon receipt of an invoice and proof of payment.

**18.3: Purchase of Existing Inventory:** Lessee agrees to purchase existing inventory in the Golf Shop at the rates of:

- 100% of the actual wholesale cost of items in inventory less than 60 days.
- 70% of the actual wholesale cost of items in inventory more than 60 days, less than 90 days.
- 50% of the actual wholesale cost of items in inventory more than 90 days.
- 100% of the actual wholesale cost of non-perishable beverage inventory.

- 18. Mechanics Liens:** Lessee agrees to keep the leased Premises free from all liens and claims of mechanics, laborers, material suppliers, and others for work done, and material furnished, and Lessee shall not create, or suffer to be created, any lien or encumbrance on the leased Premises.
- 19. Transfer of Lessor's Interest:** If the interest of Lessor in the leased Premises or the facilities thereon shall be transferred at any time hereafter, regardless of the cause thereof and whether or not such transfer or termination is with the consent or due to the act of Lessor, Lessor shall be released from any further obligation or liability to Lessee hereunder, save and except any claim, right, or cause of action that has accrued on or before the date of such transfer; provided, however, that any money then in the hands of Lessee in which Lessor has any interest shall be paid over to such successor and any money then owed by Lessor to Lessee under any provision of this Agreement shall be paid to Lessee; and provided, further, that all duties of Lessee hereunder, including, but not limited to, the duty to pay the rent reserved herein, shall therefore inure to the benefit of and be enforceable by said successor. Lessee agrees to accept such successor as Lessor, hereunder, with the same effect as if this Agreement had been entered into by such successor as the original Lessor hereunder. Lessor covenants that the successor shall be bound by all of the terms, conditions, covenants, obligations of Lessor, and responsibilities of Lessor, hereunder, with the same effect as if this Agreement had been entered into by such successor as the original Lessor hereunder.
- 20. ADA Accessibility:** Lessor is responsible for making any structural alterations or improvements in and on the leased Premises that are necessary to ensure that all accessibility standards are in compliance with existing applicable laws and statutes. Lessee, after Commencement Date, is responsible for any non-structural work required to maintain accessibility standards within the leased Premises up to the interior edge of thresholds of the primary buildings situated on the leased Premises.
- 21. Severability:** The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
- 22. Waivers:** No provisions of this Agreement shall be deemed waived by Lessor or Lessee unless such waiver is in writing. No waiver by Lessor or Lessee of any term, covenant, or condition hereof shall be deemed a waiver of any other term, covenant or condition hereof.
- 23. Holdover:** If Lessee (directly or through any assignee, sub Lessee, transferee or other successor-in-interest of Lessee) remains in possession of the leased Premises after the expiration or termination of this Agreement, Lessee shall continue to comply with or perform all the terms and obligations of Lessee under this Agreement, except that the Rent during Lessee's holding over shall be one hundred twenty-five percent (125%) of the Rent payable in the last full month prior to such holding over. Acceptance by Lessor of rent after such termination shall not constitute a renewal of this Agreement.
- 24. Choice of Law:** This Agreement shall be governed by the laws of the State of California, and any litigation between the Parties hereto concerning this Agreement or the Lessee's use of the leased Premises shall be initiated in the County in which the leased Premises are located.
- 25. Subletting:** Lessee shall not have the right to sublease all or any part of the Premises, without the consent of the Lessor. In the event of such subletting, Lessee remains liable for all terms hereof, and the Lessor shall not be required to engage in any manner with the sub-Lessee. Under such a sublease, sub-Lessee shall have all real property use rights provided to Lessee under this Agreement.

**26. Force Majeure.** No liability shall result to either Party from such Party's delay in performance or non-performance under this Agreement caused by circumstances beyond such Party's control, including but not limited to acts of God, war, terrorism, riot, fire, explosion, accident, flood, pandemic, sabotage, strike, lockout, injunctions, catastrophic breakage or failure of machinery or apparatus, national defense, or natural disaster requirements or compliance with or change in applicable law. The non-performing Party shall be diligent in attempting to remove any such cause and shall promptly notify the other Party of the extent and probable duration of such cause.

**27.1** If the leased Premises or any portion thereof are taken under power of eminent domain or sold under threat of the exercise of said power, Lessee has the right to terminate this Agreement as of the date the condemning authority takes title or possession.

**27. Insurance.** The Lessee shall obtain a general liability insurance policy indemnifying both Lessee and the City from claims of personal injury and/or general liability in the amount of not less than One Million Dollars (\$1,000,000.00) per occurrence. Such a policy shall name the City as an additional insured and shall require at least thirty (30) days' prior written notice to the City of termination for any reason. Lessee shall be required to present a certification of such Insurance to the City as a condition to the renewal of the Lease. The City shall be required to maintain liability and property damage insurance on the premises with the exception that Lessee shall be required to maintain personal property insurance on each item of his own personal property stored on or about the premises. In the event Lessee does not obtain such personal property insurance, Lessee shall fully indemnify the City for any loss or damage to Lessee's personal property.

**28. Events of Lessee's Default:** Events which shall constitute default under this Agreement include the following:

**28.1.** Lessee shall fail or omit to pay any Rent or other sum payable hereunder for a period of ten (10) days after the same is due.

**28.2.** Lessee shall enter into a transfer, change of control or encumbrance contrary to the provisions of this Agreement or shall abandon or vacate the leased Premises.

**28.3.** Lessee shall fail to observe, keep or perform any of the other terms, covenants, agreements or conditions contained herein and such failure or omission continues for a period of thirty (30) days after written notice by Lessor, or if such matter reasonably requires more than thirty (30) days to correct, Lessee fails to commence to correct the same promptly upon the giving of said notice and prosecute the same to conclusion with all due diligence.

**28.4.** Lessee shall provide a bond in the amount of \$201,000.00 to cover the compensation provided for in Article 4.1.1 and guarantee payment to Lessor should there be a payment default by Lessee. The cost of this bond shall be borne by Lessor, who will reimburse Lessee upon receipt of an invoice and proof of payment.

**29. Lessor's Remedies:** Upon the happening of any event of default, Lessor may, at its option and without any further notice or demand, in addition to any other rights and remedies given hereunder or by law, do any of the following:

- 29.1.** Lessor shall have the right to terminate this Agreement by giving written notice of termination to Lessee. In the event of any such termination of this Agreement, Lessor may then or at any time thereafter, re-enter the leased Premises and remove therefrom all persons and property and again repossess and enjoy the leased Premises. In the event of any such termination of this Agreement, and in addition to any other rights and remedies Lessor may have, Lessor shall have all rights and remedies of a Lessor provided by Section 1951.2 of the California Civil Code. The amount of damages which Lessor may recover in the event of such termination shall include the monetary amount of any unpaid rent, late fee and interest due under the Agreement which had been earned at the time of such termination, the monetary amount by which the unpaid rent due under this Agreement which would have been earned after termination until the time of award exceeds the amount of such rental, the monetary amount by which the unpaid rent due under this Agreement for the balance of the Term after the time of award exceeds the amount of such rental.
- 29.2.** In the event Lessee breaches this Agreement and abandons the leased Premises and Lessor does not elect to terminate this Agreement by reason of such breach and abandonment, this Agreement shall continue in full force and effect.
- 30. Lessor's Default:** Lessor shall be in default hereunder if and when Lessor fails to perform the obligations required hereunder of Lessor within a reasonable time, but in no event later than thirty (30) days after notice by Lessee to Lessor provided, however, that if the nature of Lessor's obligation is such that more than thirty (30) days are required for performance, then Lessor shall not be in default if Lessor commences performance within such 30-day period and thereafter diligently prosecutes the same to completion within sixty (60) days after notice by Lessee to Lessor. Lessee shall have the option to terminate this Agreement as a result of Lessor's default, and Lessee's remedies shall be limited to monetary damages limited to the amount of Rent paid by Lessee for the year immediately prior to Lessor's default; provided however, that in no event shall Lessor be liable under any circumstances for any consequential damages incurred by Lessee including, without limitation, any injury to, or interference with, Lessee's business, arising in connection with Lessee's use of the leased Premises and this Agreement. Lessee is excused from paying rent due hereunder as a result of any default by Lessor.
- 31. Indemnification:** Lessee shall indemnify, protect, defend with counsel acceptable to Lessor, and hold Lessor and Lessor's officers, employees, agents, and volunteers harmless and free from any and all claims, liabilities, or expenses, including attorney's fees, arising out of or relating to this Agreement. In the event Lessor and/or any of Lessor's officers, employees, agents, or volunteers are named in any lawsuit, or should any claim be made against it or any of them by lawsuit or otherwise arising out of or relating to this Agreement, Lessee shall defend and indemnify them for any judgment rendered against them, any sums paid out in settlement or otherwise, and all costs incurred by them in their defense, including but not limited to attorney's fees. Lessee also understands and agrees that it is being selected to perform the services provided for by this Agreement because of Lessee's professed expertise and experience in performing such services. In addition, Lessee understands and agrees that while Lessor or Lessor's officers, employees, agents, or volunteers may elect to do so, they have no duty to review, inspect, monitor, or supervise the work performed by Lessee pursuant to this Agreement, except as otherwise expressly provided for by this Agreement. As a consequence, Lessee waives any right of contribution against Lessor or any of Lessor's officers, employees, agents, or volunteers arising out of such failure to inspect, review, monitor, or supervise the work performed by

Lessee pursuant to this Agreement. Lessee's obligations under this Article of the Agreement shall survive the termination of the Agreement.

- 32. Hazardous Substances:** Lessee represents and warrants that it and its agents, servants, employees, contractors, and anyone else acting on Lessee's behalf will not, without Lessor's prior written consent (except in connection required to operate Lessee's operation and cleaning supplies) handle, store, dispose, produce, use, permit the escape or release of, transport or manufacture any hazardous waste, hazardous materials or hazardous substances as defined or regulated by local, state or federal law on the leased Premises or any portion of the buildings, structures or facilities located thereon. Any necessary clean-up and disposal of hazardous substances on or from the Premises shall be performed by Lessee, Lessee's contractors, Lessee's employees, Lessee's designee(s), Lessee's servants, or Lessee's agents, at Lessee's sole cost and expense and shall be performed in accordance with all applicable laws, rules, regulations and ordinances.
- 33. Signs:** Lessee shall provide, at its own cost, any signs located on the interior or exterior of the leased Premises and required for the efficient conduct of Lessee's activities. Lessee shall not install any exterior signs without prior consent of Lessor, which shall not be unreasonably withheld.
- 34. Statutes and Ordinances:** At all times pertinent to this Agreement, Lessee shall at all times, faithfully obey and comply with all laws, rules, and regulations of federal, state, county, or other governmental bodies, departments or officers thereof.
- 35. Heirs, Assigns, Successors:** This Agreement is binding upon and inures to the benefit of the heirs, assigns, and successors in interest to the Parties.
- 36. Entire Agreement and Modifications:** The Parties acknowledge and agree that this Agreement contains the entire agreement of the Parties and supersedes all previous communications, representations, understandings and agreements between them, either oral or written, with respect to the leased Premises. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties.
- 37. Independent Contractor.** It is expressly understood and agreed by both Parties that Lessee, while using and occupying the Premises and complying with any of the terms and conditions of this Agreement, is a tenant of Lessor and is not an employee or agent of Lessor and this Agreement is not intended, and shall not be construed, to create the relationship of agent, contractor, servant, employee, partnership, joint venture or association.
- 38. Counterparts.** The Parties agree that this Agreement may be executed in counterparts, by original signature or facsimile transmission or electronic image, with the same force and effect as though all original signatures were set forth on a single instrument.
- 39. Order of Precedence.** In the event of an inconsistency in this Agreement, the inconsistency shall be resolved by giving precedence in the following order:

  - (a) Applicable Federal, State of California and local statutes ordinances and regulations;
  - (b) This Agreement;
  - (c) The Golf Course Maintenance Standards, Exhibit B hereto.

**40. Interpretation.** This Agreement shall not be interpreted in favor of any Party by virtue of said Party not having prepared the Agreement.

IT IS SO AGREED. IN WITNESS WHEREOF, the parties have executed this Agreement on the dates following their signature.

**LESSEE:**

CITY OF LEMOORE, a Political  
Subdivision of the State of California

**LESSOR:**

SGM Inc., a California Corporation, dba  
Sierra Golf Management

By: \_\_\_\_\_  
Nathan Olson, City Manager

By: \_\_\_\_\_  
Jeffrey A. Christensen, President

Dated: \_\_\_\_\_ 2021

Dated: \_\_\_\_\_ 2021



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-9003

## Staff Report

**Item No: 3-4**

**To: Lemoore City Council**

**From: Frank Rivera, Public Works Director**

**Date: June 3, 2021**

**Meeting Date: June 15, 2021**

**Subject: Resolution 2021-08 – Adopting a List of Projects for Fiscal Year 2021-2022 Funded by SB 1: The Road Repair and Accountability Act of 2017**

### **Strategic Initiative:**

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government           | <input type="checkbox"/> Operational Excellence    |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable            |

### **Proposed Motion:**

Approve Resolution 2021-08, listing all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1.

### **Subject/Discussion:**

On April 28, 2017, the Governor signed Senate Bill 1, the Road Repair and Accountability Act of 2017. SB 1 increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration fees with inflationary adjustments to tax rates in future years for the purpose of addressing basic road maintenance, rehabilitation and roadway safety needs.

Effective November 2017, the State Controller deposited various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding is apportioned by formula to eligible cities and counties.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, in order to be eligible for RMRA funding, statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (CTC). Per the program's requirements, jurisdictions are required to submit to the CTC by July 1, a resolution documenting the



City Council's approval of a project list with locations, schedule, and estimated useful life of the project before they can receive RMRA funds.

City of Lemoore staff utilized the pavement management program to identify the Cities roads in greatest need of rehabilitation and compared them to budget restrictions. The following chart is the proposed project for FY 21-22 SB 1 funding.

Project Title	Project Description	Project Location	Estimated Useful Life	Anticipated Construction Dates
D St Reconstruction	Project Includes: Rehab/repair of existing bicycles lanes, complete demo and reconstruction of existing pavement, striping rehab and repair, and updating/repairing signals and/or signage.	D Street from Lemoore Ave to Smith Street.	15 to 10 years	July 2022 to October 2023

**Financial Consideration(s):**

The City of Lemoore is estimated to receive \$509,246 in FY 21-22 for Road Rehabilitation Projects.

**Alternatives or Pros/Cons:**

City Council could choose to modify the proposed project list.

**Commission/Board Recommendation:**

Not applicable.

**Staff Recommendation:**

Staff recommends City Council adopt Resolution 2021-08, approving the Fiscal Year 2021-22 SB 1 Project List.

**Attachments:**

☒ Resolution: 2021-08  
☐ Ordinance:  
☐ Map  
☐ Contract  
☐ Other  
List:

**Review:**

☒ Asst. City Manager  
☒ City Attorney  
☒ City Clerk  
☒ City Manger  
☒ Finance

**Date:**

06/08/2021  
06/09/2021  
06/09/2021  
06/08/2021  
06/04/2021

## **RESOLUTION NO.2021-08**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2021-2022 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Lemoore are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Lemoore must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Lemoore, will receive an estimated \$509,246 in RMRA funding in Fiscal Year 2021-2022 from SB 1; and

**WHEREAS**, this is the fifth year in which the City of Lemoore is receiving SB 1 funding and will enable the City of Lemoore to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, the City of Lemoore has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

**WHEREAS**, the City of Lemoore used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

**WHEREAS**, the funding from SB 1 will help the City of Lemoore maintain and rehabilitate various streets/roads, throughout the City of Lemoore this year and similar projects into the future; and

**WHEREAS**, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the Cities streets and roads are in an "At Lower Risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "Good" condition; and

**WHEREAS**, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND** by the City Council of the City of Lemoore, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2021-22 Road Maintenance and Rehabilitation Account revenues:

**Project Title: D Street Reconstruction**

**Project Description: Complete Demolition and Reconstruction of D Street including bike lanes, striping, and signage.**

**Project Location: D Street from Lemoore Ave to Smith Avenue**

**Estimated Project Schedule: Start 07/22– Completion 10/23**

**Estimated Project Useful Life: 15+ years**

**PASSED AND ADOPTED** by the City Council of the City of Lemoore, State of California at a regular meeting held on the 15<sup>th</sup> day of June, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

APPROVED:

---

Marisa Avalos, City Clerk

---

Stuart Lyons, Mayor



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## Staff Report

**Item No: 3-5**

**To: Lemoore City Council**

**From: Michelle Speer, Assistant City Manager/Administrative Services Dir.**

**Date: June 2, 2021 Meeting Date: June 15, 2021**

**Subject: Contract for Financial Consulting Services with Price Paige and Company for Fiscal Year 2021-2022**

**Strategic Initiative:**

- |   |  |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community             | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability  | <input type="checkbox"/> Not Applicable                    |

**Proposed Motion:**

Approve the agreement with Price Paige and Company for financial consulting services, and authorize the City Manager, or designee, to execute contract documents.

**Subject/Discussion:**

Since July of 2019, the City has been working with Price Paige and Company to review current policies and procedures and implement best practices. The financial consultant has been a critical part of the City's efforts to solidify financial practices regarding internal processes, as well as adhering to governmental accounting standards.

In the first year of the contract Price Paige and Company was able to ensure that we were able to successfully complete the year end closing procedures for FY2019, assist the City in ensuring that bank reconciliations are being completed timely, and has provided essential guidance with regard to financial practices.

City staff and Price Paige have built a strong partnership, ensuring that public funds are accounted for in the most appropriate manner. Our partnership has resulted in a reduction of audit findings and stronger internal controls.

Staff is recommending that City Council continue the partnership with Price Paige and Company and approve a contract for the following tasks:

- 1) Assist the City in the year-end close of its financial records for the year ending June 30, 2021 by performing reconciliations of certain balance sheet and income statement balances, as listed on the attached schedule.
- 2) Prepare the City's financial statements for the year ending June 30, 2021.
- 3) Serve as a liaison with the City's external auditors for any inquiries directly related to certain balance sheet and income statement balances, as listed on the attached schedule for the year ending June 30, 2021.
- 4) Provide the City with additional consultation, including training of accounting personnel, as agreed-upon with City management. The scope, timing and extent of the additional consultation will be discussed prior to the commencement of any work.
- 5) Prepare the annual reports of financial transactions for the City for the year ended June 30, 2021.

The use of financial consulting will reduce the cost of the annual audit, will provide for necessary review of current practices to ensure compliance with state and federal standards, will help to establish best practices, and will provide a foundation for continued financial practices in the future.

**Financial Consideration(s):**

The cost of financial consulting for Fiscal Year 2020-2022 is \$100,000. This is funded through the general fund and is included in the FY 2022 budget.

**Alternatives or Pros/Cons:**

**Pros:**

- Completion of year-end closing of the City's financials
- Preparation of financial statements necessary for the annual audit
- Review and development of internal practices
- Compliance with governmental accounting best practices
- Training and consultation for finance staff

**Cons:**

- None noted

**Commission/Board Recommendation:**

Not applicable.

**Staff Recommendation:**

Staff recommends approval of the contract with Price Paige and Company for financial consulting services for year ending June 30, 2022.

**Attachments:**

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☒ Other  
List: Agreement

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager
- ☒ Finance

**Date:**

06/02/2021  
06/09/2021  
06/09/2021  
06/03/2021  
06/04/2021



May 24, 2021

Mr. Nathan Olson, City Manager  
City of Lemoore  
711 W. Cinnamon Drive  
Lemoore, California 93245

Dear Mr. Olson:

This letter confirms the engagement of Price Paige & Company by the City of Lemoore (the "City") as of and for the year ending June 30, 2022.

The professional consulting services we currently expect to provide include the following:

- 1) We will assist the City in the year-end close of its financial records for the year ending June 30, 2021 by performing reconciliations of certain balance sheet and income statement balances, as listed on the attached schedule.
- 2) We will prepare the City's financial statements for the year ending June 30, 2021.
- 3) We will serve as a liaison with the City's external auditors for any inquiries directly related to certain balance sheet and income statement balances, as listed on the attached schedule for the year ending June 30, 2021.
- 4) We will provide the City with additional consultation, including training of accounting personnel, as agreed-upon with City management. The scope, timing and extent of the additional consultation will be discussed prior to the commencement of any work.
- 5) We will prepare the annual reports of financial transactions for the City for the year ended June 30, 2021.

All workpapers or other documents used by us during this engagement will be maintained in segregated files, and such originals and all copies will be returned to you upon the completion of our engagement.

**Electronic Data Communication and Storage and Use of Third Party Service Provider**

In the interest of facilitating our services to the City, we may communicate by facsimile transmission, send data over the Internet, store electronic data via computer software applications hosted remotely on the Internet, or allow access to data through third-party vendors' secured portals or clouds. Electronic data that is confidential to the City may be transmitted or stored using these methods. We may use third-party service providers to store or transmit this data, such as providers of tax return preparation and document management software. In using these data communication and storage methods, our firm employs measures designed to maintain data security. We use reasonable efforts to keep such communications and data access secure in accordance with our obligations under applicable laws and professional standards. We also require all of our third-party vendors to do the same.

570 N. Magnolia Avenue, Suite 100  
Clovis, CA 93611

tel 559.299.9540  
fax 559.299.2344

You recognize and accept that we have no control over the unauthorized interception or breach of any communications or data once it has been sent or has been subject to unauthorized access, notwithstanding all reasonable security measures employed by us or our third-party vendors, and consent to our use of these electronic devices and applications and submission of confidential client information to third-party service providers during this engagement.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

### **Engagement Administration, Fees and Other**

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

It is our policy to keep records related to this engagement for a minimum of seven years after the report release date.

Our fees for the above services for the year ending June 30, 2022 will be as follows:

Consulting Services	\$ 93,500
Annual Reports of Financial Transactions	<u>6,500</u>
Total	<u>\$100,000</u>

Our fees are based on expected hours required to perform the service at our standard hourly rates. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your consulting engagement. Our billing rates are reviewed annually and, where appropriate, adjusted for any increases due to inflation and other factors. We will issue a monthly billing statement for the work completed in that month. Payments for services are due when rendered and interim billings may be submitted as work progresses and expenses are incurred. Our fee estimate is based on anticipated cooperation from your personnel and assumption that unexpected circumstances will not be encountered during the services listed in Exhibit A. If significant time is necessary, we will discuss it with you before we incur additional costs. The fees for these services will be billed at the hourly billing rate for the individual involved, plus out-of-pocket expenses.

If any dispute pertaining to our work product arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Rules for Professional Accounting and Related Services Disputes before resorting to litigation. The costs of any mediation proceeding shall be shared equally by all parties.

All work will be suspended if your account becomes 90 days past due. No work will be resumed until your account is fully paid. You acknowledge and agree that in the event we stop work or withdraw from this engagement as a result of your failure to pay on a timely basis for services rendered as required by this engagement letter, we shall not be liable for any damages that occur as a result of our ceasing to render services. Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules for Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE



EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

If information becomes known that would make our continued involvement in this engagement inappropriate, or parties involved change, we reserve the right to withdraw from this engagement. In addition, we will refuse to perform any requested act that we deem a violation of law, public policy, or our professional ethical standards, and may, as a result, withdraw from the engagement without penalty.

In no event will our firm be liable for incidental or consequential damages resulting from our performance on this engagement, even if we have been advised of the possibility of such damages.

If these terms are in accordance with your understanding and meet with your approval, please return a signed copy via email or regular mail at your earliest convenience. This agreement will become effective when you return the signed copy to us.

If the need for additional services arises, our agreement with you will need to be revised. It is customary for us to describe these revisions in an addendum to this letter.

Sincerely,



Fausto Hinojosa, CPA CFE  
Price Paige & Company

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RESPONSE:

This letter correctly sets forth the understanding of the **City of Lemoore, California**.

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*Management Signature*

*Title*

*Date*

# Exhibit A

We will assist the City in the year-end close of its financial records for the year ending June 30, 2021 by performing reconciliations of balance sheet and income statement balances for the following audit areas:

- 1) Cash and Investments
- 2) Governmental Receivables
- 3) Loans Receivables
- 4) Interfund Advances and Due to/due From Balances
- 5) Capital Assets
- 6) Accounts Payable
- 7) Payroll Liabilities, including Compensated Absences
- 8) Long-term Liabilities and Trustee Statement Reconciliations
- 9) Net Pension Liability and related Deferred Inflows and Outflows of Resources
- 10) Fund Balance and Net Position
- 11) Grant Reconciliation and Schedule of Expenditure of Federal Awards
- 12) Restricted Revenues from Donations (Formerly Considered Deposits)
- 13) Transfers In/Out
- 14) Overhead Allocations



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744 • Fax (559) 924-9003

## Staff Report

**Item No: 4-1**

**To: Lemoore City Council**

**From: Michelle Speer, Assistant City Manager/Admin. Services Dir.**

**Date: June 02, 2021**

**Meeting Date: June 15, 2021**

**Subject: Resolution 2021-09 – Adopting the Budget for Fiscal Year July 1, 2021 to June 30, 2022, Providing For the Appropriation and Expenditure of all Sums Set Forth in said Budget, Providing for the Transfers and Additional Appropriations and Repealing all Resolutions and Parts of Resolutions in Conflict Herewith**

**Strategic Initiative:**

- |   |  |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community             | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence    |
| <input type="checkbox"/> Community & Neighborhood Livability  | <input type="checkbox"/> Not Applicable            |

**Proposed Motion:**

Approve the recommended operating budget for Fiscal Year (FY) 2021-2022 and Budget Adoption Resolution 2021-09.

**Subject/Discussion:**

On June 1, 2021 a proposed budget review was presented to City Council in a Study Session. The proposal included a general fund budget with a deficit of approximately \$1.1 million dollars. The proposed revenues for FY 2021-2022 are approximately \$13.8 million dollars. Expenditures in the general fund were expected to be approximately \$14.9 million. The expenditures included annual personnel and operating expenses, asset replacement costs and capital improvement projects.

In an effort to reduce the general fund deficit for FY 2021-22 staff is researching allowed uses of the American Recovery Plan Act Funds (ARPA), however, that information will not be available until after the FY 2022 budget must be adopted. City Staff will bring back a resolution to City Council at a later date for use of the ARPA funds and any resulting budget amendments.

The special and enterprise funds were also presented in the proposed budget review. Water, Wastewater and Refuse funds are all anticipated to have positive fund balances at the end of FY 2021-2022.

**Financial Consideration(s):**

- General Fund deficit of approximately \$1.2 million dollars
- General Fund revenues of approximately \$13.9 million dollars
- General Fund expenditures of approximately \$15.1 million dollars
  - Personnel and Operating expenses of \$14.6 million dollars
  - Capital projects of \$420,000
  - Asset replacement costs of \$156,390
- Water Fund Ending balance of \$3.7 million
- Wastewater Fund Ending balance of \$6.1 million
- Refuse Fund Ending balance of \$275,000

**Alternatives or Pros/Cons:**

The operating budget must be adopted no later than June 30, 2021 in order for City services to continue as planned. Failure to adopt the operating budget for Fiscal Year 2021-2022 by June 30, 2021 will prevent the City from being able to expend any funds until such time that a budget is adopted by City Council, resulting in decreased services to the community.

**Commission/Board Recommendation:**

Not applicable.

**Staff Recommendation:**

Staff recommends City Council adopt the Fiscal Year 2021-2022 proposed budget and approve Budget Adoption Resolution 2021-09.

**Attachments:**

- ☒ Resolution: 2021-09
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☒ Other

List: Proposed Fiscal Year 2021-2022 Budget

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manger
- ☒ Finance

**Date:**

- 06/02/2021
- 06/09/2021
- 06/01/2021
- 06/08/2021
- 06/07/2021

## **RESOLUTION NO. 2021-09**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE ADOPTING THE BUDGET FOR THE FISCAL YEAR JULY 1, 2021 TO JUNE 30, 2022, PROVIDING FOR THE APPROPRIATION AND EXPENDITURE OF ALL SUMS SET FORTH IN SAID BUDGET, PROVIDING FOR THE TRANSFERS AND ADDITIONAL APPROPRIATIONS AND REPEALING ALL RESOLUTIONS AND PARTS OF RESOLUTIONS IN CONFLICT HEREWITH**

**WHEREAS**, the City Council of the City of Lemoore, acting in its capacity as City Council to the City (“City Council”) has received and reviewed a Proposed Budget for the fiscal year July 1, 2021 through June 30, 2022; and

**WHEREAS**, after examination, deliberation and due consideration, the City Council has approved the same; and

**WHEREAS**, it is the intention of the City Council to adopt the said budget as presented as the Budget for the fiscal year 2021-2022.

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LEMOORE AS FOLLOWS:**

1. That certain budget for the fiscal year July 1, 2021 - June 30, 2022, presently on file in the office of the City Clerk entitled, “CITY OF LEMOORE –BUDGET - FISCAL YEAR 2021-2022,” which is referred to and fully incorporated verbatim by this reference as though fully set forth herein, is hereby adopted as presented as the Annual Budget of the City of Lemoore for the fiscal year July 1, 2021 - June 30, 2022 (“FY 2021-2022 Budget”).
2. From and after the operative date of this Resolution the several amounts stated in the FY 2021-2022 Budget (hereinafter referred to as “adopted expenditures”) shall become and thereafter be appropriated to the offices, departments, accounts, objects and purposes stated therein for fiscal year 2021-2022 and said monies are hereby authorized to be expended for the purposes and objects specified in said FY 2021-2022 Final Budget.
3. Unless otherwise provided by law, from time to time during fiscal year 2021-2022, sums may be transferred from any appropriated item within a designated fund, or accounts within the same fund, unless expressly prohibited by law, to any other appropriated item within the same fund or funds as deemed necessary by the City Manager, or designee.
4. New and/or additional appropriations requiring the use of fund balance shall be made by minute order of the City Council if the new/amended appropriation requires the use of fund balance, in any fund. New appropriations and/or amendments to existing appropriations which shall have no effect on fund balance, will not require City Council approval.

5. No appropriations set forth in said FY 2021-2022 Budget shall be canceled in whole or in part except by resolution adopted by the affirmative vote of three-fifths (3/5ths) of all members of the City Council.
6. The City Manager, or designee, is hereby authorized by City Council to reflect and report all revenues, expenditures, transfers, receipts, and other transactions within the appropriate fund and/or account for fiscal year-end close processes, and is granted authority to make adjustments as required by the year-end close process in order to accurately reflect fiscal year-end financial statements as required by state and federal law.
7. All resolutions and parts of resolutions in conflict herewith, including, but not necessarily limited to, such resolutions or parts of resolutions relating to compensation, allowances or benefits as may be in conflict herewith, are hereby expressly repealed.
8. This resolution shall be effective immediately upon its adoption, but shall be operative as of July 1, 2021. All expenditures of the City related to the City's 2021-2022 budget undertaken between July 1, 2021 and the date this Resolution is adopted are hereby approved and ratified.

**PASSED AND ADOPTED** by the City Council of the City of Lemoore at a Regular Meeting held on the 15<sup>th</sup> day of June 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

APPROVED:

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Marisa Avalos  
City Clerk

---

Stuart Lyons  
Mayor

# 2022

CITY OF LEMOORE

## FY 2022 PROPOSED BUDGET



# CITY COUNCIL

## **CITY COUNCIL:**

STUART LYONS, MAYOR, DISTRICT A  
PATRICIA MATTHEWS, MAYOR PRO TEM, DISTRICT E  
JAMES CHANEY, COUNCIL MEMBER, DISTRICT B  
FRANK GORNICK, COUNCIL MEMBER, DISTRICT C  
DAVID ORTH, COUNCIL MEMBER, DISTRICT D



## **CITY MANAGER:**

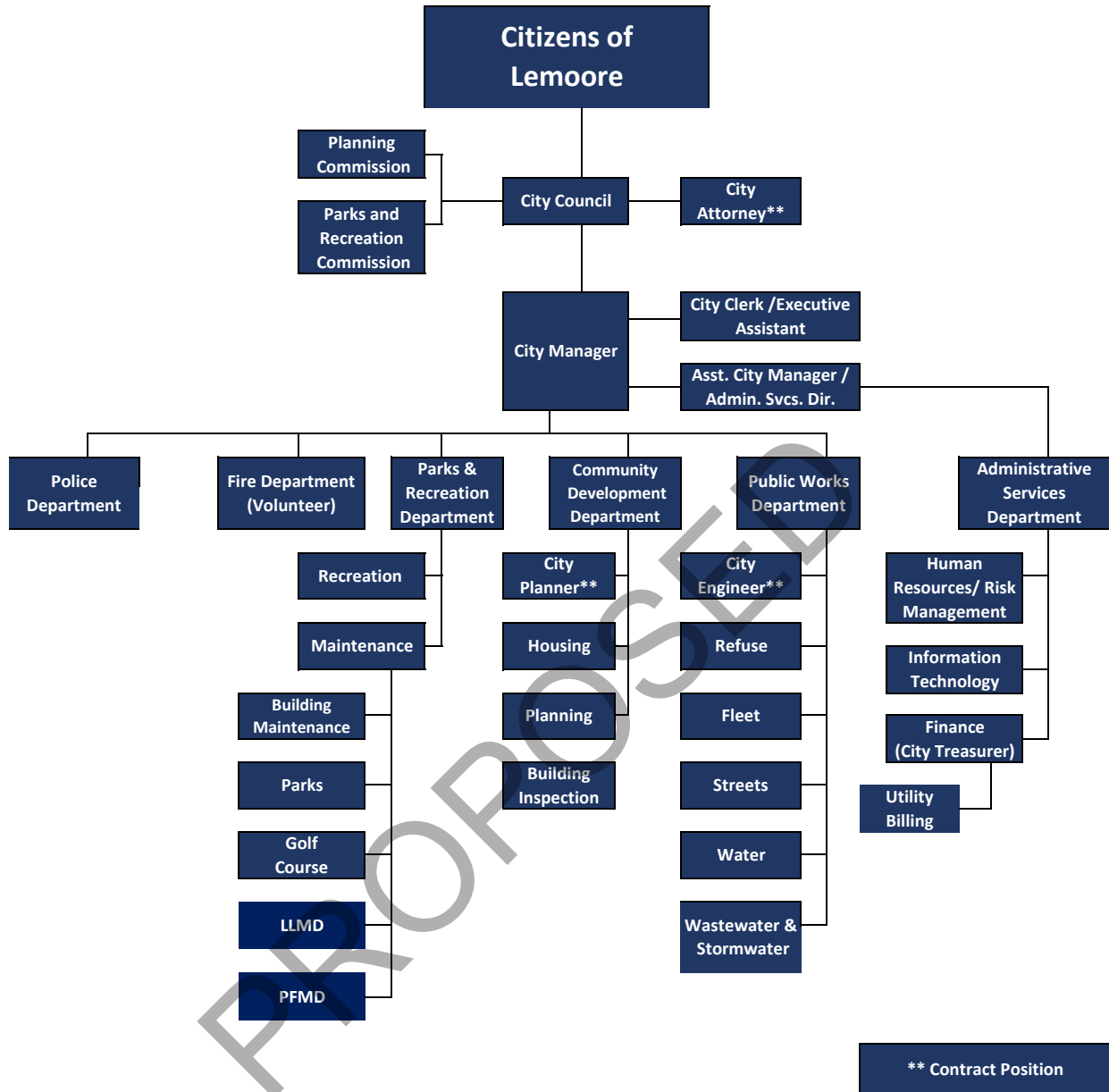
NATHAN OLSON

## **EXECUTIVE STAFF:**

JUDY HOLWELL, COMMUNITY DEVELOPMENT DIRECTOR  
MICHAEL KENDALL, CHIEF OF POLICE  
FRANK RIVERA, PUBLIC WORKS DIRECTOR  
MICHELLE SPEER, ASSISTANT CITY  
MANAGER/ADMINISTRATIVE SERVICES DIRECTOR



# ORGANIZATIONAL CHART



RESOLUTION 2021-XX  
ADOPTING THE FY 2021-2022 BUDGET

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PROPOSED

HOLD FOR APPROVED RESOLUTION

# SUMMARY SCHEDULES

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## APPROPRIATIONS LIMITATION

In November of 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 fiscal year. Proposition establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for the 2021-22, the base year has to be adjusted for the changes in population plus CPI or PCI for fiscal years 1978-79 through 2021-22.

The amount determined to be the Appropriations Limit for 2021-22 was computed by using the information provided by the state Department of Finance and adding the increase to the limitation for 2020-21.

The following is the calculation of the 2021-22 Appropriations Limit

Appropriations Limit - 2020-21		\$	24,191,257
--------------------------------	--	----	------------

Adjustment Factors:

Population Change		1.0165		
Per Capita Income Change	X	1.0573		
Total Adjustment Factor:		1.0747		

Increase to 2020-21		\$	1,808,186
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Appropriations Limit for 2021-22		\$	25,999,444
Expenditures subject to Limit 2021-22			5,130,580

Amount of Unspent Authorized Appropriation		\$	20,868,864
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SCHEDULE 1

**RECEIPTS AND TRANSFERS SUMMARY**

				2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>PROPERTY TAXES</b>								
001	001	3010	Secured Property Taxes	848,419	917,157	810,000	1,020,000	880,000
001	001	3010A	Secured Property Taxes RDA	1,756,623	1,754,908	1,700,000	1,651,902	1,760,000
001	001	3012	Unsecured Property Taxes	32,872	48,944	35,000	47,746	45,000
001	001	3014	Prior Years Taxes	10,594	11,784	1,400	5,355	6,000
001	001	3016	Supplemental Taxes	42,352	43,292	69,180	40,000	55,000
				<u>2,690,862</u>	<u>2,776,085</u>	<u>2,615,580</u>	<u>2,765,003</u>	<u>2,746,000</u>
<b>OTHER TAXES</b>								
001	001	3020	Franchises	708,621	660,575	600,000	595,793	595,000
001	001	3022	Sales Tax	2,395,423	2,275,277	1,800,000	2,684,432	2,709,529
001	001	3024	Property Transfer Tax	68,774	74,928	-	46,363	-
4221	001	3026	Prop 172-Public Safety	146,656	137,347	115,000	145,260	191,771
				<u>3,319,475</u>	<u>3,148,127</u>	<u>2,515,000</u>	<u>3,471,848</u>	<u>3,496,300</u>
<b>LICENSES/PERMITS</b>								
001	001	3029	Business License	86,442	91,180	85,000	120,000	120,000
001	001	3030	Business License Background/Processing Fee	37,905	41,966	38,000	42,000	40,000
4221	001	3031	Taxi Cab Permits	365	196	250	76	-
001	001	3032	Garage Sale Permits	1,054	540	500	75	100
4221	001	3033	Massage Permits	194	171	200	-	-
001	001	3034	Transient Occupancy Tax	256,005	255,477	204,000	225,329	225,000
001	001	3035	Regulatory Permit Fee	-	38,580	14,018	51,440	90,020
001	001	3036	Other Taxes	7	49	-	-	-
001	001	3037	Cannabis Employee Permit Fee	-	-	4,150	-	20,000
4224	001	3040	Building Permits	458,495	494,976	200,000	260,000	200,000
4224	001	3045	Plumbing Permits	63,167	55,434	30,000	18,500	18,000
4224	001	3050	Electrical Permits	44,114	41,596	20,000	32,000	28,500
4230	001	3052	Grading Permits	-	-	-	460	460
4224	001	3055	Mechanical Permits	5,815	6,983	1,200	5,000	4,750
4224	001	3060	Plan Check Fees	77,339	84,627	40,000	51,000	40,000
4224	001	3065	Engineering/Inspection Fee	953	1,500	1,000	2,200	2,000
001	001	3102	Notary Fees	-	-	-	-	100
4216	001	3110	Lot Line Adjustment	-	3,400	-	6,900	-
4216	001	3120	Tentative Subdivision	-	7,800	-	10,025	-
4216	001	3135	Conditional Use Permit	3,000	1,000	1,000	4,700	-
4216	001	3150	Variance Review	-	-	-	-	-
4216	001	3155	Approval Extension Review	500	500	-	1,500	-
4216	001	3160	Environ. Assess. Category	1,400	1,050	700	6,000	-
4216	001	3165	Environ. Assess. Negative	-	32,000	-	18,150	35,000
4230	001	3180	Final Subdivision Map	-	-	-	-	-
4230	001	3185	Final Parcel Map	13,690	-	-	3,000	3,000
4230	001	3190	Subdivision Street Signs	3,300	-	-	-	-
4216	001	3195	Home Occupancy Permit	4,060	4,480	2,500	4,000	3,000
4230	001	3200	Public Improvement Plan C	129,317	35,626	35,000	13,655	30,000
4230	001	3205	Street Cut Review	6,774	5,030	2,500	3,780	3,000
4224	001	3211	Fire Sprinkler Plan Check	125	-	-	-	-
4222	001	3212	Fire Inspection	-	-	-	-	500
4224	001	3220	Special Building Inspection	375	875	250	655	-
4224	001	3221	Landscape Plan Fee	-	-	-	3,324	3,000
4224	001	3225	Building Demolition Permit	270	500	250	125	125
4222	001	3230	Hazardous Material Operations	-	-	-	-	300
4224	001	3290	Other Permits	18	92	50	-	-
001	001	3291	Animal License - 1 Year	1,075	1,065	1,100	340	500
001	001	3292	Animal License - 2 Year	720	780	800	380	400
001	001	3293	Animal License - 3 Year	1,850	2,435	2,000	850	1,200
4216	001	3540	Planning Fees	27,600	50,060	30,000	40,000	30,000
				<u>1,225,926</u>	<u>1,259,967</u>	<u>714,468</u>	<u>925,464</u>	<u>898,955</u>
<b>CHARGES FOR SERVICES</b>								
001	001	3321	Returned Check Fee	147	132	100	25	25
4216	001	3580	Annexation Fee	-	11,400	11,250	11,000	-
4221	001	3610	Reports/Copies	3,919	3,590	3,200	4,850	3,500
001	001	3615	Application Fee	-	3,477	400	4,200	400
001	001	3620	Property Rental	475	27,449	32,750	152,083	342,305
4242	001	3625	Civic Auditorium Rental	83,263	34,718	40,000	5,500	25,000
4242	001	3626	Vets Hall Rental	-	-	-	-	-
4216	001	3630	General Plan Update Fee	24,165	37	26,400	14,000	12,000
4224	001	3635	Technology Fee	11,478	13,639	13,200	7,000	5,000
4242	001	3681	Recreation Fees	345,719	146,278	98,000	30,000	115,000

4242	001	3685	Park Reservation	24,460	14,493	15,000	10,000	10,000
4242	001	3691	Concession Fees/Contract	17,984	11,766	-	117	-
4221	001	3692	Stored Vehicle Fines	-	5,751	-	-	-
001	001	3693	Employee Appreciation	-	1,499	-	-	-
4242	001	3695	Public Swimming	514	-	-	-	-
4242	001	3696	Swimming Lessons	1,258	-	-	-	-
				<u>513,380</u>	<u>274,229</u>	<u>240,300</u>	<u>238,775</u>	<u>513,230</u>
<u>INTERGOVERNMENTAL REVENUE</u>								
001	001	3720	Grant Revenue Capital	-	17,955	-	-	-
4221	001	3755	Motor Vehicle In Lieu	2,121,128	2,225,862	2,300,000	2,307,645	2,300,000
4221	001	3760	Off-Highway Motor Vehicle Fees	-	-	-	-	-
001	001	3765	Homeowners Exemption	8,447	9,550	5,000	1,377	-
4231	001	3771	Traffic Congestion	-	-	-	-	-
4221	001	3777	Booking Fee Reimbursement	-	165	-	-	-
4221	001	3778	Narcotics Task Force	-	-	-	-	-
4221	001	3779	Pad Homeland Security	-	-	-	-	66,725
4221	001	3780	DUI Cost Recovery	5,824	4,744	3,000	5,750	3,000
4221	001	3782	P.O.S.T.	17,024	25,175	15,000	-	-
4221	001	3783	Y.D.O. Elementary School	-	-	-	-	-
4221	001	3784	Y.D.O. High School	92,980	32,714	60,000	25,577	55,000
4221	001	3786	Crossing Guards	-	-	-	-	-
001	001	3788	Rebates/Incentives	-	-	-	-	-
001	001	3788A	Incentives/Rebates	-	-	-	-	-
4221	001	3791	Jag Grant	-	18,000	-	4,742	6,000
4221	001	3792	Y.D.O. Liberty School	26,450	60,730	55,000	25,486	55,000
4221	001	3793	Indian Gaming Grant To PD	50,000	-	-	-	-
001	001	3795	ERAF - Education Rev Augment Fund	-	-	-	-	-
4221	001	3796	Ab109	-	-	-	-	-
4221	001	3801	Cops/SLESF	133,006	178,220	115,000	73,882	75,000
4221	001	3804	WHC Campus Police Office	132,327	132,327	132,300	132,326	132,300
4221	001	3814	COPS Hiring	-	-	-	-	-
				<u>2,587,184</u>	<u>2,705,442</u>	<u>2,685,300</u>	<u>2,576,785</u>	<u>2,693,025</u>
<u>FINES AND PENALTIES</u>								
4221	001	3815	Abandoned Vehicle Abate	3,477	4,940	5,000	26,632	4,000
4221	001	3820	Other Court Fines	4	-	-	1,959	-
4221	001	3811	Animal Control	125	355	100	250	125
001	001	3813	Parkings Fines (NON PC 1463)	6,787	4,222	3,500	800	1,000
				<u>3,606</u>	<u>9,517</u>	<u>8,600</u>	<u>29,641</u>	<u>5,125</u>
<u>INTEREST REVENUES</u>								
001	001	3850	Interest	164,689	124,090	90,000	20,211	25,000
001	001	3850GC	Interest from GC Loan	-	-	-	-	-
				<u>164,689</u>	<u>124,090</u>	<u>90,000</u>	<u>20,211</u>	<u>25,000</u>
<u>MISC. REVENUES/REIMBURSEMENTS</u>								
4221	001	3809	PRCS CCP Revenue	-	41,306	80,000	54,103	-
001	001	3810	Vehicle Code Fines - Gen. Fund	-	5,051	5,000	500	500
001	001	3854	EE Home Loan Repayments	-	15,000	-	8,000	-
4221	001	3859	National Night Out	40	-	-	-	-
001	001	3860	Revenue Raising Fee	-	21,433	200,000	880,000	1,750,000
001	001	3860A	Skate Park/Splash Pad Relocation	-	200,000	-	-	-
4221	001	3861	PD Dept. Misc. Rev	45,039	2,626	4,500	2,501	3,000
4221	001	3862	Police Dept. Fees	2,692	13,070	1,500	800	800
001	001	3865	Sale Of Property	10	-	-	-	-
001	001	3868	Asset Forfeiture	28	-	-	-	-
001	001	3889	Unrealized Gain/Loss	115,137	15,180	-	(2,000)	(2,500)
001	001	3867GC	Golf Course Bond Loan	-	-	-	-	-
001	001	3869	Misc. Income	14,352	-	-	-	-
001	001	3870	Contributions	60	-	-	-	-
4224	001	3872	School Impact Fees	15,844	15,283	15,000	603	-
4222	001	3874	Weed Abatement	-	-	-	-	-
4242	001	3875	Gifts & Donations	11,095	2,500	-	3,050	-
4224	001	3876	Impact Fees - Admin	3,434	3,540	3,000	812	1,000
001	001	3876A	CBSASRF SB1473 Admin	207	201	150	56	-
001	001	3878	Cash Over/Short	232	(880)	-	1	-
001	001	3880	Miscellaneous	36,018	20,576	22,000	25,120	1,500
001	001	3880AR	Miscellaneous Revenue /Asset Replacement	-	-	-	-	-
001	001	3881	Sundry Revenue	-	-	-	-	-
001	001	3882	RMA Reimbursements	129,821	18,009	-	-	-
4224	001	3879	Reimbursements	-	28,825	-	-	-
4222	001	3892	Fire Department Donations	-	-	-	500	-
4211	4211	3989	Admin Reimbursement	100,046	(36,944)	27,323	23,476	(4,684)
4212	4212	3989	Admin Reimbursement	(255)	(115)	-	-	-
4213	4213	3989	Admin Reimbursement	499,796	362,817	361,148	335,556	312,305
4214	4214	3989	Admin Reimbursement	74,270	14,761	58,217	27,341	(5,702)
4215	4215	3989	Admin Reimbursement	506,996	548,243	456,483	504,127	884,696

4216	4216	3989	Admin Reimbursement	(58,025)	(31,020)	(45,156)	(44,283)	(58,773)
4220	4220	3989	Admin Reimbursement	622,547	505,640	632,679	618,750	1,040,814
4221	4221	3989	Admin Reimbursement	(264,564)	(272,104)	(346,617)	(506,766)	(819,789)
4222	4222	3989	Admin Reimbursement	(118,417)	(88,679)	(113,532)	(51,172)	(66,279)
4224	4224	3989	Admin Reimbursement	-	(31,322)	(39,041)	(66,754)	(104,605)
4230	4230	3989	Admin Reimbursement	329,755	320,880	528,880	370,247	454,550
4231	4231	3989	Admin Reimbursement	(26,925)	(33,936)	(38,872)	(109,280)	(150,288)
4241	4241	3989	Admin Reimbursement	(22,045)	(23,645)	(25,472)	-	-
4242	4242	3989	Admin Reimbursement	-	(352,505)	(443,407)	(84,690)	(134,604)
4296	4296	3989	Admin Reimbursement	130,986	139,832	218,369	205,794	205,500
4297	4297	3989	Admin Reimbursement	(28,411)	44,658	144,993	11,213	206,141
				<u>2,119,761</u>	<u>1,468,283</u>	<u>1,707,145</u>	<u>2,207,605</u>	<u>3,513,582</u>
<u>OPERATING TRANSFERS IN</u>				-	-	-	-	-
001	001	3900	Operating Transfers In	297,558	-	-	160,284	-
001	001	3901	Transfer In - Gen Fund	-	-	-	-	-
001	001	3920	Transfer In - OTS 020	-	-	-	-	-
001	001	3928	Transfer In - Gas Tax 03	-	-	-	-	-
001	001	3940	Operating Transfer In-Fleet Maint	-	-	-	-	-
001	001	3950	Operating Transfer In-Water	-	-	-	-	-
001	001	3956	Operating Transfer In-Refuse	-	-	-	-	-
001	001	3958	Operating Transfer In-Streets Capital	-	-	-	-	-
001	001	3960	Operating Transfer In-Sewer	-	-	-	-	-
001	001	3966	Operating Transfer In-Law Enf. Capital	-	-	-	-	-
001	001	3967	Operating Transfer In-Fire Facilities	-	-	-	-	-
001	001	3969	Operating Transfer In-Storm Drain Capital	-	-	-	-	-
001	001	3970	Operating Transfer In-Water Capital	-	-	-	-	-
001	001	3971	Operating Transfer In-Sewer Capital	-	-	-	-	-
001	001	3974	Operating Transfer In.-Pks.Capital	-	-	-	-	-
001	001	3976	Operating Transfer In.-Refuse Cap.	-	-	-	-	-
001	001	3978	Operating Transfer In-LLMD	-	-	-	-	-
001	001	3990	Misc. Operating Transactions	-	-	-	-	-
				<u>297,558</u>	<u>-</u>	<u>-</u>	<u>160,284</u>	<u>-</u>
<u>NET GENERAL FUND RECEIPTS</u>				<u>12,925,835</u>	<u>11,765,741</u>	<u>10,576,393</u>	<u>12,395,616</u>	<u>13,891,217</u>
<u>017 ASSISTANCE TO FIREFIGHTERS GRANT</u>				-	-	-	-	-
017	017	3720	Grant Reimbursement	-	-	-	-	298,800
017	017	3900	Operating Transfers In	-	-	-	-	33,200
				<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>332,000</u>
<u>020 TRAFFIC SAFETY</u>				-	-	-	-	-
020	020	3810	Vehicle Code Fines	28,212	26,504	10,000	22,245	20,000
020	020	3812	Parking Fines	7,600	1,107	2,500	2,569	1,500
020	020	3850	Interest	4,050	3,450	2,000	546	500
				<u>39,863</u>	<u>31,061</u>	<u>14,500</u>	<u>25,360</u>	<u>22,000</u>
<u>022 AMBULANCE FINES</u>				-	-	-	-	-
022	022	3805	Ambulance Fines	-	-	-	10,990	-
				<u>-</u>	<u>-</u>	<u>-</u>	<u>10,990</u>	<u>-</u>
<u>027 TE/STP (RTPA) EXCHANGE FUND</u>				-	-	-	-	-
027	027	3727	RTPA Exchange Funds	177,910	184,290	160,000	183,091	175,000
027	027	3850	Interest	8,053	7,567	-	-	-
				<u>185,963</u>	<u>191,857</u>	<u>160,000</u>	<u>183,091</u>	<u>175,000</u>
<u>033 LOCAL TRANSPORTATION FUND</u>				-	-	-	-	-
033	033	3770	Local Transportation Fund	589,960	471,380	421,256	571,556	531,604
033	033	3850	Interest	27,251	22,577	-	-	-
033	033	3880	Miscellaneous	-	-	-	-	-
				<u>617,211</u>	<u>493,957</u>	<u>421,256</u>	<u>571,556</u>	<u>531,604</u>
<u>034 GAS TAX</u>				-	-	-	-	-
034	034	3590	Gas Tax Loan Repayment, Section 2103	29,199	29,519	-	-	-
034	034	3730	Gasoline Tax 2105	142,060	133,939	139,177	137,985	150,065
034	034	3740	Gasoline Tax 2106	66,121	60,556	63,167	60,675	65,677
034	034	3745	Gasoline Tax 2107	160,770	152,359	167,431	174,983	190,855
034	034	3750	Gasoline Tax 2107.5	23,885	22,764	6,000	6,000	6,000
034	034	3774	Gasoline Tax 2103	86,498	181,052	221,851	170,879	204,280
034	034	3850	Interest	18,126	16,185	-	-	-
034	034	3880	Miscellaneous	32,894	-	-	-	-
				<u>530,355</u>	<u>596,375</u>	<u>597,626</u>	<u>550,522</u>	<u>616,877</u>
<u>036 SB1 ROAD REHABILITATION</u>				-	-	-	-	-
036	036	3595	Gas Tax Road Rehab	474,813	454,768	451,270	454,394	509,246
				<u>474,813</u>	<u>454,768</u>	<u>451,270</u>	<u>454,394</u>	<u>509,246</u>
<u>035 CITY GRANTS - CDBG &amp; HOME</u>				-	-	-	-	-
035	035	3710	Grant Proceeds	-	-	-	-	-
035	035	3716	Home Rehab Grant Reimbursement	8,400	10,800	-	-	-



035	035	3717	Program Income - Home Grant	-	-	-	-	-
035	035	3718	CDBG Grant Program Income	-	-	-	-	-
035	035	3850	Interest	-	-	-	-	-
				<u>8,400</u>	<u>10,800</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>040 FLEET MAINTENANCE</u>				-	-	-	-	-
4265	040	3450	Rental City Owned Equip.	818,994	989,730	1,303,181	850,000	1,233,270
4265	040	3865	Sale Of Property	-	(1,920)	-	-	-
4265	040	3869	Misc. Income	2,322	-	-	-	-
4265	040	3880	Miscellaneous	-	2,652	-	-	-
				<u>821,316</u>	<u>990,462</u>	<u>1,303,181</u>	<u>850,000</u>	<u>1,233,270</u>
<u>045 GOLF COURSE - CITY</u>				-	-	-	-	-
4245	045	3620	Property Rental	-	-	-	-	-
4245	045	3691	Concession Fees/Contract	173,696	174,074	180,000	215,000	215,000
4245	045	3691C	Secured Property Taxes RDA	-	-	-	-	-
4245	045	3850	Interest	-	(4,098)	-	-	-
4245	045	3864	Pro Shop	124,664	115,318	135,000	105,000	105,000
4245	045	3865	Sale Of Property	-	(5,568)	-	-	-
4245	045	3866	Golf Course Receipts	864,868	838,255	850,000	1,200,000	1,200,000
4245	045	3878	Cash Over/Short	(11)	45	-	45	-
4245	045	3880	Miscellaneous	562	1,474	-	2,300	2,300
4245	045	3881	Sundry Revenue	-	-	-	-	-
				<u>1,163,780</u>	<u>1,119,502</u>	<u>1,165,000</u>	<u>1,522,345</u>	<u>1,522,300</u>
<u>050 WATER</u>				-	-	-	-	-
050	050	3300	Water Revenue	7,300,111	8,727,899	8,875,000	10,000,000	10,000,000
050	050	3305	Water Meter Fee	45,000	46,947	30,000	14,088	20,000
050	050	3306	Lock Fee	-	75	-	150	-
050	050	3311	Connection Fee	30,961	30,221	30,000	22,700	28,000
050	050	3320	Construction Meter Rental	2,364	1,600	2,000	4,400	2,000
050	050	3321	Returned Check Fee	4,648	4,089	3,500	2,500	1,500
050	050	3550	Delinquent - Turn On/Off	24,500	12,349	10,000	1,728	-
050	050	3560	Delinquent Penalty	31,695	-	-	-	-
050	050	3570	Door Hanger Fee	105,214	79,263	-	3,622	-
050	050	3710	Grant Proceeds	-	49,039	-	-	-
050	050	3788A	Incentives/Rebates	-	-	-	-	-
050	050	3850	Interest	35,374	38,634	-	11,534	5,000
050	050	3865	Sale Of Property	(81,833)	(2,508)	-	-	-
050	050	3880	Miscellaneous	2,445	17,981	2,000	17,212	2,000
050	050	3879	Reimbursements	-	-	-	-	-
050	050	3884	Bad Debt Recovery	-	1,939	-	5,960	2,000
050	050	3891	Contributed Capital	-	-	-	-	-
050	050	3900	Operating Transfers In	2,775,475	-	-	-	-
050	050	3989	Admin Reimbursement	286,208	371,591	479,903	248,164	358,150
				<u>10,562,162</u>	<u>9,379,121</u>	<u>9,432,403</u>	<u>10,332,058</u>	<u>10,418,650</u>
<u>056 REFUSE</u>				-	-	-	-	-
056	056	3321	Returned Check Fee	-	25	-	-	-
056	056	3400	Refuse Revenue	2,953,310	2,989,916	3,848,000	3,850,000	4,026,000
056	056	3410	Special Refuse Pick Up	36,549	43,366	45,500	70,000	50,000
056	056	3420	Recycling Program	2,632	2,073	2,600	169	500
056	056	3430	Green waste Recycling Program	5,200	1,785	2,600	925	1,000
056	056	3560	Delinquent Penalty	15,697	-	-	-	-
056	056	3570	Door Hanger Fee	-	-	-	-	-
056	056	3710	Grant Proceeds	6,691	6,764	-	-	-
056	056	3720	Grant Revenue - Capital	-	120,000	-	-	-
056	056	3850	Interest	17,137	10,143	-	2,000	1,500
056	056	3865	Sale Of Property	-	-	-	-	-
056	056	3880	Miscellaneous	147	-	-	741	-
056	056	3884	Bad Debt Recovery	-	1,146	-	2,700	1,500
				<u>3,037,362</u>	<u>3,175,218</u>	<u>3,898,700</u>	<u>3,926,535</u>	<u>4,080,500</u>
<u>060 WASTEWATER</u>				-	-	-	-	-
060	060	3500	Sewer Use Charges	3,332,930	3,388,627	3,350,000	3,300,000	3,300,000
060	060	3510	Waste Water Sales	-	-	-	-	-
060	060	3560	Delinquent Penalty	16,221	-	-	165	-
060	060	3570	Door Hanger Fee	-	-	-	-	-
060	060	3575	Non System Waste Water Fee	80,840	-	-	97,411	80,000
060	060	3710	Grant Proceeds	-	-	-	-	-
060	060	3788A	Incentives/Rebates	-	-	-	-	-
060	060	3850	Interest	91,433	74,994	-	12,500	7,500
060	060	3865	Sale Of Property	(142,989)	(29,135)	-	-	-
060	060	3880	Miscellaneous	(2,337)	2,500	-	1,230	-
060	060	3879B	Utility Pump Reimbursements	-	-	-	-	-
060	060	3884	Bad Debt Recovery	-	1,322	-	3,014	-
060	060	3891	Contributed Capital	-	-	-	-	-
				<u>3,376,098</u>	<u>3,438,308</u>	<u>3,350,000</u>	<u>3,414,320</u>	<u>3,387,500</u>
<u>065 STREETS CAP - EAST</u>				-	-	-	-	-

