

LEMOORE
CALIFORNIA

LEMOORE CITY COUNCIL
COUNCIL CHAMBER
429 C STREET
January 20, 2026
5:30 P.M.

MEETING AGENDA

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

- a. CALL TO ORDER
- b. INVOCATION
- c. PLEDGE OF ALLEGIANCE
- d. ROLL CALL
- e. AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

1 – CEREMONIAL / PRESENTATION

- 1-1 Employee of the Month – Bruce German – December 2025 (Benavides)
- 1-2 Big Brothers Big Sisters of Central California Proclamation (Matthews)

2 – STUDY SESSION

- 2-1 Transient Occupancy Tax Review (Valdez)

PUBLIC COMMENT

Public comment will be in accordance with the attached policy. This time is reserved for members of the audience to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. It is recommended that speakers limit their comments to three (3) minutes each and it is requested that no comments be made during this period on items on the Agenda. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Prior to addressing the Council, any handouts for Council will be provided to the City Clerk for distribution to the Council and appropriate staff. The public will have an opportunity to comment on items on the agenda once the item has been called and the Mayor opens the item to the public.

3 – DEPARTMENT AND CITY MANAGER REPORTS

- 3-1 Department & City Manager Reports

4 – CONSENT CALENDAR

Items considered routine in nature are placed on the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Council member or member of the public requests individual consideration.

- 4-1 Approval – Minutes – Regular Meeting – January 6, 2026
- 4-2 Information Only – Finance Department Update – December 2025
- 4-3 Approval – Lease Agreement Between City of Lemoore and Lemoore Gem and Mineral Club
- 4-4 Approval – Acceptance of Grant Funds from Gametime for Playground Equipment at Lemoore Little League Park and Budget Amendment
- 4-5 Approval – Budget Amendment for Awarding the Comprehensive Fee Study to IGService
- 4-6 Approval – Bid Award – S.A. Camp Pump and Drilling Company
- 4-7 Approval – Resolution 2026-03 Accepting Grant Funding from the Office of Local Defense Community Cooperation
- 4-8 Approval – Appointment of Lemoore Parks and Recreation Commissioners

- 4-9 Information Only – Police Department Update – December 2025
- 4-10 Approval – Appointment of Lemoore Planning Commissioners
- 4-11 Approval – Second Reading – Ordinance 2026-01 – Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols for the "Lemoore Downtown Entertainment Zone"
- 4-12 Approval – Salary Schedule Updates Effective January 1, 2026 and January 5, 2026
- 4-13 Approval – Agreement Between the City of Lemoore and IGService for Wastewater Rate Study
- 4-14 Approval – Adoption of the City of Lemoore 2025-2026 State Legislative Program
- 4-15 Information Only – Strategic Planning Report 2022
- 4-16 Information Only – Old City Hall Update
- 4-17 Information Only – Building Division Update – December 2025
- 4-18 Approval – Early Retirement Incentive Program

5 – PUBLIC HEARINGS

Report, discussion and/or other Council action will be taken.

- 5-1 Public Hearing – First Reading – Ordinance 2026-02 – Adopting Planned Unit Development No. 2025-01 Located at 109 Hamlet Street in the City of Lemoore and Resolution 2026-02 Approving Tentative Parcel Map No. 2025-03 to Divide an Existing 0.44-Acre Parcel Into Four Parcels Located at 109 Hamlet Street in the City Of Lemoore (Apn 020-184-020) (Brandt)

6 – NEW BUSINESS

Report, discussion and/or other Council action will be taken.

- 6-1 Discussion and Direction – Adjustments of City Council Stipends Consistent with SB 329, reflecting a 5% Increase Per Year Since the Last Stipend Adjustment in 2007 (Trejo)

7 – CITY COUNCIL REPORTS AND REQUESTS

- 7-1 City Council Reports / Requests

CLOSED SESSION

This item has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(4). The City Attorney will provide an oral report regarding the Closed Session.

1. Government Code Section 54956.9(d)(2)
Conference with Legal Counsel – Anticipated Litigation

ADJOURNMENT

Upcoming Council Meetings

- City Council Regular Meeting, Tuesday, February 3, 2026
- City Council Regular Meeting, Tuesday, February 17, 2026

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Council Chamber, 429 C Street and the Cinnamon Municipal Complex, 711 W. Cinnamon Drive. Written communications from the public for the agenda must be received by the City Clerk's Office no less than seven (7) days prior to the meeting date. The City of Lemoore complies with the Americans with Disabilities Act (ADA of 1990). The Council Chamber is accessible to the physically disabled. Should you need special assistance, please call (559) 924-6744, at least 4 business days prior to the meeting.

PUBLIC NOTIFICATION

I, Lysaundra Aquino, Deputy City Clerk for the City of Lemoore, declare under penalty of perjury that I posted the above Regular City Council Agenda for the meeting of January 20, 2026 at Council Chamber, 429 C Street and City Hall, 711 W. Cinnamon Drive, Lemoore, CA on January 13, 2026.

//s//

Lysaundra Aquino, Deputy City Clerk



CITY COUNCIL REGULAR MEETING

JANUARY 20, 2026 @ 5:30 p.m.

The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Lemoore utilizes Zoom teleconferencing technology for virtual public participation; however, the City makes no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of the public through this means is at their own risk. (Zoom teleconferencing/attendance may not be available at all meetings.)

The meeting may be viewed through the following Zoom Meeting:

- Please click the link below to join the webinar:
- <https://us06web.zoom.us/j/87841627712?pwd=20LBQiVZpWypXaSTrHGtIjWbWhsK1r.1>
- Meeting ID: 878 4162 7712
- Passcode: 677735
- Phone: +1 669 900 6833

If you wish to make a general public comment or public comment on a particular item on the agenda, **participants may do so via Zoom during the meeting** or by **submitting public comments by e-mail to: cityclerk@lemoore.com**. In the subject line of the e-mail, please state your name and the item you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item you are commenting on. Please be aware that written public comments, including your name, may become public information. Additional requirements for submitting public comments by e-mail are provided below.

General Public Comments & Comments on City Council Business Items

For general public comments and comments regarding specific City Council Business Items, public comments can be made via Zoom during the meeting or all public comments must be received by e-mail no later than 5:00 p.m. the day of the meeting. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a general public comment or comment on a business item is received after 5:00 p.m., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 5:00 p.m. will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the City Council meeting.

Public Hearings

For public comment on a public hearing, all public comments must be received by the close of the public hearing period. All comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a comment on a public hearing item is received after the close of the public hearing, such comment will be made part of the meeting minutes, provided that such comment is received prior to the end of the meeting.

PLEASE BE AWARE THAT ANY PUBLIC COMMENTS RECEIVED THAT DO NOT SPECIFY A PARTICULAR AGENDA ITEM WILL BE READ ALOUD DURING THE GENERAL PUBLIC COMMENT PORTION OF THE AGENDA.

PROCLAMATION

BY THE

MAYOR OF THE CITY OF LEMOORE

NATIONAL MENTORING MONTH

JANUARY 1 - 31, 2026

Honoring Big Brothers Big Sisters of Central California

WHEREAS, January is recognized across the nation as **National Mentoring Month**, a time to celebrate the power of mentorship and acknowledge the individuals and organizations that make a lasting impact in the lives of young people; and

WHEREAS, since its founding in **1969**, **Big Brothers Big Sisters of Central California (BBBSofCC)** has served as a pillar of mentorship and youth empowerment, providing guidance, stability, and opportunity to children throughout the Central Valley; and

WHEREAS, over the past five decades, BBBSofCC has positively impacted the lives of more than **30,000 children and their families**, fostering resilience, leadership, and hope through one-to-one mentoring relationships; and

WHEREAS, BBBSofCC has successfully implemented the **High School Bigs Program** across **21 unified school districts**, serving more than **4,000 children and families** each year throughout Central California; and

WHEREAS, through dedicated mentors, community partnerships, and innovative programming, BBBSofCC continues to inspire young people to reach their full potential, strengthening the fabric of our communities;

NOW, THEREFORE, be it resolved that the **City of Lemoore** hereby proclaims **January 2026** as **National Mentoring Month** and proudly recognizes **Big Brothers Big Sisters of Central California** for its unwavering commitment to the children and families of our region and its enduring impact on future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the to be affixed this 20th day of **January 2026**.



Patricia Matthews
Mayor



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 2-1

To: Lemoore City Council
From: Josalynn Valdez, Finance Director
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Transient Occupancy Tax Review

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input checked="" type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Consideration of Increasing Transient Occupancy Tax (TOT) Rate.

Subject/Discussion:

The purpose of this report is to provide the City Council with background information and comparative data on Transient Occupancy Tax (TOT) rates in the region to support consideration of a potential increase to the City's current TOT rate of **8%**.

Background

The Transient Occupancy Tax (TOT), sometimes referred to as a "hotel tax" or "bed tax," is levied on the rent charged to guests for stays of thirty (30) consecutive days or less in hotels, motels, inns, and other short-term lodging accommodations. TOT revenues are typically used to support general municipal services such as public safety, infrastructure, tourism promotion, and general government operations.

Transient Occupancy Tax (TOT) Rate Impact Analysis

Baseline Information

- **Current TOT Rate:** 8%
- **FY 2024–25 Budgeted TOT Revenue:** \$350,000
- **FY 2024–25 Actual TOT Collected (to date):** \$341,859

For purposes of this analysis, it is assumed that:

- Taxable lodging activity remains constant.

- No behavioral changes (reduced stays, price sensitivity, or supply changes) occur as a result of the rate increase.
- Revenue increases proportionally with the tax rate.

Estimated Taxable Lodging Base

Based on FY 2024–25 actual collections:

$$\text{Estimated Taxable Lodging Revenue} = \frac{\$341,859}{8\%} \approx \$4,273,237$$

This estimated taxable base is used to project revenues under higher TOT rates.

Projected TOT Revenue by Rate

TOT Rate	Projected Annual Revenue Increase Over Current (8%)
-----------------	--

8% (Current)	\$341,859	—
9%	\$384,591	+\$42,732
10%	\$427,324	+\$85,465
11%	\$470,056	+\$128,197
12%	\$512,789	+\$170,930

- Each **1% increase** in the TOT rate is estimated to generate approximately **\$42,700** in additional annual General Fund revenue.
- These projections are conservative in that they do not assume growth in lodging supply, increased visitation, or inflationary room rate increases.

Summary:

The regional average TOT rate among peer cities is **approximately 10–12%**, which is **above Lemoore's current 8%**. Increasing the TOT rate could align Lemoore with regional practices and provide additional funding for city priorities.

Financial Consideration(s):

Increasing the TOT rate, depending on the new rate adopted (e.g., to 10% or 12%), could generate additional revenue for the General Fund. Projected incremental revenue would depend on occupancy rates, number of lodging units, and local tourism levels.

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends the City Council consider the following steps:

1. **Authorize community engagement and stakeholder consultations** with local lodging operators and tourism partners.

2. **Consult with legal counsel on the election requirement and ballot language if a rate increase is pursued.**
3. **Return to Council with a formal proposal and recommendation for potential placement on the ballot.**

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney 1/13/2026
- City Clerk 1/12/2026
- City Manager 1/12/2026
- Finance 1/12/2026

Date:

January 6, 2026 Minutes

Lemoore City Council Regular Meeting

CALL TO ORDER:

At 5:30 P.M., the meeting was called to order.

ROLL CALL: Mayor: MATTHEWS
 Council Members: BREWSTER, GORNICK, LYONS
 Absent: CRUZ

City Staff and contract employees present: City Manager Trejo; City Attorney Di Fillipo Smith; Police Chief Kendall; Management Analyst Baley; Administrative Assistant/ Fire Prevention Inspector Faria; Community Services Manager Greenlee; City Engineer Cowart; Management Analyst Hugie; Finance Director Valdez; Community Services Officer Perez; Building Inspector Oliver; Public Works Inspector Perez; Human Resources Assistant Aquino; City Clerk Avalos

AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

Closed Session Item #1 removed.

1 – CEREMONIAL / PRESENTATION

1-1 Recognition of LVFD for their 100th Tree Donation (Matthews)

Mayor Matthews presented the Certificate of Recognition to the Lemoore Volunteer Fire Department Association for their 100th Christmas tree donation.

2 – STUDY SESSION

2-1 Transient Occupancy Tax Review (Valdez)

Finance Director Valdez was seeking direction from council regarding the possibility of raising Lemoore's TOT. She asked for consensus to move forward with research and consensus was received.

2-2 Traffic Light Schedule (Hugie)

Management Analyst Hugie presented regarding the Traffic Light Installation Project that covered the locations at Bush and 19th ½ Avenue , Hanford-Armona and Liberty and Cinnamon and 19th Avenue. He gave estimated start to end construction dates for each location.

2-3 City Planner Presentation of the Annexation Process (Brandt)

City Planner Brandt provided a presentation regarding the City Annexation process which included:

- Step 1: Define the boundaries of the annexation
- Step 2: CEQA/ Staff and PC Review
- Step 3: City Council Initiation
- Step 4: LAFCo Review
- Step 5: Protest Hearing
- Step 6: Notice of Completion

- Step 7: State Notification
- Special Circumstances
- Detachment from Districts

PUBLIC COMMENT

Alex Walker spoke on behalf of the Rotary Club and stated the club is excited to be welcome potential members in the following week. He stated the Rotary Club has been serving the community for 67 years and they will be making website changes to better reflect their story and who they are. On behalf of the Chamber, they will be hosting the Installation Banquet on January 30th and mentioned there are sponsorship opportunities available. He wanted to share that the Sarah Mooney Museum will be celebrating its 50th anniversary in October 2026.

Celeste Ramos with California Health Collaborative Kings County Tobacco Control Program wanted to congratulate the City for the new entertainment district. On behalf of the program, she stated they are there as a resource in learning how to create smoke free spaces in the new entertainment district.

3 – DEPARTMENT AND CITY MANAGER REPORTS

City Manager Trejo stated the Chamber will be having the Annual Installation Banquet on January 30th. She stated the City will be hosting the FlightFest on March 20th through the 22nd that will coincide with Blue Angel's Air show. Coffee and Community will be held the following day on January 7th at 8:00 A.M. Lastly, she mentioned the Lemoore Volunteer Fire Department will be having their annual golf tournament on April 27th.

Police Chief Kendall wished everyone a Happy New Year and stated this New Year's Eve was a busy one for the Lemoore Police Department. He stated they had extra staffing and had a total of:

- 76 calls for service
- 9 verbal or physical fights
- 23 fireworks or shots heard
- 2 DUI arrests
- 1 drunk in public
- 6 miscellaneous arrest

He mentioned the Lemoore Police Department would be at Freedom Elementary on Wednesday and Thursday conducting their active shooter training.

4 – CONSENT CALENDAR

- 4-1 Approval – Minutes – Regular/ Special Meeting – December 16, 2025
- 4-2 Approval – Commercial Lease Agreement Between the City of Lemoore and Shayla Farfan DBA Shi-Lites Athletics
- 4-3 Approval – Second Reading – Ordinance 2025-03 – Amending Chapter 7 of Title 3 of the Lemoore Municipal Code pertaining to Peddlers, Solicitors, and Transient Merchant
- 4-4 Approval – Adoption of the 2025 California Fire Code Effective January 1, 2026
- 4-5 Approval – Budget Amendment – New Bellehaven Striping
- 4-6 Approval - Award the Comprehensive Fee Study to IGServive
- 4-7 Information Only – Summary of Grant Activity and Outcomes

Item 4-7 was pulled for separate consideration.

Motion by Council Member Lyons, seconded by Council Member Brewster, to approve the Consent Calendar, except item 4-7.

Ayes: Lyons, Brewster, Gornick, Matthews
Absent: Cruz

5 – PUBLIC HEARINGS

Report, discussion and/or other Council action will be taken.

5-1 Public Hearing – First reading – Ordinance 2026-01 – Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols for the "Lemoore Downtown Entertainment Zone" (Benavides)

Public Hearing Opened: 6:37 P.M.

Spoke: No one

Public Hearing Closed: 6:38 P.M.

Motion by Council Member Lyons , seconded by Council Member Brewster, to approve the first reading of Ordinance 2026-01 Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols for the "Lemoore Downtown Entertainment Zone"

Ayes: Lyons, Brewster, Lyons, Mathew
Absent: Cruz

5-2 Public Hearing – First reading – Ordinance 2026-02 – Adopting Planned Unit Development No. 2025-01 Located at 109 Hamlet Street in the City of Lemoore and Resolution 2026-02 Approving Tentative Parcel Map No. 2025-03 to Divide an Existing 0.44-Acre Parcel Into Four Parcels Located at 109 Hamlet Street in the City of Lemoore (Apm 020-184-020) (Brandt)

Public Hearing Opened: 6:57 P.M.

Spoke: Evelyn Badasci, Curtis Barnhart

Public Hearing Closed: 7:00 P.M.

Motion by Mayor Mathews, seconded by Council Member Lyons, to approve the first reading of Ordinance 2026-02 – Adopting Planned Unit Development No. 2025-01 Located at 109 Hamlet Street in the City of Lemoore and Resolution 2026-02 Approving Tentative Parcel Map No. 2025-03 to Divide an Existing 0.44-Acre Parcel Into Four Parcels Located at 109 Hamlet Street in the City of Lemoore (Apm 020-184-020)

Ayes: Mathews, Lyons, Brewster, Gornick
Absent: Cruz

6 – NEW BUSINESS

No New Business.

7 – CITY COUNCIL REPORTS AND REQUESTS

Council Member Brewster wanted to give a shout out to the LVFD for their 100th tree donation. He stated that there was a lot of flooding during the storms and the City employees were able to pump out the water on Hanford Armona Road with the pipeline. He commended the Lemoore Police Department on all the staff they had working on New Years Eve. He informed the public of the ongoing Little League Registrations, and it would be closing in the next couple of weeks. He wished everyone a good 2026.

Council Member Lyons thanked Alex Walker for his 100th tree report and stated it was very informative. He thanked City Planner Brandt for attending the city council meeting. He extended appreciation to Sequoia Development for coming to Lemoore and looking for new development.

Mayor Pro Tem Gornick thanked Sequoia Development for attending the city council meeting and listening to the council's thoughts on their development idea. He commended Alex Walker and the LVFD for their 100th tree. He would like to focus on the City's KPIs and identify 5-6 goals on how the City is becoming better each year and would like to have conversations on that. He is requesting an update on the old City Hall and the ordinance on cats and dogs

Mayor Matthews thanked everyone who spoke during the public comment. She met with the Walking America Couple because they did come through the City of Lemoore and wished them well on their journey. During the last KWRA Board Meeting, the board voted 2 in favor and 3 opposed raising the threshold for the tipping fees. She attended a senior lunch/bingo sponsored by SUSP held at the senior center. She also attended Miguel's Flaming Grill ribbon cutting/grand opening, Lily of the Valley Heart Team event, Prym Insurance ribbon cutting, and My Dream Vacation ribbon cutting that was held at the Chamber. There was an officer swearing in for Officer Rodriguez in December and she also attended that. The following Saturday volunteers will be picking up wreaths at the cemeteries in Lemoore for Wreaths Across America.

Council adjourned to Closed Session at 7:21 P.M.

CLOSED SESSION

This item has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(4). The City Attorney will provide an oral report regarding the Closed Session.

1. Government Code Section 54957.6
Conference with Labor Negotiator
Agency Designated Representatives: Christina D. Smith, City Attorney and Marissa Trejo,
City Manager Employee Organizations: Unrepresented and General Association of
Service Employees (G.A.S.E), Lemoore Police Officers Association (LPOA), Lemoore
Police Sergeants Association (LPSU), Lemoore Police Department Professional Services
Bargaining Unit (LPPSBU)

ADJOURNMENT

At 8:35 P.M., Council adjourned.

Approved the 20th day of January 2026.

APPROVED:

Patricia Matthews, Mayor

ATTEST:

Lysaundra Aquino, Deputy City Clerk



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-2

To: Lemoore City Council
From: Josalynn Valdez, Finance Director
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Finance Department Update – December 2025

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Receive the December 2025 update for the Finance Department.

Subject/Discussion:

In the month of December, 24 business licenses were issued.

Financial Consideration(s):

N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Receive the of the December 2025 update for the Finance Department.

Attachments:

Review:

Date -

Resolution:
 Ordinance:
 Map
 Contract
 Other

<input checked="" type="checkbox"/> City Attorney	01/12/2026
<input checked="" type="checkbox"/> City Clerk	01/12/2026
<input checked="" type="checkbox"/> City Manager	01/12/2026
<input checked="" type="checkbox"/> Finance	01/12/2026

List: December 2025 Business Licenses Issued

Business License Number	Business Name	Address	Business Li	Business Li	Business Li	Business Li	Business License Issued Date	Business License Expiration Date
CONT-001821-2025	CONCRETE VALUE CORP	530 Bercut Dr Suite G Sacramento, CA 95828	Contractor General Cc Issued	2026			12/30/2025	12/31/2026
CONT-000739-2025	DAC SERVICES, INC DBA FOUR C'S C	1560 H St Fresno, CA 93721	Contractor General Cc Renewed	2025			12/16/2025	12/31/2026
001644-2025	Hall's Handcrafted Hardwoods	869 LEGACY DR	Veteran Ex Gross Recce Renewed	2025			12/18/2025	12/31/2026
VEHICLE-001606-2025	Crepes de Gigi	14354 Geneva ave Hanford, CA 93230	Vehicles Vehicles Renewed	2025			12/12/2025	12/31/2026
CONT-001609-2025	Acoustic Solutions Inc.	3461 W Ashlan Ave Fresno, CA 93722	Contractor General Cc Renewed	2025			12/4/2025	12/31/2026
001748-2025	Laird Enterprises	PO Box 302 Kingsburg, CA 93631	Veteran Ex Gross Recce Renewed	2025			12/23/2025	12/31/2026
CONT-001734-2025	Idiaz General Builder	1801 Lauralee Ct. Modesto, CA 95350	Contractor General Cc Renewed	2026			12/23/2025	12/31/2026
GROSS-001624-2025	Maverik #762	1130 W Iona Ave Lemoore, CA 93245	Gross Recce Gross Recce Renewed	2025			12/12/2025	12/31/2026
CONT-001615-2025	TAK Broadband CA, LLC	1326 N Market BLVD Sacramento, CA 95814	Contractor General Cc Renewed	2025			12/9/2025	12/31/2026
VEHICLE-001727-2025	ERNEST	3460 S EAST AVE SUITE 101 FRESNO, CA	Vehicles Vehicles Renewed	2026			12/23/2025	12/31/2026
CONT-001808-2025	Silva & Son Inc.	3478 W Mt. Whitney Ave Riverdale, CA 95360	Contractor General Cc Issued	2026			12/30/2025	12/31/2026
GROSS-001829-2025	Lucy's Hair Studio	130 W D STELMOORE, CA	Gross Recce Gross Recce Issued	2026			12/31/2025	12/31/2026
CONT-001830-2025	CENTRAL VALLEY OVERHEAD DOOR	2664 N Business Park Fresno, CA 93727	Contractor General Cc Issued	2026			12/31/2025	12/31/2026
CONT-001832-2025	C3 Electric, Inc	1770 E Fallbrook Ave Fresno, CA 93720	Contractor Electrical C Issued	2026			12/31/2025	12/31/2026
CONT-001828-2025	Delerio Construction, LLC	3741 W Gettysburg Ave Fresno, CA 93720	Contractor General Cc Issued	2026			12/31/2025	12/31/2026
GROSS-001834-2025	Bounce 4 Fun - Martin Perez	676 BRISCA CT LEMOORE, CA	Gross Recce Gross Recce Issued	2026			12/31/2025	12/31/2026
GROSS-001833-2025	Avila Registration Services	95 Hanford Armona Rd. #C Lemoore, CA	Gross Recce Gross Recce Issued	2026			12/31/2025	12/31/2026
CONT-001705-2025	Gonzalez Double Plumbing	2219 N Grantland Fresno, CA 93723	Contractor Plumbing C Renewed	2025			12/19/2025	12/31/2026
CONT-001612-2025	American Inc	1345 N American Visalia, CA 93291	Contractor General Cc Issued	2026			12/4/2025	12/31/2026
CONT-001602-2025	JSC	1615 Cortner Ct Hanford, CA 93230	Contractor General Cc Renewed	2025			12/2/2025	12/31/2026
CONT-001728-2025	PROCRAFT INC	26690 Madison Ave #101 Murrieta, CA 92564	Contractor General Cc Renewed	2025			12/23/2025	12/31/2026
CONT-000166-2025	Mico Construction, Inc	417 E. Olive Ave. Fresno, CA 93728-3133	Contractor General Cc Renewed	2025			12/18/2025	12/31/2026
CONT-001767-2025	Michael Surface Solutions Inc.	7101 Schirra Ct. Bakersfield, CA 93313	Contractor General Cc Renewed	2026			12/24/2025	12/31/2026
CONT-001735-2025	Idiaz General Builder	1801 Lauralee Ct. Modesto, CA 95350	Contractor General Cc Renewed	2026			12/23/2025	12/31/2026



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Staff Report

Item No: 4-3

To: Lemoore City Council
From: Marissa Trejo, Cit Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Lease Agreement Between City of Lemoore and Lemoore Gem and Mineral

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approve the Lease Agreement between the City of Lemoore and the Lemoore Gem & Mineral Club for exclusive use of the west side of the Lemoore Veteran's Hall located at 411 W. D Street, Lemoore, CA 93245 as stated within Agreement; and authorize the City Manager to execute the Agreement and any extensions consistent with its terms.

Subject/Discussion:

The City of Lemoore owns the Lemoore Veteran's Hall located at **411 W. D Street**. The Lemoore Gem & Mineral Club has historically met within the community and expressed interest in establishing a continuing presence at the Veteran's Hall to support public education in geology, minerals, and lapidary arts.

Staff has worked with the Club to develop a lease structure that:

- Ensures responsible use of the facility
- Promotes community educational programming
- Offsets facility use fees through service to the public

Under the terms of the Agreement:

- Premises: West side of Lemoore Veteran's Hall
- Use Schedule: Second Thursday of every month, 5:00 p.m. – 9:00 p.m.
- Term: Two (2) years with one optional five (5) year renewal
- Fee Structure: No facility rental fees; service exchange required

- Insurance: \$1,000,000 general liability; City named as additional insured

Service Exchange

In lieu of facility use fees, the Club will teach public classes prior to each meeting, which may include:

- Rock identification
- Geodes and crystals
- Fossils education and demonstrations
- Beading
- Cabbing
- Rock painting
- Wire wrapping
- Dioramas, figurines, and crystal gardens
- Gold panning

Financial Consideration(s):

There is no direct fiscal revenue associated with rental fees due to the service-exchange model. The Agreement provides non-monetary public benefit by offering free educational programming for residents. Routine maintenance and restroom servicing will continue as part of existing facility operational costs.

Alternatives or Pros/Cons:

Pros:

- Community education benefit
- Partnership with local nonprofit/ club

Cons:

- None

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends the Lease Agreement between the City of Lemoore and the Lemoore Gem & Mineral Club for exclusive use of the west side of the Lemoore Veteran's Hall located at 411 W. D Street, Lemoore, CA 93245; and authorize the City Manager to execute the Agreement and any extensions consistent with its terms.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney 1/13/2026
- City Clerk 1/12/2026
- City Manager 1/12/2026
- Finance 1/12/2026

Date:

- City Attorney 1/13/2026
- City Clerk 1/12/2026
- City Manager 1/12/2026
- Finance 1/12/2026

**LEASE AGREEMENT
BETWEEN
CITY OF LEMOORE
AND
LEMOORE GEM & MINERAL CLUB**

This LEASE AGREEMENT is made and entered into this 20th day of January 2026 (“Effective Date”), by and between City of Lemoore, a Municipal Corporation (“City”), and Lemoore Gem & Mineral Club (“Club”). City and Lemoore Gem & Mineral Club may be referred to hereinafter individually as a “Party” or collectively as the “Parties”.

RECITALS

WHEREAS, City is the owner of certain real property commonly known as the Lemoore Veteran’s Hall located at 411 W. D Street, Lemoore, CA 93245 (“Hall”); and

WHEREAS, the Parties agree that it is in their mutual interest and the interest of the community that the City leases the Veteran’s Hall (West Side) within Hall to Lemoore Gem & Mineral Club under the terms and conditions set forth herein.

AGREEMENT

NOW, THEREFORE, for and in consideration of the mutual covenants and promises contained herein, the Parties hereto AGREE as follows:

1. **AGREEMENT TO LEASE.** Subject to the terms of this Agreement, City hereby leases the Veteran’s Hall (West Side) within Hall to Lemoore Gem & Mineral Club.
2. **TERM.** The term of this Agreement (“Term”) shall be for a period of two (2) years commencing on the Effective Date of this Agreement. Subject to City’s approval, this Agreement may be renewed after the expiration of the Term for one (1) successive period of five (5) years, subject to the terms and provisions of section 3, below. If Lemoore Gem & Mineral Club elects to renew this Agreement, it shall provide City with written notice no later than ninety (90) days prior to expiration of the Term. City Manager has the authority to execute extensions of this lease on behalf of the City for a period not to exceed five (5) years, so long as no material modifications are made to the existing terms and conditions of the lease.
3. **FEES.**
 - a. As consideration for this Agreement, in lieu of applicable Facility Use Fees, parties agree to a service exchange outlined in Section 4.
4. **SERVICE EXCHANGE.**

In exchange for use of Hall, Lemoore Gem & Mineral Club agrees to:

- a. Teach one of each of the classes below for the public at 411 W. D Street, Lemoore, CA 93245, prior to each meeting, as follows:
 - i. Rock Identification
 - ii. Geodes and crystals
 - iii. Fossils, education & demonstration, screening for gems
 - iv. Beading
 - v. Cabbing
 - vi. Rock painting
 - vii. Wire wrapping
 - viii. Geodes, rocks & figurines, dioramas
 - ix. Crystal gardens (create crystals)
 - x. Gold panning
- b. Club is responsible for providing all material needed for each class.

5. USE. Use of the Hall (West Side) by Lemoore Gem & Mineral Club is exclusive and is as follows:

- a. Second Thursday of every month from 5:00 P.M to 9:00 P.M
- b. Lemoore Gem & Mineral Club shall provide adequate supervision and crowd control at all scheduled activities to ensure protection of Hall. Adequacy of supervision and crowd control shall be determined by the City.
- c. Lemoore Gem & Mineral Club acknowledges that City and/or City authorized users shall be permitted to access and use Hall as reasonably necessary at all times, including times designated for Hall use.
- d. Lemoore Gem & Mineral Club shall not use Hall for any other purpose(s) not directly connected with the operation of Lemoore Gem & Mineral Club's meetings and related activities.
- e. City reserves the right to cancel any scheduled Lemoore Gem & Mineral Club use due to emergency conditions that could endanger participants. Representatives from the City and Lemoore Gem & Mineral Club will make reasonable efforts to meet prior to an event to assess the conditions of the Hall and determine if cancellation or some other action is required. The final decision to cancel an event shall be made by the City's Recreation Manager or their designee.
- f. Upon expiration and/or termination of Agreement and upon completion of use each Thursday, Lemoore Gem & Mineral Club shall return Hall to its original condition, allowing for reasonable and normal wear.

6. **RESTROOMS.** During periods of scheduled use by Lemoore Gem & Mineral Club, City shall be responsible for the toiletry supply and routine cleaning of restrooms. For purposes of this Agreement, routine cleaning shall consist of at least one service per week.
7. **STORAGE.** Lemoore Gem & Mineral Club shall not store any items within Hall.
8. **MAINTENANCE AND REPAIR OF HALL.**
 - a. City shall assume responsibility for all maintenance, damage not caused by Lemoore Gem & Mineral Club, repair and upkeep of Hall during Lemoore Gem & Mineral Club use other than landscape maintenance as indicated in Section 4.
 - b. Lemoore Gem & Mineral Club shall notify City of any damage to Hall within forty-eight (48) hours of finding the damage. City shall determine, in its sole discretion, the Party responsible for repair of the damage or replacement of the damaged item and determine the manner in which repair or replacement is to be performed.
 - c. Lemoore Gem & Mineral Club shall be responsible for preparation of the Hall (i.e., positioning tables and chairs.).
 - d. Lemoore Gem & Mineral Club shall remove all litter and other debris on or about the Hall caused by the participants during Lemoore Gem & Mineral Club's use of the Hall.
 - e. Lemoore Gem & Mineral Club shall be responsible for any repair or maintenance required due to vandalism of and/or graffiti on equipment and structures. Graffiti removal shall be completed in accordance with the current City ordinance governing graffiti removal.
 - f. City shall be responsible for regular maintenance of all fixed assets and facility.
 - g. City shall be responsible for major structural repairs and/or capital improvements to Hall which are the subject of this Agreement. City shall have the sole discretion in determining what constitutes major structural and/or capital improvements.
9. **ALTERATIONS TO THE HALL.** Lemoore Gem & Mineral Club shall make no alterations, improvements, or modifications to Hall without the prior written consent of City. Any such alterations, improvements or modifications to Hall shall become the sole and exclusive property of City upon completion of the alterations, improvements or modifications. If the City elects to require Lemoore Gem & Mineral Club to remove any alteration, improvements or modifications, Lemoore Gem & Mineral Club shall do so and return Hall to its original condition, allowing for reasonable and normal wear.

10. **HAZARDOUS MATERIALS.** Lemoore Gem & Mineral Club shall not use, maintain, or keep any Hazardous Materials, other than ordinary cleaning supplies and waste, on or in Hall without City's prior written approval. Lemoore Gem & Mineral Club shall promptly give notice to City of any Hazardous Materials dispersal or spill, or Hazardous Materials claim, of which it is aware. Lemoore Gem & Mineral Club shall indemnify and hold City harmless from any and all claims, costs, damages, penalties or liabilities arising out of Lemoore Gem & Mineral Club's use or release of any Hazardous Materials at, in or on Hall. This provision does not apply to existing Hazardous Materials or Hazardous Materials which are introduced to Hall by City. The foregoing indemnification obligation shall survive the expiration or earlier termination of this Agreement. The term "Hazardous Materials" as used in this Agreement shall mean any products, substances, chemical, material or waste whose presence, nature, quantity and/or intensity of existence, use, manufacture, disposal, transportation, spill, release or effect, either by itself or in combination with other materials expected to be on the premises, is either (a) potentially injurious to the public health, safety or welfare and environment of the premises, (b) regulated or monitored by any governmental authority, or (c) a basis for liability of City to any governmental agency or third party under any applicable statute or common law theory. Hazardous Materials shall include, but not be limited to, hydrocarbons, MTBE, petroleum, gasoline, crude oil, or any products, by-products, or fractions thereof.
11. **TERMINATION.** In addition to any other provision in this Agreement, this Agreement may be terminated upon the following:
 - a. This Agreement shall terminate automatically if either party fails to remedy any breach of any term or condition of this Agreement within thirty (30) days after receiving written demand from the other Party to do so. If either Party is making good-faith efforts to eliminate any such breach or default, the period for correction shall be extended for such length of time as is reasonably necessary to remedy the breach.
 - b. City may terminate this Agreement with or without cause upon sixty (60) days' prior written notice to Lemoore Gem & Mineral Club.
12. **INSURANCE.** At no cost to City, Lemoore Gem & Mineral Club will procure and maintain the following insurance policies throughout the Term of this Agreement and name the City as additional insured.
 - a. Comprehensive general liability insurance in an amount not less than one million dollars (\$1,000,000.00) per occurrence for each bodily injury, property damage, and personal injury arising out of Lemoore Gem & Mineral Club's alleged or actual omission, act or negligence in the performance or failure to perform its obligations under this Agreement. The insurance will also include, but not be limited to, premises and operations liability, and independent contractors' liability.

