



Finance Department - Business License  
 711 W Cinnamon Dr. Lemoore, CA 93245  
 Phone: (559) 924-6744 ext 715  
 Fax: (559) 924-9003  
 Email: businesslicense@lemoore.com

Note: If your business is in city limits, please make certain you have all Planning/Zoning and Building Permits obtained and approved. If this business is located within a home attach your home occupation permit to this application. All permits from the Police must be obtained prior to submission.

**A \$54.00 application fee and license tax is due at time of submittal**

Business Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Business Location: \_\_\_\_\_

Business Mailing Address: \_\_\_\_\_

Business Start Date in Lemoore: \_\_\_\_\_

State Employee ID #: \_\_\_\_\_ Federal Employee ID#: \_\_\_\_\_ SSN#: \_\_\_\_\_

Ownership: Sole: \_\_\_\_\_ Corporation: \_\_\_\_\_ Partnership (all owners must sign): \_\_\_\_\_ Non-profit (must attach proof): \_\_\_\_\_

**General Business Inside City Limits:** Downtown Yes \_\_\_\_\_ No \_\_\_\_\_ Home Occupation Yes \_\_\_\_\_ attach approval No \_\_\_\_\_

Description of Business: \_\_\_\_\_

Annual Projected Gross Receipts \$ \_\_\_\_\_ Resale# \_\_\_\_\_

**Apartment/Duplex Owners: #** of units \_\_\_\_\_

**Professional Services Business: # of employees** \_\_\_\_\_

**General Business Outside of City Limits: # of Vehicles** \_\_\_\_\_ **License Plate(s) #** \_\_\_\_\_ **Drivers Lic. #** \_\_\_\_\_

Description of Business: \_\_\_\_\_

**Contractor/Subcontractor:**  
 Contractor: (Please attach a list of your **subcontractors** with application.) \_\_\_\_\_

Contractor State License # \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Gross Receipts in Lemoore: \_\_\_\_\_

**Business Owner(s) Information (Attach sheet listing more than 1 owner)**

Name: \_\_\_\_\_ Drivers License #: \_\_\_\_\_ SSN# \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone #: (Home) \_\_\_\_\_ (Cell) \_\_\_\_\_ (Message) \_\_\_\_\_

AFFIDAVIT: I DECLARE, UNDER PENALTY OF MAKING FALSE AFFIDAVIT, THAT THIS APPLICATION IS MADE BY ME, THAT I AM AUTHORIZED TO MAKE SUCH AN APPLICATION, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, IT IS A TRUE, CORRECT AND COMPLETE APPLICATION MADE IN GOOD FAITH, PURSUANT TO THE PROVISION OF THE BUSINESS LICENSE ORDINANCE OF THE CITY OF LEMOORE.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**All Owners Must Sign This Application** **All Business Tax Certificates expire December 31<sup>st</sup> of each year**

**OFFICE USE ONLY**

Approval Planning/Econ Dev	Date	Home Occupation#	
Approval Building Department	Date	Admin. Use Permit#	
Approval Police Department	Date	Public Works	Date
Approval Fire Marshall	Date	LVFD	Date
Business License Clerk	Date	Category Code	Business Lic #
Bus Lic. Tax \$	Processing fee \$54.00		Amount Paid \$
Additional Remarks:			Date Routed:

**Every Person or business engaging in Business in the City of Lemoore is required to apply for and be approved for a Business License Tax Certificate prior to conducting business**

Each License Certificate expires on December 31<sup>st</sup> of each year and is renewed January 1<sup>st</sup> of the following year. New Business License Processing fee is \$54.00 and all renewal fees are \$29.00. Applicable taxes for the business license certificates are as follows and are due upon application processing.

**GENERAL BUSINESS LOCATED WITHIN the City of Lemoore** pay annual tax based on the gross receipts disclosed. Downtown tax is doubled for the businesses located in the downtown district. Some businesses may qualify for professional tax rate in lieu of gross receipts.

**Any business that is located with a home address must obtain a Home Occupation Permit first. Contact Planning/Zoning prior to filling out this form. Planning Department 559-924-6744 x 740**

Gross Receipts	Business License Tax	Downtown License Tax \$
000 - 5,000	20.00	40.00
5,001 - 10,000	30.00	60.00
10,001 - 25,000	40.00	80.00
25,001 - 50,000	50.00	100.00
50,001 - 75,000	60.00	120.00
75,001 - 100,000	70.00	140.00
100,001- 150,000	80.00	160.00
150,001- 200,000	90.00	180.00
200,001-	100.00	200.00

**GENERAL BUSINESS LOCATED OUTSIDE the City of Lemoore** pays an annual tax of \$30.00 per vehicle used within the City. Not to exceed \$100.00 for a fleet of vehicles. This amount can be prorated if the quarter has passed.

**CONTRACTORS** pay an annual tax of \$60.00 for the first \$100,000 in gross receipts. An additional \$1.00 for each \$5,000 thereafter made within the city limits. Contractors must list their Contractor’s State License and expiration date.

**POLICE DEPARTMENT APPROVAL** PRIOR TO OBTAINING A BUSINESS TAX CERTIFICATE INCLUDES BUT NOT LIMITED TO:

Taxi Company/Driver, Massage Establishment/Therapist, Solicitors, Fortunetellers, Card Rooms, Carnival Rides, Firework Stands, Peddlers and any other type of varied type of business that have never operated within City of Lemoore limits. A background check of \$60.00 and additional fees may pertain. Please call 559-924-9574 or check with the Finance Business License Division for more information. All background checks, if required must be performed before a business license will be issued.

Approval for a completed business application that has accompanying payment may take up to 5 business days or longer to process.

Thank you for choosing Lemoore. Additional information can be obtained by visiting our [www.lemoore.com](http://www.lemoore.com) and reading the checklist for starting your own business.

## Business License Form

If you are filling in the data using the PDF form, you cannot save the typed data you entered. Print your completed form if you would like a copy for your records.

If you need to save the data you typed in, do the following:

1. Install a PDF printing tool such as the one included with the full Adobe Acrobat package or a free one such as PDFCreator.
2. Fill in the PDF form as you normally would
3. When you are done with the form, print it
4. Rather than using your default printer, select the one from the PDF tool you installed in step #1