065	065	3605	Capital/Impact Fees	293,441	280,025	300,000	28,000	35,000
065	065	3710	Grant Proceeds	-	-	-	-	-
065	065	3850	Interest	22,080	18,479	-	2,903	-
				<u>315,521</u>	<u>298,503</u>	<u>300,000</u>	<u>30,903</u>	<u>35,000</u>
<u>065A STREETS CAP - WEST</u>								
065A	065A	3605	Capital/Impact Fees	-	-	-	-	-
065A	065A	3850	Interest	736	588	-	-	-
				<u>736</u>	<u>588</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>066 LAW ENFORCEMENT CAP</u>								
066	066	3605	Capital/Impact Fees	50,072	50,219	50,000	24,000	25,000
066	066	3850	Interest	5,160	4,511	-	-	-
				<u>55,232</u>	<u>54,730</u>	<u>50,000</u>	<u>24,000</u>	<u>25,000</u>
<u>067 FIRE PROTECTION - EAST</u>								
067	067	3605	Capital/Impact Fees	42,944	44,982	50,000	18,500	20,000
067	067	3850	Interest	2,432	2,291	-	-	-
				<u>45,376</u>	<u>47,273</u>	<u>50,000</u>	<u>18,500</u>	<u>20,000</u>
<u>067A FIRE PROTECTION - WEST</u>								
067A	067A	3605	Capital/Impact Fees	-	-	-	-	-
067A	067A	3850	Interest	57	46	-	-	-
				<u>57</u>	<u>46</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>068 GENERAL FACILITIES CAP</u>								
068	068	3605	Capital/Impact Fees	70,952	76,985	70,000	22,000	22,000
068	068	3850	Interest	4,892	583	-	131	100
068	068	3879	Reimbursements	-	-	-	-	-
				<u>75,844</u>	<u>77,568</u>	<u>70,000</u>	<u>22,131</u>	<u>22,100</u>
<u>069 STORM DRAIN CAP</u>								
069	069	3605	Capital/Impact Fees	72,888	89,537	85,000	8,000	10,000
069	069	3850	Interest	10,305	9,731	-	1,632	-
069	069	3879	Reimbursements	-	-	-	-	-
				<u>83,193</u>	<u>99,268</u>	<u>85,000</u>	<u>9,632</u>	<u>10,000</u>
<u>070 WATER SUPPLY CAP</u>								
070	070	3605	Capital/Impact Fees	-	-	-	-	-
070	070	3606	Water Sup/Hold Facility Fee	-	-	-	-	-
070	070	3607	Water Distribution Fee	-	-	-	-	-
070	070	3850	Interest	27,600	22,044	-	3,640	3,000
070	070	3879	Reimbursements	-	-	-	-	-
				<u>27,600</u>	<u>22,044</u>	<u>-</u>	<u>3,640</u>	<u>3,000</u>
<u>070A WATER DISTRIBUTION CAP</u>								
070A	070A	3605	Capital/Impact Fees	-	-	-	-	-
070A	070A	3607	Water Distribution Fee	-	-	-	-	-
070A	070A	3850	Interest	2,829	2,146	-	350	250
070A	070A	3879	Reimbursements	-	-	-	-	-
				<u>2,829</u>	<u>2,146</u>	<u>-</u>	<u>350</u>	<u>250</u>
<u>070B WATER DIF</u>								
070B	070B	3605	Capital/Impact Fees	120,251	126,105	120,000	10,000	12,000
070B	070B	3850	Interest	1,247	2,180	-	400	300
070B	070B	3879	Reimbursements	-	-	-	-	-
				<u>121,498</u>	<u>128,285</u>	<u>120,000</u>	<u>10,400</u>	<u>12,300</u>
<u>071 WASTE WATER TREATMENT/DISPOSAL</u>								
071	071	3608	Waste Water Treat Facility Fee	-	-	-	-	-
071	071	3609	Waste Water Collect Facility Fee	-	-	-	-	-
071	071	3850	Interest	(2,525)	(2,710)	-	(900)	(750)
071	071	3879	Reimbursements	-	-	-	-	-
				<u>(2,525)</u>	<u>(2,710)</u>	<u>-</u>	<u>(900)</u>	<u>(750)</u>
<u>071A WASTE WATER COLLECTION</u>								
071A	071A	3609	Waste Water Collect Facility Fee	-	-	-	-	-
071A	071A	3850	Interest	4,077	3,256	-	800	700
071A	071A	3879	Reimbursements	-	-	-	-	-
				<u>4,077</u>	<u>3,256</u>	<u>-</u>	<u>800</u>	<u>700</u>
<u>071B DIF - WASTEWATER</u>								
071B	071B	3605	Capital/Impact Fees	173,093	164,252	160,000	18,000	20,000
071B	071B	3850	Interest	1,531	2,731	-	800	700
071B	071B	3879	Reimbursements	-	-	-	-	-
				<u>174,624</u>	<u>166,983</u>	<u>160,000</u>	<u>18,800</u>	<u>20,700</u>
<u>072 STREETS CAP</u>								
072	072	3850	Interest	1,099	878	-	225	175
072	072	3879	Reimbursements	-	-	-	-	-
				<u>1,099</u>	<u>878</u>	<u>-</u>	<u>225</u>	<u>175</u>
<u>074 PARKS &amp; RECREATION CAP</u>								
074	074	3605	Capital/Impact Fees	-	3,193	-	-	-
074	074	3850	Interest	9,577	7,719	-	2,000	1,500
074	074	3879	Reimbursements	-	-	-	-	-
				<u>9,577</u>	<u>10,912</u>	<u>-</u>	<u>2,000</u>	<u>1,500</u>

<u>074A PARK LAND ACQUISITION</u>								
074A	074A	3605	Capital/Impact Fees	108,576	-	-	-	-
074A	074A	3850	Interest	5,577	4,454	-	1,200	1,000
074A	074A	3879	Reimbursements	-	-	-	-	-
				<u>114,153</u>	<u>4,454</u>	<u>-</u>	<u>1,200</u>	<u>1,000</u>
<u>074B PARK IMPROVEMENTS</u>								
074B	074B	3605	Capital/Impact Fees	-	-	-	-	-
074B	074B	3850	Interest	4,910	3,926	-	1,000	800
074B	074B	3880	Miscellaneous	-	-	-	-	-
				<u>4,910</u>	<u>3,926</u>	<u>-</u>	<u>1,000</u>	<u>800</u>
<u>074C COMM/REC FACILITIES</u>								
074C	074C	3605	Capital/Impact Fees	21,852	17,671	20,000	12,000	12,500
074C	074C	3850	Interest	1,337	1,232	-	400	300
074C	074C	3875	Gifts & Donations	-	-	-	-	-
				<u>23,189</u>	<u>18,903</u>	<u>20,000</u>	<u>12,400</u>	<u>12,800</u>
<u>074D DIF - PARKS</u>								
074D	074D	3605	Capital/Impact Fees	180,172	171,225	200,000	9,000	10,000
074D	074D	3850	Interest	1,876	2,775	-	800	700
074D	074D	3875	Gifts & Donations	-	-	-	-	-
				<u>182,048</u>	<u>174,000</u>	<u>200,000</u>	<u>9,800</u>	<u>10,700</u>
<u>075 FACILITY/INFRASTRUCTURE</u>								
075	075	3605	Capital/Impact Fees	-	-	-	-	-
075	075	3850	Interest	3,990	3,192	-	850	700
075	075	3900	Operating Transfers In	-	-	-	-	-
				<u>3,990</u>	<u>3,192</u>	<u>-</u>	<u>850</u>	<u>700</u>
<u>076 REFUSE CAPITAL</u>								
076	076	3604	Refuse Impact Fee	28,590	28,868	33,000	6,000	7,000
076	076	3850	Interest	3,106	2,695	-	800	700
				<u>31,696</u>	<u>31,562</u>	<u>33,000</u>	<u>6,800</u>	<u>7,700</u>
<u>085 PBIA</u>								
085	085	3029	Business License	8,978	9,295	9,125	13,000	10,000
085	085	3850	Interest	154	123	-	-	-
				<u>9,132</u>	<u>9,418</u>	<u>9,125</u>	<u>13,000</u>	<u>10,000</u>
<u>150 RDA RETIREMENT OBLIG FUND</u>								
150	150	3980	Tax Increment	919,975	1,051,580	800,000	1,495,164	1,000,000
150	150	3850	Interest	39,070	34,163	-	150	-
150	150	3865	Sale Of Property	(112,527)	-	-	-	-
150	150	3869	Misc. Income	188	-	-	-	-
150	150	3880	Miscellaneous	(106)	-	-	-	-
150	150	3879	Reimbursements	-	-	-	-	-
150	150	3900	Operating Transfers In	-	-	-	-	-
150	150	3901	Transfer In - Gen Fund	-	-	-	-	-
				<u>846,599</u>	<u>1,085,743</u>	<u>800,000</u>	<u>1,495,314</u>	<u>1,000,000</u>
<u>155 HOUSING AUTHORITY FUND</u>								
155	155	3719	Loan Repayment	133,143	39,482	-	75,195	-
155	155	3850	Interest	121,589	-	3,000	-	-
155	155	3880	Miscellaneous	(4,557)	76	-	75	-
				<u>250,174</u>	<u>39,558</u>	<u>3,000</u>	<u>75,270</u>	<u>-</u>
<u>160 2019 WATER SERIES BOND PROCEEDS</u>								
160	160	3863	2019 Water Series Bond Proceeds	575,258	-	4,044,692	25,380,050	-
160	160	3850	Interest	130,536	365,456	-	-	-
				<u>705,794</u>	<u>365,456</u>	<u>4,044,692</u>	<u>25,380,050</u>	<u>-</u>
<u>201 LLMD ZONE 1</u>								
201	201	3775	LLMD Property Assessments	-	94,591	93,304	93,301	93,301
201	201	3775GF	LLMD General Benefit	-	5,008	5,008	5,125	5,125
201	201	3850	Interest	-	(1,374)	-	-	-
201	201	3880	Miscellaneous	-	934	-	-	-
				<u>-</u>	<u>99,159</u>	<u>98,312</u>	<u>98,426</u>	<u>98,426</u>
<u>203 LLMD ZONE 3</u>								
203	203	3775	LLMD Property Assessments	-	18,931	17,679	17,673	17,673
203	203	3775GF	LLMD General Benefit	-	533	533	528	528
203	203	3850	Interest	-	185	-	-	-
				<u>-</u>	<u>19,649</u>	<u>18,212</u>	<u>18,201</u>	<u>18,201</u>
<u>205 LLMD ZONE 5</u>								
205	205	3775	LLMD Property Assessments	-	1,655	1,807	1,807	1,807
205	205	3775GF	LLMD General Benefit	-	110	110	113	113
205	205	3850	Interest	-	(230)	-	-	-
				<u>-</u>	<u>1,535</u>	<u>1,917</u>	<u>1,920</u>	<u>1,920</u>
<u>206 LLMD ZONE 6</u>								
206	206	3775	LLMD Property Assessments	-	1,839	1,987	1,987	1,987
206	206	3775GF	LLMD General Benefit	-	59	59	61	61
206	206	3850	Interest	-	(131)	-	-	-
				<u>-</u>	<u>1,767</u>	<u>2,046</u>	<u>2,048</u>	<u>2,048</u>

<u>207 LLMD ZONE 7</u>								
207	207	3775	LLMD Property Assessments	-	4,014	4,145	4,145	4,145
207	207	3775GF	LLMD General Benefit	-	148	148	151	151
207	207	3850	Interest	-	(384)	-	-	-
				-	3,778	4,293	4,296	4,296
<u>208A LLMD ZONE 8A</u>								
208A	208A	3775	LLMD Property Assessments	-	-	8,366	8,823	8,823
208A	208A	3775GF	LLMD General Benefit	-	231	231	235	235
208A	208A	3850	Interest	-	66	-	-	-
				-	297	8,597	9,058	9,058
<u>208B LLMD ZONE 8B</u>								
208B	208B	3775	LLMD Property Assessments	-	-	17,201	17,832	17,832
208B	208B	3775GF	LLMD General Benefit	-	804	804	812	812
208B	208B	3850	Interest	-	214	-	-	-
				-	1,018	18,005	18,644	18,644
<u>209 LLMD ZONE 9</u>								
209	209	3775	LLMD Property Assessments	-	6,090	6,247	6,245	6,245
209	209	3775GF	LLMD General Benefit	-	278	278	285	285
209	209	3850	Interest	-	57	-	-	-
				-	6,425	6,525	6,530	6,530
<u>210 LLMD ZONE 10</u>								
210	210	3775	LLMD Property Assessments	-	18,713	18,990	18,989	18,989
210	210	3775GF	LLMD General Benefit	-	945	945	967	967
210	210	3850	Interest	-	(395)	-	-	-
				-	19,263	19,935	19,956	19,956
<u>211 LLMD ZONE 11</u>								
211	211	3775	LLMD Property Assessments	-	1,884	1,919	1,919	1,919
211	211	3775GF	LLMD General Benefit	-	137	137	141	141
211	211	3850	Interest	-	(213)	-	-	-
				-	1,808	2,056	2,060	2,060
<u>212 LLMD ZONE 12</u>								
212	212	3775	LLMD Property Assessments	-	19,970	20,150	20,149	20,149
212	212	3775GF	LLMD General Benefit	-	1,427	1,427	1,458	1,458
212	212	3850	Interest	-	1,853	-	-	-
				-	23,251	21,577	21,607	21,607
<u>213 LLMD ZONE 13</u>								
213	213	3775	LLMD Property Assessments	-	4,917	4,950	4,950	4,950
213	213	3775GF	LLMD General Benefit	-	1,924	1,924	1,976	1,976
213	213	3850	Interest	-	(158)	-	-	-
				-	6,683	6,874	6,926	6,926
<u>251 PFMD ZONE 1</u>								
251	251	3775	PFMD Property Assessment	-	70,832	68,240	71,077	71,077
251	251	3775GF	PFMD General Benefit	-	1,003	1,003	1,031	1,031
251	251	3850	Interest	-	3,835	-	-	-
				-	75,670	69,243	72,108	72,108
<u>252 PFMD ZONE 2</u>								
252	252	3775	PFMD Property Assessment	-	123,831	124,332	131,654	131,654
252	252	3775GF	PFMD General Benefit	-	3,252	3,252	3,342	3,342
252	252	3850	Interest	-	11,947	-	-	-
				-	139,030	127,584	134,996	134,996
<u>253 PFMD ZONE 3</u>								
253	253	3775	PFMD Property Assessment	-	55,582	54,995	43,310	43,310
253	253	3775GF	PFMD General Benefit	-	737	737	757	757
253	253	3850	Interest	-	3,379	-	-	-
				-	59,698	55,732	44,067	44,067
<u>254 PFMD ZONE 4</u>								
254	254	3775	PFMD Property Assessment	-	54,609	55,313	56,742	56,742
254	254	3775GF	PFMD General Benefit	-	652	652	670	670
254	254	3850	Interest	-	527	-	-	-
				-	55,789	55,965	57,412	57,412
<u>255 PFMD ZONE 5</u>								
255	255	3775	PFMD Property Assessment	-	81,055	81,178	56,254	56,254
255	255	3775GF	PFMD General Benefit	-	1,366	1,366	1,403	1,403
255	255	3850	Interest	-	2,759	-	-	-
				-	85,180	82,544	57,657	57,657
<u>256 PFMD ZONE 6</u>								
256	256	3775	PFMD Property Assessment	-	54,944	54,844	55,521	55,521
256	256	3775GF	PFMD General Benefit	-	396	396	407	407
256	256	3850	Interest	-	1,286	-	-	-
				-	56,626	55,240	55,928	55,928
<u>257 PFMD ZONE 7</u>								
257	257	3775	PFMD Property Assessment	-	6,788	6,808	6,957	6,957
257	257	3775GF	PFMD General Benefit	-	150	150	154	154

257	257	3850	Interest	-	49	-	-	-
				-	6,987	6,958	7,111	7,111
			<u>258 PFMD ZONE 8</u>					
258	258	3775	PFMD Property Assessment	-	34,445	34,509	40,049	40,049
258	258	3775GF	PFMD General Benefit	-	651	651	910	910
258	258	3850	Interest	-	130	-	-	-
				-	35,226	35,160	40,959	40,959
			<u>259 PFMD ZONE 9</u>					
259	259	3775	PFMD Property Assessment	-	38,179	38,266	45,095	45,095
259	259	3775GF	PFMD General Benefit	-	978	978	1,247	1,247
259	259	3850	Interest	-	84	-	-	-
				-	39,242	39,244	46,342	46,342
			<u>260 PFMD ZONE 10</u>					
260	260	3775	PFMD Property Assessment	-	-	17,870	17,870	17,870
260	260	3775GF	PFMD General Benefit	-	-	256	263	263
260	260	3850	Interest	-	26	-	-	-
260	260	3880	Miscellaneous	-	9,500	-	-	-
				-	9,526	18,126	18,133	18,133
			<u>ALL OTHERS</u>					
021	021	3720	Prop 68 Grant Reimbursement					176,355
116	116	3880	Youth Rec Fund	-	-	-	-	5,000
121	121	3880	Reason for the Season	-	-	-	-	15,000
122	122	3880	PD Asset Forfeiture					-
123	123	3880	Red Ribbon					6,520
124	124	3880	Police Shoe Drive					2,000
				-	-	-	-	204,875
			NET SPECIAL FUND RECEIPTS	22,984,759	23,895,993	27,041,628	51,144,664	24,971,882
			NET GENERAL FUND RECEIPTS	12,925,835	11,765,741	10,576,393	12,395,616	13,891,217
			<b>TOTAL RECEIPTS</b>	<b>35,910,594</b>	<b>35,661,734</b>	<b>37,618,021</b>	<b>63,540,280</b>	<b>38,863,099</b>

SCHEDULE 2

**SUMMARY OF NET OPERATING EXPENDITURES**

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>GENERAL FUND</u>					
001	4211 CITY COUNCIL	111,344	139,995	164,223	139,894	119,502
001	4213 CITY MANAGER	664,161	501,883	448,795	475,775	462,449
001	4214 CITY CLERK	192,865	59,858	127,519	100,450	63,691
001	4215 FINANCE	705,182	780,215	635,976	654,737	1,122,544
001	4216 COMMUNITY DEVELOPMENT	354,135	374,668	386,165	478,643	540,484
001	4220 MAINTENANCE	804,225	730,937	791,367	728,732	1,215,743
001	4221 POLICE	7,249,345	6,894,190	7,107,528	6,496,711	7,745,991
001	4222 FIRE	540,610	592,001	600,915	575,887	717,020
001	4224 BUILDING INSPECTION	311,225	337,548	590,098	445,307	720,584
001	4230 PUBLIC WORKS ADMINISTRATION	455,980	449,958	595,260	498,699	644,695
001	4231 STREETS	603,972	373,462	543,260	475,155	370,899
001	4241 PARKS	433,029	575,489	485,274	396,775	98,864
001	4242 RECREATION	840,504	685,250	240,104	158,872	301,220
001	4296 INFORMATION TECHNOLOGY	141,560	175,556	254,626	237,278	251,472
001	4297 HUMAN RESOURCES	212,549	244,824	118,555	125,738	330,011
	<b>TOTAL GENERAL FUND</b>	<b>13,620,686</b>	<b>12,915,835</b>	<b>13,089,665</b>	<b>11,988,652</b>	<b>14,705,169</b>
	<u>SPECIAL FUNDS</u>					
017	5804 ASSISTANCE TO FIREFIGHTER GRANT	-	-	-	-	332,000
020	4223/4277 TRAFFIC SAFETY	-	18,796	31,200	35,697	151,510
022	4222 AMBULANCE FINES	-	-	-	-	7,000
027	027 TE/STP(RTPA) EXCHANGE FUND	-	2,600	-	-	13
045	4245 GOLF COURSE	1,296,416	1,209,645	1,496,894	1,288,777	1,523,845
050	4250 WATER	5,415,319	5,032,130	6,605,964	6,126,865	7,771,658
050	4251 UTILITY BILLING	293,139	371,593	412,310	248,164	358,150
056	4256 REFUSE	3,049,993	3,373,005	4,403,294	3,879,848	4,906,547
060	4260 WASTEWATER	3,311,670	4,926,549	3,346,784	2,595,324	2,836,100
040	4265 FLEET MAINTENANCE	988,311	976,982	1,303,181	984,448	1,158,176
085	4270 PARKING & BUSINESS IMPROVEMENT AREA (PBIA)	5,101	17,743	11,856	8,000	11,926
150	4951 REDEVELOPMENT DEBT SERVICE FUND	1,416,905	1,540,515	1,595,838	1,419,777	1,519,455
155	4953 HOUSING AUTHORITY	31,171	18,312	28,307	11,630	12,600
201	4851 LLMD Zone 1	21,728	63,132	93,398	59,430	96,710
203	4853 LLMD Zone 3	8,508	8,103	18,142	11,210	18,100
205	4855 LLMD Zone 5	1,303	1,583	1,835	2,935	1,920
206	4856 LLMD Zone 6	1,844	1,935	2,038	2,481	2,030
207	4857 LLMD Zone 7	2,991	3,374	4,095	4,630	4,300
208	4858 LLMD Zone 8	-	9,270	-	-	-
208A	4858A LLMD Zone 8A	360	3,818	9,562	4,583	9,050
208B	4858B LLMD Zone 8B	6,956	17,210	17,939	16,331	17,050
209	4859 LLMD Zone 9	7,476	4,163	6,252	4,375	6,330
210	4860 LLMD Zone 10	12,451	13,619	18,910	17,294	19,920
211	4861 LLMD Zone 11	1,022	1,277	2,029	2,281	1,660
212	4862 LLMD Zone 12	42,836	108,130	62,881	50,412	46,250
213	4863 LLMD Zone 13	3,125	3,830	6,874	5,369	6,920
251	4871 PFMD Zone 1	16,321	84,101	69,243	33,929	17,100
252	4872 PFMD Zone 2	55,484	154,870	127,584	57,120	63,900
253	4873 PFMD Zone 3	40,807	58,452	55,732	24,329	18,600
254	4874 PFMD Zone 4	11,777	54,259	55,965	10,927	15,800
255	4875 PFMD Zone 5	36,460	78,204	82,544	27,467	25,800
256	4876 PFMD Zone 6	31,392	67,111	55,280	12,207	9,500
257	4877 PFMD Zone 7	517	106	6,672	1,313	2,200
258	4878 PFMD Zone 8	1,302	368	25,256	8,583	12,500
259	4879 PFMD Zone 9	710	866	37,485	3,043	13,800
260	4880 PFMD Zone 10	-	9,697	15,976	1,523	4,500
	<b>TOTAL SPECIAL FUNDS:</b>	<b>16,113,395</b>	<b>18,235,350</b>	<b>20,011,320</b>	<b>16,960,302</b>	<b>21,002,920</b>
	<b>GRAND TOTAL:</b>	<b>29,734,082</b>	<b>31,151,185</b>	<b>33,100,985</b>	<b>28,948,953</b>	<b>35,708,089</b>

## SCHEDULE 3

## SUMMARY OF FUND TRANSACTIONS

	FUNDS AVAILABLE			APPROPRIATIONS						PROJECTED FUND BALANCE 6/30/2022
	ESTIMATED FUND BALANCE 7/1/2021	RECEIPTS/ TRANSFERS	AVAILABLE BALANCE	PERSONNEL EXPENSE	OPERATING EXPENSE	ASSET REPLACEMENT	CAPITAL PROJECTS	DEBT SERVICE	TOTAL EXPENDITURES	
001 GENERAL FUND - ANNUAL OPERATING	-	13,891,217	13,891,217	9,001,000	5,489,570	156,390	420,000	58,209	15,125,169	(1,233,952)
001 GENERAL FUND RESERVE	6,693,529	-	6,693,529	-	-	-	-	-	1,233,952	5,459,577
017 AFG	-	332,000	332,000	-	332,000	-	-	-	332,000	-
020 TRAFFIC SAFETY FUND	449,882	22,000	471,882	39,800	111,710	-	-	-	151,510	320,372
021 PROP 68 GRANT	-	176,355	176,355	-	-	-	176,355	-	176,355	-
022 AMBULANCE FINES	10,990	-	10,990	-	7,000	-	-	-	7,000	3,990
027 TE/STP(RTPA)	1,407,357	175,000	1,582,357	-	13	-	600,000	-	600,013	982,344
028 GRANTS - FEDERAL	-	-	-	-	-	-	-	-	-	-
029 GAX TAX SECTION 2015	2,540	-	2,540	-	-	-	-	-	-	2,540
030 GRANTS - OTHER	110,542	-	110,542	-	-	-	-	-	-	110,542
033 TRANSPORTATION	2,705,170	531,604	3,236,774	-	-	-	570,000	-	570,000	2,666,774
034 GAS TAX	1,071,139	616,877	1,688,016	-	-	-	740,000	-	740,000	948,016
035 COBG/HOME	501,434	-	501,434	-	-	-	-	-	-	501,434
036 SB1 ROAD REHABILITATION	1,609,485	509,246	2,118,731	-	-	-	1,000,000	-	1,000,000	1,118,731
040 FLEET MAINTENANCE	(1,131,387)	1,233,270	101,883	167,900	955,276	35,000	-	-	1,158,176	(1,056,293)
045 GOLF COURSE FUND	(777,932)	1,522,300	744,368	-	1,523,845	-	-	-	1,523,845	(779,477)
049 ENTERPRISE GRANT	(237,375)	-	(237,375)	-	-	-	-	-	-	(237,375)
049A REFUSE GRANT	-	-	-	-	-	-	-	-	-	-
049B SEWER GRANT	-	-	-	-	-	-	-	-	-	-
050 WATER FUND	4,963,360	10,418,650	15,382,010	1,555,000	6,574,808	-	3,498,875	-	11,628,683	3,753,327
051 WATER RATE STABILIZATION FUND	528,114	-	528,114	-	-	-	-	-	-	528,114
056 REFUSE FUND	1,121,917	4,080,500	5,202,417	1,167,300	3,389,247	350,000	20,000	-	4,926,547	275,870
060 WASTEWATER/STORM DRAIN FUND	10,781,909	3,387,500	14,169,409	1,034,800	1,801,300	-	5,170,000	-	8,006,100	6,163,309
065 DIF - STREETS WEST	2,561,097	35,000	2,596,097	-	-	-	279,847	-	279,847	2,316,250
065A DIF - STREETS WEST	83,301	-	83,301	-	-	-	-	-	-	83,301
066 DIF - LAW ENFORCEMENT	125,369	25,000	150,369	-	-	-	-	-	-	150,369
067 DIF - FIRE PROTECTION EAST	210,927	20,000	230,927	-	-	-	-	-	-	230,927
067A DIF - FIRE PROTECTION WEST	6,501	-	6,501	-	-	-	-	-	-	6,501
068 DIF - GENERAL FACILITIES	116,332	22,100	138,432	-	-	-	-	-	-	138,432
069 DIF - STORM DRAIN CAP	1,401,453	10,000	1,411,453	-	-	-	890,000	-	890,000	521,453
070 DIF - WATER CAP	3,125,799	3,000	3,128,799	-	-	-	-	-	-	3,128,799
070A DIF - WATER DISTRIBUTION	304,239	250	304,489	-	-	-	-	-	-	304,489
070B DIF - WATER	354,193	12,300	366,493	-	-	-	100,000	-	100,000	266,493
071 WASTE WATER DISPOSAL	(384,177)	(750)	(384,927)	-	-	-	-	-	-	(384,927)
071A WASTE WATER COLLECTION	432,020	700	432,720	-	-	-	255,000	-	255,000	177,720
071B DIF - WASTEWATER	444,317	20,700	465,017	-	-	-	-	-	-	465,017
072 STREETS CAP	124,527	175	124,702	-	-	-	-	-	-	124,702
074 DIF - PARKS AND RECREATION	1,094,180	1,500	1,095,680	-	-	-	-	-	-	1,095,680
074A DIF - PARKS LAND ACQUISITION	632,087	1,000	633,087	-	-	-	550,000	-	550,000	83,087
074B PARKS IMPROVEMENT	556,416	800	557,216	-	-	-	450,000	-	450,000	107,216
074C COMMUNITY RECREATION FACILITIES	189,910	12,800	202,710	-	-	-	-	-	-	202,710
074D DIF - PARKS	451,690	10,700	462,390	-	-	-	-	-	-	462,390
075 INFRASTRUCTURE	452,986	700	453,686	-	-	-	-	-	-	453,686
076 DIF - REFUSE	396,598	7,700	404,298	-	-	-	-	-	-	404,298
085 PBIA	24,522	10,000	34,522	-	11,926	-	-	-	11,926	22,596
116 YOUTH RECREATION FUND	16,564	5,000	21,564	-	5,000	-	-	-	5,000	16,564
121 REASON FOR THE SEASON	8,624	15,000	23,624	-	15,000	-	-	-	15,000	8,624
122 PD ASSET FORFEITURE	22,506	-	22,506	-	-	-	-	-	-	22,506
123 RED RIBBON/NATIONAL NIGHT OUT	160	6,520	6,680	-	6,520	-	-	-	6,520	160
124 PD SHOE DRIVE	1,482	2,000	3,482	-	2,000	-	-	-	2,000	1,482
150 REDEVELOPMENT	1,086,721	1,000,000	2,086,721	-	69,455	-	-	1,450,000	1,519,455	567,266
155 HOUSING AUTHORITY	1,907,827	-	1,907,827	-	12,600	-	-	-	12,600	1,895,227
158 2011 TAX ALLOCATION BOND	-	-	-	-	-	-	-	-	-	-
201 LLMD ZONE 1	(115,192)	98,426	(16,766)	-	96,710	-	-	-	96,710	(113,476)
203 LLMD ZONE 3	42,888	18,201	61,089	-	18,100	-	-	-	18,100	42,989
205 LLMD ZONE 5	(33,834)	1,920	(31,914)	-	1,920	-	-	-	1,920	(33,834)
206 LLMD ZONE 6	(18,465)	2,048	(16,417)	-	2,030	-	-	-	2,030	(18,447)
207 LLMD ZONE 7	(53,403)	4,296	(49,107)	-	4,300	-	-	-	4,300	(53,407)
208A LLMD ZONE 8A	16,856	9,058	25,914	-	9,050	-	-	-	9,050	16,864
208B LLMD ZONE 8B	21,326	18,644	39,970	-	17,050	-	-	-	17,050	22,920
209 LLMD ZONE 9	13,045	6,530	19,575	-	6,330	-	-	-	6,330	13,245
210 LLMD ZONE 10	(45,493)	19,956	(25,537)	-	19,920	-	-	-	19,920	(45,457)
211 LLMD ZONE 11	(29,557)	2,060	(27,497)	-	1,660	-	-	-	1,660	(29,157)
212 LLMD ZONE 12	190,539	21,607	212,146	-	46,250	-	-	-	46,250	165,896
213 LLMD ZONE 13	(18,432)	6,926	(11,506)	-	6,920	-	-	-	6,920	(18,426)
251 PFMD ZONE 1	602,095	72,108	674,203	-	17,100	-	-	-	17,100	657,103
252 PFMD ZONE 2	1,804,346	134,996	1,939,342	-	63,900	-	-	-	63,900	1,875,442
253 PFMD ZONE 3	517,300	44,067	561,367	-	18,600	-	-	-	18,600	542,767
254 PFMD ZONE 4	140,753	57,412	198,165	-	15,800	-	-	-	15,800	182,365
255 PFMD ZONE 5	449,933	57,657	507,590	-	25,800	-	-	-	25,800	481,790
256 PFMD ZONE 6	241,588	55,928	297,516	-	9,500	-	-	-	9,500	288,016
257 PFMD ZONE 7	17,398	7,111	24,509	-	2,200	-	-	-	2,200	22,309
258 PFMD ZONE 8	68,179	40,959	109,138	-	12,500	-	-	-	12,500	96,638
259 PFMD ZONE 9	82,751	46,342	129,093	-	13,800	-	-	-	13,800	115,293
260 PFMD ZONE 10	10,034	18,133	28,167	-	4,500	-	-	-	4,500	23,667
300 TRAFFIC SIGNALS	197,796	-	197,796	-	-	-	120,153	-	120,153	77,643
<b>Totals:</b>	<b>49,661,296</b>	<b>38,863,099</b>	<b>88,524,395</b>	<b>12,965,800</b>	<b>20,721,210</b>	<b>541,390</b>	<b>14,840,230</b>	<b>1,508,209</b>	<b>51,810,791</b>	<b>36,713,604</b>

SCHEDULE 4

SUMMARY OF POSITIONS

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Amended	2021-2022 Proposed
<u>DEPARTMENT - DIVISIONS</u>						
4213	CITY MANAGER	2.00	2.00	2.00	2.00	2.00
4214	CITY CLERK	0.50	0.50	0.50	0.50	0.50
4215	FINANCE	4.50	4.50	3.50	3.50	3.50
4216	COMMUNITY DEVELOPMENT	2.00	2.00	2.00	1.50	1.50
4220	MAINTENANCE	3.50	3.50	3.50	7.00	7.00
4221	POLICE	42.00	41.00	40.00	40.00	41.00
4222	FIRE	3.00	2.00	2.00	2.00	2.00
4224	BUILDING INSPECTION	3.00	3.00	3.00	4.50	4.50
4230	PUBLIC WORKS ADMINISTRATION	3.00	4.00	4.00	4.00	4.00
4231	STREETS	5.00	5.00	4.00	-	-
4241	PARKS	4.50	4.50	4.50	-	-
4242	RECREATION	5.00	4.00	1.00	2.00	2.00
4296	INFORMATION TECHNOLOGY	1.00	1.00	1.00	1.00	1.00
4297	HUMAN RESOURCES	1.00	1.00	-	-	1.00
	GENERAL FUND POSITION TOTAL	80.00	78.00	71.00	68.00	70.00
4265	FLEET MAINTENANCE	2.00	2.00	2.00	2.00	2.00
4250	WATER	12.50	13.00	13.00	13.50	13.00
4251	UTILITY BILLING	3.00	3.00	3.00	3.00	2.00
4256	REFUSE	12.00	14.00	14.00	14.00	14.00
4260	WASTEWATER	11.50	12.00	12.00	12.00	12.00
	ENTERPRISE FUND POSITION TOTAL	41.00	44.00	44.00	44.50	43.00
GRAND TOTAL:		121.00	122.00	115.00	112.50	113.00



SCHEDULE 5

SUMMARY OF CAPITAL IMPROVEMENT PROJECTS

PROJECT #	PROJECT TITLE	2021-2022	2022-2023
<u>STREETS</u>			
5006	Slurry Seal Projects	540,000	200,000
5007	Bush/41 Interchange	-	1,500,000
5013	Bush Avenue 19th Overlay	910,000	
5027	Reclamite Projects	200,000	200,000
5030	Sidewalk on 19th by LSC	260,000	1,677,103
5029	Sidewalk Repair Program	50,000	50,000
5018	2020 Slurry SB1 Project	1,000,000	
5016	New Traffic Signal Cinnamon/19th	400,000	
		3,360,000	3,627,103
<u>FUNDING SOURCES</u>			
001	GENERAL FUND	50,000	50,000
027	TE/SPT (RTPA) EXCHANGE	600,000	-
028	FEDERAL GRANTS	-	-
030	OTHER GRANTS	-	-
033	LOCAL TRANSPORTATION	570,000	1,677,103
034	GAS TAX	740,000	400,000
036	SB 1 ROAD REHABILITATION	1,000,000	-
050	WATER ENTERPRISE	-	-
060	WASTEWATER ENTERPRISE	-	-
065	DIF STREETS CAP - EAST	279,847	1,500,000
069	STORMWATER DIF	-	-
070	WATER SUPPLY CAPITAL (PRIOR YEARS)	-	-
070B	WATER DIF	-	-
071A	WASTEWATER COLLECTION	-	-
071B	WASTEWATER DIF	-	-
300	TRAFFIC SIGNALS	120,153	
		3,360,000	3,627,103
<u>PARKS</u>			
5111	New ADA Dog Park	1,000,000	
5021	Lemoore Sports Complex Shade Structures	176,355	
		1,176,355	-
<u>FUNDING SOURCES</u>			
021	PROP 68 GRANT REIMBURSEMENT	176,355	-
074A	DIF PARKS LAND ACQ	550,000	-
074B	DIF PARKS IMPROVEMENT	450,000	-
		1,176,355	-
<u>WATER</u>			
5200	Water Line Reimbursement	50,000	50,000
5202	TTHM Project	1,648,875	
5203	Southeast Well (Well 15) Pump	100,000	
5211	Repaint Water Tanks	-	30,000
5215	Replace Service Lines	150,000	150,000
5220	Well Rehabilitation	500,000	450,000
5221	Recoat Station 7 South Tank	150,000	
5223	Replace line 40 G Street to Well 11	1,000,000	
		3,598,875	680,000
<u>FUNDING SOURCES</u>			
050	WATER ENTERPRISE	3,498,875	680,000
070	WATER SUPPLY CAPITAL	-	-
070A	DIF WATER DISTRIBUTION CAP	-	-
070B	DIF WATER	100,000	-
160	BOND PROCEEDS	-	-
		3,598,875	680,000

		-	-
	<u>WASTEWATER</u>		
5300	Sewer Line Extension Reimbursements	50,000	50,000
5302	E Street Lift St.(E & Olive Sewer)	300,000	-
5303	Thomas Lift Station Rehabilitation	450,000	
5304	Wastewater Treatment Plant	700,000	-
5306	Upgrade Elk Meadows Lift St.	-	50,000
5309	Upgrade Cimarron Park Lift St.	255,000	-
5310	Sanitary Sewer Lift Station 9A	2,680,000	
5311	Headworks Bar Screen	100,000	
5313	19th & Bush Pipeline Upgrade	90,000	
		4,625,000	100,000
	<u>FUNDING SOURCES</u>		
	060 WASTEWATER & STORM WATER	4,370,000	100,000
	071A WASTEWATER COLLECTION	255,000	-
		4,625,000	100,000
		-	-
	<u>REFUSE</u>		
5402	Concrete Pads	20,000	20,000
		20,000	20,000
	<u>FUNDING SOURCES</u>		
	028 CONGESTION MITIGATION & AIR QUALITY	-	-
	056 REFUSE	20,000	20,000
		20,000	20,000
		-	-
	<u>STORM WATER</u>		
5500	Storm Drain Reimbursement	50,000	50,000
5501	Lemoore HS Storm Basin	30,000	270,000
5505	Daphne Storm Drain Basin	700,000	-
5507	D St. Storm Drainage	110,000	990,000
NEW	Repair drainage at 40G Street	30,000	
5502	Storm Drain Line Bellehaven to College	620,000	-
5508	Enterprise Drive Drainage	150,000	
		1,690,000	1,310,000
	<u>FUNDING SOURCES</u>		
	069 DIF STORM WATER CAP	890,000	1,310,000
	060 WASTEWATER & STORM WATER	800,000	-
		1,690,000	1,310,000
		-	-
	<u>GENERAL FACILITIES</u>		
5710	City Council Chambers Remodel		
5712A	Regional Dispatch Center	140,000	
NEW	Parking lot Repair behind Tadeo's and WF	100,000	
5717	Citywide ADA Compliance	100,000	100,000
		340,000	100,000
	<u>FUNDING SOURCES</u>		
	001 GENERAL FUND	340,000	100,000
	066 DIF LAW ENFORCEMENT	-	-
	067 DIF FIRE PROTECT - EAST	-	-
		340,000	100,000
		-	-

	<u>PROFESSIONAL SERVICES</u>		
5900	General Plan Update		500,000
NEW	Housing Element		20,000
5905	Regional Housing Need Assessment (RHNA)	30,000	
NEW	Zoning Text Amendment (may be combined with Gen. Plan Update)		
		30,000	520,000

	<u>FUNDING SOURCES</u>		
	001 GENERAL FUND	30,000	520,000
		30,000	520,000

	GRAND TOTAL:	14,840,230	6,357,103
001	GENERAL FUND	420,000	670,000
021	PROP 68 GRANT REIMBURSEMENT	176,355	-
027	TE/SPT (RTPA) EXCHANGE	600,000	-
033	LOCAL TRANSPORATION	570,000	1,677,103
034	GAS TAX	740,000	400,000
036	SB 1 ROAD REHABILITATION	1,000,000	-
050	WATER ENTERPRISE	3,498,875	680,000
056	REFUSE	20,000	20,000
060	WASTEWATER & STORM WATER	5,170,000	100,000
065	DIF STREETS CAP - EAST	279,847	1,500,000
069	DIF STORM WATER CAP	890,000	1,310,000
070B	DIF WATER	100,000	-
071A	WASTEWATER COLLECTION	255,000	-
074A	DIF PARKS LAND ACQ	550,000	-
074B	DIF PARKS IMPROVEMENT	450,000	-
300	TRAFFIC SIGNAL	120,153	-
		14,840,230	6,357,103

# OPERATING BUDGETS

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PROPOSED

**DEPARTMENT DESCRIPTION**

The five City Council Members are elected by district, to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad, and include translating public suggestions and service requirements into policies and programs, so that desired levels of service may be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Council Members are able to compare policies, techniques and procedures with other cities throughout the State.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 5:30 p.m. and at other times when special meetings are called.

PROPOSED

# SUMMARY

## CITY COUNCIL

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	30,324	36,149	44,180	39,103	21,200
Services and Supplies	81,020	103,846	120,043	100,790	98,302
Asset Replacement	-	-	-	-	-
Gross Expenditures	111,344	139,995	164,223	139,894	119,502
Transfers/Reimbursements	-	-	-	-	-
	111,344	139,995	164,223	139,894	119,502
<b>Net Expenditure</b>	<b>111,344</b>	<b>139,995</b>	<b>164,223</b>	<b>139,894</b>	<b>119,502</b>
<b>REVENUES</b>					
4211 3989 Admin Reimbursement	100,046	(36,944)	27,323	23,476	(4,684)
Gross Revenue	100,046	(36,944)	27,323	23,476	(4,684)
Contribution from General Fund	11,298	176,939	136,900	116,418	124,186
	111,344	139,995	164,223	139,894	119,502
<b>Net Revenue</b>	<b>111,344</b>	<b>139,995</b>	<b>164,223</b>	<b>139,894</b>	<b>119,502</b>

LINE ITEM SUMMARY

CITY COUNCIL

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4211	4010 Regular Salaries	17,194	17,305	19,200	17,156	19,200
4211	4020 Overtime Salaries	-	-	-	-	-
4211	4030 Part-Time Salaries	1,800	-	-	-	-
4211	4110 FICA Taxes	2,129	1,656	1,470	1,552	1,500
4211	4120 Unemployment Taxes	-	-	770	-	500
4211	4130 Retirement	573	12,874	18,210	18,597	-
4211	4140 Health Insurance	-	-	4,530	-	-
4211	4200 Deferred Compensation	8,628	4,314	-	1,798	-
	<i>Total Personnel Services</i>	<u>30,324</u>	<u>36,149</u>	<u>44,180</u>	<u>39,103</u>	<u>21,200</u>
	<u>Service and Supplies</u>					
4211	4220 Operating Supplies	347	54	200	25	-
4211	4291 Miscellaneous Expenses	-	-	-	-	-
4211	4310 Professional Contract Services	63,227	756	-	10	-
4211	4320 Meetings & Dues	11,154	10,805	12,025	10,881	12,025
4211	4330 Printing & Publications	43	119	360	360	150
4211	4335 Postage & Mailing	49	35	70	25	15
4211	4360 Training	6,397	1,992	6,000	500	3,500
4211	4380 Rentals & Leases	(196)	211	250	50	100
4211	4980 Legal Expense	-	44,750	50,000	35,000	25,000
4211	4989 Administration Expense	-	-	-	-	-
4211	4995 Risk Management Expense	-	45,124	51,138	53,939	57,512
	<i>Total Service and Supplies</i>	<u>81,020</u>	<u>103,846</u>	<u>120,043</u>	<u>100,790</u>	<u>98,302</u>
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u>111,344</u>	<u>139,995</u>	<u>164,223</u>	<u>139,894</u>	<u>119,502</u>

**DEPARTMENT DESCRIPTION**

The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager also directs development and implementation of the City's General Plan, Utility Plans, strategic financial policy, personnel administration, and intergovernmental coordination/liaison activities. Additionally, the City Manager's Office provides clerical and staff assistance to the City Council.

The City Manager is involved in providing support to the Successor Agency, the Oversight Board, and the Lemoore Housing Authority.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
CITY MANAGER	1.00	1.00	1.00
ASSISTANT CITY MANAGER/ADMIN. SERVICES DIRECTOR	0.50	0.50	0.50
EXECUTIVE ASSISTANT/CITY CLERK	0.50	0.50	0.50
<b>BUDGET UNIT TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>



# SUMMARY

## CITY MANAGER

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	420,549	333,124	335,860	339,756	345,700
Services and Supplies	243,612	168,759	112,935	136,019	116,749
Asset Replacement	-	-	-	-	-
Gross Expenditures	664,161	501,883	448,795	475,775	462,449
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>664,161</b>	<b>501,883</b>	<b>448,795</b>	<b>475,775</b>	<b>462,449</b>
<b>REVENUES</b>					
4213 3989 Admin Reimbursement	499,796	362,817	361,148	335,556	312,305
Gross Revenue	499,796	362,817	361,148	335,556	312,305
Contribution from General Fund	164,365	139,066	87,647	140,219	150,144
<b>Net Revenue</b>	<b>664,161</b>	<b>501,883</b>	<b>448,795</b>	<b>475,775</b>	<b>462,449</b>

LINE ITEM SUMMARY

CITY MANAGER

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4213	4010 Regular Salaries	314,714	249,436	249,930	244,554	261,800
4213	4020 Overtime Salaries	-	-	-	-	-
4213	4110 FICA Taxes	24,019	18,131	19,120	18,866	16,100
4213	4120 Unemployment Taxes	861	420	420	350	400
4213	4130 Retirement	19,694	16,053	20,010	18,315	16,800
4213	4140 Health Insurance	38,633	29,237	26,160	36,947	30,100
4213	4150 Life Insurance	149	108	110	222	300
4213	4190 State Disability Insurance	2,922	2,070	2,150	2,406	2,200
4213	4195 Voluntary Benefits	75	375	4,000	289	200
4213	4200 Deferred Compensation	19,482	17,294	13,960	17,807	17,800
	<i>Total Personnel Services</i>	<u>420,549</u>	<u>333,124</u>	<u>335,860</u>	<u>339,756</u>	<u>345,700</u>
	<u>Service and Supplies</u>					
4213	4220 Operating Supplies	3,021	2,643	2,500	2,383	1,000
4213	4300 Rental/City Owned Vehicle	633	-	-	-	-
4213	4310 Professional Contract Services	215,423	92,102	31,890	29,000	32,045
4213	4320 Meetings & Dues	5,610	322	1,300	500	1,100
4213	4330 Printing & Publications	720	77	-	-	-
4213	4335 Postage & Mailing	6	26	100	10	100
4213	4340 Utilities	5,961	2,016	1,690	1,350	640
4213	4360 Training	3,933	-	-	1,200	-
4213	4380 Rentals & Leases	8,305	4,469	5,000	5,000	4,610
4213	4989 Administration Expense	-	-	-	-	-
4213	4980 Legal Expenses	-	49,055	50,000	75,000	60,000
4213	4995 Risk Management Expense	-	18,050	20,455	21,576	17,254
	<i>Total Service and Supplies</i>	<u>243,612</u>	<u>168,759</u>	<u>112,935</u>	<u>136,019</u>	<u>116,749</u>
	<u>Transfers/Reimbursements</u>					
4213	4999 Cost Allocation	-	-	-	-	-
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>664,161</u></u>	<u><u>501,883</u></u>	<u><u>448,795</u></u>	<u><u>475,775</u></u>	<u><u>462,449</u></u>

## CITY CLERK

4214

### DIVISION DESCRIPTION



The City Clerk serves as the Clerk of the City Council and is responsible for the preparation of agendas, the recording and maintenance of all Council actions, and the preparation and filing of public notices. As the official records keeper for the City, the Clerk is responsible for the coordination and administration of all City records, document and public files. The City Clerk manages all City

Public Records Act (PRAs) requests, and serves as the Elections Officer for the City and the Filing Officer/Official for Fair Political Practices Commission requirements.

### POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
EXECUTIVE ASSISTANT / CITY CLERK	0.50	0.50	0.50
<b>BUDGET UNIT TOTAL</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

# SUMMARY

## CITY CLERK

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	165,102	36,460	40,290	38,859	38,600
Services and Supplies	27,763	23,398	87,229	61,591	25,091
Asset Replacement	-	-	-	-	-
Gross Expenditures	192,865	59,858	127,519	100,450	63,691
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>192,865</b>	<b>59,858</b>	<b>127,519</b>	<b>100,450</b>	<b>63,691</b>
<b>REVENUES</b>					
4214 3989 Admin Reimbursement	74,270	14,761	58,217	27,341	(5,702)
Gross Revenue	74,270	14,761	58,217	27,341	(5,702)
Contribution from General Fund	118,595	45,098	69,302	73,109	69,393
<b>Net Revenue</b>	<b>192,865</b>	<b>59,858</b>	<b>127,519</b>	<b>100,450</b>	<b>63,691</b>

LINE ITEM SUMMARY

CITY CLERK

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4214	4010 Regular Salaries	113,436	28,241	30,500	29,680	31,800
4214	4020 Overtime Salaries	-	-	880	-	-
4214	4110 FICA Taxes	9,242	2,295	2,400	2,600	1,300
4214	4120 Unemployment Taxes	574	105	140	88	100
4214	4130 Retirement	19,280	2,254	2,530	2,587	1,500
4214	4140 Health Insurance	13,614	505	540	609	700
4214	4150 Life Insurance	88	27	30	56	100
4214	4190 State Disability Insurance	1,188	276	320	344	200
4214	4195 Voluntary Benefits	670	375	1,740	290	200
4214	4200 Deferred Compensation	7,010	2,382	1,210	2,605	2,700
	<i>Total Personnel Services</i>	<u>165,102</u>	<u>36,460</u>	<u>40,290</u>	<u>38,859</u>	<u>38,600</u>
	<u>Service and Supplies</u>					
4214	4220 Operating Supplies	781	143	300	25	100
4214	4310 Professional Contract Services	11,373	7,334	64,750	40,000	5,100
4214	4320 Meetings & Dues	827	65	130	130	130
4214	4330 Printing & Publications	14,162	10,065	14,000	12,000	11,000
4214	4335 Postage & Mailing	19	19	20	20	20
4214	4340 Utilities	37	74	65	-	-
4214	4360 Training	-	-	-	584	200
4214	4380 Rentals & Leases	563	276	350	438	290
4214	4989 Administration Expense	-	-	-	-	-
4214	4980 Legal Expense	-	909	2,500	3,000	2,500
4214	4995 Risk Management Expense	-	4,512	5,114	5,394	5,751
	<i>Total Service and Supplies</i>	<u>27,763</u>	<u>23,398</u>	<u>87,229</u>	<u>61,591</u>	<u>25,091</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u>192,865</u>	<u>59,858</u>	<u>127,519</u>	<u>100,450</u>	<u>63,691</u>

**DEPARTMENT DESCRIPTION**

Finance department under the direction of the Assistant City Manager / Administrative Services Director, is responsible for the fiscal management and oversight of City operations. The Finance department plans, receives, monitors, safeguards, invests, and accounts for the financial resources of the City in the highest legal, ethical, and professional standard. Finance provides services through processing accounts payable and receivables, animal licensing, business licensing, budget control, data processing, purchasing, fixed assets, and general accounting services.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
ASSISTANT CITY MANAGER/ADMIN. SVCS. DIR.	0.50	0.50	0.50
FINANCE MANAGER	1.00	1.00	1.00
ACCOUNTANT	1.00	1.00	1.00
ACCOUNTING CLERK I or II	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>3.50</b>	<b>3.50</b>	<b>3.50</b>

# SUMMARY

## FINANCE

	2019-2020 Actual	2019-2020 Projected	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	450,873	453,760	384,260	372,354	381,900
Services and Supplies	329,341	300,174	251,716	282,383	740,644
Asset Replacement	-	-	-	-	-
Gross Expenditures	780,215	753,934	635,976	654,737	1,122,544
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>780,215</b>	<b>753,934</b>	<b>635,976</b>	<b>654,737</b>	<b>1,122,544</b>
<b>REVENUES</b>					
4215 3989 Admin Reimbursement	548,243	548,243	456,483	504,127	884,696
Gross Revenue	548,243	548,243	456,483	504,127	884,696
Contribution from General Fund	231,971	205,691	179,493	150,610	237,848
<b>Net Revenue</b>	<b>780,215</b>	<b>753,934</b>	<b>635,976</b>	<b>654,737</b>	<b>1,122,544</b>

LINE ITEM SUMMARY

FINANCE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4215	4010 Regular Salaries	312,449	310,580	263,730	258,585	274,900
4215	4020 Overtime Salaries	-	-	-	-	-
4215	4030 Part-Time Salaries	-	-	-	-	-
4215	4110 FICA Taxes	24,236	25,500	20,180	21,165	18,300
4215	4120 Unemployment Taxes	945	1,070	740	613	700
4215	4130 Retirement	51,736	52,560	41,350	42,267	44,000
4215	4140 Health Insurance	36,155	37,360	39,470	28,018	22,300
4215	4150 Life Insurance	233	250	170	386	600
4215	4190 State Disability Insurance	3,056	3,210	2,570	2,910	2,900
4215	4195 Voluntary Benefits	1,024	1,160	4,530	-	-
4215	4200 Deferred Compensation	21,039	22,070	11,520	18,410	18,200
	<i>Total Personnel Services</i>	<u>450,873</u>	<u>453,760</u>	<u>384,260</u>	<u>372,354</u>	<u>381,900</u>
	<u>Service and Supplies</u>					
4215	4220 Operating Supplies	2,964	2,600	2,500	1,395	2,000
4215	4230 Repair/Maintenance Supplies	-	-	-	-	-
4215	4291 Miscellaneous Expenses	-	-	-	-	-
4215	4300 Rental/City Owned Vehicle	-	-	-	-	-
4215	4309 Staffing/Tom Ringer	-	-	-	-	-
4215	4310 Professional Contract Services	218,507	225,416	192,300	197,000	669,850
4215	4320 Meetings & Dues	190	230	200	490	600
4215	4330 Printing & Publications	2,311	2,500	1,600	500	800
4215	4335 Postage & Mailing	6,202	8,310	4,400	3,750	4,400
4215	4340 Utilities	448	520	300	1,000	325
4215	4350 Repair/Maintenance Services	-	-	-	-	-
4215	4360 Training	35	50	2,700	1,650	1,000
4215	4380 Rentals & Leases	4,178	5,390	3,420	3,675	4,310
4215	4381 Bad Debt Expense	33,449	-	-	-	-
4215	4389 Bank Fees And Charges	3,994	110	3,500	21,165	7,100
4215	4825 Machinery & Equipment	-	-	-	-	-
4215	4840 Autos And Trucks	-	-	-	-	-
4215	4989 Administration Expense	-	-	-	-	-
4215	4980 Legal Expense	16,452	15,000	5,000	14,000	10,000
4215	4995 Risk Management Expense	40,612	40,048	35,796	37,757	40,259
	<i>Total Service and Supplies</i>	<u>329,341</u>	<u>300,174</u>	<u>251,716</u>	<u>282,383</u>	<u>740,644</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>780,215</u></u>	<u><u>753,934</u></u>	<u><u>635,976</u></u>	<u><u>654,737</u></u>	<u><u>1,122,544</u></u>





## DEPARTMENT DESCRIPTION

The Community Development Department encompasses all City planning functions and staff is tasked with enforcing the policies set forth in the City's Municipal Code as they pertain to planning and development. All development, both new construction and modifications to existing structures, must first obtain project approval for site location and design. Staff is responsible for ensuring that zoning ordinances, policies, and property use remain compatible with the City's goals and objectives, community needs, state and federal laws, as well as, the City's General Plan.

Planning staff assists the public with a wide variety of inquiries and permits which include processing all planning applications, preparing updates to the General Plan and Zoning and Subdivision Ordinances, preparing the General Plan Annual Report to the State, and conducting the General Plan conformity analysis for City budgets related to capital projects.

Additionally, staff provides professional advice on planning items to the Planning Commission and City Council. The Planning Commission is responsible for the review of planning and development within the City to assure that development is consistent with City policy and is in the best interest of the City.

## POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
COMMUNITY DEVELOPMENT DIRECTOR	1.00	0.50	0.50
PLANNING TECHNICIAN	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>2.00</b>	<b>1.50</b>	<b>1.50</b>

# SUMMARY

## COMMUNITY DEVELOPMENT

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	240,268	249,164	258,970	243,484	174,400
Services and Supplies	113,867	125,504	127,195	235,159	366,084
Asset Replacement	-	-	-	-	-
Gross Expenditures	354,135	374,668	386,165	478,643	540,484
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>354,135</b>	<b>374,668</b>	<b>386,165</b>	<b>478,643</b>	<b>540,484</b>
<b>REVENUES</b>					
4216 3110 Lot Line Adjustment	-	3,400	-	6,900	-
4216 3120 Tentative Subdivision	-	7,800	-	10,025	-
4216 3135 Conditional Use Permit	3,000	1,000	1,000	4,700	-
4216 3155 Approval Extension Revie	500	500	-	1,500	-
4216 3160 Environ. Assess. Category	1,400	1,050	700	6,000	-
4216 3165 Environ. Assess. Negative	-	32,000	-	18,150	35,000
4216 3195 Home Occupancy Permit	4,060	4,480	2,500	4,000	3,000
4216 3540 Planning Fees	27,600	50,060	30,000	40,000	30,000
4216 3580 Annexation Fee	-	11,400	11,250	11,000	-
4216 3630 General Plan Update Fee	24,165	37	26,400	14,000	12,000
4216 3989 Administrative Reimbursement	(58,025)	(31,020)	(45,156)	(44,283)	(58,773)
Gross Revenue	2,700	80,707	26,694	71,992	21,227
Contribution from General Fund	351,435	293,961	359,471	406,651	519,257
<b>Net Revenue</b>	<b>354,135</b>	<b>374,668</b>	<b>386,165</b>	<b>478,643</b>	<b>540,484</b>

LINE ITEM SUMMARY

COMMUNITY DEVELOPMENT

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4216	4010 Regular Salaries	168,722	164,250	167,420	152,557	107,700
4216	4020 Overtime Salaries	-	-	520	-	600
4216	4110 FICA Taxes	13,675	14,200	12,850	13,237	6,000
4216	4120 Unemployment Taxes	420	480	440	350	300
4216	4130 Retirement	43,983	45,110	54,400	54,784	42,900
4216	4140 Health Insurance	9,250	9,520	9,990	9,923	9,900
4216	4150 Life Insurance	108	120	110	208	300
4216	4190 State Disability Insurance	1,662	1,730	1,680	1,757	1,000
4216	4195 Voluntary Benefits	-	-	4,530	-	-
4216	4200 Deferred Compensation	11,344	11,750	7,030	10,668	5,700
	<i>Total Personnel Services</i>	<u>249,164</u>	<u>247,160</u>	<u>258,970</u>	<u>243,484</u>	<u>174,400</u>
	<u>Service and Supplies</u>					
4216	4220 Operating Supplies	575	750	1,500	850	1,200
4216	4310 Professional Contract Services	82,125	85,500	77,200	178,200	319,700
4216	4320 Meetings & Dues	550	660	150	-	-
4216	4330 Printing & Publications	61	80	300	25	300
4216	4335 Postage & Mailing	139	120	90	210	200
4216	4340 Utilities	74	80	100	100	100
4216	4350 Repair/Maintenance Services	-	-	100	-	-
4216	4360 Training	-	-	-	-	-
4216	4380 Rentals & Leases	2,262	2,720	2,300	3,142	2,330
4216	4989 Administration Expense	-	-	-	-	-
4216	4980 Legal Expense	21,669	14,810	25,000	31,056	25,000
4216	4995 Risk Management Expense	18,050	17,800	20,455	21,576	17,254
	<i>Total Service and Supplies</i>	<u>125,504</u>	<u>122,520</u>	<u>127,195</u>	<u>235,159</u>	<u>366,084</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u>374,668</u>	<u>369,680</u>	<u>386,165</u>	<u>478,643</u>	<u>540,484</u>

## FACILITIES MAINTENANCE

4220



### DIVISION DESCRIPTION

The Facilities Maintenance Division is charged with maintaining / repairing City owned buildings and park facilities. Facility duties include: preventative, corrective maintenance, renovations, new construction projects, and daily janitorial services and fixes/repairs as requested. Staff is also responsible for Street duties i.e. street light repairs, tree trimming, some accident cleanups, street banners, and repairs to traffic signals, school zone speed sign and crosswalk signal lights. Staff also assists the Recreation Department with large event setups, take downs and cleanups.

### POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
SUPERINTENDENT	0.50	1.00	1.00
MAINTENANCE COORDINATOR	1.00	1.00	1.00
MAINTENANCE WORKER I / II	2.00	5.00	5.00
<b>BUDGET UNIT TOTAL</b>	<b>3.50</b>	<b>7.00</b>	<b>7.00</b>

# SUMMARY

## FACILITIES MAINTENANCE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	314,339	328,432	338,350	374,974	627,500
Services and Supplies	489,887	402,505	453,017	353,758	588,243
Asset Replacement	-	-	-	-	-
Gross Expenditures	804,225	730,937	791,367	728,732	1,215,743
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>804,225</b>	<b>730,937</b>	<b>791,367</b>	<b>728,732</b>	<b>1,215,743</b>
<b>REVENUES</b>					
4220 3989 Admin Reimbursement	622,547	505,640	632,679	618,750	1,040,814
Gross Revenue	622,547	505,640	632,679	618,750	1,040,814
Contribution from General Fund	181,678	225,297	158,688	109,982	174,929
<b>Net Revenue</b>	<b>804,225</b>	<b>730,937</b>	<b>791,367</b>	<b>728,732</b>	<b>1,215,743</b>

LINE ITEM SUMMARY

FACILITIES MAINTENANCE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4220	4010 Regular Salaries	193,434	186,360	193,960	212,750	364,900
4220	4020 Overtime Salaries	330	600	1,550	198	1,600
4220	4030 Part-Time Salaries	-	-	-	-	-
4220	4110 FICA Taxes	14,031	14,590	14,960	16,286	28,100
4220	4120 Unemployment Taxes	735	830	790	613	1,300
4220	4130 Retirement	62,354	63,870	66,520	71,344	102,900
4220	4140 Health Insurance	53,844	55,510	56,830	67,811	114,300
4220	4150 Life Insurance	190	200	190	473	1,100
4220	4170 Uniform Allowance	-	-	-	377	1,400
4220	4190 State Disability Insurance	1,920	2,000	1,960	2,503	4,400
4220	4195 Voluntary Benefits	-	-	-	-	-
4220	4200 Deferred Compensation	1,595	1,660	1,590	2,619	7,500
	<i>Total Personnel Services</i>	<u>328,432</u>	<u>325,620</u>	<u>338,350</u>	<u>374,974</u>	<u>627,500</u>
	<u>Service and Supplies</u>					
4220	4220 Operating Supplies	47,982	58,000	75,000	40,000	65,000
4220	4220S Operating Supplies - Streets	13,020	15,550	15,000	15,000	-
4220	4230 Repair/Maintenance Supplies	27	40	-	-	-
4220	4300 Rental/City Owned Vehicle	43,410	46,660	59,193	35,000	53,946
4220	4310 Professional Contract Services	97,242	102,573	51,500	46,000	215,000
4220	4310S Professional Contract Services - Streets	158	500	7,500	-	-
4220	4320 Meetings & Dues	-	-	-	-	-
4220	4330 Printing & Publications	-	-	-	-	-
4220	4335 Postage & Mailing	-	-	-	-	-
4220	4340 Utilities	131,065	154,000	153,800	135,000	138,780
4220	4350 Repair/Maintenance Services	12,342	12,200	45,000	45,000	35,000
4220	4350S Repair/Maintenance Services - Streets	4,872	-	-	-	-
4220	4360 Training	-	-	-	-	-
4220	4380 Rentals & Leases	-	-	-	-	-
4220	4825 Machinery & Equipment	20,800	20,800	-	-	-
4220	4840 Autos And Trucks	-	-	-	-	-
4220	4989 Administration Expense	-	-	-	-	-
4220	4980 Legal Expense	-	-	-	-	-
4220	4995 Risk Management Expense	31,587	31,150	46,024	37,758	80,517
	<i>Total Service and Supplies</i>	<u>402,505</u>	<u>441,473</u>	<u>453,017</u>	<u>353,758</u>	<u>588,243</u>
	<u>Asset Replacements</u>					
4220	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4220	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>730,937</u></u>	<u><u>767,093</u></u>	<u><u>791,367</u></u>	<u><u>728,732</u></u>	<u><u>1,215,743</u></u>

**DEPARTMENT DESCRIPTION**

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. While our mission of protecting people and crime prevention remains the same, like all organizations, we are facing many new challenges in accomplishing that mission. To ensure the Lemoore Police Department adapts to these new realities, we will engage in regular strategic planning to continually assess the external environment for emerging challenges and enhance our capacity to respond effectively to these challenges.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
POLICE CHIEF	1.00	1.00	1.00
POLICE CAPTAIN	1.00	1.00	1.00
POLICE LIEUTENANT	2.00	2.00	2.00
POLICE SERGEANT	5.00	5.00	5.00
POLICE CORPORAL	5.00	5.00	5.00
POLICE OFFICER	18.00	18.00	19.00
EXECUTIVE ASSISTANT	1.00	1.00	1.00
COMMUNITY SERVICES OFFICER	2.00	2.00	2.00
EVIDENCE TECHNICIAN	1.00	1.00	1.00
RECORDS SUPERVISOR	1.00	1.00	1.00
RECORDS TECHNICIAN I / II	3.00	3.00	3.00
<b>BUDGET UNIT TOTAL</b>	<b>40.00</b>	<b>40.00</b>	<b>41.00</b>

# SUMMARY

## POLICE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	5,473,918	5,390,338	5,459,770	5,184,306	5,873,000
Services and Supplies	1,592,597	1,354,682	1,647,758	1,312,406	1,756,601
Asset Replacement	182,830	149,170	-	-	116,390
Gross Expenditures	7,249,345	6,894,190	7,107,528	6,496,711	7,745,991
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>7,249,345</b>	<b>6,894,190</b>	<b>7,107,528</b>	<b>6,496,711</b>	<b>7,745,991</b>
<b>REVENUES</b>					
4221 3026 Prop 172-Public Safety	146,656	137,347	115,000	145,260	191,771
4221 3031 Taxi Cab Permits	365	196	250	76	-
4221 3033 Massage Permits	194	171	200	-	-
4221 3610 Reports/Copies	3,919	3,590	3,200	4,850	3,500
4221 3692 Stored Vehicle Fines	-	5,751	-	-	-
4221 3755 Motor Vehicle In Lieu	2,121,128	2,225,862	2,300,000	2,307,645	2,300,000
4221 3777 Booking Fee Reimbursement	-	165	-	-	-
4221 3779 PD Homeland Security	-	-	-	-	66,725
4221 3780 DUI Cost Recovery	5,824	4,744	3,000	5,750	3,000
4221 3782 P.O.S.T.	17,024	25,175	15,000	-	-
4221 3784 Y.D.O. High School	92,980	32,714	60,000	25,577	55,000
4221 3791 Rebates/Incentives	-	18,000	-	4,742	6,000
4221 3792 Y.D.O. Liberty School	26,450	60,730	55,000	25,486	55,000
4221 3793 Indian Gaming Grant To PD	50,000	-	-	-	-
4221 3801 Cops/SLESF	133,006	178,220	115,000	73,882	75,000
4221 3804 WHC Campus Police Office	132,327	132,327	132,300	132,326	132,300
4221 3809 PRCS CCP Revenue	-	41,306	80,000	54,103	-
4221 3815 Abandoned Vehicle Abate	3,477	4,940	5,000	26,632	4,000
4221 3820 Other Court Fines	4	-	-	1,959	-
4221 3811 Animal Control	125	355	100	250	125
4221 3861 PD Dept. Misc. Rev	45,039	2,626	4,500	2,501	3,000
4221 3862 Police Dept. Fees	2,692	13,070	1,500	800	800
001 3810 Vehicle Code Fines	-	5,051	5,000	500	500
4221 3989 Administrative Reimbursement	(264,564)	(272,104)	(346,617)	(506,766)	(819,789)
Gross Revenue	2,516,644	2,620,236	2,548,433	2,305,573	2,076,932
Contribution from General Fund	4,732,701	4,273,954	4,559,095	4,191,138	5,669,059
<b>Net Revenue</b>	<b>7,249,345</b>	<b>6,894,190</b>	<b>7,107,528</b>	<b>6,496,711</b>	<b>7,745,991</b>



LINE ITEM SUMMARY

POLICE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4221	4010 Regular Salaries	3,072,451	2,987,850	2,986,300	2,902,738	3,138,400
4221	4020 Overtime Salaries	306,905	324,520	350,000	238,340	350,000
4221	4030 Part-Time Salaries	220,288	229,860	283,490	174,127	249,000
4221	4110 FICA Taxes	277,970	290,930	280,430	272,122	282,900
4221	4120 Unemployment Taxes	12,033	13,170	9,240	9,707	9,100
4221	4130 Retirement	859,725	884,620	870,600	910,594	1,092,900
4221	4140 Health Insurance	477,482	491,400	501,210	510,345	533,600
4221	4150 Life Insurance	2,167	2,240	2,170	3,090	5,900
4221	4170 Uniform Allowance	40,700	48,100	45,850	44,350	46,600
4221	4190 State Disability Insurance	4,510	4,750	6,750	4,319	57,000
4221	4195 Voluntary Benefits	14,185	14,840	22,650	11,682	10,500
4221	4200 Deferred Compensation	101,922	106,010	101,080	102,891	97,100
	<i>Total Personnel Services</i>	<u>5,390,338</u>	<u>5,398,290</u>	<u>5,459,770</u>	<u>5,184,306</u>	<u>5,873,000</u>
	<u>Service and Supplies</u>					
4221	4220 Operating Supplies	137,758	160,000	101,306	74,226	167,570
4221	4220U Operating Supplies- Uniform	35,219	49,260	66,560	42,959	-
4221	4300 Rental/City Owned Vehicle	208,792	220,840	280,205	140,895	259,415
4221	4310 Professional Contract Services	472,598	527,263	571,970	438,814	629,660
4221	4320 Meetings & Dues	27,619	40,000	16,095	5,186	14,900
4221	4330 Printing & Publications	3,189	5,500	10,400	7,450	11,555
4221	4335 Postage & Mailing	2,332	2,610	2,900	4,172	7,500
4221	4340 Utilities	36,511	39,210	38,550	35,372	39,710
4221	4360 Training	35,746	42,510	60,000	44,400	103,300
4221	4380 Rentals & Leases	14,912	45,000	24,700	15,329	36,390
4221	4825 Machinery & Equipment	2,841	2,841	-	-	-
4221	4840 Autos And Trucks	-	-	55,970	50,087	-
4221	4989 Administration Expense	-	-	-	-	-
4221	4980 Legal Expense	7,145	6,470	10,000	22,000	15,000
4221	4995 Risk Management Expense	370,021	364,877	409,102	431,516	471,601
	<i>Total Service and Supplies</i>	<u>1,354,682</u>	<u>1,506,381</u>	<u>1,647,758</u>	<u>1,312,406</u>	<u>1,756,601</u>
	<u>Asset Replacements</u>					
4221	4850AR CIP Asset Replacements	-	-	-	-	-
4221	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4221	4840AR Autos/Trucks Asset Replace	149,170	151,300	-	-	116,390
	<i>Total Asset Replacements</i>	<u>149,170</u>	<u>151,300</u>	<u>-</u>	<u>-</u>	<u>116,390</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	 Net Expenditure	 <u>6,894,190</u>	 <u>7,055,971</u>	 <u>7,107,528</u>	 <u>6,496,711</u>	 <u>7,745,991</u>

**TRAFFIC SAFETY FUND DESCRIPTION**

The City of Lemoore receives funds through the collection of fines for traffic violations. The funds collected are to be utilized for expenditures related to the City's efforts to enforce traffic safety. Expenditures from the Traffic Safety Fund can be used for any purpose which will help the City's mission to reduce traffic accidents, provide safe roadways, and support any other Police Department traffic safety function.

PROPOSED

# SUMMARY

## POLICE DEPARTMENT TRAFFIC SAFETY

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	39,800
Services and Supplies	-	18,796	31,200	35,697	111,710
Asset Replacement	-	-	-	-	-
Gross Expenditures	-	18,796	31,200	35,697	151,510
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>-</b>	<b>18,796</b>	<b>31,200</b>	<b>35,697</b>	<b>151,510</b>
<b>REVENUES</b>					
020 3810 Vehicle Code Fines	28,212	26,504	10,000	22,245	20,000
020 3812 Parking Fines	7,600	1,107	2,500	2,569	1,500
020 3850 Interest	4,050	3,450	2,000	546	500
Gross Revenue	39,863	31,061	14,500	25,360	22,000
Contribution from Fund Balance	(39,863)	(12,265)	16,700	10,337	129,510
<b>Net Revenue</b>	<b>-</b>	<b>18,796</b>	<b>31,200</b>	<b>35,697</b>	<b>151,510</b>

# LINE ITEM SUMMARY

## POLICE DEPARTMENT TRAFFIC SAFETY

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4223	4010 Regular Salaries	-	-	-	-	-
4223	4020 Overtime Salaries	-	-	-	-	-
4223	4030 Part-Time Salaries	-	-	-	-	33,600
4223	4110 FICA Taxes	-	-	-	-	2,600
4223	4120 Unemployment Taxes	-	-	-	-	1,100
4223	4130 Retirement	-	-	-	-	-
4223	4140 Health Insurance	-	-	-	-	-
4223	4150 Life Insurance	-	-	-	-	-
4223	4170 Uniform Allowance	-	-	-	-	-
4223	4180 Workers Comp Insurance	-	-	-	-	-
4223	4190 State Disability Insurance	-	-	-	-	2,500
4223	4195 Voluntary Benefits	-	-	-	-	-
4223	4200 Deferred Compensation	-	-	-	-	-
	<i>Total Personnel Services</i>	-	-	-	-	39,800
	<u>Service and Supplies</u>					
4223	4220 Operating Supplies	4,841	5,500	14,000	8,147	100,430
4223	4230 Repair/Maintenance Supplies	-	-	-	-	-
4223	4310 Professional Contract Services	-	-	-	500	-
4223	4320 Meetings & Dues	-	-	-	-	-
4223	4330 Printing & Publications	559	680	3,000	-	-
4223	4335 Postage & Mailing	-	-	-	-	-
4223	4340 Utilities	-	-	-	-	-
4223	4350 Repair/Maintenance Services	-	-	-	500	-
4223	4360 Training	-	-	-	-	-
4223	4380 Rentals & Leases	-	-	-	-	-
4223	4825 Machinery & Equipment	12,267	14,880	13,000	-	-
4223	4840 Autos And Trucks	-	-	-	-	11,280
4223	4220U Operating Supplies- Uniform	1,129	1,360	1,200	50	-
4722	4220 Operating Supplies	-	-	-	7,800	-
4722	4317 Construction/Implementation	-	-	-	18,700	-
4223	4989 Administration Expense	-	-	-	-	-
4223	4980 Legal Expense	-	-	-	-	-
4223	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	18,796	22,420	31,200	35,697	111,710
	<u>Asset Replacements</u>	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	-	-	-	-	-
	 Net Expenditure	 18,796	 22,420	 31,200	 35,697	 151,510



### DEPARTMENT DESCRIPTION

The Lemoore Volunteer Fire Department (LVFD) is managed by a Fire Chief and two Assistant Chiefs. LVFD is comprised of 32 volunteer members, 10 of which are certified Emergency Medical Technicians. The Fire Department employs one full-time Administrative Assistant / Fire Prevention Inspector and one full-time Maintenance Worker I/II.

### POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
ADMINISTRATIVE ASSISTANT II/FIRE PREVENTION INSPECTOR	1.00	1.00	1.00
MAINTENANCE WORKER I/II	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

# SUMMARY

## FIRE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	141,254	141,974	152,240	143,704	156,700
Services and Supplies	391,554	430,628	448,675	432,183	527,111
Asset Replacement	7,802	19,399	-	-	-
Gross Expenditures	540,610	592,001	600,915	575,887	683,811
Transfers/Reimbursements	-	-	-	-	33,209
<b>Net Expenditure</b>	<b>540,610</b>	<b>592,001</b>	<b>600,915</b>	<b>575,887</b>	<b>717,020</b>
<b>REVENUES</b>					
4222 3212 Fire Inspections	-	-	-	-	500
4222 3230 Hazardous Material Operations	-	-	-	-	300
4222 3874 Weed Abatement	-	-	-	-	-
4222 3892 Fire Department Donations	-	-	-	500	-
4222 3989 Administrative Reimbursement	-	(88,679)	(51,172)	(51,172)	(66,279)
Gross Revenue	-	(88,679)	(51,172)	(50,672)	(66,279)
Contribution from General Fund	540,610	680,680	652,087	626,559	783,299
<b>Net Revenue</b>	<b>540,610</b>	<b>592,001</b>	<b>600,915</b>	<b>575,887</b>	<b>717,020</b>

# LINE ITEM SUMMARY

## FIRE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4222	4010 Regular Salaries	91,904	88,400	96,050	88,690	96,100
4222	4020 Overtime Salaries	-	-	1,540	-	1,600
4222	4110 FICA Taxes	6,150	6,410	7,490	6,276	7,500
4222	4120 Unemployment Taxes	420	480	470	350	400
4222	4130 Retirement	6,980	7,190	8,130	7,999	8,300
4222	4140 Health Insurance	35,505	36,630	37,170	39,125	41,100
4222	4150 Life Insurance	108	120	110	222	300
4222	4170 Uniform Allowance	-	-	300	-	200
4222	4190 State Disability Insurance	906	950	980	1,042	1,200
4222	4195 Voluntary Benefits	-	-	-	-	-
4222	4200 Deferred Compensation	-	-	-	-	-
	<i>Total Personnel Services</i>	<u>141,974</u>	<u>140,180</u>	<u>152,240</u>	<u>143,704</u>	<u>156,700</u>
	<u>Service and Supplies</u>					
4222	4220 Operating Supplies	60,646	74,590	83,265	69,229	125,355
4222	4230 Repair/Maintenance Supplies	8,724	8,300	8,300	5,500	8,300
4222	4291 Miscellaneous Expenses	-	-	-	-	-
4222	4300 Rental/City Owned Vehicle	57,987	42,960	54,508	50,000	72,081
4222	4310 Professional Contract Services	231,770	228,528	237,775	244,127	249,225
4222	4320 Meetings & Dues	123	200	675	85	1,175
4222	4330 Printing & Publications	412	500	500	395	1,660
4222	4335 Postage & Mailing	78	120	170	60	170
4222	4340 Utilities	4,108	4,170	4,452	5,367	4,500
4222	4350 Repair/Maintenance Services	11,715	13,840	12,100	14,843	14,700
4222	4360 Training	20,595	30,120	8,775	5,301	10,000
4222	4365 Weed Abatement	13,889	16,670	14,000	14,100	14,100
4222	4380 Rentals & Leases	1,589	2,700	2,500	400	1,640
4222	4825 Machinery & Equipment	-	-	-	-	-
4222	4840 Autos And Trucks	-	-	-	-	-
4222	9001 Interfund Transfers Out	-	-	-	-	-
4222	4980 Legal Expense	943	1,090	1,200	1,200	1,200
4222	4995 Risk Management Expense	18,050	17,800	20,455	21,576	23,005
4222	4989 Administration Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>430,628</u>	<u>441,588</u>	<u>448,675</u>	<u>432,183</u>	<u>527,111</u>
	<u>Asset Replacements</u>					
4222	4850AR CIP Asset Replacements	-	-	-	-	-
4222	4825AR Mach/Equip Asset Replace	1,444	9,000	-	-	-
4222	4840AR Autos/Trucks Asset Replace	17,955	10	-	-	-
	<i>Total Asset Replacements</i>	<u>19,399</u>	<u>9,010</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
4222	9000 Operating Transfers Out	-	-	-	-	33,209
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>33,209</u>
	 Net Expenditure	 <u>592,001</u>	 <u>590,778</u>	 <u>600,915</u>	 <u>575,887</u>	 <u>717,020</u>

**DEPARTMENT DESCRIPTION**

The City of Lemoore Fire Department received revenues from the Kings County Ambulance Commission related to response times of the contracted ambulance provider. The funds can be used to support emergency medical response.

PROPOSED



# SUMMARY

## FIRE DEPARTMENT AMBULANCE FINES

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	-	-	-	-	7,000
Asset Replacement	-	-	-	-	-
Gross Expenditures	-	-	-	-	7,000
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	-	-	-	-	<b>7,000</b>
<b>REVENUES</b>					
022 3805 Ambulance Fine Reimbursement	-	-	-	10,990	-
022 3850 Interest	-	-	-	-	-
Gross Revenue	-	-	-	10,990	-
Contribution from Fund Balance	-	-	-	(10,990)	7,000
<b>Net Revenue</b>	-	-	-	-	<b>7,000</b>

PROPOSED

# LINE ITEM SUMMARY

## FIRE DEPARTMENT AMBULANCE FINES

	2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<u>Personnel Services</u>					
<i>Total Personnel Services</i>	-	-	-	-	-
<u>Service and Supplies</u>					
4220 Operating Supplies	-	-	-	-	-
4230 Repair/Maintenance Supplies	-	-	-	-	-
4310 Professional Contract Services	-	-	-	-	6,000
4350 Repair/Maintenance Services	-	-	-	-	-
4360 Training	-	-	-	-	1,000
4380 Rentals & Leases	-	-	-	-	-
<i>Total Service and Supplies</i>	-	-	-	-	7,000
<u>Asset Replacements</u>	-	-	-	-	-
<i>Total Asset Replacements</i>	-	-	-	-	-
<u>Transfers/Reimbursements</u>					
<i>Total Transfers/Reimbursements</i>	-	-	-	-	-
 Net Expenditure	 -	 -	 -	 -	 7,000

PROPOSED



### DIVISION DESCRIPTION

The Building Division assures that every building or structure in which a permit is issued was reviewed and inspected to comply with minimal code requirements established by State and local laws. The building division assists the Police and Fire departments with the abatement of dangerous or nuisance identified buildings or structures.

### POSITION ALLOCATION:

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
COMMUNITY DEVELOPMENT DIRECTOR	0.00	0.50	0.50
BUILDING OFFICIAL	0.00	1.00	1.00
BUILDING INSPECTOR	2.00	2.00	2.00
BUILDING TECHNICIAN	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>3.00</b>	<b>4.50</b>	<b>4.50</b>

## SUMMARY

## BUILDING INSPECTION

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	252,219	268,472	278,280	312,208	509,300
Services and Supplies	59,006	69,076	271,818	133,099	171,284
Asset Replacement	-	-	40,000	-	40,000
Gross Expenditures	311,225	337,548	590,098	445,307	720,584
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>311,225</b>	<b>337,548</b>	<b>590,098</b>	<b>445,307</b>	<b>720,584</b>
<b>REVENUES</b>					
4224 3040 Building Permits	458,495	494,976	200,000	260,000	200,000
4224 3045 Plumbing Permits	63,167	55,434	30,000	18,500	18,000
4224 3050 Electrical Permits	44,114	41,596	20,000	32,000	28,500
4224 3055 Mechanical Permits	5,815	6,983	1,200	5,000	4,750
4224 3060 Plan Check Fees	77,339	84,627	40,000	51,000	40,000
4224 3065 Engineering/Inspection Fee	953	1,500	1,000	2,200	2,000
4224 3211 Fire Sprinkler Plan Check	125	-	-	-	-
4224 3220 Special Building Inspection	375	875	250	655	-
4224 3221 Landscape Planning Fee	-	-	-	3,324	3,000
4224 3225 Building Demolition Permit	270	500	250	125	125
4224 3290 Other Permits	18	92	50	-	-
4224 3635 Technology Fee	11,478	13,639	13,200	7,000	5,000
4224 3872 School Impact Fees	15,844	15,283	15,000	603	-
4224 3876 Impact Fees - Admin	3,434	3,540	3,000	812	1,000
4224 3879 Reimbursement	-	28,825	-	-	-
4224 3989 Administrative Reimbursement	-	(31,322)	(39,041)	(66,754)	(104,605)
Gross Revenue	681,426	716,548	284,909	314,465	197,770
Contribution from General Fund	(370,201)	(379,000)	305,189	130,842	522,814
<b>Net Revenue</b>	<b>311,225</b>	<b>337,548</b>	<b>590,098</b>	<b>445,307</b>	<b>720,584</b>

LINE ITEM SUMMARY

**BUILDING INSPECTION**

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4224	4010 Regular Salaries	169,831	163,510	170,580	193,282	307,300
4224	4020 Overtime Salaries	184	220	1,240	-	1,300
4224	4030 Part-Time Salaries	-	-	-	-	-
4224	4110 FICA Taxes	12,278	12,760	13,190	15,037	21,400
4224	4120 Unemployment Taxes	630	710	670	869	800
4224	4130 Retirement	29,320	30,100	34,380	37,898	83,300
4224	4140 Health Insurance	54,382	56,070	55,720	62,129	82,100
4224	4150 Life Insurance	163	170	170	321	600
4224	4170 Uniform Allowance	-	-	600	400	400
4224	4190 State Disability Insurance	1,684	1,750	1,730	2,272	3,400
4224	4195 Voluntary Benefits	-	-	-	-	-
4224	4200 Deferred Compensation	-	-	-	-	8,700
	<i>Total Personnel Services</i>	<u>268,472</u>	<u>265,290</u>	<u>278,280</u>	<u>312,208</u>	<u>509,300</u>
	<u>Service and Supplies</u>					
4224	4220 Operating Supplies	2,332	1,900	1,525	7,000	1,450
4224	4300 Rental/City Owned Vehicle	5,591	5,660	7,179	4,500	6,977
4224	4310 Professional Contract Services	24,686	42,400	179,100	75,000	54,100
4224	4320 Meetings & Dues	1,450	1,590	1,500	1,500	2,000
4224	4330 Printing & Publications	3,460	2,170	1,925	281	1,500
4224	4335 Postage & Mailing	76	80	50	265	100
4224	4340 Utilities	1,599	1,610	1,656	1,500	1,896
4224	4350 Repair/Maintenance Services	-	-	100	189	-
4224	4360 Training	-	-	5,100	2,500	7,000
4224	4365 Weed Abatement	-	-	-	-	-
4224	4370 Property Taxes	-	-	-	-	-
4224	4380 Rentals & Leases	2,808	3,340	3,000	8,000	4,500
4224	4825 Machinery & Equipment	-	-	-	-	-
4224	4840 Autos And Trucks	-	-	40,000	-	40,000
4224	4989 Administration Expense	-	-	-	-	-
4224	4980 Legal Expense	-	-	-	-	-
4224	4995 Risk Management Expense	27,075	26,700	30,683	32,364	51,761
	<i>Total Service and Supplies</i>	<u>69,076</u>	<u>85,450</u>	<u>271,818</u>	<u>133,099</u>	<u>171,284</u>
	<u>Asset Replacements</u>					
4224	4850AR CIP Asset Replacements	-	-	-	-	-
4224	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4224	4840AR Autos/Trucks Asset Replace	-	-	40,000	-	40,000
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>40,000</u>	<u>-</u>	<u>40,000</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	 Net Expenditure	 <u>337,548</u>	 <u>350,740</u>	 <u>590,098</u>	 <u>445,307</u>	 <u>720,584</u>

**DEPARTMENT DESCRIPTION**

The Public Works Departments provides leadership, management, administration and coordination of a wide variety of municipal services. The city wide infrastructure is administered, built and maintained through department programs, each with its own set of goals and objectives.

The Public Works Department is charged with supervising and directing the Water, Wastewater, Storm Drainage, Solid Waste, Streets, and Fleet Divisions. In addition, the Public Works Department coordinates engineering activities with the contracted City Engineer and oversees the Community Investment Program (CIP) projects that impact many of the City's infrastructure. The City plans to hire a full time public works inspector in Fiscal Year 2022, which was never hired in Fiscal Year 2020.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00
MANAGEMENT ANALYST	1.00	1.00	1.00
OFFICE ASSISTANT I/II	1.00	1.00	1.00
PUBLIC WORKS INSPECTOR	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>

# SUMMARY

## PUBLIC WORKS ADMINISTRATION

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	314,657	335,705	430,710	347,149	450,900
Services and Supplies	141,324	114,253	164,550	151,550	193,795
Asset Replacement	-	-	-	-	-
Gross Expenditures	455,980	449,958	595,260	498,699	644,695
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>455,980</b>	<b>449,958</b>	<b>595,260</b>	<b>498,699</b>	<b>644,695</b>
<b>REVENUES</b>					
4230 3052 Grading Permits	-	-	-	460	460
4230 3185 Final Parcel Map	13,690	-	-	3,000	3,000
4230 3190 Subdivision Street Signs	3,300	-	-	-	-
4230 3200 Public Improvement Plan Check	129,317	35,626	35,000	13,655	30,000
4230 3205 Street Cut Review	6,774	5,030	2,500	3,780	3,000
4230 3989 Admin Reimbursement	329,755	320,880	528,880	370,247	454,550
4230 3180 Final Subdivision Map	-	-	-	-	-
Gross Revenue	482,835	361,536	566,380	391,142	491,010
Contribution from General Fund	(26,855)	88,422	28,880	107,557	153,685
<b>Net Revenue</b>	<b>455,980</b>	<b>449,958</b>	<b>595,260</b>	<b>498,699</b>	<b>644,695</b>

# LINE ITEM SUMMARY

## PUBLIC WORKS ADMINISTRATION

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4230	4010 Regular Salaries	223,690	211,900	276,110	217,535	284,100
4230	4020 Overtime Salaries	-	-	300	-	300
4230	4030 Part-Time Salaries	-	-	-	-	-
4230	4110 FICA Taxes	16,276	16,930	21,170	17,525	21,800
4230	4120 Unemployment Taxes	630	710	850	525	700
4230	4130 Retirement	30,620	31,460	45,240	40,177	48,300
4230	4140 Health Insurance	53,195	54,870	74,340	58,688	82,100
4230	4150 Life Insurance	163	170	220	333	600
4230	4170 Uniform Allowance	-	-	300	-	-
4230	4190 State Disability Insurance	2,176	2,260	2,770	2,586	3,500
4230	4195 Voluntary Benefits	-	-	-	-	-
4230	4200 Deferred Compensation	8,956	9,310	9,410	9,780	9,500
	<i>Total Personnel Services</i>	<u>335,705</u>	<u>327,610</u>	<u>430,710</u>	<u>347,149</u>	<u>450,900</u>
	<u>Service and Supplies</u>					
4230	4220 Operating Supplies	573	600	1,275	400	3,500
4230	4230 Repair/Maintenance Supplies	-	-	-	-	-
4230	4300 Rental/City Owned Vehicle	-	-	-	-	3,500
4230	4310 Professional Contract Services	64,889	113,240	104,900	85,000	114,900
4230	4320 Meetings & Dues	5,500	6,500	6,600	6,000	6,600
4230	4330 Printing & Publications	-	-	325	-	375
4230	4335 Postage & Mailing	106	160	120	25	50
4230	4340 Utilities	805	810	1,420	850	1,300
4230	4350 Repair/Maintenance Services	-	-	100	-	-
4230	4360 Training	-	-	400	-	1,400
4230	4380 Rentals & Leases	4,033	6,060	5,000	3,623	4,160
4230	4825 Machinery & Equipment	-	-	1,000	-	-
4230	4840 Autos And Trucks	-	-	-	-	-
4230	4989 Administration Expense	-	-	-	-	-
4230	4980 Legal Expense	2,248	2,350	2,500	12,500	12,000
4230	4995 Risk Management Expense	36,100	35,600	40,910	43,152	46,010
	<i>Total Service and Supplies</i>	<u>114,253</u>	<u>165,320</u>	<u>164,550</u>	<u>151,550</u>	<u>193,795</u>
	<u>Asset Replacements</u>					
4230	4850AR CIP Asset Replacements	-	-	-	-	-
4230	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4230	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>449,958</u></u>	<u><u>492,930</u></u>	<u><u>595,260</u></u>	<u><u>498,699</u></u>	<u><u>644,695</u></u>



**DIVISION DESCRIPTION**

The Streets Division is responsible for overseeing the maintenance and repairs for 96.5 center lane miles of street infrastructure; such as street painting, crosswalk painting, replacement of street signs, street lights, signal lights, crosswalk lights, school speed signs, reflectors, crack filling, potholes, accidental cleanups, weed control, encroachment permits, trees/sidewalk/curb and gutter questions, downtown street banners, seasonal pole banners, city facility and parks flags, tree and street lighting, holiday decorations and tree trimming for capital improvement projects. Projects within the Streets Division are largely funded through SB 1 Road Rehabilitation and Maintenance and Gas Tax revenues.

In FY 2021, personnel assigned to the Streets Division were reallocated to other City Departments. Projects completed in FY 2022 will primarily be completed through contracts for construction related projects.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
MAINTENANCE WORKER I or II	4.00	0.00	0.00
<b>BUDGET UNIT TOTAL</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>

# SUMMARY

## STREETS

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	138,069	122,886	126,600	165,735	-
Services and Supplies	444,904	229,788	395,160	287,384	345,899
Asset Replacement	-	-	-	-	-
Gross Expenditures	582,973	352,673	521,760	453,119	345,899
Transfers/Reimbursements	20,999	20,789	21,500	22,036	25,000
<b>Net Expenditure</b>	<b>603,972</b>	<b>373,462</b>	<b>543,260</b>	<b>475,155</b>	<b>370,899</b>
<b>REVENUES</b>					
4231 3989 Admin Reimbursement	(26,925)	(33,936)	(38,872)	(109,280)	(150,288)
Gross Revenue	(26,925)	(33,936)	(38,872)	(109,280)	(150,288)
Contribution from General Fund	630,898	407,399	582,132	584,435	521,187
<b>Net Revenue</b>	<b>603,972</b>	<b>373,462</b>	<b>543,260</b>	<b>475,155</b>	<b>370,899</b>

PROPOSED

LINE ITEM SUMMARY

STREETS

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4231	4010 Regular Salaries	82,118	83,700	77,690	96,520	-
4231	4020 Overtime Salaries	-	-	1,090	-	-
4231	4030 Part-Time Salaries	-	-	-	-	-
4231	4110 FICA Taxes	5,338	6,460	6,080	7,000	-
4231	4120 Unemployment Taxes	840	950	460	850	-
4231	4130 Retirement	6,190	7,330	6,740	10,263	-
4231	4140 Health Insurance	27,904	33,490	33,030	49,782	-
4231	4150 Life Insurance	106	140	110	300	-
4231	4170 Uniform Allowance	-	-	600	145	-
4231	4190 State Disability Insurance	390	600	800	875	-
4231	4195 Voluntary Benefits	-	-	-	-	-
	<i>Total Personnel Services</i>	<u>122,886</u>	<u>132,670</u>	<u>126,600</u>	<u>165,735</u>	<u>-</u>
	<u>Service and Supplies</u>					
4231	4220 Operating Supplies	373	65,600	14,700	12,000	14,750
4231	4230 Repair/Maintenance Supplies	19,579	25,000	28,000	5,000	25,000
4231	4300 Rental/City Owned Vehicle	25,666	29,500	37,340	8,678	31,894
4231	4310 Professional Contract Services	19,058	25,000	128,200	90,000	128,200
4231	4335 Postage & Mailing	7	10	-	5	5
4231	4340 Utilities	115,036	130,000	135,000	120,000	135,000
4231	4350 Repair/Maintenance Services	13,778	16,000	9,500	8,500	10,500
4231	4360 Training	-	-	1,000	-	500
4231	4380 Rentals & Leases	4	10	10	50	50
4231	4825 Machinery & Equipment	-	5,000	-	-	-
4231	4989 Administration Expense	-	-	-	-	-
4231	4980 Legal Expense	189	290	500	-	-
4231	4995 Risk Management Expense	36,100	35,600	40,910	43,152	-
	<i>Total Service and Supplies</i>	<u>229,788</u>	<u>332,010</u>	<u>395,160</u>	<u>287,384</u>	<u>345,899</u>
	<u>Asset Replacements</u>					
4231	4850AR CIP Asset Replacements	-	-	-	-	-
4231	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4231	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
4231	9000 Operating Transfers Out	20,789	20,789	21,500	22,036	25,000
	<i>Total Transfers/Reimbursements</i>	<u>20,789</u>	<u>20,789</u>	<u>21,500</u>	<u>22,036</u>	<u>25,000</u>
	 Net Expenditure	 <u>373,462</u>	 <u>485,469</u>	 <u>543,260</u>	 <u>475,155</u>	 <u>370,899</u>

## PARKS MAINTENANCE

4241



### DIVISION DESCRIPTION

The Park Maintenance Division provides fiscal resources to assist in park maintenance and cooperative support for the contracted landscapers.

### POSITION ALLOCATION

Position Title	Adopted 2019-20	Amended 2019-20	Requested 2020-21
SUPERINTENDENT	0.50	0.00	0.00
MAINTENANCE WORKER I / II	4.00	0.00	0.00
<b>BUDGET UNIT TOTAL</b>	<b>4.50</b>	<b>0.00</b>	<b>0.00</b>

# SUMMARY

## PARKS

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	297,817	314,251	324,750	226,229	-
Services and Supplies	135,212	143,239	160,524	170,546	98,864
Asset Replacement	-	118,000	-	-	-
Gross Expenditures	433,029	575,489	485,274	396,775	98,864
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>433,029</b>	<b>575,489</b>	<b>485,274</b>	<b>396,775</b>	<b>98,864</b>
<b>REVENUES</b>					
4241 3989 Administrative Reimbursement	(22,045)	(23,645)	(25,472)	-	-
Gross Revenue	(22,045)	(23,645)	(25,472)	-	-
Contribution from General Fund	455,074	599,134	510,746	396,775	98,864
<b>Net Revenue</b>	<b>433,029</b>	<b>575,489</b>	<b>485,274</b>	<b>396,775</b>	<b>98,864</b>

PROPOSED

LINE ITEM SUMMARY

PARKS

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4241	4010 Regular Salaries	207,962	200,800	213,760	140,000	-
4241	4020 Overtime Salaries	-	-	1,250	-	-
4241	4030 Part-Time Salaries	-	-	-	-	-
4241	4110 FICA Taxes	16,455	17,060	16,540	12,500	-
4241	4120 Unemployment Taxes	945	1,070	990	625	-
4241	4130 Retirement	44,939	45,980	47,730	42,841	-
4241	4140 Health Insurance	32,169	33,430	30,980	20,000	-
4241	4150 Life Insurance	244	260	250	344	-
4241	4170 Uniform Allowance	-	-	1,200	182	-
4241	4190 State Disability Insurance	2,055	2,130	2,170	1,650	-
4241	4195 Voluntary Benefits	-	-	8,290	-	-
4241	4200 Deferred Compensation	9,481	9,790	1,590	8,087	-
	<i>Total Personnel Services</i>	<u>314,251</u>	<u>310,520</u>	<u>324,750</u>	<u>226,229</u>	<u>-</u>
	<u>Service and Supplies</u>					
4241	4220 Operating Supplies	39,808	47,140	58,000	40,000	48,000
4241	4230 Repair/Maintenance Supplies	-	-	-	-	-
4241	4310 Professional Contract Services	19,242	22,080	18,000	45,000	14,364
4241	4320 Meetings & Dues	-	-	-	-	-
4241	4330 Printing & Publications	-	-	-	-	-
4241	4335 Postage & Mailing	-	-	-	-	-
4241	4340 Utilities	30,130	29,530	28,500	32,000	28,500
4241	4350 Repair/Maintenance Services	13,239	12,954	10,000	5,000	8,000
4241	4360 Training	-	-	-	-	-
4241	4380 Rentals & Leases	208	360	-	-	-
4241	4825 Machinery & Equipment	-	-	-	-	-
4241	4840 Autos And Trucks	-	-	-	-	-
4241	4989 Administration Expense	-	-	-	-	-
4241	4980 Legal Expense	-	-	-	-	-
4241	4995 Risk Management Expense	40,612	40,050	46,024	48,546	-
	<i>Total Service and Supplies</i>	<u>143,239</u>	<u>152,114</u>	<u>160,524</u>	<u>170,546</u>	<u>98,864</u>
	<u>Asset Replacements</u>					
4241	4850AR CIP Asset Replacements	-	-	-	-	-
4241	4825AR Mach/Equip Asset Replace	118,000	118,000	-	-	-
4241	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>118,000</u>	<u>118,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	 Net Expenditure	 <u>575,489</u>	 <u>580,634</u>	 <u>485,274</u>	 <u>396,775</u>	 <u>98,864</u>

## RECREATION

4242



### DEPARTMENT DESCRIPTION

The Recreation Department offers the rentals of city properties and coordinated the contracts for activities with the city. Due to budget restraints and COVID19 impacts, city sponsored activities were significantly decreased in FY 2021. In FY 2022, as the State moves toward reopening, the City will begin to reestablish community activities and programs.

### POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
RECREATION COORDINATOR	1.00	2.00	2.00
<b>BUDGET UNIT TOTAL</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>

# SUMMARY

## RECREATION

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	547,051	479,953	146,100	115,695	197,600
Services and Supplies	293,453	205,297	94,004	43,177	103,620
Asset Replacement	-	-	-	-	-
Gross Expenditures	840,504	685,250	240,104	158,872	301,220
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>840,504</b>	<b>685,250</b>	<b>240,104</b>	<b>158,872</b>	<b>301,220</b>
<b>REVENUES</b>					
4242 3625 Civic Auditorium Rental	83,263	34,718	40,000	5,500	25,000
4242 3626 Vets Hall Rental	-	-	-	-	-
4242 3681 Recreation Fees	345,719	146,278	98,000	30,000	115,000
4242 3685 Park Reservation	24,460	14,493	15,000	10,000	10,000
4242 3691 Concession Fees/Contract	17,984	11,766	-	117	-
4242 3695 Public Swimming	514	-	-	-	-
4242 3696 Swimming Lessons	1,258	-	-	-	-
4242 3875 Gifts & Donations	11,095	2,500	-	3,050	-
4242 3989 Administrative Reimbursement	-	(352,505)	(443,407)	(84,690)	(134,604)
Gross Revenue	484,291	(142,750)	(290,407)	(36,023)	15,396
Contribution from General Fund	356,213	827,999	530,511	194,895	285,824
<b>Net Revenue</b>	<b>840,504</b>	<b>685,250</b>	<b>240,104</b>	<b>158,872</b>	<b>301,220</b>



## RECREATION

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4242	4010 Regular Salaries	283,593	302,310	53,920	60,237	111,400
4242	4020 Overtime Salaries	663	663	-	-	-
4242	4030 Part-Time Salaries	36,893	41,510	40,000	-	-
4242	4110 FICA Taxes	25,541	28,110	7,190	4,965	8,600
4242	4120 Unemployment Taxes	2,000	2,250	420	175	400
4242	4130 Retirement	51,612	55,190	24,980	26,634	34,200
4242	4140 Health Insurance	70,378	75,720	18,590	22,800	41,100
4242	4150 Life Insurance	206	230	60	135	300
4242	4170 Uniform Allowance	-	-	-	-	200
4242	4190 State Disability Insurance	3,028	3,330	940	749	1,400
4242	4195 Voluntary Benefits	(200)	(230)	-	-	-
4242	4200 Deferred Compensation	6,240	7,030	-	-	-
	<i>Total Personnel Services</i>	<u>479,953</u>	<u>516,113</u>	<u>146,100</u>	<u>115,695</u>	<u>197,600</u>
	<u>Service and Supplies</u>					
4242	4220 Operating Supplies	71,715	81,000	11,816	4,000	22,300
4242	4300 Rental/City Owned Vehicle	1,135	1,060	1,340	1,000	1,397
4242	4310 Professional Contract Services	73,284	73,137	62,920	20,000	46,358
4242	4320 Meetings & Dues	-	-	900	-	-
4242	4330 Printing & Publications	6,309	6,308	-	-	-
4242	4335 Postage & Mailing	2,493	3,740	200	5	200
4242	4340 Utilities	5,333	2,000	500	1,600	1,080
4242	4350 Repair/Maintenance Services	-	-	-	-	-
4242	4360 Training	-	-	-	-	-
4242	4380 Rentals & Leases	8,910	13,650	6,000	5,750	9,180
4242	4989 Administration Expense	-	-	-	-	-
4242	4980 Legal Expense	18	30	100	34	100
4242	4995 Risk Management Expense	36,100	35,600	10,228	10,788	23,005
	<i>Total Service and Supplies</i>	<u>205,297</u>	<u>216,525</u>	<u>94,004</u>	<u>43,177</u>	<u>103,620</u>
	<u>Asset Replacements</u>					
4242	4850AR CIP Asset Replacements	-	-	-	-	-
4242	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4242	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	 Net Expenditure	 <u>685,250</u>	 <u>732,638</u>	 <u>240,104</u>	 <u>158,872</u>	 <u>301,220</u>

# INFORMATION TECHNOLOGY

4296

## DIVISION DESCRIPTION



Information Technology encompasses the City's computer technology and telecommunications systems. The division provides a vision for future technology needs and assistance, enhancing business and daily operations and oversees the procurement of new equipment. The department maintains the City's network and infrastructure and works with other departments in their specific software needs.

## POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
INFORMATION TECHNOLOGY ANALYST	1.00	1.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

## SUMMARY

## INFORMATION TECHNOLOGY

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	45,663	99,372	108,090	99,950	111,400
Services and Supplies	95,897	76,184	146,536	137,328	140,072
Asset Replacement	-	-	-	-	-
Gross Expenditures	141,560	175,556	254,626	237,278	251,472
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>141,560</b>	<b>175,556</b>	<b>254,626</b>	<b>237,278</b>	<b>251,472</b>
<b>REVENUES</b>					
4296 3989 Admin Reimbursement	130,986	139,832	218,369	205,794	205,500
Gross Revenue	130,986	139,832	218,369	205,794	205,500
Contribution from General Fund	10,574	35,724	36,257	31,484	45,972
<b>Net Revenue</b>	<b>141,560</b>	<b>175,556</b>	<b>254,626</b>	<b>237,278</b>	<b>251,472</b>

LINE ITEM SUMMARY

INFORMATION TECHNOLOGY

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4296	4010 Regular Salaries	69,122	66,890	72,170	67,031	75,800
4296	4020 Overtime Salaries	-	-	-	-	-
4296	4030 Part-Time Salaries	-	-	-	-	-
4296	4110 FICA Taxes	4,977	5,190	5,530	5,026	5,800
4296	4120 Unemployment Taxes	210	240	210	175	200
4296	4130 Retirement	5,106	5,270	7,910	5,838	6,200
4296	4140 Health Insurance	17,647	18,200	18,590	19,560	20,600
4296	4150 Life Insurance	54	60	60	112	200
4296	4190 State Disability Insurance	685	720	730	780	1,000
4296	4195 Voluntary Benefits	-	-	-	-	-
4296	4200 Deferred Compensation	1,571	1,650	2,890	1,428	1,600
	<i>Total Personnel Services</i>	<u>99,372</u>	<u>98,220</u>	<u>108,090</u>	<u>99,950</u>	<u>111,400</u>
	<u>Service and Supplies</u>					
4296	4220 Operating Supplies	20,243	20,500	67,808	65,000	62,320
4296	4230 Repair/Maintenance Supplies	-	-	-	-	-
4296	4310 Professional Contract Services	24,403	22,080	38,300	36,500	43,300
4296	4320 Meetings & Dues	-	-	-	-	-
4296	4330 Printing & Publications	-	-	-	-	-
4296	4335 Postage & Mailing	-	-	-	-	-
4296	4340 Utilities	20,852	22,000	29,400	25,000	22,750
4296	4350 Repair/Maintenance Services	-	-	-	-	150
4296	4360 Training	-	-	-	-	-
4296	4380 Rentals & Leases	376	650	800	40	50
4296	4825 Machinery & Equipment	1,285	1,550	-	-	-
4296	4840 Autos And Trucks	-	-	-	-	-
4296	4989 Administration Expense	-	-	-	-	-
4296	4980 Legal Expense	-	-	-	-	-
4296	4995 Risk Management Expense	9,025	8,900	10,228	10,788	11,502
	<i>Total Service and Supplies</i>	<u>76,184</u>	<u>75,680</u>	<u>146,536</u>	<u>137,328</u>	<u>140,072</u>
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>175,556</u></u>	<u><u>173,900</u></u>	<u><u>254,626</u></u>	<u><u>237,278</u></u>	<u><u>251,472</u></u>

## DIVISION DESCRIPTION



Human Resources is responsible for providing responsive employment, personnel and risk management services to the City's managers and employees, as well as providing information and assistance to external customers and job applicants. The division is responsible for attracting, retaining and development of a highly qualified and diverse city workforce. Human Resources provides the following key services: recruiting, testing, classification and compensation; benefits and retirement; workers' compensation; equal employment opportunity; negotiation and implementation of labor agreements, discipline and grievance administration and risk management services. The Assistant City Manager / Administrative Services Director oversees the Human Resources Division.

## POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
MANAGEMENT ANALYST	0.00	0.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>

# SUMMARY

## HUMAN RESOURCES

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	39,007	125,265	-	-	112,800
Services and Supplies	173,542	119,559	118,555	125,738	217,211
Asset Replacement	-	-	-	-	-
Gross Expenditures	212,549	244,824	118,555	125,738	330,011
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>212,549</b>	<b>244,824</b>	<b>118,555</b>	<b>125,738</b>	<b>330,011</b>
<b>REVENUES</b>					
4297 3989 Admin Reimbursement	(28,411)	44,658	144,993	11,213	206,141
Gross Revenue	(28,411)	44,658	144,993	11,213	206,141
Contribution from General Fund	240,960	200,166	(26,438)	114,525	123,870
<b>Net Revenue</b>	<b>212,549</b>	<b>244,824</b>	<b>118,555</b>	<b>125,738</b>	<b>330,011</b>

LINE ITEM SUMMARY

HUMAN RESOURCES

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4297	4010 Regular Salaries	78,252	88,040	-	-	75,700
4297	4020 Overtime Salaries	-	-	-	-	-
4297	4030 Part-Time Salaries	-	-	-	-	-
4297	4110 FICA Taxes	6,369	7,170	-	-	5,800
4297	4120 Unemployment Taxes	210	240	-	-	200
4297	4130 Retirement	20,448	20,680	-	-	6,200
4297	4140 Health Insurance	14,106	15,870	-	-	20,600
4297	4150 Life Insurance	43	50	-	-	200
4297	4170 Uniform Allowance	-	-	-	-	-
4297	4180 Workers Comp Insurance	-	-	-	-	-
4297	4190 State Disability Insurance	838	950	-	-	1,000
4297	4195 Voluntary Benefits	-	-	-	-	-
4297	4200 Deferred Compensation	5,000	5,630	-	-	3,100
	<i>Total Personnel Services</i>	<u>125,265</u>	<u>138,630</u>	<u>-</u>	<u>-</u>	<u>112,800</u>
	<u>Service and Supplies</u>					
4297	4220 Operating Supplies	763	800	1,500	500	500
4297	4227 Covid Supplies	-	-	-	8,303	4,000
4297	4230 Repair/Maintenance Supplies	-	-	-	-	-
4297	4291 Miscellaneous Expenses	-	-	-	-	-
4297	4300 Rental/City Owned Vehicle	-	-	-	-	-
4297	4309 Staffing/Tom Ringer	-	-	-	-	-
4297	4310 Professional Contract Services	35,240	36,876	19,000	29,000	23,700
4297	4320 Meetings & Dues	2,641	2,624	2,610	2,610	210
4297	4330 Printing & Publications	1,942	2,150	1,500	1,500	750
4297	4335 Postage & Mailing	130	170	175	125	100
4297	4340 Utilities	74	80	70	-	-
4297	4350 Repair/Maintenance Services	-	-	-	-	-
4297	4360 Training	13,274	13,230	-	15,000	21,000
4297	4365 Weed Abatement	-	-	-	-	-
4297	4370 Property Taxes	-	-	-	-	-
4297	4380 Rentals & Leases	2,321	3,750	3,700	3,700	1,200
4297	4534 Eel Home Buyers Assistance	-	60,000	-	-	-
4297	4825 Machinery & Equipment	-	-	-	-	-
4297	4840 Autos And Trucks	-	-	-	-	-
4297	4989 Administration Expense	-	-	-	-	-
4297	4980 Legal Expense	54,149	43,880	90,000	65,000	160,000
4297	4995 Risk Management Expense	9,025	8,900	-	-	5,751
	<i>Total Service and Supplies</i>	<u>119,559</u>	<u>172,460</u>	<u>118,555</u>	<u>125,738</u>	<u>217,211</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>244,824</u></u>	<u><u>311,090</u></u>	<u><u>118,555</u></u>	<u><u>125,738</u></u>	<u><u>330,011</u></u>

**DEPARTMENT DESCRIPTION**

The Lemoore Golf Course operates as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation and maintenance. The City currently has an agreement for golf course operations with a golf course management professional. The City recently engaged in the Request for Qualification (RFQ) process to solicit a lease agreement for golf course operations and maintenance. Any contracts as a result of the RFQ will be brought back to City Council for approval, and the Golf Course budget would be amended appropriately at that time.