- b. City, its officers, agents and employees, shall be named as additional insureds on the above policies by separate endorsement with coverage at least as broad as ISO form CG 20 10 or CG 20 26. The insurance carried by Lemoore Gem & Mineral Club is primary to any insurance policies maintained by City, and no insurance held or owned by City will be called upon to contribute to a loss covered without reservation by Lemoore Gem & Mineral Club's policies. Lemoore Gem & Mineral Club's insurance policy will not be canceled or materially changed without first giving thirty (30) calendar days' prior written notice to City. Neither the existence of any of the insurance coverages required under this Agreement nor the minimum coverage limits specified herein with respect to any such coverage shall be deemed to limit or restrict in any way Lemoore Gem & Mineral Club's indemnification obligations under this Agreement. Insurance coverages required under this Agreement shall be provided under either: (i) valid and enforceable policies issued by insurance companies legally authorized to do business in the State of California; or (ii) a program of self-insurance meeting all requirements of California law applicable to insurance coverage of that nature. Prior to accessing or using Hall, Lemoore Gem & Mineral Club shall deliver to City properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above in this Agreement.
- c. If, at any time, Lemoore Gem & Mineral Club employs any person(s), Lemoore Gem & Mineral Club shall, at Lemoore Gem & Mineral Club's sole cost and expense, keep or cause to be kept in force workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than one million dollars (\$1,000,000.00) per accident.

13. **INDEMNIFICATION.** Lemoore Gem & Mineral Club agrees to indemnify, defend and hold City, its officers, employees and agents, harmless from and against any and all actions, claims, damages, disabilities or expenses, including attorneys' fees and costs through trial and on appeal, that may be asserted by any person or entity, arising out of or in connection with this Agreement, use of Hall during Lemoore Gem & Mineral Club's right to use Hall, or the tortious acts, errors, or omissions of a Party, its officers, agents, employees, participants, volunteers, and/or invitees, whether or not there is concurrent passive or active negligence on the part of such Party, but excluding liability to extent caused by the negligence or willful misconduct of the other Party. This indemnification obligation shall survive the expiration or earlier termination of this Agreement.

14. **DISCRIMINATION.** Lemoore Gem & Mineral Club for itself, its personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree that no person on the grounds of race, color, sex, disability, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of Hall.

15. **ASSIGNMENT.** This Agreement, the terms and conditions herein and rights and privileges herein are personal to Lemoore Gem & Mineral Club and are not assignable without the prior written consent of City.

16. **TAXES AND ASSESSMENTS.** This Agreement may result in a taxable possessory interest and subject Lemoore Gem & Mineral Club to payment of property taxes. Lemoore Gem & Mineral Club shall pay all taxes and assessments of any kind assessed or levied upon Lemoore Gem & Mineral Club for the leased premises by reason of this Agreement or of any improvements upon or in connection with this Agreement or the leased premises.
17. **NO WAIVER.** The failure by either Party to enforce any term or provision of this Agreement shall not constitute a waiver of that term or provision, or any other term or provision. No waiver by either Party of any term or provision of this Agreement shall be deemed or shall constitute a waiver of any other provision of this Agreement, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided in writing.
18. **NOTICE.** Any notice required or permitted to be given under the terms of this Agreement shall be mailed by certified mail, with return receipt requested, or personally delivered to the Party to whom such notice is required or permitted to be given hereunder. If mailed, any such notice shall be deemed to have been given three (3) days after deposit in the United States mail. If delivered personally, any such notice shall be deemed to have been given when received by the Party to whom notice is given. *Any notice to City shall be addressed as follows:* City of Lemoore Parks and Recreation Department, 711 West Cinnamon Drive, Lemoore, California 93245. *Any notice to Lemoore Gem & Mineral Club shall be addressed as follows:* _____ Any change in the above addresses shall be promptly provided to the other Party.
19. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between and City and Lemoore Gem & Mineral Club concerning the subject matter hereof. Any modification, waiver or amendment to this Agreement must be in writing signed by both Parties and approved by the governing body of each Party.
20. **SEVERABILITY.** In the event that one or more of the provisions of this Agreement shall, for any reason, be held to be invalid, illegal, or unenforceable, such invalidity, illegality, or unenforceability shall not affect any of the other provisions of this Agreement, but this Agreement shall be construed as if such invalid, illegal or unenforceable provision or provisions had never been contained herein.
21. **TITLES AND HEADINGS.** The titles and headings herein are for reference purposes only and shall not limit or define the meaning of the provisions of this Agreement nor shall they be used to interpret or construe the terms and conditions of this Agreement.
22. **APPLICABLE LAW.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of California. The state courts of the County of Kings shall be the exclusive venue for any litigation arising in any way from this Agreement.

23. **COUNTERPARTS.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, and all of which, taken together, shall constitute one and the same Agreement. A copy, original or facsimile with all signatures appended together shall be deemed a fully executed Agreement.

24. **WARRANTY OF AUTHORITY.** Each person below warrants and guarantees that s/he is legally authorized to execute this Agreement on behalf of the designated entity and that such execution shall bind the designated entity to the terms of this Agreement.

IN WITNESS WHEREOF, the undersigned have entered into this Agreement as of the Effective Date first set forth above.

LEMOORE GEM & MINERAL CLUB

CITY OF LEMOORE

Representative

Date

Marissa Trejo, City Manager

Date

ATTEST:

APPROVED AS TO FORM:

Representative

Date

Christina Smith, City Attorney

Date



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-4

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Acceptance of Grant Funds from Gametime for Playground Equipment at Lemoore Little League Park and Budget Amendment

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Accepting a grant from Gametime in the amount of \$40,960.26 for the purchase of playground equipment to be installed at Lemoore Little League Park and approval of a budget amendment to authorize the use of Park Development Impact Fees to cover the remaining project costs.

Subject/Discussion:

The City of Lemoore has been awarded a grant from Gametime to support the installation of new playground equipment at Lemoore Little League Park. The proposed playground will enhance recreational opportunities for youth and families and support the City's ongoing efforts to improve park amenities.

Gametime's grant funds will be used toward the purchase of the playground equipment. Additional site preparation and installation components are required to ensure the playground meets safety and operational standards.

The Gametime grant will fund the majority of the playground equipment costs. Any remaining balance for the equipment will be paid using Park Development Impact Fees.

In addition to the equipment, the project requires wood fiber fill, underlying gravel, and a drainage system. These improvements are estimated to cost approximately **\$14,000** and

will be completed by the City's Maintenance Division. These elements are necessary to ensure proper drainage, safety, and long-term durability of the playground. The project can be completed with existing staff and funding sources and does not require additional staffing.

Financial Consideration(s):

- Playground Equipment Subtotal: \$126,326.00
- Freight: \$6,165.57
- Sales Tax: \$3,476.61
- Total Playground Equipment Cost: \$135,968.18
- Grant Revenue (Gametime): \$40,960.26
- Remaining Equipment Costs: Funded through Park Development Impact Fees
- Site Preparation (wood fiber fill, gravel, drainage): Approximately \$14,000, to be completed by the Maintenance Division

Sufficient funds are available within the Park Development Impact Fee account to cover the City's portion of the project costs.

Alternatives or Pros/Cons:

Pros:

- Improves park amenities and play opportunities for youth and families at Lemoore Little League Park
- Utilizes park development impact fees as intended for park improvements

Cons:

- None

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends accepting a grant from Gametime in the amount of \$40,960.26 for the purchase of playground equipment to be installed at Lemoore Little League Park and approval of a budget amendment to authorize the use of Park Development Impact Fees to cover the remaining project costs.

Attachments:	Review:	Date:
<input type="checkbox"/> Resolution:		
<input type="checkbox"/> Ordinance:	<input checked="" type="checkbox"/> City Attorney	1/13/2026
<input type="checkbox"/> Map	<input checked="" type="checkbox"/> City Clerk	1/12/2026
<input type="checkbox"/> Contract	<input checked="" type="checkbox"/> City Manager	1/12/2026
<input checked="" type="checkbox"/> Other:	<input checked="" type="checkbox"/> Finance	1/12/2026

Quote
Playground Model/ Renderings
Budget Amendment



C/O MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Em: MRC@GAMETIME.COM
Web: www.mrcrec.com

11/26/2025
Quote #
119859-01-01

CA Lemoore City of Little League Park Playground

Lemoore City of
Attn: Marissa Trejo
721 W Cinnamon Dr
Lemoore, CA 93245
United States
Phone: 559-924-6744
mtrejo@lemoore.com

Ship to Zip 93245

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - #PS25006 "Chapman Mountain" 5-12 Unit	\$83,101.00	\$83,101.00
1	INSTALL	GameTime - Installation and Site Work- Scope of work: <ul style="list-style-type: none">• Excavation of 1,900 SF of dirt 12" deep• Install concrete curb 8" wide by 12" tall - 180 LF• Install new playground unit• Provide temporary fencing	\$43,225.00	\$43,225.00
Contract: OMNIA #2017001134			Sub Total	\$126,326.00
			Discount	(\$40,960.26)
			Freight	\$6,165.57
			Tax	\$3,476.61
			Total	\$95,007.92

Comments

OMNIA Contract #2017001134

Shipping to Lemoore, CA.

No safety surfacing is included.

Applicable CA sales tax is included.

JP/ja

CHOOSE YOUR COLOR SCHEME: IT IS VERY IMPORTANT THAT YOU CHOOSE A COLOR SCHEME FOR YOUR MODULAR PLAYGROUND UNIT AT TIME OF ORDER. PLEASE SELECT FROM ONE OF THE MANY "PLAY PALETTES" LISTED IN THE BACK OF THE GAMETIME CATALOG OR ON OUR WEBSITE: www.gametime.com. INDICATE YOUR SELECTION BELOW. GAMETIME PLAY PALETTE:

NOTE: COLOR SELECTION FOR ALL OTHER EQUIPMENT SHOULD BE ENTERED IN THE SPECIFIC ITEM PROVIDED UNDER THAT SPECIFIC ITEM.



C/O MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Em: MRC@GAMETIME.COM
Web: www.mrcrec.com

11/26/2025
Quote #
119859-01-01

CA Lemoore City of Little League Park Playground

This quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless otherwise noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to GAMETIME, c/o MRC. Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services. Customer is responsible for any required permits and fees pertaining to such permits.

PRICING / PAYMENT: This quote is valid for 30 days from date of quotation. Payment terms: Check in full at time of order made payable to Gametime.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

FREIGHT/SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order will ship within 6-8 weeks after GameTime's receipt and acceptance of your Purchase Order, signed quotation and color selections.

RECEIPT OF GOODS: Customer is responsible for unloading and uncrating equipment from truck. Customer shall receive, unload and inspect goods upon arrival, noting any discrepancies on the Delivery Receipt prior to written acceptance of the shipment.

INSTALLATION: Installation by a Gametime Certified Installer .

- Installation assumes a flat, dirt surface with no grading preparation required.
- Gametime's installer is not responsible for any site preparation, and/or grading.
- Customer is responsible for calling 888-DIG-SAFE a minimum of 72 hours before installation is to begin.
- Direct access is required for large construction vehicles.
- All work is to be done in one move. All excavated material is to remain on site.
- Customer is responsible for accepting delivery, storage of equipment and transporting equipment from storage to the site, if storage is other than installation site.
- Customer will be responsible for unloading the truck and disposal of packaging.
- The installation of the safety surfacing and/or border timbers is not included in the above price.
- Unforeseen subsurface obstructions may incur additional charges.

EXCLUSIONS: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; safety surfacing; borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide color selections, check in full and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.



C/O MRC
PO Box 106
Spring Lake, NJ 07762
Ph: 732-458-1111
Em: MRC@GAMETIME.COM
Web: www.mrcrec.com

11/26/2025
Quote #
119859-01-01

CA Lemoore City of Little League Park Playground

Acceptance of quotation: **(ALL INFORMATION REQUIRED)**

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Email: _____

Facsimile: _____

Purchase Amount: \$95,007.92

Order Information: **(ALL INFORMATION REQUIRED)**

Bill To: _____

Ship To: _____

Bill To Contact: _____

Ship To Contact: _____

Bill To Email: _____

Ship To Email: _____

Bill To Phone: _____

Ship To Phone: (Office): _____

(Cell): _____

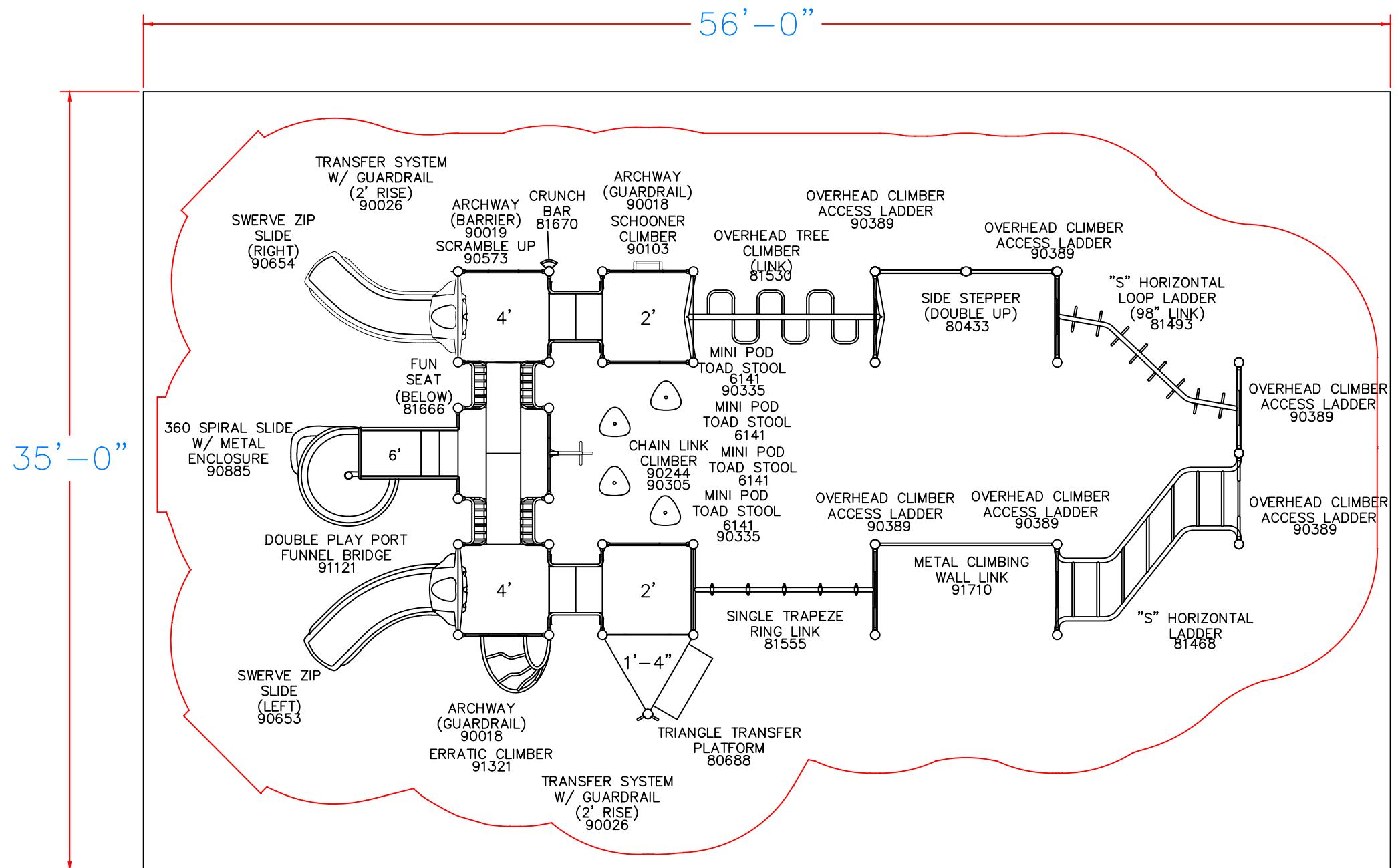
Bill to Address: _____

Ship To Address: _____

Bill To City, State, Zip: _____

Ship To City, State, Zip: _____

SALES TAX EXEMPTION CERTIFICATE #: _____
(PLEASE PROVIDE A COPY OF CERTIFICATE)



LITTLE LEAGUE PA
LEMOORE, CA

REPRESENTATIVE: **MRC**

LITTLE LEAGUE PARK PLAYGROUND
LEMOORE, CA

5-1
equipme
recommen
for childre

56' X 35'

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z614

The GameTime logo is at the top. Below it is a blue circular icon with a white 'G' and a blue circular icon with a white 'T'. The address '150 PlayCore Drive SE Fort Payne, AL 35967' is in blue, and the website 'www.gametime.com' is in red.

IMPORTANT: Soft resilient surfacing should be placed in the use zones of all equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. Consumer Product Safety Commission, ASTM Standard F 1487 and Canadian Standard CAN/CSA-Z614

56" X 35"

5-12
DRAWING NO: 1
AWN BY: 1
equipment is
recommended
for children ages

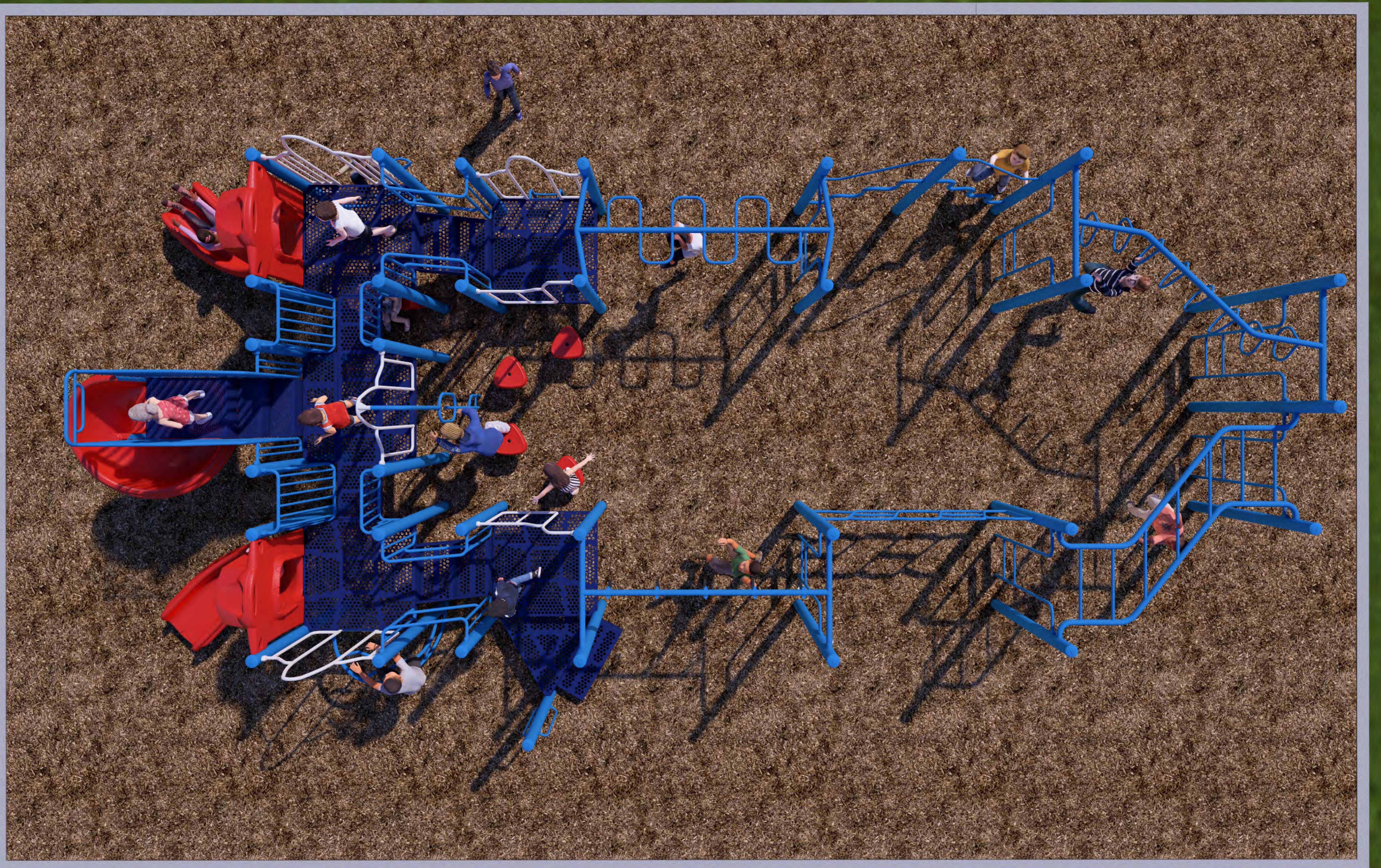
HEET NO:



play. site. sport.



Little League Park Playground



PLAY. SITE. SPORT.



play. site. sport.



Little League Park Playground



PLAY. SITE. SPORT.
i



play. site. sport.



Little League Park Playground



PLAY. SITE. SPORT.



play. site. sport.



Little League Park Playground



PLAY. SITE. SPORT.



play. site. sport.



Little League Park Playground



PLAY. SITE. SPORT.



Little League Park Playground



PLAY. SITE. SPORT.



CITY OF LEMOORE
BUDGET AMENDMENT FORM

Date:	1/12/2026	Request By:	Marissa Trejo
Requesting Department:	City Manager		

TYPE OF BUDGET AMENDMENT REQUEST:

<input type="checkbox"/> Appropriation Transfer within Budget Unit	<input checked="" type="checkbox"/>	One Sided Journal Increase/Decrease
<input checked="" type="checkbox"/> All other appropriations (Attach Council approved Staff Report)	<input type="checkbox"/>	Expenditure to Expenditure or Revenue to Revenue

FROM:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
		\$ -	

TO:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
2850-900-0000-26003-530100	\$ -	\$ 150,000.00	\$ 150,000.00
2850-000-0000-26003-440500	\$ -	\$ 41,000.00	\$ 41,000.00

JUSTIFICATION FOR CHANGE/FUNDING SOURCE:

To accept the grant revenue from Gametime and assign a budget for the completion of the Playground equipment at Lemoore Little League Park.

APPROVALS:

Department Head:	Date:
City Manager:	Date:
Entered By:	Date:
Approved By:	Date:



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744 • Fax (559) 924-9003

Staff Report

Item No: 4-5

To: Lemoore City Council
From: Josalynn Valdez, Finance Director
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Budget Amendment for Awarding the Comprehensive Fee Study to IGService

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input checked="" type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approve the Budget Amendment in the amount of \$30,000 for the Cost Allocation Review portion of the contract awarded to IGServices.

Subject/Discussion:

On January 6, 2026 Council awarded the contract to IGServices in the amount of \$70,000 to perform a Comprehensive Fee Study and Cost Allocation analysis. The FY25/26 budget only accounts for \$40,000 of this contract. An increase is needed to fund the Cost Allocation portion of services to be rendered.

Financial Consideration (s):

This project is funded utilizing general fund

Alternatives or Pros/Cons:

Pro:

- Full study to be completed FY25/26.

Cons:

- If denied, the Cost Allocation analysis will not be completed until FY26/27.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends Council approve the budget amendment in the amount of \$30,000.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other:

Budget Amendment

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

1/13/2026
1/12/2026
1/12/2026
01/12/2026



CITY OF LEMOORE
BUDGET AMENDMENT FORM

Date:	1/12/2026	Request By:	Josalynn Valdez
Requesting Department:		Finance	

TYPE OF BUDGET AMENDMENT REQUEST:

Appropriation Transfer within Budget Unit One Sided Journal Increase/Decrease
 All other appropriations (Attach Council approved Staff Report) Expenditure to Expenditure or Revenue to Revenue

FROM:			
Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
		\$	-

TO:			
Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
1000-815-0000-00000-530100	\$ 476,763.00	\$ 30,000.00	\$ 506,763.00

JUSTIFICATION FOR CHANGE/FUNDING SOURCE:

Increase needed for the IGServices contract to perform the Cost Allocation review. Contract approved 1/02/2026 by Council.

APPROVALS:	
Department Head:	Date:
City Manager:	Date:
Entered By:	Date:
Approved By:	Date:



711 West Cinnamon Drive, Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-6

To: Lemoore City Council
From: Jamar Hugie, Management Analyst, Public Works
Date: January 7, 2026 **Meeting Date:** January 20, 2026
Subject: Bid Award – S.A. Camp Pump & Drilling Company

Strategic Initiative:

<input checked="" type="checkbox"/> Safe & Vibrant Community	<input checked="" type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Award S.A. Camp Pump & Drilling Company for the Well 14 Rehabilitation Project for \$139,039.96.

Subject/Discussion:

The City of Lemoore's Well 14 has experienced deformation at four depths, likely due to ground subsidence. To restore functionality and ensure long-term reliability, the proposed project includes:

- **Assessment of Casing Condition:** Conducting an internal diameter check using a "dummy" tool to approximately 800 feet.
- **Swaging Operations:** If the dummy fails to pass, up to four sections may be swaged to enlarge the inside diameter.
- **Liner Installation:** Installing a liner through the deformed intervals and securing it to the existing pump pedestal.
- **Additional Work:** Includes welding, fabrication, video logging, and well disinfection.

Following the bidding process, **S.A. Camp Pump & Drilling Company** was determined to be the lowest responsive and responsible bidder with a bid of **\$139,039.96**, which is significantly below the engineer's estimate of \$189,500. These cost savings benefit the

City while still meeting all technical requirements. The project will be executed in accordance with prevailing wage requirements and the prepared specifications.

Financial Consideration(s):

Staff recommends acknowledging the contract award to S.A. Camp Pump & Drilling Company and authorizing staff to proceed with project execution.

Alternatives or Pros/Cons:

1. Cost Savings

- The awarded bid is approximately **\$50,000 below the engineer's estimate** (\$189,500), providing significant savings to the City.

2. Experienced Contractor

- S.A. Camp Pump & Drilling Company is a reputable firm specializing in well rehabilitation and drilling, which reduces the risk of technical issues.

3. Scope Compliance

- The bid covers all required tasks: casing assessment, swaging, liner installation, welding/fabrication, video logging, and disinfection.

4. Faster Project Execution

- Lower cost and clear scope may allow for quicker mobilization and completion, minimizing downtime for Well 14.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends that the City Council award the bid to S.A. Camp Pump & Drilling Company.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other – Notice of Award

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 1/13/2026
- 1/12/2026
- 1/12/2026
- 1/12/2026

NOTICE OF AWARD

TO: S.A. Camp Pump and Drilling Company
P.O. Box 82575
Bakersfield, CA 93380-2575

PROJECT Description:

WELL #14 LINER INSTALLATION PROJECT

The OWNER has considered the BID submitted by you for the above-described WORK. You are hereby notified that your BID has been accepted for items in the amount of One Hundred Thirty-Nine Thousand Thirty-Nine Dollars and Ninety-Six Cents (\$139,039.96).

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR's certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER. Dated 23rd day of January 2026.

Owner City of Lemoore

By: Marissa Trejo Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by

S.A. Camp Pump & Drilling Company

this, the _____ day of _____ 20 ____.

By: _____ Title: _____

CITY OF LEMOORE
PUBLIC WORKS DEPARTMENT

CONTRACT BOOKLET (CIVIL PROJECT)
FOR THE

WELL 14 LINER INSTALLATION PROJECT

PROJECT # 26001

December 05, 2025

AGREEMENT

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AGREEMENT (CIVIL PROJECT)

This agreement ("Agreement") is made at the City of Lemoore, California, by and between S.A Camp Pump & Drill Company, hereinafter called the "Contractor," and the City of Lemoore, hereinafter called the "City" or "Owner."

WITNESSETH: That the Contractor and the Owner, for the consideration hereinafter named, agree as follows:

ARTICLE I. SCOPE OF WORK. The Contractor agrees to furnish all labor and materials, including tools, implements and appliances required, and to perform all the work in a good and workmanlike manner, free from any and all liens and claims of mechanics, materialmen, subcontractors, artisans, machinists, teamsters, draymen and laborers required for the Well 14 Liner Installation Project ("Project") as described in the Scope of Work in the Contract Documents.

RELATIONSHIP OF PARTIES. Contractor, its subcontractors, and their respective officers, associates, agents, volunteers, and employees acting to perform the services under this Agreement shall act as independent contractors and not as officers, employees, or agents of the Owner for any purpose. Contractor is engaged in an independently established trade, occupation, or business to perform the services required by this Agreement and is hereby retained to perform work that is outside the usual course of Owner's business. Contractor is free from the control and direction of Owner in connection with the manner of performance of the work. Nothing contained in this Agreement shall be deemed to create any contractual relationship between Owner and Contractor's employees or subcontractors, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Contractor's employees or subcontractors, any claim or right of action against Owner. Contractor shall have no authority, express or implied, to bind Owner to any obligation whatsoever.

ARTICLE II. CONTRACT; CONTRACT DOCUMENTS. The Contract, which may also be referred to as the Contract Documents, consists of those documents related to the Project as specified in the Owner's Standard Specifications §1-9. If there is a conflict between the Contract Documents, it shall be resolved pursuant to Standard Specifications §4-2.

ARTICLE III. PAYMENT. The Owner agrees to pay the Contractor the following sum for satisfactory performance of the Work:

One hundred thirty-nine thousand thirty-nine dollars and ninety-six cents (\$139,039.96)

This price may be based, in part or in whole, upon the estimated quantities of materials to be used as set forth in the Contractor's Bid Proposal; and upon Completion of the Project, the final contract price shall be revised, if necessary, to reflect the true quantities used at the stated unit price thereof as contained in the Contractor's Bid Proposal hereto attached.

ARTICLE IV. PROGRESS OF THE WORK. The Contractor shall begin the Work, and shall complete the Work, as required by the Contract Documents, including but not limited to Specifications Section 96-04.

ARTICLE V. TERMINATION. Owner may terminate or suspend this Agreement as permitted in the Contract Documents.

ARTICLE VI. INDEMNITY AND INSURANCE. Contractor shall indemnify and hold harmless and covered as additional insured Owner and its officers, officials, employees, and agents as required below and in the Contract Documents, and shall provide insurance as follows:

A. Insurance Requirements For Contractors

With construction risks, Contractor shall, at its sole cost and expense, procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

B. Minimum Scope of Insurance

In addition to the requirements of the Standard Specifications and other contract documents, coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

C. Minimum Limits of Insurance

In addition to the requirements of the Standard Specifications and other contract documents, Contractor shall maintain limits no less than:

1. General Liability: \$1,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.
3. Employer's Liability: \$2,000,000 per accident for bodily injury or disease.

D. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Owner. At the option of the Owner, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses.

E. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The Owner, its officers, officials, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Owner, its officers, officials, employees, agents or volunteers.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the Owner, its officers, officials, employees, agents and

volunteers. Any insurance or self-insurance maintained by the Owner, its officers, officials, employees, agents or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the Owner, its officers, officials, employees, agents or volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) calendar days' prior written notice by certified mail, return receipt requested, has been given to the Owner.
6. During the course of the Contract, the Contractor is responsible for all damages, theft, or other losses in regards to materials, supplies or equipment to be used in the work.
7. The Contractor shall furnish a Builder's/Contractor's Risk policy in an amount sufficient to cover all damages, theft, or loss of materials, supplies or equipment to be used in the work. The policy shall name the City as also insured.
8. The contractor shall name the City as "Additional Insureds" for Completed Operations for a period of not less than ten (10) years.

F. Acceptability of Insurers

Insurance is to be placed with insurers acceptable to the City.

G. Verification of Coverage

Contractor shall furnish the Owner with original endorsements effecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Owner before work commences. The Contractor's insurer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

H. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

ARTICLE VII. BONDS. The Contractor shall forthwith furnish in triplicate, a faithful performance bond on the Owner's form in an amount equal to 100% of the contract price and a labor and materials bond in an amount equal to 100% of the contract price, both bonds to be written by a surety company acceptable to the Owner and in the form prescribed by law.

ARTICLE VIII. WARRANTY. Contractor warrants and guarantees the Work as detailed in the Contract Documents, including but not limited to Specification sections 3-5, 5-23, 6-10, 7-23, and 96-30.

ARTICLE IX. ENTIRE AGREEMENT. The Contract constitutes the entire agreement between the parties relating to the Project, and supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Project to Contractor, unless such agreement is expressly incorporated herein. The Owner makes no representations or

warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE X. EXECUTION OF OTHER DOCUMENTS. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE XI. EXECUTION IN COUNTERPARTS. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XII. BINDING EFFECT. Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

ARTICLE XIII. SEVERABILITY; GOVERNING LAW; CHOICE OF FORUM. If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The Contract shall be governed by the laws of the State of California. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Kings, subject to transfer of venue under applicable State law.

ARTICLE XIV. AMENDMENTS. The terms of the Contract shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by the parties and approved or ratified by the City Council.

ARTICLE XV. ASSIGNMENT OF CONTRACT. The Contractor shall not assign or transfer by operation of law or otherwise any or all of its rights, burdens, duties or obligations without the prior written consent of the surety on the payment bond, the surety on the performance bond, and the Owner.

ARTICLE XVI. WRITTEN NOTICE. Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered or certified or overnight mail to the last business address known to the person who gives the notice.

IN WITNESS WHEREOF, they have executed this Agreement the _____ day of _____, 20__.

CONTRACTOR

CITY OF LEMOORE

[Contractor]

S.A. Camp Pump & Drilling Company

By _____

City Manager,

By _____

Representative

By _____

City Clerk,



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-7

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Resolution 2026-03 Accepting Grant Funding from the Office of Local Defense Community Cooperation

Strategic Initiative:

<input checked="" type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input checked="" type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approval of Resolution 2026-03 accepting grant funding from the Office of Local Defense Community Cooperation for the purpose of conducting an Installation Readiness Study.