PROPOSED



# SUMMARY

## GOLF COURSE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	1,296,416	1,209,645	1,496,894	1,288,777	1,523,845
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,296,416	1,209,645	1,496,894	1,288,777	1,523,845
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,296,416</b>	<b>1,209,645</b>	<b>1,496,894</b>	<b>1,288,777</b>	<b>1,523,845</b>
<b>REVENUES</b>					
4245 3620 Property Rental	-	-	-	-	-
4245 3691 Concession Fees/Contract	173,696	174,074	180,000	215,000	215,000
4245 3850 Interest	-	(4,098)	-	-	-
4245 3864 Pro Shop	124,664	115,318	135,000	105,000	105,000
4245 3865 Sale of Property	-	(5,568)	-	-	-
4245 3866 Golf Course Receipts	864,868	838,255	850,000	1,200,000	1,200,000
4245 3878 Cash Over/Short	(11)	45	-	45	-
4245 3880 Miscellaneous	562	1,474	-	2,300	2,300
4245 3881 Sundry Revenue	-	-	-	-	-
Gross Revenue	1,163,780	1,119,502	1,165,000	1,522,345	1,522,300
Contribution from Fund Balance	132,637	90,143	331,894	(233,568)	1,545
<b>Net Revenue</b>	<b>1,296,416</b>	<b>1,209,645</b>	<b>1,496,894</b>	<b>1,288,777</b>	<b>1,523,845</b>

LINE ITEM SUMMARY

GOLF COURSE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4245	4180 Workers Comp Insurance	-	-	-	-	-
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4245	4220 Operating Supplies	16	20	-	311	-
4245	4230 Repair/Maintenance Supplies	100	-	-	-	-
4245	4291 Miscellaneous Expenses	33,896	32,710	-	-	-
4245	4300 Rental/City Owned Vehicle	-	-	-	-	-
4245	4309 Staffing/Tom Ringer	404,804	397,000	397,000	411,091	397,000
4245	4310 Professional Contract Services	95,276	105,940	110,000	126,607	110,000
4245	4316 Insurance Expense	10,712	10,712	12,000	12,578	13,100
4245	4320 Meetings & Dues	1,462	530	8,500	4,000	8,500
4245	4330 Printing & Publications	-	-	-	-	-
4245	4335 Postage & Mailing	232	350	350	100	350
4245	4340 Utilities	103,006	95,838	115,000	150,000	115,000
4245	4350 Repair/Maintenance Services	10,244	9,850	10,000	29,178	10,000
4245	4360 Training	-	-	-	-	-
4245	4380 Rentals & Leases	15,554	20,080	9,600	10,000	25,630
4245	4382 Lease Purchase	56,184	55,000	55,000	49,073	55,000
4245	4384 Depreciation Expense	116,460	-	-	-	-
4245	4388 Interest Expense	38,198	-	1,859	-	1,859
4245	4396 Golf Bond Payment - Principal	-	185,845	186,961	186,961	186,961
4245	4397 LRA Successor. Loans Principal	-	12,823	294,030	-	294,030
4245	4460 LRA-Interest Expense	-	-	5,970	-	5,970
4245	4825 Machinery & Equipment	-	-	-	8,423	8,423
4245	4000K Cost Of Revenue-Kitchen	98,100	86,580	84,000	100,000	84,000
4245	4000P Cost Of Revenue-Pro Shop	95,931	76,000	85,000	73,000	85,000
4245	4220F Operating Supplies Fuel	15,062	18,030	15,000	15,000	15,000
4245	4220K Operating Supplies-Kitchen	595	700	2,500	2,000	2,500
4245	4220M Operating Supplies Maintenance	73,085	84,700	75,000	70,300	75,000
4245	4220P Operating Supplies-Pro Shop	7,802	6,500	3,000	8,500	3,000
4245	4230M Repair/Maintenance - Maintenance	11	20	-	-	-
4245	4230P Repair/Maintenance - Pro Shop	-	-	-	-	-
4245	4989 Administration Expense	26,720	29,843	26,124	31,654	27,522
4245	4980 Legal Expense	6,196	-	-	-	-
4245	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	1,209,645	1,229,070	1,496,894	1,288,777	1,523,845
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>1,209,645</b>	<b>1,229,070</b>	<b>1,496,894</b>	<b>1,288,777</b>	<b>1,523,845</b>



### DIVISION DESCRIPTION

The Water Division delivers domestic drinking water to residential, commercial, and industrial customers, as well as providing water supply for fire suppression. The Division operates and maintains the City's water system, which consists of 11 ground water wells, 2 water treatment plants, 6 water storage tanks and a pressurized water distribution system. The water system is regulated by meeting drinking water standards set by the federal Environmental Protection Agency (EPA) and the California State Division of Drinking Water (DDW). The City's water source are pumped from 4 wells at our North Well Field ( Wells 2, 4, 5, 6), located five miles north of town along the Kings River. The City also has 6 wells currently located in the community service area (Wells 7, 10, 11, 12, 13, 14).

### POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
WATER CHIEF PLANT OPERATOR	0.00	1.00	1.00
UTILITIES MANAGER	0.50	0.00	0.00
SENIOR UTILITY OPERATOR	1.00	2.00	2.00
WATER UTILITY OPERATOR I/II	0.00	4.00	4.00
UTILITY OPERATOR I/II	6.00	0.00	0.00
MAINTENANCE WORKER I/II	5.00	0.00	0.00
WATER UTILITY WORKER I/II	0.00	4.00	4.00
METER READER	0.00	2.00	2.00
ADMINISTRATIVE ASSISTANT I	0.50	0.50	0.00
<b>BUDGET UNIT TOTAL</b>	<b>13.00</b>	<b>13.50</b>	<b>13.00</b>

# SUMMARY

## WATER

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	1,065,527	1,374,693	1,157,940	1,076,274	1,389,100
Services and Supplies	4,349,792	3,656,879	5,448,024	5,050,590	6,382,558
Asset Replacement	-	558	-	-	-
Gross Expenditures	5,415,319	5,032,130	6,605,964	6,126,865	7,771,658
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>5,415,319</b>	<b>5,032,130</b>	<b>6,605,964</b>	<b>6,126,865</b>	<b>7,771,658</b>
<b>REVENUES</b>					
050 3300 Water Revenue	7,300,111	8,727,899	8,875,000	10,000,000	10,000,000
050 3305 Water Meter Fee	45,000	46,947	30,000	14,088	20,000
050 3306 Lock Fee	-	75	-	150	-
050 3311 Connection Fee	30,961	30,221	30,000	22,700	28,000
050 3320 Construction Meter Rental	2,364	1,600	2,000	4,400	2,000
050 3321 Returned Check Fee	4,648	4,089	3,500	2,500	1,500
050 3550 Delinquent - Turn On/Off	24,500	12,349	10,000	1,728	-
050 3560 Delinquent Penalty	31,695	-	-	-	-
050 3570 Door Hanger Fee	105,214	79,263	-	3,622	-
050 3710 Grant Proceeds	-	49,039	-	-	-
050 3788 Incentives/Rebates	-	-	-	-	-
050 3850 Interest	35,374	38,634	-	11,534	5,000
050 3865 Sale Of Property	(81,833)	(2,508)	-	-	-
050 3880 Miscellaneous	2,445	17,981	2,000	17,212	2,000
050 3879 Reimbursements	-	-	-	-	-
050 3884 Bad Debt Recovery	-	1,939	-	5,960	2,000
050 3891 Contributed Capital	-	-	-	-	-
050 3900 Operating Transfers In	2,775,475	-	-	-	-
Gross Revenue	10,275,954	9,007,530	8,952,500	10,083,894	10,060,500
Contribution from Fund Balance	(4,860,635)	(3,975,400)	(2,346,536)	(3,957,030)	(2,288,842)
<b>Net Revenue</b>	<b>5,415,319</b>	<b>5,032,130</b>	<b>6,605,964</b>	<b>6,126,865</b>	<b>7,771,658</b>

**LINE ITEM SUMMARY**

**WATER**

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4250	4010 Regular Salaries	662,955	630,640	659,850	572,756	747,900
4250	4020 Overtime Salaries	35,612	35,950	40,000	45,958	40,000
4250	4030 Part-Time Salaries	-	-	-	-	-
4250	4110 FICA Taxes	51,153	53,080	53,820	49,004	60,300
4250	4120 Unemployment Taxes	2,730	3,080	2,940	1,915	2,300
4250	4130 Retirement	430,309	183,670	198,310	197,454	294,900
4250	4140 Health Insurance	174,136	179,320	181,130	190,971	221,000
4250	4150 Life Insurance	685	710	710	1,230	1,800
4250	4170 Uniform Allowance	177	-	3,600	770	2,400
4250	4190 State Disability Insurance	6,829	7,080	7,040	7,218	9,500
4250	4195 Voluntary Benefits	3,048	3,150	7,740	3,175	3,100
4250	4200 Deferred Compensation	7,059	7,300	2,800	5,824	5,900
	<i>Total Personnel Services</i>	<u>1,374,693</u>	<u>1,103,980</u>	<u>1,157,940</u>	<u>1,076,274</u>	<u>1,389,100</u>
	<u>Service and Supplies</u>					
4250	4220 Operating Supplies	33,646	38,040	34,775	59,775	34,775
4250	4220CH Operating Supplies - Chlorine	280,400	240,000	581,000	400,000	426,500
4250	4230 Repair/Maintenance Supplies	93,733	130,490	220,000	200,000	245,000
4250	4291 Miscellaneous Expenses	-	-	-	-	-
4250	4300 Rental/City Owned Vehicle	87,342	93,200	118,254	55,000	108,496
4250	4310 Professional Contract Services	121,727	84,150	371,270	300,000	872,250
4250	4310LAB Professional Contract Services - Lab Testing	29,883	60,000	60,000	50,000	-
4250	4313 Delinquencies Charge	10,000	12,000	10,000	10,000	10,000
4250	4320 Meetings & Dues	84,062	100,880	93,900	76,895	93,900
4250	4330 Printing & Publications	2,309	1,870	3,000	5,250	4,500
4250	4335 Postage & Mailing	279	410	500	125	200
4250	4340 Utilities	864,968	756,357	836,900	1,000,000	1,614,920
4250	4350 Repair/Maintenance Services	26,450	60,680	80,100	75,000	80,000
4250	4360 Training	5,298	6,520	12,000	500	12,000
4250	4380 Rentals & Leases	10,276	8,410	35,100	30,000	43,690
4250	4381 Bad Debt Expense	29,795	35,760	-	-	-
4250	4384 Depreciation Expense	1,073,904	-	-	-	-
4250	4392 Solar Loan Interest Expense	117,722	118,662	107,274	107,274	95,640
4250	4393 Solar Principal	-	454,962	466,355	466,355	478,100
4250	4398 2019 Series Water Bond Principal	-	638,653	145,000	145,000	145,000
4250	4399 2019 Series Water Bond Interest	-	894,114	1,277,307	1,277,307	1,277,307
4250	4825 Machinery & Equipment	-	-	-	-	-
4250	4840 Autos And Trucks	0	259,270	-	-	-
4250	9000 Operating Transfers Out	-	-	-	-	-
4250	4989 Administration Expense	656,549	748,352	828,648	617,253	676,245
4250	4980 Legal Expense	2,187	2,540	3,000	2,250	3,000
4250	4995 Risk Management Expense	126,349	124,600	163,641	172,606	161,035
	<i>Total Service and Supplies</i>	<u>3,656,879</u>	<u>4,869,920</u>	<u>5,448,024</u>	<u>5,050,590</u>	<u>6,382,558</u>
	<u>Asset Replacements</u>					
4250	4850AR CIP Asset Replacements	-	-	-	-	-
4250	4825AR Mach/Equip Asset Replace	558	560	-	-	-
4250	4840AR Autos/Trucks Asset Replace	0	-	-	-	-
	<i>Total Asset Replacements</i>	<u>558</u>	<u>560</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
4250	9000 Operating Transfer Out	-	-	-	-	-
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>5,032,130</u></u>	<u><u>5,974,460</u></u>	<u><u>6,605,964</u></u>	<u><u>6,126,865</u></u>	<u><u>7,771,658</u></u>

## DIVISION DESCRIPTION



Utility billing division is responsible for preparing monthly billing for water, wastewater and refuse services. The City currently maintains approximately 7,100 accounts and serves a population of approximately 26,700. The department continually strives to provide excellent customer service to its internal and external customers through the processing of meter reads, service orders to start and stop utilities, assisting with inquiries and questions about accounts, payment receipts, and collection services.

## POSITION ALLOCATION

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
ACCOUNTING CLERK I or II	3.00	3.00	2.00
<b>BUDGET UNIT TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>

PROPOSED

# SUMMARY

## UTILITY BILLING

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	186,290	180,544	223,610	159,664	165,900
Services and Supplies	106,848	191,048	188,700	88,500	192,250
Asset Replacement	-	-	-	-	-
Gross Expenditures	293,139	371,593	412,310	248,164	358,150
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>293,139</b>	<b>371,593</b>	<b>412,310</b>	<b>248,164</b>	<b>358,150</b>
<b>REVENUES</b>					
4251 3989 Admin Reimbursement	286,208	371,591	479,903	248,164	358,150
Gross Revenue	286,208	371,591	479,903	248,164	358,150
Contribution from Fund Balance	6,931	2	(67,593)	-	-
<b>Net Revenue</b>	<b>293,139</b>	<b>371,593</b>	<b>412,310</b>	<b>248,164</b>	<b>358,150</b>

# LINE ITEM SUMMARY

## UTILITY BILLING

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4251	4010 Regular Salaries	123,263	109,010	136,390	96,215	98,600
4251	4020 Overtime Salaries	26	26	490	-	500
4251	4030 Part-Time Salaries	-	-	-	-	-
4251	4110 FICA Taxes	9,167	8,870	10,480	7,883	7,600
4251	4120 Unemployment Taxes	564	640	650	350	400
4251	4130 Retirement	10,448	10,300	32,350	29,818	33,100
4251	4140 Health Insurance	31,736	33,980	37,950	20,334	20,600
4251	4150 Life Insurance	154	170	170	221	300
4251	4190 State Disability Insurance	1,206	1,170	1,370	1,122	1,200
4251	4195 Voluntary Benefits	270	190	3,760	1,348	1,300
4251	4200 Deferred Compensation	3,710	3,970	-	2,373	2,300
	<i>Total Personnel Services</i>	<u>180,544</u>	<u>168,326</u>	<u>223,610</u>	<u>159,664</u>	<u>165,900</u>
	<u>Service and Supplies</u>					
4251	4220 Operating Supplies	3,430	4,110	2,500	1,000	2,500
4251	4310 Professional Contract Services	138,743	149,740	147,650	52,000	148,500
4251	4330 Printing & Publications	13,395	17,890	1,500	1,000	1,500
4251	4335 Postage & Mailing	32,759	44,930	34,000	32,000	36,000
4251	4340 Utilities	378	430	300	-	1,080
4251	4380 Rentals & Leases	2,342	3,220	2,750	2,500	2,670
4251	4989 Administration Expense	-	-	-	-	-
4251	4980 Legal Expense	-	-	-	-	-
4251	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>191,048</u>	<u>220,320</u>	<u>188,700</u>	<u>88,500</u>	<u>192,250</u>
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>371,593</u></u>	<u><u>388,646</u></u>	<u><u>412,310</u></u>	<u><u>248,164</u></u>	<u><u>358,150</u></u>



**DIVISION DESCRIPTION**

The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the city to Kings Waste and Recycling Authority Facility. Refuse service includes residential collection of green waste, co-mingled recycling, refuse and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division offers commercial co-mingled recycling. The Refuse Division is also responsible for sweeping residential streets.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
SUPERINTENDENT	1.00	1.00	1.00
MAINTENANCE COORDINATOR	1.00	1.00	1.00
MAINTENANCE WORKER I/II	12.00	12.00	12.00
<b>BUDGET UNIT TOTAL</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>

# SUMMARY

## REFUSE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	956,998	1,136,029	1,158,490	1,083,311	1,167,300
Services and Supplies	2,092,996	2,236,976	2,844,804	2,796,538	3,389,247
Asset Replacement	-	-	400,000	-	350,000
Gross Expenditures	3,049,993	3,373,005	4,403,294	3,879,848	4,906,547
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>3,049,993</b>	<b>3,373,005</b>	<b>4,403,294</b>	<b>3,879,848</b>	<b>4,906,547</b>
<b>REVENUES</b>					
056 3400 Refuse Revenue	2,953,310	2,989,916	3,848,000	3,850,000	4,026,000
056 3410 Special Refuse Pick Up	36,549	43,366	45,500	70,000	50,000
056 3420 Recycling Program	2,632	2,073	2,600	169	500
056 3430 Green waste Recycling Program	5,200	1,785	2,600	925	1,000
056 3560 Delinquent Penalty	15,697	-	-	-	-
056 3570 Door Hanger Fee	-	-	-	-	-
056 3710 Grant Proceeds	6,691	6,764	-	-	-
056 3720 Grant Revenue - Capital	-	120,000	-	-	-
056 3850 Interest	17,137	10,143	-	2,000	1,500
056 3865 Sale Of Property	-	-	-	-	-
056 3880 Miscellaneous	147	-	-	741	-
056 3884 Bad Debt Recovery	-	1,146	-	2,700	1,500
Gross Revenue	3,037,362	3,175,193	3,898,700	3,926,535	4,080,500
Contribution from Fund Balance	12,631	197,813	504,594	(46,687)	826,047
<b>Net Revenue</b>	<b>3,049,993</b>	<b>3,373,005</b>	<b>4,403,294</b>	<b>3,879,848</b>	<b>4,906,547</b>

LINE ITEM SUMMARY

REFUSE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4256	4010 Regular Salaries	617,738	588,060	676,030	629,939	681,600
4256	4020 Overtime Salaries	25,082	24,600	24,790	25,378	24,800
4256	4030 Part-Time Salaries	-	-	-	-	-
4256	4110 FICA Taxes	47,718	49,210	53,940	52,791	54,100
4256	4120 Unemployment Taxes	2,520	2,840	3,210	2,519	2,500
4256	4130 Retirement	269,010	149,170	178,670	179,478	184,600
4256	4140 Health Insurance	155,644	159,590	198,230	170,834	191,700
4256	4150 Life Insurance	655	680	760	1,452	2,100
4256	4170 Uniform Allowance	139	-	4,200	811	2,600
4256	4190 State Disability Insurance	6,317	6,520	7,060	7,627	8,500
4256	4195 Voluntary Benefits	598	620	8,420	622	600
4256	4200 Deferred Compensation	10,609	10,970	3,180	11,860	14,200
	<i>Total Personnel Services</i>	<u>1,136,029</u>	<u>992,260</u>	<u>1,158,490</u>	<u>1,083,311</u>	<u>1,167,300</u>
	<u>Service and Supplies</u>					
4256	4220 Operating Supplies	45,357	53,000	53,000	60,000	74,150
4256	4230 Repair/Maintenance Supplies	27,935	31,800	30,500	30,500	35,300
4256	4291 Miscellaneous Expenses	-	-	-	-	-
4256	4300 Rental/City Owned Vehicle	456,780	475,080	602,804	405,000	567,564
4256	4309 Staffing/Tom Ringer	-	-	-	-	-
4256	4310 Professional Contract Services	1,137,609	1,150,000	1,243,215	1,243,215	1,313,245
4256	4320 Meetings & Dues	606	310	650	506	650
4256	4330 Printing & Publications	3,324	5,080	7,000	3,755	8,500
4256	4335 Postage & Mailing	955	1,440	2,000	10	-
4256	4340 Utilities	4,866	5,000	5,950	7,300	8,710
4256	4350 Repair/Maintenance Services	1,857	2,230	-	-	-
4256	4360 Training	25	30	-	-	1,000
4256	4380 Rentals & Leases	739	1,080	1,300	30	970
4256	4381 Bad Debt Expense	19,422	23,310	-	-	-
4256	4384 Depreciation Expense	124,145	-	-	-	-
4256	4825 Machinery & Equipment	27,686	44,790	61,655	-	77,000
4256	4840 Autos And Trucks	0	279,110	335,000	600,000	871,000
4256	4800 Land	-	-	-	-	-
4256	4989 Administration Expense	249,632	320,131	357,044	294,941	257,121
4256	4980 Legal Expense	663	1,000	1,500	250	1,500
4256	4995 Risk Management Expense	135,373	133,500	143,186	151,031	172,537
	<i>Total Service and Supplies</i>	<u>2,236,976</u>	<u>2,526,891</u>	<u>2,844,804</u>	<u>2,796,538</u>	<u>3,389,247</u>
	<u>Asset Replacements</u>					
4256	4850AR CIP Asset Replacements	-	-	-	-	-
4256	4825AR Mach/Equip Asset Replace	-	-	-	-	-
4256	4840AR Autos/Trucks Asset Replace	-	335,390	400,000	-	350,000
4256	4850AR CIP Asset Replacements	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>335,390</u>	<u>400,000</u>	<u>-</u>	<u>350,000</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>3,373,005</u></u>	<u><u>3,854,541</u></u>	<u><u>4,403,294</u></u>	<u><u>3,879,848</u></u>	<u><u>4,906,547</u></u>

# WASTEWATER

4260



## DIVISION DESCRIPTION

The Wastewater and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations catch basins and ponding basins, and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the regional Water Quality Control Board.

## POSITION ALLOCATION

Position Title	Adopted 2019-20	Amended 2019-20	Requested 2020-21
UTILITIES MANAGER	0.50	0.00	0.00
WASTEWATER CHIEF PLANT OPERATOR	0.00	1.00	1.00
SENIOR WASTEWATER UTILITY OPERATOR	1.00	1.00	1.00
MAINTENANCE COORDINATOR	1.00	1.00	1.00
WASTEWATER UTILITY OPERATOR OIT/ I/II	2.00	4.00	4.00
WASTEWATER UTILITY WORKER I/II	0.00	5.00	5.00
MAINTENANCE WORKER I/II	7.00	0.00	0.00
ADMINISTRATIVE ASSISTANT I	0.50	0.00	0.00
<b>BUDGET UNIT TOTAL</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

# SUMMARY

## WASTEWATER

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	918,983	759,853	967,770	774,480	1,034,800
Services and Supplies	2,392,686	4,166,696	2,379,014	1,820,844	1,801,300
Asset Replacement	-	-	-	-	-
Gross Expenditures	3,311,670	4,926,549	3,346,784	2,595,324	2,836,100
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>3,311,670</b>	<b>4,926,549</b>	<b>3,346,784</b>	<b>2,595,324</b>	<b>2,836,100</b>
<b>REVENUES</b>					
060 3500 Sewer Use Charges	3,332,930	3,388,627	3,350,000	3,300,000	3,300,000
060 3510 Waste Water Sales	-	-	-	-	-
060 3560 Delinquent Penalty	16,221	-	-	165	-
060 3570 Door Hanger Fee	-	-	-	-	-
060 3575 Non System Waste Water Fee	80,840	-	-	97,411	80,000
060 3788A Incentives/Rebates	-	-	-	-	-
060 3850 Interest	91,433	74,994	-	12,500	7,500
060 3865 Sale Of Property	(142,989)	(29,135)	-	-	-
060 3880 Miscellaneous	(2,337)	2,500	-	1,230	-
060 3879E Utility Pump Reimbursements	-	-	-	-	-
060 3884 Bad Debt Recovery	-	1,322	-	3,014	-
060 3891 Contributed Capital	-	-	-	-	-
Gross Revenue	3,376,098	3,438,308	3,350,000	3,414,320	3,387,500
Contribution from Fund Balance	(64,429)	1,488,241	(3,216)	(818,996)	(551,400)
<b>Net Revenue</b>	<b>3,311,670</b>	<b>4,926,549</b>	<b>3,346,784</b>	<b>2,595,324</b>	<b>2,836,100</b>

LINE ITEM SUMMARY

WASTEWATER

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4260	4010 Regular Salaries	450,713	434,470	559,570	422,194	583,300
4260	4020 Overtime Salaries	27,833	28,300	30,000	27,515	30,000
4260	4030 Part-Time Salaries	-	-	-	-	-
4260	4110 FICA Taxes	35,413	37,000	45,360	35,529	47,000
4260	4120 Unemployment Taxes	2,161	2,440	2,730	1,670	2,100
4260	4130 Retirement	92,965	117,430	128,880	119,580	127,200
4260	4140 Health Insurance	142,494	147,490	188,540	157,796	229,100
4260	4150 Life Insurance	523	550	660	982	1,800
4260	4170 Uniform Allowance	-	-	3,300	657	2,200
4260	4190 State Disability Insurance	4,752	4,960	5,930	5,203	7,400
4260	4195 Voluntary Benefits	200	230	-	-	-
4260	4200 Deferred Compensation	2,799	2,910	2,800	3,354	4,700
	<i>Total Personnel Services</i>	<u>759,853</u>	<u>775,780</u>	<u>967,770</u>	<u>774,480</u>	<u>1,034,800</u>
	<u>Service and Supplies</u>					
4260	4220 Operating Supplies	162,698	194,470	200,775	175,000	315,500
4260	4220CH Operating Supplies - Chlorine	106,486	100,000	102,000	90,000	-
4260	4230 Repair/Maintenance Supplies	33,467	75,000	105,000	75,000	105,000
4260	4291 Miscellaneous Expenses	-	-	-	-	-
4260	4300 Rental/City Owned Vehicle	103,029	112,130	142,268	90,000	128,000
4260	4309 Staffing/Tom Ringer	-	-	-	-	-
4260	4310 Professional Contract Services	2,398,265	2,808,970	885,420	400,000	294,170
4260	4310LAB Professional Contract Services-Lab Testing	12,610	35,000	30,000	27,000	-
4260	4317 Construction/Implementation	-	-	-	-	-
4260	4320 Meetings & Dues	30,136	36,170	31,500	243	33,500
4260	4330 Printing & Publications	797	960	875	1,230	1,300
4260	4335 Postage & Mailing	-	-	-	1,214	-
4260	4340 Utilities	214,131	219,310	210,200	290,640	216,760
4260	4350 Repair/Maintenance Services	42,734	49,080	69,100	50,000	94,000
4260	4360 Training	2,116	3,130	8,000	250	8,000
4260	4380 Rentals & Leases	1,397	1,980	6,700	2,000	11,465
4260	4381 Bad Debt Expense	17,672	21,210	-	-	-
4260	4384 Depreciation Expense	566,909	-	-	-	-
4260	4825 Machinery & Equipment	13,777	16,740	-	-	100,000
4260	4840 Autos And Trucks	-	27,000	-	56,465	-
4260	4989 Administration Expense	324,343	405,007	434,445	424,848	334,073
4260	4980 Legal Expense	18,807	19,600	30,000	7,500	10,000
4260	4995 Risk Management Expense	117,324	115,700	122,731	129,455	149,532
	<i>Total Service and Supplies</i>	<u>4,166,696</u>	<u>4,241,457</u>	<u>2,379,014</u>	<u>1,820,844</u>	<u>1,801,300</u>
	<u>Asset Replacements</u>					
4260	4850AR CIP Asset Replacements	-	-	-	-	-
4260	4825AR Mach/Equip Asset Replace	-	74,000	-	-	-
4260	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
4260	4850AR CIP Asset Replacements	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>74,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>4,926,549</u></u>	<u><u>5,091,237</u></u>	<u><u>3,346,784</u></u>	<u><u>2,595,324</u></u>	<u><u>2,836,100</u></u>

**DIVISION DESCRIPTION**

The Fleet Maintenance Division provides preventative maintenance and repairs for all city vehicles, heavy equipment, trailers, pumps, air compressors, disc mowers, saws, weed eaters, blowers, machinery and related equipment. The

Fleet Maintenance Division is funded by inter-fund allocations, which are stated as "Rental of City Owned Equipment" in operating budgets.

**POSITION ALLOCATION**

Position Title	Adopted 2020-21	Amended 2020-21	Requested 2021-22
COORDINATOR	0.00	0.00	1.00
EQUIPMENT MECHANIC I/II	2.00	2.00	1.00
<b>BUDGET UNIT TOTAL</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

## SUMMARY

## FLEET MAINTENANCE

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	168,154	129,716	154,870	76,890	167,900
Services and Supplies	820,157	847,266	1,095,801	904,557	955,276
Asset Replacement	-	-	52,510	3,002	35,000
Gross Expenditures	988,311	976,982	1,303,181	984,448	1,158,176
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>988,311</b>	<b>976,982</b>	<b>1,303,181</b>	<b>984,448</b>	<b>1,158,176</b>
<b>REVENUES</b>					
4265 3450 Rental City Owned Equip.	818,994	989,730	1,303,181	850,000	1,233,270
4265 3865 Sale of Property	-	(1,920)	-	-	-
4265 3869 Miscellaneous	2,322	-	-	-	-
4265 3880 Miscellaneous	-	2,652	-	-	-
Gross Revenue	821,316	990,462	1,303,181	850,000	1,233,270
Contribution from Fund Balance	166,995	(13,480)	-	134,448	(75,094)
<b>Net Revenue</b>	<b>988,311</b>	<b>976,982</b>	<b>1,303,181</b>	<b>984,448</b>	<b>1,158,176</b>



LINE ITEM SUMMARY

FLEET MAINTENANCE

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4265	4010 Regular Salaries	86,089	98,590	97,580	47,970	105,200
4265	4020 Overtime Salaries	149	180	2,000	-	2,000
4265	4030 Part-Time Salaries	-	-	-	-	-
4265	4110 FICA Taxes	7,382	7,950	7,670	3,909	8,200
4265	4120 Unemployment Taxes	420	480	480	175	400
4265	4130 Retirement	9,447	23,040	8,280	4,653	9,000
4265	4140 Health Insurance	25,158	26,650	37,140	19,306	41,100
4265	4150 Life Insurance	86	100	110	111	300
4265	4170 Uniform Allowance	-	-	600	200	400
4265	4180 Workers Comp Insurance	-	-	-	-	-
4265	4190 State Disability Insurance	985	1,070	1,010	566	1,300
4265	4195 Voluntary Benefits	-	-	-	-	-
4265	4200 Deferred Compensation	-	-	-	-	-
	<i>Total Personnel Services</i>	<u>129,716</u>	<u>158,060</u>	<u>154,870</u>	<u>76,890</u>	<u>167,900</u>
	<u>Service and Supplies</u>					
4265	4220 Operating Supplies	52,785	60,770	140,000	50,000	381,500
4265	4230 Repair/Maintenance Supplies	91,270	90,860	129,540	129,540	191,600
4265	4310 Professional Contract Services	10,388	12,010	14,900	14,900	15,300
4265	4320 Meetings & Dues	-	-	-	-	-
4265	4330 Printing & Publications	-	-	-	-	-
4265	4335 Postage & Mailing	-	-	-	-	-
4265	4340 Utilities	723	740	960	850	1,080
4265	4350 Repair/Maintenance Services	273,473	394,490	305,570	250,000	245,700
4265	4360 Training	800	960	2,500	-	2,500
4265	4380 Rentals & Leases	1,041	1,470	1,400	1,027	1,400
4265	4384 Depreciation Expense	10,003	-	-	-	-
4265	4825 Machinery & Equipment	485	590	10,145	9,500	6,000
4265	4840 Autos And Trucks	-	-	-	-	-
4265	4220CNG Cong Operating Supplies	53,590	72,170	70,000	70,000	-
4265	4220F Operating Supplies Fuel	250,006	277,090	300,000	300,000	-
4265	4989 Administration Expense	84,651	92,700	100,331	57,164	87,191
4265	4980 Legal Expense	-	-	-	-	-
4265	4995 Risk Management Expense	18,050	17,800	20,455	21,576	23,005
	<i>Total Service and Supplies</i>	<u>847,266</u>	<u>1,021,650</u>	<u>1,095,801</u>	<u>904,557</u>	<u>955,276</u>
	<u>Asset Replacements</u>					
4265	4850AR CIP Asset Replacements	-	-	-	-	-
4265	4825AR Mach/Equip Asset Replace	-	-	52,510	3,002	35,000
4265	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>52,510</u>	<u>3,002</u>	<u>35,000</u>
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	 Net Expenditure	 <u>976,982</u>	 <u>1,179,710</u>	 <u>1,303,181</u>	 <u>984,448</u>	 <u>1,158,176</u>

## PARKING AND BUSINESS IMPROVEMENT AREA 4270

### FUND DESCRIPTION



In FY 2021, the Downtown Merchant's Advisory Committee was disbanded by City Council due to a lack of participation for several years. The City Manager has appointed a City staff member to be the liaison with the downtown business owners and the City. Activities and maintenance of downtown are funded from a surcharge on the business licenses collected within the downtown business district. Funds collected from this source are maintained in the Parking and Business Improvement Area (PBIA) Fund and can be spent for parking, development and promotion of businesses, and public improvements within the area. Any unspent funds automatically carry over to the next fiscal year.

PROPOSED

# SUMMARY

## PARKING & BUSINESS IMPROVEMENT AREA (PBIA)

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	5,101	17,743	11,856	8,000	11,926
Asset Replacement	-	-	-	-	-
Gross Expenditures	5,101	17,743	11,856	8,000	11,926
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>5,101</b>	<b>17,743</b>	<b>11,856</b>	<b>8,000</b>	<b>11,926</b>
<b>REVENUES</b>					
085 3029 Business License	8,978	9,000	9,125	-	-
085 3850 Interest	154	75	-	-	-
Gross Revenue	9,132	9,075	9,125	-	-
Contribution from Fund Balance	(4,032)	8,668	2,731	8,000	11,926
<b>Net Revenue</b>	<b>5,101</b>	<b>17,743</b>	<b>11,856</b>	<b>8,000</b>	<b>11,926</b>

# LINE ITEM SUMMARY

## PARKING & BUSINESS IMPROVEMENT AREA (PBIA)

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4270	4010 Regular Salaries	-	-	-	-	-
4270	4020 Overtime Salaries	-	-	-	-	-
4270	4030 Part-Time Salaries	-	-	-	-	-
4270	4110 FICA Taxes	-	-	-	-	-
4270	4120 Unemployment Taxes	-	-	-	-	-
4270	4130 Retirement	-	-	-	-	-
4270	4140 Health Insurance	-	-	-	-	-
4270	4150 Life Insurance	-	-	-	-	-
4270	4170 Uniform Allowance	-	-	-	-	-
4270	4180 Workers Comp Insurance	-	-	-	-	-
4270	4190 State Disability Insurance	-	-	-	-	-
4270	4195 Voluntary Benefits	-	-	-	-	-
4270	4200 Deferred Compensation	-	-	-	-	-
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4270	4220 Operating Supplies	-	-	5,000	3,000	5,000
4270	4310 Professional Contract Services	17,330	7,330	6,000	5,000	6,000
4270	4330 Printing & Publications	-	-	500	-	500
4270	4335 Postage & Mailing	-	-	-	-	-
4270	4340 Utilities	-	-	-	-	-
4270	4989 Administration Expense	413	356	356	-	426
4270	4980 Legal Expense	-	-	-	-	-
4270	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	17,743	7,686	11,856	8,000	11,926
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>17,743</b>	<b>7,686</b>	<b>11,856</b>	<b>8,000</b>	<b>11,926</b>

## OTHER FUNDS

### OTHER FUNDS



The City included several additional funds in the FY 2022 budget. These funds are related to grant reimbursements and special programs operated by the City. In most, these funds were created for ease of tracking revenues and expenditures, but would otherwise be considered a general fund revenue and expenditure. Utilizing the new funds helps to ensure that donations are appropriately tracked and utilized for their intended purposes.

PROPOSED

## OTHER FUNDS

	Miscellaneous	
son for the Season	Miscellaneous	
I Ribbon	Miscellaneous	
ice Shoe Drive	Gross Revenue	
	<b>Revenue Subtotal</b>	
ss Revenue		
erating Transfers In		
	<b>Net Revenue</b>	

# LINE ITEM SUMMARY

## OTHER FUNDS

				2020-2021 Projected	2021-2022 Proposed
<u>Service and Supplies</u>					
017	5804	4220 Assistance to Firefighters Grant	Operating Supplies	-	332,000
116	4275	4220 Youth Rec Fund	Operating Supplies	-	5,000
121	4285	4220 Reason for the Season	Operating Supplies	-	15,000
123	4287	4220 Red Ribbon	Operating Supplies	-	6,520
124	4288	4220 Police Shoe Drive	Operating Supplies	-	2,000
				-	-
Total Expenditure				-	360,520

PROPOSED

# SUMMARY

## REDEVELOPMENT AGENCY FUND

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	551,320	123,018	95,838	8,146	69,455
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,416,905	1,417,497	1,500,000	1,411,631	1,450,000
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,416,905</b>	<b>1,540,515</b>	<b>1,595,838</b>	<b>1,419,777</b>	<b>1,519,455</b>
<b>REVENUES</b>					
150 3980 Tax Increment	919,975	901,360	800,000	-	-
150 3850 Interest	39,070	100	-	-	-
150 3865 Sale of Property	(112,527)	-	-	-	-
150 3869 Misc. Income	188	-	-	-	-
150 3880 Miscellaneous	(106)	-	-	-	-
Gross Revenue	846,600	901,460	800,000	-	-
Contribution from Fund Balance	570,305	639,055	795,838	1,419,777	1,519,455
<b>Net Revenue</b>	<b>1,416,905</b>	<b>1,540,515</b>	<b>1,595,838</b>	<b>1,419,777</b>	<b>1,519,455</b>



# LINE ITEM SUMMARY

## REDEVELOPMENT AGENCY FUND

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4951	4220 Operating Supplies	-	-	-	-	-
4951	4310 Professional Contract Services	2,000	2,040	4,700	8,146	10,000
4951	4335 Postage & Mailing	-	-	-	-	-
4951	4475 Pass-Thru Kings County	-	-	-	-	-
4951	4569 Debt Forgiveness Expense	38,252	-	-	-	-
4951	4989 Administration Expense	82,766	96,830	91,138	-	59,455
4951	4980 Legal Expense	-	-	-	-	-
4951	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	123,018	98,870	95,838	8,146	69,455
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<u>Transfers/Reimbursements</u>					
4951	9000 Operating Transfers Out	1,417,497	1,417,497	1,500,000	1,411,631	1,450,000
	<i>Total Transfers/Reimbursements</i>	1,417,497	1,417,497	1,500,000	1,411,631	1,450,000
	 Net Expenditure	 1,540,515	 1,516,367	 1,595,838	 1,419,777	 1,519,455

# SUMMARY

## HOUSING AUTHORITY FUND

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	31,171	18,312	28,307	11,630	12,600
Asset Replacement	-	-	-	-	-
Gross Expenditures	31,171	18,312	28,307	11,630	12,600
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>31,171</b>	<b>18,312</b>	<b>28,307</b>	<b>11,630</b>	<b>12,600</b>
<b>REVENUES</b>					
155 3719 Loan Repayment	133,143	85,000	-	75,195	-
155 3850 Interest	121,589	5,000	3,000	-	-
155 3880 Miscellaneous	(4,557)	-	-	75	-
Gross Revenue	250,174	90,000	3,000	75,270	-
Contribution from Fund Balance	(219,003)	(71,688)	25,307	(63,640)	12,600
<b>Net Revenue</b>	<b>31,171</b>	<b>18,312</b>	<b>28,307</b>	<b>11,630</b>	<b>12,600</b>

# LINE ITEM SUMMARY

## HOUSING AUTHORITY FUND

		2019-2020 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>	-	-	-	-	-
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4953	4310 Professional Contract Services	11,552	14,050	12,000	10,860	11,600
4953	4485 Property Taxes	415			222	500
4953	4989 Administration Expense	6,345	17,796	15,307	-	-
4953	4980 Legal Expense	-	-	1,000	549	500
4953	4995 Risk Management Expense	-	-	-	-	-
	<i>Total Service and Supplies</i>	18,312	31,846	28,307	11,630	12,600
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<u>Transfers/Reimbursements</u>					
	<i>Total Transfers/Reimbursements</i>	-	-	-	-	-
	 Net Expenditure	 18,312	 31,846	 28,307	 11,630	 12,600

# LANDSCAPE & LIGHTING MAINTENANCE DISTRICT (LLMD)

## LLMD DESCRIPTION



Landscape & Lighting Maintenance District Number 1 (LLMD) is comprised of twelve (12) individual zones. The zones are funded through levies assessed to property owners within each defined zone. The annual assessments are based on scope of services, number of parcels, and the maximum assessment, and approved ballots.

Since Fiscal Year 2017, the annual budgets for each zone within the LLMD have reflected the value of the assessments approved and collected, and the service levels supported by the revenues.

PROPOSED

# SUMMARY

## LLMD Zone 1

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	21,728	39,351	36,240	22,579	-
Services and Supplies	-	23,782	57,158	36,850	96,710
Asset Replacement	-	-	-	-	-
Gross Expenditures	21,728	63,132	93,398	59,430	96,710
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>21,728</b>	<b>63,132</b>	<b>93,398</b>	<b>59,430</b>	<b>96,710</b>
<b>REVENUES</b>					
201 3775 LLMD Property Assessments	-	94,591	93,304	93,301	93,301
201 3775GF General Fund General Benefit	-	5,008	5,008	5,125	5,125
201 3850 Interest	-	(1,374)	-	-	-
201 3880 Miscellaneous Revenue	-	934	-	-	-
Gross Revenue	-	99,159	98,312	98,426	98,426
Contribution from fund balance	21,728	(36,027)	(4,914)	(38,996)	(1,716)
<b>Net Revenue</b>	<b>21,728</b>	<b>63,132</b>	<b>93,398</b>	<b>59,430</b>	<b>96,710</b>

# LINE ITEM SUMMARY

## LLMD Zone 1

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4851	4010 Regular Salaries	14,140	25,187	26,528	14,452	-
4851	4110 FICA Taxes	1,039	1,968	2,030	1,129	-
4851	4120 Unemployment Taxes	174	-	-	-	-
4851	4130 Retirement	992	1,924	2,050	1,104	-
4851	4140 Health Insurance	5,212	9,839	5,330	5,645	-
4851	4150 Life Insurance	22	39	37	23	-
4851	4190 State Disability Insurance	150	394	265	226	-
	<i>Total Personnel Services</i>	<u>21,728</u>	<u>39,351</u>	<u>36,240</u>	<u>22,579</u>	<u>-</u>
	<u>Service and Supplies</u>					
4851	4220 Operating Supplies	1,477	1,820	20,808	1,846	-
4851	4230 Repair/Maintenance Supplies	141	90	4,000	-	-
4851	4310 Professional Contract Services	3,033	2,622	3,350	11,606	61,510
4851	4340 Utilities	25,522	18,934	25,000	23,166	35,200
4851	4350 Repair/Maintenance Services	1,554	316	4,000	233	-
4851	4825 Machinery & Equipment	1,165	-	-	-	-
4851	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>32,891</u>	<u>23,782</u>	<u>57,158</u>	<u>36,850</u>	<u>96,710</u>
	<u>Asset Replacements</u>					
4851	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4851	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>54,619</u></u>	<u><u>63,132</u></u>	<u><u>93,398</u></u>	<u><u>59,430</u></u>	<u><u>96,710</u></u>

# SUMMARY

## LLMD Zone 3

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	3,209	4,559	5,055	2,798	-
Services and Supplies	5,299	3,543	13,087	8,412	18,100
Asset Replacement	-	-	-	-	-
Gross Expenditures	8,508	8,103	18,142	11,210	18,100
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>8,508</b>	<b>8,103</b>	<b>18,142</b>	<b>11,210</b>	<b>18,100</b>
<b>REVENUES</b>					
203 3775 LLMD Property Assessments	-	18,931	17,679	17,673	17,673
203 3775GF General Fund General Benefit	-	533	533	528	528
203 3850 Interest	-	185	-	-	-
Gross Revenue	-	19,649	18,212	18,201	18,201
Contribution from fund balance	8,508	(11,546)	(70)	(6,991)	(101)
<b>Net Revenue</b>	<b>8,508</b>	<b>8,103</b>	<b>18,142</b>	<b>11,210</b>	<b>18,100</b>

LINE ITEM SUMMARY

LLMD Zone 3

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4853	4010 Regular Salaries	2,102	2,918	3,700	1,791	-
4853	4020 Overtime Salaries	-	-	-	-	-
4853	4030 Part-Time Salaries	-	-	-	-	-
4853	4110 FICA Taxes	154	228	284	140	-
4853	4120 Unemployment Taxes	27	-	-	-	-
4853	4130 Retirement	146	223	286	137	-
4853	4140 Health Insurance	755	1,140	743	700	-
4853	4150 Life Insurance	3	5	5	3	-
4853	4170 Uniform Allowance	-	-	-	-	-
4853	4180 Workers Comp Insurance	-	-	-	-	-
4853	4190 State Disability Insurance	21	46	37	28	-
4853	4195 Voluntary Benefits	-	-	-	-	-
4853	4200 Deferred Compensation	-	-	-	-	-
	<i>Total Personnel Services</i>	<u>3,209</u>	<u>4,559</u>	<u>5,055</u>	<u>2,798</u>	<u>-</u>
	<u>Service and Supplies</u>					
4853	4220 Operating Supplies	136	116	6,000	667	-
4853	4230 Repair/Maintenance Supplies	-	7	1,436	-	-
4853	4310 Professional Contract Services	1,427	663	651	1,788	11,300
4853	4320 Meetings & Dues	-	-	-	-	-
4853	4330 Printing & Publications	-	-	-	-	-
4853	4335 Postage & Mailing	-	-	-	-	-
4853	4340 Utilities	2,711	2,468	5,000	5,957	6,800
4853	4350 Repair/Maintenance Services	863	290	-	-	-
4853	4360 Training	-	-	-	-	-
4853	4825 Machinery & Equipment	163	-	-	-	-
4853	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>5,299</u>	<u>3,543</u>	<u>13,087</u>	<u>8,412</u>	<u>18,100</u>
	<u>Asset Replacements</u>					
4853	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4853	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>8,508</u></u>	<u><u>8,103</u></u>	<u><u>18,142</u></u>	<u><u>11,210</u></u>	<u><u>18,100</u></u>



# SUMMARY

## LLMD Zone 5

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	349	546	896	966	-
Services and Supplies	954	1,037	939	1,969	1,920
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,303	1,583	1,835	2,935	1,920
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,303</b>	<b>1,583</b>	<b>1,835</b>	<b>2,935</b>	<b>1,920</b>
<b>REVENUES</b>					
205 3775 LLMD Property Assessments	-	1,655	1,807	1,807	1,807
205 3775GF General Fund General Benefit	-	110	110	113	113
205 3850 Interest	-	(230)	-	-	-
Gross Revenue	-	1,535	1,917	1,920	1,920
Contribution from fund balance	1,303	48	(82)	1,015	-
<b>Net Revenue</b>	<b>1,303</b>	<b>1,583</b>	<b>1,835</b>	<b>2,935</b>	<b>1,920</b>

# LINE ITEM SUMMARY

## LLMD Zone 5

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4855	4010 Regular Salaries	230	350	656	618	-
4855	4110 FICA Taxes	17	27	50	48	-
4855	4120 Unemployment Taxes	3	-	-	-	-
4855	4130 Retirement	16	27	50	47	-
4855	4140 Health Insurance	80	137	132	241	-
4855	4150 Life Insurance	0	1	1	1	-
4855	4190 State Disability Insurance	2	5	7	10	-
	<i>Total Personnel Services</i>	<u>349</u>	<u>546</u>	<u>896</u>	<u>966</u>	<u>-</u>
	<u>Service and Supplies</u>					
4855	4220 Operating Supplies	22	19	173	17	-
4855	4230 Repair/Maintenance Supplies	-	-	-	-	-
4855	4310 Professional Contract Services	176	80	66	274	1,120
4855	4340 Utilities	704	938	700	1,678	800
4855	4350 Repair/Maintenance Services	25	-	-	-	-
4855	4825 Machinery & Equipment	27	-	-	-	-
4855	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>954</u>	<u>1,037</u>	<u>939</u>	<u>1,969</u>	<u>1,920</u>
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>1,303</u></u>	<u><u>1,583</u></u>	<u><u>1,835</u></u>	<u><u>2,935</u></u>	<u><u>1,920</u></u>

# SUMMARY

## LLMD Zone 6

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	244	438	621	451	-
Services and Supplies	1,600	1,497	1,417	2,029	2,030
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,844	1,935	2,038	2,481	2,030
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,844</b>	<b>1,935</b>	<b>2,038</b>	<b>2,481</b>	<b>2,030</b>
<b>REVENUES</b>					
206 3775 LLMD Property Assessments	-	1,839	1,987	1,987	1,987
206 3775GF General Fund General Benefit	-	59	59	61	61
206 3850 Interest	-	(131)	-	-	-
Gross Revenue	-	1,767	2,046	2,048	2,048
Contribution from fund balance	1,844	168	(8)	433	(18)
<b>Net Revenue</b>	<b>1,844</b>	<b>1,935</b>	<b>2,038</b>	<b>2,481</b>	<b>2,030</b>

LINE ITEM SUMMARY

LLMD Zone 6

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4856	4010 Regular Salaries	160	281	455	289	-
4856	4110 FICA Taxes	12	22	35	23	-
4856	4120 Unemployment Taxes	1	-	-	-	-
4856	4130 Retirement	11	21	35	22	-
4856	4140 Health Insurance	58	110	90	113	-
4856	4150 Life Insurance	0	0	1	1	-
4856	4190 State Disability Insurance	2	4	5	5	-
	<i>Total Personnel Services</i>	<u>244</u>	<u>438</u>	<u>621</u>	<u>451</u>	<u>-</u>
	<u>Service and Supplies</u>					
4856	4220 Operating Supplies	122	107	344	10	-
4856	4230 Repair/Maintenance Supplies	-	211	-	-	-
4856	4310 Professional Contract Services	595	158	73	291	1,100
4856	4340 Utilities	863	1,021	1,000	1,728	930
4856	4350 Repair/Maintenance Services	4	-	-	-	-
4856	4825 Machinery & Equipment	16	-	-	-	-
4856	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>1,600</u>	<u>1,497</u>	<u>1,417</u>	<u>2,029</u>	<u>2,030</u>
	<u>Asset Replacements</u>					
4856	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4856	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>1,844</u></u>	<u><u>1,935</u></u>	<u><u>2,038</u></u>	<u><u>2,481</u></u>	<u><u>2,030</u></u>

# SUMMARY

## LLMD Zone 7

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	2,021	2,319	2,744	1,517	-
Services and Supplies	970	1,055	1,351	3,113	4,300
Asset Replacement	-	-	-	-	-
Gross Expenditures	2,991	3,374	4,095	4,630	4,300
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>2,991</b>	<b>3,374</b>	<b>4,095</b>	<b>4,630</b>	<b>4,300</b>
<b>REVENUES</b>					
207 3775 LLMD Property Assessments	-	4,014	4,145	4,145	4,145
207 3775GF General Fund General Benefit	-	148	148	151	151
207 3850 Interest	-	(384)	-	-	-
Gross Revenue	-	3,778	4,293	4,296	4,296
Contribution from fund balance	2,991	(404)	(198)	334	4
<b>Net Revenue</b>	<b>2,991</b>	<b>3,374</b>	<b>4,095</b>	<b>4,630</b>	<b>4,300</b>

LINE ITEM SUMMARY

LLMD Zone 7

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4857	4010 Regular Salaries	1,327	1,484	2,008	971	-
4857	4110 FICA Taxes	98	116	154	76	-
4857	4120 Unemployment Taxes	14	-	-	-	-
4857	4130 Retirement	93	113	155	74	-
4857	4140 Health Insurance	473	580	404	379	-
4857	4150 Life Insurance	2	2	3	2	-
4857	4190 State Disability Insurance	14	23	20	15	-
	<i>Total Personnel Services</i>	<u>2,021</u>	<u>2,319</u>	<u>2,744</u>	<u>1,517</u>	<u>-</u>
	<u>Service and Supplies</u>					
4857	4220 Operating Supplies	57	165	354	85	-
4857	4230 Repair/Maintenance Supplies	-	-	-	-	-
4857	4310 Professional Contract Services	280	148	147	803	3,900
4857	4340 Utilities	560	741	850	2,224	400
4857	4350 Repair/Maintenance Services	5	-	-	-	-
4857	4825 Machinery & Equipment	68	-	-	-	-
4857	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>970</u>	<u>1,055</u>	<u>1,351</u>	<u>3,113</u>	<u>4,300</u>
	<u>Asset Replacements</u>					
4857	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4857	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>2,991</u></u>	<u><u>3,374</u></u>	<u><u>4,095</u></u>	<u><u>4,630</u></u>	<u><u>4,300</u></u>

# SUMMARY

## LLMD Zone 8A

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	4,193	6,257	2,191	-
Services and Supplies	360	(375)	3,305	2,392	9,050
Asset Replacement	-	-	-	-	-
Gross Expenditures	360	3,818	9,562	4,583	9,050
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>360</b>	<b>3,818</b>	<b>9,562</b>	<b>4,583</b>	<b>9,050</b>
<b>REVENUES</b>					
208A 3775 LLMD Property Assessments	-	-	8,366	8,823	8,823
208A 3775GF General Fund General Benefit	-	231	231	235	235
208A 3850 Interest	-	66	-	-	-
Gross Revenue	-	297	8,597	9,058	9,058
Contribution from fund balance	360	3,521	965	(4,475)	(8)
<b>Net Revenue</b>	<b>360</b>	<b>3,818</b>	<b>9,562</b>	<b>4,583</b>	<b>9,050</b>

# LINE ITEM SUMMARY

## LLMD Zone 8A

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4858A	4010 Regular Salaries	-	2,684	4,580	1,402	-
4858A	4110 FICA Taxes	-	210	350	110	-
4858A	4120 Unemployment Taxes	-	-	-	-	-
4858A	4130 Retirement	-	205	355	107	-
4858A	4140 Health Insurance	-	1,048	920	548	-
4858A	4150 Life Insurance	-	4	6	2	-
4858A	4190 State Disability Insurance	-	42	46	22	-
	<i>Total Personnel Services</i>	-	4,193	6,257	2,191	-
	<u>Service and Supplies</u>					
4858A	4220 Operating Supplies	36	282	962	1,478	-
4858A	4230 Repair/Maintenance Supplies	-	-	-	-	-
4858A	4310 Professional Contract Services	324	321	343	1,243	5,850
4858A	4340 Utilities	-	(978)	2,000	(329)	3,200
4858A	4350 Repair/Maintenance Services	-	-	-	-	-
4858A	4825 Machinery & Equipment	-	-	-	-	-
4858A	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	360	(375)	3,305	2,392	9,050
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>360</b>	<b>3,818</b>	<b>9,562</b>	<b>4,583</b>	<b>9,050</b>



## SUMMARY

## LLMD Zone 8B

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	1,940	7,724	9,081	6,252	-
Services and Supplies	5,015	9,486	8,858	10,080	17,050
Asset Replacement	-	-	-	-	-
Gross Expenditures	6,956	17,210	17,939	16,331	17,050
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>6,956</b>	<b>17,210</b>	<b>17,939</b>	<b>16,331</b>	<b>17,050</b>
<b>REVENUES</b>					
208B 3775 LLMD Property Assessments	-	-	17,201	17,832	17,832
208B 3775GF General Fund General Benefit	-	804	804	812	812
208B 3850 Interest	-	214	-	-	-
Gross Revenue	-	1,018	18,005	18,644	18,644
Contribution from fund balance	6,956	16,192	(66)	(2,313)	(1,594)
<b>Net Revenue</b>	<b>6,956</b>	<b>17,210</b>	<b>17,939</b>	<b>16,331</b>	<b>17,050</b>

# LINE ITEM SUMMARY

## LLMD Zone 8B

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4858B	4010 Regular Salaries	1,257	4,944	6,647	4,002	-
4858B	4110 FICA Taxes	91	386	509	313	-
4858B	4120 Unemployment Taxes	8	-	-	-	-
4858B	4130 Retirement	88	378	514	306	-
4858B	4140 Health Insurance	480	1,931	1,336	1,563	-
4858B	4150 Life Insurance	2	8	9	6	-
4858B	4190 State Disability Insurance	13	77	66	63	-
	<i>Total Personnel Services</i>	<u>1,940</u>	<u>7,724</u>	<u>9,081</u>	<u>6,252</u>	<u>-</u>
	<u>Service and Supplies</u>					
4858B	4220 Operating Supplies	62	307	715	1,178	-
4858B	4230 Repair/Maintenance Supplies	-	-	-	-	-
4858B	4310 Professional Contract Services	630	859	643	1,633	8,920
4858B	4340 Utilities	4,202	8,320	7,500	7,269	8,130
4858B	4350 Repair/Maintenance Services	47	-	-	-	-
4858B	4825 Machinery & Equipment	75	-	-	-	-
4858B	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>5,015</u>	<u>9,486</u>	<u>8,858</u>	<u>10,080</u>	<u>17,050</u>
	<u>Asset Replacements</u>					
4858B	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4858B	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>6,956</u></u>	<u><u>17,210</u></u>	<u><u>17,939</u></u>	<u><u>16,331</u></u>	<u><u>17,050</u></u>

## SUMMARY

## LLMD Zone 9

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	2,495	3,266	3,495	2,279	-
Services and Supplies	4,981	897	2,757	2,096	6,330
Asset Replacement	-	-	-	-	-
Gross Expenditures	7,476	4,163	6,252	4,375	6,330
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>7,476</b>	<b>4,163</b>	<b>6,252</b>	<b>4,375</b>	<b>6,330</b>
<b>REVENUES</b>					
209 3775 LLMD Property Assessments	-	6,090	6,247	6,245	6,245
209 3775GF General Fund General Benefit	-	278	278	285	285
209 3850 Interest	-	57	-	-	-
Gross Revenue	-	6,425	6,525	6,530	6,530
Contribution from fund balance	7,476	(2,261)	(273)	(2,155)	(200)
<b>Net Revenue</b>	<b>7,476</b>	<b>4,163</b>	<b>6,252</b>	<b>4,375</b>	<b>6,330</b>

LINE ITEM SUMMARY

LLMD Zone 9

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4859	4010 Regular Salaries	1,635	2,091	2,558	1,459	-
4859	4110 FICA Taxes	120	163	195	114	-
4859	4120 Unemployment Taxes	12	-	-	-	-
4859	4130 Retirement	115	160	198	112	-
4859	4140 Health Insurance	594	817	514	570	-
4859	4150 Life Insurance	3	3	4	2	-
4859	4190 State Disability Insurance	18	33	26	23	-
	<i>Total Personnel Services</i>	<u>2,495</u>	<u>3,266</u>	<u>3,495</u>	<u>2,279</u>	<u>-</u>
	<u>Service and Supplies</u>					
4859	4220 Operating Supplies	54	320	1,500	585	-
4859	4230 Repair/Maintenance Supplies	-	54	333	-	-
4859	4310 Professional Contract Services	629	258	224	993	4,930
4859	4340 Utilities	228	265	700	518	1,400
4859	4350 Repair/Maintenance Services	4,005	-	-	-	-
4859	4825 Machinery & Equipment	65	-	-	-	-
4859	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>4,981</u>	<u>897</u>	<u>2,757</u>	<u>2,096</u>	<u>6,330</u>
	<u>Asset Replacements</u>					
4859	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4859	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>7,476</u></u>	<u><u>4,163</u></u>	<u><u>6,252</u></u>	<u><u>4,375</u></u>	<u><u>6,330</u></u>

# SUMMARY

## LLMD Zone 10

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	7,966	9,180	9,885	5,925	-
Services and Supplies	4,485	4,439	9,025	11,368	19,920
Asset Replacement	-	-	-	-	-
Gross Expenditures	12,451	13,619	18,910	17,294	19,920
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>12,451</b>	<b>13,619</b>	<b>18,910</b>	<b>17,294</b>	<b>19,920</b>
<b>REVENUES</b>					
210 3775 LLMD Property Assessments	-	18,713	18,990	18,989	18,989
210 3775GF General Fund General Benefit	-	945	945	967	967
210 3850 Interest	-	(395)	-	-	-
Gross Revenue	-	19,263	19,935	19,956	19,956
Contribution from fund balance	12,451	(5,644)	(1,025)	(2,662)	(36)
<b>Net Revenue</b>	<b>12,451</b>	<b>13,619</b>	<b>18,910</b>	<b>17,294</b>	<b>19,920</b>

LINE ITEM SUMMARY

LLMD Zone 10

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4860	4010 Regular Salaries	5,186	5,876	7,235	3,793	-
4860	4110 FICA Taxes	381	459	554	296	-
4860	4120 Unemployment Taxes	59	-	-	-	-
4860	4130 Retirement	364	449	560	290	-
4860	4140 Health Insurance	1,913	2,295	1,454	1,482	-
4860	4150 Life Insurance	8	9	10	6	-
4860	4190 State Disability Insurance	55	92	72	59	-
	<i>Total Personnel Services</i>	<u>7,966</u>	<u>9,180</u>	<u>9,885</u>	<u>5,925</u>	<u>-</u>
	<u>Service and Supplies</u>					
4860	4220 Operating Supplies	234	194	3,347	188	-
4860	4230 Repair/Maintenance Supplies	235	-	-	-	-
4860	4310 Professional Contract Services	703	553	678	4,542	13,670
4860	4340 Utilities	3,041	3,692	5,000	6,315	6,250
4860	4350 Repair/Maintenance Services	48	-	-	323	-
4860	4825 Machinery & Equipment	224	-	-	-	-
4860	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>4,485</u>	<u>4,439</u>	<u>9,025</u>	<u>11,368</u>	<u>19,920</u>
	<u>Asset Replacements</u>					
4860	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4860	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>12,451</u></u>	<u><u>13,619</u></u>	<u><u>18,910</u></u>	<u><u>17,294</u></u>	<u><u>19,920</u></u>

# SUMMARY

## LLMD Zone 11

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	191	432	626	477	-
Services and Supplies	831	845	1,403	1,804	1,660
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,022	1,277	2,029	2,281	1,660
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,022</b>	<b>1,277</b>	<b>2,029</b>	<b>2,281</b>	<b>1,660</b>
<b>REVENUES</b>					
211 3775 LLMD Property Assessments	-	1,884	1,919	1,919	1,919
211 3775GF General Fund General Benefit	-	137	137	141	141
211 3850 Interest	-	(213)	-	-	-
Gross Revenue	-	1,808	2,056	2,060	2,060
Contribution from fund balance	1,022	(530)	(27)	221	(400)
<b>Net Revenue</b>	<b>1,022</b>	<b>1,277</b>	<b>2,029</b>	<b>2,281</b>	<b>1,660</b>

# LINE ITEM SUMMARY

## LLMD Zone 11

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4861	4010 Regular Salaries	126	277	458	305	-
4861	4110 FICA Taxes	9	22	35	24	-
4861	4120 Unemployment Taxes	1	-	-	-	-
4861	4130 Retirement	9	21	35	23	-
4861	4140 Health Insurance	45	108	92	119	-
4861	4150 Life Insurance	-	0	1	1	-
4861	4190 State Disability Insurance	1	4	5	5	-
	<i>Total Personnel Services</i>	<u>191</u>	<u>432</u>	<u>626</u>	<u>477</u>	<u>-</u>
	<u>Service and Supplies</u>					
4861	4220 Operating Supplies	27	23	330	57	-
4861	4230 Repair/Maintenance Supplies	-	-	-	-	-
4861	4310 Professional Contract Services	206	89	73	286	1,260
4861	4340 Utilities	562	732	1,000	1,461	400
4861	4350 Repair/Maintenance Services	3	-	-	-	-
4861	4825 Machinery & Equipment	33	-	-	-	-
4861	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>831</u>	<u>845</u>	<u>1,403</u>	<u>1,804</u>	<u>1,660</u>
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>1,022</u></u>	<u><u>1,277</u></u>	<u><u>2,029</u></u>	<u><u>2,281</u></u>	<u><u>1,660</u></u>



# SUMMARY

## LLMD Zone 12

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	26,887	36,393	31,290	20,466	-
Services and Supplies	15,950	71,737	31,591	29,945	46,250
Asset Replacement	-	-	-	-	-
Gross Expenditures	42,836	108,130	62,881	50,412	46,250
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>42,836</b>	<b>108,130</b>	<b>62,881</b>	<b>50,412</b>	<b>46,250</b>
<b>REVENUES</b>					
212 3775 LLMD Property Assessments	-	19,970	20,150	20,149	20,149
212 3775GF General Fund General Benefit	-	1,427	1,427	1,458	1,458
212 3850 Interest	-	1,853	-	-	-
Gross Revenue	-	23,251	21,577	21,607	21,607
Contribution from fund balance	42,836	84,880	41,304	28,805	24,643
<b>Net Revenue</b>	<b>42,836</b>	<b>108,130</b>	<b>62,881</b>	<b>50,412</b>	<b>46,250</b>

# LINE ITEM SUMMARY

## LLMD Zone 12

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4862	4010 Regular Salaries	17,576	23,294	22,904	13,100	-
4862	4110 FICA Taxes	1,291	1,820	1,752	1,023	-
4862	4120 Unemployment Taxes	164	-	-	-	-
4862	4130 Retirement	1,233	1,780	1,771	1,001	-
4862	4140 Health Insurance	6,408	9,099	4,602	5,117	-
4862	4150 Life Insurance	27	36	32	20	-
4862	4190 State Disability Insurance	187	364	229	205	-
	<i>Total Personnel Services</i>	<u>26,887</u>	<u>36,393</u>	<u>31,290</u>	<u>20,466</u>	<u>-</u>
	<u>Service and Supplies</u>					
4862	4220 Operating Supplies	279	4,314	9,335	2,784	-
4862	4230 Repair/Maintenance Supplies	2,577	-	-	-	-
4862	4310 Professional Contract Services	2,433	47,037	2,256	8,748	25,000
4862	4340 Utilities	10,104	20,386	20,000	18,413	21,250
4862	4350 Repair/Maintenance Services	250	-	-	-	-
4862	4825 Machinery & Equipment	306	-	-	-	-
4862	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>15,950</u>	<u>71,737</u>	<u>31,591</u>	<u>29,945</u>	<u>46,250</u>
	<u>Asset Replacements</u>					
4862	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4862	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>42,836</u></u>	<u><u>108,130</u></u>	<u><u>62,881</u></u>	<u><u>50,412</u></u>	<u><u>46,250</u></u>

## SUMMARY

## LLMD Zone 13

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	2,103	2,486	3,719	2,152	-
Services and Supplies	1,022	1,344	3,155	3,217	6,920
Asset Replacement	-	-	-	-	-
Gross Expenditures	3,125	3,830	6,874	5,369	6,920
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>3,125</b>	<b>3,830</b>	<b>6,874</b>	<b>5,369</b>	<b>6,920</b>
<b>REVENUES</b>					
213 3775 LLMD Property Assessments	-	4,917	4,950	4,950	4,950
213 3775GF General Fund General Benefit	-	1,924	1,924	1,976	1,976
213 3850 Interest	-	(158)	-	-	-
Gross Revenue	-	6,683	6,874	6,926	6,926
Contribution from fund balance	3,125	(2,852)	(0)	(1,557)	(6)
<b>Net Revenue</b>	<b>3,125</b>	<b>3,830</b>	<b>6,874</b>	<b>5,369</b>	<b>6,920</b>

# LINE ITEM SUMMARY

## LLMD Zone 13

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
4863	4010 Regular Salaries	1,368	1,591	2,722	1,378	-
4863	4110 FICA Taxes	100	124	208	108	-
4863	4120 Unemployment Taxes	21	-	-	-	-
4863	4130 Retirement	96	122	211	105	-
4863	4140 Health Insurance	501	622	547	538	-
4863	4150 Life Insurance	2	3	4	2	-
4863	4190 State Disability Insurance	14	25	27	22	-
	<i>Total Personnel Services</i>	<u>2,103</u>	<u>2,486</u>	<u>3,719</u>	<u>2,152</u>	<u>-</u>
	<u>Service and Supplies</u>					
4863	4220 Operating Supplies	32	28	1,409	248	-
4863	4230 Repair/Maintenance Supplies	-	-	-	-	-
4863	4310 Professional Contract Services	193	195	246	834	3,920
4863	4340 Utilities	727	1,122	1,500	2,135	3,000
4863	4350 Repair/Maintenance Services	31	-	-	-	-
4863	4825 Machinery & Equipment	39	-	-	-	-
4863	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	<u>1,022</u>	<u>1,344</u>	<u>3,155</u>	<u>3,217</u>	<u>6,920</u>
	<u>Asset Replacements</u>					
4863	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4863	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Net Expenditure</b>	<u><u>3,125</u></u>	<u><u>3,830</u></u>	<u><u>6,874</u></u>	<u><u>5,369</u></u>	<u><u>6,920</u></u>

# PUBLIC FACILITIES MAINTENANCE DISTRICT (PFMD)

## PFMD DESCRIPTION



Public Facilities Maintenance District Number 1 (PFMD) is comprised of ten (10) individual zones. The zones are funded through levies assessed to property owners within each defined zone. The annual assessments are based on scope of services, number of parcels, and the maximum assessment, and approved ballots.

The purpose of this district is to provide funding for the ongoing operation, maintenance and servicing of local landscaping, neighborhood park and street lighting improvements, street paving, and related appurtenant facilities and services in specified areas of the City.

PROPOSED

# SUMMARY

## PFMD Zone 1

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	16,321	84,101	69,243	33,929	17,100
Asset Replacement	-	-	-	-	-
Gross Expenditures	16,321	84,101	69,243	33,929	17,100
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>16,321</b>	<b>84,101</b>	<b>69,243</b>	<b>33,929</b>	<b>17,100</b>
<b>REVENUES</b>					
251 3775 LLMD Property Assessments	-	70,832	68,240	71,077	71,077
251 3775GF General Fund General Benefit	-	1,003	1,003	1,031	1,031
251 3850 Interest	-	3,835	-	-	-
Gross Revenue	-	75,670	69,243	72,108	72,108
Contribution from fund balance	16,321	8,431	(0)	(38,179)	(55,008)
<b>Net Revenue</b>	<b>16,321</b>	<b>84,101</b>	<b>69,243</b>	<b>33,929</b>	<b>17,100</b>

LINE ITEM SUMMARY

PFMD Zone 1

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4871	4220 Operating Supplies	-	-	12,120	1,000	-
4871	4230 Repair/Maintenance Supplies	-	-	-	-	-
4871	4310 Professional Contract Services	13,874	12,730	10,335	11,343	13,600
4871	4340 Utilities	2,447	2,996	3,300	3,106	3,500
4871	4350 Repair/Maintenance Services	-	68,375	-	-	-
4871	4352 Road Rehab	-	-	43,488	18,480	-
4871	4353 Lighting Rehab	-	-	-	-	-
4871	4354 Landscape Rehab	-	-	-	-	-
4871	4360 Training	-	-	-	-	-
4871	4825 Machinery & Equipment	-	-	-	-	-
4871	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	16,321	84,101	69,243	33,929	17,100
	<u>Asset Replacements</u>					
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	16,321	84,101	69,243	33,929	17,100

# SUMMARY

## PFMD Zone 2

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	55,484	154,870	127,584	57,120	63,900
Asset Replacement	-	-	-	-	-
Gross Expenditures	55,484	154,870	127,584	57,120	63,900
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>55,484</b>	<b>154,870</b>	<b>127,584</b>	<b>57,120</b>	<b>63,900</b>
<b>REVENUES</b>					
252 3775 LLMD Property Assessments	-	123,831	124,332	131,654	131,654
252 3775GF General Fund General Benefit	-	3,252	3,252	3,342	3,342
252 3850 Interest	-	11,947	-	-	-
Gross Revenue	-	139,030	127,584	134,996	134,996
Contribution from fund balance	55,484	15,840	0	(77,876)	(71,096)
<b>Net Revenue</b>	<b>55,484</b>	<b>154,870</b>	<b>127,584</b>	<b>57,120</b>	<b>63,900</b>



LINE ITEM SUMMARY

PFMD Zone 2

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4872	4220 Operating Supplies	-	-	30,000	4,200	-
4872	4230 Repair/Maintenance Supplies	-	-	-	-	-
4872	4310 Professional Contract Services	35,840	28,203	23,959	34,584	43,900
4872	4340 Utilities	14,424	15,081	15,500	18,111	20,000
4872	4350 Repair/Maintenance Services	5,220	111,587	12,787	225	-
4872	4352 Road Rehab	-	-	45,338	-	-
4872	4353 Lighting Rehab	-	-	-	-	-
4872	4354 Landscape Rehab	-	-	-	-	-
4872	4360 Training	-	-	-	-	-
4872	4825 Machinery & Equipment	-	-	-	-	-
4872	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	55,484	154,870	127,584	57,120	63,900
	<u>Asset Replacements</u>					
4851	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4851	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>55,484</b>	<b>154,870</b>	<b>127,584</b>	<b>57,120</b>	<b>63,900</b>

# SUMMARY

## PFMD Zone 3

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	40,807	58,452	55,732	24,329	18,600
Asset Replacement	-	-	-	-	-
Gross Expenditures	40,807	58,452	55,732	24,329	18,600
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>40,807</b>	<b>58,452</b>	<b>55,732</b>	<b>24,329</b>	<b>18,600</b>
<b>REVENUES</b>					
253 3775 LLMD Property Assessments	-	55,582	54,995	43,310	43,310
253 3775GF General Fund General Benefit	-	737	737	757	757
253 3850 Interest	-	3,379	-	-	-
Gross Revenue	-	59,698	55,732	44,067	44,067
Contribution from fund balance	40,807	(1,246)	0	(19,738)	(25,467)
<b>Net Revenue</b>	<b>40,807</b>	<b>58,452</b>	<b>55,732</b>	<b>24,329</b>	<b>18,600</b>

LINE ITEM SUMMARY

PFMD Zone 3

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4873	4220 Operating Supplies	-	-	10,729	1,000	-
4873	4230 Repair/Maintenance Supplies	-	-	-	-	-
4873	4310 Professional Contract Services	35,917	15,170	12,574	17,578	12,100
4873	4340 Utilities	4,890	5,434	7,000	4,883	6,500
4873	4350 Repair/Maintenance Services	-	37,848	-	869	-
4873	4352 Road Rehab	-	-	25,429	-	-
4873	4553 Lighting Rehab	-	-	-	-	-
4873	4354 Landscape Rehab	-	-	-	-	-
4873	4360 Training	-	-	-	-	-
4873	4825 Machinery & Equipment	-	-	-	-	-
4873	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	40,807	58,452	55,732	24,329	18,600
	<u>Asset Replacements</u>					
4873	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4873	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>40,807</b>	<b>58,452</b>	<b>55,732</b>	<b>24,329</b>	<b>18,600</b>

# SUMMARY

## PFMD Zone 4

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	11,777	54,259	55,965	10,927	15,800
Asset Replacement	-	-	-	-	-
Gross Expenditures	11,777	54,259	55,965	10,927	15,800
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>11,777</b>	<b>54,259</b>	<b>55,965</b>	<b>10,927</b>	<b>15,800</b>
<b>REVENUES</b>					
254 3775 LLMD Property Assessments	-	54,609	55,313	56,742	56,742
254 3775GF General Fund General Benefit	-	652	652	670	670
254 3850 Interest	-	527	-	-	-
Gross Revenue	-	55,789	55,965	57,412	57,412
Contribution from fund balance	11,777	(1,530)	(0)	(46,485)	(41,612)
<b>Net Revenue</b>	<b>11,777</b>	<b>54,259</b>	<b>55,965</b>	<b>10,927</b>	<b>15,800</b>

LINE ITEM SUMMARY

PFMD Zone 4

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4874	4220 Operating Supplies	-	-	7,713	1,000	-
4874	4230 Repair/Maintenance Supplies	-	-	-	-	-
4874	4310 Professional Contract Services	9,005	7,339	5,679	6,593	11,300
4874	4340 Utilities	2,772	4,018	3,200	3,334	4,500
4874	4350 Repair/Maintenance Services	-	42,902	-	-	-
4874	4352 Road Rehab	-	-	38,409	-	-
4874	4353 Lighting Rehab	-	-	183	-	-
4874	4354 Landscape Rehab	-	-	781	-	-
4874	4360 Training	-	-	-	-	-
4874	4825 Machinery & Equipment	-	-	-	-	-
4874	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	11,777	54,259	55,965	10,927	15,800
	<u>Asset Replacements</u>					
4874	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4874	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>11,777</b>	<b>54,259</b>	<b>55,965</b>	<b>10,927</b>	<b>15,800</b>

# SUMMARY

## PFMD Zone 5

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	36,460	78,204	82,544	27,467	25,800
Asset Replacement	-	-	-	-	-
Gross Expenditures	36,460	78,204	82,544	27,467	25,800
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>36,460</b>	<b>78,204</b>	<b>82,544</b>	<b>27,467</b>	<b>25,800</b>
<b>REVENUES</b>					
255 3775 LLMD Property Assessments	-	81,055	81,178	56,254	56,254
255 3775GF General Fund General Benefit	-	1,366	1,366	1,403	1,403
255 3850 Interest	-	2,759	-	-	-
Gross Revenue	-	85,180	82,544	57,657	57,657
Contribution from fund balance	36,460	(6,975)	0	(30,190)	(31,857)
<b>Net Revenue</b>	<b>36,460</b>	<b>78,204</b>	<b>82,544</b>	<b>27,467</b>	<b>25,800</b>

LINE ITEM SUMMARY

PFMD Zone 5

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4875	4220 Operating Supplies	-	-	20,041	1,000	-
4875	4230 Repair/Maintenance Supplies	-	-	-	-	-
4875	4310 Professional Contract Services	28,114	38,232	17,591	18,503	13,800
4875	4340 Utilities	7,195	10,666	12,000	7,964	12,000
4875	4350 Repair/Maintenance Services	1,152	29,306	-	-	-
4875	4352 Road Rehab	-	-	32,912	-	-
4875	4353 Lighting Rehab	-	-	-	-	-
4875	4354 Landscape Rehab	-	-	-	-	-
4875	4360 Training	-	-	-	-	-
4875	4825 Machinery & Equipment	-	-	-	-	-
4875	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	36,460	78,204	82,544	27,467	25,800
	<u>Asset Replacements</u>					
4875	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4875	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>36,460</b>	<b>78,204</b>	<b>82,544</b>	<b>27,467</b>	<b>25,800</b>

# SUMMARY

## PFMD Zone 6

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	31,392	67,111	55,280	12,207	9,500
Asset Replacement	-	-	-	-	-
Gross Expenditures	31,392	67,111	55,280	12,207	9,500
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>31,392</b>	<b>67,111</b>	<b>55,280</b>	<b>12,207</b>	<b>9,500</b>
<b>REVENUES</b>					
256 3775 LLMD Property Assessments	-	54,944	54,844	55,521	55,521
256 3775GF General Fund General Benefit	-	396	396	407	407
256 3850 Interest	-	1,286	-	-	-
Gross Revenue	-	56,626	55,240	55,928	55,928
Contribution from fund balance	31,392	10,485	40	(43,721)	(46,428)
<b>Net Revenue</b>	<b>31,392</b>	<b>67,111</b>	<b>55,280</b>	<b>12,207</b>	<b>9,500</b>



LINE ITEM SUMMARY

PFMD Zone 6

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4876	4220 Operating Supplies	-	-	1,314	1,000	-
4876	4230 Repair/Maintenance Supplies	-	-	-	-	-
4876	4310 Professional Contract Services	29,837	9,654	8,866	8,797	6,000
4876	4340 Utilities	1,555	2,819	3,100	2,409	3,500
4876	4350 Repair/Maintenance Services	-	54,637	-	-	-
4876	4352 Road Rehab	-	-	42,000	-	-
4876	4353 Lighting Rehab	-	-	-	-	-
4876	4354 Landscape Rehab	-	-	-	-	-
4876	4360 Training	-	-	-	-	-
4876	4825 Machinery & Equipment	-	-	-	-	-
4876	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	31,392	67,111	55,280	12,207	9,500
	<u>Asset Replacements</u>					
4876	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4876	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>31,392</b>	<b>67,111</b>	<b>55,280</b>	<b>12,207</b>	<b>9,500</b>

# SUMMARY

## PFMD Zone 7

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	515	106	6,672	1,313	2,200
Asset Replacement	-	-	-	-	-
Gross Expenditures	515	106	6,672	1,313	2,200
Transfers/Reimbursements	2	-	-	-	-
<b>Net Expenditure</b>	<b>517</b>	<b>106</b>	<b>6,672</b>	<b>1,313</b>	<b>2,200</b>
<b>REVENUES</b>					
257 3775 LLMD Property Assessments	-	6,788	6,808	6,957	6,957
257 3775GF General Fund General Benefit	-	150	150	154	154
257 3850 Interest	-	49	-	-	-
Gross Revenue	-	6,987	6,958	7,111	7,111
Contribution from fund balance	517	(6,880)	(286)	(5,798)	(4,911)
<b>Net Revenue</b>	<b>517</b>	<b>106</b>	<b>6,672</b>	<b>1,313</b>	<b>2,200</b>

LINE ITEM SUMMARY

PFMD Zone 7

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4877	4220 Operating Supplies	-	-	3,169	1,000	-
4877	4230 Repair/Maintenance Supplies	-	-	-	-	-
4877	4310 Professional Contract Services	515	106	129	313	2,200
4877	4340 Utilities	-	-	-	-	-
4877	4350 Repair/Maintenance Services	-	-	-	-	-
4877	4352 Road Rehab	-	-	3,194	-	-
4877	4353 Lighting Rehab	-	-	60	-	-
4877	4354 Landscape Rehab	-	-	120	-	-
4877	4360 Training	-	-	-	-	-
4877	4825 Machinery & Equipment	-	-	-	-	-
4877	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	515	106	6,672	1,313	2,200
	<u>Asset Replacements</u>					
4877	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4877	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>515</b>	<b>106</b>	<b>6,672</b>	<b>1,313</b>	<b>2,200</b>

# SUMMARY

## PFMD Zone 8

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	1,302	368	25,256	8,583	12,500
Asset Replacement	-	-	-	-	-
Gross Expenditures	1,302	368	25,256	8,583	12,500
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>1,302</b>	<b>368</b>	<b>25,256</b>	<b>8,583</b>	<b>12,500</b>
<b>REVENUES</b>					
258 3775 LLMD Property Assessments	-	34,445	34,509	40,049	40,049
258 3775GF General Fund General Benefit	-	651	651	910	910
258 3850 Interest	-	130	-	-	-
Gross Revenue	-	35,226	35,160	40,959	40,959
Contribution from fund balance	1,302	(34,858)	(9,904)	(32,376)	(28,459)
<b>Net Revenue</b>	<b>1,302</b>	<b>368</b>	<b>25,256</b>	<b>8,583</b>	<b>12,500</b>

LINE ITEM SUMMARY

PFMD Zone 8

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4878	4220 Operating Supplies	-	-	11,363	1,000	-
4878	4230 Repair/Maintenance Supplies	-	-	-	-	-
4878	4310 Professional Contract Services	1,302	368	485	7,583	12,500
4878	4340 Utilities	-	-	-	-	-
4878	4350 Repair/Maintenance Services	-	-	-	-	-
4878	4352 Road Rehab	-	-	13,312	-	-
4878	4353 Lighting Rehab	-	-	96	-	-
4878	4354 Landscape Rehab	-	-	-	-	-
4878	4360 Training	-	-	-	-	-
4878	4825 Machinery & Equipment	-	-	-	-	-
4878	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	1,302	368	25,256	8,583	12,500
	<u>Asset Replacements</u>					
4878	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4878	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>1,302</b>	<b>368</b>	<b>25,256</b>	<b>8,583</b>	<b>12,500</b>

# SUMMARY

## PFMD Zone 9

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	710	866	37,485	3,043	13,800
Asset Replacement	-	-	-	-	-
Gross Expenditures	710	866	37,485	3,043	13,800
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	<b>710</b>	<b>866</b>	<b>37,485</b>	<b>3,043</b>	<b>13,800</b>
<b>REVENUES</b>					
259 3775 LLMD Property Assessments	-	38,179	38,266	45,095	45,095
259 3775GF General Fund General Benefit	-	978	978	1,247	1,247
259 3850 Interest	-	84	-	-	-
Gross Revenue	-	39,242	39,244	46,342	46,342
Contribution from fund balance	710	(38,376)	(1,759)	(43,299)	(32,542)
<b>Net Revenue</b>	<b>710</b>	<b>866</b>	<b>37,485</b>	<b>3,043</b>	<b>13,800</b>

LINE ITEM SUMMARY

PFMD Zone 9

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4879	4220 Operating Supplies	-	-	6,408	1,000	-
4879	4230 Repair/Maintenance Supplies	-	-	-	-	-
4879	4310 Professional Contract Services	710	866	724	2,043	12,800
4879	4340 Utilities	-	-	-	-	1,000
4879	4350 Repair/Maintenance Services	-	-	-	-	-
4879	4352 Road Rehab	-	-	29,248	-	-
4879	4353 Lighting Rehab	-	-	-	-	-
4879	4354 Landscape Rehab	-	-	1,105	-	-
4879	4360 Training	-	-	-	-	-
4879	4825 Machinery & Equipment	-	-	-	-	-
4879	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	710	866	37,485	3,043	13,800
	<u>Asset Replacements</u>					
4879	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4879	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	<b>710</b>	<b>866</b>	<b>37,485</b>	<b>3,043</b>	<b>13,800</b>

# SUMMARY

## PFMD Zone 10

	2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
<b>EXPENDITURES</b>					
Personnel Services	-	-	-	-	-
Services and Supplies	-	9,697	15,976	1,523	4,500
Asset Replacement	-	-	-	-	-
Gross Expenditures	-	9,697	15,976	1,523	4,500
Transfers/Reimbursements	-	-	-	-	-
<b>Net Expenditure</b>	-	<b>9,697</b>	<b>15,976</b>	<b>1,523</b>	<b>4,500</b>
<b>REVENUES</b>					
260 3775 LLMD Property Assessments	-	-	17,870	17,870	17,870
260 3775GF General Fund General Benefit	-	-	256	263	263
260 3880 Miscellaneous	-	9,500	-	-	-
260 3850 Interest	-	26	-	-	-
Gross Revenue	-	9,526	18,126	18,133	18,133
Contribution from fund balance	-	171	(2,150)	(16,610)	(13,633)
<b>Net Revenue</b>	-	<b>9,697</b>	<b>15,976</b>	<b>1,523</b>	<b>4,500</b>



LINE ITEM SUMMARY

PFMD Zone 10

		2018-2019 Actual	2019-2020 Actual	2020-2021 Adopted	2020-2021 Projected	2021-2022 Proposed
	<u>Personnel Services</u>					
	<i>Total Personnel Services</i>	-	-	-	-	-
	<u>Service and Supplies</u>					
4880	4220 Operating Supplies	-	-	5,366	1,000	-
4880	4230 Repair/Maintenance Supplies	-	-	-	-	-
4880	4310 Professional Contract Services	-	9,697	308	523	3,500
4880	4340 Utilities	-	-	-	-	1,000
4880	4350 Repair/Maintenance Services	-	-	-	-	-
4880	4352 Road Rehab	-	-	10,023	-	-
4880	4353 Lighting Rehab	-	-	92	-	-
4880	4354 Landscape Rehab	-	-	187	-	-
4880	4360 Training	-	-	-	-	-
4880	4825 Machinery & Equipment	-	-	-	-	-
4880	4840 Autos And Trucks	-	-	-	-	-
	<i>Total Service and Supplies</i>	-	9,697	15,976	1,523	4,500
	<u>Asset Replacements</u>					
4880	4825AR Machinery and Equipment Asset Replace	-	-	-	-	-
4880	4840AR Autos/Trucks Asset Replace	-	-	-	-	-
	<i>Total Asset Replacements</i>	-	-	-	-	-
	<b>Net Expenditure</b>	-	9,697	15,976	1,523	4,500

## APPENDIX A- GLOSSARY OF TERMS

The following are definitions for common terms found in budget summary statements, as well as an explanation of financial terms found in this budget document.

**ACCOUNT:** A chronological record of public funds showing receipts, disbursements, and the balance.

**ACCRUAL BASIS** of Accounting is used in all City funds. Under it, transactions are recognized when they occur. Revenues are recognized when earned and expenses are recognized when incurred. "When" cash is received or distributed is not a determining factor.

**ADOPTED BUDGET:** The financial plan adopted by the City Council which forms the basis for appropriations.

**APPROPRIATION:** An authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources.

**BASIS OF ACCOUNTING:** A term used to refer to when revenues, expenditures, expense and transfers – and the related assets and liabilities – are recognized in the accounts and reported on the financial statements. It relates to the timing of measurements made, regardless of the nature of the measurement, on either the cash or accrual method.

**BASIS OF BUDGETING:** The City's governmental functions and accounting systems are organized and controlled on a fund basis. The accounts within the funds are maintained on an accrual basis. Revenues are recognized when measurable and available as current assets. Expenditures are generally recognized when the related services or goods are received and the liability is incurred.

**BENCHMARK:** A quantifiable performance level used to assess the extent to which program objectives are being obtained.

**BENEFITS:** Employer contributions paid by the City as part of the conditions of employment. Examples include health/dental insurance, California Public Employees Retirement System (CalPERS) and city retirement system.

**BOND:** (Debt Instrument) A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.

**BUDGET:** A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.

**BUDGET AMENDMENT:** A change to a budget adopted in accordance with the City's ordinance. The City Manager or their designee is authorized to make budget amendments between accounts in the same department, as long as there is no change in the total budget for that department.

**BUDGET CALENDAR:** The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

**BUDGET PROCESS:** The process of translating planning and programming decisions into specific financial plans.

**CALPERS:** California Public Employees Retirement System. A state of California defined benefit pension plan to which both employee and employer contribute.

**CAPITAL:** Expenditures made to acquire, construct, or reconstruct major fixed or capital assets. A fixed asset is a tangible object of long term character which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed \$5,000 in cost and have an expected useful life expectancy of at least five years. For the purpose of this definition a "fixed asset" includes a group of items purchased together that will be used "for a single purpose" and could not be used effectively by themselves.

**CAPITAL BUDGET:** A plan of proposed capital expenditures and the means of financing them. The capital budget is enacted as part of the Adopted Budget which includes both operating and capital outlays.

**CAPITAL EXPENDITURES:** Expenditures that result in the acquisition or construction of fixed assets.

**CAPITAL IMPROVEMENT PROGRAM (CIP):** A plan for capital expenditures to be incurred each year over a period of five or more future years setting forth each capital project, identifying the expected beginning and ending date for each projects, the amount to be expended in each year, and the method of financing those expenditures.

**CARRYOVERS:** Carryovers result from timing of project completion. The final expenditures need to be rebudgeted to provide an appropriation from one fiscal year to the next in order to accomplish the purpose for which the funds were originally budgeted. Carryovers generally involve projects rather than line item expenditures.

**CASH BASIS OF ACCOUNTING:** The method of accounting that records revenues only when they are actually received and expenditures only when cash is paid.

**CASH MANGEMENT:** The process of managing monies for the City to ensure operating cash availability and safe investment of idle cash.

**CITY DEPARTMENT:** A major administrative and financial division of resources and responsibilities within the City organization. Departments include: City Council, City Manager, City Attorney, and Public Works, to name a few.

**COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR):** The official annual financial report prepared in conformity with GAAP.

**CONSUMER PRICE INDEX (CPI):** A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living, i.e., economic inflation.

**CONTINGENCY:** A budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.

**COUNCIL GOALS:** Statements of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

**CUSTOMER:** The recipient of a product or service provided by the City. Internal customers are usually city departments, employees, or officials who receive products or services provided by another city department. External customer are usually citizens, neighborhoods, community organizations, businesses or other public entities who receive products or services provided by a city department.

**DEBT SERVICE:** Payment of interest and repayment of principal to holders of the City debt instruments.

**DEBT SERVICE FUND:** A fund to account for payment of principal and interest on general obligation and other City-issued debt.

**DEPRECIATION:** Expiration in the service of life of capital assets attributable to wear and tear, deterioration, action of the physical elements inadequacy, or obsolescence. That portion of the cost of a capital asset, which is charged as an expense during a particular period.

**ENCUMBRANCES:** Obligations in the form of purchase orders or contracts that are charged to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid or when the appropriation expires at the end of the fiscal year.

**ENTERPRISE FUND:** A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs of providing goods and services be recovered primarily through user charges.

**EXPENDITURES/EXPENSES:** Where accounts are kept on the modified accrual basis (expenditures) or accrual basis (expenses) of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payment for the above purposes are made.

**FIDUCIARY FUNDS:** The City uses fiduciary funds to assist in accounting for assets held under trust or agency agreements. These funds include agency funds that account for resources where the City acts solely as an agent in collecting and dispensing monies and expendable trust funds

that account for resources where the City acts a formal or informal trustee for restricted fund users. For agency funds, no fund balance is maintained and no appropriations are necessary. Trust funds may be expendable and use modified accrual accounting for a specific project or service.

**FISCAL YEAR:** A twelve month period to which the annual operating budget applies. At the end of the period, the City determines its financial position and the results of its operations. The Fiscal Year is July 1 through June 30 for the City of Lemoore.

**FULL FAITH AND CREDIT:** A pledge of the general taxing power for the repayment of the debt obligation (typically used in reference to bond).

**FUND:** An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

**FUND BALANCE:** The excess of an entity's assets over its liabilities. A negative fund balance is sometimes called a deficit. An undesignated fund balance reflects historical receipts less than historical expenditures in a non-proprietary fund.

**GAAP, GENERALLY ACCEPTED ACCOUNTING PRINCIPLES:** Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statement of the City.

**GASB, GOVERNMENTAL ACCOUNTING STANDARDS BOARD:** The authoritative accounting and financial standard setting body for governmental entities.

**GENERAL FUND:** This fund accounts for the financial operations of the City, which are not accounted for in any other fund. Principal sources of revenue are property taxes, franchise fees, licenses, sales tax, permits and charges for service.

**GENERAL OBLIGATION:** Bonds for which the full faith and credit of the insuring government are pledged for bonds payment.

**GOAL:** A long-range statement of broad direction, purpose, or intent, based on the needs of the community.

**GRANT:** A cash award given for a specified purpose. The two major forms of Federal and State grants are block, and discretionary or categorical. Block grants are awarded primarily to general purpose governments, are distributed according to formulas established in the law and can be used for any locally determined activities that fall within the functional purpose of the grant as stated in the law. Discretionary or categorical grants can be used only for a specific purpose and are usually limited to narrowly defined projects or activities.

**IMPACT FEES:** Fees charged to developers to cover, in whole or in part, the anticipated cost of improvements borne by the City that will be necessary as a result of the development.

**INTERGOVERNMENT:** Services purchased from other government agencies, normally including types of services that only government agencies provide.

**LABOR:** Internal and contracted personnel.

**LEVEL OF SERVICE:** Used to generally define the existing services, programs, and facilities provided by the government for its citizens. Levels of service in any given activity may be increased depending on needs, alternatives, and available resources.

**LEVY:** The total amount of taxes or special assessments imposed by the City.

**LINE ITEM:** An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

**MAINTENANCE:** The act of keeping capital assets in a state of good repair. It includes preventative maintenance, normal periodic repairs, replacement of parts or structural components, and other activities needed to maintain the asset so that it continues to provide normal service and achieves its optimum life.

**MISSION:** A short description of the scope and purpose of the City.

**MODIFIED ACCRUAL BASIS:** An accounting method used in governmental fund types. Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability).

**OPERATING REVENUES:** Those revenues received within the present fiscal year.

**ORDINANCE:** The method by which the appropriation of the budget is enacted into law by Council.

**PLAN:** A list of actions that management expects to take. A plan is a basis for allocating the organization's resources to deal with opportunities and problems present in the environment.

**PROJECTIONS:** Estimates of outlays, receipts, or other amounts that extend several years into the future. Projections are generally intended to indicate the budgetary implications of continuing proposing programs and policy for an indefinite period of time.

**PROPOSED BUDGET:** The budget proposed by the staff and the City Manager to the City Council for review and approval.

**RATINGS:** In the context of bonds, normally an evaluation of credit-worthiness performed by an independent rating service.

**REFUNDING:** The redemption of an obligation on or before its maturity in order to reduce the fixed interest charge, or to reduce the amount of fixed payment.

**RESERVE:** The amount in a fund in excess of current revenues minus current expenditures.

**RESOURCES:** Total dollars available for appropriations including estimated revenues, fund transfers and beginning fund balances.

**REVENUE:** Income received by the City in support of a program or services to the community. It includes such items as property taxes, fees, user charges, grants, interest income and miscellaneous revenue. See OPERATING REVENUE.

**REVENUE ESTIMATE:** A formal estimate of how much revenue will be earned from a specific revenue sources for some future period – typically a future fiscal year.

**SALARIES AND WAGES:** Amounts paid for personnel services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime, temporary help, car allowances, and cell phone allowances.

**SERVICES AND CHARGES:** Services acquired from fees/payments made to vendors. These include printing, professional services, travel, training and insurance premiums.

**SPECIAL REVENUE FUNDS:** These funds account for revenue derived from specific taxes or other earmarked revenue sources which are legally restricted to finance particular functions or activities.

**SUPPLIES:** Items used to deliver services, such as office supplies, short-lived minor equipment with no material value, periodicals, books and generic computer software.

**TAX:** Compulsory charge levied by a government to finance services performed for the common benefit.

**UNAPPROPRIATED ENDING FUND BALANCE:** An amount set aside in the budget to be used as a cash carryover to the next year's budget to provide needed cash flow until other money is received.

**UNDERWRITER:** An individual or organization that assumes a risk for a fee.

**USER FEES:** The payment of a fee for direct receipt of a public service by the person benefiting from the services.

**VISION:** an objective that lies outside the range of planning. It describes an organization's most desirable future state.



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

## Staff Report

**Item No: 4-2**

**To: Lemoore City Council**

**From: Steve Brandt, City Planner**

**Date: May 28, 2021**

**Meeting Date: June 15, 2021**

**Subject: Introduction and First Reading – Ordinance 2021-04 – Adopting Zoning Text Amendment 2021-01**

### **Strategic Initiative:**

- |  |   |
|--|---|
| <input type="checkbox"/> Safe & Vibrant Community            | <input checked="" type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government           | <input type="checkbox"/> Operational Excellence               |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                       |

### **Proposed Motion:**

That the City Council introduce Ordinance No. 2021-04 and conduct the first reading of Zoning Text Amendment No. 2021-01.

### **Subject/Discussion:**

This proposal makes changes to the Lemoore Zoning Ordinance (Title 9). The proposal would allow the City to issue permits for certain commercial cannabis operations within the identified zones. Permits would be issued after the City Council and the operator agree to a Project Development Agreement. The Zoning Ordinance describes where the different types of commercial cannabis uses can be located. This proposed ordinance change would additionally allow commercial cannabis cultivation in the Agriculture (AG) zone and the Heavy Industrial (MH) zone, would allow commercial cannabis dispensaries in the MH zone, and would allow commercial cannabis manufacturing, distribution, and/or testing in the Professional Office (PO) zone and the MH zone.

The City of Lemoore has a Commercial Cannabis Ordinance, which allows commercial cannabis businesses that cultivate, deliver, distribute, test, or dispense cannabis products. Each type of business is specifically categorized and licensed by the State, similar to how the State categorizes the different types of alcohol sales through ABC licenses. The City Council has the authority to approve project development agreements



that would allow these uses. These project development agreements can only be approved in zones where the specific type of commercial operation is permitted. Currently, as shown in Table 9-4-B2, commercial cultivation is allowed in the ML zone and in the NC zone with a conditional use permit, commercial dispensaries are allowed in the DMX-1, DMX-2, MU, NC, RC, and ML zones. Commercial manufacturing, distribution, and/or testing is allowed in the ML zone.

This proposed ordinance change would additionally allow commercial cannabis cultivation in the Agriculture (AG) zone and the Heavy Industrial (MH) zone, would allow commercial cannabis dispensaries in the MH zone, and would allow commercial cannabis manufacturing, distribution, and/or testing in the Professional Office (PO) zone and the MH zone. The changes are shown in the table with red underlined and strikeout text.

TABLE 9-4B-2 (portion)  
ALLOWED USES AND REQUIRED ENTITLEMENTS FOR BASE ZONING DISTRICTS

Land Use/ Zoning District	Residential Zoning Districts							Special Purpose Zoning Districts				Mixed Use Zoning Districts			Office, Commercial, And Industrial Zoning Districts					
	AR	RVLD	RLD	RN	RL MD	RMD	RHD	W	AG	PR	CF	DMX- 1	DMX -2	DMX -3	MU	NC	RC	PO	ML	MH
Cannabis commercial cultivation <sup>28</sup>	N	N	N	N	N	N	N	N	<del>N</del> <u>p<sup>28</sup></u>	N	N	N	N	N	N	C <sup>28</sup>	N	N	p <sup>28</sup>	<del>N</del> <u>p<sup>28</sup></u>
Cannabis commercial dispensary <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	p <sup>28</sup>	p <sup>28</sup>	N	p <sup>28</sup>	p <sup>28</sup>	p <sup>28</sup>	N	p <sup>28</sup>	<del>N</del> <u>p<sup>28</sup></u>
Cannabis commercial manufacturing, distribution, and/or testing <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	<del>N</del> <u>C<sup>28</sup></u>	p <sup>28</sup>	<del>N</del> <u>p<sup>28</sup></u>

28. Use is permitted as allowed by State law and as authorized in title 4, chapter 8 of the Municipal Code.

### **Environmental Assessment:**

An EIR was prepared and certified for the Lemoore General Plan. Pursuant to Section 15183 of the CEQA Guidelines (14 Cal. Code Regs. §15183), environmental review for this project shall be limited to examination of any significant project-specific environmental effects not analyzed in the General Plan EIR. After reviewing the proposed action, staff has determined that there are no project-specific environmental effects peculiar to this project. There are no environmental effects that were not analyzed in the General Plan EIR. Also, there are no potentially significant off-site impacts and cumulative impacts which were not discussed in the General Plan EIR. Based on the above findings, CEQA requires no additional environmental review for the proposed Zoning Text Amendment, and as such the project is exempt from further CEQA review.

**Financial Consideration(s):**

Approval of the proposed changes could stimulate economic development in these sectors of the city.

**Alternatives or Pros/Cons:**

City Council can also choose to deny the proposal, meaning that the locations where cannabis uses could be located would not be extended to these new zones.

**Commission/Board Recommendation:**

The Planning Commission voted to recommend approval of the zoning text amendment after holding a public hearing on May 10, 2021. The resolution is attached.

**Staff Recommendation:**

City staff recommends that the City Council introduce Ordinance No. 2021-04, and conduct the first reading of Zoning Text Amendment No. 2021-01.

**Attachments:**

- ☐ Resolution:
- ☒ Ordinance: 2021-04
- ☐ Map
- ☐ Contract
- ☒ Other:

Planning Commission staff report

Planning Commission Resolution 2021-08 recommending approval

CEQA – Notice of Exemption

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager
- ☒ Finance

**Date:**

- 06/08/2021
- 06/09/2021
- 06/09/2021
- 06/03/2021
- 06/07/2021

**ORDINANCE NO. 2021-04**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMOORE  
ADOPTING ZONING TEXT AMENDMENT 2021-01**

**THE CITY COUNCIL OF THE CITY OF LEMOORE HEREBY DOES ORDAIN:**

**SECTION 1. FINDINGS.**

- (a) City staff has requested a change to Table 9-4B-2 ALLOWED USES AND REQUIRED ENTITLEMENTS FOR BASE ZONING DISTRICTS in Section 9-4B-2 of the Lemoore Municipal Code.
- (b) The text amendment would add, as allowed uses, commercial cannabis cultivation in the Agriculture (AG) zone and the Heavy Industrial (MH) zone, would allow commercial cannabis dispensaries in the MH zone, and would allow commercial cannabis manufacturing, distribution, and/or testing in the Professional Office (PO) zone and the MH zone.
- (c) On May 10, 2021, the Planning Commission of the City of Lemoore recommended approval of the Zoning Text Amendment after holding a public hearing.
- (d) On June 15, 2021, the City Council of the City of Lemoore held a public hearing and introduced the Zoning Text Amendment.
- (e) Pursuant to California Environmental Quality Act (CEQA), it has been determined that this project is exempt from additional CEQA review pursuant to Section 15183 of the CEQA Guidelines because there are no potentially significant impacts that were not analyzed in the General Plan EIR.
- (f) The Zoning Text Amendment is consistent with the General Plan goals, policies, and implementation programs.

**SECTION 2. AMENDMENT OF ZONING ORDINANCE TEXT**

Table 9-4B-2 in Article “B” of Chapter 4 of Title 9 of the Lemoore Municipal Code, containing the ALLOWED USES AND REQUIRED ENTITLEMENTS FOR BASE ZONING DISTRICTS, is hereby amended to add uses as follows:

Land Use/ Zoning District	Residential Zoning Districts							Special Purpose Zoning Districts				Mixed Use Zoning Districts			Office, Commercial, And Industrial Zoning Districts					
	AR	RVLD	RLD	RN	RL MD	RMD	RHD	W	AG	PR	CF	DMX- 1	DMX -2	DMX -3	MU	NC	RC	PO	ML	MH
Cannabis commercial cultivation <sup>28</sup>	N	N	N	N	N	N	N	N	<del>N</del> P <sup>28</sup>	N	N	N	N	N	N	C <sup>28</sup>	N	N	P <sup>28</sup>	<del>N</del> P <sup>28</sup>
Cannabis commercial dispensary <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	P <sup>28</sup>	P <sup>28</sup>	N	P <sup>28</sup>	P <sup>28</sup>	P <sup>28</sup>	N	P <sup>28</sup>	<del>N</del> P <sup>28</sup>
Cannabis commercial manufacturing, distribution, and/or testing <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	<del>N</del> C <sup>28</sup>	P <sup>28</sup>	<del>N</del> P <sup>28</sup>

### **SECTION 3. SEVERABILITY.**

If any provision of this ordinance is declared unlawful by a court of competent jurisdiction, the City Council intends that the remaining provisions of this ordinance remain in effect.

### **SECTION 4. EFFECTIVE DATE.**

The ordinance codified herein shall take effect and be in full force and effect from and after thirty (30) days after its final passage and adoption. Within fifteen (15) days after its adoption, the ordinance codified herein, or a summary of the ordinance codified herein, shall be published once in a newspaper of general circulation.

\* \* \* \* \*

The foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Lemoore held on the 15th day of June 2021 and was passed and adopted at a regular meeting of the City Council held on the 6<sup>th</sup> day of July, 2021 by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

ATTEST:

APPROVED:

\_\_\_\_\_  
Marisa Avalos, City Clerk

\_\_\_\_\_  
Stuart Lyons, Mayor

RESOLUTION NO. 2021-08

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF LEMOORE  
RECOMMENDING APPROVAL OF ZONING TEXT AMENDMENT NO. 2021-01:  
AN ORDINANCE AMENDING TABLE 9-4B-2 IN ARTICLE B OF CHAPTER 4 OF TITLE 9  
OF THE LEMOORE MUNICIPAL CODE TO ADD CERTAIN COMMERCIAL CANNABIS ACTIVITIES  
IN THE HEAVY INDUSTRIAL (MH) AND AGRICULTURE (AG) ZONES

At a Regular Meeting of the Planning Commission of the City of Lemoore duly called and held on May 10, 2021, at 7:00 p.m. on said day, it was moved by Commissioner Etchegoin, seconded by Commissioner Clement and carried that the following Resolution be adopted:

**WHEREAS**, on November 9, 2016, California citizens approved Proposition 64 allowing for recreational and personal use of cannabis in addition to compassionate medical use; and

**WHEREAS**, on January 1, 2018, the State of California began licensing commercial cannabis businesses for both medicinal and adult Cannabis use throughout the State, including cultivation, distribution, manufacturing, testing and dispensaries, among others; and

**WHEREAS**, on May 15, 2018, the City Council of the City of Lemoore adopted Ordinance No. 2018-03, amending the Municipal Code to permit and regulate the personal use of recreational and medical Cannabis in residential areas as required under State law; and

**WHEREAS**, this newly licensed commercial cannabis industry and related need to regulate the industry as a land use in the Zoning Ordinance is still evolving; and

**WHEREAS**, the proposed zoning text amendment is consistent with the Lemoore General Plan and there are no potentially significant impacts which were not discussed in the prior environmental impact report (EIR) prepared for the Lemoore General Plan; and

**WHEREAS**, the Lemoore Planning Commission held a duly noticed public hearing at a May 10, 2021, regular meeting.

**NOW THEREFORE, BE IT RESOLVED** that the Planning Commission of the City of Lemoore, based on facts detailed in the May 10, 2021, staff report, which is hereby incorporated by reference, as well as the evidence and comments presented during the Public Hearing, recommends that the Lemoore City Council make the following findings regarding the proposed zoning text amendment and the California Environmental Quality Act (CEQA) compliance:

1. Pursuant to California Environmental Quality Act (CEQA), it has been determined that this project is exempt from additional CEQA review pursuant to Section 15183 of the CEQA Guidelines because there are no potentially significant impacts that were not analyzed in the General Plan EIR.
2. The zoning text amendment is consistent with the general plan goals, policies, and implementation programs.

**BE IT FURTHER RESOLVED** that the Planning Commission of the City of Lemoore recommends that the Lemoore City Council approve Zoning Text Amendment No. 2021-01, adopting amendments to Table 9-4B-2 in the City of Lemoore Municipal Code, as shown:

*"In God We Trust"*

TABLE 9-4B-2 (portion)  
ALLOWED USES AND REQUIRED ENTITLEMENTS FOR BASE ZONING DISTRICTS

Land Use/ Zoning District	Residential Zoning Districts							Special Purpose Zoning Districts				Mixed Use Zoning Districts			Office, Commercial, And Industrial Zoning Districts					
	AR	RVLD	RLD	RN	RL MD	RMD	RHD	W	AG	PR	CF	DMX- 1	DMX -2	DMX -3	MU	NC	RC	PO	ML	MH
Cannabis commercial cultivation <sup>28</sup>	N	N	N	N	N	N	N	N	N <sup>28</sup>	N	N	N	N	N	N	C <sup>28</sup>	N	N	P <sup>28</sup>	N <sup>28</sup>
Cannabis commercial dispensary <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	P <sup>28</sup>	P <sup>28</sup>	N	P <sup>28</sup>	P <sup>28</sup>	P <sup>28</sup>	N	P <sup>28</sup>	N <sup>28</sup>
Cannabis commercial manufacturing, distribution, and/or testing <sup>28</sup>	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N <sup>28</sup>	P <sup>28</sup>	N <sup>28</sup>

28. Use is permitted as allowed by State law and as authorized in title 4, chapter 8 of the Municipal Code.

Passed and adopted at a Regular Meeting of the Planning Commission of the City of Lemoore held on May 10, 2021, by the following votes:

**AYES:** Etchegoin, Clement, Brewer, Franklin, Dey, Meade

**NOES:**

**ABSTAINING:**

**ABSENT:** Nix

**APPROVED:**

  
\_\_\_\_\_  
Ron Meade, Chairperson

**ATTEST:**

  
\_\_\_\_\_  
Planning Commission Secretary



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

## Staff Report

**Item No: 4-3**

**To: Lemoore City Council**

**From: Nathan Olson, City Manager**

**Date: June 2, 2021**

**Meeting Date: June 15, 2021**

**Subject: Public Hearing - Project Development Agreement and Cannabis Regulatory Permit between the City of Lemoore and Flavor Fusion, LLC.**

**Strategic Initiative:**

- |  |   |
|--|---|
| <input type="checkbox"/> Safe & Vibrant Community            | <input checked="" type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government           | <input type="checkbox"/> Operational Excellence               |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                       |

**Proposed Motion:**

Continue the public hearing to July 6, 2021.

**Subject/Discussion:**

Staff has been negotiating with the Developer to enter into a Project Development Agreement for cannabis activities outlined in the PDA. These include: Delivery, manufacturing, distribution and tasting/consumption lounge.

The PDA will be included in the July 6, 2021 City Council meeting agenda.

**Financial Consideration(s):**

Flavor Fusion, LLC will be responsible for an annual revenue raising fee for the privilege of having the right to conduct a commercial cannabis operation in the City.

**Alternatives or Pros/Cons:**

**Pros:**

- Economic benefits through sales tax and fee generation
- Job creation
- Potential stimulation of future growth

Cons:

- Public perception

**Commission/Board Recommendation:**

Not Applicable.

**Staff Recommendation:**

Staff recommends continuing the public hearing to July 6, 2021.

**Attachments:**

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☐ Other
- List:

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager
- ☒ Finance

**Date:**

06/08/2021  
06/09/2021  
06/09/2021  
06/04/2021  
06/07/2021





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## Staff Report

**Item No: 4-4**

**To: Lemoore City Council**

**From: Nathan Olson, City Manager**

**Date: June 2, 2021**

**Meeting Date: June 15, 2021**

**Subject: Public Hearing - Project Development Agreement and Cannabis Regulatory Permit between the City of Lemoore and Hold My Beer, LLC.**

### **Strategic Initiative:**

- |  |   |
|--|---|
| <input type="checkbox"/> Safe & Vibrant Community            | <input checked="" type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government           | <input type="checkbox"/> Operational Excellence               |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                       |

### **Proposed Motion:**

Continue the public hearing to July 6, 2021.

### **Subject/Discussion:**

Staff has been negotiating with the Developer to enter into a Project Development Agreement for a three (3) acre site that will be home to Flavor Fusion and future tenants. The developer seeks to construct facilities on each of the three acres; one facility dedicated to Flavor Fusion, and the other two acres built out to accommodate future tenants. The Developer believes that building out additional space will help attract other businesses to the City of Lemoore.

The PDA will be included in the July 6, 2021 City Council meeting agenda.

### **Financial Consideration(s):**

Hold My Beer, LLC Lessee will be responsible for an annual revenue raising fee for the privilege of having the right to conduct a commercial cannabis operation in the City.

### **Alternatives or Pros/Cons:**

#### **Pros:**

- Economic benefits through sales tax and fee generation

- Job creation
- Potential stimulation of future growth

**Cons:**

- Public perception

**Commission/Board Recommendation:**

Not Applicable.

**Staff Recommendation:**

Staff recommends continuing the public hearing to July 6, 2021.

**Attachments:**

- ☐ Resolution:
- ☐ Ordinance:
- ☐ Map
- ☐ Contract
- ☐ Other
- List:

**Review:**

- ☒ Asst. City Manager
- ☒ City Attorney
- ☒ City Clerk
- ☒ City Manager
- ☒ Finance

**Date:**

- 06/08/2021
- 06/08/2021
- 06/09/2021
- 06/06/2021
- 06/07/2021



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## Staff Report

**Item No: 5-1**

**To: Lemoore City Council**  
**From: Michelle Speer, Assistant City Manager / Administrative Services Dir.**  
**Date: June 7, 2021 Meeting Date: June 15, 2021**  
**Subject: Memorandum of Understanding with General Association of Service Employees (GASE) beginning July 1, 2021 through June 30, 2022**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

### **Proposed Motion:**

Approve the Memorandum of Understanding between the General Association of Service Employees Bargaining Unit for the term of July 1, 2021 through June 30, 2022.

### **Subject/Discussion:**

Labor negotiations with the GASE bargaining unit have been ongoing since March 2021. City negotiators have recently concluded the meet and confer process with representatives of GASE. GASE and the City have reached an agreement which modifies the Memorandum of Understanding (MOU) between the GASE and the City. Council authorization is required in order to implement the proposed amendments to the GASE MOU.

The new terms of the MOU include the following:

- One year MOU
- No registration fees for all employee dependent children for any City operated sport for the duration of the MOU
- Increase Health Care cap to \$1710 for the 2022 covered plan year
- Increase vacation accruals by 8 hours per year for each category
- Six (6) hours of City facility rentals free for the duration of the MOU.
- Addition of alternative work schedule; Sunday – Thursday 9 & 4 Hour Schedule

- Reopener specific to the use of American Recovery Plan Act funds with regard to premium pay for essential service workers.

All other aspects of the previous MOU remain unchanged.

**Financial Consideration(s):**

The MOU has minimal financial impact to the general fund. All financial impacts resulting from this MOU have been included in the FY 2022 proposed budget.

**Alternatives or Pros/Cons:**

**Pros:**

- Terms are agreed to by the Union.

**Cons:**

- None noted

**Recommendation:**

Staff recommends approval of Memorandum of Understanding between the City of Lemoore and the General Association of Service Employees Bargaining Unit.

**Attachments:**

- ☐ Resolution:
  - ☐ Ordinance:
  - ☐ Map
  - ☐ Contract
  - ☒ Other
- List: MOU

**Review:**

- ☒ Assistant City Manager
- ☒ City Attorney
- ☒ City Manager
- ☒ City Clerk
- ☒ Finance

**Date:**

- 06/07/2021
- 06/09/2021
- 06/08/2021
- 06/09/2021
- 06/07/2021

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE CITY OF LEMOORE**

**&**

**THE LEMOORE GENERAL ASSOCIATIONS OF SERVICE EMPLOYMENT UNIT**

**JULY 1, 2021 – JUNE 30, 2022**

The Representatives of the City of Lemoore, hereinafter the CITY, and the Representatives of the Lemoore General Association of Service Employees, hereinafter GASE, having met and conferred in good faith, hereby mutually agree to recommend to the City Council of the City of Lemoore and the General Membership of the GASE group, that the following Memorandum of Understanding (MOU) be adopted and that the wages, hours, and other terms and conditions herein be implemented.

**1. RECOGNITION**

Under the terms of the Personnel System Guidelines, the City of Lemoore formally recognizes the General Association of Service Employees as the exclusive recognized employee organization for the General Service Unit.

**2. PURPOSE**

It is the purpose of this MOU to promote and provide for harmonious relations, cooperation and understanding between the City and the Employees covered herein and to provide an orderly and equitable means of resolving any misunderstanding or differences which may arise regarding wages, hours, and other terms and conditions of employment.