Subject/Discussion:

The Office of Local Defense Community Cooperation (OLDCC) has offered the City of Lemoore grant funds to conduct an Installation Readiness Study of Naval Air Station (NAS) Lemoore to inform the development of risk-based strategies and action plans, which may lead to further analysis and design of solutions for shared infrastructure. Community partners and companies provide critical utility connections to support the base, its mission, and their personnel – the majority of whom live in the surrounding communities. The grant is federally funded by the Department of Defense through the OLDCC Installation Readiness Program. A 10 percent local funding match is required, which will be in-kind meaning in the form of staff time assisting in performing the study and participating in outreach with stakeholders, including surrounding jurisdictions.

This will be a collaborative effort with the OLDCC and NAS Lemoore. The OLDCC operates under the Department of the Defense and serves as the primary federal resource for local community coordination.

The approach to bolstering NAS Lemoore's infrastructure integrity and readiness is built upon a four-task framework.

Task 1. This begins with *Project Framework Development and Procurement*, including orienting City of Lemoore personnel to the grant and securing Technical Consultant(s) through a competitive RFP process to supplement organic capabilities throughout the period of performance.

Task 2. *Vital Military-Community Engagement* will foster crucial collaboration between City of Lemoore personnel, an established Steering Committee, and NAS Lemoore throughout the project – ensuring consistent project/deliverable oversight with stakeholders and subject matter experts.

Task 3. A cornerstone of the project is the comprehensive *NAS Lemoore Installation Readiness Review*, analyzing vital infrastructure components: water availability, electrical infrastructure, wastewater infrastructure, and communications infrastructure.

Task 4. These analyses and infrastructure reviews inform the *Tabletop Exercises and After-Action Reports*, which translate findings into actionable strategies for enhanced operational resilience. The Technical Consultant(s) will be instrumental in driving these efforts, ensuring project success.

Financial Consideration(s):

This grant opportunity will position the City of Lemoore (and surrounding jurisdictions) to have implementable and fundable capital solutions to some of their current infrastructure needs. The completion of this study makes the City eligible for Federal Office of Local Defense funding, which the City is not currently eligible for.

The in-kind time is currently budgeted as a part of staff's regular duties and workload as well as the budgeted on-call Planning consultants, QK, who will facilitate the grant process.

Alternatives or Pros/Cons: Decline the grant award from the Office of Local Defense Community Cooperation. Doing so may risk future funding for the City of Lemoore and NAS Lemoore.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends approval of Resolution 2026-03 accepting grant funding from the Office of Local Defense Community Cooperation in the amount of \$678,555 for the purpose of conducting a collaborative planning study that evaluates the integrity of vital infrastructure – water, electrical, wastewater, and communication systems that serve Naval Air Station Lemoore and surrounding communities.

Attachments:

- Resolution: 2026-03
- Ordinance:
- Map
- Contract
- Other

List: OLDCC Federal Assistance Grant Application

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 1/13/2026
- 1/12/2026
- 1/12/2026
- 1/12/2026

RESOLUTION NO. 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE ACCEPTING GRANT FUNDING FROM THE OFFICE OF LOCAL DEFENSE COMMUNITY COOPERATION

WHEREAS, The Office of Local Defense Community Cooperation has offered the City of Lemoore grant funds to conduct an Installation Readiness Study of the Naval Air Station (NAS) Lemoore to inform the development of risk-based strategies and action plans; and

WHEREAS, the Installation Readiness study may lead to further analysis and design of solutions for shared infrastructure that serve the NAS Lemoore and surrounding communities; and

WHEREAS, the grant requires the City of Lemoore to commit to providing no less than a 10% match to the awarded grant amount of \$678,555; and

WHEREAS, as the grant awardee, the City of Lemoore will procure consultant or contractor services in accordance with all standards and procedures set forth in 2 CFR Section 200; and

WHEREAS, the City of Lemoore will submit performance reports in accordance with due dates provided in Section 21 of the Notice of Award (NOA) “Award Performance Goals”; and

WHEREAS, as the grant awardee, the City of Lemoore will utilize SF-425, “Federal Financial Report” to report all financial activity under the award, and remain in compliance with all due dates provided in Section 21 of the NOA “Award Performance Goals”.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Lemoore accepts the grant for preparation of an Installation Readiness Study in accordance with the NAS Lemoore Readiness Final Application for Federal Assistance (SF-424), which is hereby incorporated by reference:

1. The City Manager has the authority to accept the grant funding from the Office of Local Defense Community Cooperation.
2. The City of Lemoore commits to provide 10% local cost-share match to perform the tasks in the scope of work.

Passed and adopted at a Regular Meeting of the City Council of the City of Lemoore held on January 20, 2026, by the following votes:

AYES:

NOES:

ABSTAINING:

ABSENT:

APPROVED:

Patricia Matthews, Mayor

ATTEST:

Marisa Avalos, City Clerk

Application for Federal Assistance SF-424

1.Type of Submission:	2.Type of Application:	* If Revision, select appropriate letter(s): <input type="checkbox"/>
<input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* Other (Specify): <input type="text"/>
3.Date Received:	2025-12-30 16:36:48	4.Applicant Identifier:
5a. Federal Entity Identifier:	NC2026-1895	5b.Federal Award identifier:
State use Only:		
6.Date Received by State:	7.State Application Identifier:	
8. APPLICANT INFORMATION:		
a.Legal Name:		
b. Employer/Taxpayer Identification Number(EIN/TIN):	94-6000355	c. Organizational UEI: W5L9G5U22RJ7
d. Address:		
Street1:	711 W Cinnamon Dr	
Street2:		
City:	Lemoore	
County/Parish:		
State:	CA	
Province:		
Country:	United States	
Zip / Postal Code:	93245-9587	
e. Organizational Unit:		
Department Name:	Division Name:	
f. Name and Contact information of person to be contacted on matters involving this application:		
Prefix:	Ms.	First Name: Christine
Middle Name:		
Last name:	Chavez	
Suffix:		
Title:	Senior Planner	
Organization Affiliation:	City of Lemoore	

Telephone Number:	(559) 733-0440	Fax Number:
Email:	christine.chavez@qkinc.com	

Application for Federal Assistance SF-424**9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:**Type of Applicant 3: Select Applicant Type:****Other (specify):****10. Name of Federal Agency:**

Office of Local Defense Community Cooperation

11. Assistance Listing Number:

12.003

Assitance Listing Program Title:

12.003 Community Economic Adjustment Assistance for Responding to Threats to the Resilience of a Military Installation

12. Funding Opportunity Number:**Title:****13. Competition Identification Number:****Title:****14. Areas Affected by Project (Cities, Counties, States, etc.):**

City of Lemoore, Kings County, California

15. Descriptive Title of Applicant's Project:

Naval Air Station Lemoore Readiness

Attach supporting documents as specified in agency instructions.:

16. Congressional Districts Of:

a. Applicant	20th Congressional District of California	b. Program/Project	20th and 22nd Congressional Districts of California
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Attach an additional list of Program/Project Congressional Districts if needed.**17. Proposed Project:**

a. Start Date:	2026-01-01	b. End Date:	2027-05-31
----------------	------------	--------------	------------

18. estimated Funding (\$):

a. Federal:	\$610,605
b. Applicant:	\$67,950
c. State:	\$0
d. Local:	\$0
e. Other:	\$0
f. Program Income:	\$0
g. TOTAL	\$678,555

19. Is Application Subject to Review By State Under Executive Order 1372 Process?:

a. This application was made available to the State under the Executive Order 12372 Process for review on
 b. Program is subject to E.O. 12372 but has not been selected by the State for review
 c. Program is not covered by E.O. 12372.

20. Is the Applicant Delinquent on Any Federal Debt? (If "Yes", provide explanation in attachment.)

Yes No

21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:	First Name:	Marissa
---------	-------------	---------

Middle Name:

Last name: Trejo

Suffix:

Title: City Manager

Organization Affiliation: City of Lemoore

Telephone Number:	(559) 924-6744	Fax Number:
-------------------	----------------	-------------

Email: mtrejo@lemoore.com

Signature of the Authorized Representative:	Date Signed:
---	--------------

Application Narrative

Use this section to describe the proposed project and justify the need for financial assistance. The Narrative should include the following sections, in the following order: Application Abstract; Introduction/Background; Need for Assistance; Project Goals and Objectives Related to OLDCC Mission; Results or Benefits Expected; Approach & Timeline; and Deliverables/Products. Each section is limited to 1,000 words, unless otherwise noted. Appendices, charts, maps and other illustrative materials may be attached to further describe the proposal.

Key Personnel

Name	Title	Email	Resume
------	-------	-------	--------

Contractor Services

Does this grant require use of contractor services?

Yes

Contractor Name	Description	Start Date	End Date	Scope of Work
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Sub Recipient

Do you anticipate awards to any sub recipients?

No

Grant Deliverable List

Name	Description	Deliverable Date
Executive Summary Brochure	A 2-6 page Executive Summary which can be printed or posted online to publicly convey the study's process, methodology, outcomes, benefits, and high-level findings and summary recommendations.	05/31/2027
Tabletop Exercise - After Action Report(s)	Report(s) on the outcomes of the Tabletop Exercise that includes: the leaders, managers, operators of installation and community infrastructure, and other relevant interagency partners; the interaction/dependencies between them; gaps and seams in response; resulting in an action plan and critical infrastructure priority list.	05/31/2027
Installation Readiness Report	The NAS Lemoore Installation Readiness Review (NIRR) will evaluate the integrity of vital infrastructure—water, electrical, wastewater, and communication systems—and will assess potential threats to operational readiness. This review will inform the development of risk-based strategies and action plans, which may lead to further analysis and design of solutions for shared infrastructure.	05/31/2027
GIS	All geospatial data used for compatible use analysis and/or map production will be submitted to OLDCC in either the Esri File Geodatabase format (*.gdb) or Esri Shapefile format (*.shp). Data will be readable within standard Geographic Information Systems (GIS) software (e.g., Esri's ArcMap, etc.), and it will be limited to the area around the project's Area of Interest (AOI) in order to omit unnecessary data. The military service and the community will confirm that all geospatial data is publicly releasable prior to delivery. Regardless of the geospatial data format, all geospatial data will include metadata in either the ISO 19139 Metadata Implementation Specification style or the Spatial Data Standards for Facilities, Infrastructure, and Environment-Metadata (SDSFIE-M) style. Metadata records for each dataset will include the minimum required information per metadata style. Written within the organization's preferred metadata editor software, e.g., Esri's ArcCatalog.	05/31/2027
Performance Measures	The OLDCC tracks program performance to gauge successes, deficiencies, lessons learned, best practices, and recommendations for improvement. The applicant will work with the assigned project manager with submitting a brief questionnaire at the conclusion of the award.	05/31/2027

CAGE Code: 453U8

Grant Introduction/Background

Naval Air Station (NAS) Lemoore is in Kings County, California within the vicinity of the City of Lemoore and within the Central San Joaquin Valley of California, approximately 40 miles south of Fresno within a predominantly rural and agricultural area. NAS Lemoore consists of approximately 18,874 acres of land, the majority of which is leased for agricultural use and an additional 11,039 acres designated for flight safety easements. NAS Lemoore is a key economic contributor to the City of Lemoore and the Counties of Kings and Fresno and over 12,000 military, civilian, and contractors work there. NAS Lemoore is the home of the Navy's largest Master Jet Base, and its principal mission is to support the Commander Strike Fighter Wing Pacific and Commander Joint Strike Fighter Wing to train, man, and equip west coast Strike-Fighter squadrons. The installation hosts more than half of the Navy's F/A-18E/F Super Hornet aircraft and is the only Navy installation to house the F-35C Lightning II. NAS Lemoore hosts 16 operational Strike Fighter squadrons, two Fleet Replacement squadrons, one Search and Rescue squadron, and four west coast Carrier Air Wing Commands and staff. The NAS Lemoore Search and Rescue unit is the critical first responder team that stands alert to respond within 1 hour to aircraft and personnel incidents associated with base operations. On average, 210,000 flight operations occur annually.

Need for Assistance

NAS Lemoore relies on a single source of potable water to meet the installation's water demands for drinking water, healthcare, and firefighting. Water is distributed to NAS Lemoore from the California Aqueduct, which was constructed in the 1970s and runs from Northern California to Los Angeles delivering water at various points along the way. All groundwater wells operating on NAS Lemoore are agricultural wells and are unavailable for emergency (potable or fire) use.

Community partners and companies provide critical utility connections to support the base, its mission, and their personnel – the majority of whom live in the surrounding communities. The miles of aging water infrastructure that transfers mission-critical water from the CA Aqueduct to the installation, as well as other vital community infrastructure supporting the base, is distinctly vulnerable to land subsidence, earthquakes, and severe storms/flooding. A water main rupture in July 2022 shut down all flight operations and emphasized the operational threat of the current single-source system. Failure of any one of these critical infrastructure systems could, and has been shown to, interrupt services resulting in mission failure at NAS Lemoore and diminished lethality across the U.S. Pacific Fleet's Area of Operations.

NAS Lemoore base personnel contacted the Office of Local Defense Community Cooperation (OLDCC) in 2023 to request assistance with their heightened sensitivity to vulnerabilities within the community water supply and other vital community infrastructure that, if threatened, could lead to impairment of the operational utility of the installation and its mission. There is no duplicative OLDCC or federal funding addressing these threats to the installation and community.

Grant Abstract

A local jurisdiction is examining the integrity of off-base infrastructure systems providing water and vital utility services to Naval Air Station Lemoore in support of enhanced mission readiness. This installation readiness planning effort ensures flight operations for the Navy's largest Master Jet Base are uninterrupted – safeguarding core readiness across the U.S. Pacific Fleet's area of operations and re-establishing domestic deterrence.

Results or Benefits Expected

Expected results of the project include an Installation Readiness study to evaluate vital infrastructure integrity and installation mission risks, leading to additional analysis or design. It would allow the City of Lemoore, in partnership with other community stakeholders, and the installation to examine threats from unanticipated changes in environmental conditions, including severe storms/flooding, and geologic hazards like earthquakes and land subsidence (i.e., vertical sinking of land) on the integrity of water, wastewater, electrical, transportation, and communication infrastructure outside the NAS Lemoore fence line.

Most importantly, the study would focus on the critical vulnerability of NAS Lemoore's sole water source in a region highly prone to water insecurity and the direct threat its compromise poses to mission readiness. It would identify and evaluate alternative supply options to ensure the installation has a secure and reliable backup. The project would also include a Tabletop Exercise based on a natural disaster (i.e., earthquake and/or severe storm) scenario that disrupts the community and installation, allowing for risk-based planning that proactively identifies strategies for key stakeholders across the community to work with local utilities to enhance regional preparedness and mitigate threats to community and NAS Lemoore operational readiness.

Approach and Timeline

The approach to bolstering NAS Lemoore's infrastructure integrity and readiness is built upon a four-task framework. This begins with Project Framework Development and Procurement (Task 1), including orienting City of Lemoore personnel to the grant and securing Technical Consultant(s) through a competitive RFP process to supplement organic capabilities throughout the period of performance. Vital Military-Community Engagement (Task 2) will foster crucial collaboration between City of Lemoore personnel, an established Steering Committee, and NAS Lemoore throughout the project – ensuring consistent project/deliverable oversight with stakeholders and subject matter experts. A cornerstone of the project is the comprehensive NAS Lemoore Installation Readiness Review (Task 3), analyzing vital infrastructure components: water availability, electrical infrastructure, wastewater infrastructure, and communications infrastructure. These analyses and infrastructure reviews inform the Tabletop Exercises and After-Action Reports (Task 4), which translate findings into actionable strategies for enhanced operational resilience. The Technical Consultant(s) will be instrumental in driving these efforts, ensuring project success and contributing to sustained mission readiness for NAS Lemoore personnel.

- Task 1: Develop Project Framework and Manage Procurement – Months 1-4

- o Orient key personnel to the project

- o Prepare Request for Proposal (RFP) for and procure Technical Consultant(s) services

- Task 2: Participate in Military Community Engagement Process – Months 1-18

- o Subtask 2A: Participate in Communications with NAS Lemoore

- o Subtask 2B: Steering Committee Support

- Task 3: NAS Lemoore Installation Readiness Review (NIRR) – Months 6-18

- o Subtask 3A: Drinking Water Availability and Alternate Supply Study

- o Subtask 3B: Electrical Infrastructure

- o Subtask 3C: Wastewater Infrastructure

- o Subtask 3D: Communications Infrastructure

- Task 4: Tabletop Exercises and After-Action Reports – Months 8-12

Scope of Work/Work Program

Task 1: Develop Project Framework and Manage Procurement

The goal of Task 1 is to identify key project team members' roles and responsibilities, develop a detailed workplan, retain contract support for NAS Lemoore Installation Readiness Report (NIRR) study execution, and create initial Steering Committee.

- I. Orient key personnel to the project, and identify their roles and responsibilities

- II. Conduct a kickoff meeting with OLDCC staff

- III. Facilitate Project Team Meetings (monthly)

- IV. Administer all grant information requirements

- V. Develop materials and conduct public engagement

- VI. Develop, complete, and submit Federal Performance (quarterly, yearly, and final) and Financial Reports (yearly, and final)

- VII. Prepare Request for Proposal (RFP) for and procure Technical Consultant(s), oversee consultant(s).

Task 2: Participate in Military Community Engagement Process

The goal of Task 2 is to enhance civilian and military communication, collaboration, and risk-based planning. This project will be the first opportunity for the installation and community to conduct joint planning activities in response to threats across shared infrastructure, providing new communications opportunities for collaborative planning.

Subtask A: Participate in Communications with NAS Lemoore

- I. Project kick-off meeting with NASL

- II. Develop initial stakeholder lists, including for scenario-based Tabletop Exercises, and interagency meetings

- III. Participate in recurring project update meetings with NASL (monthly)

- IV. Develop initial list of documents needed from installation and local government partners and submit requests through

appropriate channels

V. Liasise with NAS Lemoore personnel, state-level Installation Readiness personnel, and stakeholders

Subtask B: Steering Committee Support

- I. Develop community and stakeholder engagement materials and disseminate
- II. Facilitate Kick-off Steering Committee meeting
- III. Establish Steering Committee members, purpose, and meeting schedule
- IV. Develop Memorandum of Agreements as appropriate
- V. Participate in recurring Steering Committee Meetings (based on agreed schedule)
- VI. Develop meeting agendas, minutes, and notes for tasks, milestones, and NIRR development

Develop scenario(s) and assign participation in Tabletop Exercise(s)

Note: Unless specifically publicly available, information and data shared from NASL staff and leadership will be protected as Controlled Unclassified Information (CUI) and will not be released publicly but will be referred to when developing NIRR, Tabletop Exercises, and After-Action Report(s).

Task 3: NAS Lemoore Installation Readiness Review (NIRR)

The NAS Lemoore Installation Readiness Review (NIRR) will evaluate the integrity of vital infrastructure—water, electrical, wastewater, and communication systems—and will assess potential threats to operational readiness. This review will inform the development of risk-based strategies and action plans, which may lead to further analysis and design of solutions for shared infrastructure.

Note: Unless specifically publicly available, information and data shared from interviews and site visits with NASL staff and leadership will be protected as Controlled Unclassified Information (CUI) and will not be released publicly, but will be referred to when developing NIRR, Tabletop Exercises, and After-Action Report(s)

The NAS Lemoore Installation Readiness Review will address shared community infrastructure and enhance military readiness through the following study components (Subtasks A-D).

Subtask A: Drinking Water Availability and Alternate Supply Study - Develop a Water Availability and Alternate Supply Action Plan

- I. Gather and review previous studies/reports/technical papers completed on the current state of water supply and infrastructure serving NASL and the neighboring communities
- II. Examine condition and feasibility of California Aqueduct infrastructure that supplies installation
- III. Assess current conditions of water security and availability in local region
- IV. Conduct analysis for future design of secondary and emergency sources of water for installation
- V. Identify and prioritize threats from unanticipated changes in environmental conditions to infrastructure and mission readiness.

NOTE: Groundwater Sustainability Agencies (GSAs) will be crucial partners in assessing flooding and subsidence impacts to the flow/availability of water.

Prioritize actions (high, medium, low)

Deliverables:

- Water Supply Study
- Water Availability Supply Action Study

Subtask B: Electrical Infrastructure – Develop a review of Electrical Infrastructure and Readiness Action Plan

- I. Gather and review findings from existing DOD, other federal agencies, local, regional, and state studies to identify potential critical points of concern
- II. Assess current conditions of electrical grid reliability

III. Identify and prioritize threats and hazards that threaten infrastructure and mission readiness

IV. Prioritize actions (high, medium, low)

Deliverables:

- Electrical Infrastructure Existing Conditions
- Readiness Action Plan

Subtask C: Wastewater Infrastructure – Develop a Review of Regional Wastewater Treatment Facility Need

I. Gather and review findings from existing DOD, other federal agencies, local, regional, and state studies to identify potential critical points of concern.

II. Assess current conditions of wastewater treatment reliability.

III. Identify and prioritize threats and hazards that threaten infrastructure and mission readiness

IV. Prioritize actions (high, medium, low)

Deliverable:

- Regional Wastewater Treatment Facility Needs Assessment

Subtask D: Communications Infrastructure – Develop a review of Communications Infrastructure and Readiness Action Plan

I. Gather and review findings from existing DOD, other federal agencies, local, regional, and state studies to identify potential critical points of concern

II. Assess current conditions

III. Identify and prioritize threats and hazards that threaten infrastructure and mission readiness

IV. Prioritize actions (high, medium, low)

Deliverables:

- Communications Infrastructure Existing Conditions Report
- Communications Infrastructure Readiness Action Plan

Note: Unless specifically publicly available, information and data shared from interviews and site visits with NASL staff and leadership will be protected as Controlled Unclassified Information (CUI) and will not be released publicly, but will be referred to when developing NIRR, Tabletop Exercises, and After-Action Report(s)

Task 4: Tabletop Exercises and After-Action Reports

The goal is to prepare and facilitate scenario-based Tabletop Exercises examining cross-sector emergency response and infrastructure protective measures during severe storms, flooding, and geologic hazards (e.g., land subsidence and earthquakes). The contracted consultant will outline cross-sector emergency scenario and scenario reactions and responses will be discussed. Upon scenario resolution, a response review will be conducted and discussed. Opportunities, challenges, and potential alternate scenario outcomes will be discussed.

The exercises will inform the development of After-Action Reports that document recommended strategies for further analysis or design of solutions. The After-Action Reports will include any action items needed to implement any of the recommendations resulting from the process. Potential funding sources will be identified including whether additional grant opportunities can be secured with the OLDCC or another agency.

Subtask A: Tabletop Exercise Planning with NASL, Infrastructure Owners, Other Local, State, and Federal Agency Partners

I. Develop scenario(s), participant lists, and assign roles in preparatory meetings.

II. Develop materials and document findings.

III. Facilitate two-three Table-Top Exercises

Deliverables:

- After-Action Report(s)
- Establishment of draft Memorandum of Agreement to work towards implementation actions.

Please attach any additional supporting documents (PDF Only)

Budget

Budget Justification Files

Please upload the budget justification for this grant application. ***PDF Files Only***

- Identify the source and amount of non-Federal match
- Do not duplicate information contained in the Application Narrative or Scope of Work
- Validate that all costs are allowable, necessary, reasonable and allocable to the project under 2 CFR Part 200, Uniform Administrative and Audit Requirements for Federal Awards, Subpart E – Cost Principles
- Using the budget builder function in EADS2, provide a line item budget that identifies all costs by object class category. A brief example may be included in the text box for each object class category.

[City_of_Lemoore_Budget_Justification_v1.pdf](#)

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Salary and Fringe

Position	OLDCC Salary	Non-Federal Salary	OLDCC Fringe	Non-Federal Fringe	Total Salary	Total Fringe	Total
City Manager	\$0	\$14,203	\$0	\$6,422	\$14,203	\$6,422	\$20,625
Management Analyst	\$0	\$7,236	\$0	\$3,386	\$7,236	\$3,386	\$10,622
Senior Planner	\$0	\$24,294	\$0	\$0	\$24,294	\$0	\$24,294
Financial Analyst	\$0	\$5,947	\$0	\$4,212	\$5,947	\$4,212	\$10,159
	\$0	\$51,680	\$0	\$14,020	\$51,680	\$14,020	\$65,700

Total Personnel

	OLDCC Funds	Non-Federal Funds	Total
Total Salaries + Fringe Benefits	\$0	\$65,700	\$65,700

Travel

Description	Local/Out-of-Area	OLDCC Funds	Non-Federal Funds	Total
Defense Conference Trip 1	Out-of-Area	\$4,612	\$0	\$4,612
Defense Conference Trip 2	Out-of-Area	\$3,459	\$0	\$3,459
Peer Site Visit	Out-of-Area	\$884	\$0	\$884
		\$8,955	\$0	\$8,955

Equipment

Description	OLDCC Funds	Non-Federal Funds	Total

Supplies

Description	OLDCC Funds	Non-Federal Funds	Total
Office Supplies	\$150	\$250	\$400
	\$150	\$250	\$400

Other Costs

Description	OLDCC Funds	Non-Federal Funds	Total
Tabletop Exercise/Outreach	\$0	\$2,000	\$2,000
Venue Rental	\$0	\$2,000	\$2,000

Subtotal Operations

	OLDCC Funds	Non-Federal Funds	Total
SUBTOTAL OPERATIONS	\$9,105	\$67,950	\$77,055

Contractual

Description	OLDCC Funds	Non-Federal Funds	Total
NAS Lemoore Installation Readiness Review	\$601,500	\$0	\$601,500
	\$601,500	\$0	\$601,500

Total Direct Costs

	OLDCC Funds	Non-Federal Funds	Total
Total Direct Costs	\$610,605	\$67,950	\$678,555

Indirect

Description	OLDCC Funds	Non-Federal Funds	Total
Grand Total			

	OLDCC Funds	Non-Federal Funds	Total
Grand Total	\$610,605	\$67,950	\$678,555

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006

Expiration Date: 01/31/2019

Section A - Budget Summary

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

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Section B - Budget Categories

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	Federal Grant Program, Function or Activity (1)	Non Federal Grant Program, Function or Activity (2)	(3)	(4)	
a. Personnel	\$0.00	\$51,680.00			\$51,680.00
b. Fringe Benefits	\$0.00	\$14,020.00			\$14,020.00
c. Travel	\$8,955.00	\$0.00			\$8,955.00
d. Equipment	\$0.00	\$0.00			\$0.00
e. Supplies	\$150.00	\$250.00			\$400.00
f. Contractual	\$601,500.00	\$0.00			\$601,500.00
g. Construction	\$0.00	\$0.00			\$0.00
h. Other	\$0.00	\$2,000.00			\$2,000.00
i. Total Direct Charges (sum of 6a-6h)	\$610,605.00	\$67,950.00			\$678,555.00
j. Indirect Charges	\$0.00	\$0.00			\$0.00
k. TOTALS (sum of 6i and 6j)	\$610,605.00	\$67,950.00			\$678,555.00
7. Program Income	\$0.00	\$0.00			\$0.00

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Section C - Non-Federal Resources

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8.	\$0.00	\$0.00	\$0.00	\$0.00
9.	\$0.00	\$0.00	\$0.00	\$0.00
10.	\$0.00	\$0.00	\$0.00	\$0.00
11.	\$0.00	\$0.00	\$0.00	\$0.00
12. TOTAL (sum of lines 8-11)	\$0.00	\$0.00	\$0.00	\$0.00

Section D - Forecasted Cash Needs

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
14. Non-Federal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
15. TOTAL (sum of lines 13 and 14)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Section E - Budget Estimates of Federal Funds Needed for Balance of The Project

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS) SECTION			
	(b) First	(c) Second	(d) Third	(e) Fourth \$
16.	\$0.00	\$0.00	\$0.00	\$0.00
17.	\$0.00	\$0.00	\$0.00	\$0.00
18.	\$0.00	\$0.00	\$0.00	\$0.00
19.	\$0.00	\$0.00	\$0.00	\$0.00
20. TOTAL (sum of lines 16 - 19)	\$0.00	\$0.00	\$0.00	\$0.00

Section F - Other Budget Information

21. Direct Charges:	22. Indirect Charges:
23. Remarks:	

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Personnel (Non-Federal Local Cost Share)

The City of Lemoore will dedicate staff time and professional planning services/support from a contracted consultant to ensure the successful implementation of this grant – the City has an established contract with a professional planning services consultant to serve as the Senior Planner as an extension of City staff. Lemoore staff will contribute the following time, calculated using the standard 2,087-hour federal divisor, to support grant management, performance and financial reporting, accounting, and contractor oversight. Staff contributions will also include providing guidance to the contractor(s), supporting data and information collection, leading military/public engagement activities, participating in the Steering Committee, and contributing to Tabletop Exercises. Detailed breakdowns of estimated staff time and associated costs are provided below.

Title	Grant Tasks	Total Hours	Salary Rate	Fringe Rate	Total Salary Cost (Rounded)	Total Fringe Cost (Rounded)	Total Costs (Rounded)
City Manager	Authorizing Official, Project management, Contractor oversight, Final approval authority on all project deliverables, Steering Committee facilitation, Tabletop Exercise participation	152	\$93.44	\$42.25	\$14,203	\$6,422	\$20,625
Management Analyst	Assisting with project management, contractor oversight, assisting with steering committee facilitation, assisting with tabletop exercise participation	180	\$40.20	\$18.81	\$7,236	\$3,386	\$10,622
*Senior Planner	Principal Delegated Authority, RFP technical selection, Project Coordinator, Quality assurance on grant invoicing, Quality assurance on all performance and financial reporting requirements, Review all project deliverables	260	\$93.44	\$0	\$24,294	\$0	\$24,294
Financial Analyst	Grant accounting, Grant invoicing, Draft financial reporting, Draft performance reporting, Procurement process specialist	145	\$41.01	\$29.05	\$5,946	\$4,212	\$10,159
	TOTALS	737HRS					65,700

NOTE: Salary Rate for staff contributions is capped at \$93.44 in accordance with OLDCC policy.

*The Senior Planner is a contracted professional planning services consultant serving as an extension of City staff. The City issued a Request for Qualifications for Professional Planning Services and executed an agreement in 2022 and again in 2025 to retain a consultant to provide all services, equipment, and materials necessary to carry out the normal functions of a professional on-call City Planner. The City compensates the consultant in arrears as compensation in full for all work in their executed agreement as allotted in the City's annual budget.

Employee Fringe Details – City Manager

Deduction Description	Employee Amount	Employer Amount	Salary	Fringe
	0.00	0.00	100.00	
	0.00	0.00		2.88
	0.00	0.00		0.29
	0.00	0.00		1.24
PRE TAX MEDICAL 125 PLAN A&B	133.33	0.00		-
FEDERAL	1,040.97	0.00		-
STATE TAX	615.93	0.00		-
PERS MISC CLASSIC UNREP - EE	555.70	0.00		-
AMRCAN FID-DISBLTY POST A&B	142.78	0.00		-
AMRCAN FID-TERM LFE POST A&B	45.80	0.00		-
AMRCAN FID-WHOLE LFE POST A&B	17.71	0.00		-
LIFE BUY UP A	19.84	0.00		-
STATE UNEMPLOYMENT INSURANCE	0.00	0.00		-
DIRECT DEPOSIT - FLAT AMT 1	200.00	0.00		-
DIRECT DEP - FLT AMNT 2	200.00	0.00		-
DIRECT DEP - FLT AMNT 3	500.00	0.00		-
DIRECT DEPOSIT NET	4,153.00	0.00		-
FICA	509.61	509.61		6.37
MEDICARE	119.18	119.18		1.49
STATE DISABILITY INSURANCE	0.00	99.05		1.24
PERS MISC CLASSIC - ER	0.00	955.20		11.94
PACE PPO EMPLOYEE FAM A	0.00	1,285.29		16.07
DENTAL FAM A	0.00	35.02		0.44
DENTAL ADMIN A	0.00	3.22		0.04
VSP FAM A	0.00	14.50		0.18
GROUP LIFE ER A&B	0.00	5.90		0.07
			100.00	42.25

Employee Fringe Details – Management Analyst

Deduction Description	Employee Amount	Employer Amount	Salary	Fringe
	0.00	0.00	40.20	
	0.00	0.00		0.29
	0.00	0.00		1.61
	0.00	0.00		0.49
DEF COMP EE\$ PAID ALTA A&B	150.00	0.00		-
FEDERAL	389.80	0.00		-
STATE TAX	129.63	0.00		-
PERS MISC CLASSIC UNREP - EE	220.82	0.00		-
STATE UNEMPLOYMENT INSURANCE	0.00	0.00		-
DIRECT DEP - FLT AMNT 2	500.00	0.00		-
DIRECT DEPOSIT NET	1,588.22	0.00		-
FICA	211.21	211.21		2.64
MEDICARE	49.40	49.40		0.62
STATE DISABILITY INSURANCE	0.00	38.87		0.49
PERS MISC CLASSIC - ER	0.00	383.99		4.80
KAISER EMPLOYEE A	0.00	465.51		5.82
DENTAL EE A	0.00	22.27		0.28
DENTAL ADMIN A	0.00	3.23		0.04
VSP EE A	0.00	5.42		0.07
GROUP LIFE ER A&B	0.00	5.90		0.07
DEFERRED COMP MGMT% ALTA A&B	0.00	128.64		1.61
			40.20	18.81

Employee Fringe Details – Financial Analyst

Deduction Description	Employee Amount	Employer Amount	Salary	Fringe
	0.00	0.00	41.01	
	0.00	0.00		7.69
	0.00	0.00		1.64
	0.00	0.00		0.49
	0.00	0.00		-
DENTAL 1 A	28.65	0.00		-
DENTAL ADMIN A	3.23	0.00		-
VSP 1 A	10.20	0.00		-
DEF COMP EE % PAID ALTA A&B	164.03	0.00		-
FEDERAL	262.23	0.00		-
STATE TAX	107.71	0.00		-
PERS MISC PEPRA - EE	254.25	0.00		-
AMRCAN FID-TERM LFE POST A&B	8.75	0.00		-
AMRCAN FID-WHOLE LFE POST A&B	33.75	0.00		-
LIFE BUY UP A	1.08	0.00		-
STATE UNEMPLOYMENT INSURANCE	0.00	0.00		-
DIRECT DEPOSIT NET	1,959.77	0.00		-
FICA	76.49	76.49		0.96
MEDICARE	17.89	17.89		0.22
STATE DISABILITY INSURANCE	0.00	15.99		0.20
PERS MISC PEPRA - ER	0.00	106.09		1.33
PACE EPO25/EMPLOYEE 1 A	81.90	347.34		4.34
GROUP LIFE ER A&B	0.00	2.28		0.03
DEFERRED COMP MGMT% ALTA A&B	0.00	53.31		0.67
FICA	45.88	45.88		0.57
MEDICARE	10.73	10.73		0.13
STATE DISABILITY INSURANCE	0.00	7.38		0.09
PERS MISC PEPRA - ER	0.00	48.96		0.61
PACE EPO25/EMPLOYEE 1 A	37.80	160.31		2.00
GROUP LIFE ER A&B	0.00	1.34		0.02
DEFERRED COMP MGMT% ALTA A&B	0.00	24.61		0.31
FICA	76.50	76.50		0.96
MEDICARE	17.89	17.89		0.22
STATE DISABILITY INSURANCE	0.00	16.00		0.20
PERS MISC PEPRA - ER	0.00	106.09		1.33
PACE EPO25/EMPLOYEE 1 A	81.90	347.35		4.34
GROUP LIFE ER A&B	0.00	2.28		0.03
DEFERRED COMP MGMT% ALTA A&B	0.00	53.31		0.67
			41.01	29.05

Office Supplies

Requested funding will cover General office supplies for the City of Lemoore operational necessities during life of the requested grant. General office supplies consisting of printing materials, including paper and toner, janitorial supplies, presentation materials for TTX, etc.

- Federal share - \$150
- Non-federal share - \$250
- **Total - \$400**

Other Costs

Tabletop Exercise/Outreach Venue – The City of Lemoore intends to rent a conference room at the Tachi Event Center in Lemoore for use during Tabletop Exercise(s) and final report out of NAS Lemoore Installation Readiness Review to stakeholders. The city estimates it will need the event room on two separate occasions for a total of up to 16 hours. The rental fee is between \$700-\$1,200 for a full day rental of a room at the Tachi Event Center, based on initial requests for quotes – the variance in cost is related to the amount of technology requested to be made available. The city estimates allocating \$2,000 for two days and is working with the venue owner to establish an official reservation.

- Non-federal share - \$2,000
- **Total - \$2,000**

Travel

Requested funding will cover travel expenses (airfare, lodging, and related costs) for two defense-related conferences and one site visit to a peer defense community to conduct training, information sharing, and enhance understanding of the interrelationships between local jurisdictions, military installations, and their surrounding communities. Cost estimates are based on GSA rates for airfare, mileage, per diem, and meals and incidental expenses (M&IE). Conference locations are used solely as reference points for calculating these estimates.

Trip 1: Defense Conference, Washington, DC Spring 2026, 4 days

Traveler(s): City Manager, Senior Planner

- Conference Registration:
- \$695 per person
- **Total cost: \$1,390.00**
- Airfare:
- \$461 per person, round trip Fresno Yosemite Airport to DCA
- **Total cost: \$922**
- Lodging (3 nights)
- \$276 per day
- **Total Costs: \$1,656**
- M&IE (4 days)
- \$92 per full day; \$69 for travel days
- **Total costs: \$644**

TRIP 1 ESTIMATED COST: \$4,612

Trip 2: Defense Conference, San Antonio, TX Fall 2026, 4 days

Traveler(s): City Manager, Senior Planner

- Conference Registration:
- \$695 per person
- **Total cost: \$1,390.00**
- Airfare:
- \$426 per person, round trip Fresno Yosemite Airport to San Antonio
- **Total cost: \$852**
- Lodging (3 nights)
- \$191 per day
- **Total Costs: \$573**
- M&IE (4 days)
- \$92 per full day; \$69 for travel days
- **Total costs: \$644**

TRIP 2 ESTIMATED COST: \$3,459

Trip 3: Peer Site Visit, Out-of-Area (In-State), 2 days

Traveler(s): City Manager, Senior Planner

- POV mileage:
- \$0.70 per mile, round trip 360 miles
- **Total cost: \$252**
- Fuel:
- \$4.95 per gallon for 15 gallons
- **Total cost: \$74.25**
- Lodging (1 night)
- \$150 per day
- **Total Costs: \$300**
- M&IE (2 days)
- \$64.50 for both travel days
- **Total costs: \$258**

TRIP 3 ESTIMATED COST: \$884

Contractual (Federal Grant Expense)

The figures/table below articulate the costs associated with estimated hours and the level of effort anticipated from Contractors procured for NIR Technical Contracting support.

Scope of Work Tasks	Hours	Hourly Rate	Total Cost
Task 3: Data Compilation and Materials Preparation	145	\$300	\$43,500

Task 3: Subtask A – Drinking Water Availability and Alternate Supply Study	450	\$300	\$135,000
Task 3: Subtask B – Electrical Infrastructure Study	250	\$300	\$75,000
Task 3: Subtask C – Wastewater Infrastructure Needs Assessment	250	\$300	\$75,000
Task 3: Subtask D – Communications Infrastructure Study	250	\$300	\$75,000
Task 3: Develop Final NAS Lemoore Installation Readiness Report	360	\$300	\$108,000
Task 4: Tabletop Exercises and After-Action Reports	300	\$300	\$90,000
TOTAL COSTS	\$601,500		

NOTE: Contractor hourly rates, level of effort per task, and total estimated hours are based on the scope, complexity, and cost information from similar OLDCC-funded projects in other defense communities, specifically Fairfield, Lompoc, and Ridgecrest, California. The anticipated level of effort for the technical contractor(s) is 2,005 hours at a rate of \$300 per hour, resulting in a total estimated cost of \$601,500. *Travel, supplies, and other costs associated with tasks are included in the hourly rate estimate.

Procurement Process

A competitive, publicly advertised Request for Proposal (RFP) process will be used to procure contractual services. All procurements with OLDCC grant funds will be by applicable state and local laws, regulations, and applicable federal laws and regulations, including compliance with the procurement standards in CFR 2 Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Contractor selection criteria (including cost) will be included in any Request for Proposals (RFP). The process will include the following steps, aligned with the project narrative:

- Scope of Work Development:** Develop a detailed scope of work for each contract, utilizing the specific tasks and requirements outlined in this grant application.
- RFP Development and Advertisement:** Develop and publicly advertise compliant RFPs in accordance with state and local policies and legal requirements. Address bidder questions in compliance with applicable policies and laws.
- Proposal Receipt and Review:** Receive and review all proposals submitted within the advertised window. This review will include:
 - Screening for completeness and required formatting.
 - Scoring proposals based on established local procedures.
 - Identifying the awardee(s) and submitting the selection(s) to City leadership for review and approval.
 - Providing debriefings to unsuccessful bidders upon request.

4. **Contract Award:** Award the contract(s) within the timeline specified in the grant application narrative. Contract award will be presented to Lemoore City Council for approval at a publicly noticed meeting to the highest scored proposer.



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Staff Report

Item No: 4-8

To: Lemoore City Council
From: Marisa Avalos, City Clerk / Executive Assistant
Date: January 5, 2026 **Meeting Date:** January 20, 2026
Subject: Appointment of Lemoore Parks and Recreation Commissioners

Strategic Initiative:

- Safe & Vibrant Community Growing & Dynamic Economy
- Fiscally Sound Government Operational Excellence
- Community & Neighborhood Livability Not Applicable

Proposed Motion:

Approve the appointments to the Parks and Recreation Commission, as recommended by Mayor Matthews.

Subject/Discussion:

Two (2) vacancies has occurred due to a Commissioner resigning. The vacancy was posted at City Hall, Cinnamon Municipal Complex, and the City website. Three (3) application weas received. The applicants are:

Annamarie Galvan
Frank Hernandez
Rianna Mello

Mayor Matthews reviewed all applications. Mayor Matthews is recommending the appointment of Annamarie Galvan and Frank Hernandez to the Parks and Recreation Commission.

Concurrence of at least two Council Members is required for the appointment to be official.

Financial Consideration(s):

None. The appointments are volunteer positions.

Alternatives or Pros/Cons:

Pros:

- Fills vacancies on the Parks and Recreation Commission.

Cons:

- None noted.

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends approval of the appointments to the Parks and Recreation Commission, as recommended by Mayor Matthews.

Attachments:

Resolution: City Attorney 1/13/2026

Ordinance: City Clerk 1/12/2026

Map City Manager 1/12/2026

Contract Finance 1/12/2026

Other

List: Applications

List: Applications



City of

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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Annamarie Y Galvan

Address ██████████ Telephone# ██████████

E-mail address ██████████ Cell # ██████████

Business Name J&L's Bounce House

Business Address 184 east d st

Position Held _____ Business Phone # 559-817-0184

How long have you resided in Lemoore 39 years Are you a registered voter Yes

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission

District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

- Youth services and education
- Parks, recreation, and safe spaces for children and families
- Support for seniors and individuals with disabilities
- Community health, safety, and inclusive programming

List education, training or special knowledge which might be relevant to this appointment:

- Lemoore High School, diploma 2005
- Child Development Assistant Teacher (local certificate)
- CPR and First Aid certifications (current)
- Teaching certification and Child Development Associate Certification
- Food Handler Certification
- Extensive experience working with children, individuals with disabilities, and seniors in school and home-care settings
- Strong classroom management, behavior support, and case management skills

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

Youth advisory committee (YAC) 2000-2005 with Lynn Nelson

Youth softball coach

NJB basketball coach/Board member

Lemoore youth soccer league

Lemoore Comp soccer Coach boys/ girls 2010-2020

Paraprofessional Aide, Park View Middle School, Armona Union Elementary School District (August 2021-Present):
Support students academically and behaviorally, assist with lesson delivery, track student progress, and collaborate with teachers and families.

• Yard Supervisor, Armona Union Elementary School District (October 2019-Present): Supervise students during recess and transitions, promote safe and positive play, and manage student behavior.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

No I'm currently not on any committee

REMARKS: Please indicate any further information that will be of value regarding your appointment.

- Over 20 years of experience serving children, seniors, and individuals with disabilities in Lemoore and surrounding communities.
- Strong communication, collaboration, and crisis-management skills developed in school and caregiving settings.
- Dedicated to creating safe, welcoming programs and events for families, youth, and seniors in Lemoore.

Name Annamarie Y Galvan

Name Annamarie Y Galvan

(Please print)

Date 12/2/2025

Date 12/2/2025

Signature





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APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Riana Mello

Address ██████████ Telephone# ██████████

E-mail address ██████████ Cell # ██████████

Business Name J G Boswell Company

Business Address 710 Bainum Avenue, Corcoran, CA 93212

Position Held Customer Operations Manager Business Phone # (559) 762-3677

How long have you resided in Lemoore 2017 Are you a registered voter Yes

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission
District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

Helping to keep Lemoore the great little community I have learned it is over the years. I grew up participating in all Parks and Recreation programs my parents were able to enroll me. I believe a City's Parks and Recreation department is the life blood of giving back to our youth and keeping our city safe and our youth active.

List education, training or special knowledge which might be relevant to this appointment:

I have an Agriculture BS from Cal Poly - San Luis Obispo. Starting at age of 4 I have played all manner of sports and growing into highly competitive club levels of: softball, basketball, soccer, and volleyball. Even continuing to play in open play co-ed adult leagues in Tulare and Kings county well into my late 30's until having my first child in 2023. I have also participated in two NPC Bodybuilding competitions and understand a deep level of nutrition and fitness.

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

I have worked at J G Boswell in Corcoran since 2016. I attend Mass at Saint Peter's and Our Lady of Lourdes as often as I can. I've participated in a few fundraising car shows around town and a Home Town Heroes event at the new TSC in November.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

N/A

REMARKS: Please indicate any further information that will be of value regarding your appointment.

I came across this by chance looking to make sure I do not miss any deadlines to enroll our almost 3 year old in sports activities at Lemoore Parks and Rec. I honestly have no interest in holding a government position or appointment. I do not even fully know what this position entails or what would be asked of me. What I do know, I believe it is our responsibility to guide and form our youth by allowing them to watch our actions, not just listen to our words. I'm filling this out as a long shot, knowing that no one in Lemoore probably knows me or has ever heard of me as a promise I have made my son. To always do better, always be better, and always give back what and when you are able. Giving my time to benefit the youths of our community is the least a resident can do.

Name Riana Mello
(Please print)
Signature 

Date 18DEC2025



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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Frank Hernandez

Address ██████████ Telephone# ██████████

E-mail address ██████████ Cell # ██████████

Business Name Retired City of Lemoore

Business Address _____

Position Held _____ Business Phone # _____

How long have you resided in Lemoore 30 yrs Are you a registered voter yes

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission

District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

My only interest in the city is in the Development of the youth and its Programs.

List education, training or special knowledge which might be relevant to this appointment:

I don't have any specific training or knowledge. all I can offer the committee is my years of volunteer work and a chance to prove myself.

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

5 years Lemoore volunteer fireman

2 years Lemoore lions club

10 years Lemoore little league Held positions from President, vice president, player agent and coached for many years.

3 years Lemoore softball - Board member/coach

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

Held the Position of Vice President and Treasurer for the City of Lemoore Union

REMARKS: Please indicate any further information that will be of value regarding your appointment.

Organized a can food drive with the assistance of the water dept (city of Lemoore)
Helped organize a Cornhole tournament - All proceeds went to the Police dept Toy Drive.

Creator of Agua Bob - Mascot for the Water dept (we did water conservation awareness in the elementary schools.

Name Frank Hernandez
(Please print)

Date 12 / 7 / 25

Signature 



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Staff Report

Item No: 4-9

To: Lemoore City Council
From: Michael Kendall, Chief of Police
Date: January 7, 2026 **Meeting Date:** January 20, 2026
Subject: Police Department Update – December 2025

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Proposed Metrics

Subject/Discussion:

The December 2025 update for the Police Department is attached.

Financial Consideration(s):

Price
N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff Recommended Information Only.

Attachments:

Review:

Date:

Resolution:
 Ordinance:
 Map
 Contract
 Other

<input checked="" type="checkbox"/> City Attorney	1/13/2026
<input checked="" type="checkbox"/> City Clerk	1/12/2026
<input checked="" type="checkbox"/> City Manager	1/12/2026
<input checked="" type="checkbox"/> Finance	1/12/2026

List: December 2025 Police Department Update

December 2025

Monthly Report



Part 1 Crimes Statistics

	Last Dec	This Dec	YTD 2024	YTD 2025	YTD Increase/Decrease
HOMICIDE	0	0	1	1	0
RAPE	0	0	13	13	0
ROBBERY	1	1	14	8	-6
ASSAULT	5	4	75	98	23
BURGLARY	3	2	28	38	10
LARCENY	36	9	212	203	-9
AUTO THEFT	3	8	68	33	-35
TOTAL PART ONE	48	24	411	394	-17

Notable Investigations and Arrests:

L2503464-On 12/16/2025 at approximately 9:02PM, an LPD officer contacted an individual in the 40 block of E. Spruce Ave. The adult male was displaying symptoms of being under the influence of alcohol. Upon contacting the individual, it was determined he was unable to care for himself due to his level of intoxication. Incident to arrest the suspect was searched. During the search a pistol was located. The suspect was booked into the Kings County Jail.

L2503517-On 12/26/2025 at approximately 10:53PM, LPD officers were dispatched to a suspicious persons call in the area of Lemoore College. After officers arrived in the area, one officer saw a golf cart exiting the campus. A witness reported seeing 3 individuals running in a field by the campus. Officers searched the area and detained the 3 individuals. Upon further investigation it was learned that several golf carts were stolen from or vandalized at the college. Two of the suspects were juveniles and booked into the Kings County Juvenile Center. The adult suspect was booked into the Kings County Jail.

Code Enforcement and Animal Control Statistics:

Total Code Enforcement Calls for Service: 109

Property Abatement Cases: 8

Vehicle Abatement Cases: 1

Animal Control Calls for Service: 120

Animal Control Criminal Cases: 12



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Staff Report

Item No: 4-10

To: Lemoore City Council
From: Marisa Avalos, City Clerk / Executive Assistant
Date: January 5, 2026 **Meeting Date:** January 20, 2026
Subject: Appointment of Lemoore Planning Commissioners

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approve the appointment to the Planning Commission, as recommended by Mayor Matthews.

Subject/Discussion:

The Planning Commission currently has two (2) vacancies. The vacancy was posted at City Hall, Cinnamon Municipal Complex, and the City website. Six (6) applications were received. The applicants are:

Courtney Broom
Michell Couch
Bruce German
Henrique Niggand
Chris Vancil
Amir Walker

Mayor Matthews is recommending the re-appointment of Mitchell Couch and appointment of Chris Vancil. Concurrence of at least two Council Members is required for the appointments to be official.

Financial Consideration(s):

None. The appointments are volunteer positions.

Alternatives or Pros/Cons:**Pros:**

- Fills vacancies on the Planning Commission.

Cons:

- None noted.

Alternative:

- Council could choose to discuss other applicants for appointment.

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Approve the appointments to the Planning Commission, as recommended by Mayor Matthews.

Attachments:

Resolution:
 Ordinance:
 Map
 Contract
 Other

List: Applications

Review:

City Attorney
 City Clerk
 City Manager
 Finance

Date:

1/13/2026
1/12/2026
1/12/2026
1/12/2026



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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Bruce German

Address

Telephone#

E-mail address

Cell # 559 381-0898

Business Name City of Lemoore

Business Address 711 W Cinnamon Drive

Position Held Waste Water Utility Worker II

Business Phone #

How long have you resided in Lemoore 36 yrs

Are you a registered voter Yes

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission
District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government?

I am interested in learning more about how City policies and development are planned. I want to become more involved in my community. Public safety as the city grows is important to me.

List education, training or special knowledge which might be relevant to this appointment:

Fire Fighter 35 years
City Employee 2 1/2 years

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

Lemoore Fire Department 35 years

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

No

REMARKS: Please indicate any further information that will be of value regarding your appointment.

Name Bruce German
(Please print)

Date 10/9/2025

Signatu





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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name AMIR WALKER

Address _____ Telephone# N/A

E-mail address _____ Cell # _____

Business Name N/A

Business Address N/A

Position Held N/A Business Phone # N/A

How long have you resided in Lemoore 29 YEARS Are you a registered voter YES

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission

District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

MY INTEREST ARE IN THE GROWTH AND DEVELOPMENT OF THE COMMUNITY. I WOULD LIKE SERVE MY COMMUNITY BY PARTICIPATING IN THE DEVELOPMENT OF SUSTAINABLE POLICIES AND STANDARDS FOR THE CITY

List education, training or special knowledge which might be relevant to this appointment:

NO FORMAL TRAINING. AS A NAVY VETERAN, MY SERVICE DREW ME TO THE VALLEY. I CHOSE TO STAY AND RAISED A HEALTHY FAMILY HERE. I HAVE BEEN FORTUNATE TO HAVE BEEN EDUCATED IN REAL TIME AS LEMOORE HAS GROWN.

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

DEPARTMENT OF STATE HOSPITAL
EMPLOYEE. I WORK IN A THERAPEUTIC
CAPACITY THAT ALLOWS ME TO SEE CIVILLY
COMMITTED PEOPLE THAT MUST COMPLY
WITH COMMUNITY RELEASE GUIDELINES.
HAVING A SAFE ENVIRONMENT IS AT
THE CORE OF ALL THAT WE DO.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

No

REMARKS: Please indicate any further information that will be of value regarding your appointment.

Name Amer Walker

(Please print)

Date 9/10/25

Signature



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APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name HENRIQUE A. NIGGANS

Address [REDACTED] Telephone# (559) 550-9483

E-mail address _____ Cell # _____

Business Name Lily of The Valley Church

Business Address 608 Vine Street, Lemoore, CA 93248

Position Held Community Liaison Business Phone # _____

How long have you resided in Lemoore 3 years Are you a registered voter yes

Would you be available for meetings in the daytime _____ evenings _____ both ✓

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission
District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government Community Empowerment, Resource Collaboration,

List education, training or special knowledge which might be relevant to this appointment Graduated

from University of Southern California (Master's Degree in Bus. Admin. in Public Affairs) over 20 years Experience in Public Relations currently The Community Liaison for Lily of The Valley Church.

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment

- former community Relations Rep. LA County Sheriff's Dept
- current community Liaison Lily of The Valley Church.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

No

REMARKS: Please indicate any further information that will be of value regarding your appointment.

I have become a member of The Lenoore Family, and in my community outreach I have had the privilege of helping & assist it citizens to a variety of resource. It is my hope to help serve a we as city continue to grow.

Name HENRIGE WIGGAND
(Please print)

Date 10/29/2025

Sign:





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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Mitchell Couch

Address [REDACTED] Telephone# [REDACTED]

E-mail address [REDACTED] Cell # [REDACTED]

Business Name City of Hanford 1012

Business Address 315 N 1st Douty St., Hanford, CA 93230

Position Held Building Official Business Phone # 559.585.2032

How long have you resided in Lemoore 8 yrs. Are you a registered voter YES

Would you be available for meetings in the daytime _____ evenings _____ both X

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission
District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government As a resident of Lemoore, I have an interest in the future growth of the city. I believe my experience serving on the Planning Commission gives me the knowledge to be a contributing member to future agenda items.

List education, training or special knowledge which might be relevant to this appointment I hold 36 different Building Certifications, including Housing & Zoning.

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment

I currently work as Building Official for the city of HowFord. I work closely with the Planning Dept on zoning & other items. I also serve as the Bishop for my local church.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

I am currently a member of the Lemoore Planning Commission, where I have served 4 years. I have never missed a meeting in 4 years. 2022 - 2026 I also served as Chair for 2 years.

REMARKS: Please indicate any further information that will be of value regarding your appointment.

I have an Associates Degree from College of the Sequoias and a Bachelors Degree from Fresno Pacific University.

Name Mitchell Couch

(Please print)

Date 12/9/2025

Signature 



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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name Chris Vancil

Address _____ Telephone# N/A

E-mail address _____ Cell # _____

Business Name _____

Business Address _____

Position Held _____ Business Phone # _____

How long have you resided in Lemoore 20 years Are you a registered voter No

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission

District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

My areas of interest include public safety and city infrastructure. I care about ensuring that Lemoore maintains well managed roads, parks and public facilities, and that police, fire and emergency service have support they need to serve our community effectively.

List education, training or special knowledge which might be relevant to this appointment:

I served 20 years in the U.S Navy, retiring after a full career of leadership and service. During that time, I received extensive training in decision making, communication, conflict resolution and team coordination. My military experience taught me to set personal bias aside, listen thoughtfully to diverse perspective and make sound, informed decisions in high-pressure situations. I believe these skills directly support effective public service responsible participant city government.

"In God We Trust"

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

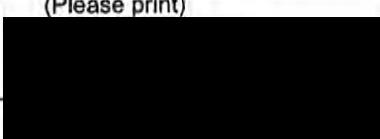
3 years as a Volunteer fireman for Lemoore Fire Department. Additionally, I have been giving back to the community in-between all my deployments. Some of these events are Presents on Patrol, Habitat for Humanity, Coaching youth sports, food drives highway clean ups and Relay for Life.

Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

No, I have not.

REMARKS: Please indicate any further information that will be of value regarding your appointment.

Lemoore has been our home since 2006, and it is where my family has safely grown, lived and thrived. My children were raised and educated here and are now graduating from Westhill's community college. Because this community has given us so much, I feel a strong sense of gratitude and commitment. I am motivated to give back to Lemoore by serving in a way that supports its continued growth, safety and quality of life for all residents.

Name Chris Vancil
(Please print)
Signature 

Date 11/23/2025



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Office of the City Manager

APPLICATION FOR PUBLIC SERVICE APPOINTMENT

TO A MUNICIPAL BOARD /COMMISSION/COMMITTEE/ADVISORY TASK FORCE

Name _____

Te _____

Cell # _____

Business Name _____

Business Address _____

Position Held _____ Business Phone # _____

How long have you resided in Lemoore _____ Are you a registered voter _____

Would you be available for meetings in the daytime evenings both

Please indicate the Commission or Advisory Committee for which you wish to apply:

City Council Planning Commission Parks & Recreation Commission

District _____ Downtown Merchants Advisory Committee

What are your principle areas of interest in our City government:

List education, training or special knowledge which might be relevant to this appointment:

Public Service Appointment Application
Page 2

List employment, membership in service or community organizations or volunteer work which might be relevant to this appointment:

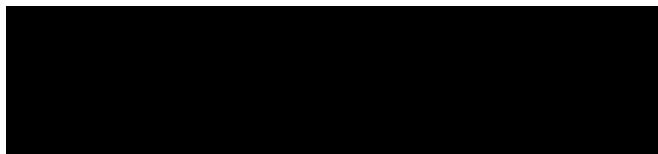
Have you been, or are you now a member of a governmental board, commission or committee? If so, please provide name and dates service.

REMARKS: Please indicate any further information that will be of value regarding your appointment.

Name _____
(Please print)

Date _____

Sig





711 West Cinnamon • Lemoore, California 93245 • (559) 924-6744 • Fax (559) 924-9003

Staff Report

Item No: 4-11

To: Lemoore City Council
From: Estevan Benavides, Public Works Director
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Second reading – Ordinance 2026-01 – Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols For The "Lemoore Downtown Entertainment Zone"

Strategic Initiative:

<input checked="" type="checkbox"/> Safe & Vibrant Community	<input checked="" type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Adoption of Ordinance No. 2026-01 Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols for the "Lemoore Downtown Entertainment Zone."

Subject/Discussion:

The primary goal of this Ordinance is to revitalize the Downtown District by fostering a more vibrant pedestrian environment. Our aim is to support local dining and entertainment businesses by allowing patrons to linger and stroll, which is expected to enhance the economic vitality of the city and encourage patrons to visit more establishments per trip during special events. This action finds that creating a regulated Entertainment Zone will achieve these economic goals while maintaining public health, safety, and welfare through strict operational controls.

Financial Consideration(s):

The city will need to implement a permit system for events. This cost can be mitigated by the implementation of minor fees for the permit issuance.

Alternatives or Pros/Cons:

Pros:

- Approving the ordinance will enhance the economic vitality of the city by supporting local dining and entertainment businesses, fostering a vibrant pedestrian environment in the Downtown District.

Cons:

- None noted as the status will remain as it is today.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends adoption of Ordinance No. 2026-01 Amending Title 4 of the Municipal Code to Establish an Event Based Entertainment Zone and Resolution 2026-01 Establishing the Boundaries and Activation Protocols For The "Lemoore Downtown Entertainment Zone".

Attachments:

- Resolution: 2026-01
- Ordinance: 2026-01
- Map
- Contract
- Other

Review:

- City Attorney
- City Manager
- City Clerk
- Finance

Date:

- 12/30/2025
- 12/29/2025
- 12/29/2025

RESOLUTION NO. 2026-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE
ESTABLISHING THE BOUNDARIES AND ACTIVATION PROTOCOLS FOR THE
"LEMOORE DOWNTOWN ENTERTAINMENT ZONE."**

WHEREAS, Ordinance No. 2026-01 established the legal framework for an Event-Based Entertainment Zone; and

WHEREAS, the City desires to define the geographic footprint where such events may take place.

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. ZONE DESIGNATION The "Lemoore Downtown Entertainment Zone" is hereby established as a Special Event Overlay District.

SECTION 2. GEOGRAPHIC BOUNDARIES (THE "FOOTPRINT") The potential boundaries of the Zone are defined as the public rights-of-way within:

D Street Corridor: Follett Street to Fox Street.

Heinlen Street Corridor: E Street to C Street.

Note: Detailed map attached as Exhibit A.

SECTION 3. OPERATIONAL STATUS (THE "SWITCH") The Entertainment Zone shall remain INACTIVE by default. It shall be ACTIVATED only upon the occurrence of one of the following:

A. City Council Resolution: A specific vote by the Council to activate the zone for a single event (e.g., "Lemoore Lift-Off"). B. City Manager Approval: The City Manager is authorized to activate the zone administratively for events that meet the following criteria: 1. The event has obtained a valid Temporary Use Permit. 2. The event organizer provides supplemental security as required by the Police Chief. 3. The duration of the activation does not exceed 12 consecutive hours.

SECTION 4. NO RECURRING HOURS There are NO standing weekly hours of operation. Alcohol consumption on the public right-of-way remains prohibited on all Fridays, Saturdays, and Sundays unless a specific Event Activation order is in effect.

SECTION 5. EVENT-SPECIFIC CUP REQUIREMENTS For each activation, Participating Vendors must utilize a District Cup that is distinct from standard glassware. The City Manager may require event-specific branding (e.g., a sticker or specific color cup) for each unique event to prevent the re-use of cups from previous events.

PASSED AND ADOPTED this 20th day of January, 2026.

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

Marisa Avalos
City Clerk

APPROVED:

Patricia Matthews
Mayor

ORDINANCE NO. 2026-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMOORE AMENDING TITLE 4 OF THE MUNICIPAL CODE TO ESTABLISH AN EVENT-BASED ENTERTAINMENT ZONE.

WHEREAS, California Senate Bill 969 (2024) authorizes cities to establish "Entertainment Zones" where alcohol may be consumed on public property adjacent to licensed premises; and

WHEREAS, the City Council desires to utilize this authority narrowly to support specific community festivals and special events in the Downtown District, rather than establishing a permanent, year-round open container district; and

WHEREAS, this "Event-Based" model ensures that public consumption is limited to times when increased security, sanitation, and street closures are already in place.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMOORE DOES ORDAIN AS FOLLOWS:

SECTION 1. AMENDMENT TO MUNICIPAL CODE Title 4 (Public Health and Safety) is amended to add **Chapter 4.10: EVENT-BASED ENTERTAINMENT ZONES**.

4.10.010 Purpose and Intent. The purpose of this Chapter is to establish the legal framework for an Entertainment Zone that is **activated only during specific special events** designated by the City Council. This Chapter does not authorize open containers on public property at any time other than during such designated events.

4.10.020 Definitions. A. **"Active Zone Period"** means the specific date and time window authorized by a City Council Resolution or Special Event Permit during which alcohol rules are relaxed. B. **"District Cup"** means a single-use, non-glass container approved by the City for use *only* during an Active Zone Period.

4.10.030 Establishment of Dormant Boundaries. The geographic boundaries of the Entertainment Zone shall be established by Resolution. These boundaries represent the maximum possible footprint of the zone. The actual area active for any specific event may be the full zone or a subset thereof, as determined by the specific Event Permit.

4.10.040 Activation Required. The provisions of this Chapter allowing public consumption shall be **void and unenforceable** except during an Active Zone Period. At all other times, standard open container laws (LMC Section 5-2-2) shall remain in full force and effect.

4.10.050 Permitted Activities. During an Active Zone Period, persons 21 years of age or older may possess and consume alcoholic beverages within the zone, provided:

- 1. Event Connection:** The beverage was purchased from a Participating Vendor within the zone during the event hours.

2. **Vessel:** The beverage is in an official District Cup specific to that event.
3. **Wristbands:** The person is wearing a verified age-check wristband issued by the event organizers or vendors.

(Sections 4.10.060 - 4.10.080 regarding Vendor Requirements and Enforcement remain standard).

SECTION 2. EFFECTIVE DATE. This ordinance becomes effective 30 days after passage, and within 15 days after passage shall be published once with the names of councilmembers voting for or against it in a newspaper of general circulation within the City of Lemoore.

The foregoing Ordinance was introduced by the City Council of the City of Lemoore, California, at a regularly scheduled meeting held on January 6, 2026, and was passed and adopted by the City Council at a regular meeting held on January 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

Marisa Avalos

City Clerk

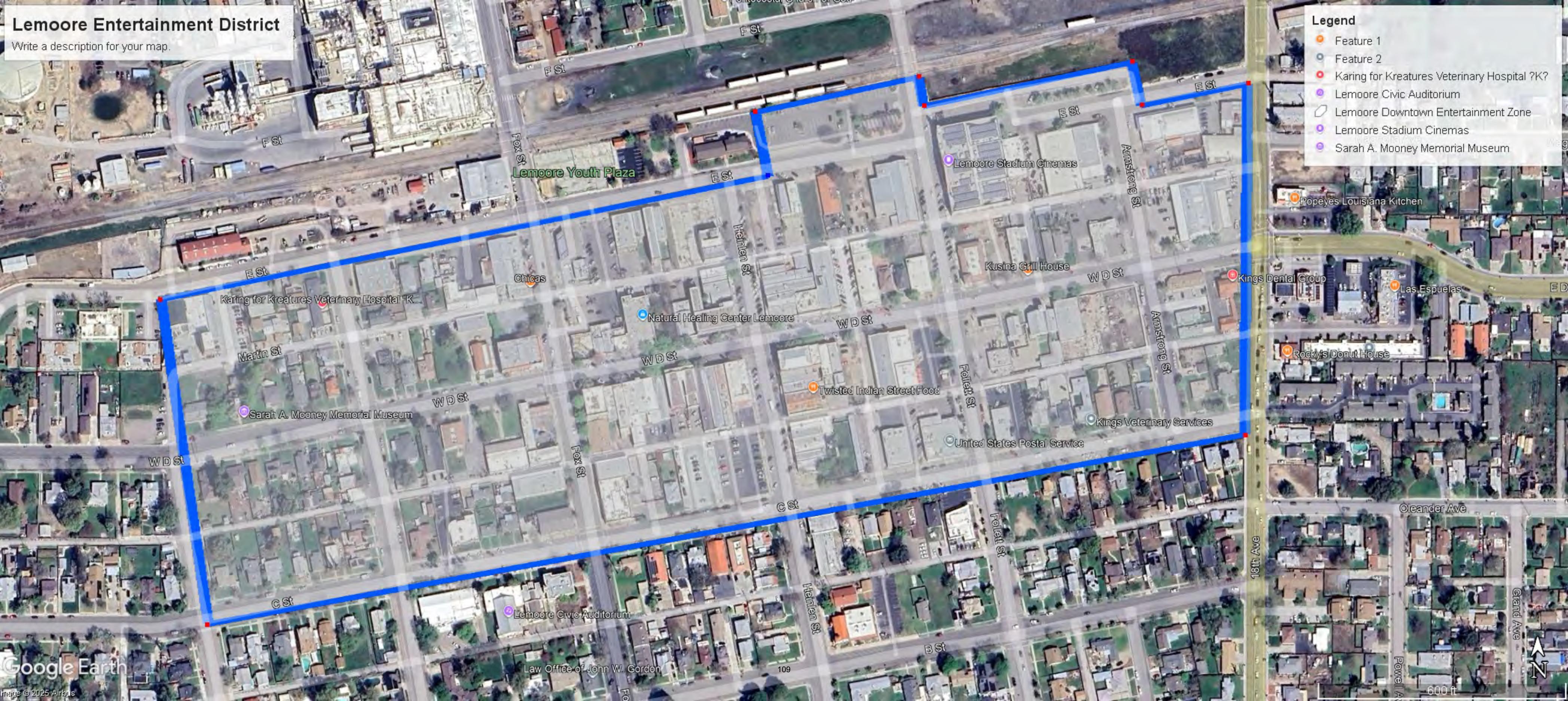
APPROVED:

Patricia Matthews

Mayor

Lemoore Entertainment District

Write a description for your map.