**3. NON-DISCRIMINATION**

Both the City and the Union agree that they shall not discriminate against any employee on the basis of age, race, gender, creed, color, national origin, sexual orientation, ancestry, or any other protected class under applicable law. Neither the City nor the Union shall interfere with, intimidate, restrain, coerce or discriminate against any employee because of the exercise of the rights to engage or not engage in lawful Union activity.

**4. DUES DEDUCTION**

It is agreed that Union dues and other deductions, as may be properly requested, and lawfully permitted, shall be deducted in accordance with the provisions of applicable State law on a bi-weekly basis by City from the salary of each employee within the unit who files with the City a written authorization requesting the deductions be made. Remittance of the aggregate amount of all Union deductions made from salaries of employees within the unit shall normally be made to the Union by City within seven (7) business days of the last pay day of the month. It is agreed that the City assumes no liability for any actions taken pursuant to this section, and in accordance with Government Code section 1157.12, the Union agrees to indemnify and hold harmless the City from all claims, demands, suits or other forms of liability that may arise against City for or on account of any deduction made from the wages of such employees pursuant to this MOU.

**5. EMPLOYEE RIGHTS**

A. Employees shall have the right to join and participate, or to refuse, in any employee organization and shall have the right to represent themselves in their employment relations with the City. Pursuant to the

U.S. Supreme Court's decision in *Janus v. AFSCME* (2018) 138 S.Ct. 2448, employees who exercise such right of refusal or self-representation shall not have any union dues or union-related fees deducted from their salary.

- B. No person, in the City or Union, shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee or group of employees in the free exercise of their right to organize and designate representatives of their own choosing for the purpose of collective bargaining in accordance with the Meyers-Milias-Brown Act, or in the free exercise of any other right under this MOU.
- C. The provisions of this MOU shall be applied equally to all employees without discrimination as to political affiliation, race, religious creed, color, national origin, ancestry, sex, marital status, sexual orientation, age, medical condition or physical disability, or any other protected class under applicable law.
- D. Any reference in this document to gender is to be construed as applying all employees regardless of gender.
- E. No person shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee in the free and lawful exercise of their right of free speech except when acting as an agent or employee of the City, where the employee's actions or speech is reasonably likely to result in disruption to the efficient operation of the City's government functions, or as otherwise authorized by applicable law.

6. **SALARIES**

Lemoore General Association of Service Employees Unit shall be paid in accordance with the City Council approved salary schedule.

A. **Certificate Pay:**

City provides premium pay for possession of the following certificates and/or licenses, effective July 1, 2008:

1.	California Class B Driver's License	3%	
2.	California Contractor's License	5%	Completion of
	Apprenticeship in "union trades" (max. of 2 from this group)		
	a. Electrician	2%	
	b. Plumber	2%	
	c. HVAC	2%	
	d. Carpenter	2%	
7.	ASE Certified Mechanic	5%	
8.	Fluency in Spanish	1.5%	

In order to receive the certificate pay listed above, which will be calculated on the base pay schedule and before any educational incentive is applied, the following conditions must be met:

1. The City will cease paying for any of the training or testing, or travel expenses, except where the training may be reimbursable through the *Tuition Reimbursement Program* in effect as per the Personnel Guidelines.
2. Training and testing required to maintain Water Treatment Certification will be paid by the City, in which the City will be responsible for making all funding arrangements. Employees will be required to attend educational opportunities as directed by the City, and pass all tests. Retesting for any reason will be the sole financial responsibility of the employee.
3. Any combination of Certificate Pay (items 1 through 11 above) may not exceed 10%. However, College Degree Incentives described in section 16.B will be paid in addition to certificate pay, regardless of total. Both will be calculated on the base pay and not cumulative.
4. The Certificate/License must be applicable to the current job/assignment of the employee. For example, the City will not compensate an Account Clerk for a Class B license, and likewise will not compensate a maintenance worker in the refuse department for a mechanic certification.
5. The Certificate/License must be valid. If the license/certificate lapses, the premium pay will terminate until the certificate or license is renewed/reactivated, and evidence of the renewal is provided to the City.
6. The Certificate/License (or official proof thereof) must be in the possession of the employee and a copy provided to the City to keep on record before the premium can be paid.
7. Spanish Language Fluency will be tested and/or verified in a manner to be determined by the City.
8. Additional Premium Pay Certificates may only be added to the list by formal amendment to the Memorandum of Understanding.

**B. Out-of-Class Pay:**

The provisions of this section outline the circumstances when an employee will receive compensation for the performance of duties in a higher classification than they normally perform. The following criteria must be met:

1. The performance of the duties of the higher classification must encompass the full range of responsibilities of the higher classification.
2. The performance of such duties must be for an extended period of time, wherein a need exists to fulfill the duties and responsibilities of the vacant position. An extended period of time is generally considered as an assumption of duties and responsibilities that will last in excess of two (2) weeks.
3. Out-of-Class compensation shall be allowed only after written recommendation of the Department Head and concurrence by Human Resources with approval by the City Manager. Recommendation and designation shall be accomplished prior to the assumption of higher classification responsibilities.
4. Out-of-Class pay shall only be authorized for those individuals whom are working out of class while the City actively recruits for a permanent vacancy, and all other provisions of CalPERS Circular 200-021-18.

5. Rate of pay will be the greater of 5% above the employee's regular pay rate or the minimum (Step 1) of the higher position's pay range.
6. Personnel Action Forms are required in advance to document change in pay rate for the duration of the assignment.
7. Under this provision, out of class pay will be paid retroactively beginning day 1, upon approval of the out of class pay by the City Manager.
8. When the assignment is complete, the employee's salary shall be readjusted to its previous level. The employee's date of hire and anniversary date will remain unchanged throughout the temporary assignment.

C. **Salary Step Increase – Merit:**

It is understood and agreed that salary movement throughout the 6-step salary range is dependent upon merit. This is consistent with the rules for administration of the City's compensation plan and means that employees must not only complete the necessary amount of time at a given step but must also be performing satisfactorily at the time of the required performance review.

7. **RETIREMENT**

Classic Members - Employees hired prior to January 1, 2013, or those hired on or after that date that are not designated as "new members" to CalPERS by the Pension Reform Act of 2013, are eligible to participate in the CalPERS retirement system under the conditions set forth by the 2% at 55 Miscellaneous Plan. The City will continue to pay, for the terms of this MOU, 100% of the employer contribution and 3% of the employee contribution to PERS

- A. New Members Employees hired on or after January 1, 2013 and designated as "new members" to CalPERS are eligible to participate in the CalPERS retirement system under the conditions set forth by the 2% at 62 Miscellaneous Plan. These employees pay the entire employee contribution rate reviewed and set annually by CalPERS, currently at 6.25% of salary.

8. **HEALTH INSURANCE**

- A. The City's contribution to the employees' health benefits covered by the City's health insurance plan will equal up to \$1710.00 monthly for each employee for covered plan year 2022. The benefit shall remain \$1625.00 monthly for the 2021 covered plan year. Any health benefit coverage the employee chooses from the health insurance plan which the City's contribution does not cover will be the employee's responsibility. The employee may use his or her Flexible Spending benefits, if she or he has elected such benefits, to pay for any premium cost above the City's contribution. If the employee elects health benefit coverage that costs less than the City's maximum contribution, the City will not pay the difference between the employee's premium costs and the City's maximum contribution. Health insurance costs will be deducted bi-weekly from the employee's gross paycheck.
- B. Employees who take PERS retirement within 120 days of retiring from the City of Lemoore may continue to be covered by the same health insurance program and provisions as active employees. Premiums will be paid 100% by the retired employee. This coverage shall cease when either the retired employee reaches age 65 or stops making premium payments, whichever comes first.

C. **Health and Benefits Committee:**



1. The City and the Union agree to continue using the Health Benefits Committee for the review of benefits plans and to formulate recommendations regarding changes in those programs.
2. The City agrees that the Union may designate one committee member to represent the interests of the Union.
3. The Union representative will be responsible for notifying the City and the Health Benefits Committee, in the event the Union does not agree with a committee recommendation.
4. Unless the Union representative notifies the City of a disagreement, per section 3 above, the parties agree that the Committee process will fulfill all meet and confer obligations.

D. **Health Opt-Out Benefit :**

The City no longer provide health opt-out benefits to new employees or to those who do not currently receive the health opt-out benefit. Currently, will be defined as those employees receiving the health opt-out benefits as of October 15, 2017. Employees who currently receive the health opt-out benefit, can continue to receive it until they are no longer employed by the City or if they choose to receive health insurance. Health opt-out benefits payments shall remain at the same rate of \$359.52, regardless of increase in health insurance benefits or contributions by the City for health insurance.

9. **STATE DISABILITY INSURANCE (SDI)**

The City agrees to continue to pay the SDI premium on behalf of the employee.

10. **HOLIDAYS**

A. Designated Holidays for general employees are as follows:

New Year's Day	Martin Luther King, Jr. Day
Presidents' Day	Memorial Day
Independence Day	Labor Day
Veteran's Day	Thanksgiving Day
Day After Thanksgiving Day	Christmas Eve Day
Christmas Day	New Year's Eve Day

Floating Holiday are explained further in section 9.C.

B. **Holiday Pay**

Any employee required to work on any of the Holidays identified in Section 9.A above, excluding Floating Holidays, will receive Holiday Pay. Holiday Pay is defined as a premium pay computed at the rate of 1 1/2 hours pay for every hour worked in addition to regular pay received.

C. **Floating Holidays**

- a. Employees shall earn 40 hours of floating holiday each fiscal year.
- b. The Floating Holiday will be accrued by all regular employees as of the first day of each Fiscal Year.

- c. Floating holiday hours will be prorated based on the number of remaining pay periods in a fiscal year for any employee hired after July 1 of each year.
- d. Floating holidays may be used at any time during the year upon approval of a supervisor, including the days directly before and after a City holiday. Supervisor approval of use of floating holidays is required prior to utilizing the floating holiday leave. The use of floating holidays may not require additional overtime costs in order to accommodate the leave.
- e. The Floating Holidays must be used within the Fiscal Year in which they are accrued. If the Floating Holidays have not been taken by the end of the fiscal year in which they were accrued, they will be forfeited back to the City; in other words, Floating Holidays are built upon a "use it or lose it" basis.
- f. Authorization for use of the Floating Holidays will be subject to the approval of the employee's supervisor.

11. **SICK LEAVE**

- A. Full-time employees paid on a bi-weekly basis shall accrue paid sick leave bi-weekly, starting on the date of hire.
- B. An employee may accumulate an unlimited number of sick leave credit days.
- C. Use of sick leave is governed by the City's Personnel System Guidelines.

13. **VACATION**

- A. Employees who have completed their probationary period and are at regular employee status are eligible to use accrued vacation time. Vacation time is accrued bi-weekly from time of hire. Accrual schedule is shown below:

MONTHS OF SERVICE	DAYS OF VACATION PER YEAR	Bi-Weekly ACCRUAL	MAXIMUM ACCRUAL
0-24 months of service	11	3.38 hours	184 hours
25 to 48 months of service	13	4.00 hours	216 hours
49 to 108 months of service	15	4.62 hours	248 hours
109 to 168 months of service	18	5.54 hours	296 hours
169 to 239 months of service	19	5.85 hours	312 hours
240 months and above	20	6.15	328 hours

The Department Head must approve use of vacation time. It is advisable that employees submit vacation requests as far in advance as possible. There will be times when vacation time requests cannot be granted due to scheduling conflicts.

- B. Use of vacation is governed by the City's Personnel System Guidelines.
- C. Vacation accrual shall be capped as provided in the City's Personnel System Guidelines. The parties agree that no employee shall be permitted to accrue additional vacation time once the cap is reached, unless said employee can demonstrate that she/he made a reasonable attempt to use accrued vacation prior to reaching

the applicable cap, and was unreasonably denied time off by the City, in which case the employee shall be granted an additional three (3) months to use said vacation, and shall continue to accrue vacation during said three months. If the employee has still been unable to gain approval for the use of vacation after the additional three months, the City shall pay the employee a cash amount equal to the value of all accrued vacation hours that exceed the cap, and shall continue to pay until the employee is able to use sufficient vacation hours to bring his or her balance under the cap.

14. **OVERTIME**

- A. Overtime pay shall not be granted or paid except where specifically provided herein without prior approval of the Department Head.
- B. The compensatory time (comp time) cap shall be ninety (90) hours. Any employee who has reached the maximum allowed compensatory time, shall be paid out any and all remaining hours above the ninety (90) hour cap at one and one half times their salary.
- C. General Service employees who, in a given standard work week, will receive overtime compensation for all hours worked (vacation and/or compensatory time) over 40 except when the claimed overtime and the paid leave time occur on the same day, and eight (8) hours or fewer were actually worked. All overtime hours worked must be approved by a supervisor.

15. **CALL BACK**

General Service Employees called back for emergency non-scheduled work after the conclusion of the regular duty periods shall receive a minimum of two hours call back paid at time and one-half (For purposes of determining whether or not callback time is paid at the overtime rate, vacation leave will count as time worked).

16. **STAND-BY PAY**

- A. Employees of the City assigned to make themselves available for unanticipated call back during hours outside their normal work schedule will be provided a pager and will be required to make themselves available to respond to work within a reasonable amount of time, if called.
- B. Any employee assigned stand-by duty and who does not respond if called in a reasonable amount of time or is not fit for duty if called will be subject to disciplinary action.

The City agrees to compensate employees assigned to stand-by at the rate of \$22.00 per day for each day they are on stand-by. If an employee is assigned to less than 8 hours stand-by for any given day, the rate shall be \$11.00.

- C. The City will determine which employee(s) will be assigned to stand-by duty.
- D. The City agrees to provide a take home vehicle to be rotated to the employee assigned to weekend on-call duty in accordance with the City's Vehicle Use Policy.

17. **EDUCATION INCENTIVE**

- A. General Service Employees who attend courses, which will assist them in performing their City functions or which will prepare them for higher City positions in the same or closely related field shall be eligible for reimbursement of 100% of the tuition and their registration costs of such education as well as for the actual cost of books and other materials required for the course.

1. Approval of tuition and other reimbursements must be made by the City Manager prior to the employee registering for the course. Actual reimbursement shall be upon successful completion of the approved course.
2. Educational programs where a degree may be sought and which have prior approval of the City Manager are subject to the following:
  - a. The maximum City reimbursement shall not exceed \$750 annually for lower division course work. A course taken by an employee with less than 60 semester units or the equivalent will be considered lower division regardless of the institution at which the course is taken.
  - b. The maximum City reimbursement shall not exceed \$1500 annually for upper division course work. A course taken by an employee with more than 60 semester units or the equivalent will be considered upper division only if taken from a four-year institution.
  - c. Employees who begin a year in lower division status and attain upper division status during the year shall be reimbursed a total annual amount not to exceed the upper division maximum of \$1500.
- B. Employees shall receive a 2.5% incentive (calculated on their base pay) per month for possessing an AA/AS Degree and a 5% incentive (calculated on their base pay) per month for possessing a BA/BS Degree in a field related to the employee's current classification.
- C. The Associate's Degree Incentive and the Bachelor's Degree Incentive are not cumulative for employees that possess both. A maximum 5% educational incentive can be added to base pay for the term of this MOU. Degree Incentives will be paid in addition to any Certificate Pay, which is capped at 10% base pay.

18. **UNIFORM ALLOWANCE**

- A. The City agrees to pay \$200, per fiscal year, boot/shoe allowance, payable by voucher or reimbursement upon presentation of a valid receipt for the following classifications:  
  
Equipment Mechanic I/II  
Building Inspector  
Coordinators  
Maintenance Worker I & II  
Senior Water/Wastewater Utility Operator  
Utility Operator I & II
- B. The City agrees to provide uniforms and the maintenance of such uniforms, up to a maximum of \$700 per year, for all of the positions listed in 178 above, except for the position of Building Inspector. The value of such uniforms is reportable to CalPERS for classic members only.

19. **WORK SCHEDULES**

- A. Schedule changes will only be instituted due to operational changes, such as seasonal workload/safety concerns, etc. Temporary operational issues may require nonstandard shifts of limited frequency.
- B. Except in case of an emergency, the City will provide a minimum of 14 days written notice to GASE, and all affected employees, of any proposed change in work schedules, including shift changes. The parties agree to meet and confer prior to altering schedules or shifts.

- C. New standard schedules will be in effect for a minimum of four months.
- D. If rotational, all affected employees will be part of the rotation. If shifts vary within the division, choice of shift will be given by seniority (based on time in division), subject to minimum operational requirements.
- E. Standard schedule will be limited to the following options:

#### 8 Hour Day Schedule

Days	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
Hours – Option 1	8	8	8	8	8		
Hours – Option 2		8	8	8	8	8	
Hours – Option 3			8	8	8	8	8
Hours – Option 4	8	8	8	8			8

#### 4 – 10 Hour Day Schedule

Days	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Hours – Option 1	10	10	10	10			
Hours – Option 2		10	10	10	10		
Hours – Option 3			10	10	10	10	
Hours – Option 4				10	10	10	10

#### 9 & 4 Hour Day Schedule

Days	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Hours – Option 1	9	9	9	9	4		
Hours – Option 2	4	9	9	9	9		
Hours – Option 3		9	9	9	9	4	
Hours – Option 4		4	9	9	9	9	
Hours – Option 5			9	9	9	9	4
Hours – Option 6			4	9	9	9	9
Hours – Option 7	9	9	9	9			4

#### 8 – 4 Hour Day Schedule

Days	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Hours – Option 1	8	8	8	8	4	4	
Hours – Option 2	4	4	8	8	8	8	
Hours – Option 3		8	8	8	8	4	4
Hours – Option 4		4	4	8	8	8	8

#### 20. ADDITIONAL BENEFITS

- A. No registration fees for employee dependent children for any City operated sport during the duration of this MOU.
- B. City employees may rent city facilities, including the Civic Auditorium, Veteran's Hall, park gazebo, etc., for a cumulative total of six (6) rental hours, free of charge, for the duration of this MOU. Availability is not guaranteed and is on a first come/first serve bases.

20. **GRIEVANCE PROCEDURES**

The grievance procedures are stated in Rule 1 I of the City's Personnel System Guidelines.

21. **DISCIPLINARY ACTION: DEFINITION**

The disciplinary procedures are stated in Rule 10 of the City's Personnel System Guidelines.

22. **FUTURE BARGAINING**

It is understood and agreed by the parties that all future bargaining shall be undertaken with due consideration to total compensation of employees.

23. **ACCUMULATION/VESTING**

The City and the Union agree that nothing contained in this MOU shall be interpreted as to imply or permit the accumulation or vesting of any written or unwritten employee rights beyond the termination date of this MOU.

24. **MAINTENANCE OF OPERATION – CONCERTED ACTIVITY**

It is agreed that the continued and uninterrupted provision of service to the public is of paramount importance. Therefore, the Union agrees that as of 12:01 of the first calendar day immediately following the legal ratification of this MOU by the City Council, through June 30, 2017 and inclusive of meeting and conferring on a successor agreement to this MOU, neither the Union, nor any combination thereof, shall cause, authorize, engage in, encourage, or sanction a work stoppage, slow down or picketing against the City, or the concerted failure to report for duty, or abstinence from the full and faithful performance of the duties of employment, including compliance with the request of another labor organization or bargaining unit to engage in such activity.

If the City determines to its satisfaction that an employee is, or has engaged in any activity prohibited by Paragraph I of this Article, the City may withhold that employee's wages and other City-paid benefits and/or take whatever other action it deems appropriate.

The Union recognizes the duty and obligations of its representatives and members to comply with the provisions of this MOU and to make every effort toward inducing all employees to fully and faithfully perform their duties. In the event of any activity prohibited by Paragraph I of this Article, the Union agrees to exercise its full resources and abilities to assure compliance with this MOU.

25. **CONCLUSIVENESS**

It is understood and agreed that all documents, including but not limited to Ordinances, Resolutions, Policies and Procedures, Employee Rules and Guidelines, which relate to employee wages, hours and other terms and conditions of employment which are presently in effect, become part of this MOU by reference.

It is further agreed that for the term of this MOU, neither party may be compelled to meet and confer with the other concerning any matter, specifically the subject of any clause of this Agreement; except that the City may change a written practice or policy incorporated into this MOU by reference or an unwritten practice by giving written notice to the Union of its desire to do so. If the Union responds within ten (10) calendar days of the date of mailing or service of written notice that it wishes to meet and confer on the matter, the City and the Union shall do so forthwith.

26. **MANAGEMENT RIGHTS**

- A. The Union recognizes that the rights of the City derive from the Constitution of the State of California and the Government Code.
- B. The Union recognizes and agrees that the exercise of the express and implied powers, rights, duties and responsibilities by the City, such as, the adoption of Policies, Rules, Regulations and Practices, and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this MOU.
- C. The Union recognizes that the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its municipal services and work force performing these services limited only by the specific and express terms of this MOU.
- D. The exclusive rights of the City shall include but not be limited to, the right to:
  - 1. Determine the organization of City Government and the mission of its constituent agencies;
  - 2. Determine the nature, quantity and quality of services to be offered to the public and to determine the means of operations, the materials and personnel to be used, and the right to introduce new or improved methods or facilities and to change or alter personnel, methods, means, materials and facilities;
  - 3. Exercise control and discretion over its organization and operation through its managerial employees;
  - 4. Establish and effect Rules and Guidelines consistent with the applicable law and the specific and express provisions of this MOU;
  - 5. Establish and implement standards of selecting City Personnel and standards for continued employment with the City;
  - 6. Direct the work force by determining the work to be performed, the personnel who shall perform the work, assigning overtime and scheduling the work; to take disciplinary action;
  - 7. Relieve its employees from duty because of lack of work, funds or for other reasons;
  - 8. Determine whether goods or services shall be made, purchased or contracted for; and,
  - 9. Otherwise act in the interest of efficient service to the Community.
- E. The Union recognizes and agrees that the City retains its rights to take whatever action it deems appropriate during an emergency, including suspension of the terms of this MOU. The determination of whether an emergency is to be declared is solely within the discretion of the City and is expressly excluded from the provisions of any grievance procedure. When an emergency is declared, the City shall immediately notify the Union. The Union agrees it will abide by such emergency decision of the City during the time of the declared emergency. The City and the Union agree to meet and confer on related matters at the call of either party as soon thereafter as practicable.

27. **HOME BUYER'S PROGRAM**

Permanent Full-Time Employees are eligible to apply for and receive a loan in the amount of ten thousand dollars (\$10,000.00) to be used for the purchase of a home within the City limits. The home purchased must be the employee's primary residence. If any change in residence by the employee occurs or the employee sells the home,

the loan, or the pro-rata portion of the loan owed at the time, must be repaid to the City within 30 days from the change in residence or at the close of escrow, whichever occurs first.

Employee agrees a lien will be placed on the property in the amount of the loan. For each year of employment with the City following the date of the loan, \$1,000.00 will be forgiven.

After 10 years of employment with the City, the loan will be forgiven in total. If employment ceases, either because of termination, resignation, layoff or for any other reason, prior to the completion of 10 years of service, the amount owed at the time of cessation of employment must be repaid immediately. In order to ensure the City receives the funds owed should employment cease, the employee and the association agree that the amounts owed will be deducted automatically from the employee's last paycheck as outlined in the promissory note a copy of which is attached as Appendix 2. After 10 years or any time after the amount has been repaid to the City, the employee may be eligible for a second loan in the same amount for a new home within City limits under the same restrictions and terms as outlined above.

Funds available for the Home-Buyer Program are subject to budget approval from City Council, and shall be disbursed on a "first-come, first-served" basis city-wide. All funds allocated in a fiscal year are eligible for disbursement, even if under the \$10,000 allocation. The intent is to ensure that all funds can be used in a fiscal year. The City agrees that individuals requesting loans will remain on the list for ninety (90) days. Upon 90 days, if the employee is not in escrow, their name will be removed and they will be required to reapply.

Upon satisfaction of the term, the City Manager will release the employee from responsibility of the loan, unless there is a conflict of interest between the City Manager and the employee pursuant to Government Code section 1090.

28. **SAVINGS CLAUSE**

If any or Section of this MOU or an Addendum thereto should be held invalid by operation of law or by a tribunal of competent jurisdiction, or if compliance or enforcement of any Article or Section should be restrained by such tribunal or the enactment of superseding rules, regulations, law or order by a governmental authority other than the City, such Article or Provision shall be immediately suspended and be of no force and effect, and the parties shall immediately begin the meet and confer process for the purpose of arriving at a mutually satisfactory replacement for such Article or Section. Invalidation of a part or portion of this MOU shall not invalidate any remaining portions and those remaining portions shall remain in full force and effect unless those remaining portions were contingent upon the operations of the invalidated Section.

29. **TERM AND REOPENING OF MEMORANDUM**

The term of this MOU shall be one fiscal year from July 1, 2021, through June 30, 2022. This MOU shall apply to employees within job classifications covered by this MOU and in the City's active employment on the effective date of this Agreement and thereafter. In October 2021, either party can reopen this Agreement for good faith negotiations with respect to use of American Recovery Plan Act funds as it relates to premium pay for essential workers..

Ninety (90) days prior to the termination of this MOU, the Union or City shall notify the other party in writing if it wishes to modify the MOU. In the event that such notice is given, negotiations shall begin as soon as possible after the notice but not later than April 15, 2022. This Agreement shall remain in full force and be effective during the period of negotiations and until written notice of impasse or termination of this Agreement is provided to the other party.

\* \* \* \* \*



## **RATIFICATION SIGNATURES**

**\*Original on File**

### **CITY OF LEMOORE**

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Mary Lerner,  
Agency Negotiator

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Michelle Speer  
Asst. City Manager/ASD

### **GENERAL ASSOCIATION OF SERVICE EMPLOYEES**

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Jeramey Climer  
Bargaining Unit Negotiator

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Frank Hernandez  
Bargaining Unit Negotiator

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Irene Ford  
Bargaining Unit Negotiator

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Maritza Jones  
Bargaining Unit Negotiator

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Edward Miller  
Bargaining Unit Negotiator



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-9003

## Staff Report

**Item No: 5-2**

**To: Lemoore City Council**  
**From: Michelle Speer, Assistant City Manager / Administrative Services Dir.**  
**Date: June 7, 2021 Meeting Date: June 14, 2021**  
**Subject: Memorandum of Understanding with Lemoore Police Officers Association (LPOA) beginning July 1, 2021 through June 30, 2022**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

### **Proposed Motion:**

Approve the Memorandum of Understanding between the City of Lemoore and the Lemoore Police Officers Association (LPOA) for the term of July 1, 2021 through June 30, 2022.

### **Subject/Discussion:**

Labor negotiations with the LPOA have been ongoing since March 2021. City negotiators have recently concluded the meet and confer process with representatives of the LPOA. The LPOA and the City have reached an agreement which modifies the Memorandum of Understanding (MOU) between the LPOA and the City. Council authorization is required in order to implement the proposed amendments to the LPOA MOU.

New terms of the MOU include:

- One Year MOU
- No registration fee for all employee dependent children for City operated sports for the duration of the MOU
- Increase floating holiday to 48 hours, with an option to cash out 30 hours during the fiscal year (between July 2021 and December 2021)
- Increase the Health care cap to \$1710 per month for the 2022 covered plan year
- Six (6) hours of City facility rentals free for the duration of the MOU.

- Increase vacation caps by 50 additional hours for each “maximum accrual” category
- Reopener specific to the use of American Recovery Plan Act funds with regard to premium pay for essential service workers and the discussion related to merit increases.

All other items included in the previous MOU remain unchanged.

**Financial Consideration(s):**

All financial impacts of this MOU are included in the FY 2022 proposed budget.

**Pros/Cons:**

**Pros:**

- Terms are agreed to by the Union.

**Cons:**

- Fiscal impact on the City.

**Recommendation:**

Staff recommends approval of Memorandum of Understanding between the City of Lemoore and the Lemoore Police Officers Association Bargaining Unit.

**Attachments:**

- ☐ Resolution:
  - ☐ Ordinance:
  - ☐ Map
  - ☐ Contract
  - ☒ Other
- List: MOU

**Review:**

- ☒ Assistant City Manager
- ☒ City Attorney
- ☒ City Manager
- ☒ City Clerk
- ☒ Finance

**Date:**

06/07/2021  
06/09/2021  
06/08/2021  
06/09/2021  
06/07/2021

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## *ARTICLE 1*

### INTRODUCTION

#### **Section 1 - Purpose:**

This Memorandum of Understanding, hereinafter referred to as "MOU", entered into by the City of Lemoore, hereinafter referred to as "City", and the Lemoore Police Officers Association, hereinafter referred to as "Union", has as its purpose the creation of a full and entire understanding of the parties regarding the matters set forth herein, reached as a result of good faith negotiations regarding wages, hours, and other terms and conditions of employment for the employees covered hereby. Pursuant to Government Code section 3505.1, this MOU is jointly submitted to the City Council and recommended for approval.

#### **Section 2 - Full Understanding, Modifications, Waiver:**

- A. This Memorandum of Understanding sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or MOU by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.
- B. Except as specifically provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its right and agrees that the other shall not be required to negotiate with respect to any subject or matter covered herein during the term of this MOU.
- C. No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by all parties hereto and, if required, approved by the City Council.
- D. The waiver or breach of any term or condition of this MOU by either party shall not constitute a precedent in future enforcement of all its terms and provisions.
- E. Existing practices and/or benefits within the scope of representation per the Meyers-Milias-Brown Act (Government Code §3500, et seq.), which are not referenced in this Memorandum of Understanding, shall continue without change unless modified or abolished pursuant to the meet and confer process.

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## ***ARTICLE 2***

### **NON-DISCRIMINATION**

The City and the Union agree that each shall not discriminate in any aspect of employment or membership based on political affiliation, race, religious creed, color, national origin, ancestry, gender, marital status, sexual orientation, age, medical condition, physical disability, or any other protected class under applicable law.

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## ***ARTICLE 3***

### **RECOGNITION**

#### **Section 1 - Definition of Bargaining Unit:**

The City of Lemoore formally recognizes the Lemoore Police Officers Association as the exclusive recognized Public Safety employee organization consisting of all Lemoore Police Officers and Corporals.

#### **Section 2 - New and/or Changed Classifications:**

If new classifications are established by the City and added to the bargaining unit or if the duties of existing classifications are substantially changed, a proposed wage scale shall be assigned thereto, and the City shall forward the new or changed class and proposed wage to the Union for review. The contract will then be subject to reopening for the sole purpose of negotiating a wage for the class, and only if so requested by the Union.

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## ***ARTICLE 4***

### **UNION SECURITY**

#### **Section 1 – Dues and Other Deductions:**

It is agreed that Union dues and other deductions, as may be properly requested, and lawfully permitted, shall be deducted in accordance with the provisions of applicable State law on a bi-weekly basis by City from the salary of each employee within the unit who files with the City a written authorization requesting the deductions be made. Remittance of the aggregate amount of all Union deductions made from salaries of employees within the unit shall normally be made to the Union by City within seven (7) business days of the last pay day of the month. It is agreed that the City assumes no liability for

any actions taken pursuant to this section, and in accordance with Government Code section 1157.12, the Union agrees to indemnify and hold harmless the City from all claims, demands, suits or other forms of liability that may arise against City for or on account of any deduction made from the wages of such employees pursuant to this MOU.

## **Section 2 – Uninterrupted Provision of Service:**

It is agreed that the continued and uninterrupted provision of service to the public is of paramount importance. Therefore, City agrees that it will not lock out employees, and Union agrees that neither the Union, nor any person acting on its behalf, nor any employee in a classification represented by the Union, nor any combination thereof, shall cause, authorize, engage in, encourage, or sanction a work stoppage or slow down against the City, or the concerted failure to report for duty, or abstinence from the full and faithful performance of the duties of employment, including compliance with the request of another Bargaining Unit to engage in such activity.

If the City determines to its satisfaction that an employee is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the City may withhold that employee's wages and other City-paid benefits and/or take whatever other action it deems appropriate.

If employees covered by this MOU or the City determines to its satisfaction that the Union is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the City may take legally available remedial action.

The Union recognizes the duty and obligation of its representatives and members to comply with the provisions of this MOU and to make every reasonable effort toward inducing all employees to fully and faithfully perform their duties, recognizing with City that all matters of controversy within the scope of the MOU shall be settled by the grievance procedure contained in City's Personnel Guidelines or other legally available remedies.

Nothing in this Article prejudices the position of either party regarding the legality of strikes in the State of California.

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## **ARTICLE 5**

### **RIGHTS OF PARTIES**

#### **Section 1 - Employee Rights:**

- A. Employees shall have the right to refuse to join or participate in any employee organization and shall have the right to represent themselves in their employment relations with the City. Pursuant to the U.S. Supreme Court's decision in *Janus v. AFSCME* (2018) 138 S.Ct. 2448, employees who exercise such right of refusal or self-

representation shall not have any union dues or union-related fees deducted from their salary.

- B. No person, in the City or Union, shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee or group of employees in the free exercise of their right to organize and designate representatives of their own choosing for the purpose of collective bargaining in accordance with the Meyers-Milias-Brown Act, or in the free exercise of any other right under this MOU.
- C. The provisions of this MOU shall be applied equally to all employees without discrimination as to political affiliation, race, religious creed, color, national origin, ancestry, sex, marital status, sexual orientation, age, medical condition or physical disability, any other protected class under applicable law.
- D. Any reference in this document to gender is to be construed as applying to all employees regardless of gender.
- E. No person shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee in the free and lawful exercise of their right of free speech except when acting as an agent or employee of the City, where the employee's actions or speech, while acting in their official capacity, is reasonably likely to result in disruption to the efficient operation of the City's government functions, or as otherwise authorized by applicable law.

## **Section 2 - Management Rights:**

The Union recognizes that the Rights of the City derive from the Constitution of the State of California and the government Code and not from this MOU.

The Union recognizes and agrees that the exercise of the express and implied powers, rights, duties and responsibilities by the City, such as the adoption of Policies, Rules, Regulations and Practices and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this MOU and the City's obligations under California Government Code sections 3500 et seq. (Meyers vs Milias Brown Act).

The Union recognizes that the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its Municipal Services and work force performing these services limited only by the specific and express terms of this MOU. The exclusive rights of the City shall include but not be limited to, the right to determine the reorganization of City government and the mission of its constituent agencies; to determine the nature, quantity and quality of services to be offered to the public and to determine the means of operations, the materials and personnel to be used, and the right to introduce new or improved methods or facilities and to change or alter personnel, methods, means, materials and facilities; to exercise control and discretion over its organization and operation through its managerial employees; to establish and effect Rules and Regulations consistent with the applicable law and the specific and express provisions of this MOU; to

establish and implement standards of selecting City personnel and standards for continued employment with the City; to direct the work force by determining the work to be performed, the personnel who shall perform the work; to take disciplinary action; to relieve its employees from duty because of lack of work, funds or for other reasons; to determine whether goods or services shall be made, purchased or contracted for; and to otherwise act in the interest of efficient service to the community. The Union recognizes and agrees that the City retains its rights to take whatever actions it deems appropriate during an emergency, including suspension of specific appropriate terms of this MOU. The determination of whether an emergency is to be declared is solely within the discretion of the City. When an emergency is declared, the City shall immediately notify the Union. The Union agrees it will abide by such emergency decisions of the City during the time of the declared emergency. The City and the Union agree to meet and confer on related matters at the call of either party, as soon thereafter as practicable.

Where required by law, the City agrees, prior to implementation, to meet and confer with the Union over the impact of the exercise of a right of management upon the wages, hours and terms and conditions of employment on Bargaining Unit members unless the impact of the exercise of a right of management upon Unit members is provided for in this Memorandum of Understanding, City Rules and Regulations, or Departmental Rules and Regulations in place at the time this MOU becomes effective.

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## ***ARTICLE 6***

### **UNION BUSINESS**

#### **Section 1 - Granting of Leave:**

Members of the bargaining unit selected to serve as authorized representatives of the Union shall be certified in writing to the City. Each representative will be expected to perform his duties as a representative of the Union on his own time. However, it is recognized that from time to time it will be necessary for Union activities to be conducted during working hours; for example, investigation and processing of complaints, disputes, and grievances, and attendance at union meetings (not to exceed a reasonable amount of time). It is further recognized that there are reasonable limited deviations from this policy, such as posting of Union notices and distribution of Union literature, which do not require substantial periods of time. Where such activities are necessarily or reasonably to be performed during working hours, they may be done without loss of pay to the representative involved, provided the representative notifies his on-duty supervisor, whenever possible, prior to taking time from duty to engage in Union business that exceeds one hour. All Union activity will be reported on an appropriate time reporting form provided by Management.

#### **Section 2 - Negotiating Team:**

Not more than two (2) members of the bargaining unit's negotiating team shall be allowed to attend and travel to and from collective bargaining negotiations for a successor to this Agreement in on-duty status. If a negotiations session is scheduled on the regular workday of a member, the member shall be



entitled to his/her regular compensation payments regardless of the duration of the negotiations session or travel. However, compensation will not be paid for hours exceeding the members' normal work schedule.

### **Section 3 - Management / Labor Meetings:**

The Police Chief, or designee, shall meet monthly, if necessary, with representatives of the Union. The purpose of said meetings is to informally discuss matters of concern and/or interest to either party. On-duty time shall be provided for two (2) Union representatives, and may be increased if both parties mutually agree.

### **Section 4 - Attendance at Hearings:**

Leave of absence with pay may be granted to officers of the Union, not to exceed two (2) officers, to attend grievance and arbitration hearings. Such leave will require prior approval of the City.

### **Section 5 – Donation of Vacation to Union Leave Bank:**

The City agrees to the creation of a Time Bank established with voluntarily donated accrued paid leave (excluding sick time) for the use of Union officers for attendance at conference and/or training that will enhance the performance of their representational duties. The Union will amend its bylaws to establish an approval system to protect against abuse of this provision.

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## ***ARTICLE 7***

### **ACCESS TO CITY FACILITIES AND INFORMATION**

#### **Section 1 - Access by Non-Employee Union Representatives:**

Authorized non-employee Union representatives will be given access to non-secure work locations during working hours to investigate and process grievances or post bulletins on the bulletin board(s) without unreasonable interference with employee work. The Union shall give the department head and the City Manager a written list of such authorized Union Representatives. Only those people whose names appear on the current list shall be granted access under this provision.

#### **Section 2 - Access to Recruits:**

The Union Representative will be given a reasonable amount of on-duty time to meet with the new bargaining unit member with an end toward education of each employee of the rights and benefits under the collective bargaining agreement, as well as other Union benefits.

#### **Section 3 - Access to City Information:**

The City shall make available to the Union, upon its reasonable request, any existing information, statistics and records relevant to negotiations or necessary for proper enforcement of the terms of this

agreement.

#### **Section 4 - Access to City Communications System:**

The City's interdepartmental messenger service may be used for communication between employees who are represented by the Union and between the paid staff of the Union's officers or officials.

#### **Section 5 - Notice of City Council Meetings:**

The City will make available to the Union a copy of each of the City Council's regular public meeting agenda in advance of the regular Council meeting.

#### **Section 6 - Ballot Boxes:**

The Union shall be permitted, with the prior notification to the Chief of Police, to place ballot boxes at Police Headquarters for the purpose of collecting members' ballots on all Union issues subjected to ballot, except ballots regarding job actions. Such boxes shall be the Property of the Union and neither the ballot boxes nor the ballots shall be subjected to the City's review.

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### ***ARTICLE 8***

#### **DISCIPLINE AND DISCHARGE**

##### **Section 1 - Standards for Discipline:**

- A. No employee shall be reduced in pay or position, suspended, discharged, or subjected to disciplinary action except for just cause.
- B. Discipline will be applied in a corrective, progressive and uniform manner.
- C. Progressive discipline shall take into account the circumstances surrounding the incident, the nature of the violations, the employee's record of discipline, and the employee's record of performance and conduct.

##### **Section 2 - Working Off Suspension:**

Officers suspended up to a maximum of ten (10) working days may, upon the officer's request and at the Chief's discretion, forfeit vacation designated by the Chief for a period equal to the suspension. The provisions of this Section shall apply solely to suspensions which are agreed to by the officer and no appeal may be instituted on suspensions where the officer has agreed to the suspended time.

##### **Section 3 – Police Officer's Rights:**

It is agreed that the Government code sections 3300 through 3311, commonly referred to as the Police Officer's Procedural Bill of Rights, be included in this Agreement by reference.

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## ***ARTICLE 9***

### **SENIORITY**

#### **Section 1 - Overall Seniority:**

"Seniority" for the purposes of vacation accrual shall be computed on the basis of total uninterrupted length of continuous service with the City. Such seniority shall hereinafter be defined as "Department Seniority."

#### **Section 2 - Department Seniority:**

Department Seniority is defined as an employee's most recent period of unbroken, continuous service with the Police Department. Officers shall not attain department seniority until completion of the required probationary period, at which time department seniority shall relate back to the commencement of the most recent period of continuous employment with the Police Department.

#### **Section 3 - Classification Seniority:**

Classification seniority is defined as the period of most recent continuous service in the officer's classification. Officers shall not attain classification seniority until completion of the probationary period in the classification, at which time seniority classification shall relate back to the most recent date of appointment to such classification.

#### **Section 4 - Ties in Seniority:**

Whenever two (2) or more officers have the same hire date, the order of seniority shall be determined by lottery selection. The names of all officers having the same hire date will be drawn at random, one (1) name at a time until all names are drawn. The order of selection shall determine the order of seniority, with the officer whose name is drawn first having the greater seniority. Lottery selection will be made by the Chief or his representative in the presence of a Union representative.

#### **Section 5 - Forfeiture of Seniority:**

An officer shall forfeit seniority rights only for the following reasons:

- A. The officer resigned and has not been reinstated within two (2) years of the date of resignation.
- B. The officer is dismissed and is not reinstated.

- C. The officer is absent without leave for a period of five (5) scheduled working days or more. Exceptions to this may be made by the City on the grounds of good cause for failure to report.
- D. The officer retires on a regular service retirement.
- E. If, following a layoff, the officer fails or refuses to notify the department of his intention to return to work within fourteen (14) calendar days from the date written notice of such recall is sent, by certified mail, to his last known address on record with the department or having notified the department of his intent to return to work, fails to report for duty on or before said fourteenth calendar day or effective day of the notice to return to work, whichever is later. Exceptions to this may be made by the City on the grounds of good cause for failure to notify or report. The officer will be advised during layoff processing of the necessity of a current address on record with the department.

#### **Section 6 - Seniority Credits:**

- A. In computing seniority, credit shall be given for all classified service in the Police Department, except that a resignation or discharge shall be considered a break in service and seniority credit shall not be given for any service rendered prior to that break.
- B. Seniority credits for periods of absence from one class in order to temporarily fill in another position shall be credited in the former position.
- C. Seniority credit shall be allowed upon return from absence from a position in the classified service as a result of disability retirement, not to exceed three years. This seniority credit shall be used only in the computation of shift selection, days off, annual leave selection, layoffs and seniority points on promotion.
- D. In the event an officer is separated from the department as a result of disciplinary action and subsequently reinstated to his position, as a result of arbitration, commission or court decisions, his seniority shall be maintained from the original date of hire unless the arbitrator, commission or court orders otherwise.

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### ***ARTICLE 10***

#### **COMPENSATION**

##### **Section 1 – Salary and Educational Incentives:**

Employees represented by the Lemoore Police Officers Association (POA) shall be paid in accordance with the City Council approved Salary Schedule.

## Section 2 – Bonuses and Incentives:

- A. **Longevity Bonuses:** Effective through the term of this MOU, the City will continue to provide longevity bonuses for Officers as per the following schedule:
- i. \$5,000 upon completion of the 5<sup>th</sup> year of consecutive service
  - ii. \$5,000 upon completion of the 10<sup>th</sup> year of consecutive service
  - iii. \$5,000 upon completion of the 15<sup>th</sup> year of consecutive service
  - iv. \$5,000 upon the completion of the 20<sup>th</sup> year of consecutive service
  - v. \$5,000 upon the completion of the 25<sup>th</sup> year of consecutive service  
(retroactive to officers who have passed the 20<sup>th</sup> year.)
- B. **Spanish Proficiency Pay:** Effective through the term of this MOU, the City will provide Spanish Proficiency pay, which will be calculated and paid at 2.5% of base pay. Spanish Language Proficiency will be tested and/or verified in a manner to be determined by the City, and begin in the month following verification. Any cost associated with the testing will be borne by the employee.
- C. **Duty/Assignment Pay:** Effective through the term of this MOU, the City will provide the following incentive pays for specialty duties:
1. Field Training Officer: Employees assigned as Field Training Officers will receive a premium pay of \$2.00 per hour while actually spent training a designated trainee.
  2. Narcotics Task Force: Employees assigned as to the Narcotics Task Force will receive a premium pay equal to 3.5% of their base pay for the duration of the assignment.
  3. Gang Task Force: Employees assigned as to the Gang Task Force will receive a premium pay equal to 3.5% of their base pay for the duration of the assignment.
  4. Detective: Employees assigned as a Detective will receive a premium pay equal to 3.5% of their base pay for the duration of the assignment. Detectives will be available for rotational duty to receive calls related to their primary duties and for callback, including the expectation of response time, outside of their regular working hours as prescribed by Department policy. Detectives, during their assigned rotation, will be compensated for time worked for official phone calls taken or made while off-duty. Time spent in such activity that is less than 10 minutes is considered as de-minimis and not compensable.
  5. Youth Development Officer: Employees assigned as a Youth Development Officers will receive a premium pay equal to 3.5% of their base pay for the duration of the assignment.
  6. Motorcycle Officer: Employees assigned as a Motorcycle Officers will

receive a premium pay equal to 3.5% of their base pay for the duration of the assignment.

7. Canine Officer: Employees assigned to maintain police canines in their homes will receive premium pay equal to 10% of their base pay as full compensation for those hours spent in the home-care of their assigned animals. This compensation is agreed to satisfy any requirements of the Fair Labor Standards Act in that it represents appropriate compensation for the fluctuating, unsupervised, and unrecorded compensable hours of work.
8. POP Officer: Employees assigned to Problem-Oriented Policing will receive a premium pay equal to 3.5% of their base pay for the duration of the assignment.

- D. **Tuition Reimbursement:** Effective through the term of this MOU, the City agrees, that for employees covered under this MOU, the amount of funding under the tuition reimbursement program will be \$1,500 per year for lower-division coursework and \$3,000 per year for upper-division coursework.

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## *ARTICLE 11*

### **COURT APPEARANCES AND CALLBACKS**

#### **Section 1 - Court Appearances:**

Minimum Payments. When an employee is required to appear in court as a result of his or her official duties, during the employee's non-scheduled work period, the employee shall receive, at the employee's option, a minimum of three (3) hours pay or compensatory time off at the rate of one and one-half (1.5) the employee's regular rate of pay.

#### **Section 2 - Call Backs:**

Call back time is defined as when an employee is called back to work after the completion of a normal workday to perform work for the department, except when an employee is called to work one hour or less prior to the employee's work schedule. When an employee is called back to work, the employee shall receive, at the employee's option, a minimum of three(3) hours pay or compensatory time off at the rate of one and one-half (1.5) the employee's regular rate of pay.

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## *ARTICLE 12*

### **CLOTHING**

## Section 1 - Uniform Allowance:

- A. The City shall provide the following equipment to newly hired Police Officers and Corporals:

- One pair pants – B Class (style #74326 - Midnight Navy)
- One long sleeve shirt – B Class (style #72345 - Midnight Navy)
- Two short sleeve shirt- B Class (style #71177 - Midnight Navy)
- One pair Class A pants (Midnight Navy)
- One long sleeve Class A shirt (Midnight Navy)
- One Double Duty jacket (style #48096 - black)
- One pair boots (black)
- One Tie with tie bar
- Two name tags
- One duty belt with all department issued equipment
- One body armor vest

Upon separation of employment with the Lemoore Police Department, all duty gear and other assigned gear shall be returned, as well as all City patches.

- B. For officers assigned to the motorcycle traffic unit, the City shall furnish safety equipment consisting of: a motorcycle helmet with communications equipment, a leather police jacket, or optional type jacket approved by the Division Commander, one (1) pair winter gloves. The City will also provide for two (2) pair of uniform riding breeches and one (1) pair of motorcycle boots. Should the uniform breeches, boots be damaged as a direct result of the motorcycle assignment, replacement by the City will be evaluated on a case by case basis. Replacement of motorcycle boots due to normal wear and tear will be based on approval by the Division Commander. All other uniform related replacement will be the responsibility of the motor officer and will fall under the annual uniform allowance stipend.
- C. Officers assigned to the Central Valley SWAT Team will be provided the necessary uniforms and equipment as listed in the Central Valley Regional SWAT Policies AND Procedures Manual.
- D. Officers assigned to Gang Task Force will be provided two (2) sets of complete uniforms and a tactical vest required of their assignment. Uniform replacement after initial assignment will be the responsibility of the individual officer and shall fall under the annual uniform allowance stipend.

For the term of this Agreement only, the City shall pay a uniform allowance of \$1200, by separate check, for maintaining said safety equipment. The uniform allowance shall be paid the last pay period of November 2020.

- E. The City agrees to repair or replace both personal and City-owned uniforms, equipment and property damaged or destroyed on duty unless gross negligence can be shown on the part of the officer. Repair or replacement of the following items shall

not exceed the following costs: Watches, actual cost not to exceed \$25.00; corrective lens, excluding frames, actual cost not to exceed reasonable replacement of damaged item(s); eyeglass frames not to exceed \$65.00. Receipts will be required prior to payment by the City. Repair or replacement of non-listed items shall not exceed reasonable costs for only those items that are normally associated with an officer's on duty status.

## **Section 2 - Body Armor:**

Body armor shall be replaced as follows:

- A. At the employee's request, the City agrees to replace all protective body armor no later than one hundred eighty (180) days after the expiration of any manufacturer's warranty regarding the fitness of the product to perform its intended function.
- B. The City will not permanently issue used body armor without the consent of the Union.

## **Section 3 - Service Weapons:**

The City agrees to furnish all newly hired officers with a duty firearm, ammunition, and carrier upon their date of hire.

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## ***ARTICLE 13***

### **ACTING PAY**

The provisions of this section outline the circumstances when an employee will receive compensation for the performance of duties in a higher classification than they normally perform. The following criteria must be met:

- 1. The performance of the duties of the higher classification must encompass the full range of responsibilities of the higher classification.
- 2. The performance of such duties must be for an extended period of time, wherein a need exists to fulfill the duties and responsibilities of the vacant position. An extended period of time is generally considered as an assumption of duties and responsibilities that will last in excess of two (2) weeks.
- 3. Out-of-Class compensation shall be allowed only after written recommendation of the Department Head and concurrence by Human Resources with approval by the City Manager. Recommendation and designation shall be accomplished prior to the assumption of higher classification responsibilities



4. Out-of-Class pay shall only be authorized for those individuals whom are working out of class with the City actively recruits for a permanent vacancy, and all other provisions of CalPERS Circular 200-021-18.
  5. Rate of pay will be the greater of 5% above the employee's regular pay rate or the minimum (Step 1) of the higher position's pay range.
  6. Personnel Action Forms are required in advance to document change in pay rate for the duration of the assignment.
  7. Under this provision, out of class pay will be paid retroactively beginning day 1, upon approval of the out of class pay by the City Manager.
  8. When the assignment is complete, the employee's salary shall be readjusted to its previous level. The employee's date of hire and anniversary date will remain unchanged throughout the temporary assignment.
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#### ***ARTICLE 14***

#### **DISABILITY INSURANCE**

The City agrees to offer employees the option to purchase voluntary long term disability insurance through PORAC. Employees are to be responsible for 100% of the premiums.

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#### ***ARTICLE 15***

#### **HEALTH INSURANCE AND CAFETERIA PLAN**

##### **Section 1 – Premium Shares:**

The City's contribution to the employees' health benefits covered by the City's cafeteria plan will equal up to \$1710.00 monthly for each employee for covered plan year 2022. The benefit shall remain \$1625.00 monthly for the 2021 covered plan year. Any health benefit coverage the employee chooses from the health insurance plan which the City's contribution does not cover will be the employee's responsibility. The employee may use his or her Flexible Spending benefits, if she or he has elected such benefits, to pay for any premium cost above the City's contribution. If the employee elects health benefit coverage that costs less than the City's maximum contribution, the City will not pay the difference between the employee's premium costs and the City's maximum contribution. Health insurance costs will be deducted bi-weekly from the employee's gross paycheck.

## **Section 2 – Health and Benefits Committee:**

- A. The City and the Union agree to continue using the Health and Benefits Committee for the review of benefits plans and to formulate recommendations regarding changes in those programs.
- B. The City agrees that the Union may designate one committee member to represent the interests of the Union.
- C. The Union representative will be responsible for notifying the City and the Health Benefits Committee, in the event the Union does not agree with a committee recommendation.
- D. Unless the Union representative notifies the City of a disagreement, per Section C above, the parties agree that the Committee process will fulfill all meet and confer obligations.

## **Section 3 – Health Insurance Opt-Out:**

The City will no longer provide health insurance opt out benefits to new employees or to those who do not currently receive the insurance opt out. “Currently” will be defined as those employees receiving health insurance opt out benefits as of October 15, 2017. Employees who currently receive health insurance opt out benefits, can continue to receive it until they are no longer employed by the City or if they choose to receive health insurance. Health insurance opt out benefit allocations shall remain at the same rate of \$359.52, regardless of increase in health insurance benefits or contributions by the City for health insurance.

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## ***ARTICLE 16***

### **DEFERRED COMPENSATION**

The City will continue to provide a dollar-for-dollar match, up to 3% of the employee’s base wage, for voluntary employee contributions into the deferred compensation program. The City match will be capped at 3%.

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## ***ARTICLE 17***

### **CATASTROPHIC LEAVE**

- 1.

- a. Catastrophic leave benefits have been established for City employees who have exhausted all accumulated vacation, sick leave and compensatory time off. The purpose of this benefit is to provide a portion or all of the employee's pay during the time the employee would otherwise be on medical leave of absence without pay pursuant to the City's Personnel Rules. Catastrophic leave benefits are contingent on the receipt of donated time in the manner described below.
- b. Catastrophic leave shall conform to the guidelines for leave of absence without pay set forth in the City's Personnel Rules except that, during the portion of the leave of absence that is also catastrophic leave, the employee will be paid. Although employees on catastrophic leave will receive catastrophic pay, for all other purposes, except as indicated below, such employees will be considered on leave of absence without pay pursuant to the City's Personnel Rules and they shall not accrue any leave rights while on catastrophic leave.
- c. **In no event, may an employee take more than six (6) months of catastrophic leave during any twelve (12) month period. To calculate the remaining leave entitlement, the balance shall be any balance of the six (6) months that has not been used during the immediately preceding 12 months.**
- d. Catastrophic leave and leaves of absence without pay shall run concurrently.
- e. An employee is eligible for catastrophic leave when the employee faces injury, prolonged illness (based on documented medical evidence), or death of the employee or a family member which will result in the employee being absent from work. Family members include the employee's spouse, parent, child, foster child, or other family member approved by the City Manager.
- f. Catastrophic leave requests are not accepted, or considered, for pregnancy related leave. Any event during pregnancy or birth that has resulted in a significant medical condition or illness may be considered.
- g. Any City employee may donate vacation and/or compensatory time to any covered employee who meets the conditions described above. Employee may not donate sick leave, holiday, floating holiday, or any other leaves.
- h. Employees (or their designees) requesting establishment of a catastrophic leave bank

must submit a written request to Human Resources. The request must provide sufficient information to enable the City Manager, or designee, to determine whether the reason for the leave qualifies as catastrophic. This information will be maintained confidentially to the extent required by law. Catastrophic leave requests for injury/illness must include supporting medical verification from a licensed physician. Leave requests must include the estimated date of return to work.

- i. Catastrophic leave may be considered for an employee who has not exhausted all of his or her personal sick leave due to the Family Sick Leave policy (cap of 48 hours per fiscal year). In the event that the City Manager authorizes catastrophic leave based on the information provided by the employee, the employee will be allowed to use remaining sick leave balances during the approved catastrophic leave period. No request for leave hour donations will be requested from other employees, until such time that leave balances of the requesting employee have been exhausted.
- j. Human Resources will canvass employees for leave donations and donations are voluntary.
- k. Donations must be made on the City-approved authorization form submitted to Human Resources to be deducted in the order received. All donations are irrevocable. Donations are taxable on the part of the recipient, in accordance with IRS regulations, and are subject to withholding as required by law.
- l. Donations must be a minimum of two (2) hours. The donated hours will be allocated to the requesting employee on an hour for hour basis.
- m. Health insurance coverage and retirement contributions will continue in the same manner as if the recipient employee was on sick leave. The recipient employee will not accrue sick leave or vacation benefits while using catastrophic leave.
- n. Catastrophic leave shall be terminated when one or more of following occurs:
  - i. The employee has exhausted six (6) months of catastrophic leave during the period defined in Section 60-10, II(c) above.
  - ii. The employee has exhausted all of his or her rights under the City's Personnel Rules for unpaid medical leaves of absence, whether paid in part or in full from

catastrophic leave.

- iii. Donated leave balance has been exhausted.
  - iv. Death of the ill or injured employee or subject family member.
  - v. The employee returns to full-time, active City employment
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## ***ARTICLE 18***

### **RETIREMENT**

#### **Section 1 – Classic Members:**

- A. Sworn officers hired prior to January 1, 2013, or those hired on or after that date that are not designated as “new members” of the California Public Employee’s Retirement System (CalPERS) as defined by the Public Employees’ Pension Reform Act of 2013 (PEPRA) shall participate in the 2% @ 50 retirement plan as classic members.
- B. Effective January 1, 2015, each represented employee not currently contributing to the employee cost of the PERS retirement benefit (“classic employees”) shall commence paying 2% (two percent) of the cost of the employee’s contribution currently paid by the City. The City shall continue to pay the remaining cost of the classic employee’s cost of retirement.
- C. Effective January 1, 2016, each represented classic employee shall pay an additional 2% (two percent) of the cost of the employee’s contribution currently paid by the City, for a total classic employee contribution of 4% (four percent). The City shall continue to pay the remaining cost of the classic employee’s cost of retirement.
- D. Effective January 1, 2017, each represented classic employee shall pay an additional 2% (two percent) of the cost of the employee’s contribution currently paid by the City, for a total classic employee contribution of 6% (six percent). The City shall continue to pay the remaining cost of the classic employee’s cost of retirement.