Legend

- Feature 1
- Feature 2
- Karing for Kreatures Veterinary Hospital
- Lemoore Civic Auditorium
- Lemoore Downtown Entertainment Zone
- Lemoore Stadium Cinemas
- Sarah A. Mooney Memorial Museum



600 ft



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Staff Report

Item No: 4-12

To: Lemoore City Council

From: Marissa Trejo, City Manager

Date: January 12, 2026

Meeting Date: January 20, 2026

Subject: Salary Schedule Updates Effective January 1, 2026 and January 5, 2026

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approval of updates to the City's Salary Schedule effective January 1, 2026 and January 5, 2026.

Subject/Discussion:

Recent increases to the state of California minimum wage require corresponding adjustments to the City's Salary Schedule to ensure compliance and internal equity. In addition of review of exempt classifications identified the need to adjust the Police Records Supervisor salary to maintain compliance with exempt status requirements.

Financial Consideration(s):

A 5% salary increase for the Police Records Supervisor classification to maintain compliance with exempt status under applicable wage and hour regulations.

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends approval of updates to the City's Salary Schedule effective January 1, 2026 and January 5, 2026.

Attachments:	Review:	Date:
<input type="checkbox"/> Resolution:	<input checked="" type="checkbox"/> City Attorney	1/13/2026
<input type="checkbox"/> Ordinance:	<input checked="" type="checkbox"/> City Clerk	1/12/2026
<input type="checkbox"/> Map	<input checked="" type="checkbox"/> City Manager	1/12/2026
<input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Finance	1/12/2026
<input checked="" type="checkbox"/> Other: Salary Schedules		

SALARY SCHEDULE

Effective 1/1/2026

TITLE			1	2	3	4	5	6
ACCOUNT CLERK I	35	YEARLY	38,627	40,558	42,586	44,716	46,951	49,299
ACCOUNT CLERK II	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
ACCOUNT CLERK III	55	YEARLY	47,132	49,489	51,963	54,561	57,290	60,154
ACCOUNT TECHNICIAN	60	YEARLY	49,536	52,013	54,614	57,345	60,212	63,222
ACCOUNTANT	79	YEARLY	59,845	62,838	65,980	69,279	72,743	76,380
ADMINISTRATIVE ASSISTANT I	43	YEARLY	41,827	43,919	46,115	48,421	50,842	53,384
ADMINISTRATIVE ASSISTANT II	46	YEARLY	43,095	45,250	47,512	49,888	52,382	55,001
ADMINISTRATIVE ASSISTANT II / FIRE PREVENTION INSPECTOR	67	YEARLY	53,110	55,765	58,554	61,481	64,555	67,783
ADMINISTRATIVE SERVICES TECHNICIAN	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
ASSISTANT CITY MANAGER	141	YEARLY	110,906	116,452	122,274	128,388	134,807	141,548
ASSISTANT CITY MANAGER / ADMINISTRATIVE SERVICES DIRECTOR	150	YEARLY	121,297	127,361	133,730	140,416	147,437	154,809
ASSISTANT PUBLIC WORKS DIRECTOR	126	YEARLY	95,529	100,306	105,321	110,587	116,116	121,922
BUILDING INSPECTOR	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
BUILDING OFFICIAL/SUPERINTENDENT	102	YEARLY	75,235	78,997	82,947	87,094	91,449	96,022
BUILDING PERMIT TECHNICIAN	44	YEARLY	42,246	44,358	46,576	48,905	51,350	53,917
CITY CLERK / EXECUTIVE ASSISTANT	95	YEARLY	70,173	73,682	77,366	81,235	85,296	89,561
CITY CLERK / HR MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
CITY MANAGER	N/A	YEARLY	188,662	198,095	208,000	218,400	229,320	240,786
COMMUNITY DEVELOPMENT DIRECTOR	132	YEARLY	101,406	106,476	111,800	117,390	123,260	129,423
COMMUNITY SERVICES OFFICER	48	YEARLY	43,961	46,159	48,467	50,890	53,435	56,107
COMMUNITY SERVICES MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
EMERGENCY DISPATCH SUPERVISOR	79	YEARLY	59,845	62,838	65,980	69,279	72,743	76,380
EMERGENCY DISPATCHER I	46	YEARLY	43,095	45,250	47,512	49,888	52,382	55,001
EMERGENCY DISPATCHER II	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
EQUIPMENT MECHANIC I	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
EQUIPMENT MECHANIC II	68	YEARLY	53,641	56,323	59,139	62,096	65,201	68,461
EVIDENCE TECHNICIAN	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
EXECUTIVE ASSISTANT	85	YEARLY	63,527	66,704	70,039	73,541	77,218	81,079
FINANCE DIRECTOR / CFO	140	YEARLY	109,808	115,299	121,064	127,117	133,473	140,146
FINANCE MANAGER	95	YEARLY	70,173	73,682	77,366	81,235	85,296	89,561

SALARY SCHEDULE

Effective 1/1/2026

TITLE			1	2	3	4	5	6
FIRE PREVENTION INSPECTOR	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
GROUNDSKEEPER	26	YEARLY	35,318	37,084	38,938	40,885	42,929	45,076
HUMAN RESOURCES ASSISTANT	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
HUMAN RESOURCES GENERALIST	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
HUMAN RESOURCES / RISK MANAGEMENT MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
INFORMATION TECHNOLOGY ANALYST	98	YEARLY	72,300	75,915	79,711	83,696	87,881	92,275
INFORMATION TECHNOLOGY MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
JUNIOR ACCOUNTANT	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
LEAD GROUNDSKEEPER	31	YEARLY	37,120	38,976	40,925	42,971	45,119	47,375
MAINTENANCE COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
MAINTENANCE WORKER I	31	YEARLY	37,120	38,976	40,925	42,971	45,119	47,375
MAINTENANCE WORKER II	41	YEARLY	41,003	43,053	45,206	47,466	49,840	52,332
MANAGEMENT ANALYST	93	YEARLY	68,791	72,230	75,842	79,634	83,616	87,796
METER READER	32	YEARLY	37,491	39,366	41,334	43,400	45,570	47,849
OFFICE ASSISTANT I	24	YEARLY	34,622	36,353	38,171	40,080	42,084	44,188
OFFICE ASSISTANT II	34	YEARLY	38,245	40,157	42,165	44,273	46,486	48,811
PARKS & RECREATION DIRECTOR	126	YEARLY	95,529	100,306	105,321	110,587	116,116	121,922
PAYROLL TECHNICIAN	60	YEARLY	49,536	52,013	54,614	57,345	60,212	63,222
PLANNING TECHNICIAN	44	YEARLY	42,246	44,358	46,576	48,905	51,350	53,917
POLICE CHIEF	151	YEARLY	122,510	128,635	135,067	141,820	148,911	156,357
POLICE CAPTAIN	137	YEARLY	106,579	111,908	117,503	123,378	129,547	136,025
POLICE CORPORAL	94	YEARLY	69,479	72,953	76,600	80,430	84,452	88,674
POLICE OFFICER	87	YEARLY	64,804	68,044	71,446	75,019	78,770	82,708
POLICE LIEUTENANT	127	YEARLY	96,484	101,309	106,374	111,693	117,277	123,141
POLICE RECORDS SUPERVISOR	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
POLICE RECORDS TECHNICIAN I	32	YEARLY	37,491	39,366	41,334	43,400	45,570	47,849
POLICE RECORDS TECHNICIAN II	39	YEARLY	40,195	42,205	44,315	46,531	48,858	51,301
POLICE SERGEANT	108	YEARLY	79,864	83,857	88,050	92,453	97,075	101,929
PUBLIC WORKS DIRECTOR	140	YEARLY	109,808	115,299	121,064	127,117	133,473	140,146
PUBLIC WORKS INSPECTOR I	59	YEARLY	49,046	51,498	54,073	56,777	59,616	62,597

SALARY SCHEDULE

Effective 1/1/2026

TITLE			1	2	3	4	5	6
PUBLIC WORKS INSPECTOR II	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
RECREATION COORDINATOR	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
RECREATION MANAGER	93	YEARLY	68,791	72,230	75,842	79,634	83,616	87,796
RECREATION SPECIALIST	43	YEARLY	41,827	43,919	46,115	48,421	50,842	53,384
SENIOR EMERGENCY DISPATCHER	66	YEARLY	52,584	55,213	57,974	60,872	63,916	67,112
SENIOR MAINTENANCE WORKER	54	YEARLY	46,666	48,999	51,449	54,021	56,722	59,558
SENIOR WASTEWATER UTILITY OPERATOR	87	YEARLY	64,804	68,044	71,446	75,019	78,770	82,708
SENIOR WATER UTILITY OPERATOR	92	YEARLY	68,110	71,515	75,091	78,845	82,788	86,927
SUPERINTENDENT	93	YEARLY	68,791	72,230	75,842	79,634	83,616	87,796
UTILITES MANAGER	114	YEARLY	84,777	89,016	93,467	98,140	103,047	108,200
WATER CHIEF PLANT OPERATOR	114	YEARLY	84,777	89,016	93,467	98,140	103,047	108,200
WATER CONSERVATION OFFICER	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
WATER DISTRIBUTION COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
WASTEWATER CHIEF PLANT OPERATOR	109	YEARLY	80,663	84,696	88,931	93,377	98,046	102,948
WASTEWATER COLLECTIONS COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
WASTEWATER UTILITY OPERATOR-IN-TRAINING (OIT)	50	YEARLY	44,845	47,087	49,441	51,913	54,509	57,234
WASTEWATER UTILITY OPERATOR I	55	YEARLY	47,132	49,489	51,963	54,561	57,290	60,154
WASTEWATER UTILITY OPERATOR II	65	YEARLY	52,063	54,666	57,400	60,270	63,283	66,447
WASTEWATER UTILITY WORKER I	37	YEARLY	39,403	41,374	43,442	45,614	47,895	50,290
WASTEWATER UTILITY WORKER II	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
WATER UTILITY OPERATOR I	68	YEARLY	53,641	56,323	59,139	62,096	65,201	68,461
WATER UTILITY OPERATOR II	78	YEARLY	59,253	62,216	65,326	68,593	72,022	75,623
WATER UTILITY WORKER I	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
WATER UTILITY WORKER II	57	YEARLY	48,080	50,484	53,008	55,658	58,441	61,363

PART-TIME HOURLY RATES and TEMPORARY PAY

CROSSING GUARDS	CALIFORNIA MANDATED MINIMUM WAGE
DAY CAMP MANAGER	CALIFORNIA MANDATED MINIMUM WAGE PLUS FIFTY CENTS
INTERIM CITY MANAGER	\$164,174.85/ ANNUALLY
PROGRAM INSTRUCTOR	\$21.00 (HOURLY)
RECREATION LEADER	CALIFORNIA MANDATED MINIMUM WAGE
REFEREE/SPORTS OFFICIAL FOR ADULT SPORTS	\$35.00 (HOURLY)
REFEREE/SPORTS OFFICIAL FOR YOUTH SPORTS	\$26.50 (HOURLY)
RESERVE OFFICER	\$31.15 (HOURLY RATE OF POLICE OFFICER STEP 1)
RESERVE EMERGENCY DISPATCHER	\$20.72 (HOURLY RATE OF EMERGENCY DISPATCHER I STEP 1)
SCOREKEEPER	CALIFORNIA MANDATED MINIMUM WAGE

SALARY SCHEDULE

Effective 1/5/26

TITLE			1	2	3	4	5	6
ACCOUNT CLERK I	35	YEARLY	38,627	40,558	42,586	44,716	46,951	49,299
ACCOUNT CLERK II	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
ACCOUNT CLERK III	55	YEARLY	47,132	49,489	51,963	54,561	57,290	60,154
ACCOUNT TECHNICIAN	60	YEARLY	49,536	52,013	54,614	57,345	60,212	63,222
ACCOUNTANT	80	YEARLY	60,444	63,466	66,639	69,971	73,470	77,143
ADMINISTRATIVE ASSISTANT I	43	YEARLY	41,827	43,919	46,115	48,421	50,842	53,384
ADMINISTRATIVE ASSISTANT II	46	YEARLY	43,095	45,250	47,512	49,888	52,382	55,001
ADMINISTRATIVE ASSISTANT II / FIRE PREVENTION INSPECTOR	67	YEARLY	53,110	55,765	58,554	61,481	64,555	67,783
ADMINISTRATIVE SERVICES TECHNICIAN	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
ASSISTANT CITY MANAGER	141	YEARLY	110,906	116,452	122,274	128,388	134,807	141,548
ASSISTANT CITY MANAGER / ADMINISTRATIVE SERVICES DIRECTOR	150	YEARLY	121,297	127,361	133,730	140,416	147,437	154,809
ASSISTANT PUBLIC WORKS DIRECTOR	126	YEARLY	95,529	100,306	105,321	110,587	116,116	121,922
BUILDING INSPECTOR	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
BUILDING OFFICIAL/SUPERINTENDENT	102	YEARLY	75,235	78,997	82,947	87,094	91,449	96,022
BUILDING PERMIT TECHNICIAN	44	YEARLY	42,246	44,358	46,576	48,905	51,350	53,917
CITY CLERK / EXECUTIVE ASSISTANT	103	YEARLY	75,988	79,787	83,777	87,965	92,364	96,982
CITY CLERK / HR MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
CITY MANAGER	N/A	YEARLY	188,662	198,095	208,000	218,400	229,320	240,786
COMMUNITY DEVELOPMENT DIRECTOR	140	YEARLY	109,808	115,299	121,064	127,117	133,473	140,146
COMMUNITY SERVICES OFFICER	48	YEARLY	43,961	46,159	48,467	50,890	53,435	56,107
COMMUNITY SERVICES MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
EMERGENCY DISPATCH SUPERVISOR	79	YEARLY	59,845	62,838	65,980	69,279	72,743	76,380
EMERGENCY DISPATCHER I	46	YEARLY	43,095	45,250	47,512	49,888	52,382	55,001
EMERGENCY DISPATCHER II	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
EQUIPMENT MECHANIC I	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
EQUIPMENT MECHANIC II	68	YEARLY	53,641	56,323	59,139	62,096	65,201	68,461
EVIDENCE TECHNICIAN	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
EXECUTIVE ASSISTANT	85	YEARLY	63,527	66,704	70,039	73,541	77,218	81,079
FINANCE DIRECTOR / CFO	145	YEARLY	115,410	121,180	127,239	133,601	140,281	147,295
FINANCE MANAGER	103	YEARLY	75,988	79,787	83,777	87,965	92,364	96,982

SALARY SCHEDULE

Effective 1/5/26

TITLE			1	2	3	4	5	6
FIRE PREVENTION INSPECTOR	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
GROUNDSKEEPER	26	YEARLY	35,318	37,084	38,938	40,885	42,929	45,076
HUMAN RESOURCES ASSISTANT	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
HUMAN RESOURCES GENERALIST	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
HUMAN RESOURCES / RISK MANAGEMENT MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
INFORMATION TECHNOLOGY ANALYST	98	YEARLY	72,300	75,915	79,711	83,696	87,881	92,275
INFORMATION TECHNOLOGY MANAGER	122	YEARLY	91,802	96,392	101,211	106,272	111,585	117,165
JUNIOR ACCOUNTANT	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
LEAD GROUNDSKEEPER	31	YEARLY	37,120	38,976	40,925	42,971	45,119	47,375
MAINTENANCE COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
MAINTENANCE WORKER I	31	YEARLY	37,120	38,976	40,925	42,971	45,119	47,375
MAINTENANCE WORKER II	41	YEARLY	41,003	43,053	45,206	47,466	49,840	52,332
MANAGEMENT ANALYST	93	YEARLY	68,791	72,230	75,842	79,634	83,616	87,796
METER READER	32	YEARLY	37,491	39,366	41,334	43,400	45,570	47,849
OFFICE ASSISTANT I	24	YEARLY	34,622	36,353	38,171	40,080	42,084	44,188
OFFICE ASSISTANT II	34	YEARLY	38,245	40,157	42,165	44,273	46,486	48,811
PARKS & RECREATION DIRECTOR	126	YEARLY	95,529	100,306	105,321	110,587	116,116	121,922
PAYROLL TECHNICIAN	60	YEARLY	49,536	52,013	54,614	57,345	60,212	63,222
PLANNING TECHNICIAN	44	YEARLY	42,246	44,358	46,576	48,905	51,350	53,917
POLICE CHIEF	153	YEARLY	124,972	131,221	137,782	144,671	151,904	159,499
POLICE CAPTAIN	137	YEARLY	106,579	111,908	117,503	123,378	129,547	136,025
POLICE CORPORAL	94	YEARLY	69,479	72,953	76,600	80,430	84,452	88,674
POLICE OFFICER	87	YEARLY	64,804	68,044	71,446	75,019	78,770	82,708
POLICE LIEUTENANT	129	YEARLY	98,424	103,345	108,512	113,938	119,635	125,616
POLICE RECORDS SUPERVISOR	71	YEARLY	55,266	58,030	60,931	63,978	67,176	70,535
POLICE RECORDS TECHNICIAN I	32	YEARLY	37,491	39,366	41,334	43,400	45,570	47,849
POLICE RECORDS TECHNICIAN II	39	YEARLY	40,195	42,205	44,315	46,531	48,858	51,301
POLICE SERGEANT	108	YEARLY	79,864	83,857	88,050	92,453	97,075	101,929
PUBLIC WORKS DIRECTOR	145	YEARLY	115,410	121,180	127,239	133,601	140,281	147,295
PUBLIC WORKS INSPECTOR I	59	YEARLY	49,046	51,498	54,073	56,777	59,616	62,597

SALARY SCHEDULE

Effective 1/5/26

TITLE			1	2	3	4	5	6
PUBLIC WORKS INSPECTOR II	69	YEARLY	54,177	56,886	59,730	62,717	65,853	69,145
RECREATION COORDINATOR	56	YEARLY	47,604	49,984	52,483	55,107	57,862	60,756
RECREATION MANAGER	98	YEARLY	72,300	75,915	79,711	83,696	87,881	92,275
RECREATION SPECIALIST	43	YEARLY	41,827	43,919	46,115	48,421	50,842	53,384
SENIOR EMERGENCY DISPATCHER	66	YEARLY	52,584	55,213	57,974	60,872	63,916	67,112
SENIOR MAINTENANCE WORKER	54	YEARLY	46,666	48,999	51,449	54,021	56,722	59,558
SENIOR WASTEWATER UTILITY OPERATOR	87	YEARLY	64,804	68,044	71,446	75,019	78,770	82,708
SENIOR WATER UTILITY OPERATOR	92	YEARLY	68,110	71,515	75,091	78,845	82,788	86,927
SUPERINTENDENT	93	YEARLY	68,791	72,230	75,842	79,634	83,616	87,796
UTILITES MANAGER	114	YEARLY	84,777	89,016	93,467	98,140	103,047	108,200
WATER CHIEF PLANT OPERATOR	114	YEARLY	84,777	89,016	93,467	98,140	103,047	108,200
WATER CONSERVATION OFFICER	45	YEARLY	42,668	44,802	47,042	49,394	51,863	54,457
WATER DISTRIBUTION COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
WASTEWATER CHIEF PLANT OPERATOR	109	YEARLY	80,663	84,696	88,931	93,377	98,046	102,948
WASTEWATER COLLECTIONS COORDINATOR	70	YEARLY	54,719	57,455	60,328	63,344	66,511	69,837
WASTEWATER UTILITY OPERATOR-IN-TRAINING (OIT)	50	YEARLY	44,845	47,087	49,441	51,913	54,509	57,234
WASTEWATER UTILITY OPERATOR I	55	YEARLY	47,132	49,489	51,963	54,561	57,290	60,154
WASTEWATER UTILITY OPERATOR II	65	YEARLY	52,063	54,666	57,400	60,270	63,283	66,447
WASTEWATER UTILITY WORKER I	37	YEARLY	39,403	41,374	43,442	45,614	47,895	50,290
WASTEWATER UTILITY WORKER II	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
WATER UTILITY OPERATOR I	68	YEARLY	53,641	56,323	59,139	62,096	65,201	68,461
WATER UTILITY OPERATOR II	78	YEARLY	59,253	62,216	65,326	68,593	72,022	75,623
WATER UTILITY WORKER I	47	YEARLY	43,526	45,702	47,987	50,387	52,906	55,551
WATER UTILITY WORKER II	57	YEARLY	48,080	50,484	53,008	55,658	58,441	61,363

PART-TIME HOURLY RATES and TEMPORARY PAY	
CROSSING GUARDS	CALIFORNIA MANDATED MINIMUM WAGE
DAY CAMP MANAGER	CALIFORNIA MANDATED MINIMUM WAGE PLUS FIFTY CENTS
INTERIM CITY MANAGER	\$164,174.85/ ANNUALLY
PROGRAM INSTRUCTOR	\$21.00 (HOURLY)
RECREATION LEADER	CALIFORNIA MANDATED MINIMUM WAGE
REFEREE/SPORTS OFFICIAL FOR ADULT SPORTS	\$35.00 (HOURLY)
REFEREE/SPORTS OFFICIAL FOR YOUTH SPORTS	\$26.50 (HOURLY)
RESERVE OFFICER	\$31.15 (HOURLY RATE OF POLICE OFFICER STEP 1)
RESERVE EMERGENCY DISPATCHER	\$20.72 (HOURLY RATE OF EMERGENCY DISPATCHER I STEP 1)
SCOREKEEPER	CALIFORNIA MANDATED MINIMUM WAGE



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6700

Staff Report

Item No: 4-13

To: Lemoore City Council
From: Estevan Benavides, Public Works Director
Date: January 7, 2026 **Meeting Date:** January 20, 2026
Subject: Agreement Between the City of Lemoore and IGService for Wastewater Rate Study

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input checked="" type="checkbox"/> Growing & Dynamic Economy
<input checked="" type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approve the proposed wastewater rate study.

Subject/Discussion:

Interstate Gas Services, Inc. (IGS) has provided a proposal for a comprehensive Fee Study. Wastewater rate studies should be conducted approximately every 5 years and a new study is due to be completed. This proposal includes an analysis of approved fees/rates, analysis of billing and accounting, at least three years of historical revenue and expenses, cost-of-service analyses and a presentation of such findings to City Council.

Financial Consideration(s):

The proposed cost is 33,800 and will be paid out of wastewater enterprise funds.

Alternatives or Pros/Cons:

Alternatives:

- Denial can cause the City to be out of compliance and could cause the residents to pay rates that are too high or too low.

Commission/Board Recommendation:

Not applicable.

Staff Recommendation:

Staff recommends that City Council approve proposal for an updated wastewater rate study.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

List: Proposal

Review:

- City Attorney 1/13/2026
- City Clerk 1/12/2026
- City Manager 1/12/2026
- Finance

Date:

December 4, 2025

Office of the City Clerk
City of Lemoore
711 W. Cinnamon Dr.
Lemoore, CA 93245

Re: Request for Proposal – Comprehensive Fee Study

To whom this may concern:

The following pages constitute the proposal of Interstate Gas Services, Inc. (DBA IGService and IGS), to various comprehensive fee studies for City of Lemoore. This proposal follows the outline of the Request for Proposals dated July 2025, issued on October 31, 2025.

IGS acknowledges receipt of Addendum 1, issued November 19, 2025, and Addendum 2, issued November 24, 2025.

Per your request, the terms of this proposal are valid for 90 days.

IGS has no past or present pending litigation.

IGS will not use subconsultants or subcontractors.

Thank you for your past business. As principal consultant for IGS, I hope to continue serving City of Lemoore.

Sincerely,



Dan Bergmann, P.E.
President
Cell: 925-899-2578
dan@igservice.com

15 Shasta Lane, Walnut Creek, CA 94597



**Proposal of IGService
to perform
Comprehensive Fee Studies
for
City of Lemoore**

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**Proposal of IGService
to perform
Comprehensive Fee Studies
for
City of Lemoore**

Background

Key Personnel: Dan Bergmann, P.E.
President and Principal Consultant

Business information: Interstate Gas Services, Inc. (DBA IGService and IGS)
A California Corporation
15 Shasta Lane
Walnut Creek, CA 94597

Federal Tax ID: 72-1520442

Contact: Email: dan@igservice.com
Cell: 925-899-2578

Dan Bergman (hereinafter "I") will perform all the work done. I purchased IGS in 2001 and quickly diversified services beyond natural gas consulting. Today, my exclusive focus is small to medium-sized utilities, providing consulting support for enterprise fund operations, both financial and some physical system problem solving. I have been providing quality work to clients for almost 25 years. I continue to serve almost all prior clients.

Regarding credentials, in addition to being a licensed mechanical engineer, I have been trained in the cost-of-service rate-setting methodology endorsed by the American Water Works Association. This is a comprehensive and powerful Excel-based tool that mathematically considers many cost factors of an enterprise fund. Once the model is set up, it can be used again for subsequent work by simply updating the input, and this tool will be provided to City of Lemoore for staff use. My resume is included as Attachment 1.

Approach/Methodology

IGS understands this work involves extensive analysis of the financial status of specific city funds, close coordination with city staff, flexibility in approaches, and thoughtful presentation to elected officials and the public. IGS is uniquely qualified to perform this work because of extensive experience with financial analysis and rate studies in smaller communities, and



because of experience already working for the city of Lemoore. As principal consultant, I know Lemoore's operations well and have outstanding relationships with Lemoore's staff. The solid waste rate study just completed was well received by the city council and was completed using only 60 percent of the budgeted cost for the work.

The following summarizes my approach and philosophy:

- My process is open, and my work is your property. To the extent that your staff or elected officials are interested, I am pleased to share details with them. I will provide you with a copy of the Excel workbooks used to do the cost-of-service calculations and create the rate tables such that you are able to use them.
- I am involved in all aspects of the work. This means that when I am presenting results to your city council for approval, they are getting them firsthand. I do all the background calculations and know the results better than anyone.
- You will see me often during the process. Though I will do most analysis work and most report writing work from my office, I will want to do data gathering and processing work in person with your staff. Without exception, I have always found this approach helpful in moving through the myriads of questions necessary to organize billing data and financial information. This also helps to gain a better sense of priorities for the study and for the community. (I will visit more often than identified specified when I am already working in the area.)
- I will likely identify other issues that need attention that are beneficial to the City. Examples: Cost effectiveness of outsourced water services. Discoveries of customer billing errors due to incorrect rate application or meter multiplier errors. Valuation of lost and unaccounted-for water. Appropriate meter reading technology and efficiency. Improved billing presentation. Support planning for capital improvement projects. Generally, opportunities for improved efficiency.
- My presentations are user friendly. My slides are visually easy, mostly charts, graphs, and pictures. When I present a table, I quickly point at only a few numbers that are important. My presentations are typically around 20 minutes long.
- Communication with the media and customers is important. Because no one wants higher bills, education is critically important. Beyond education, many people simply want to be heard and understood. Interacting with the public is greatly fulfilling in my work.



Multiple Projects

Based on my understanding of the City's present needs, I have provided scope and budget proposals for four projects, listing in priority, as follows.

- 1) General government cost allocation study
- 2) Wastewater rate study
- 3) Water rate study
- 4) Update of master fee schedule, including building permitting and planning fees

Scope and budget for each of these are shown in detail in Attachments 2, 3, 4, and 5. To the extent other work is requested, an appropriate scope and budget can be agreed upon and provided for the city.

Common Approach to All Projects

Though the projects are separate, a common approach will be used for all of them based on the four numbered steps below. Details of each individual approach are shown in the attachments.

1. Research and Data Acquisition. Analysis of approved fees/rates, analysis of billing and accounting reporting and meetings with staff to clearly understand existing conditions.
2. Historical and Projected Services and Expenses. Create at least three years of historical revenues and expenses for each project area. (In the case of the general government allocations, this would be the historical cost allocation.) The historical data provides the foundation for projected revenues and expenses. Then, working extensively with staff, determine projected services and expenses in each area over a five-year planning period. For the water and wastewater enterprises, the biggest challenge will be determination of capital project work needed that must be funded from rates instead of available grants. If bond funding is needed, anticipated bond payment costs must be included.
3. Cost-of-Service Modeling. The cost-of-service analyses, primarily for water and wastewater are the heart of the rate study work. For water and wastewater rate setting, the cost-of-service modeling assures each customer class is assigned costs equitably, and it demonstrates required compliance with Proposition 218. For general cost allocation and all other user fees, cost-of-service analysis still matters even though the requirements of Proposition 218 do not apply. It is important to know the actual cost burden on city departments of the services provided. However, because non-utility services are within the city's general fund, policies may allow for some services to be provided on a basis other than strict cost of service. Each exception must be considered individually.
4. Resetting Fees/Rates. Ideally, water and sewer rates can increase incrementally over the five-year period. However, if either enterprise has a negative fund balance or net



negative cash flow, it will be necessary to set revenue and rates initially to at least cover expenses, to “stop the bleeding.” Where the enterprise funds have a five-year planning period for rates, general user fees can be reset, then tied to a consumer price index, as they are now. When resetting user fees, it is also important to consider what a reasonable cost is for the public to pay. For example, though in some situations an animal license may take extra time by a city employee, causing the internal cost to be more than the one-year license fee of \$15.56, the cost must be kept low to encourage residents to obtain the licenses. It is also important to keep rate structures straightforward for ease of administration by city staff and understanding by the public.

5. **Presentation to City Council and the Public.** For most people rate setting is uninteresting, however, no one likes city fees and rates to increase. Accordingly, it is important for the written rate studies to be logical and concise, and, more important, for presentations to the city council and the public to be understandable, without excessive detail. Most important is credible support for increased fees and rates when increases are necessary. This communication is a favorite part of my work since I have done all the background work to get to the point of public presentation.
6. **Post Approval.** Based on my experience, it is important to validate that revised fees/rates have been implemented into the billing systems as intended in the rate study work. Implementation errors can occur because revised rates are intended to be applied differently to customer accounts, or simply because the person doing input does not understand the rates. Accordingly, in the first month of implementation, my practice is to confirm that the rates are set properly in the billing system by checking the revised billing amounts in each rate class, as appropriate. Further, after one year, I confirm the new revenue generated is consistent with the projections in the rate study modeling.

Project Schedule and Schedule Control

For 2026, considering the multiple studies involved, Lemoore would be my priority amongst clients in the area. A reasonable goal would be to finish all the proposed studies within 2026. Priorities to focus on first can be established with staff; however, it would make sense to start with general cost allocation, as that result will impact the cost burden to the other funds.

Regarding schedule control, specifically managing progress of multiple projects, this will be done through close coordination with staff. A key to success will be to sequence the work starting with general cost allocation, as mentioned above, but also to proceed such that staff and city council are not overwhelmed with too many changes at the same time, especially rate and fee increases. The following schedule shows completion by August first, however, allowing for delay, completion would still be within 2026.



January 6	City Council approval of service agreement
January 27 – 28	At Lemoore: Follow up on data. Begin discussions on historical revenue and expense levels and trending. Particular focus on general cost allocation.
February 10 – 11	At Lemoore: Begin work on projected enterprise expenses with focus on capital projects. Preliminary results on general cost allocation. Feedback from staff.
By February 28	Complete general cost allocation work.
March 16 – 17	At Lemoore: Focus on User Fees. Meetings with building and planning staff (if not already done).
March 17	Presentation of general cost allocation results to City Council. Preliminary results of water and wastewater to City Council in workshop format. Focus on impact of capital needs.
April 6 – 7	At Lemoore: Work on User Fees
April 7	Second workshop for water and wastewater with City Council if needed.
April 14	Draft of water and wastewater study written reports to staff for review.
May 4 - 5	At Lemoore: Work on User Fees.
May 5	Presentation to City Council of proposed water and wastewater rates and request to issue Proposition 218-compliant rate notice (assuming rate increase needed).
By May 31	Water and wastewater increase notices issued
June 2 -3	At Lemoore: As needed to finish User Fees
By June 5	Post Rate Hearing notice for User Fees
June 16	Presentation to City Council of Updated User Fees. Request for approval.
July 1	Revised User Fees effective (in place of annual CPI increase)
July 21	Water and wastewater City Council Rate Hearing
August 1	New Water and wastewater rates become effective

After implementation:

One month	Confirm rates properly implemented in billing system.
One year	Confirm annual revenue is consistent with rate study projections.



References and Relevant Project Experience

The following are relevant projects. I was the principal consultant for all the work. All my work has passed the Proposition 218 protest process, and it has all been approved by the city councils and boards. City of Lemoore personnel may contact the identified representatives below. Various projects for Lemoore are shown first.

City of Lemoore

Projects previously completed for the City of Lemoore:

- i. Water Rate Study dated June 17, 2016
- ii. User Fee Study dated June 7, 2017
- iii. Solid Waste Rate Study dated December 5, 2019
- iv. User Fee Study update November 2020
- v. Solid Waste Rate Study dated October 28, 2025

City of Sanger

2023 Water and Wastewater Rate Study dated April 6, 2023

This project involved extensive mediation with a large food processing customer because of cost allocation shifts for both water and wastewater from residential to industrial. The agreement for this work was fully executed in April 2022. Implementation was slowed by communication with customers due to the dramatic shifts in cost. This work was also followed by a successful refuse rate study completed in January 2025.

Contact: Nathan Olson
City Manager
Email: nathan.olson@ci.sanger.ca.us
Cell: 559-423-3749

City of Parlier

2025 Water Rate Study (in progress)

This study is to update rates for the next five years and to re-introduce tiered rates to single-family homes as an option for the city council to consider. This Agreement was fully executed in July 2025.

2021 Water Rate Study dated June 7, 2021

Rate increases in this study were driven by the new costs of participation in the Sustainable Ground Water Management Act and by new costs for 1,2,3-TCP removal.

2018 Sewer and Solid Waste Rate Study dated April 12, 2018

This study required substantial revisions to both the refuse and sewer rates as the existing rates had been in place for many years, and they were not based on cost of service.



2015 Water Rate Study dated October 12, 2015

This project involved extensive, proactive communication with single-family customers to educate about increasing bills in association with rate study.

Contact: Alma Beltran
Mayor of City of Parlier
Email: abeltran@parlier.ca.us
Cell: 559-356-9889

City of Susanville

2024 Water Rate Study dated June 28, 2024

Susanville's water rates are unique in that the city has seasonal rates, higher in the summer and lower in the winter. Susanville itself is unique because of its remote location in Northeastern California, and because much of its water supply flows freely from mountainside springs. I also completed the most recent natural gas rate study for Susanville in 2020 and have been serving Susanville since 2004, focused initially on natural gas. The specific agreement for the water rate study was executed in April 2022. The rate study progress was purposely slowed by mutual agreement between the City and IGS.

Contact: Dan Newton
City Manager
City of Susanville
Email: dnewton@cityofsusanville.org
Cell: 530-310-4168

City of Corcoran

2024/25 Transition to Metered Billing and Water Rate Study (in progress)

This follows the previous rate with written report dated July 6, 2016. The 2016 rate study required extensive communication with the state prison because of cost-of-service shifting from other customers to the prison, similar to the situation above with Sanger. Preparing for the 2025 rate study, I am supporting city staff by communicating with flat-rate customers who will receive much higher bills from metering. My role is data analysis to find high users, then to prepare the mail merge files and letters for city staff to mail. Letters have been sent over each of three recent billing cycles to approximately 200 customers each time. The goal is that customers are informed and not surprised. Implementation of metered rates will occur this Fall. The rate study work will occur into winter to determine new metered rates, as needed. This work is covered by an ongoing agreement with City of Corcoran.



Other Corcoran Work Completed:

- i. 2019 User Fee Study
- ii. 2018 Wastewater and Solid Waste Rate Study
- iii. 2016 General Cost Allocation Study

Contact: Greg Gatzka
City Manager
City of Corcoran
Email: greg.gatzka@cityofcorcoran.ca.gov
Cell: 559-903-4414

Del Rey Community Services District

Water, Sewer, and Refuse Rate Study dated December 21, 2023

This agreement was executed in September 2023. Similar to the Biola study that follows, this study required patient communication with staff, its Board of Directors, and the community. Del Rey and Biola are small farming communities with many low-income residents. Gaining trust and establishing credibility were key to success in these studies.

Contact: Maria Reyna
General Manager
Del Rey Community Services District
Email: drscd@pacbell.net
Office: 559-258-4858

Biola Community Service District

Water and Sewer Rate Study dated April 24, 2024

This work was like Del Rey, as discussed above. The agreement was executed in February 2024. Though the rate study was fully approved by the board, unfortunately, all three office staff have resigned since. However, you may reach Carmen Zamora.

Contact: Carmen Zamora
Interim General Manager
Biola Community Services District
Email: Carmen.Zamora@biolacs.org
Office: 559-843-2657



Cost Proposal/Fee Schedule

Budgeted costs for each of the four identified studies are summarized below and shown in detail in the attachments. The budgets are presented as though each project would be done separately. If the projects are overlapped, travel costs will be reduced significantly and meeting time with staff can be used more efficiently, covering aspects of each study in combined meetings. Overall cost is estimated to be reduced 10 percent if all four projects are included.

<u>Study</u>	<u>Not-to-Exceed Budget</u>	<u>Attachment</u>
General Cost Allocation	\$29,800	2
Wastewater Enterprise	\$33,800	3
Water Enterprise	\$37,200	4
User Fees (Master Fee Schedule)	<u>\$40,200</u>	5
Total Not-to-Exceed (Individual projects)	\$141,000	
Estimated reduction if all four projects included	-\$14,100	10% reduction
Total Not-to-Exceed all four projects included	\$126,900	

The billing rate for all work during 2026 is \$225 per hour. This billing rate includes all indirect costs, but not travel costs, which are identified separately in each proposal. Travel costs are prorated when trips to Lemoore are combined with work for other clients. Detailed billing statements will be provided each month in the same format as the proposed budgets, showing the dates of days worked, the hours worked, and the tasks accomplished. To the extent, administrative support is used within IGS (editing, proofreading, research), associated costs are included in the hourly billing rate.

Insurance Coverage

IGS' insurance coverage is already on file with City of Lemoore. IGS coverage shall be maintained during term of its work for City of Lemoore. Evidence of coverage may be requested and shall be provided at any time.

Attachments

Attachment 1: Resume

DAN BERGMANN, P.E.
Principal

IGService
www.igservice.com

SUMMARY OF QUALIFICATIONS

Mr. Bergmann, principal consultant, upholds a long tradition of providing valued services to clients. His extensive experience in the energy and utility industry, combined with his analytic and communication skills, uniquely enables him to guide and perform the specialized services of IGS, a company that is focused primarily on management services and expert consulting for the government sector, utilities, higher education, and large end-users.

IGS
(Since 2001)

Cost of Service Rate Studies: Prepared water, natural gas, sewer, and refuse enterprise cost of service rate studies using methodology endorsed by the American Water Works Association (AWWA). This methodology assigns customers with similar profiles to rate classes, then allocates costs to each rate class based on the operating costs unique to each group. The open architecture approach using the AWWA Excel format is flexible and fully transparent. (Cities of Vernon, Coalinga, Parlier, Lemoore, Sanger, Corcoran, Del Rey Community Services District, and more).

Enterprise Fund Analysis: Evaluated all aspects of municipal enterprise funds: Procurement, unaccounted-for, metering, rates, billing, overhead expenses, capital improvement needs, system safety, organizational structure, and marketing efforts. (Cities of Vernon, Coalinga, Susanville, Corcoran, Parlier, Sanger, Hanford, Lemoore, Mid-Peninsula Water District, Bay Area Water Supply and Conservation Agency.)

Bond Disclosure and Dissemination: In conjunction with other services to clients, provided annual bond disclosure research, report building, and dissemination to bond holders through the Electronic Municipal Market Access (EMMA) on-line platform.

Expert Witness-Related: Conducted extensive research, including data analysis and modeling for government, private sector and healthcare clients regarding issues around natural gas and electricity transactions between client and suppliers. Have testified in natural gas related proceedings at the CPUC.

Natural Gas System Pipeline Safety Compliance: Supported ongoing compliance efforts with Pipeline Hazardous Materials Safety Administration (PHMSA) for Cities of Coalinga and Vernon. Designed and managed all aspects of transmission pipe in-line safety assessment for Vernon including modification of pipe, construction of launcher and receiver, and actual testing with in-line instruments.

Commission Gas Distribution System: For City of Vernon, developed and implemented methodology to displace air from 44 miles of distribution system first with nitrogen, and then with natural gas. Developed natural gas rate structure and wrote gas tariff. Provided ongoing support as new customers connected to Vernon's gas system.

Procurement Consulting: Advised clients on the state of gas market and conducted market research to support procurement decisions. Past and present clients include cities of Susanville, Coalinga, Livingston, Vernon, Palo Alto, and Roseville Electric, Sutter Hospitals, USS POSCO, and Association of Bay Area Governments.

DAN BERGMANN, P.E.
Principal

IGService
www.igservice.com

PROFESSIONAL HISTORY PRIOR TO IGS

Enron Energy Services, San Ramon, CA

Account Management Director, 1999 - 2001. Focused on specific customers to improve relationships and generate additional business.

- Created a deal comparison model that enabled Lockheed Martin to objectively evaluate proposal to restructure its existing \$20 million per year Enron electric deal
- Succeeded in a six-month intensive effort to improve a complex electronic billing system associated with service to Pacific Bell

Natural Gas and Major Account Sales, 1993 - 1999. Promoted long-term energy out-source alliances including natural gas and electric sales.

- Effectively promoted energy infrastructure outsourcing
- Natural gas account management for 150 gas customers in the Northern California

Redwood Resources, 1990 - 1993. Natural Gas Operations Manager

- Designed and implemented innovative gas scheduling software
- Testified before the California Public Utilities Commission in PG&E's 1992 BCAP

Pacific Gas & Electric Company, 1983 - 1990. Various Positions

- Conducted energy efficiency surveys for large industrial and commercial customers
- Negotiated and administered PG&E's natural gas purchase and transport agreements
- Analyzed PG&E's natural gas regulatory policies for utility commission compliance

EDUCATION / CREDENTIALS

Professional Engineer, Mechanical (License M37063)
State of California, May 2014

Financial Management: Certified Cost of Service Rate Setting
American Water Works Association, November 2009

Certified Energy Manager
Association of Energy Engineers, June 2003

University of California, Berkeley
BA Physical Science, 1982. Emphasis: Thermodynamics and Energy Technology

Attachment 2: General Cost Allocation Budget

IGS Estimated Budget for General Cost Allocation Study for City of Lemoore				
Labor		Hrs.	Rate	Total
	Compilation of existing general cost allocations of city executive management costs, human resources costs, legal costs, IT costs, auditing costs, city hall overhead costs, and any other general costs that are allocated to enterprise and other funds to which services are provided.	12		
	Build Excel-based model that is user-friendly for the City's future use to allocation all general overhead costs to source funds within the City.	12		
	Interviews and meeting time with City Staff to determine appropriate cost allocations based on services provided and equitable allocation of other costs, such as City Hall.	24		
	Populate model based on interviews and data collected. Compare to existing allocations. Meetings with executive management regarding reasonableness of changes needed.	12		
	Iterations of allocations	12		
	Report writing	24		
	Council slide preparation and presentation at City Council	6		
Total Billing Hours		102	\$225	\$22,950
Travel Expenses*				
Trip 1	Visit 1		\$1,034	
Trip 2	Visit 2		\$1,034	
Trip 3	Visit 3		\$1,034	
Trip 4	Visit 4		\$1,034	
Total Travel Expenses				\$4,136
Total Estimated Budget (rounded)				\$27,100
	Contingency	10%	\$2,710	
Total Not-to-Exceed Amount (Rounded) **				\$29,800
* Travel Expense Detail (To be pro-rated when other work/customers visited)				
	Driving Time	8	\$75	\$600
	Mileage	406	\$0.70	\$284
	Lodging per night, if needed, not to exceed			\$150
	Combined driving, mileage, lodging (rounded)			\$1,034
** Some tasks may take more time, and some less. The maximum cost for work shall be determined by the Total Not-to-Exceed Amount.				

Attachment 3: Wastewater Rate Study Budget

IGS Budgeted Cost for Wastewater Rate Study for City of Lemoore				
Labor		Hrs.	Rate	Total
	Visit #1: Initial meeting time and collection of data and accounting reports for study.	6		
	Review existing wastewater rates	4		
	Create Revenue, Expense, and Fund Balance history to include last three years (minimum) of operation consistent with audited financials and accounting reports otherwise. Determine available vs restricted cash.	8		
	Visit #2: Meetings, communication, and coordination with staff and engineering support to determine five-year CIP planning for wastewater.	6		
	Prepare five year projections of expenses, including anticipated CIP. Work with staff regarding projected increases. Deliverable will provide workbooks showing revenue requirement projections.	8		
	Process and segment detailed individual wastewater customer billing data for the last full fiscal year. Confirm consistency with financial reports.	12		
	Create cost-of-service model for wastewater. Confirm model using existing billing and revenue results. Special attention to industrial customers such as Leprino Foods regarding wastewater billing.	18		
	Visit #3: Follow up visit for clarification of data and apparent results. Discuss potential approaches to revenue and rates.	6		
	Create rate options meeting the revenue requirements. Show that rate model generates needed revenue in the test year. Provide comparison to old rates, and cost differences. Update antiquated wastewater rates.	12		
	Provide wastewater rate comparisons to nearby communities	2		
	Report writing	24		
	Visit #4: Council slide preparation and presentation at City Council Meeting. Request authorization for staff to issue Prop 218 notice	4		
	Provide Prop 218 notice support and staff report support	2		
	Visit #5: Rate Hearing following 45 day notice: Council slide preparation and presentation at City Council	6		
Total Billing Hours		118	\$225	\$26,550
Travel Expenses*				
Trip 1	Visit 1		\$1,034	
Trip 2	Visit 2		\$1,034	
Trip 3	Visit 3		\$1,034	
Trip 4	Visit 4		\$1,034	
Total Travel Expenses				\$4,136
Total Estimated Budget (rounded)				\$30,700
	Contingency		10%	\$3,070
Total Not-to-Exceed Amount (Rounded) **				\$33,800

* Travel Expense Detail (To be pro-rated when other work/customers visited)				
	Driving Time	8	\$75	\$600
	Mileage	406	\$0.70	\$284
	Lodging per night, if needed, not to exceed			\$150
	Combined driving, mileage, lodging (rounded)			\$1,034
** Some tasks may take more time, and some less. The maximum cost for work shall be determined by the Total Not-to-Exceed Amount.				

Attachment 4: Water Rate Study Budget

IGS Budgeted Cost for Water Rate Study for City of Lemoore				
Labor		Hrs.	Rate	Total
	Visit #1: Initial meeting time and collection of data and accounting reports for study.	6		
	Review existing water rates	4		
	Create Revenue, Expense, and Fund Balance history to include last three years (minimum) of operation consistent with audited financials and accounting reports otherwise. Determine available vs restricted cash.	8		
	Visit #2: Meetings, communication, and coordination with staff and engineering support to determine five-year CIP planning for water. This will include assessment of current status of water, especially with regard to work-in-progress on the water system.	8		
	Prepare five year projections of expenses, including anticipated CIP. Work with staff regarding projected increases. Deliverable will provide workbooks showing revenue requirement projections.	12		
	Create cost-of-service models for water. Confirm both models using existing flow and revenue results.	18		
	Process and segment detailed individual water customer billing data for the last full fiscal year. Confirm consistency with financial reports.	12		
	Review water system balance and unmetered or unmeasured accounts: Water metered in vs water metered out. Analyze for metering and billing problems.	6		
	Visit #3: Follow up visit for clarification of data and apparent results. Discuss potential approaches to revenue and rates.	6		
	Create rate options meeting the revenue requirements for water. Show that rate model generates needed revenue in the test year. Provide comparison to old rates, and cost differences.	12		
	Provide water rate comparisons to nearby communities	2		
	Report writing	24		
	Visit #4: Council slide preparation and presentation at City Council Meeting. Request authorization for staff to issue Prop 218 notice	6		
	Provide Prop 218 notice support and staff report support	2		
	Visit #5: Rate Hearing following 45 day notice: Council slide preparation and presentation at City Council	6		
Total Billing Hours		132	\$225	\$29,700
Travel Expenses*				
Trip 1	Visit 1		\$1,034	
Trip 2	Visit 2		\$1,034	
Trip 3	Visit 3		\$1,034	
Trip 4	Visit 4		\$1,034	
Total Travel Expenses				\$4,136
Total Estimated Budget (rounded)				\$33,800
	Contingency		10%	\$3,380

Total Not-to-Exceed Amount (Rounded) **			\$37,200
* Travel Expense Detail (To be pro-rated when other work/customers visited)			
Driving Time	8	\$75	\$600
Mileage	406	\$0.70	\$284
Lodging per night, if needed, not to exceed			\$150
Combined driving, mileage, lodging (rounded)			\$1,034
** Some tasks may take more time, and some less. The maximum cost for work shall be determined by the Total Not-to-Exceed Amount.			

Attachment 5: User Fee Study Budget

IGS Estimated Budget for User Fee Study for City of Lemoore				
Labor		Hrs.	Rate	Total
	Meeting time with staff. Gathering/review of finance reports. Begin evaluation of costs to be assigned to fees. Then move through specific fee areas as follows below.	10		
	1. Planning Department: Project & Administration Fees. (46 existing fees)	20		
	2. Building Permitting and Inspection: Project-Specific Fees (25 fees)	20		
	3. Public Works: Activity Fees (10)	10		
	4. Police Department: Activity Fees (48)	10		
	5. City Hall / Finance Dept: Activity Fees (25)	10		
	6. Fire Department: Activity Fees (9)	10		
	7. Facility Rental Fees (33)	10		
	Benchmarking other cities' fees, comparison table, and general spreadsheet support	10		
	Formal Report preparation and writing	24		
	City Council Slide Preparation and Presentation	10		
Total Billing Hours		144	\$225	\$32,400
Travel Expenses*				
Trip 1	Visit 1		\$1,034	
Trip 2	Visit 2		\$1,034	
Trip 3	Visit 3		\$1,034	
Trip 4	Visit 4		\$1,034	
Total Travel Expenses				\$4,136
Total Estimated Budget (rounded)				\$36,500
	Contingency		10%	\$3,650
Total Not-to-Exceed Amount (Rounded) **				\$40,200
* Travel Expense Detail (To be pro-rated when other work/customers visited)				
	Driving Time	8	\$75	\$600
	Mileage	406	\$0.70	\$284
	Lodging per night, if needed, not to exceed			\$150
	Combined driving, mileage, lodging (rounded)			\$1,034
** Some tasks may take more time, and some less. The maximum cost for work shall be determined by the Total Not-to-Exceed Amount.				

LETTER AGREEMENT FOR CONSULTATIVE SERVICES

This Letter Agreement sets forth the agreement and understanding between the City of Lemoore and Interstate Gas Services, Inc. (DBA IGService and IGS), for the purpose of IGS providing an analysis for Lemoore's Master User Fee Schedule and making recommendations for revised user fees.

SCOPE AND SCHEDULE FOR WASTEWATER RATE STUDY:

IGS shall conduct a study of Lemoore's Wastewater Rates.

For the wastewater rate study, the following will be conducted.

1. Initial meeting time and collection of data and accounting reports for study
2. Review existing wastewater rates.
3. Create Revenue, Expense, and Fund Balance history to include last three years (minimum) of operation consistent with audited financials and accounting reports otherwise. Determine available vs restricted cash.
4. Meetings, communication, and coordination with staff and engineering support to determine five-year Capital Improvement Plan (CIP) planning for wastewater.
5. Prepare five year projections of expenses, including anticipated CIPs. Work with staff regarding projected increases. Deliverable will provide workbooks showing revenue requirement projections.
6. Process and segment detailed individual wastewater customer billing data for the last full fiscal year. Confirm consistency with financial reports.
7. Create cost-of-service model for wastewater. Confirm model using existing billing and revenue results. Special attention to industrial customers such as Leprino Foods regarding wastewater billing.
8. Follow up visit for clarification of data and apparent results. Discuss potential approaches to revenue and rates.
9. Create rate options meeting the revenue requirements. Show that rate model generates needed revenue in the test year. Provide comparison to old rates, and cost differences. Update antiquated wastewater rates.
10. Provide wastewater rate comparisons to nearby communities.
11. Report writing.
12. Council slide preparation and presentation at City Council meeting. Request authorization for staff to issue Prop 218 notice.
13. Provide Prop 218 notice support and staff report support.
14. Rate Hearing following 45 day notice. Council slide preparation and presentation at City Council.

The planned schedule for this work is:

January.

At Lemoore: Follow up on data. Begin discussions on historical revenue and expense levels and trending.

February/March.

Begin work on projected enterprise expenses with focus on capital projects. Preliminary results to City Council in workshop format. Focus on impact of capital needs.

April/May.

Work on User Fees. Second workshop for wastewater with City Council if needed. Draft of written reports to staff for review. Presentation to City Council of proposed wastewater rates and request to issue Proposition 218 compliant rate notice (assuming rate increase is needed). Increase notices issued.

June/July.

Post Rate Hearing notice for User Fees. Presentation to City Council of Updated User Fees. Request for approval. Revised User Fees effective (in place of annual CPI increase) wastewater City Council Rate Hearing for rates to become effective in August.

City Manager shall facilitate access by IGS to fee records, city personnel, financial reports, and site visits, as needed to complete work. IGS shall remain in regular contact with city manager regarding progress.

FEES AND BILLING:

The budget for this work is shown in the attached Exhibit A.

TERM:

This Agreement commences as of full execution and shall be ongoing until terminated by either party on 30 days written notice.

INDEPENDENT CONTRACTOR:

In performing under this Agreement, IGS shall act at all times as an independent contractor. IGS shall not make any commitment or incur any charge or expense in the name of Lemoore, unless explicitly authorized to do so by the Lemoore city manager or city council as appropriate.

IGS expressly agrees, acknowledges, and stipulates that neither this Agreement nor the performance of its obligations or duties thereunder shall ever result in IGS, or anyone employed by IGS, being:

A. An employee, agent, servant or representative of Lemoore; or

B. Entitled to any benefits from Lemoore, including, without limitation, pension, profit sharing, accident insurance, or health, medical, life, or disability insurance benefits or coverage, to which employees of Lemoore are entitled.

The sole and only compensation and/or benefit of any nature to which IGS shall be entitled are the payments provided for herein. Lemoore shall have no direction or control of IGS or its employees and agents except in the results to be obtained subject to Lemoore's right to review/inspect the services. The actual performance and supervision of all services shall be by IGS, but the services shall meet the approval of Lemoore.

SOCIAL SECURITY AND WAGE TAX LIABILITY/WORKER'S COMPENSATION INSURANCE:

IGS agrees to pay timely and to accept exclusive liability for the payroll taxes, contributions for unemployment compensation insurance, old age benefits, social security, and any other payments now or hereafter imposed by the Government of the United States or by any state or political subdivision thereof, which are measured by the wages, salaries or other remuneration paid to IGS employees. IGS agrees to indemnify Lemoore and save it free and harmless from and against any and all taxes, contributions, and/or payments imposed by law upon IGS. IGS will at all times carry and provide worker's compensation insurance coverage for its employees.

ASSIGNMENTS AND SUBCONTRACTS:

This Agreement and all duties and obligations described hereunder are personal in nature. Accordingly, IGS shall not assign this Agreement or any portion thereof or subcontract to another party, unless explicitly authorized to do so by the Lemoore city manager.

PAYMENT:

IGS shall bill Lemoore on a monthly basis for work completed. Lemoore shall pay bills from IGS within 30 days after receipt.

CONTACT INFORMATION:

Communication between IGS and Lemoore shall be directed to the address and contact information shown below. Formal communication and notices shall be in written form. The parties accept email as a communication tool.

City of Lemoore

City of Lemoore

711 W. Cinnamon Dr.

Lemoore, CA 93245

Attn: Marissa Trejo

City Manager

Phone: (559) 924-6744

Email: mtrejo@lemoore.com

IGService

IGService
15 Shasta Lane
Walnut Creek, CA 94597
Attn: Dan Bergmann
Cell: 925-899-2578
Email: dan@igservice.com

ATTORNEYS FEES:

In the event either party commences legal action in the courts or in arbitration to enforce or interpret any of the terms of this Agreement, the prevailing party in such action shall be entitled to an award of its reasonable attorney's fees and costs.

INDEMNITY:

City shall defend, indemnify and hold harmless IGS, its employees and agents from all claims, liabilities and actions filed against the City in the courts or in arbitration or otherwise, which result from the City's actions hereunder. Specifically, City shall pay any legal costs incurred by IGS resultant of legal action taken against IGS by any entity associated with IGS' financial analysis and rate- and/or fee-setting work for City.

IGS shall defend, indemnify and hold harmless the City, its employees, officers, Board Members and agents from all claims, liabilities and actions filed against the City in the courts or in arbitration or otherwise, which result from the IGS' actions hereunder. Specifically, IGS shall pay any legal costs incurred by the City resultant of legal action taken against the City by any entity associated with the IGS' financial analysis and rate- and/or fee-setting work for City.

If the above conditions and terms meet with your approval, please sign below.

CITY OF LEMOORE

By: _____ Date: _____

Name: _____

Title: _____

INTERSTATE GAS SERVICES, INC. (DBA IGService)

By: _____ Date: _____

Dan Bergmann
Principal

Exhibit A: Wastewater Rate Study Budget

IGS Budgeted Cost for Wastewater Rate Study for City of Lemoore				
Labor		Hrs.	Rate	Total
	Visit #1: Initial meeting time and collection of data and accounting reports for study.	6		
	Review existing wastewater rates	4		
	Create Revenue, Expense, and Fund Balance history to include last three years (minimum) of operation consistent with audited financials and accounting reports otherwise. Determine available vs restricted cash.	8		
	Visit #2: Meetings, communication, and coordination with staff and engineering support to determine five-year CIP planning for wastewater.	6		
	Prepare five year projections of expenses, including anticipated CIP. Work with staff regarding projected increases. Deliverable will provide workbooks showing revenue requirement projections.	8		
	Process and segment detailed individual wastewater customer billing data for the last full fiscal year. Confirm consistency with financial reports.	12		
	Create cost-of-service model for wastewater. Confirm model using existing billing and revenue results. Special attention to industrial customers such as Leprino Foods regarding wastewater billing.	18		
	Visit #3: Follow up visit for clarification of data and apparent results. Discuss potential approaches to revenue and rates.	6		
	Create rate options meeting the revenue requirements. Show that rate model generates needed revenue in the test year. Provide comparison to old rates, and cost differences. Update antiquated wastewater rates.	12		
	Provide wastewater rate comparisons to nearby communities	2		
	Report writing	24		
	Visit #4: Council slide preparation and presentation at City Council Meeting. Request authorization for staff to issue Prop 218 notice	4		
	Provide Prop 218 notice support and staff report support	2		
	Visit #5: Rate Hearing following 45 day notice; Council slide preparation and presentation at City Council	6		
Total Billing Hours		118	\$225	\$26,550
Travel Expenses*				
Trip 1	Visit 1		\$1,034	
Trip 2	Visit 2		\$1,034	
Trip 3	Visit 3		\$1,034	
Trip 4	Visit 4		\$1,034	
Total Travel Expenses				\$4,136
Total Estimated Budget (rounded)				\$30,700
	Contingency		10%	\$3,070
Total Not-to-Exceed Amount (Rounded) **				\$33,800

* Travel Expense Detail (To be pro-rated when other work/customers visited)				
	Driving Time	8	\$75	\$600
	Mileage	406	\$0.70	\$284
	Lodging per night, if needed, not to exceed			\$150
	Combined driving, mileage, lodging (rounded)			\$1,034
** Some tasks may take more time, and some less. The maximum cost for work shall be determined by the Total Not-to-Exceed Amount.				



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-14

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Adoption of the City of Lemoore 2025-2026 State Legislative Program

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Motion to:

1. Adopt the 2025–2026 State Legislative Program; and
2. Authorize the City Manager and designated staff to advocate positions consistent with the Program.

Subject/Discussion:

The proposed 2025–2026 State Legislative Program establishes the City's legislative principles, priorities, and positions for state advocacy. The Program provides policy direction to City staff and the City's legislative advocate when responding to proposed state legislation and budget actions.

Adoption of this document will ensure consistent and proactive representation of the City's interests in Sacramento in alignment with the Council's strategic goals.

The City Council adopts a State Legislative Program to guide legislative advocacy efforts on an annual or biennial basis. The Program:

- defines Legislative Principles
- identifies Legislative Priorities
- establishes Legislative Positions
- outlines the process for preparing position letters

The Legislative Program is used by:

- City Council
- City Manager's Office

- City Departments
- the City's State Legislative Advocate

The 2025–2026 draft program has been prepared and is presented for City Council consideration.

Financial Consideration(s):

Adoption of the Legislative Program has no direct fiscal impact.

Advocacy consistent with the Program may support the City's ability to obtain:

- State grants;
- State appropriations;
- Regulatory relief;
- Operating and capital funding.

Indirect fiscal benefits may occur through enhanced funding opportunities or protection of existing revenue sources.

Alternatives or Pros/Cons:

Pros:

- Provides clear policy direction
- Improves ability to advocate for funding
- Protects local control
- Aligns advocacy with Council goals

Cons:

- None

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends that the City Council:

1. Adopt the 2025–2026 State Legislative Program; and
2. Authorize the City Manager and designated staff to advocate positions consistent with the Program.

Attachments:	Review:	Date:
<input type="checkbox"/> Resolution:	<input checked="" type="checkbox"/> City Attorney	1/13/2026
<input type="checkbox"/> Ordinance:	<input checked="" type="checkbox"/> City Clerk	1/12/2026
<input type="checkbox"/> Map	<input checked="" type="checkbox"/> City Manager	1/12/2026
<input type="checkbox"/> Contract	<input checked="" type="checkbox"/> Finance	1/12/2026
<input checked="" type="checkbox"/> Other		
2025-2026 State Legislative Program		



2025-2026

State Legislative

Program

Lemoore City Council

Stuart Lyons..... District A

Jonathan Brewster..... District B

Frank GornickDistrict C

Jonathan Cruz.....District D

Patricia Matthews District E

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2025 & 2026 State Legislative Priorities.....	10
1. Advocate for our fair share of State Funding	Error! Bookmark not defined.
2. Advocate for policy and funding that supports efforts in serving and reducing the City's homeless population	Error! Bookmark not defined.
3. Advocate for reasonable and measured relief from state regulations related to energy production, agriculture production, and goods movement. Continue to support and pursue State programs or funding opportunities to diversify the economy, including the regional Economic Prosperity Initiative.....	Error! Bookmark not defined.
4. Advocate for and pursue State programs or funding initiatives in support of the City's affordable housing and urban revitalization efforts.	Error! Bookmark not defined.
5. Advocate for and pursue State programs or funding initiatives in support of improved social determinates of health.....	Error! Bookmark not defined.
2025 & 2026 State Legislative Positions.....	10
1. Protect Local Control	Error! Bookmark not defined.
2. Protect Local Revenues and Funding for Vital Community Services.....	Error! Bookmark not defined.
3. Public Safety	Error! Bookmark not defined.
4. Infrastructure Investment	Error! Bookmark not defined.
5. Improve the Quality of Life and Sustainability of the City.....	Error! Bookmark not defined.
6. Employment and Labor Relations	Error! Bookmark not defined.
7. Protection of the agriculture and energy production industries	Error! Bookmark not defined.
8. Public Health, Economic Relief and Employee Health	Error! Bookmark not defined.

Definitions

Legislative Program

The Lemoore City Council will adopt a Legislative Platform each calendar year. The Legislative Platform sets forth the City of Lemoore's legislative priorities and interests and provides general authority and direction regarding advocacy efforts on behalf of the City to: the City Manager's Office; City departments; and the City's state legislative advocate.

Legislative Principle

Legislative Principles are foundational statements of broad legislative objectives or philosophies that form the basis for establishing Legislative Priorities and Positions.

Legislative Priority

Items receive designation as Legislative Priorities within the Legislative Program when it is anticipated that they will (1) have a significant impact on the City of Lemoore; (2) require significant effort by City staff and/or the City's state advocate; and (3) have a strategic action identified to address a high-level priority for the City.

Legislative Position

The City of Lemoore has numerous areas of legislative interest beyond those that rise to the surface as Legislative Priorities. The City prepares position statements for both the themes of legislation and funding that regularly recur on the state level as well as new issues that arise each year in the legislative process. Legislative Positions provide background as to the importance of the issue to the City of Lemoore and state the position of the City and any action that will be pursued to address it.

State of California Delegation as of Adoption

Senate

The Honorable Melissa Hurtado
District 16
State Capitol
Room 3070
Sacramento, CA 95814

Assembly

The Honorable Alexandra Macedo
District 33
P.O. Box 942849
Sacramento, CA 94249-0033

City Council Strategic Goals

1. Economic Opportunity for All

Lemoore fosters a diverse, thriving economy that sustains the quality of life desired by our community.

2. Safety and Resilience

Residents feel safe and crime rates are low. Lemoore is a City where homelessness is infrequent and brief, and residents do not experience the impacts of homelessness.

3. Reliable Infrastructure

The City provides well-maintained infrastructure that supports quality of life and economic development for the community today and plans for the infrastructure needs of tomorrow.

4. Community Character & Quality of Life

Neighborhoods are healthy, vibrant and full of opportunity; residents are attracted to Lemoore's affordability. Community members and visitors enjoy the City's revitalized, modern and walkable downtown and business districts.

5. Innovative and Efficient City Government

The City of Lemoore is a professional, effective, and customer-oriented organization that brings efficient solutions to the community. Our well-managed finances position the City for a healthy and prosperous future.

Legislative Program

Purpose

Throughout each year, the State Legislature proposes and enacts legislation, some of which affects local municipal government. The League of California Cities keeps the City of Lemoore informed on proposed legislation from these bodies. At times, it is in the interests of the City to take a position on proposed legislation. The State Legislative Program establishes Legislative Principles, Priorities and Positions that provide direction for advocating for the City of Lemoore with the state government.

Process

For proposed legislation, either consistent with the City's Legislative Program or consistent with legislative positions the City has taken in the past, City staff shall be authorized to prepare position letters for the Mayor or City Manager's signature. All members of City Council shall receive copies of sent position letters.

Items not addressed in the City's Legislative Priorities may require they be brought to the City Council for consideration. These legislative priorities may only address issues directly relevant to or impacting the provision of municipal services. Generally, the City will not address matters that are not pertinent to the City's local government services such as partisan, socially divisive, or international issues.

The City's legislative positions, as further defined below, may be supported with additional advocacy efforts, including but not limited to:

- Position letters, including updating said letters as legislation is amended and/ or advances through the process, fact sheets, and other legislative advocacy support materials.
- Preparing staff and councilmember testimony to legislative committees and other legislative and regulatory bodies; and
- In person meetings and phone calls with members of legislative and regulatory agencies.

Possible position that can be adopted on legislation include:

- **Support** – A support position indicates to the legislature, regulatory agencies, and other stakeholders, that the City is in favor of the legislation in question.
- **Support if Amended** – A support if amended position indicates to the corresponding legislature, regulatory agencies, and other stakeholders, that the City is in favor of the legislation in question, if the requested changes are adopted.
- **Oppose** – An oppose position indicates to the legislature, regulatory agency, and other stakeholders that the City is against the legislation in question.
- **Oppose Unless Amended** – An oppose unless amended position indicates to the legislature, regulatory agencies, and other stakeholders, that the City is against the legislation in question, unless the requested changes are adopted.
- **Neutral** – A neutral position indicates to the corresponding legislature, regulatory agencies, and other stakeholders, that the City is impartial on the legislation in question and does not wish to take a position or has formally removed their prior adopted position due to changes being made to the legislation or proposal (e.g., a bill that the city had an “oppose unless amended” position on was amended to address concerns, therefore the City is formally withdrawing its opposition and moving to a “Neutral” position).
- **Watch** – A watch is traditionally an internal position which indicates the City is monitoring the legislation. Should the bill be amended the City reserves its right to adopt a position as indicated above.

Legislative Principles

In its relationship with the state government, the City will always:

- Seek the broadest authority for our citizens and the City Council to make decisions locally;
- Seek out, develop, and support legislative and budget efforts that protect and/or maximize local governments revenues, maximize the City's access to funding, and/or increase local funding flexibility;
- Support legislative and budget action that will provide robust funding for domestic infrastructure, public safety, community development and economic development programs which support City efforts to maintain and enhance the quality of life;
- Oppose legislative or administrative actions that have negative fiscal impacts to the City;
- Oppose legislative or administrative actions which would create unfunded mandates and/or preempt local decision-making authority;
- Encourage and seek legislation to facilitate orderly and sustainable economic expansion and growth, and increase the opportunity for discretionary revenues and programmatic and financial flexibility for the City ;
- Seek opportunities to help our partners achieve success in order to further improve the community;
- Support legislation that furthers the adopted City Council Goals.

It is within this philosophy that the attached state legislative priorities and positions are adopted.

2025 and 2026 State Legislative Priorities

Items receive designation as Legislative Priorities within the Legislative Program when it is anticipated that they will (1) have a significant impact on the City of Lemoore; (2) require significant effort by City staff and/or the City's state advocate; and (3) have a strategic action identified to address a high-level priority for the City.

1. Advocate for our fair share of State Funding;
2. Advocate for policy and funding that supports efforts in serving and reducing the City's homeless population;
3. Advocate for reasonable and measured relief from state regulations related to energy production, agriculture production, and goods movement;
4. Continue to support and pursue State programs or funding opportunities to diversify the economy;
5. Advocate for and pursue State programs or funding initiatives in support of the City's affordable housing and urban revitalization efforts;
6. Advocate for and pursue State programs or funding initiatives in support of improved social determinates of health.