#### **Section 2 – New Members:**

- A. Sworn officers hired on or after January 1, 2013 and designated as “new members” of CalPERS as defined by PEPRA shall participate in the 2.7% @ 57 retirement plan as new members.
- B. New members pay the entire employee contribution rate reviewed and set annually by

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**ARTICLE 19**

**HOLIDAYS**

The City provides paid holidays on the following days:

New Year's Day	President's Day	Memorial Day	Independence Day
Labor Day	Veterans Day	Thanksgiving Day	Day after Thanksgiving
Christmas Eve	Christmas Day	New Year's Eve	Martin Luther King, Jr. Day

Unless otherwise noted, holidays are compensated at the rate of eight (8) hours. If a holiday falls on a Saturday, the City shall provide pay for Friday. If a Holiday falls on a Sunday, the City shall provide pay for Monday.

Safety Employees have the option to use the paid holiday or alternate day if scheduled on a holiday, or get paid in lieu of the holiday. Employees must make their election to receive Holiday-In-Lieu pay prior to the beginning of the fiscal year. Holiday-In-Lieu benefits shall be compensated in the pay period in which the holiday occurs.

**FLOATING HOLIDAYS**

Additionally, the City shall provide the following with respect to Floating Holiday:

- a. Employees shall earn 48 hours of Floating Holiday for Fiscal Year 2022.
- b. Employees may cash out up to thirty (30) hours of floating holiday time between payroll dates occurring on July 16, 2021 through December 31, 2021.
- c. The Floating Holiday will be accrued by all regular employees as of the first day of each Fiscal Year.
- d. Floating Holiday hours will be prorated based on the number of remaining pay periods in a fiscal year for any employee hired after July 1 of each year.
- e. Floating Holidays may be used at any time during the year upon approval of a supervisor, including the days directly before and after a City holiday. Supervisor approval of use of Floating Holidays is required prior to utilizing the Floating Holiday leave. Use of Floating Holiday leave may not result in the need for additional overtime to cover shifts.

- f. The Floating Holidays must be used within the Fiscal Year in which they are accrued. Any Floating Holiday hours which have not been cashed out, or taken, by the end of the fiscal year in which they were accrued, will be forfeited back to the City.
- g. Authorization for use of the Floating Holidays will be subject to the approval of the employee's supervisor.

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## **ARTICLE 20**

### **VACATION**

Vacations are considered essential to the employee's welfare and they are granted by the City to allow employees relaxation and rest from their duties. All full-time regular employees shall be entitled to annual leave with pay as provided below.

#### **Section 1 - Vacation Allowance:**

Employees are entitled to an annual paid vacation after completion of service with the City as follows:

MONTHS OF SERVICE	DAYS OF VACATION PER YEAR	Bi-Weekly ACCRUAL	MAXIMUM ACCRUAL
0-24 months of service	11	3.38 hours	226 hours
25 to 48 months of service	13	4.00 hours	258 hours
49 to 108 months of service	15	4.62 hours	290 hours
109 to 168 months of service	18	5.54 hours	338 hours
169 to 239 months of service	19	5.85hours	354 hours
240 months and above	20	6.15	370 hours

Vacation accruals will occur on a bi-weekly basis.

#### **Section 2 - Vacation Accumulation:**

Vacation accruals can be carried from year to year, as long as the employee does not allow the accrued leave balance to exceed twice his/her annual accrual rate, unless specifically approved in writing by the Department Head. In the event the City is unable to schedule vacation and an employee is subject to loss of accrued earnings, the employee shall be permitted to utilize such vacation prior to such loss.

#### **Section 3 - Continuous Service Defined:**

- A. Continuous service shall mean service in the classified service in any classification since original regular appointment, excluding any time prior to a break in service.
- B. As used in this Section, years of completed continuous service shall include, but not be limited to, all time while the employee is on sick leave and/or vacation pay.
- C. Neither military leave nor leaves of absence without pay shall constitute an interruption in computing continuous service. However, leaves of absence without pay of over one month shall not be included when computing length of continuous service for vacation purposes.

#### **Section 4 - Vacation Scheduling:**

The time at which an employee may take his or her vacation shall be determined by the Department Head, with due regard for the wishes of the employee and the needs of the department.

#### **Section 5 - Vacation Allowance For Employees Upon Separation:**

When an employee is separated from service, for any reason, he or she shall be paid the straight-time salary equivalent in a lump sum for all accrued vacation leave earned.

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### ***ARTICLE 21***

#### **OVERTIME PROVISIONS**

##### **Section 1 - Overtime Hours:**

The work day for members shall be 8, 10 or 12 hours. Pursuant to Section 7(k) of the FLSA, the City has established a 14 day work period for law enforcement personnel. Employees, in a given 14 day work cycle, will receive overtime compensation for all hours worked (including vacation time and sick leave) over 80. All overtime hours worked must be approved by a supervisor.

##### **Section 2 - Overtime Compensation:**

Employees working overtime hours will be compensated in one of two ways: Overtime Pay or Compensatory Time Off. Overtime Pay is paid at 1 ½ times the regular pay rate. Compensatory Time Off is accrued at 1 ½ hours for each hour worked.

Employees may choose to take either Compensatory Time Off or Overtime Pay for all hours worked in excess of 80 hours in a 14 day work cycle.



### **Section 3 - Compensatory Time Off Provisions:**

Employees can accrue compensatory time off for overtime hours worked. The department head or designee must approve use of compensatory time. It is advisable that employees submit compensatory time off requests as far in advance as possible.

Employees may accrue up to 300 hours of Compensatory Time Off. In order to maintain a balance below the maximum of 300 hours, the Chief may request that the employee use accrued compensatory time.

### **Section 4 - Compensatory Time Cash Out Provisions:**

For the term of this Agreement only, employees may cash out up to 35 hours of compensatory time per fiscal year; however, City is under no obligation to pay out more than is allocated in the Police Department's Overtime Budget. Payment of compensatory time in this manner will take place on the last pay period of November.

It is advisable that employees submit requests to cash out compensatory time as far in advance as possible. Requests to cash out will be honored on a first-come, first-served basis.

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## ***ARTICLE 22***

### **HOURS OF WORK**

#### **4/10, 5/8 and 12-hour Shift Plans.**

Each week of service shall consist of five (5) eight (8)-hour workdays, or four (4) ten (10)-hour workdays, or twelve (12) hour workdays shift schedule. Significant efforts shall be made by the City to ensure continuous days off when possible.

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## ***ARTICLE 23***

### **ADDITIONAL BENEFITS**

For the duration of this MOU, City employees shall have the right to the following benefits:

- A. No registration fees for employee dependent children for any City operated sport
  - B. City employees may rent City facilities, including the Civic Auditorium, Veterans Hall, park gazebos, etc., for a cumulative total of six (6) hours, free of charge. Availability is not guaranteed and is on a first come/first serve basis.
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## ***ARTICLE 24***

### **SEVERABILITY OF PROVISIONS**

In the event that any provision of this Memorandum of Understanding is declared by a court of competent jurisdiction to be illegal or unenforceable, that provision of the Memorandum of Understanding shall be null and void but such nullification shall not affect any other provision of this Memorandum of Understanding, all of which other provisions shall remain in full force and effect.

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## ***ARTICLE 25***

### **HOME BUYER'S PROGRAM**

Permanent Full-Time Employees are eligible to apply for and receive a loan in the amount of fifteen thousand dollars (\$15,000.00) to be used for the purchase of a home within the City limits. The home purchased must be the employee's primary residence. If any change in residence by the employee occurs or the employee sells the home the loan, or the pro-rata portion of the loan owed at the time, must be repaid to the City within 30 days from the change in residence or at the close of escrow, whichever occurs first. Employee agrees a lien will be placed on the property in the amount of the loan. For each year of employment with the City following the date of the loan, \$1,500.00 will be forgiven.

After 10 years of employment with the City, the loan will be forgiven in total. If employment ceases, either because of termination, resignation, layoff or for any other reason, prior to the completion of 10 years of service, the amount owed at the time of cessation of employment must be repaid immediately. In order to ensure the City receives the funds owed should employment cease, the employee and the association agree that the amounts owed will be deducted automatically from the employee's last paycheck as outlined in the promissory note a copy of which is attached as Appendix 2. After 10 years or any time after the amount has been repaid to the City, the employee may be eligible for a second loan in the same amount for a new home within City limits under the same restrictions and terms as outlined above.

Funds available for the Home-Buyer Program are subject to budget approval from City Council, and shall be disbursed on a "first-come, first-served" basis citywide. All funds allocated in a fiscal year are eligible for disbursement, even if under the \$15,000 allocation. The intent is to ensure that all funds can be used in a fiscal year. The City agrees that individuals requesting loans will remain on the list for ninety (90) days. Upon 90 days, if the employee is not in escrow, their name will be removed and they will be required to reapply.

Upon satisfaction of the term, the City Manager will release the public safety employee from responsibility of the loan, unless there is a conflict of interest between the City Manager and the employee pursuant to Government Code section 1090.

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## ***ARTICLE 26***

### **TERM OF AGREEMENT**

The term of this MOU shall be one fiscal year from July 1, 2021 through June 30, 2022. This MOU shall apply to employees within job classifications covered by this MOU and in the City's active employment on the effective date of this Agreement and thereafter.

In October 2021, either party can reopen this Agreement for good faith negotiations with respect to use of American Recovery Plan Act funds as it relates to premium pay for essential workers and/or merit increases.

Ninety (90) days prior to the termination of this MOU, the Union or City shall notify the other party in writing if it wishes to modify the MOU. In the event that such notice is given, negotiations shall begin as soon as possible after the notice but not later than April 15, 2022. This Agreement shall remain in full force and be effective during the period of negotiations and until written notice of impasse or termination of this Agreement is provided to the other party.

#### **CITY OF LEMOORE**

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Mary Lerner  
Agency Negotiator

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Michelle Speer  
ACM/ASD

#### **ASSOCIATION OFFICERS**

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Mark Pescatore  
Bargaining Unit Negotiator

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Jonathan Moritz  
Bargaining Unit Negotiator

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Brett Ward  
Bargaining Unit Negotiator



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-9003

## Staff Report

**Item No: 5-3**

**To: Lemoore City Council**  
**From: Michelle Speer, Assistant City Manager / Administrative Services Dir.**  
**Date: June 7, 2021 Meeting Date: June 15, 2021**  
**Subject: Memorandum of Understanding with Lemoore Police Sergeants  
Bargaining Unit (LPSBU) beginning July 1, 2021 through June 30, 2022**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

### **Proposed Motion:**

Approve the Memorandum of Understanding between the City of Lemoore and the Lemoore Police Sergeants Bargaining Unit (LPSBU) for the term of July 1, 2021 through June 30, 2022.

### **Subject/Discussion:**

Labor negotiations with the LPSBU have been ongoing since March 2021. City negotiators have recently concluded the meet and confer process with representatives of the LPSBU. The LPSBU and the City have reached an agreement which modifies the Memorandum of Understanding (MOU) between the LPSBU and the City. Council authorization is required in order to implement the proposed amendments to the LPSBU MOU.

New terms of the MOU include:

- One Year MOU
- No registration fee for all employee dependent children for City operated sports for the duration of the MOU
- Increase floating holiday to 48 hours, with an option to cash out 48 hours during the fiscal year (between July 2021 and December 2021)
- Increase the Health care cap to \$1710 per month for the 2022 covered plan year

- Six (6) hours of City facility rentals free for the duration of the MOU
- Increase vacation caps by 50 additional hours for each “maximum accrual” category
- Reopener specific to the use of American Recovery Plan Act funds with regard to premium pay for essential service workers and the discussion related to merit increases.

All other aspects of the previous MOU remain unchanged.

**Financial Consideration(s):**

All financial impacts of this MOU are included in the FY 2022 proposed budget.

**Pros/Cons:**

Pros:

- Terms are agreed to by the Union.

Cons:

- None noted.

**Recommendation:**

Staff recommends approval of Memorandum of Understanding between the City of Lemoore and the Lemoore Police Sergeants Bargaining Unit.

**Attachments:**

- ☐ Resolution:
  - ☐ Ordinance:
  - ☐ Map
  - ☐ Contract
  - ☒ Other
- List: MOU

**Review:**

- ☒ Assistant City Manager
- ☒ City Attorney
- ☒ City Manager
- ☒ City Clerk
- ☒ Finance

**Date:**

06/07/2021  
06/09/2021  
06/08/2021  
06/09/2021  
06/07/2021

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## *ARTICLE 1*

### **INTRODUCTION**

#### **Section 1 - Purpose:**

This Memorandum of Understanding, hereinafter referred to as "MOU", entered into by the City of Lemoore, hereinafter referred to as "City", and the Lemoore Police Sergeants Unit, hereinafter referred to as "Union", has as its purpose the creation of a full and entire understanding of the parties regarding the matters set forth herein, reached as a result of good faith negotiations regarding wages, hours, and other terms and conditions of employment for the employees covered hereby. Pursuant to Government Code section 3505.1, this MOU is jointly submitted to the City Council and recommended for approval.

#### **Section 2 - Full Understanding, Modifications, Waiver:**

- A. This Memorandum of Understanding sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or MOU by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.
- B. Except as specifically provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its right and agrees that the other shall not be required to negotiate with respect to any subject or matter covered herein during the term of this MOU.
- C. No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by all parties hereto and, if required, approved by the City Council.
- D. The waiver or breach of any term or condition of this MOU by either party shall not constitute a precedent in future enforcement of all its terms and provisions.
- E. Existing practices and/or benefits within the scope of representation per the Meyers vs Milius-Brown Act (Government Code §3500, et seq.), which are not referenced in this Memorandum of Understanding, shall continue without change unless modified or abolished pursuant to the meet and confer process.

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## *ARTICLE 2*

### **NON-DISCRIMINATION**

The City and the Union agree that each shall not discriminate in any aspect of employment or

membership based on political affiliation, race, religious creed, color, national origin, ancestry, gender, marital status, sexual orientation, age, medical condition or physical disability, or any other protected class under applicable law.

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### ***ARTICLE 3***

#### **RECOGNITION**

##### **Section 1 - Definition of Bargaining Unit:**

The City of Lemoore formally recognizes the Lemoore Police Sergeants Unit as the exclusive recognized employee organization consisting of all Lemoore Police Sergeants.

##### **Section 2 - New and/or Changed Classifications:**

If new classifications are established by the City and added to the bargaining unit or if the duties of existing classifications are substantially changed, a proposed wage scale shall be assigned thereto, and the City shall forward the new or changed class and proposed wage to the Union for review. The contract will then be subject to reopening for the sole purpose of negotiating a wage for the class, and only if so requested by the Union.

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### ***ARTICLE 4***

#### **UNION SECURITY**

##### **Section 1 – Dues and Other Deductions:**

It is agreed that Union dues and other deductions, as may be properly requested, and lawfully permitted, shall be deducted in accordance with the provisions of applicable State law on a bi-weekly basis by City from the salary of each employee within the unit who files with the City a written authorization requesting the deductions be made. Remittance of the aggregate amount of all Union deductions made from salaries of employees within the unit shall normally be made to the Union by City within seven (7) business days of the last pay day of the month. It is agreed that the City assumes no liability for any actions taken pursuant to this section, and in accordance with Government Code section 1157.12, the Union agrees to indemnify and hold harmless the City from all claims, demands, suits or other forms of liability that may arise against City for or on account of any deduction made from the wages of such employees pursuant to this MOU.

##### **Section 2 – Uninterrupted Provision of Service:**

It is agreed that the continued and uninterrupted provision of service to the public is of paramount importance. Therefore, during the term of this MOU, City agrees that it will not lock out employees, and Union agrees that neither the Union, nor any person acting on its behalf, nor any employee in a classification represented by the Union, nor any combination thereof, shall

cause, authorize, engage in, encourage, or sanction a work stoppage or slow down against the City, or the concerted failure to report for duty, or abstinence from the full and faithful performance of the duties of employment, including compliance with the request of another Bargaining Unit to engage in such activity.

If the City determines to its satisfaction that an employee is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the City may withhold that employee's wages and other City-paid benefits and/or take whatever other action it deems appropriate.

If the employee covered by this MOU or the City determines to its satisfaction that the Union is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the City may take legally available remedial action.

The Union recognizes the duty and obligation of its representatives and members to comply with the provisions of this MOU and to make every reasonable effort toward inducing all employees to fully and faithfully perform their duties, recognizing with City that all matters of controversy within the scope of the MOU shall be settled by the grievance procedure contained in City's Personnel Guidelines or other legally available remedies.

Nothing in this Article prejudices the position of either party regarding the legality of strikes in the State of California.

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## **ARTICLE 5**

### **RIGHTS OF PARTIES**

#### **Section 1 - Employee Rights:**

- A. Employees shall also have the right to refuse to join or participate in any employee organization and shall have the right to represent themselves in their employment relations with the City. Pursuant to the U.S. Supreme Court's decision in *Janus v. AFSCME* (2018) 138 S.Ct. 2448, employees who exercise such right of refusal or self-representation shall not have any union dues or union-related fees deducted from their salary.
- B. No person, in the City or Union, shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee or group of employees in the free exercise of their right to organize and designate representatives of their own choosing for the purpose of collective bargaining in accordance with the Meyers-Milias-Brown Act, or in the free exercise of any other right under this MOU.
- C. The provisions of this MOU shall be applied equally to all employees without discrimination as to political affiliation, race, religious creed, color, national origin, ancestry, sex, marital status, sexual orientation, age, medical condition or physical disability, any other protected class under applicable law.



- D. Any reference in this document to gender is to be construed as applying to both female and male employees.
- E. No person shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee in the free and lawful exercise of their right of free speech except when acting as an agent or employee of the City, where the employee's actions or speech, when acting in an official capacity, is reasonably likely to result in disruption to the efficient operation of the City's government functions, or as otherwise authorized by applicable law.

## **Section 2 - Management Rights:**

The Union recognizes that the Rights of the City derive from the Constitution of the State of California and the government Code and not from this MOU.

The Union recognizes and agrees that the exercise of the express and implied powers, rights, duties and responsibilities by the City, such as the adoption of Policies, Rules, Regulations and Practices and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this MOU and the City's obligations under California Government Code sections 3500 et seq. (Meyers vs Miliias Brown Act). The Union recognizes that the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its Municipal Services and work force performing these services limited only by the specific and express terms of this MOU. The exclusive rights of the City shall include but not be limited to, the right to determine the reorganization of City government and the mission of its constituent agencies; to determine the nature, quantity and quality of services to be offered to the public and to determine the means of operations, the materials and personnel to be used, and the right to introduce new or improved methods or facilities and to change or alter personnel, methods, means, materials and facilities; to exercise control and discretion over its organization and operation through its managerial employees; to establish and effect Rules and Regulations consistent with the applicable law and the specific and express provisions of this MOU; to establish and implement standards of selecting City personnel and standards for continued employment with the City; to direct the work force by determining the work to be performed, the personnel who shall perform the work; to take disciplinary action; to relieve its employees from duty because of lack of work, funds or for other reasons; to determine whether goods or services shall be made, purchased or contracted for; and to otherwise act in the interest of efficient service to the community. The Union recognizes and agrees that the City retains its rights to take whatever actions it deems appropriate during an emergency, including suspension of specific appropriate terms of this MOU. The determination of whether an emergency is to be declared is solely within the discretion of the City. When an emergency is declared, the City shall immediately notify the Union. The Union agrees it will abide by such emergency decisions of the City during the time of the declared emergency. The City and the Union agree to meet and confer on related matters at the call of either party, as soon thereafter as practicable.

Where required by law, the City agrees, prior to implementation, to meet and confer with the Union over the impact of the exercise of a right of management upon the wages, hours and terms and conditions of employment on Bargaining Unit members unless the impact of the exercise of a right of management upon Unit members is provided for in this Memorandum of Understanding, City Rules and Regulations, or Departmental Rules and Regulations in place at the time this MOU becomes effective.

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## ***ARTICLE 6***

### **UNION BUSINESS**

#### **Section 1 - Granting of Leave:**

Members of the bargaining unit selected to serve as authorized representatives of the Union shall be certified in writing to the City. Each representative will be expected to perform his duties as a representative of the Union on his own time. However, it is recognized that from time to time it will be necessary for Union activities to be carried on during working hours; for example, investigation and processing of complaints, disputes, and grievances, and attendance at union meetings (not to exceed a reasonable amount of time). It is further recognized that there are reasonable limited deviations from this policy, such as posting of Union notices and distribution of Union literature, which do not require substantial periods of time. Where such activities are necessarily or reasonably to be performed during working hours, they may be done without loss of pay to the representative involved, provided the representative notifies his on-duty supervisor, whenever possible, prior to taking time from duty to engage in Union business that exceeds one hour. All Union activity will be reported on an appropriate time reporting form provided by Management.

#### **Section 2 - Negotiating Team:**

Not more than two (2) members of the Union's negotiating team shall be allowed to attend and travel to and from collective bargaining negotiations for a successor to this Agreement in on-duty status. If a negotiations session is scheduled on the regular workday of a member, the member shall be entitled to his/her regular compensation payments regardless of the duration of the negotiations session or travel. However, compensation will not be paid for hours exceeding the members' normal work schedule.

#### **Section 3 - Management / Labor Meetings:**

The Police Chief, or designee, shall meet monthly, if necessary, with representatives of the Union. The purpose of said meetings is to informally discuss matters of concern and/or interest to either party. On-duty time shall be provided for two (2) Union representatives, and may be increased if both parties mutually agree.

#### **Section 4 - Attendance at Hearings:**

Leave of absence with pay may be granted to officers of the Union, not to exceed two (2) officers, to attend grievance and arbitration hearings. Such leave will require prior approval of the City.

### **Section 5 – Donation of Vacation to Union Leave Bank:**

The City agrees to the creation of a Time Bank established with voluntarily donated accrued paid leave (excluding sick time) for the use of Union officers for attendance at conference and/or training that will enhance the performance of their representational duties. The Union will amend its bylaws to establish an approval system to protect against abuse of this provision.

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## ***ARTICLE 7***

### **ACCESS TO CITY FACILITIES AND INFORMATION**

#### **Section 1 - Access by Non-Employee Union Representatives:**

Authorized non-employee Union representatives will be given access to non-secure work locations during working hours to investigate and process grievances or post bulletins on the bulletin board(s) without unreasonable interference with employee work. The Union shall give the department head and the City Manager a written list of such authorized Union Representatives. Only those people whose names appear on the current list shall be granted access under this provision.

#### **Section 2 - Access to Recruits:**

The Union Representative will be given a reasonable amount of on-duty time to meet with the new bargaining unit member with an end toward education of each employee of the rights and benefits under the collective bargaining agreement, as well as other Union benefits.

#### **Section 3 - Access to City Information:**

The City shall make available to the Union, upon its reasonable request, any existing information, statistics and records relevant to negotiations or necessary for proper enforcement of the terms of this agreement.

#### **Section 4 - Access to City Communications System:**

The City's interdepartmental messenger service may be used for communication between employees who are represented by the Union and between the paid staff of the Union's officers or officials.

#### **Section 5 - Notice of City Council Meetings:**

The City will make available to the Union a copy of each of the City Council's regular public meeting agenda in advance of the regular Council meeting.

#### **Section 6 - Ballot Boxes:**

The Union shall be permitted, with the prior notification to the Chief of Police, to place ballot boxes at Police Headquarters for the purpose of collecting members' ballots on all Union issues

subjected to ballot, except ballots regarding job actions. Such boxes shall be the Property of the Union and neither the ballot boxes nor the ballots shall be subjected to the City's review.

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## ***ARTICLE 8***

### **DISCIPLINE AND DISCHARGE**

#### **Section 1 - Standards for Discipline:**

- A. No employee shall be reduced in pay or position, suspended, discharged, or subjected to disciplinary action except for just cause.
- B. Discipline will be applied in a corrective, progressive and uniform manner.
- C. Progressive discipline shall take into account the circumstances surrounding the incident, the nature of the violations, the employee's record of discipline, and the employee's record of performance and conduct.

#### **Section 2 - Working Off Suspension:**

Officers suspended up to a maximum of ten (10) working days may, upon the officer's request and at the Chief's discretion, forfeit vacation designated by the Chief for a period equal to the suspension. The provisions of this Section shall apply solely to suspensions which are agreed to by the officer and no appeal may be instituted on suspensions where the officer has agreed to the suspended time.

#### **Section 3 – Police Officer's Rights:**

It is agreed that the Government code sections 3300 through 3311, commonly referred to as the Police Officer's Procedural Bill of Rights, be included in this Agreement by reference.

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## ***ARTICLE 9***

### **SENIORITY**

#### **Section 1 - Overall Seniority:**

"Seniority" for the purposes of vacation accrual shall be computed on the basis of total uninterrupted length of continuous service with the City. Such seniority shall hereinafter be defined as "Department Seniority."

#### **Section 2 - Department Seniority:**

Department Seniority is defined as an employee's most recent period of unbroken, continuous

service with the Police Department. Officers shall not attain department seniority until completion of the required probationary period, at which time department seniority shall relate back to the commencement of the most recent period of continuous employment with the Police Department.

### **Section 3 - Classification Seniority:**

Classification seniority is defined as the period of most recent continuous service in the officer's classification. Officers shall not attain classification seniority until completion of the probationary period in the classification, at which time seniority classification shall relate back to the most recent date of appointment to such classification.

### **Section 4 - Ties in Seniority:**

Whenever two (2) or more officers have the same hire date, the order of seniority shall be determined by lottery selection. The names of all officers having the same hire date will be drawn at random, one (1) name at a time until all names are drawn. The order of selection shall determine the order of seniority, with the officer whose name is drawn first having the greater seniority. Lottery selection will be made by the Chief or his representative in the presence of a Union representative.

### **Section 5 - Forfeiture of Seniority:**

An officer shall forfeit seniority rights only for the following reasons:

- A. The officer resigned and has not been reinstated within two (2) years of the date of resignation.
- B. The officer is dismissed and is not reinstated.
- C. The officer is absent without leave for a period of five (5) scheduled working days or more. Exceptions to this may be made by the City on the grounds of good cause for failure to report.
- D. The officer retires on a regular service retirement.
- E. If, following a layoff, the officer fails or refuses to notify the department of his intention to return to work within fourteen (14) calendar days from the date written notice of such recall is sent, by certified mail, to his last known address on record with the department or having notified the department of his intent to return to work, fails to report for duty on or before said fourteenth calendar day or effective day of the notice to return to work, whichever is later. Exceptions to this may be made by the City on the grounds of good cause for failure to notify or report. The officer will be advised during layoff processing of the necessity of a current address on record with the department.

### **Section 6 - Seniority Credits:**

- A. In computing seniority, credit shall be given for all classified service in the Police

Department, except that a resignation or discharge shall be considered a break in service and seniority credit shall not be given for any service rendered prior to that break.

- B. Seniority credits for periods of absence from one class in order to temporarily fill in another position shall be credited in the former position.
- C. Seniority credit shall be allowed upon return from absence from a position in the classified service as a result of disability retirement, not to exceed three years. This seniority credit shall be used only in the computation of shift selection, days off, annual leave selection, layoffs and seniority points on promotion.
- D. In the event an officer is separated from the department as a result of disciplinary action and subsequently reinstated to his position, as a result of arbitration, commission or court decisions, his seniority shall be maintained from the original date of hire unless the arbitrator, commission or court orders otherwise.

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## *ARTICLE 10*

### **COMPENSATION**

#### **Section 1 – Salary and Educational Incentives:**

Employees represented by the Lemoore Police Sergeants Unit shall be paid in accordance with the City Council approved salary schedule.

#### **Section 2 – Bonuses and Incentives:**

- A. **Spanish Proficiency Pay:** Effective through the term of this MOU, the City will provide Spanish Proficiency pay, which will be calculated and paid at 2.5% of base pay. Spanish Language Proficiency will be tested and/or verified in a manner to be determined by the City, and begin in the month following verification. Any cost associated with the testing will be borne by the employee.
- B. **Duty/Assignment Pay:** Effective through the term of this MOU, the City will provide the following incentive pays for specialty duties:
  - 1. Field Training Officer: Employees assigned as Field Training Officers will receive a premium pay of \$2.00 per hour spent training a designated trainee.
  - 2. Detective: Employees assigned as a Detective will receive a premium pay equal to 4.0% of their base pay for the duration of the assignment. Detectives will be available for rotational duty to receive calls related to their primary duties and for callback, including the expectation of response time, outside of their regular working hours as prescribed by Department

policy. Detectives, during their assigned rotation, will be compensated for time worked for official phone calls taken or made while off-duty. Time spent in such activity that is less than 10 minutes is considered as de-minimis and not compensable.

3. **Canine Officer:** Upon request of the Chief of Police, Sergeants assigned to maintain police canines in their homes will receive premium pay equal to 10% of their base pay as full compensation for those hours spent in the home-care of their assigned animals. This compensation is agreed to satisfy any requirements of the Fair Labor Standards Act in that it represents appropriate compensation for the fluctuating, unsupervised, and unrecorded compensable hours of work.

- C. **Educational Incentive:** Effective through the term of this MOU, the City agrees that for employees covered under this MOU, the amount of funding under the tuition reimbursement program will be \$1,500 per year for lower-division coursework and \$3,000 per year for upper-division coursework.

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## *ARTICLE 11*

### **COURT APPEARANCES AND CALLBACKS**

#### **Section 1 - Court Appearances:**

Minimum Payments. When an employee is required to appear in court as a result of his or her official duties, during the employee's non-scheduled work period, the employee shall receive, at the employee's option, a minimum of three (3) hours pay or compensatory time off at the rate of one and one-half (1.5) the employee's regular rate of pay.

Additionally, the City will compensate Sergeants in the amount of \$500 per year, for the duration of this contract, for court standby pay. This will be used to compensate officers for time when assigned by the District Attorney to be "on-call" for court. This will be paid out the first pay period of July 2020.

#### **Section 2 - Call Backs:**

Call back time is defined as when an employee is called back to work after the completion of a normal work day to perform work for the department, except when an employee is called to work one hour or less prior to the employee's work schedule. When an employee is called back to work, the employee shall receive, at the employee's option, a minimum of Three (3) hours pay or compensatory time off at the rate of one and one-half (1.5) the employee's regular rate of pay.

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## **ARTICLE 12**

### **CLOTHING**

#### **Section 1 - Uniform Allowance:**

The City shall provide the following equipment to newly hired Police Sergeants:

- One (1) pair pants – B Class (style #74326 - Midnight Navy)
- One (1) long sleeve shirt – B Class (style #72345 - Midnight Navy)
- Two (2) short sleeve shirt- B Class (style #71177 - Midnight Navy)
- One (1) pair Class A pants (Midnight Navy)
- One (1) long sleeve Class A shirt (Midnight Navy)
- One (1) Double Duty jacket (style #48096 - black)
- One (1) pair boots (black)
- One (1) Tie with tie bar
- Two (2) name tags
- One (1) duty belt with all department issued equipment
- One (1) body armor vest

Upon separation of employment with the Lemoore Police Department, all duty gear and other assigned gear shall be returned, as well as all City patches.

Sergeants assigned to the Central Valley SWAT Team will be provided the necessary uniforms and equipment as listed in the Central Valley Regional SWAT Policies AND Procedures Manual.

- A. For the term of this Agreement, the City shall pay a uniform allowance of \$1200.00, by separate check, for maintaining said safety equipment. The uniform allowance shall be paid the last pay period of November 2020.
- B. The City agrees to repair or replace both personal and City-owned uniforms, equipment and property damaged or destroyed on duty unless gross negligence can be shown on the part of the officer. Repair or replacement of the following items shall not exceed the following costs: Watches, actual cost not to exceed \$25.00; corrective lens, excluding frames, actual cost not to exceed reasonable replacement of damaged item(s); eyeglass frames not to exceed \$65.00. Receipts will be required prior to payment by the City. Repair or replacement of non-listed items shall not exceed reasonable costs for only those items that are normally associated with an officer's on duty status.

#### **Section 2 - Body Armor:**

Body armor shall be replaced as follows:

- A. At the employee's request, the City agrees to replace all protective body armor no later than one hundred eighty (180) days after the expiration of any manufacturer's warranty regarding the fitness of the product to perform its intended function.



- B. The City will not permanently issue used body armor without the consent of the Union.

### **Section 3 - Service Weapons:**

The City agrees to furnish all newly hired officers with a duty firearm upon their date of hire.

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## ***ARTICLE 13***

### **ACTING PAY**

The provisions of this section outline the circumstances when an employee will receive compensation for the performance of duties in a higher classification than they normally perform. The following criteria must be met:

1. The performance of the duties of the higher classification must encompass the full range of responsibilities of the higher classification.
2. The performance of such duties must be for an extended period of time, wherein a need exists to fulfill the duties and responsibilities of the vacant position. An extended period of time is generally considered as an assumption of duties and responsibilities that will last in excess of two (2) weeks.
3. Out-of-Class compensation shall be allowed only after written recommendation of the Department Head and concurrence by Human Resources with approval by the City Manager. Recommendation and designation shall be accomplished prior to the assumption of higher classification responsibilities
4. Out-of-Class pay shall only be authorized for those individuals whom are working out of class with the City actively recruits for a permanent vacancy, and all other provisions of CalPERS Circular 200-021-18.
5. Rate of pay will be the greater of 5% above the employee's regular pay rate or the minimum (Step 1) of the higher position's pay range.
6. Personnel Action Forms are required in advance to document change in pay rate for the duration of the assignment.
7. Under this provision, out of class pay will be paid retroactively beginning day 1, upon approval of the out of class pay by the City Manager.

8. When the assignment is complete, the employee's salary shall be readjusted to its previous level. The employee's date of hire and anniversary date will remain unchanged throughout the temporary assignment.

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## **ARTICLE 14**

### **DISABILITY INSURANCE**

The City agrees to offer employees the option to purchase voluntary long term disability insurance through PORAC; the City will facilitate monthly payroll deductions for employees electing this voluntary benefit. Employees are to be responsible for 100% of the premiums.

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## **ARTICLE 15**

### **HEALTH INSURANCE AND CAFETERIA PLAN**

#### **Section 1 – Premium Shares:**

The City's contribution to the employees' health benefits covered by the City's cafeteria plan will equal up to \$1710.00 monthly for each employee for covered plan year 2022. The benefit shall remain \$1625.00 monthly for the 2021 covered plan year. Any health benefit coverage the employee chooses from the health insurance plan which the City's contribution does not cover will be the employee's responsibility. The employee may use his or her Flexible Spending benefits, if she or he has elected such benefits, to pay for any premium cost above the City's contribution. If the employee elects health benefit coverage that costs less than the City's maximum contribution, the City will not pay the difference between the employee's premium costs and the City's maximum contribution. Health insurance costs will be deducted bi-weekly from the employee's gross paycheck.

#### **Section 2 – Health and Benefits Committee:**

- A. The City and the Union agree to continue using the Health and Benefits Committee for the review of benefits plans and to formulate recommendations regarding changes in those programs.
- B. The City agrees that the Union may designate one committee member to represent the interests of the Union.
- C. The Union representative will be responsible for notifying the City and the Health Benefits Committee, in the event the Union does not agree with a committee recommendation.

- D. Unless the Union representative notifies the City of a disagreement, per Section C above, the parties agree that the Committee process will fulfill all meet and confer obligations.

**Section 3 –  
Health Insurance Opt-Out:**

The City will no longer provide health insurance opt out benefits to new employees or to those who do not currently receive the health insurance opt out. “Currently” will be defined as those employees receiving health insurance opt out benefits as of October 15, 2017. Employees who currently receive health insurance opt out benefits, can continue to receive it until they are no longer employed by the City or if they choose to receive health insurance. Health insurance opt out benefit allocations shall remain at the same rate of \$410.88, regardless of increase in health insurance benefits or contributions by the City for health insurance.

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***ARTICLE 16***

**DEFERRED COMPENSATION**

The City will continue the employee's deferred compensation contribution of two (2%) percent of the employee's base wage.

Additionally, the City will continue to provide a dollar-for-dollar match, up to 4% of the employee's base wage, for voluntary employee contributions into the deferred compensation program, that are above and beyond the 2% contribution outlined above.

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***ARTICLE 17***

**CATASTROPHIC LEAVE**

- a. Catastrophic leave benefits have been established for City employees who have exhausted all accumulated vacation, sick leave and compensatory time off. The purpose of this benefit is to provide a portion or all of the employee's pay during the time the employee would otherwise be on medical leave of absence without pay pursuant to the City's Personnel Rules. Catastrophic leave benefits are contingent on the receipt of donated time in the manner described below.
- b. Catastrophic leave shall conform to the guidelines for leave of absence without pay set forth in the City's Personnel Rules except that, during the portion of the leave of absence that is also catastrophic leave, the employee will be paid. Although employees on catastrophic leave will receive catastrophic pay, for all other purposes, except as

indicated below, such employees will be considered on leave of absence without pay pursuant to the City's Personnel Rules and they shall not accrue any leave rights while on catastrophic leave.

- c. In no event, may an employee take more than six (6) months of catastrophic leave during any twelve (12) month period. To calculate the remaining leave entitlement, the balance shall be any balance of the six (6) months that has not been used during the immediately preceding 12 months.
- d. Catastrophic leave and leaves of absence without pay shall run concurrently.
- e. An employee is eligible for catastrophic leave when the employee faces injury, prolonged illness (based on documented medical evidence), or death of the employee or a family member which will result in the employee being absent from work. Family members include the employee's spouse, parent, child, foster child, or other family member approved by the City Manager.
- f. Catastrophic leave requests are not accepted, or considered, for pregnancy related leave. Any event during pregnancy or birth that has resulted in a significant medical condition or illness may be considered.
- g. Any City employee may donate vacation and/or compensatory time to any covered employee who meets the conditions described above. Employee may not donate sick leave, holiday, floating holiday, or any other leaves.
- h. Employees (or their designees) requesting establishment of a catastrophic leave bank must submit a written request to Human Resources. The request must provide sufficient information to enable the City Manager, or designee, to determine whether the reason for the leave qualifies as catastrophic. This information will be maintained confidentially to the extent required by law. Catastrophic leave requests for injury/illness must include supporting medical verification from a licensed physician. Leave requests must include the estimated date of return to work.
- i. Catastrophic leave may be considered for an employee who has not exhausted all of his or her personal sick leave due to the Family Sick Leave policy (cap of 48 hours per fiscal year). In the event that the City Manager authorizes catastrophic leave based on the information provided by the employee, the employee will be allowed to use remaining sick leave balances during the approved catastrophic leave period. No request for leave hour donations will be requested from other employees, until such time that leave balances of the requesting employee have been exhausted.
- j. Human Resources will canvass employees for leave donations and donations are voluntary.

- k. Donations must be made on the City-approved authorization form submitted to Human Resources to be deducted in the order received. All donations are irrevocable. Donations are taxable on the part of the recipient, in accordance with IRS regulations, and are subject to withholding as required by law.
  - l. Donations must be a minimum of two (2) hours. The donated hours will be allocated to the requesting employee on an hour for hour basis.
  - m. Health insurance coverage and retirement contributions will continue in the same manner as if the recipient employee was on sick leave. The recipient employee will not accrue sick leave or vacation benefits while using catastrophic leave.
  - n. Catastrophic leave shall be terminated when one or more of following occurs:
    - i. The employee has exhausted six (6) months of catastrophic leave during the period defined in Section 60-10, II(c) above.
    - ii. The employee has exhausted all of his or her rights under the City's Personnel Rules for unpaid medical leaves of absence, whether paid in part or in full from catastrophic leave.
    - iii. Donated leave balance has been exhausted.
    - iv. Death of the ill or injured employee or subject family member.
    - v. The employee returns to full-time, active City employment
- 

## ***ARTICLE 18***

### **RETIREMENT**

#### **Section 1 – Classic Members:**

- A. Sworn officers hired prior to January 1, 2013, or those hired on or after that date that are not designated as “new members” of the California Public Employee’s Retirement System (CalPERS) as defined by the Public Employees’ Pension Reform Act of 2013 (PEPRA) shall participate in the 2% @ 50 retirement plan as classic members.
- B. Effective January 1, 2015, each represented employee not currently contributing to the employee cost of the PERS retirement benefit (“classic employees”) shall commence

paying 2% (two percent) of the cost of the employee's contribution currently paid by the City. The City shall continue to pay the remaining cost of the classic employee's cost of retirement.

- C. Effective January 1, 2016, each represented classic employee shall pay an additional 2% (two percent) of the cost of the employee's contribution currently paid by the City, for a total classic employee contribution of 4% (four percent). The City shall continue to pay the remaining cost of the classic employee's cost of retirement.
- D. Effective January 1, 2017, each represented classic employee shall pay an additional 2% (two percent) of the cost of the employee's contribution currently paid by the City, for a total classic employee contribution of 6% (six percent). The City shall continue to pay the remaining cost of the classic employee's cost of retirement.

## **Section 2 – New Members:**

- A. Sworn officers hired on or after January 1, 2013 and designated as “new members” of CalPERS as defined by PEPRAs shall participate in the 2.7% @ 57 retirement plan as new members.
- B. New members pay the entire employee contribution rate reviewed and set annually by CalPERS.

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## **ARTICLE 19**

### **HOLIDAYS**

The City provides paid holidays on the following days:

New Year's Day	President's Day	Memorial Day	Independence Day
Labor Day	Veterans Day	Thanksgiving Day	Day after Thanksgiving
Christmas Eve	Christmas Day	New Year's Eve	Martin Luther King, Jr. Day

Unless otherwise noted, holidays are compensated at the rate of eight (8) hours. If a holiday falls on a Saturday, the City shall provide pay for Friday. If a Holiday falls on a Sunday, the City shall provide pay for Monday.

Safety Employees have the option to use the paid holiday or alternate day if scheduled on a holiday, or get paid in lieu of the holiday. Safety employees must make their election prior to the beginning of the fiscal year. Holiday-In-Lieu benefits shall be compensated in the pay period in which the holiday occurs.

## FLOATING HOLIDAYS

Additionally, the City shall provide the following with respect to floating holiday:

- a. Employees shall earn 48 hours of Floating Holiday for Fiscal Year 2022.
- b. Employees may cash out up to 48 hours of floating holiday time between payroll dates occurring on July 16, 2021 through December 31, 2021.
- c. The Floating Holiday will be accrued by all regular employees as of the first day of each Fiscal Year.
- d. Floating Holiday hours will be prorated based on the number of remaining pay periods in a fiscal year for any employee hired after July 1 of each year.
- e. Floating Holidays may be used at any time during the year upon approval of a supervisor, including the days directly before and after a City holiday. Supervisor approval of use of Floating Holidays is required prior to utilizing the floating holiday leave. Use of Floating Holiday leave may not result in the need for additional overtime to cover shifts.
- f. The Floating Holidays must be used within the Fiscal Year in which they are accrued. Any Floating Holiday hours which have not been cashed out, or taken, by the end of the fiscal year in which they were accrued, will be forfeited back to the City.
- g. Authorization for use of the Floating Holidays will be subject to the approval of the employee's supervisor.

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## *ARTICLE 20*

### **VACATION**

Vacations are considered essential to the employee's welfare and they are granted by the City to allow employees relaxation and rest from their duties. All full-time regular employees shall be entitled to annual leave with pay as provided below.

#### **Section 1 - Vacation Allowance:**

Police Sergeants are entitled to an annual paid vacation after completion of continuous service with the City as follows:

MONTHS OF SERVICE	DAYS OF VACATION PER YEAR	Bi-Weekly ACCRUAL	MAXIMUM ACCRUAL
0-24 months of service	11	3.38 hours	226 hours
25 to 48 months of service	13	4.00 hours	258 hours
49 to 108 months of service	15	4.62 hours	290 hours
109 to 168 months of service	18	5.54 hours	338 hours
169 to 239 months of service	19	5.85hours	354 hours
240 months and above	20	6.15	370 hours

Vacation accruals will occur on a bi-weekly basis.

## **Section 2 - Vacation Accumulation:**

Vacation accruals can be carried from year to year, as long as the employee does not allow the accrued leave balance to exceed twice his/her annual accrual rate, unless specifically approved in writing by the Department Head. In the event the City is unable to schedule vacation and an employee is subject to loss of accrued earnings, the employee shall be permitted to utilize such vacation prior to such loss.

## **Section 3 - Continuous Service Defined:**

- A. Continuous service shall mean service in the classified service in any classification since original regular appointment, excluding any time prior to a break in service.
- B. As used in this Section, years of completed continuous service shall include, but not be limited to, all time while the employee is on sick leave and/or vacation pay.
- C. Neither military leave nor leaves of absence without pay shall constitute an interruption in computing continuous service. However, leaves of absence without pay of over one month shall not be included when computing length of continuous service for vacation purposes.

## **Section 4 - Vacation Scheduling:**

The time at which an employee may take his or her vacation shall be determined by the Department Head, with due regard for the wishes of the employee and the needs of the department.

## **Section 5 - Vacation Allowance For Employees Upon Separation:**

When an employee is separated from service, for any reason, he or she shall be paid the straight-time salary equivalent in a lump sum for all accrued vacation leave earned.



## ***ARTICLE 21***

### **OVERTIME PROVISIONS**

#### **Section 1 - Overtime Hours:**

The work day for members shall be 8, 10 or 12 hours. Pursuant to Section 7(k) of the FLSA, the City has established a 14 day work period for law enforcement personnel. Employees, in a given 14 day work cycle, will receive overtime compensation for all hours worked (including vacation time and sick leave) over 80. All overtime hours worked must be approved by a supervisor.

#### **Section 2 - Overtime Compensation:**

Employees working overtime hours will be compensated in one of two ways: Overtime Pay or Compensatory Time Off. Overtime Pay is paid at 1 ½ times the regular pay rate. Compensatory Time Off is accrued at 1 ½ hours for each hour worked.

Employees may choose to take either Compensatory Time Off or Overtime Pay for all hours worked in excess of 80 in a 14 day work cycle; however

#### **Section 3 - Compensatory Time Off Provisions:**

Employees can accrue compensatory time off for overtime hours worked. The department head or designee must approve use of compensatory time. It is advisable that employees submit compensatory time off requests as far in advance as possible.

Employees may accrue up to 300 hours of Compensatory Time Off. In order to maintain a balance below the maximum of 300 hours, the Chief may request that the employee use accrued compensatory time.

#### **Section 4 - Compensatory Time Cash Out Provisions:**

For the term of this Agreement only, employees may cash out up to 35 hours of compensatory time per fiscal year; however, City is under no obligation to pay out more than is allocated in the Police Department's Overtime Budget. Payment of compensatory time in this manner will take place on the last pay period of November 2020.

It is advisable that employees submit requests to cash out compensatory time as far in advance as possible. Requests to cash out will be honored on a first-come, first-served basis.

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## ***ARTICLE 22***

### **HOURS OF WORK**

#### **4/10, 5/8 and 12-hour Shift Plans:**

Each week of service shall consist of five (5) eight (8)-hour workdays, or four (4) ten (10)-hour workdays, or twelve (12) hour workdays shift schedule. Significant efforts shall be made by the City to ensure continuous days off when possible.

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## ***ARTICLE 23***

### **ADDITIONAL BENEFITS**

For the duration of this MOU, City employees shall have the right to the following benefits:

- A. No registration fees for employee dependent children for any City operated sport
- B. City employees may rent City facilities, including the Civic Auditorium, Veterans Hall, park gazebos, etc., for a cumulative total of six (6) hours, free of charge. Availability is not guaranteed and is on a first come/first serve bases.
- C.

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## ***ARTICLE 24***

### **SEVERABILITY OF PROVISIONS**

In the event that any provision of this Memorandum of Understanding is declared by a court of competent jurisdiction to be illegal or unenforceable, that provision of the Memorandum of Understanding shall be null and void but such nullification shall not affect any other provision of this Memorandum of Understanding, all of which other provisions shall remain in full force and effect.

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## ***ARTICLE 25***

### **HOME BUYER'S PROGRAM**

Permanent Full-Time Employees are eligible to apply for and receive a loan in the amount of fifteen thousand dollars (\$15,000.00) to be used for the purchase of a home within the City limits. The home purchased must be the employee's primary residence. If any change in residence by the employee occurs or the employee sells the home the loan, or the pro-rata portion of the loan owed at the time, must be repaid to the City within 30 days from the change in residence or at the close of escrow, whichever occurs first.

Employee agrees a lien will be placed on the property in the amount of the loan. For each year of

employment with the City following the date of the loan, \$1,500.00 will be forgiven. After 10 years of employment with the City, the loan will be forgiven in total. If employment ceases, either because of termination, resignation, layoff or for any other reason, prior to the completion of 10 years of service, the amount owed at the time of cessation of employment must be repaid immediately. In order to ensure the City receives the funds owed should employment cease, the employee and the association agree that the amounts owed will be deducted automatically from the employee's last paycheck as outlined in the promissory note a copy of which is attached as Appendix 2.

After 10 years or any time after the amount has been repaid to the City, the employee may be eligible for a second loan in the same amount for a new home within City limits under the same restrictions and terms as outlined above.

Funds available for the Home-Buyers Program are subject to budget approval from City Council, and shall be disbursed on a "first-come, first-served" basis city wide. All funds allocated in a fiscal year are eligible for disbursement, even if under the \$15,000 allocation. The intent is to ensure that all funds can be used in a fiscal year. The City agrees that individuals requesting loans will remain on the list for ninety (90) days. Upon 90 days, if the employee is not in escrow, their name will be removed, and they will be required to reapply.

Upon satisfaction of the term, the City Manager will release the public safety employee from responsibility of the loan, unless there is a conflict of interest between the City Manager and the employee pursuant to Government Code section 1090.

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## ***ARTICLE 26***

### **TERM AND REOPENING OF AGREEMENT**

The term of this MOU shall be one fiscal year from July 1, 2021, through June 30, 2022. This MOU shall apply to employees within job classifications covered by this MOU and in the City's active employment on the effective date of this Agreement and thereafter.

In October 2021, either party can reopen this Agreement for good faith negotiations with respect to use of American Recovery Plan Act funds as it relates to premium pay for essential workers and/or merit increases.

Ninety (90) days prior to the termination of this MOU, the Union or City shall notify the other party in writing if it wishes to modify the MOU. In the event that such notice is given, negotiations shall begin as soon as possible after the notice but not later than April 15, 2022. This Agreement shall remain in full force and be effective during the period of negotiations and until written notice of impasse or termination of this Agreement is provided to the other party.

**CITY OF LEMOORE**

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Mary Lerner,  
Agency Negotiator

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Michelle Speer,  
ACM/ASD

**SERGEANTS GROUP**

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Mark Pescatore, Police Sergeant

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John Henderson, Police Sergeant



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-9003

## Staff Report

**Item No: 5-4**

**To: Lemoore City Council**  
**From: Michelle Speer, Assistant City Manager /Administrative Svcs. Dir.**  
**Date: June 7, 2021 Meeting Date: June 15, 2021**  
**Subject: Memorandum of Understanding with Police Professional Services  
Bargaining Unit (PPSBU) beginning July 1, 2021 through June 30, 2022**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

### **Proposed Motion:**

Approve the Memorandum of Understanding between the City of Lemoore and the Police Professional Services Bargaining Unit (PPSBU) for the term of July 1, 2021 through June 30, 2022.

### **Subject/Discussion:**

Labor negotiations with the PPSBU have been ongoing since March 2021. City negotiators have recently concluded the meet and confer process with representatives of the PPSBU. The PPSBU and the City have reached an agreement which modifies the Memorandum of Understanding (MOU) between the PPSBU and the City. Council authorization is required in order to implement the proposed amendments to the PPSBU MOU.

New terms of the MOU include:

- One Year MOU
- No registration fee for all employee dependent children for City operated sports for the duration of the MOU
- Increase floating holiday to 48 hours, with an option to cash out 20 hours during the fiscal year (between July 2021 and December 2021)
- Increase the Health care cap to \$1710 per month for the 2022 covered plan year

Six (6) hours of City facility rentals free for the duration of the MOU

- Increase vacation caps by 50 additional hours for each “maximum accrual” category
- Reopener specific to the use of American Recovery Plan Act funds with regard to premium pay for essential service workers and the discussion related to merit increases.

**Financial Consideration(s):**

All financial impacts have been included in the FY 2022 proposed budget.

**Pros/Cons:**

**Pros:**

- Terms are agreed to by the Union.

**Cons:**

- None noted.

**Recommendation:**

Staff recommends approval of Memorandum of Understanding between the City of Lemoore and the Lemoore Police Professional Services Bargaining Unit.

**Attachments:**

- ☐ Resolution:
  - ☐ Ordinance:
  - ☐ Map
  - ☐ Contract
  - ☒ Other
- List: MOU

**Review:**

- ☒ Assistant City Manager
- ☒ City Attorney
- ☒ City Manager
- ☒ City Clerk
- ☒ Finance

**Date:**

06/07/2021  
06/09/2021  
06/08/2021  
06/09/2021  
06/07/2021

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## **ARTICLE 1 INTRODUCTION**

### **Section 1 - Purpose:**

This Memorandum of Understanding, hereinafter referred to as "MOU", entered into by the City of Lemoore, hereinafter referred to as "City", and the Lemoore Police Department Professional Services Bargaining Unit, hereinafter referred to as "Union", has as its purpose the creation of a full and entire understanding of the parties regarding the matters set forth herein, reached as a result of good faith negotiations regarding wages, hours, and other terms and conditions of employment for the employees covered hereby. Pursuant to Government Code section 3505.1, this MOU is jointly submitted to the City Council and recommended for approval.

### **Section 2 - Full Understanding, Modifications, Waiver:**

- A. This Memorandum of Understanding sets forth the full and entire understanding of the parties regarding the matters set forth herein, and any other prior or existing understanding or MOU by the parties, whether formal or informal, regarding any such matters are hereby superseded or terminated in their entirety.
- B. Except as specifically provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its right and agrees that the other shall not be required to negotiate with respect to any subject or matter covered herein during the term of this MOU.
- C. No agreement, alteration, understanding, variation, waiver, or modification of any of the terms or provisions contained herein shall in any manner be binding upon the parties hereto unless made and executed in writing by all parties hereto and, if required, approved by the City Council.
- D. The waiver or breach of any term or condition of this MOU by either party shall not constitute a precedent in future enforcement of all its terms and provisions.
- E. Existing practices and/or benefits within the scope of representation per the Meyers-Milias-Brown Act (Government Code §3500, et seq.), which are not referenced in this Memorandum of Understanding, shall continue without change unless modified or abolished pursuant to the meet and confer process.

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## **ARTICLE 2 NON-DISCRIMINATION**

The City and the Union agree that each shall not discriminate in any aspect of employment or membership based on political affiliation, race, religious creed, color, national origin, ancestry, gender, marital status, sexual orientation, age, medical condition, physical disability, or any other protected class under applicable law.

## **ARTICLE 3 RECOGNITION**

### **Section 1 - Definition of Bargaining Unit:**

The City of Lemoore formally recognizes the Lemoore Police Department Professional Services Bargaining Unit as the exclusive recognized Public Safety employee organization consisting of all Lemoore Police Professional Services employees.

### **Section 2 - New and/or Changed Classifications:**

If new classifications are established by the City and added to the bargaining unit or if the duties of existing classifications are substantially changed, a proposed wage scale shall be assigned thereto, and the City shall forward the new or changed class and proposed wage to the Union for review. The contract will then be subject to reopening for the sole purpose of negotiating a wage for the class, and only if so requested by the Union.

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## **ARTICLE 4 UNION SECURITY**

### **Section 1 – Dues and Other Deductions:**

It is agreed that Union dues and other deductions, as may be properly requested, and lawfully permitted, shall be deducted in accordance with the provisions of applicable State law on a bi-weekly (26 times per year) basis by City from the salary of each employee within the unit who files with the City a written authorization requesting the deductions be made. Remittance of the aggregate amount of all Union deductions made from salaries of employees within the unit shall normally be made to the Union by City within seven (7) business days of the last payday of the month. It is agreed that the City assumes no liability for any actions taken pursuant to this section, and in accordance with Government Code section 1157.12, the Union agrees to indemnify and hold harmless the City from all claims, demands, suits or other forms of liability that may arise against City for or on account of any deduction made from the wages of such employees pursuant to this MOU.

### **Section 2 – Uninterrupted Provision of Service:**

It is agreed that the continued and uninterrupted provision of service to the public is of paramount importance. Therefore, City agrees that it will not lock out employees, and Union agrees that neither the Union, nor any person acting on its behalf, nor any employee in a classification represented by the Union, nor any combination thereof, shall cause, authorize, engage in, encourage, or sanction a work stoppage or slow down against the City, or the concerted failure to report for duty, or abstinence from the full and faithful performance of the duties of employment, including compliance with the request of another Bargaining Unit to engage in such activity.

If the City determines to its satisfaction that an employee is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the City may withhold that employee's wages and other City-paid benefits and/or take whatever other action it deems appropriate.

If employees covered by this MOU or the City determines to its satisfaction that the Union is, or has, engaged in any activity prohibited by Paragraph 1 of Section 2 of this Article, the



City may take legally available remedial action.

The Union recognizes the duty and obligation of its representatives and members to comply with the provisions of this MOU and to make every reasonable effort toward inducing all employees to fully and faithfully perform their duties, recognizing with City that all matters of controversy within the scope of the MOU shall be settled by the grievance procedure contained in City's Personnel Guidelines or other legally available remedies.

Nothing in this Article prejudices the position of either party regarding the legality of strikes in the State of California.

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## **ARTICLE 5 RIGHTS OF PARTIES**

### **Section 1 - Employee Rights:**

- A. Employees shall have the right to refuse to join or participate in any employee organization, and shall have the right to represent themselves in their employment relations with the City. Pursuant to the U.S. Supreme Court's decision in *Janus v. AFSCME* (2018) 138 S.Ct. 2448, employees who exercise such right of refusal or self-representation shall not have any union dues or union-related fees deducted from their salary.
- B. No person, in the City or Union, shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee or group of employees in the free exercise of their right to organize and designate representatives of their own choosing for the purpose of collective bargaining in accordance with the Meyers-Milias-Brown Act, or in the free exercise of any other right under this MOU.
- C. The provisions of this MOU shall be applied equally to all employees without discrimination as to political affiliation, race, religious creed, color, national origin, ancestry, sex, marital status, sexual orientation, age, medical condition or physical disability, any other protected class under applicable law.
- D. Any reference in this document to gender is to be construed as applying to employees all employees regardless of gender..
- E. No person shall directly or indirectly interfere with, restrain, coerce, or discriminate against any employee in the free and lawful exercise of their right of free speech except when acting as an agent or employee of the City, where the employee's actions or speech, when acting in their official capacity, is reasonably likely to result in disruption to the efficient operation of the City's government functions, or as otherwise authorized by applicable law.