2026 State Legislative Positions

1. Protect Local Control;
2. Protect local Revenues and Funding for Vital Community Services;
3. Public Safety;
4. Infrastructure Investment;
5. Improve the Quality of Life and Sustainability of the City;
6. Employment and Labor Relations;
7. Protection of the agriculture, energy production, and goods movement industries;
8. Public Health Response and Recovery.



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Staff Report

Item No: 4-15

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Strategic Planning Report 2022

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Information Only.

Subject/Discussion:

At the January 6, 2026, City Council meeting, Mayor Pro Tem Gornick requested a future agenda item to review the City's Goals and Objectives.

In 2022, City Council and Staff completed a strategic planning session. Attached is the report with goals and objectives.

Because many of these goals have not been met, the City continues to work towards achieving each goal and objective noted as part of the 2022 Strategic Planning Report while also continuing to identify and repair deficiencies within the City that were not otherwise noted.

Financial Consideration(s):

N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Information Only.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Strategic Planning Report 2022

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 1/13/2026
- 1/12/2026
- 1/12/2026
- 1/12/2026

CITY OF LEMOORE
STRATEGIC PLANNING/GOAL SETTING
WORKSHOP

DRAFT REPORT
MAY 9, 2022



HR
Dynamics & Performance
MANAGEMENT, INC.



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EXECUTIVE SUMMARY

May 9, 2022

City Council Members in Attendance:

Mayor Stuart Lyons, District A
Mayor Pro Tem Patricia Matthews, District E
Councilmember Jim Chaney, District B
Councilmember Frank Gornick, District C
Councilmember David Orth, District D

Staff in Attendance:

Nathan Olsen, City Manager
Marisa Avalos, City Clerk/Executive Assistant
Michael Kendall, Police Chief
Frank Rivera, Public Works Director
Michelle Speer, Assistant City Manager/Administrative Services Director/
Human Resources & Risk Management Manager

Facilitated by:

Henry T. Garcia, Principal Consultant
Rhonda D. Strout-Garcia, Principal Consultant
HR Dynamics & Performance Management, Inc.

EXECUTIVE SUMMARY

The City of Lemoore operates under a City Council/City Manager form of government. The City Council consists of five (5) Council Members. The members of the City Council set policy and enact laws of the City. The City Manager is appointed by the members of the Lemoore City Council.

The purpose of the workshop was to assist the City of Lemoore's Mayor, City Council and City Manager in developing a plan that includes clearly defined targets and goals in order to provide staff with clear direction. One of the primary responsibilities of the City Manager is to implement the plan set forth by the City Council, utilizing the City Departments and Executive Team.

The workshop took place on Monday, May 9, 2022 from 9:00 a.m. until approximately 3:30 p.m. During the workshop, the City Council engaged in a participatory process along with staff (there were no members of the public present at this open meeting), in which they accomplished the following:

1. Established expectations for the Workshop and intended outcomes
2. Identified the organization's Strengths, Weaknesses, Opportunities and Threats (SWOT)
3. Established seven (7) major targets
4. Established a total of twenty-two (22) goals
5. Prioritized goals across the targets and established eight (8) top-priority items
6. Referred development of the detailed action plans and schedule to the City Manager and Executive Team

During the workshop, a group voting process was utilized in order for the Mayor and Council to identify the key priorities, and to provide for stratification of the goals into three levels:

Level 1 – includes the selection of two (2) first level priority goals each for the Mayor and City Council. A total of eight (8) level 1 goals were identified.

Level 2 - includes the selection of two (2) second level priority goals each for the Mayor and City Council. A total of five (5) level 2 goals were identified.

Level 3 - includes the selection of two (2) third level priority goals each for the Mayor and City Council. A total of two (2) level 3 goals were identified.

In addition to the fifteen (15) goals, the plan includes all remaining goals that did not rank into priority Levels 1, 2, or 3. As progress is made with Level 1, 2, and 3 goals, additional goals may be introduced into the plan and discussed further with the Mayor and City Council.

At the conclusion of the workshop, the Mayor and City Council had effectively established clear direction and focus for the Executive Team related to Targets and Goals. The City Council clearly communicated its desire and intent to blend this exercise along with a review of currently available financial resources, or potential new resources related to funding additional programs and services. It was further intended that this plan remain a fluid and evolving document to be re-visited at regular intervals for progress and re-shifting of priorities, as needed.

Attached to this summary are the work sheets that include the detailed action plans prepared by staff, to be presented back to the City Council by the City Manager as a further step in the process to ensure that plans and timelines meet with the intended expectations. It should be noted that some of the goals identified may translate into resource needs that may be incorporated into future budgets.

It is recommended that a regular formal review of the newly established Goals/Strategic Plan occur annually, in which progress may be measured, and new or shifting priorities addressed.

We would like to thank the Mayor, City Council and City Manager Nathan Olsen for the opportunity to assist the City of Lemoore in this important endeavor and for the outstanding team work that provided for a positive and productive day. We look forward to the opportunity to partner with the City of Lemoore in the future.

Respectfully,

Henry & Rhonda Garcia

Rhonda D. Strout-Garcia, Principal Consultant
Henry T. Garcia, Principal Consultant



HR Dynamics & Performance Management, Inc.
Website: HRDPM.COM
Mobile: (951) 999-1617 or (951) 905-0025

EXPECTATIONS

The Mayor, City Council, and Executive Team expressed the following expectations related to the goal setting workshop, and their desired outcomes for the day:

- To get the most results out of this experience
- To have everyone to work together
- To have better communication between Council and staff, and achieve common goals
- To figure out a plan for infrastructure and economic development moving forward
- To forget about Sacramento and focus on what we want to do
- To have respectful and open communications
- To work together effectively
- To achieve the establishment of goals
- To have a good expectation of Council direction
- To have good communications at all levels

SWOT ANALYSIS – STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREAT

STRENGTHS

- Common goals
- Business friendly
- Small town
- Public Safety
- Parks and recreation
- Positive military history
- Above average kindergarten through university systems, and two charter schools
- Low crime
- Golf course
- Charming downtown with potential
- Strong agriculture
- Volunteer Fire Department
- Close to the ocean and the Sierras
- Strategically located in the State
- Strong internal team and staff
- Staff and Council focused on improving the City

SWOT ANALYSIS – STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS

WEAKNESSES

- Not enough staff
- Not enough money
- Business retention and attraction
- Restaurant diversity
- Lack of an aquatic complex
- Lack of inter-connectedness and involvement (community)
- Landscape, Lighting & Maintenance Districts (LLMDs), Streets, and Sidewalks
- Not aggressive on eminent domain and code enforcement
- Absentee downtown building owners
- Downtown appearance
- Low community involvement
- Lack of large sales tax contributors
- Lack of diversified housing
- High ground water and poor soil condition
- No night life other than bars
- Lack of a long-term financial plan
- Inefficient chamber of commerce
- No community calendar
- Competition with City of Hanford
- Rise in homelessness
- Low youth activities
- Lack of PG&E power availability
- Water quality issues
- Wastewater limitations
- Relationship with local Reservation could be improved
- Empty storefronts
- Business marketing/branding could be improved

SWOT ANALYSIS – STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS

OPPORTUNITIES

- Untapped markets
- Cannabis
- Water system and opportunity to improve water quality
- Gray water
- Downtown
- Dispatch center coming on-line
- Youth surf ranch
- Potential Olympic site
- BMX track and midget track
- West hills College growth
- Night life
- Highway 198 and 41 development
- Electric charging station
- Possible travel stop at Highway 41
- Broadband expansion
- Large empty K-Mart building
- Opportunities with the Naval Base
- Increased staffing/increased use of consultants
- Classification and Compensation study
- Organizational training
- Increased community involvement
- Possible change to Council meeting time and closed session
- Staff retention

SWOT ANALYSIS – STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS

THREATS

- Sacramento's unfunded mandates
- Federal government
- No "Gotcha" moments (Council/Staff relations)
- No clear vision and Council direction
- Lack of acceptance of others' opinions and emotional attachment
- Lack of staffing resources

TARGETS

The “Targets” were developed at the Strategic Planning/Goal Setting Workshop. The City Council determined that the targets identified would serve as the key pillars in which to categorize specific goals and action plans.

#1 – Finances & Staffing Resources

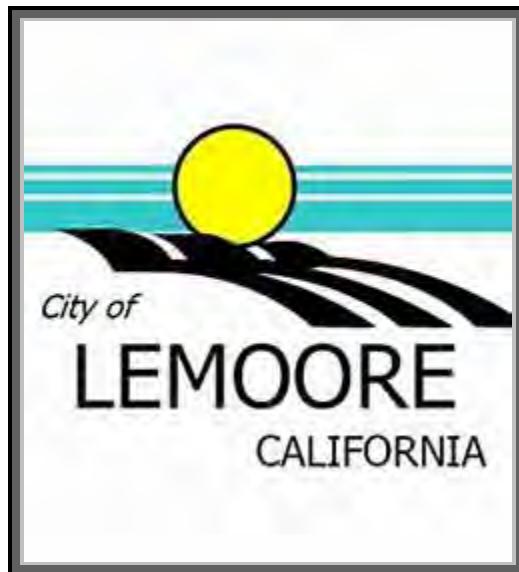
#2 – Economic Development

#3 – Infrastructure/Beautification

#4 – Communications/Engagement

#5 – Strategic Planning

#6 – Public Safety



GOALS

Key:

Top Priority Goals – Level 1

Second Priority Goals – Level 2

Third Priority Goals – Level 3

TARGET #1 GOALS – FINANCES & STAFFING RESOURCES

Priority Level	Mayor/ Council Priority	Goal #	Goal
1	DO, JC, SL, JC	1	Identify new revenue resources for staffing.
2	FG, JC, FG	2	Explore grant opportunities.
2	JC	3	Explore additional consulting opportunities.
4	N/A	4	Explore classification and compensation study.

TARGET #2 GOALS – ECONOMIC DEVELOPMENT

Priority Level	Mayor/ Council Priority	Goal #	Goal
2	SL, PM	1	Improve downtown.
1	FG, PM	2	Review ordinances and general plan for “business friendly” approach.
1	PM, DO	3	Develop branding and marketing for the City.
4	N/A	4	Develop business incentive program.

TARGET #3 GOALS – INFRASTRUCTURE & BEAUTIFICATION

Priority Level	Mayor/ Council Priority	Goal #	Goal
1	PM, SL	1	Upgrade sewer and storm water systems.
1	FG, DO, SL	2	Revisit Lighting and Landscape Maintenance Districts fee increases or a combined Community District
4	N/A	3	Address sidewalk repairs and ADA compliance.
4	N/A	4	Address beautification of downtown.

TARGET #4 GOALS – COMMUNICATIONS & ENGAGEMENT

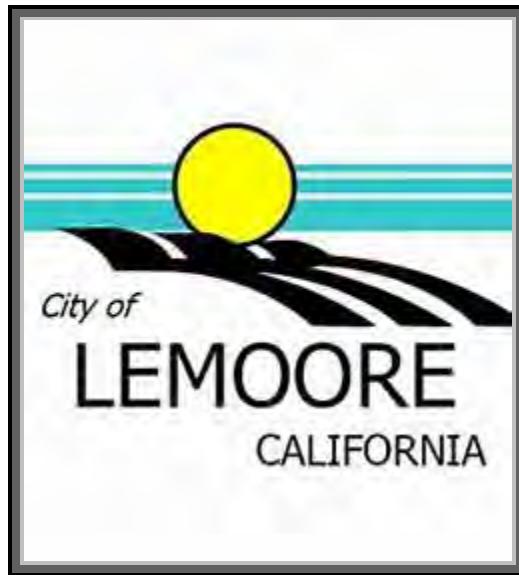
Priority Level	Mayor/ Council Priority	Goal #	Goal
3	DO, SL	1	Develop a City calendar.
2	PM	2	Explore enhanced use of technology to communicate with the community (e.g. mass texts, emails, and/or the use of a City app).
4	N/A	3	Work on City Council and staff communications and protocols.
4	N/A	4	Facilitate periodic informational community meetings (e.g. town halls or neighborhood based).

TARGET #5 STRATEGIC PLANNING

Priority Level	Mayor/ Council Priority	Goal #	Goal
2	FG, DO	1	Conduct strategic planning annually in March with same facilitator for continuity.
4	N/A	2	Provide quarterly updates (from the City Manager and staff) to the City Council.

TARGET #6 GOALS – PUBLIC SAFETY

Priority Level	Mayor/ Council Priority	Goal #	Goal
1	SL, FG	1	Complete the implementation of the Dispatch Center.
3	JC	2	Keep strong community safety ties.
1	JC	3	Keep crime low.
1	DO, PM	4	Address public safety recruitment and retention.



ACTION PLANS

ONE PAGE SUMMARY OF TARGETS AND GOALS BY PRIORITY LEVEL

TARGETS

- #1 – Finances & Staffing Resources
- #2 – Economic Development
- #3 – Infrastructure/Beautification
- #4 – Communications/Engagement
- #5 – Strategic Planning
- #6 – Public Safety

GOALS BY PRIORITY LEVEL

Priority Level 1 Goals

- Identify new revenue resources for staffing (Target #1, Goal #1).
- Review ordinances and general plan for “business friendly” approach (Target #2, Goal #2).
- Develop branding and marketing for the City (Target #2, Goal #3).
- Upgrade sewer and storm water systems (Target #3, Goal #1).
- Revisit Lighting and Landscape Maintenance Districts (LLMDs) fee increases or a combined Community District (Target #3, Goal #2).
- Complete the implementation of the Dispatch Center (Target #6, Goal #1).
- Keep crime low (Target #6, Goal #3).
- Address public safety recruitment and retention (Target #6, Goal #4).

Priority Level 2 Goals

- Explore grant opportunities (Target #1, Goal #2).
- Explore additional consulting opportunities (Target #1, Goal #3).
- Improve downtown (Target #2, Goal #1).
- Explore enhanced use of technology to communicate with the community (e.g. mass texts, emails, and/or the use of a City app) – (Target #4, Goal #2).
- Conduct strategic planning annually in March (Target #5, Goal #1).

Priority Level 3 Goals

- Develop a City calendar (Target #4, Goal #1).
- Keep strong community safety ties (Target #6, Goal #2).

ACTION PLANS

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 1” GOALS

Target #1: FINANCES & STAFFING RESOURCES		
Goal #1: Identify new revenue resources for staffing.		
Actions:	Responsible:	Time Frame:

Target #2: ECONOMIC DEVELOPMENT		
Goal #2: Review ordinances and general plan for “business friendly” approach.		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 1” GOALS

Target #2: ECONOMIC DEVELOPMENT		
Goal #3: Develop branding and marketing for the City.		
Actions:	Responsible:	Time Frame:

Target #3: INFRASTRUCTURE/BEAUTIFICATION		
Goal #1: Upgrade sewer and storm water systems.		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 1” GOALS

Target #3: INFRASTRUCTURE/BEAUTIFICATION		
Goal #2: Revisit Lighting and Landscape Maintenance Districts (LLMDs) fee increases or a combined Community District.		
Actions:	Responsible:	Time Frame:

Target #6: PUBLIC SAFETY		
Goal #6: Complete the implementation of the Dispatch Center.		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 1” GOALS

Target #6: PUBLIC SAFETY		
Goal #3: Keep crime low.		
Actions:	Responsible:	Time Frame:

Target #6: PUBLIC SAFETY		
Goal #4: Address public safety recruitment and retention.		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 2” GOALS

Target #1: FINANCES & STAFFING RESOURCES		
Goal #2: Explore grant opportunities.		
Actions:	Responsible:	Time Frame:

Target #1: FINANCES & STAFFING RESOURCES		
Goal #3: Explore additional consulting opportunities.		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 2” GOALS

Target #2: ECONOMIC DEVELOPMENT		
Goal #1: Improve downtown.		
Actions:	Responsible:	Time Frame:

Target #4: COMMUNICATIONS/ENGAGEMENT		
Goal #2: Explore enhanced use of technology to communicate with the community *e.g. mass texts, emails, and/or the use of a City app).		
Actions:	Responsible:	Time Frame:

ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 2” GOALS

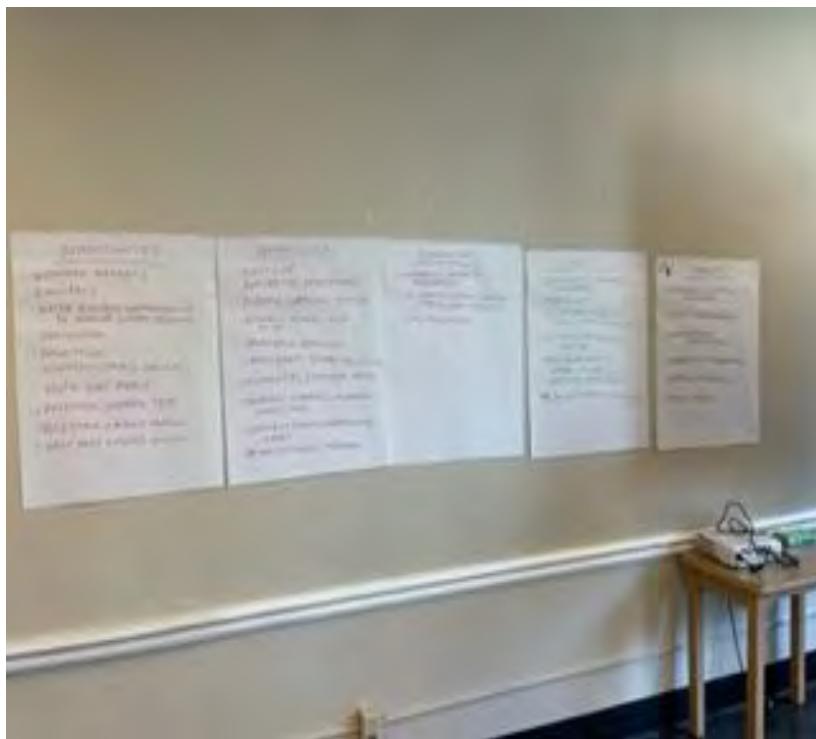
Target #5: STRATEGIC PLANNING		
Goal #1: Conduct strategic planning annually in March.		
Actions:	Responsible:	Time Frame:

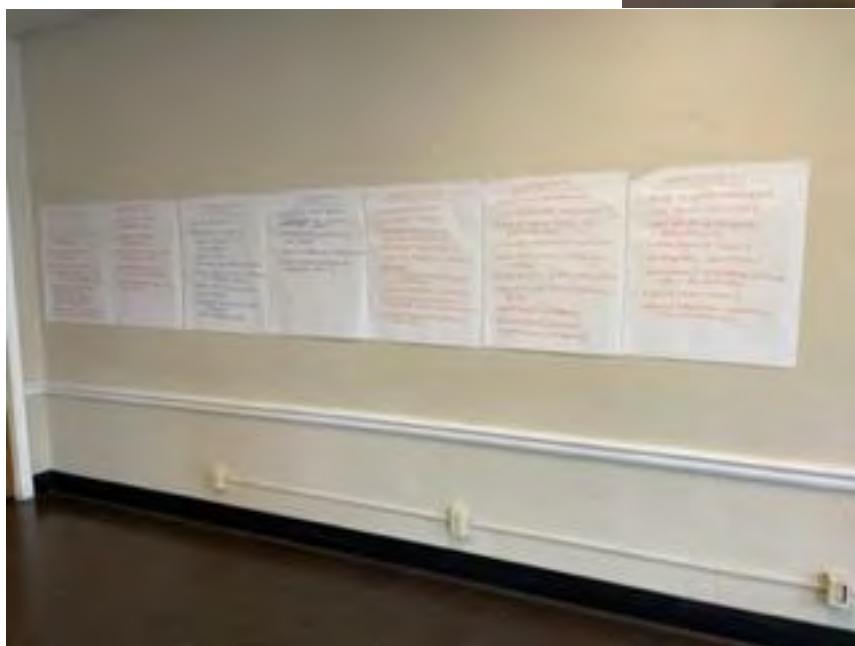
ACTIONS/SCHEDULE FOR PRIORITY “LEVEL 3” GOALS

Target #4: COMMUNICATIONS/ENGAGEMENT		
Goal #1: Develop a City calendar.		
Actions:	Responsible:	Time Frame:

Target #6: PUBLIC SAFETY		
Goal #2: Keep strong community safety ties.		
Actions:	Responsible:	Time Frame:









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Staff Report

Item No: 4-16

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Old City Hall Update

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Information Only.

Subject/Discussion:

An update from Ricky Hemme with South Valley Community Church regarding the Old City Hall located at 119 Fox Street is attached as requested by Mayor Pro Tem Gornick during the January 6, 2026, City Council meeting.

Financial Consideration(s):

N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Information Only.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Old City Hall Update

Review:

- City Attorney 1/13/2026
- City Clerk 1/12/2026
- City Manager 1/12/2026
- Finance 1/12/2026

Date:

From: [Ricky Hemme](#)
To: [Marissa Trejo](#)
Cc: [Marisa Avalos](#); [Lysaundra Aquino](#)
Subject: Re: Old City Hall Update
Date: Monday, January 12, 2026 11:48:00 AM

Hi Marissa, below is the latest update I was given on the project.

Please know that we've been working very hard to move this forward and want it completed as soon as possible, but there have been several complex parts and we want to ensure it's done right. We were behind from the start because the city did not have building plans on file. Not only did we have to develop our own, but we also had to track down various individuals who had worked on the building over the years. After many meetings and conversations, we have only recently completed the electrical and mechanical planning process. The demolition is now finished, and our contractors plan to move quickly as the next phases begin.

“Plumbing is complete and most electrical design work is finished. We are only waiting on the final mechanical design details, which are currently under review by the mechanical contractor. The delay was due to the holidays and recent storms, but crews should be able to get started as soon as this final review is completed.”

Sent from my iPhone

On Jan 12, 2026, at 11:24 AM, Marissa Trejo <mtrejo@lemoore.com> wrote:

Good morning, Ricky!

I hope you and your family enjoyed a wonderful Christmas.

At the last City Council meeting, Mayor Pro Tem Gornick requested a future agenda item for an update regarding the old City Hall.

Do you have a timeline I can share with them on an upcoming agenda?

Thank you!

<image001.jpg>



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Staff Report

Item No: 4-17

To: Lemoore City Council
From: Ray Greenlee, Community Services Manager
Date: January 8, 2026 **Meeting Date:** January 20, 2026
Subject: Building Division Update – December 2025

Strategic Initiative:

- Safe & Vibrant Community
- Growing & Dynamic Economy
- Fiscally Sound Government
- Operational Excellence
- Community & Neighborhood Livability
- Not Applicable

Proposed Motion:

Proposed Motion

Subject/Discussion:

The December 2025 update for the Building Division is attached.

Financial Consideration(s):

N/A

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

NA

Staff Recommendation:

Staff Recommendation

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

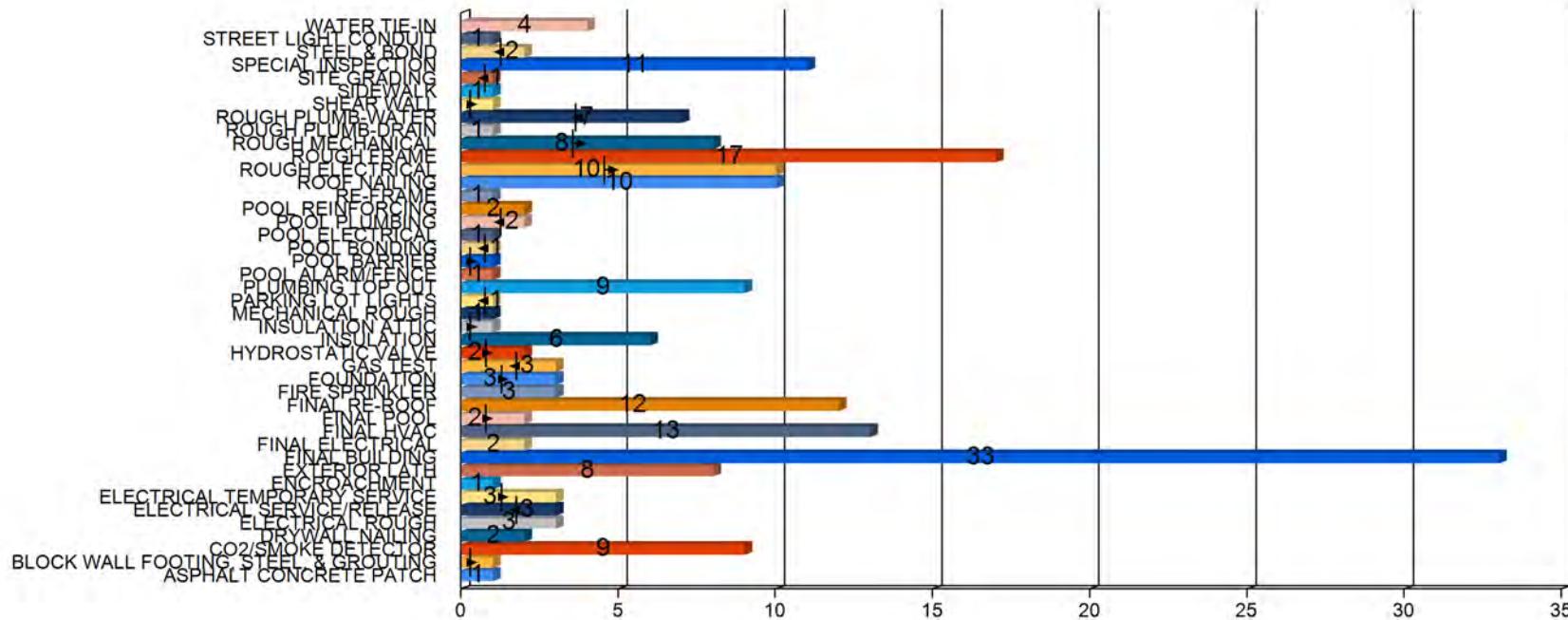
1/13/2026
1/12/2026
1/12/2026
1/12/2026

List: December 2025 Building Update



CITY OF LEMOORE

ALL INSPECTIONS BY SCHEDULED START DATE BY INSPECTION TYPE (12/01/2025 TO 12/31/2025)





CITY OF LEMOORE PERMIT ISSUANCE SUMMARY (12/01/2025 TO 01/31/2026)

Permit Type	Permit Work Class*	Permits Issued	Square Feet	Valuation	Fees Paid
Building (Commercial)	Remodel	2	650	\$4,500.00	\$1,637.91
	BUILDING (COMMERCIAL) TOTAL:	2	650	\$4,500.00	\$1,637.91
Building (Industrial)	New Warehouse	1	0	\$822,441.60	\$0.00
	BUILDING (INDUSTRIAL) TOTAL:	1	0	\$822,441.60	\$0.00
Building (Residential)	New Construction	9	15,941	\$1,921,500.00	\$195,477.55
	Remodel	2	265	\$31,200.00	\$354.79
	BUILDING (RESIDENTIAL) TOTAL:	11	16,206	\$1,952,700.00	\$195,832.34
Carport/Patio/Garage/Shed	Carport/Patio (Residential)	1	648	\$10,000.00	\$466.77
	CARPORT/PATIO/GARAGE/SHED TOTAL:	1	648	\$10,000.00	\$466.77
Electrical	Electrical (Commercial)	2	147	\$26,365.00	\$1,098.49
	Electrical (Residential)	1	1,600	\$200.00	\$170.86
	ELECTRICAL TOTAL:	3	1,747	\$26,565.00	\$1,269.35
Encroachment	Utility Connections/Abandonment	1	0	\$0.00	\$143.74
	ENCROACHMENT TOTAL:	1	0	\$0.00	\$143.74
Fire Sprinkler	Fire Sprinkler (Residential)	2	672	\$4,600.00	\$289.12
	FIRE SPRINKLER TOTAL:	2	672	\$4,600.00	\$289.12
Garage/Yard Sale Permit	Garage/Yard Sale	5	0	\$0.00	\$29.95
	GARAGE/YARD SALE PERMIT TOTAL:	5	0	\$0.00	\$29.95
HVAC	HVAC (Commercial)	1	1,300	\$9,700.00	\$264.52
	HVAC (Residential)	12	19,818	\$217,518.00	\$3,512.63
	HVAC TOTAL:	13	21,118	\$227,218.00	\$3,777.15
Plumbing	Plumbing (Residential)	1	60	\$15,000.00	\$101.62
	Water Heater	5	5,879	\$18,527.12	\$963.25
	PLUMBING TOTAL:	6	5,939	\$33,527.12	\$1,064.87
Pool Draining	Pool Draining	7	0	\$0.00	\$0.00
	POOL DRAINING TOTAL:	7	0	\$0.00	\$0.00
Re-Roof	Re-Roof (Commercial)	1	14,000	\$112,500.00	\$328.41
	Re-Roof (Residential)	8	14,088	\$184,480.00	\$2,790.92
	RE-ROOF TOTAL:	9	28,088	\$296,980.00	\$3,119.33
Solar	Solar (Residential)	20	0	\$495,682.00	\$14,084.20
	SOLAR TOTAL:	20	0	\$495,682.00	\$14,084.20
Special Inspection	Special Inspection	15	0	\$0.00	\$7,889.42
	SPECIAL INSPECTION TOTAL:	15	0	\$0.00	\$7,889.42
Utilities Encroachment Permits	Utilities Encroachment Permit	10	0	\$0.00	\$1,293.66
	UTILITIES ENCROACHMENT PERMITS TOTAL:	10	0	\$0.00	\$1,293.66
Window Changeout	Window Changeout (Residential)	2	50	\$56,098.51	\$338.38
	WINDOW CHANGEOUT TOTAL:	2	50	\$56,098.51	\$338.38
	GRAND TOTAL:	108	75,118	\$3,930,312.23	\$231,236.19

* Click the + symbol next to Permit Work Class Name while in the browser to see Permit details for that Work Class.



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Staff Report

Item No: 4-18

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Early Retirement Incentive Program

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Adoption and implementation of an Early Retirement Incentive Program (ERIP) for eligible City employees and authorize the City Manager to execute all necessary documents to administer the program.

Subject/Discussion:

The City continually evaluates strategies to ensure long-term fiscal sustainability while maintaining effective service delivery. An Early Retirement Incentive Program (ERIP) is a voluntary program designed to encourage eligible employees nearing retirement to separate from City service in exchange for defined incentives. Such programs can create opportunities for organizational restructuring, succession planning, and potential cost savings through reduced payroll and benefit obligations.

The proposed ERIP is intended to be voluntary, time-limited, and structured to minimize operational disruption while providing eligible employees with an option to transition into retirement.

Financial Consideration(s):

The estimated one-time cost of the proposed ERIP is unknown at this time and depends on the number of participants.

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends adoption and implementation of an Early Retirement Incentive Program (ERIP) for eligible City employees and authorize the City Manager to execute all necessary documents to administer the program.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

ERIP

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

1/13/2026
1/12/2026
1/12/2026
1/12/2026



City of Lemoore Voluntary Early Retirement Incentive Program (ERIP)

1. Purpose

The purpose of the Voluntary Early Retirement Incentive Program (“Program”) is to encourage voluntary retirement among eligible employees in a manner that supports workforce succession planning, provides budget predictability, and offers flexibility to employees approaching retirement. The Program provides eligible employees with a choice between a one-time lump sum payment or continued participation in the City’s health insurance program, with incentives decreasing the longer retirement is deferred.

2. Eligibility

To be eligible for participation in the Program, an employee must:

- Be an active, regular full-time employee holding a position identified within the Annual Program Notice in good standing;
- Be eligible for retirement under CalPERS within the Program window;
- Submit a written, signed and irrevocable notice of retirement within the established election period;
- Retire directly from City employment on the applicable retirement date associated with the selected incentive tier; and
- Meet all CalPERS separation and retirement requirements.

Participation is voluntary and subject to final approval by the City Manager to ensure operational continuity of essential services.

3. Incentive Options

Eligible employees may elect **one** of the following two incentive options at the time of filing a written, signed and irrevocable notice of retirement. Elections are final and may not be changed after submission.

Option A – Lump Sum Retirement Incentive

Employees who elect this option will receive a one-time lump sum payment upon retirement.

The lump sum amount is based on the employee's retirement date as follows:

Retirement Age	Lump Sum Incentive
Between ages 55 and 64	\$1,500 per completed year of service
Age 65	\$1,000 per completed year of service
Age 66	\$800 per completed year of service
Age 67	\$600 per completed year of service
Age 68-70	\$400 per completed year of service

The lump sum incentive will decrease by a fixed amount for each additional year the employee continues employment beyond the earliest eligible retirement date. The intention of the decrease in lump sum is to incentivize employees considering an option of earlier retirement.

The lump sum payment is:

- Subject to applicable taxes and withholdings;
- Not reportable as compensation earnable for retirement purposes; and
- Paid within 60 days of the employee's retirement date.

Option B – Retiree Health Insurance Continuance

Employees who elect this option will receive continued participation in the City's health insurance plan. The City contribution toward retiree health premiums will be based on the employee's retirement and position and will decrease with each additional year the employee continues employment beyond the earliest eligible retirement date. The intention of the decrease contribution is to incentivize employees considering an option of earlier retirement.

Retirement Age	City Health Contribution
Between ages 55 and 64	100% of monthly City contribution for position
Age 65	80% of monthly City contribution for position
Age 66	60% of monthly City contribution for position
Age 67	40% of monthly City contribution for position
Age 68-70	20% of monthly City contribution for position

- The City contribution shall not exceed the active employee contribution in effect at the time of retirement.

- Coverage is subject to plan availability and applicable insurance carrier rules.
- Retirees are responsible for any premium costs exceeding the City contribution.
- City health insurance contribution continues for a maximum of 24 months from date of retirement, until retiree reaches age Medicare age (65 or 67 depending on birth year) or until death of retiree, whichever comes first.
- No cash-out or conversion of unused health benefits is permitted.

4. Election Period

The Program shall be open for a limited election period, beginning on February 1, 2026, and ending on February 28, 2026. Employees who do not submit a timely written, signed and irrevocable notice of retirement within the established election period will not be eligible to participate.

5. Separation Requirements

Employees participating in the Program must:

- Fully separate from City employment on the selected retirement date posted on the Annual Program Notice (must be at least 30 days from close of election period);
- Not return to work for City in any capacity that would violate retirement system rules; and
- Comply with all post-retirement employment restrictions.

Failure to meet separation requirements may result in forfeiture or repayment of incentives.

6. Program Administration

The City Manager is authorized to:

- Administer and interpret the Program;
- Resolve disputes or questions regarding eligibility and benefits;
- Make minor administrative adjustments consistent with the Program's intent; and
- Ensure compliance with applicable retirement system, tax, and labor laws.

7. Program Duration

This Program is a one-time, limited-duration incentive and does not create a vested right or obligation to offer similar incentives in the future. The City reserves the right to modify or terminate the Program prior to retirement, except for employees who have already submitted an approved, irrevocable election.