### **Section 2 - Management Rights:**

The Union recognizes that the Rights of the City derive from the Constitution of the State of California and the government Code and not from this MOU.

The Union recognizes and agrees that the exercise of the express and implied powers, rights, duties and responsibilities by the City, such as the adoption of Policies, Rules, Regulations and Practices and the use of judgment and discretion in connection therewith shall be limited only by the specific and express terms of this MOU and the City's obligations under

California Government Code sections 3500 et seq. (Meyers vs Miliias Brown Act).

The Union recognizes that the City has and will continue to retain, whether exercised or not, the unilateral and exclusive right to operate, administer and manage its Municipal Services and work force performing these services limited only by the specific and express terms of this MOU. The exclusive rights of the City shall include but not be limited to, the right to determine the reorganization of City government and the mission of its constituent agencies; to determine the nature, quantity and quality of services to be offered to the public and to determine the means of operations, the materials and personnel to be used, and the right to introduce new or improved methods or facilities and to change or alter personnel, methods, means, materials and facilities; to exercise control and discretion over its organization and operation through its managerial employees; to establish and effect Rules and Regulations consistent with the applicable law and the specific and express provisions of this MOU; to establish and implement standards of selecting City personnel and standards for continued employment with the City; to direct the work force by determining the work to be performed, the personnel who shall perform the work; to take disciplinary action; to relieve its employees from duty because of lack of work, funds or for other reasons; to determine whether goods or services shall be made, purchased or contracted for; and to otherwise act in the interest of efficient service to the community. The Union recognizes and agrees that the City retains its rights to take whatever actions it deems appropriate during an emergency, including suspension of specific appropriate terms of this MOU. The determination of whether an emergency is to be declared is solely within the discretion of the City. When an emergency is declared, the City shall immediately notify the Union. The Union agrees it will abide by such emergency decisions of the City during the time of the declared emergency. The City and the Union agree to meet and confer on related matters at the call of either party, as soon thereafter as practicable.

Where required by law, the City agrees, prior to implementation, to meet and confer with the Union over the impact of the exercise of a right of management upon the wages, hours and terms and conditions of employment on Bargaining Unit members unless the impact of the exercise of a right of management upon Unit members is provided for in this Memorandum of Understanding, City Rules and Regulations, or Departmental Rules and Regulations in place at the time this MOU becomes effective.

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## **ARTICLE 6**

### **UNION BUSINESS**

#### **Section 1 - Granting of Leave:**

Members of the bargaining unit selected to serve as authorized representatives of the Union shall be certified in writing to the City. Each representative will be expected to perform his duties as a representative of the Union on his own time. However, it is recognized that from time to time it will be necessary for Union activities to be conducted during working hours; for example, investigation and processing of complaints, disputes, and grievances, and attendance at union meetings (not to exceed a reasonable amount of time). It is further recognized that there are reasonable limited deviations from this policy, such as posting of Union notices and distribution of Union literature, which do not require substantial periods of time. Where such activities are necessarily or reasonably to be performed during working hours, they may be done without loss of pay to the representative involved, provided the representative notifies his on-duty supervisor, whenever possible, prior to taking time from duty to engage in Union business that exceeds one hour. All Union activity will be reported on an appropriate time reporting form provided by Management.

**Section 2 - Negotiating Team:**

Not more than two (2) members of the bargaining unit's negotiating team shall be allowed to attend and travel to and from collective bargaining negotiations for a successor to this Agreement in on-duty status. If a negotiations session is scheduled on the regular workday of a member, the member shall be entitled to his/her regular compensation payments regardless of the duration of the negotiations session or travel. However, compensation will not be paid for hours exceeding the members' normal work schedule.

**Section 3 - Management / Labor Meetings:**

The Police Chief, or designee, shall meet monthly, if necessary, with representatives of the Union. The purpose of said meetings is to informally discuss matters of concern and/or interest to either party. On-duty time shall be provided for two (2) Union representatives, and may be increased if both parties mutually agree.

**Section 4 - Attendance at Hearings:**

Leave of absence with pay may be granted to officers of the Union, not to exceed two (2) officers, to attend grievance and arbitration hearings. Such leave will require prior approval of the City.

**Section 5 - Donation of Vacation to Union Leave Bank:**

The City agrees to the creation of a Time Bank established with voluntarily donated accrued paid leave (excluding sick time) for the use of Union officers for attendance at conference and/or training that will enhance the performance of their representational duties. The Union will amend its bylaws to establish an approval system to protect against abuse of this provision.

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**ARTICLE 7**  
**ACCESS TO CITY FACILITIES AND INFORMATION****Section 1 - Access by Non-Employee Union Representatives:**

Authorized non-employee Union representatives will be given access to non-secure work locations during working hours to investigate and process grievances or post bulletins on the bulletin board(s) without unreasonable interference with employee work. The Union shall give the department head and the City Manager a written list of such authorized Union Representatives. Only those people whose names appear on the current list shall be granted access under this provision.

**Section 2 - Access to Recruits:**

The Union Representative will be given a reasonable amount of on-duty time to meet with the new bargaining unit member with an end toward education of each employee of the rights and benefits under the collective bargaining agreement, as well as other Union benefits.

**Section 3 - Access to City Information:**

The City shall make available to the Union, upon its reasonable request, any existing information, statistics and records relevant to negotiations or necessary for proper enforcement of the terms of this agreement.

**Section 4 - Access to City Communications System:**

The City's interdepartmental messenger service may be used for communication between employees who are represented by the Union and between the paid staff of the Union's officers or officials.

**Section 5 - Notice of City Council Meetings:**

The City will make available to the Union a copy of each of the City Council's regular public meeting agenda in advance of the regular Council meeting.

**Section 6 - Ballot Boxes:**

The Union shall be permitted, with the prior notification to the Chief of Police, to place ballot boxes at Police Headquarters for the purpose of collecting members' ballots on all Union issues subjected to ballot, except ballots regarding job actions. Such boxes shall be the Property of the Union and neither the ballot boxes nor the ballots shall be subjected to the City's review.

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**ARTICLE 8  
DISCIPLINE AND DISCHARGE**

Disciplinary procedures are outlined in the City of Lemoore Personnel Guidelines.

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**ARTICLE 9  
SENIORITY**

**Section 1 - Overall Seniority:**

"Seniority" for the purposes of vacation accrual shall be computed on the basis of total uninterrupted length of continuous service with the City. Such seniority shall hereinafter be defined as "Department Seniority."

**Section 2 - Department Seniority:**

Department Seniority is defined as an employee's most recent period of unbroken, continuous service with the Police Department. Employees shall not attain department seniority until completion of the required probationary period, at which time department seniority shall relate back to the commencement of the most recent period of continuous employment with the Police Department.

**Section 3 - Classification Seniority:**

Classification seniority is defined as the period of most recent continuous service in the employee's classification. Employees shall not attain classification seniority until completion of the probationary period in the classification, at which time seniority classification shall relate back to the most recent date of appointment to such classification.

**Section 4 - Ties in Seniority:**

Whenever two (2) or more employees have the same hire date, the order of seniority shall be determined by lottery selection. The names of all employees having the same hire date will be drawn at random, one (1) name at a time until all names are drawn. The order of selection shall determine the order of seniority, with the employee whose name is drawn first having the greater seniority. Lottery selection will be made by the Chief or his representative in the presence of a Union representative.

**Section 5 - Forfeiture of Seniority:**

An employee shall forfeit seniority rights only for the following reasons:

- A. The employee resigned and has not been reinstated within two (2) years of the date of resignation;
- B. The employee is dismissed and is not reinstated;

- C. The employee is absent without leave for a period of five (5) scheduled working days or more. Exceptions to this may be made by the City on the grounds of good cause for failure to report;
- D. The employee retires on a regular service retirement.
- E. If, following a layoff, the employee fails or refuses to notify the department of his intention to return to work within fourteen (14) calendar days from the date written notice of such recall is sent, by certified mail, to his last known address on record with the department or having notified the department of his intent to return to work, fails to report for duty on or before said fourteenth calendar day or effective day of the notice to return to work, whichever is later. Exceptions to this may be made by the City on the grounds of good cause for failure to notify or report. The employee will be advised during layoff processing of the necessity of a current address on record with the department.

#### **Section 6 - Seniority Credits:**

- A. In computing seniority, credit shall be given for all classified service in the Police Department, except that a resignation or discharge shall be considered a break in service and seniority credit shall not be given for any service rendered prior to that break.
- B. Seniority credits for periods of absence from one class in order to temporarily fill in another position shall be credited in the former position.
- C. Seniority credit shall be allowed upon return from absence from a position in the classified service as a result of disability retirement, not to exceed three years. This seniority credit shall be used only in the computation of shift selection, days off, annual leave selection, layoffs and seniority points on promotion.
- D. In the event an employee is separated from the department as a result of disciplinary action and subsequently reinstated to his position, as a result of arbitration, commission or court decisions, his seniority shall be maintained from the original date of hire unless the arbitrator, commission or court orders otherwise.

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### **ARTICLE 10 COMPENSATION**

#### **Section 1 – Salary and Educational Incentives**

Employees represented by the Lemoore Police Professional Services Bargaining Unit shall be paid in accordance with the City Council approved Salary Schedule.

#### **Section 2 – Bonuses and Incentives:**

- A. **Spanish Proficiency Pay:** Effective through the term of this MOU, the City will provide Spanish Proficiency pay, which will be calculated and paid at 2.5% of base pay. Spanish Language Proficiency will be tested and/or verified in a manner to be determined by the City, and begin on the pay period following verification. Any cost associated with the testing will be borne by the employee.
- B. Educational Incentive Pay:

- a. 2.5% for A.A. or A.S degree
- b. 5.0% for BA or BS degree
- C. **Tuition Reimbursement:** Effective through the term of this MOU, the City agrees, that for employees covered under this MOU, the amount of funding under the tuition reimbursement program will be \$1,500 per year for lower-division coursework and \$3,000 per year for upper-division coursework.
- D. **Call-Back:** Employees called back for emergency non-scheduled work after the conclusion of the regular duty periods shall receive a minimum of two (2) hours call back paid at time and one-half (for purposes of determining whether or not callback time is paid at the overtime rate, vacation leave will count as time worked).
- E. **Stand-by Pay:**
  - 1. Employees of the City assigned to make themselves available for unanticipated call back during hours outside their normal work schedule will be provided a cell phone, or other communication device, and will be required to make themselves available to respond to work within a reasonable amount of time, if called.
  - 2. Any employee assigned stand-by duty and who does not respond if called in a reasonable amount of time or is not fit for duty if called will be subject to disciplinary action.

The City agrees to compensate employees assigned to stand-by at the rate of \$22.00 per day for each day they are on stand-by. If an employee is assigned to less than 8 hours stand-by for any given day, the rate shall be \$11.00.

  - 3. The City will determine which employee(s) will be assigned to stand-by duty.
    - a. However with supervisor approval, that employee may trade their stand-by duty to an approved employee.
  - 4. The City agrees to provide a take home vehicle to be rotated to the employee assigned to weekend on-call duty in accordance with the City's Vehicle Use Policy.

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## **ARTICLE 11 CLOTHING**

### **Section 1 - Uniform Allowance:**

- A. The City shall pay a uniform allowance of \$850 to be paid once in November 2020. This is provided to the following employees of this MOU who are required to wear uniforms:
    - Community Services Officer
    - Dispatcher
    - Evidence Technician
    - Records Technician
-

**ARTICLE 12**  
**HEALTH INSURANCE AND CAFETERIA PLAN**

**Section 1 – Premium Shares:**

The City's contribution to the employees' health benefits covered by the City's cafeteria plan will equal up to \$1710.00 per month for each employee for covered plan year 2022. The benefit shall remain \$1625.00 monthly for the 2021 covered plan year. Any health benefit coverage the employee chooses from the health insurance plan which the City's contribution does not cover will be the employee's responsibility. The employee may use his or her Flexible Spending benefits, if she or he has elected such benefits, to pay for any premium cost above the City's contribution. If the employee elects health coverage that costs less than the City's maximum contribution, the City will not pay the difference between the employee's premium costs and the City's maximum contribution. Health insurance costs will be deducted bi-weekly from the employee's gross paycheck.

**Section 2 – Health and Benefits Committee:**

- A. The City and the Union agree to continue using the Health and Benefits Committee for the review of benefits plans and to formulate recommendations regarding changes in those programs.
- B. The City agrees that the Union may designate one committee member to represent the interests of the Union.
- C. The Union representative will be responsible for notifying the City and the Health Benefits Committee, in the event the Union does not agree with a committee recommendation.
- D. Unless the Union representative notifies the City of a disagreement, per Section C above, the parties agree that the Committee process will fulfill all meet and confer obligations.

**Section 3 – Health Insurance Opt Out benefits:**

The City will no longer provide health opt out benefits to new employees or to those who do not currently receive health opt out benefits. "Currently" will be defined as those employees receiving health opt out benefits as of October 15, 2017. Employees who currently receive health opt out benefits, can continue to receive it until they are no longer employed by the City or if they choose to receive health insurance. Health opt out benefit payments shall remain at the same rate of \$359.52 per month, regardless of increase in health insurance benefits or contributions by the City for health insurance.

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**ARTICLE 13**  
**STATE DISABILITY INSURANCE (SDI)**

The City agrees to continue to pay the State Disability Insurance on behalf of the employee.

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**ARTICLE 15**  
**CATASTROPHIC LEAVE**

- a. Catastrophic leave benefits have been established for City employees who have exhausted all accumulated vacation, sick leave and compensatory time off. The purpose of this benefit is to provide a portion or all of the employee's pay during the time the employee would otherwise be on medical leave of absence without pay pursuant to the City's Personnel Rules. Catastrophic leave benefits are contingent on the receipt of donated time in the manner described below.
- b. Catastrophic leave shall conform to the guidelines for leave of absence without pay set forth in the City's Personnel Rules except that, during the portion of the leave of absence that is also catastrophic leave, the employee will be paid. Although employees on catastrophic leave will receive catastrophic pay, for all other purposes, except as indicated below, such employees will be considered on leave of absence without pay pursuant to the City's Personnel Rules and they shall not accrue any leave rights while on catastrophic leave.
- c. **In no event, may an employee take more than six (6) months of catastrophic leave during any twelve (12) month period. To calculate the remaining leave entitlement, the balance shall be any balance of the six (6) months that has not been used during the immediately preceding 12 months.**
- d. Catastrophic leave and leaves of absence without pay shall run concurrently.
- e. An employee is eligible for catastrophic leave when the employee faces injury, prolonged illness (based on documented medical evidence), or death of the employee or a family member which will result in the employee being absent from work. Family members include the employee's spouse, parent, child, foster child, or other family member approved by the City Manager.
- f. Catastrophic leave requests are not accepted, or considered, for pregnancy related leave. Any event during pregnancy or birth that has resulted in a significant medical condition or illness may be considered.
- g. Any City employee may donate vacation and/or compensatory time to any covered employee who meets the conditions described above. Employee may not donate sick leave, holiday, floating holiday, or any other leaves.
- h. Employees (or their designees) requesting establishment of a catastrophic leave bank must submit a written request to Human Resources. The request must provide sufficient information to enable the City Manager, or designee, to determine whether the reason for the leave qualifies as catastrophic. This information will be maintained confidentially to the extent required by law. Catastrophic leave requests for injury/illness must include supporting medical verification from a licensed physician.



Leave requests must include the estimated date of return to work.

- i. Catastrophic leave may be considered for an employee who has not exhausted all of his or her personal sick leave due to the Family Sick Leave policy (cap of 48 hours per fiscal year). In the event that the City Manager authorizes catastrophic leave based on the information provided by the employee, the employee will be allowed to use remaining sick leave balances during the approved catastrophic leave period. No request for leave hour donations will be requested from other employees, until such time that leave balances of the requesting employee have been exhausted.
- j. Human Resources will canvass employees for leave donations and donations are voluntary.
- k. Donations must be made on the City-approved authorization form submitted to Human Resources to be deducted in the order received. All donations are irrevocable. Donations are taxable on the part of the recipient, in accordance with IRS regulations, and are subject to withholding as required by law.
- l. Donations must be a minimum of two (2) hours. The donated hours will be allocated to the requesting employee on an hour for hour basis.
- m. Health insurance coverage and retirement contributions will continue in the same manner as if the recipient employee was on sick leave. The recipient employee will not accrue sick leave or vacation benefits while using catastrophic leave.
- n. Catastrophic leave shall be terminated when one or more of following occurs:
  - i. The employee has exhausted six (6) months of catastrophic leave during the period defined in Section 60-10, II(c) above.
  - ii. The employee has exhausted all of his or her rights under the City's Personnel Rules for unpaid medical leaves of absence, whether paid in part or in full from catastrophic leave.
  - iii. Donated leave balance has been exhausted.
  - iv. Death of the ill or injured employee or subject family member.
  - v. The employee returns to full-time, active City employment

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## **ARTICLE 16 RETIREMENT**

### **Section 1 – Classic Members:**

- A. Employees hired prior to January 1, 2013, or those hired on or after that date that are not

designated as “new members” of the California Public Employee’s Retirement System (CalPERS) as defined by the Public Employees’ Pension Reform Act of 2013 (PEPRA) shall participate in the 2% @ 55 Miscellaneous Retirement Plan.

- B. During the terms of this agreement only, the City agrees to continue to pay 100% of the employer and employee contributions.

## **Section 2 – New Members:**

- A. Employees hired on or after January 1, 2013 and designated as “new members” of CalPERS as defined by PEPRA shall participate in the 2% @ 62 Miscellaneous Retirement Plan as new members.
- B. New members pay the entire employee contribution rate reviewed and set annually by CalPERS.

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## **ARTICLE 17 HOLIDAYS**

The City provides paid holidays on the following days:

New Year's Day	President's Day	Memorial Day	Independence Day
Labor Day	Veterans Day	Thanksgiving Day	Day after Thanksgiving
Christmas Eve	Christmas Day	New Year's Eve	Martin Luther King Jr. Day

Unless otherwise noted, holidays are compensated at the rate of eight (8) hours. If a holiday falls on a Saturday, the City shall provide pay for Friday. If a Holiday falls on a Sunday, the City shall provide pay for Monday. An employee required to work on any of the Holidays identified above, will receive Holiday Pay. Holiday Pay is defined as a premium pay computed at the rate of one and one half times the normal rate of pay for every hour worked. This is in addition to the holiday compensation identified above.

### **FLOATING HOLIDAYS:**

Additionally, the City shall provide the following with respect to floating holiday:

- a. Employees shall earn forty-eight (48) hours of Floating Holiday for Fiscal Year 2022.
- b. Employees may cash out up to twenty (20) hours of floating holiday time between payroll dates of July 16, 2021 and December 31, 2021.
- c. The Floating Holiday will be accrued by all regular employees as of the first day of each Fiscal Year.
- d. Floating Holiday hours will be prorated based on the number of remaining pay periods in a fiscal year for any employee hired after July 1 of each year.
- e. Floating Holidays may be used at any time during the year upon approval of a supervisor, including the days directly before and after a City holiday. Supervisor approval of use of Floating Holidays is required prior to utilizing the Floating Holiday leave. Use of Floating Holiday leave may not result in the need for additional overtime to cover shifts.

- f. The Floating Holidays must be used within the Fiscal Year in which they are accrued. Any Floating Holiday hours which have not been cashed out, or taken, by the end of the fiscal year in which they were accrued, will be forfeited back to the City.
- g. Authorization for use of the Floating Holidays will be subject to the approval of the employee's supervisor.

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## **ARTICLE 18 VACATION**

Vacations are considered essential to the employee's welfare and they are granted by the City to allow employees relaxation and rest from their duties. All full-time regular employees shall be entitled to annual leave with pay as provided below.

### **Section 1 - Vacation Allowance:**

Employees are entitled to an annual paid vacation after completion of service with the City as follows:

MONTHS OF SERVICE	DAYS OF VACATION PER YEAR	Bi-Weekly ACCRUAL	MAXIMUM ACCRUAL
0-24 months of service	11	3.38 hours	266 hours
25 to 48 months of service	13	4.00 hours	258 hours
49 to 108 months of service	15	4.62 hours	290 hours
109 to 168 months of service	18	5.54 hours	338 hours
169 to 239 months of service	19	5.85hours	354 hours
240 months and above	20	6.15	370 hours

### **Section 2 - Vacation Accumulation:**

Vacation accruals can be carried from year to year, as long as the employee does not allow the accrued leave balance to exceed twice his/her annual accrual rate, unless specifically approved in writing by the Department Head. In the event the City is unable to schedule vacation and an employee is subject to loss of accrued earnings, the employee shall be permitted to utilize such vacation prior to such loss.

### **Section 3 - Continuous Service Defined:**

- A. Continuous service shall mean service in the classified service in any classification since original regular appointment, excluding any time prior to a break in service.
- B. As used in this Section, years of completed continuous service shall include, but not be limited to, all time while the employee is on sick leave and/or vacation pay.
- C. Neither military leave nor leaves of absence without pay shall constitute an interruption in computing continuous service. However, leaves of absence without pay of over one month shall not be included when computing length of continuous service for vacation purposes.

### **Section 4 - Vacation Scheduling:**

The time at which an employee may take his or her vacation shall be determined by the Department Head, with due regard for the wishes of the employee and the needs of the department.

**Section 5 - Vacation Allowance For Employees Upon Separation:**

When an employee is separated from service, for any reason, he or she shall be paid the straight-time salary equivalent in a lump sum for all accrued vacation leave earned.

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**ARTICLE 19  
SICK LEAVE**

Sick leave accruals are to be earned as directed by the City of Lemoore Personnel Guidelines.

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**ARTICLE 20  
OVERTIME PROVISIONS**

**Section 1 - Overtime Hours:**

The work day for employee shall be 8, 9, 10 or 12 hours. Pursuant to Section 8(k) of the FLSA, the City has established an eighty (80) hour pay period. Employees, in a given pay period will receive overtime compensation for all hours worked in excess of eighty (80) hours. All overtime hours worked must be approved by a supervisor.

**Section 2 - Overtime Compensation:**

Employees working overtime hours will be compensated in one of two ways: Overtime Pay or Compensatory Time Off. Overtime Pay is paid at 1 ½ times the regular pay rate. Compensatory Time Off is accrued at 1 ½ hours for each hour worked.

Employees may choose to take either Compensatory Time Off or Overtime Pay for all hours worked in excess of eighty (80) hours in a pay period

**Section 3 - Compensatory Time Off Provisions:**

Employees can accrue compensatory time off for overtime hours worked. The department head or designee must approve use of compensatory time. It is advisable that employees submit compensatory time off requests as far in advance as possible.

Employees may accrue up to 136 hours of Compensatory Time Off. In order to maintain a balance below the maximum of 136 hours, the Chief may request that the employee use accrued compensatory time.

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**ARTICLE 21  
HOURS OF WORK**

**4/10, 5/8 and 12-hour Shift Plans.**

The work day for employee shall be 8, 9, 10 or 12 hours. Pursuant to Section 8(k) of the FLSA, the City has established an eighty (80) hour pay period.

## **ARTICLE 22**

### **HOME BUYERS PROGRAM**

Permanent full-time employees are eligible to apply for and receive a loan in the amount of twelve thousand five hundred dollars (\$12,500) to be used for the purchase of a home with the City limits. The home purchased must be in the employee's primary residence. If any change in residence by the employee occurs or the employee sells the home, the loan or the pro-rata portion of the loan owed at the time must be repaid to the City within 30 days from the change in residence or at the close of escrow, whichever occurs first.

Employee agrees a lien will be placed on the property in the amount of the loan. For each year of employment with the City following the date of the loan, \$1,250 will be forgiven.

After 10 years of employment with the City, the loan will be forgiven in total. If employment ceases, either because of termination, resignation, layoff or for any other reason, prior to the completion of 10 years of service, the amount owed at the time of cessation of employment must be repaid immediately. In order to ensure the City receives the funds owed should employment cease, the employee and the Union agree that the amounts owed will be deducted automatically from the employee's last paycheck as outlined in the promissory note (a copy of which is attached as Appendix 2). After 10 years or any time after the amount has been repaid to the City, the employee may be eligible for a second loan in the same amount for a new home within the City limits under the same restrictions and terms as outlined above.

Funds available for the Home-Buyer Program are subject to budget approval from City Council, and shall be disbursed on a "first-come, first-served" basis citywide. All funds allocated in a fiscal year are eligible for disbursement, even if under the \$12,500 allocation. The intent is to ensure that all funds can be used in a fiscal year. The City agrees that individuals requesting loans will remain on the list for ninety (90) days. Upon 90 days, if the employee is not in escrow, their name will be removed and they will be required to reapply.

Upon satisfaction of the term, the City Manager will release the employee from responsibility of the loan, unless there is a conflict of interest between the City Manager and the employee pursuant to Government Code section 1090.

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## **ARTICLE 23**

### **ADDITIONAL BENEFITS**

For the duration of this MOU, City employees shall have the right to the following benefits:

- a. No registration fees for employee dependent children for any City operated sport
- b. City employees may rent City facilities, including the Civic Auditorium, Veterans Hall, park gazebos, etc., for a cumulative total of six (6) hours, free of charge. Availability is not guaranteed and is on a first come/first serve bases.

**ARTICLE 24**  
**SEVERABILITY OF PROVISIONS**

In the event that any provision of this Memorandum of Understanding is declared by a court of competent jurisdiction to be illegal or unenforceable, that provision of the Memorandum of Understanding shall be null and void but such nullification shall not affect any other provision of this Memorandum of Understanding, all of which other provisions shall remain in full force and effect.

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**ARTICLE 25**  
**TERM OF AGREEMENT**

The term of this MOU shall be July 1, 2021, through June 30, 2022. This MOU shall apply to employees within job classifications covered by this MOU and in the City's active employment on the effective date of this Agreement and thereafter.

In October 2021, either party can reopen this Agreement for good faith negotiations with respect to use of American Recovery Plan Act funds as it relates to premium pay for essential workers and/or merit increases.

Ninety (90) days prior to the termination of this MOU, the Union or City shall notify the other party in writing if it wishes to modify the MOU. In the event that such notice is given, negotiations shall begin as soon as possible after the notice but not later than April 15, 2022. This Agreement shall remain in full force and be effective during the period of negotiations and until written notice of impasse or termination of this Agreement is provided to the other party.

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**CITY OF LEMOORE**

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Mary Lerner  
Agency Negotiator

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Michelle Speer  
Assistant City Manager/Administrative  
Services Director

**UNION OFFICERS**

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Mark Pescatore  
Bargaining Unit Negotiator

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Soledad Perez  
Bargaining Unit Negotiator

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Jessica Henderson  
Bargaining Unit Negotiator

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Kristin Nichols  
Bargaining Unit Negotiation

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Erica Soto  
Bargaining Unit Negotiation



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700 • Fax (559) 924-9003

## Staff Report

**Item No: 5-5**

**To: Lemoore City Council**  
**From: Michelle Speer, Assistant City Manager / Admin. Services Dir.**  
**Date: June 7, 2021 Meeting Date: June 15, 2021**  
**Subject: Resolution 2021-10 – Approving Changes in Benefits for the Unrepresented Employees of the City**

**Strategic Initiative:**

- |  |  |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community            | <input type="checkbox"/> Growing & Dynamic Economy         |
| <input type="checkbox"/> Fiscally Sound Government           | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable                    |

**Proposed Motion:**

Adopt Resolution 2021-10, approving changes in benefits for Unrepresented Employees of the City.

**Subject/Discussion:**

The City and the various bargaining groups have recently completed negotiations of new Memorandum of Understanding (MOU) for the represented employees of the City. The City Manager recommends that similar benefits are provided to the unrepresented employees of the City for Fiscal Year 2022 (July 1, 2021 through June 30 2022).

A summary of the changes in benefits recommended are:

- Three additional floating holidays (24 hours) for FY22
- No registration fee for dependent children for City operated sports
- Six (6) hours of City facility rentals for FY 2022
- City contribution toward health insurance to increase to \$1710 per month for covered plan year 2022

All other elements of previous resolutions related to benefits of unrepresented employees remain unchanged.

**Financial Consideration(s):**

Financial impacts of Resolution 2021-10 have been included in the FY 2022 proposed budget.

**Pros/Cons:**

Pros:

- Consistent with the MOUs with the bargaining units.

Cons:

- None noted.

**Recommendation:**

Staff recommends adopting Resolution 2021-10, Approving Changes in Benefits for the Unrepresented Employees of the City of Lemoore for Fiscal Year 2022.

**Attachments:**

☒ Resolution: 2021-10  
☐ Ordinance:  
☐ Map  
☐ Contract  
☐ Other  
List:

**Review:**

☒ Assistant City Manager  
☒ City Attorney  
☒ City Manager  
☒ City Clerk  
☒ Finance

**Date:**

06/07/2021  
06/09/2021  
06/08/2021  
06/09/2021  
06/07/2021



**RESOLUTION NO. 2021-10**

**A RESOLUTION OF THE LEMOORE CITY COUNCIL APPROVING  
CHANGES IN THE BENEFITS FOR THE UNREPRESENTED EMPLOYEES OF  
THE CITY**

**WHEREAS**, the City of Lemoore, through its City Manager proposes changes to the benefits of unrepresented employees of the City; and

**WHEREAS**, the City Council now desires to formally approve changes outlined in this resolution.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lemoore as follows:

1. Three additional floating holidays (24 hours) for fiscal year 2021-2022 shall be provided to all unrepresented employees, for a total of 40 floating holiday hours. Floating holiday hours are “use it or lose it” and shall not roll over to Fiscal Year 2022-2023.
2. City paid medical insurance cap to be set at \$1710 per month for the 2022 covered plan year.
3. No registration fees for all employee dependent children for City operated sports for Fiscal Year 2022.
4. Six (6) hours of City facility rental free for Fiscal Year 2022. Availability is not guaranteed and is on a first come/first serve bases.
5. All elements listed in previous resolutions related to unrepresented benefits that are not addressed here shall remain unchanged.

**PASSED AND ADOPTED** at a Regular Meeting of the City Council of the City of Lemoore held on the 15<sup>th</sup> day of June 2021 by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

ATTEST:

APPROVED:

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Marisa Avalos  
City Clerk

---

Stuart Lyons  
Mayor



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

## Staff Report

**To:** Lemoore City Council  
**From:** Marisa Avalos, City Clerk  
**Date:** June 7, 2021 **Meeting Date:** June 15, 2021  
**Subject:** Activity Update

<b>Strategic Initiative:</b>	<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
	<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
	<input type="checkbox"/> Community & Neighborhood Livability	<input checked="" type="checkbox"/> Not Applicable

### Reports

➤ Warrant Register – FY 20/21 June 4, 2021

# Warrant Register 6-4-2021

PEI  
DATE: 06/03/2021  
TIME: 15:31:40

## CITY OF LEMOORE EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1  
AUDIT11

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4211 - CITY COUNCIL

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4320									
12/21	06/03/21	21		10780	5169 NEWMAN-GARCIA PH		311.02	.00	PORTRAIT SESSION
TOTAL						.00	311.02	.00	
TOTAL						.00	311.02	.00	

PEI  
DATE: 06/03/2021  
TIME: 15:31:40

CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 2  
AUDIT11

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4213 - CITY MANAGER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					OPERATING SUPPLIES				
12/21	06/03/21	21		10779	0297 LEMOORE CANAL &		276.00	.00	952/953 CITY/LAGUNA
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		156.00	.00	ICSC WEBSITE
TOTAL					OPERATING SUPPLIES	.00	432.00	.00	
4310					PROFESSIONAL CONTRACT SVC				
12/21	06/03/21	21	10436	-02 10776	2849 KINGS COUNTY ECO		666.67	-666.67	CURRENT YEAR JURISDICTION
12/21	06/03/21	21	10436	-03 10776	2849 KINGS COUNTY ECO		1,000.00	-1,000.00	CHANGE ORDER 2 - ADD FUND
TOTAL					PROFESSIONAL CONTRACT SVC	.00	1,666.67	-1,666.67	
TOTAL					CITY MANAGER	.00	2,098.67	-1,666.67	

PEI  
DATE: 06/03/2021  
TIME: 15:31:40

CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 3  
AUDIT11

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4214 - CITY CLERK'S OFFICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		20.95	.00	COUNCIL SNACKS
TOTAL						.00	20.95	.00	
TOTAL					CITY CLERK'S OFFICE	.00	20.95	.00	

PEI  
DATE: 06/03/2021  
TIME: 15:31:40

CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 4  
AUDIT11

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4215 - FINANCE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
12/21	06/03/21	21	10454	-02 10783	6316 PRICE PAIGE & CO		1,274.00	-1,274.00	CHANGE ORDER 1 ADD FUNDS
TOTAL						.00	1,274.00	-1,274.00	
TOTAL						.00	1,274.00	-1,274.00	

PEI  
DATE: 06/03/2021  
TIME: 15:31:40

CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 5  
AUDIT11

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4220 - MAINTENANCE DIVISION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4170									
	12/21	06/03/21	21	10786	T1883 JESSE RUBEN REYN		200.00	.00	REIMBURSEMENT BOOTS
TOTAL						.00	200.00	.00	
4220									
	12/21	06/03/21	21	10761	3022 FIRST BANKCARD		320.72	.00	GLOVES
	12/21	06/03/21	21	10761	3022 FIRST BANKCARD		434.27	.00	SUPPLIES
	12/21	06/03/21	21	10761	3022 FIRST BANKCARD		-72.10	.00	OFFICE SUPPLIES
	12/21	06/03/21	21	10761	3022 FIRST BANKCARD		61.91	.00	OFFICE SUPPLIES
TOTAL						.00	744.80	.00	
4340									
	12/21	06/03/21	21	10791	0423 SOCALGAS		73.61	.00	04/19/21-05/18/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		76.51	.00	04/19/21-05/18/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		49.09	.00	04/21/21-05/20/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		146.22	.00	04/21/21-05/20/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		2.89	.00	04/19/21-05/18/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		37.44	.00	04/19/21-05/18/21
	12/21	06/03/21	21	10791	0423 SOCALGAS		380.00	.00	04/19/21-05/18/21
TOTAL						.00	765.76	.00	
TOTAL						.00	1,710.56	.00	

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4221 - POLICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220	OPERATING SUPPLIES								
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		181.12	.00	RACK FOR BIKE CAGE-EV
12/21	06/03/21	21		10760	3022 FIRST BANKCARD		39.53	.00	CAR WASH SUPPLIES
12/21	06/03/21	21		10757	3022 FIRST BANKCARD		34.39	.00	CLEANING SUPPLIES-COV
12/21	06/03/21	21		10760	3022 FIRST BANKCARD		35.33	.00	CLOROX WIPES-COVID
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		34.00	.00	HEMIDENT BLOOD REAGEN
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		12.86	.00	AIR FRESHENERS FOR DE
12/21	06/03/21	21		10784	0381 QUILL CORP.		14.85	.00	OFFICE SUPPLIES
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		25.70	.00	AIR FRESHENERS FOR DE
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		27.86	.00	AIR FRESHENERS FOR DE
12/21	06/03/21	21		10784	0381 QUILL CORP.		121.80	.00	OFFICE SUPPLIES
12/21	06/03/21	21		10755	3022 FIRST BANKCARD		89.54	.00	OFFICE SUPPLIES
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		45.69	.00	CLOTHES FOR DETENTION
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		36.97	.00	ROPE FOR BIKE CAGE
12/21	06/03/21	21	C744	-01 1161MAY21	3022 FIRST BANKCARD		.00	.00	STREAMLIGHT CHARGERS
12/21	06/03/21	21	C744	-02 1161MAY21	3022 FIRST BANKCARD		.00	.00	STREAMLIGHT CHARGERS CORD
12/21	06/03/21	21	C744	-03 10754	3022 FIRST BANKCARD		140.50	-140.50	FIRST AID KIT
12/21	06/03/21	21	C751	-01 10762	3022 FIRST BANKCARD		55.81	-55.81	FUXURY 16 INCH HEATER SEA
12/21	06/03/21	21	C751	-02 10762	3022 FIRST BANKCARD		4.05	-4.05	TAX
12/21	06/03/21	21	C759	-01 10757	3022 FIRST BANKCARD		659.85	-659.85	DAMASCUS RIOT HELMET BAGS
12/21	06/03/21	21	C759	-02 10757	3022 FIRST BANKCARD		47.84	-47.84	TAX
TOTAL	OPERATING SUPPLIES					.00	1,607.69	-908.05	
4220U	OPERAT SUPPLIES- UNIFORMS								
12/21	06/03/21	21	C744	-04 10754	3022 FIRST BANKCARD		95.40	-95.40	DOUBLE HANDCUFF POUCH
12/21	06/03/21	21	C744	-05 10754	3022 FIRST BANKCARD		15.11	-15.11	TAX
TOTAL	OPERAT SUPPLIES- UNIFORMS					.00	110.51	-110.51	
4310	PROFESSIONAL CONTRACT SVC								
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		75.00	.00	DETECTIVES
12/21	06/03/21	21		10778	5035 LEMOORE ANIMAL C		38.00	.00	OFFICE VISIT
TOTAL	PROFESSIONAL CONTRACT SVC					.00	113.00	.00	
4320	MEETINGS & DUES								
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		398.56	.00	PERSONALIZED WATER BO
TOTAL	MEETINGS & DUES					.00	398.56	.00	
4335	POSTAGE & MAILING								
12/21	06/03/21	21		10757	3022 FIRST BANKCARD		12.78	.00	RETURNED FIREARM SIGH
TOTAL	POSTAGE & MAILING					.00	12.78	.00	
4340	UTILITIES								
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		35.44	.00	WATER RENTAL
TOTAL	UTILITIES					.00	35.44	.00	
4360	TRAINING								
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		-276.16	.00	LODGING-CANCELLED-L.R

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4221 - POLICE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4360									
					(cont'd)				
12/21	06/03/21	21		10755	3022 FIRST BANKCARD		388.50	.00	TUITION-J. HENDERSON-
12/21	06/03/21	21		10755	3022 FIRST BANKCARD		344.64	.00	LODGING-J HENDERSON
12/21	06/03/21	21		10762	3022 FIRST BANKCARD		308.74	.00	LODGING-L ROCHA PRA
12/21	06/03/21	21		10775	7092 KATARINA ESCOBAR		247.00	.00	ICI SEXUAL ASSUALT
12/21	06/03/21	21	C745	-01 10762	3022 FIRST BANKCARD		500.00	-500.00	UAV TRAINING (GROUND SCHO
TOTAL						.00	1,512.72	-500.00	
TOTAL						.00	3,790.70	-1,518.56	

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FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4222 - FIRE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					OPERATING SUPPLIES				
12/21	06/03/21	21		10758	3022 FIRST BANKCARD		28.13	.00	HEAT GUN FOR SHOP REP
12/21	06/03/21	21		10758	3022 FIRST BANKCARD		34.17	.00	PAPER FOR STATION-CAL
12/21	06/03/21	21		10758	3022 FIRST BANKCARD		78.01	.00	INK FOR STATION PRINT
12/21	06/03/21	21		10758	3022 FIRST BANKCARD		49.21	.00	PPE FOR TRUCK #13, FL
TOTAL					OPERATING SUPPLIES	.00	189.52	.00	
4310					PROFESSIONAL CONTRACT SVC				
12/21	06/03/21	21	10839 -01	10745	6972 JESSICA BUEHLER		7,500.00	-7,500.00	JESSICA BEULHER EMT TRAIN
TOTAL					PROFESSIONAL CONTRACT SVC	.00	7,500.00	-7,500.00	
TOTAL					FIRE	.00	7,689.52	-7,500.00	

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4224 - BUILDING INSPECTION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
12/21	06/03/21	21	C755	-01 10756	3022 FIRST BANKCARD		248.74	-268.00	DELUXE MESH WORK STOOL MO
12/21	06/03/21	21	C755	-02 10756	3022 FIRST BANKCARD		529.03	-570.00	24/7 CHAIR MODEL NO. H-82
12/21	06/03/21	21	C755	-03 10756	3022 FIRST BANKCARD		56.39	-60.76	TAX
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		313.67	.00	OFFICE WORK STOOL AND
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		239.99	.00	FOR BUILDING OFFICAL
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		206.65	.00	SUPPLIES
TOTAL						.00	1,594.47	-898.76	
4230									REPAIR/MAINT SUPPLIES
12/21	06/03/21	21		10763	3022 FIRST BANKCARD		22.60	.00	BLACK TAPE, BINDER
TOTAL						.00	22.60	.00	
4310									PROFESSIONAL CONTRACT SVC
12/21	06/03/21	21	10551	-01 10772	6713 INTERWEST CONSUL		240.00	-240.00	PLAN CHECK BLANKET PO
12/21	06/03/21	21	10551	-01 10772	6713 INTERWEST CONSUL		633.75	-633.75	PLAN CHECK BLANKET PO
12/21	06/03/21	21	10551	-01 10772	6713 INTERWEST CONSUL		1,620.00	-1,620.00	PLAN CHECK BLANKET PO
TOTAL						.00	2,493.75	-2,493.75	
4320									MEETINGS & DUES
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		175.00	.00	SUBSCRIPTION
TOTAL						.00	175.00	.00	
4360									TRAINING
12/21	06/03/21	21	C757	-01 10756	3022 FIRST BANKCARD		1,863.87	-1,863.87	CALIFORNIA CASP LIVE WEBI
12/21	06/03/21	21	C757	-02 10756	3022 FIRST BANKCARD		135.13	-135.13	TAX
TOTAL						.00	1,999.00	-1,999.00	
TOTAL						.00	6,284.82	-5,391.51	BUILDING INSPECTION

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CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4241 - PARKS

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
12/21	06/03/21	21		10761	3022 FIRST BANKCARD		169.39	.00	WATER PARK
TOTAL						.00	169.39	.00	
TOTAL						.00	169.39	.00	

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CITY OF LEMOORE  
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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4242 - RECREATION

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
12/21	06/03/21	21		10759	3022 FIRST BANKCARD		1.89	.00	FACEBOOK AD
TOTAL						.00	1.89	.00	
4310									
12/21	06/03/21	21		10789	7233 KELVIN SHEPERD		84.00	.00	CONDITIONING CLAS-APR
12/21	06/03/21	21		10748	6731 FLORENCE COLBY		87.50	.00	ZUMBA -MAY 2021
12/21	06/03/21	21		10792	5235 STATE DISBURSEME		150.00	.00	JASON GLASPIE
12/21	06/03/21	21		10796	6371 MANUEL VELARDE		581.00	.00	KARATE-MAY2021
12/21	06/03/21	21		10771	5962 JASON GLASPIE		926.25	.00	BOXING-MAY 2021
TOTAL						.00	1,828.75	.00	
TOTAL						.00	1,830.64	.00	

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FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4296 - INFORMATION TECHNOLOGY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220			OPERATING	SUPPLIES					
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		56.00	.00	OFFICE 365
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		16.92	.00	HDMI CABLES
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		40.70	.00	SURFACE PRO CASE
12/21	06/03/21	21		10754	3022 FIRST BANKCARD		468.00	.00	EMAIL
TOTAL			OPERATING	SUPPLIES		.00	581.62	.00	
4310			PROFESSIONAL	CONTRACT SVC					
12/21	06/03/21	21		10795	5818 UNWIRED BROADBAN		98.55	.00	ADDITIONAL DISK SPACE
12/21	06/03/21	21		10795	5818 UNWIRED BROADBAN		245.00	.00	ASYMMETRICAL 21 MBTPS
TOTAL			PROFESSIONAL	CONTRACT SVC		.00	343.55	.00	
TOTAL			INFORMATION	TECHNOLOGY		.00	925.17	.00	

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 4297 - HUMAN RESOURCES

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310									
12/21	06/03/21	21	10425	-01 10777	6543 KINGS INDUSTRIAL		190.00	-190.00	HR REQUIRED TESTING
TOTAL						.00	190.00	-190.00	
4330									
12/21	06/03/21	21	10836	-01 10743	1726 ALL VALLEY PRINT		672.89	-722.89	PRINTING/ FOLDING OF RECR
12/21	06/03/21	21	10836	-02 10743	1726 ALL VALLEY PRINT		48.78	-52.41	SALES TAX
TOTAL						.00	721.67	-775.30	
4360									
12/21	06/03/21	21		10770	5432 GIESBRECHT, RICH		84.91	.00	REIMBURSE DMV FEES
TOTAL						.00	84.91	.00	
TOTAL					HUMAN RESOURCES	.00	996.58	-965.30	
TOTAL					GENERAL FUND	.00	27,102.02	-18,316.04	

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 020 - TRAFFIC SAFETY  
BUDGET UNIT - 4223 - PD TRAFFIC SAFETY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
									OPERATING SUPPLIES
12/21	06/03/21	21	10798	-01 10767	2960 GALLS		878.85	-878.85	FALCON HR BATTERY HANDLE
12/21	06/03/21	21	10798	-02 10767	2960 GALLS		63.72	-63.72	TAX
TOTAL						.00	942.57	-942.57	
									OPERATING SUPPLIES
TOTAL						.00	942.57	-942.57	PD TRAFFIC SAFETY
TOTAL						.00	942.57	-942.57	TRAFFIC SAFETY



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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 040 - FLEET MAINTENANCE  
BUDGET UNIT - 4265 - FLEET MAINTENANCE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220					OPERATING SUPPLIES				
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		31.26	.00	FUEL FOR FORKLIFT
12/21	06/03/21	21		10756	3022 FIRST BANKCARD		32.06	.00	FUEL FOR FORKLIFT
12/21	06/03/21	21	10334 -01	10768	0068 GARY V. BURROWS,		1,947.19	-1,947.19	BLANKET PO FOR OIL
TOTAL					OPERATING SUPPLIES	.00	2,010.51	-1,947.19	
4220F					OPERATING SUPPLIES FUEL				
12/21	06/03/21	21		10757	3022 FIRST BANKCARD		34.10	.00	FUEL-UNIT 16-TRAINING
12/21	06/03/21	21		10760	3022 FIRST BANKCARD		35.57	.00	FUEL- UNIT 40- HENDER
12/21	06/03/21	21		10757	3022 FIRST BANKCARD		30.00	.00	FUEL-UNIT 16-TRAINING
12/21	06/03/21	21		10760	3022 FIRST BANKCARD		63.43	.00	FUEL- UNIT 40- HENDER
TOTAL					OPERATING SUPPLIES FUEL	.00	163.10	.00	
4230					REPAIR/MAINT SUPPLIES				
12/21	06/03/21	21		10757	3022 FIRST BANKCARD		214.26	.00	NOCO BOOST HD GB70 20
12/21	06/03/21	21	10801 -01	10788	6775 RU2 SYSTEMS INC.		1,790.00	-1,790.00	NEW 18" CHARACTER LED DIS
12/21	06/03/21	21	10801 -02	10788	6775 RU2 SYSTEMS INC.		40.00	-40.00	SHIPPING
TOTAL					REPAIR/MAINT SUPPLIES	.00	2,044.26	-1,830.00	
4350					REPAIR/MAINT SERVICES				
12/21	06/03/21	21	10838 -01	10749	6374 COOK'S COMMUNICA		714.54	-714.54	POLICE EQUIPMENT REPAIR-
12/21	06/03/21	21		10773	3088 JONES TOWING, IN		220.00	.00	TOWING
12/21	06/03/21	21		10746	5804 CHADS AUTO GLASS		189.50	.00	#114
TOTAL					REPAIR/MAINT SERVICES	.00	1,124.04	-714.54	
4825					MACHINERY & EQUIPMENT				
12/21	06/03/21	21	10457 -01	10768	0068 GARY V. BURROWS,		3,428.79	-3,428.79	300 GALLON WASTE OIL TANK
TOTAL					MACHINERY & EQUIPMENT	.00	3,428.79	-3,428.79	
TOTAL					FLEET MAINTENANCE	.00	8,770.70	-7,920.52	
TOTAL					FLEET MAINTENANCE	.00	8,770.70	-7,920.52	

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 045 - GOLF COURSE - CITY  
BUDGET UNIT - 4245 - GOLF COURSE-CITY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4000K	COST OF REVENUE-KITCHEN								
12/21	06/03/21	21	10405 -02	10782	6438 PEPSI BEVERAGES		1,424.54	-1,424.54	CHANGE ORDER 1 ADD FUNDS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		464.25	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		154.89	.00	FOOD PRODUCTS
12/21	06/03/21	21		10782	6438 PEPSI BEVERAGES		307.69	.00	DRINK CASES
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		333.24	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		266.32	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		294.71	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		57.74	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		97.11	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		148.03	.00	FOOD PRODUCTS
12/21	06/03/21	21		10785	7003 RAVEN BRAND PROD		140.40	.00	FOOD SUPPLIES
12/21	06/03/21	21		10785	7003 RAVEN BRAND PROD		140.40	.00	FOOD SUPPLIES
12/21	06/03/21	21		10785	7003 RAVEN BRAND PROD		140.40	.00	FOOD SUPPLIES
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		14.99	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		6.33	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		6.44	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		8.58	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		477.97	.00	FOOD PRODUCTS
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		496.58	.00	FOOD PRODUCTS
TOTAL	COST OF REVENUE-KITCHEN					.00	4,980.61	-1,424.54	
4000P	COST OF REVENUE-PRO SHOP								
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		89.54	.00	GOLF CLUBS/NATHAN
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		155.96	.00	GOLF CLUBS/NATHAN
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		201.43	.00	GOLF CLUBS/NATHAN
TOTAL	COST OF REVENUE-PRO SHOP					.00	446.93	.00	
4220K	OPERATING SUPPLIES-KITCH								
12/21	06/03/21	21		10747	6624 CINTAS		57.63	.00	KITCHEN
12/21	06/03/21	21		10747	6624 CINTAS		57.63	.00	KITCHEN
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		21.42	.00	WATER DISPENSER
TOTAL	OPERATING SUPPLIES-KITCH					.00	136.68	.00	
4220M	OPERATING SUPPLIES MAINT.								
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		33.29	.00	COURSE SUPPLIES
12/21	06/03/21	21		10752	6503 FARMLOAD DISTRIB		195.73	.00	2 1/2 GALLON PERVADE
TOTAL	OPERATING SUPPLIES MAINT.					.00	229.02	.00	
4220P	OPERATING SUPPLIES-PRO SH								
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		295.21	.00	OFFICE SUPPLIES
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		33.00	.00	OFFICE SUPPLIES
TOTAL	OPERATING SUPPLIES-PRO SH					.00	328.21	.00	
4310	PROFESSIONAL CONTRACT SVC								
12/21	06/03/21	21		10793	6812 TERMINIX PROCESS		64.00	.00	PEST CONTROL-GOLF
12/21	06/03/21	21		10787	6548 TOM RINGER		310.95	.00	GOLF LESSON-MAY 2021

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PEI - FUND ACCOUNTING

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CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 17  
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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 045 - GOLF COURSE - CITY  
BUDGET UNIT - 4245 - GOLF COURSE-CITY

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4310					PROFESSIONAL CONTRACT SVC (cont'd)				
TOTAL					PROFESSIONAL CONTRACT SVC	.00	374.95	.00	
4320					MEETINGS & DUES				
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		270.00	.00	NCGA TOURNAMENT ENTR
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		270.00	.00	NCGA TOURNAMENT ENTR
TOTAL					MEETINGS & DUES	.00	540.00	.00	
4340					UTILITIES				
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		186.77	.00	PHONE/INTERNET
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		186.77	.00	PHONE/INTERNET
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		81.91	.00	PHONE/TOM
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		53.50	.00	PHONE/INTERNET
12/21	06/03/21	21		10764	3022 FIRST BANKCARD		144.23	.00	CLUBHOUSE CABLE
TOTAL					UTILITIES	.00	653.18	.00	
TOTAL					GOLF COURSE-CITY	.00	7,689.58	-1,424.54	
TOTAL					GOLF COURSE - CITY	.00	7,689.58	-1,424.54	

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CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 050 - WATER  
BUDGET UNIT - 4250 - WATER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
12/21	06/03/21	21		10763	3022 FIRST BANKCARD		4.36	.00	WTP SAMPLES JUGS
12/21	06/03/21	21		10763	3022 FIRST BANKCARD		233.11	.00	GLOVES
TOTAL						.00	237.47	.00	
4220CH									
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		474.23	-474.23	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		581.46	-581.46	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		677.47	-677.47	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		768.35	-768.35	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		847.95	-847.95	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		948.31	-948.31	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -01	10794	6058 UNIVAR		969.08	-969.08	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		185.17	-185.17	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		227.04	-227.04	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		264.54	-264.54	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		300.02	-300.02	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		331.10	-331.10	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		370.30	-370.30	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -02	10794	6058 UNIVAR		378.41	-378.41	20260 - SULFURIC ACID 93%
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		474.23	-474.23	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		581.45	-581.45	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		677.47	-677.47	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		768.35	-768.35	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		847.95	-847.95	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		948.32	-948.32	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10817 -03	10794	6058 UNIVAR		969.09	-969.09	69362- CAUSTIC SODA 50% -
12/21	06/03/21	21	10799 -01	10744	7241 BRENNTAG PACIFIC		6,821.10	-6,821.10	STA 7 - 100% NACAL SALT F
12/21	06/03/21	21	10799 -02	10744	7241 BRENNTAG PACIFIC		545.05	-545.05	INITIAL STARTUP LOAD INSU
12/21	06/03/21	21	10799 -03	10744	7241 BRENNTAG PACIFIC		327.00	-327.00	FREIGHT
TOTAL						.00	20,283.44	-20,283.44	
4310									
12/21	06/03/21	21		10763	3022 FIRST BANKCARD		6.00	.00	40 G ST SCADA INTERNE
TOTAL						.00	6.00	.00	
4340									
12/21	06/03/21	21		10791	0423 SOCALGAS		77.59	.00	04/21/2021-05/20/21
TOTAL						.00	77.59	.00	
TOTAL						.00	20,604.50	-20,283.44	
TOTAL						.00	20,604.50	-20,283.44	

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CITY OF LEMOORE  
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 19  
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SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 056 - REFUSE  
BUDGET UNIT - 4256 - REFUSE

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									
12/21	06/03/21	21		10790	6117 SIGNWORKS		368.72	.00	DIBOND 3MM
12/21	06/03/21	21		10790	6117 SIGNWORKS		368.72	.00	DIBOND 3MM
TOTAL						.00	737.44	.00	
4230									
12/21	06/03/21	21	C756	-01 10756	3022 FIRST BANKCARD		933.00	-933.00	6X2 PHENOLIC WHEELS SWIVE
12/21	06/03/21	21	C756	-02 10756	3022 FIRST BANKCARD		67.64	-67.64	TAX
TOTAL						.00	1,000.64	-1,000.64	
4310									
12/21	06/03/21	21	10411	-01 10751	6869 WELLS FARGO BANK		817.60	-817.60	TEMP AGENCY (PART TIME HE
TOTAL						.00	817.60	-817.60	
TOTAL						.00	2,555.68	-1,818.24	
TOTAL						.00	2,555.68	-1,818.24	

SELECTION CRITERIA: transact.yr='21' and transact.fund between '001' and '800' and transact.batch='vm060421'  
ACCOUNTING PERIOD: 12/21

FUND - 060 - SEWER& STORM WTR DRAINAGE  
BUDGET UNIT - 4260 - SEWER

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
4220									OPERATING SUPPLIES
12/21	06/03/21	21		10766	6751 FURTADO WELDING		404.60	.00	REGUALTOR AC 350
12/21	06/03/21	21		10753	5866 FASTENAL COMPANY		121.87	.00	UBOLT/SCKT SET
TOTAL						.00	526.47	.00	OPERATING SUPPLIES
4230									REPAIR/MAINT SUPPLIES
12/21	06/03/21	21		10763	3022 FIRST BANKCARD		98.59	.00	LEXAR 633X 32GB
12/21	06/03/21	21		10774	0242 JORGENSEN COMPAN		276.96	.00	MOY ON-SITE CALIBRATI
TOTAL						.00	375.55	.00	REPAIR/MAINT SUPPLIES
4350									REPAIR/MAINT SERVICES
12/21	06/03/21	21	10840 -01	10781	6758 PACKAGING PRO TE		3,900.00	-3,900.00	CLEAN UP DRAINAGE DITCH B
12/21	06/03/21	21	10802 -01	10765	5053 FLUENCE USA		2,920.00	-2,920.00	TORNADO PROPELLER KIT 20/
12/21	06/03/21	21	10802 -02	10765	5053 FLUENCE USA		39.00	-39.00	ESTIMATE FREIGHT
TOTAL						.00	6,859.00	-6,859.00	REPAIR/MAINT SERVICES
TOTAL						.00	7,761.02	-6,859.00	SEWER
TOTAL						.00	7,761.02	-6,859.00	SEWER& STORM WTR DRAINAGE
TOTAL						.00	75,426.07	-57,564.35	REPORT

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CITY OF LEMOORE  
GENERAL LEDGER TRANSACTION ANALYSIS

PAGE NUMBER: 1  
AUDIT311

SELECTION CRITERIA: account.acct between '2000' and '2999'AND transact.batch='vm060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	REFERENCE	VENDOR/PAYER	DEBIT	CREDIT	DESCRIPTION
2020			ACCOUNTS PAYABLE				
12/21	06/03/21	21 10750		6254 DIVISION OF THE STAT		239.20	1ST QUARTER 2021
TOTAL			ACCOUNTS PAYABLE		.00	239.20	
2242			ADA&EDUCATION [SB1186]				
12/21	06/03/21	21 10750		6254 DIVISION OF THE STAT	239.20		1ST QUARTER 2021
TOTAL			ADA&EDUCATION [SB1186]		239.20	.00	
TOTAL			GENERAL FUND		239.20	239.20	
TOTAL REPORT					239.20	239.20	

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CITY OF LEMOORE  
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1  
AUDIT31

SELECTION CRITERIA: transact.yr='21' and transact.account between '3000' and '3999' and transact.batch='VM060421'  
ACCOUNTING PERIOD: 12/21

FUND - 001 - GENERAL FUND  
BUDGET UNIT - 001 - GENERAL FUND

ACCOUNT	DATE	T/C	RECEIVE REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES DESCRIPTION
3681	RECREATION FEES						
12/21	06/03/21	210	10769	T3080 GASPAR LOPEZ		-45.00	REFUND-LEM BOXING
TOTAL	RECREATION FEES				.00	-45.00	.00
TOTAL	GENERAL FUND				.00	-45.00	.00
TOTAL	GENERAL FUND				.00	-45.00	.00
TOTAL	REPORT				.00	-45.00	.00