8. Effect on Other Benefits

- Participation in the Program does not alter the employee’s CalPERS service credit, retirement formula, or final compensation.
- The Program does not constitute a CalPERS “Golden Handshake” under Government Code sections 20900–20907.
- Incentives provided under this Program are independent of any accrued leave cash-outs or other contractually required separation benefits.



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Staff Report

Item No: 5-1

To: Lemoore City Council
From: Steve Brandt, AICP
Date: December 22, 2025 **Meeting Date:** January 20, 2026
Subject: First reading – Ordinance 2026-02 – Adopting Planned Unit Development No. 2025-01 Located at 109 Hamlet Street in the City Of Lemoore and Resolution 2026-02 Approving Tentative Parcel Map No. 2025-03 to Divide an Existing 0.44-Acre Parcel Into Four Parcels Located at 109 Hamlet Street In The City Of Lemoore (Apn 020-184-020)

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

- Move to adopt Resolution No. 2026-02 approving Tentative Parcel Map No. 2025-03, in accordance with the findings and conditions in the resolution.
- Introduce Ordinance No. 2026-02 approving Planned Unit Development No. 2025-01 (PUD) and waive the first reading.

Subject/Discussion:

The applicant is requesting approval of a Tentative Parcel Map and Planned Unit Development that would divide an existing 0.44-acre parcel into four separate parcels: Parcel A 6,057.3 square feet; Parcel B 3,964.6 square feet; Parcel C 3,965.5 square feet; Parcel D 5,706.4 square feet.

The site is designated Low Density Residential and zoned Traditional Neighborhood Residential (RN). The planned unit development permit will be to allow for modified lot size, modified lot width, and modified site area per dwelling.

The site is currently vacant and surrounded by low density single family residential development.

Planned Unit Development:

A PUD would be required because the project proposes to deviate from minimum lot size modified lot width, and modified site area per dwelling of the RLD zone. Two of the four proposed lots are less than the required lot size of 5,000 square feet at 3,964.6 and 3,965.5 square feet. The proposed lot widths ranging from 30 feet to 46 feet are less than the 50-foot requirement. The project does not request to deviate from permissible land uses. Proposed deviations are requested for the subdivision to develop in conformance with the 3 to 7 du/ac density range provided for in the General Plan.

Access and Right of Way:

Each parcel will have access to Hamlet Street.

Environmental Assessment:

The project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA) per Class 15 (Minor Land Divisions).

The site contains six large Valley oak trees that will be removed. Four of the oak trees are underneath electrical powerlines and can be removed for safety reasons. The other two trees sized 20 inches and 32 inches in diameter can be removed if mitigation is provided. Mitigation at a ratio of 1:1 inches diameter (per Code Section 9-5D1-4) shall consist of either the planting of 52 fifteen-gallon Valley oak trees that are roughly 1-inch diameter at sites approved by the City Public Works Department or an in lieu fee of \$225 per inch, or \$11,700, paid to the City to be used by the City for planting oak trees in the city.

Financial Consideration(s):

A community facilities district (CFD) will be established when the final map is approved to fund the maintenance of the park, trail and other neighborhood infrastructure.

Alternatives or Pros/Cons:

The Council could choose to deny the project, or to modify the conditions. Denial would require that findings be made that state the reason for the denial. Without the PUD, the site is large enough to be divided into three lots.

Commission/Board Recommendation:

On December 8, 2025, the Planning Commission held a public hearing to consider the proposed project and voted unanimously to recommend approval to the City Council, subject to the conditions in the resolution.

Staff Recommendation:

Staff recommends that the City Council adopt Resolution No. 2026-02 approving Tentative Parcel Map No. 2025-03 and introduce Ordinance No. 2026-02 approving Planned Unit Development No. 2025-01 and waive the first reading.

Attachments:	Review:	Date:
<input checked="" type="checkbox"/> Resolution: 2026-02	<input type="checkbox"/> City Attorney	12/30/2025
<input checked="" type="checkbox"/> Ordinance: 2026-02	<input type="checkbox"/> City Clerk	12/29/2025
<input checked="" type="checkbox"/> Map PM 2025-03	<input type="checkbox"/> City Manager	12/29/2025
<input type="checkbox"/> Contract	<input type="checkbox"/> Finance	
<input checked="" type="checkbox"/> Other		
List:		
	Site Plan	
	Oak Tree Photos	
	CEQA Document – Notice of Exemption	
	Planning Commission Resolution No. 2025-09	

RESOLUTION NO. 2026-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LEMOORE APPROVING TENTATIVE PARCEL MAP NO. 2025-03 TO DIVIDE AN EXISTING 0.44-ACRE PARCEL INTO FOUR PARCELS LOCATED AT 109 HAMLET STREET IN THE CITY OF LEMOORE (APN 020-184-020)

WHEREAS, A request was made by Steven J Macias for the approval of a Tentative Parcel Map and Planned Unit Development to allow the division of a 0.44-acre parcel into four single family residential parcels located at 109 Hamlet Street in the City of Lemoore (APN 020-184-020); and

WHEREAS, the proposed undeveloped site is 0.44 acres in size, and is currently designated and zoned Traditional Neighborhood Residential (RN); and

WHEREAS, the planned unit development permit will be to allow for modified lot size, modified lot width, and modified site area per dwelling; and

WHEREAS, the project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA) per Class 15 (Minor Land Divisions); and

WHEREAS, the Lemoore Planning Commission held a duly noticed public hearing at a December 8, 2025, Regular Meeting, and voted unanimously to recommend approval of the, tentative parcel map and planned unit development, with conditions; and

WHEREAS, the Lemoore City Council held a duly noticed public hearing at a January 6, 2026, Regular Meeting.

NOW THEREFORE, BE IT RESOLVED that the City Council of the City of Lemoore hereby makes the following findings regarding the proposed project, based on facts detailed in the December 22, 2025, Staff Report, which is hereby incorporated by reference, as well as the evidence and comments presented during the Public Hearing:

1. The proposed project is consistent with the objectives of the General Plan and complies with applicable zoning regulations, specific plan provisions, and improvement standards adopted by the City.
2. The project's lot sizes are consistent with densities in the General Plan and are appropriate for this site.
3. The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation.
4. The proposed project will not be detrimental to adjacent properties and will not materially impair the purposes of the Zoning Ordinance or the public interest.

5. As proposed and conditioned herein, the site design of the project is consistent with the residential development standards in the Zoning Ordinance, as modified by the Planned Unit Development.
6. The proposed architecture, site design, and landscape are suitable for the purposes of the building, and the site and will enhance the character of the neighborhood and community.
7. The architecture, character, and scale of the building and the site are compatible with the character of buildings on adjoining and nearby properties.
8. The City Council intends to concurrently approve the requested planned unit development by adoption of an ordinance.

BE IT FURTHER RESOLVED that the City Council of the City of Lemoore hereby finds the project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA) per Class 15 (Minor Land Divisions).

BE IT FURTHER RESOLVED that the City Council of the City of Lemoore approves Tentative Parcel Map No. 2025-03 subject to the following conditions:

1. The Final Map shall be prepared consistent with the submitted tentative parcel map (attached as Exhibit A) and applicable development standards found in the Zoning Ordinance and Subdivision Ordinance (subject to the comments shown on attached Exhibit B "Tentative Parcel Map Markups"). All applicable requirements include but are not limited to; Fence and Wall Standards, MWELO requirements, and Street Trees.
2. Plans for all public and private improvements, including, but not limited to, water, sewer, storm drainage, road pavement, curb and gutter, sidewalk, streetlights, landscaping, and fire hydrants shall be approved by the City Engineer, and these improvements shall be completed in accordance with the approved plans to the satisfaction of the Public Works Department.
3. The project shall be subject to applicable development impact fees adopted by the Resolution of the City Council.
4. A community facilities district (CFD) shall be formed in conjunction with the Final Map acceptance in order to provide the maintenance costs for police, fire safety, street maintenance, and other improvements in accordance with existing City policy.
5. Mitigation for the removal of two oak trees shall be at a ratio of 1:1 inches diameter (per Code Section 9-5D1-4) and shall consist of either the planting of 52 fifteen-gallon Valley oak trees that are roughly 1-inch diameter at sites approved by the City Public Works Department or an in lieu fee of \$225 per inch, or \$11,700, paid to the City to be used by the City for planting oak trees in the city.

6. The developer shall comply with the Standards, Provisions, and Requirements of the San Joaquin Valley Air Pollution Control District that relate to the project.
7. The project and all subsequent uses must meet the requirements found in Section 9-5B-2 of the Zoning Ordinance related to noise, odor, and vibration, and maintenance.
8. The tentative parcel map approval shall expire in two years unless a final map is filed. The time limits and potential extensions and expiration shall be those available per the Subdivision Map Act.

PASSED AND ADOPTED this 6th day of January, 2026.

AYES:

NOES:

ABSENT:

ABSTAINING:

ATTEST:

Marisa Avalos
City Clerk

APPROVED:

Patricia Matthews
Mayor

ORDINANCE NO. 2026-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMOORE ADOPTING PLANNED UNIT DEVELOPMENT NO. 2025-01 LOCATED AT 109 HAMLET STREET IN THE CITY OF LEMOORE

THE CITY COUNCIL OF THE CITY OF LEMOORE HEREBY DOES ORDAIN:

SECTION 1. FINDINGS.

- (a) The property owner, Sequoia Investors (Steven Macias), has requested approval of a Planned Unit development located at 109 Hamlet Street in the City of Lemoore (APN: 020-184-020).
- (b) This Planned Unit Development is consistent with the City of Lemoore General Plan, Lemoore Municipal Code and the Zoning Ordinance and would not be detrimental to the public interest, health, safety, convenience, and welfare of the City.
- (c) A Categorical Exemption has been prepared and adopted in accordance with the California Environmental Quality Act (CEQA).
- (d) On December 8, 2025, the Planning Commission for the City of Lemoore recommended approval of the PUD, including specific building setbacks, subject to approval by the City Council of a zoning overlay for the PUD.

SECTION 2. PLANNED UNIT DEVELOPMENT ESTABLISHMENT.

A planned unit development is hereby established on property located at 109 Hamlet Street, in the City of Lemoore (APN: 020-184-020). The official Zoning Map shall be amended to reflect this change.

SECTION 3. AMENDMENT OF CODE: ADOPTION OF PLANNED UNIT DEVELOPMENT OVERLAY ZONES

Article "B" of Chapter 9 of Title 9 of the Lemoore Municipal Code is amended as follows:

Table 9-9B-3-1, containing the adopted PUD overlay zones, is hereby amended to add PUD 2025-01:

Number	Name	Date Approved	Resolution Number	Average Density Per Gross Acre (du/ac)
2025-01	Macias - Parcel Map 2025-03	January 6, 2026	2026-03	9.09

Table 9-9B-4-1, containing specific development standards in the adopted PUD overlay zones, is hereby amended to add PUD 2022-02:

Number	Name	Front Setback	Side Setback	Rear Setback
2025-01	Macias – Parcel Map 2025-03	20 feet minimum	5 feet minimum interior side 10 feet minimum street side	10 feet

SECTION 4. SEVERABILITY.

If any provision of this ordinance is declared unlawful by a court of competent jurisdiction, the City Council intends that the remaining provisions of this ordinance remain in effect.

SECTION 5. EFFECTIVE DATE.

The ordinance codified herein shall take effect and be in full force and effect from and after thirty (30) days after its final passage and adoption. Within fifteen (15) days after its adoption, the ordinance codified herein, or a summary of the ordinance codified herein, shall be published once in a newspaper of general circulation.

* * * * *

The foregoing Ordinance was introduced at a Regular Meeting of the City Council of the City of Lemoore held on the 6th day of January 2026 by the following vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

ATTEST:

Marisa Avalos, City Clerk

APPROVED:

Patricia Matthews, Mayor

109 HAMLET ST. - PUD

TENTATIVE PARCEL MAP 2025-03

LEGAL DESCRIPTION:

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE CITY OF LEMOORE, COUNTY OF KINGS, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

LOT 11 AND 12 OF BLOCK 3 OF MOORE'S ADDITION, IN THE CITY OF LEMOORE, COUNTY OF KINGS, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL MAP THEREOF RECORDED IN BOOK 2 AT PAGE 38 OF LICENSED SURVEY PLATS.

SITE INFORMATION

APN: 020-184-020
PROJECT ADDRESS: 109 HAMLET STREET, LEMOORE, CA
GROSS AREA: +/-0.44 ACRES
SEWER SERVICE: CITY OF LEMOORE
STORM DRAIN SERVICE: CITY OF LEMOORE
WATER SERVICE: CITY OF LEMOORE
ELECTRICAL SERVICE: PG&E
GAS SERVICE: N/A - NO GAS WILL BE PROVIDED
TELEPHONE SERVICE: AT&T
FLOOD ZONE: ZONE X, FEMA PANEL NO. 06031C0170D, EFFECTIVE DATE 9/16/2105
EXISTING GENERAL PLAN DESIGNATION: LOW- MEDIUM DENSITY RESIDENTIAL
EXISTING ZONING: TRADITIONAL NEIGHBORHOOD RESIDENTIAL (RN)
EXISTING USE: VACANT LAND
PROPOSED USE: SINGLE FAMILY RESIDENTIAL

PROPERTY OWNER INFORMATION:

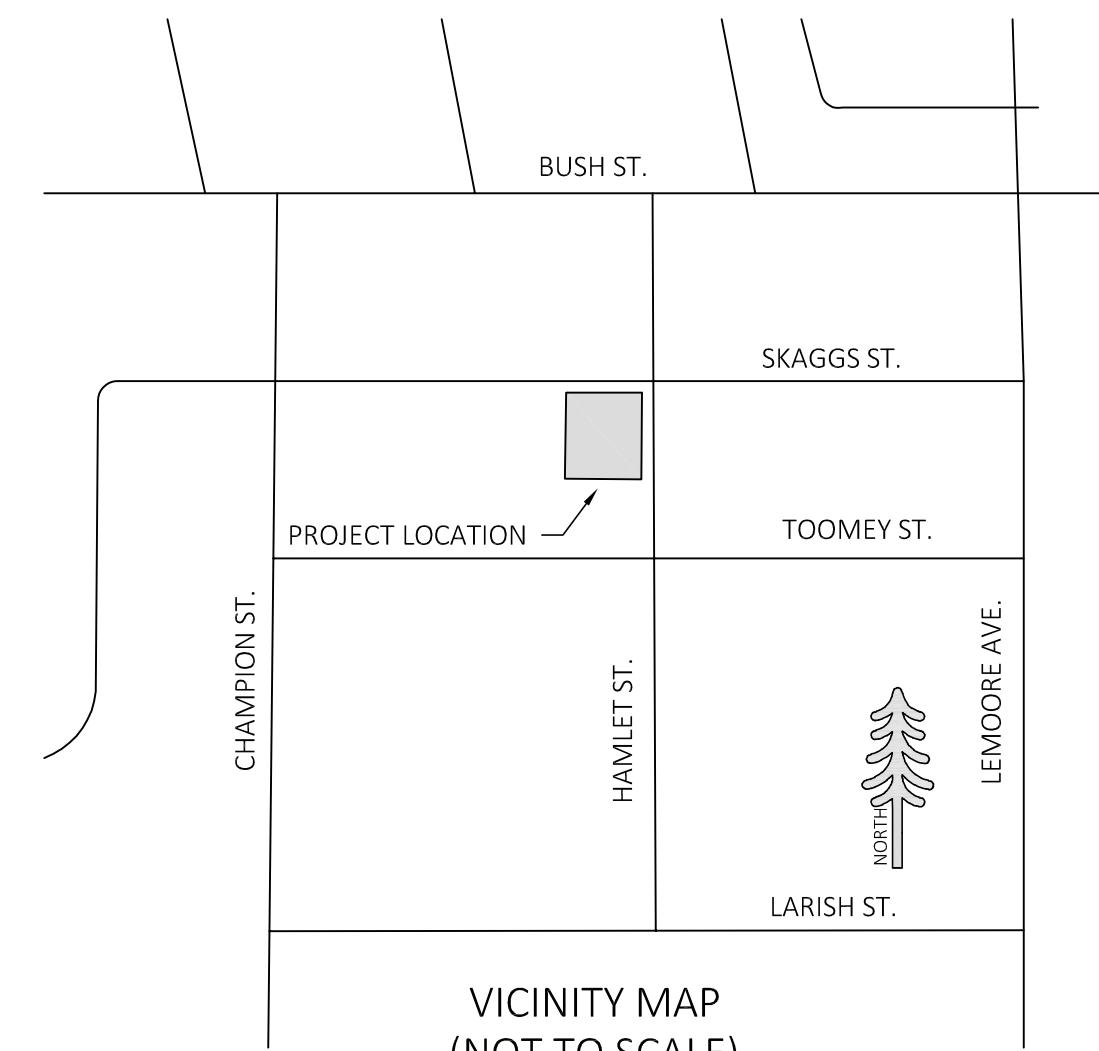
OWNER: SEQUOIA INVESTORS, LLC AND THE SHAWN TEAM, LLC
ADDRESS: 131 E. KERN AVE., TULARE, CA 93274
PHONE NUMBER: (559)786-0936

MAP PREPARED BY:

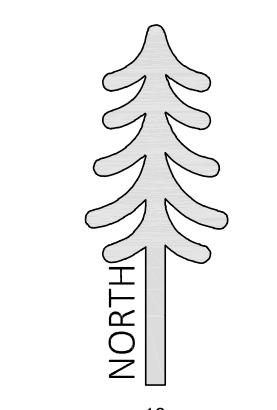
ENGINEER: STEVEN J. MACIAS, PE - C83360
ADDRESS: 131 E. KERN AVE., TULARE, CA 93274
PHONE NUMBER: (559)786-0936

LEGEND:

ORKC
— — — — — OFFICIAL RECORDS KINGS COUNTY
UNDERLYING PARCEL LINE
CENTERLINE
— — — — — PROPOSED PARCEL LINES
— — — — — EXISTING RIGHT OF WAY LINES
— — — — — PROPOSED RIGHT OF WAY LINE
— — — — — BUILDING SETBACK
— — — — — EXISTING PUBLIC UTILITY EASEMENT

VICINITY MAP
(NOT TO SCALE)

PREPARED BY:
SEQUOIA INVESTORS, LLC
STEVEN J. MACIAS, PE
131 E. KERN AVE.
TULARE, CA 93274

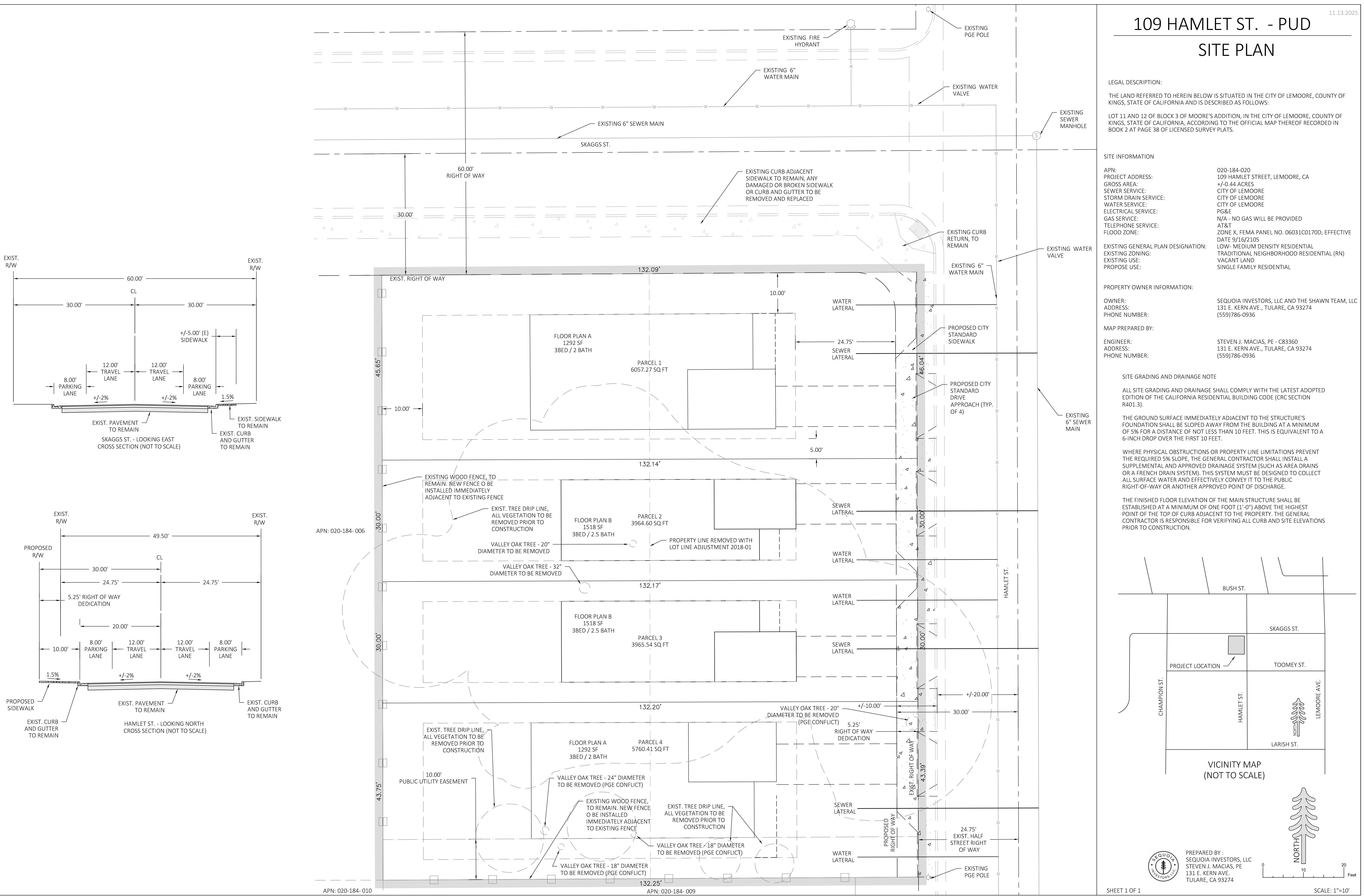


SCALE: 1"=10'
0 10 20 Feet

SHEET 1 OF 1

109 HAMLET ST. - PUD

SITE PLAN





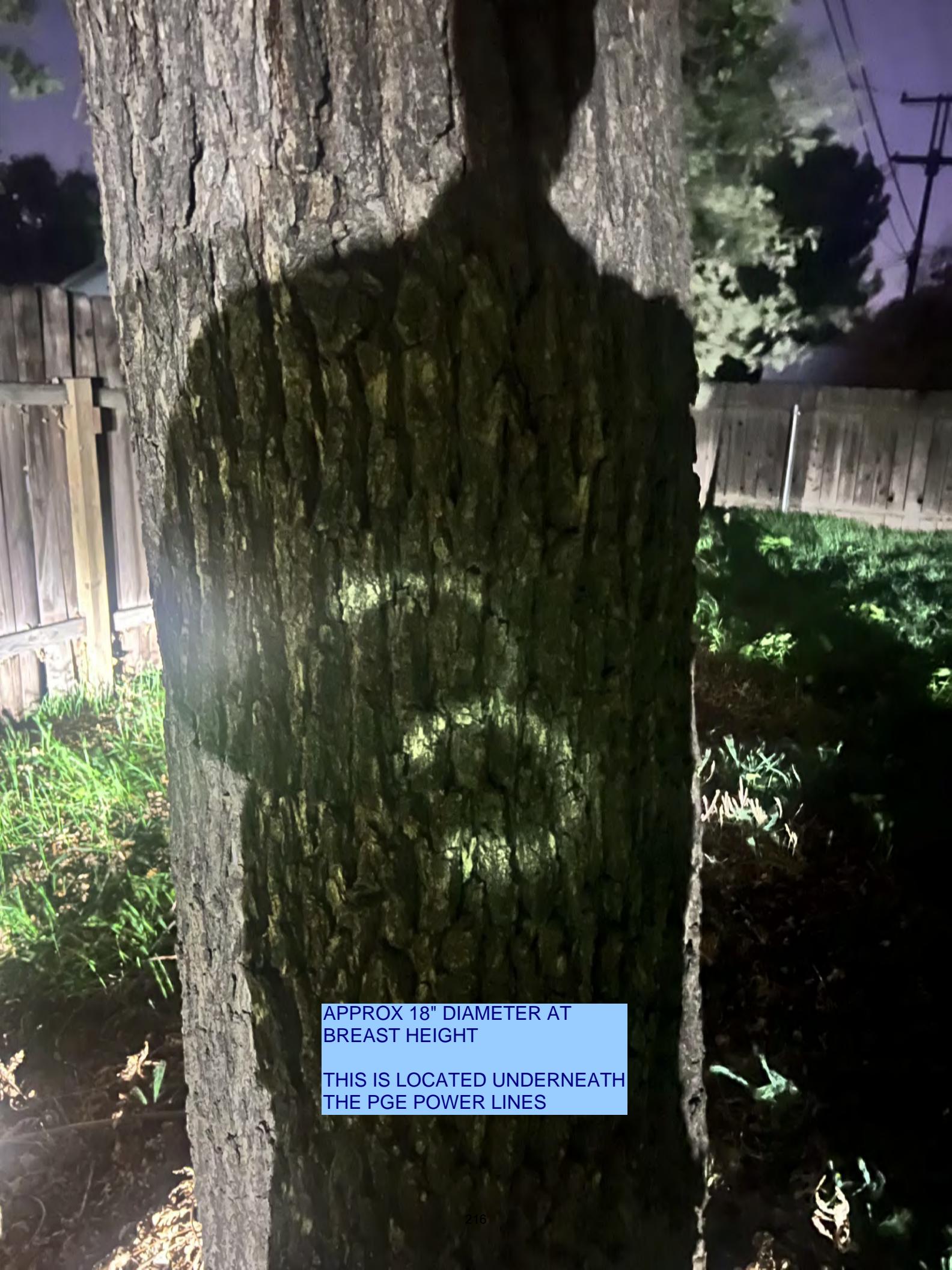
2 - LARGE 20" LEADERS AT BREAST
HEIGHT. APPROX 40" DIAMETER
BELOW WHERE THE LEADERS COME
TOGETHER.

THIS IS LOCATED UNDERNEATH THE
PGE POWER LINES



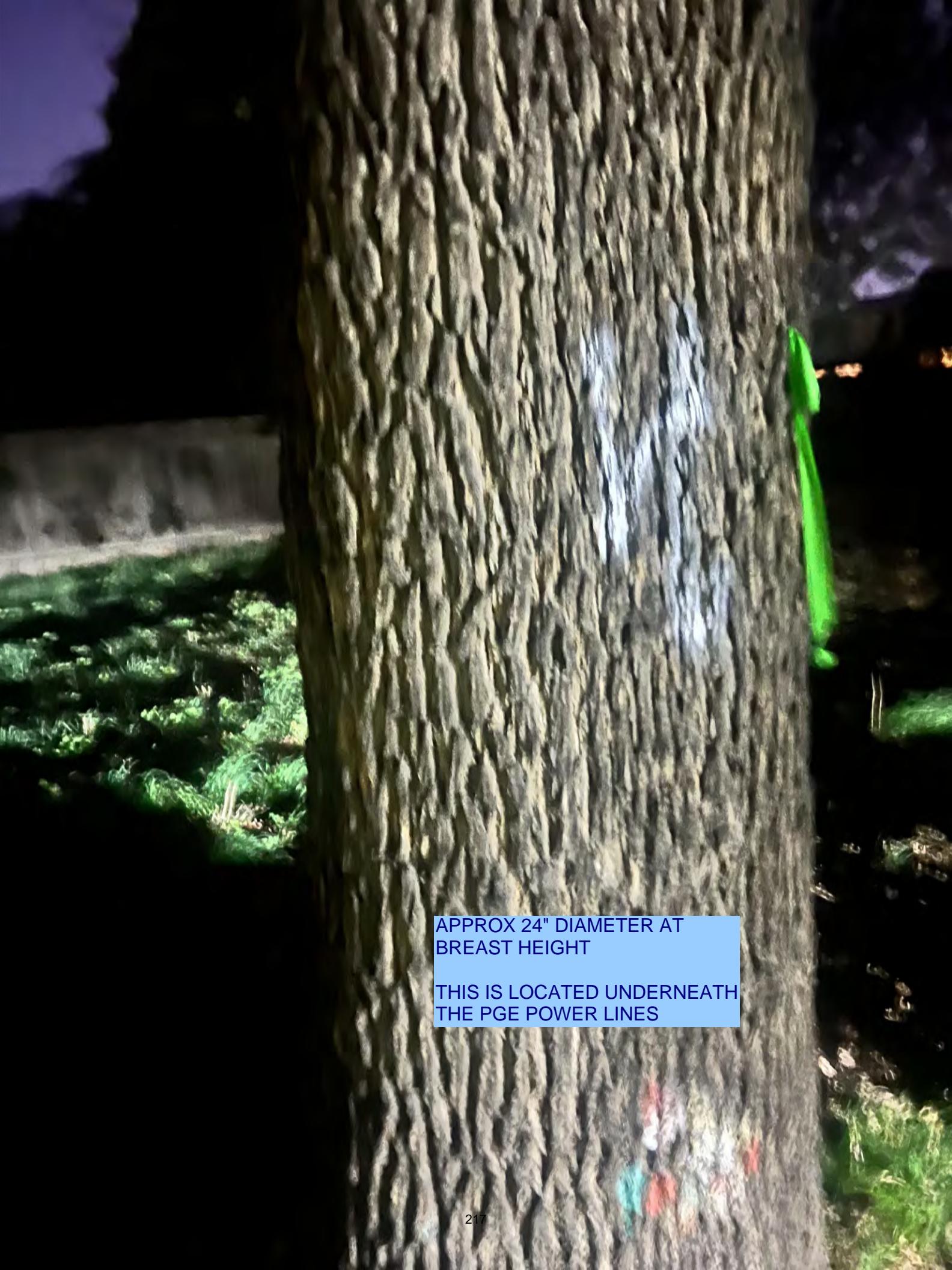
APPROX 18" DIAMETER AT
BREAST HEIGHT

THIS IS LOCATED UNDERNEATH
THE PGE POWER LINES



APPROX 18" DIAMETER AT
BREAST HEIGHT

THIS IS LOCATED UNDERNEATH
THE PGE POWER LINES



APPROX 24" DIAMETER AT
BREAST HEIGHT

THIS IS LOCATED UNDERNEATH
THE PGE POWER LINES



APPROX 32" DIAMETER AT
BREAST HEIGHT



APPROX 20" DIAMETER AT
BREAST HEIGHT

Notice of Exemption

TO: Office of Planning and Research
1400 Tenth Street
Sacramento, CA 95814

County Clerk, County of Kings
Kings County Government Center
Hanford, California 93230

FROM: City of Lemoore Community Development Dept.
711 W. Cinnamon Drive
Lemoore, CA 93245

PROJECT TITLE: Tentative Parcel Map No. 2025-03 and
Planned Unit Development No. 2025-01

PROJECT APPLICANT: Steven Macias, Sequoia Investors

PROJECT LOCATION – City: Lemoore **County:** Kings

PROJECT LOCATION – Specific: 109 Hamlet Street in the City of Lemoore (APN 020-184-020).

PROJECT DESCRIPTION: Approval of Tentative Parcel Map No. 2025-03 and Planned Unit Development No. 2025-01 that would divide an existing 0.44-acre parcel into four separate parcels.

NAME OF PUBLIC AGENCY APPROVING PROJECT: City of Lemoore

NAME, ADDRESS, & PHONE NUMBER OF PERSON OR AGENCY CARRYING OUT PROJECT:
City of Lemoore Community Development Dept., 711 W. Cinnamon Drive, Lemoore, CA 93245

EXEMPT STATUS: (check one)

- Ministerial (Section 21080(b)(1); 15268);
- Declared Emergency (Section 21080(b)(4); 15269(a));
- Emergency Project (Section 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Section 15183 (Class 15)
- Statutory Exemptions. State code number: 15183

REASONS WHY PROJECT IS EXEMPT: Minor land division in infill location.

LEAD AGENCY CONTACT PERSON:

Marissa, Trejo, City Manager
(559) 924-6744 Ext. 740

Signature

Date

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, 21152.1, Public Resources Code.



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Staff Report

Item No: 6-1

To: Lemoore City Council
From: Marissa Trejo, City Manager
Date: January 12, 2026 **Meeting Date:** January 20, 2026
Subject: Adjustments of City Council Stipends Consistent with SB 329, reflecting a 5% Increase Per Year Since the Last Stipend Adjustment in 2007

Strategic Initiative:

<input type="checkbox"/> Safe & Vibrant Community	<input type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input type="checkbox"/> Operational Excellence
<input type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Discussion and Direction regarding adjustment of City Council stipends consistent with SB 329, reflecting a 5% increase per year for each year since the last stipend adjustment in 2007.

Subject/Discussion:

State law (SB 329) authorizes City Councils to increase member stipends by up to 5% per year for each year since the last adjustment. The law also establishes a maximum monthly stipend of \$950 for cities with populations up to 35,000.

The City of Lemoore last adjusted City Council stipends in 2007. As of January 1, 2026, 19 years have elapsed since the last increase.

Current Stipends

- City Council Members: \$300 per month
- Mayor: \$400 per month

Allowable Increase Calculation

The allowable increase is calculated as 5% of the current stipend for each year since the last increase.

Years since last increase: 19 years

Total allowable percentage increase: $19 \times 5\% = 95\%$

Council Members:

- 5% of \$300 = \$15 per year
- $\$15 \times 19 \text{ years} = \285 maximum increase
- New stipend: $\$300 + \$285 = \$585$ per month

Mayor:

- 5% of \$400 = \$20 per year
- $\$20 \times 19 \text{ years} = \380 maximum increase
- New stipend: $\$400 + \$380 = \$780$ per month

Both adjusted stipends remain below the SB 329 cap of \$950 per month.

Pursuant to applicable state law, any adjustment to City Council compensation must take effect at the beginning of a new City Council term and may not be implemented during a current term of office.

Accordingly, the stipend adjustments would become effective upon the commencement of the next Council term December 2026.

Financial Consideration(s):

The stipend adjustment will result in an increase to the City's General Fund expenditures. The exact fiscal impact will depend on the number of sitting Council Members, participation in committees or commissions (if applicable), and the effective date of the adjustment.

Alternatives or Pros/Cons:

N/A

Commission/Board Recommendation:

N/A

Staff Recommendation:

Discussion and Direction regarding adjustment City Council stipends consistent with SB 329, reflecting a 5% increase per year for each year since the last stipend adjustment in 2007.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 1/13/2026
- 1/12/2026
- 1/12/2026
- 1/12/2026