



LEMOORE
CALIFORNIA

**LEMOORE CITY COUNCIL
COUNCIL CHAMBER
429 C STREET
March 3, 2026
5:30 P.M.**

MEETING AGENDA

Please silence all electronic devices as a courtesy to those in attendance. Thank you.

- a. **CALL TO ORDER**
- b. **INVOCATION**
- c. **PLEDGE OF ALLEGIANCE**
- d. **ROLL CALL**
- e. **AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS**

1 – CEREMONIAL / PRESENTATION

1-1 Lemoore BMX – State Qualifier Weekend (Trejo)

2 – STUDY SESSION

No Study Session.

PUBLIC COMMENT

Public comment will be in accordance with the attached policy. This time is reserved for members of the audience to address the City Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. It is recommended that speakers limit their comments to three (3) minutes each and it is requested that no comments be made during this period on items on the Agenda. The Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Prior to addressing the Council, any handouts for Council will be provided to the City Clerk for distribution to the Council and appropriate staff. The public will have an opportunity to comment on items on the agenda once the item has been called and the Mayor opens the item to the public.

3 – DEPARTMENT AND CITY MANAGER REPORTS

3-1 Department & City Manager Reports

4 – CONSENT CALENDAR

Items considered routine in nature are placed on the Consent Calendar. They will all be considered and voted upon in one vote as one item unless a Council member or member of the public requests individual consideration.

- 4-1 Approval – Minutes – Regular Meeting – February 17, 2026
- 4-2 Approval – Establishment of FY 2025–2026 Revenue and Expense Funds for PFMD No. 1 Zones 11 and 12
- 4-3 Approval – Notice of Completion – D Street Pavement Rehabilitation Project
- 4-4 Approval – On-Call Asphalt Patching Services Contract
- 4-5 Approval – QK Contract for 2025 Urban Water Management Plan and Required Compliance Updates
- 4-6 Approval – Authorization of Construction Management Services for Wells 7 & 11 TTHM Project

5 – PUBLIC HEARINGS

Report, discussion and/or other Council action will be taken.

5-1 Public Hearing – Introduction of Ordinance No. 2026-03 Adjusting City Council Stipends

6 – NEW BUSINESS

Report, discussion and/or other Council action will be taken.

6-1 Discussion and Direction – Appoint Member to Kings County Commission on Aging

7 – CITY COUNCIL REPORTS AND REQUESTS

7-1 City Council Reports / Requests

CLOSED SESSION

This item has been set aside for the City Council to meet in a closed session to discuss matters pursuant to Government Code Section 54956.9(d)(4). The City Attorney will provide an oral report regarding the Closed Session.

1. Government Code Section 54956.9(d)(2)
Conference with Legal Counsel – Anticipated Litigation (Two Cases)

ADJOURNMENT

Upcoming Council Meetings

- City Council Regular Meeting, Tuesday, March 17, 2026
- City Council Regular Meeting, Tuesday, April 7, 2026

Agendas for all City Council meetings are posted at least 72 hours prior to the meeting at the Council Chamber, 429 C Street and the Cinnamon Municipal Complex, 711 W. Cinnamon Drive. Written communications from the public for the agenda must be received by the City Clerk's Office no less than seven (7) days prior to the meeting date. The City of Lemoore complies with the Americans with Disabilities Act (ADA of 1990). The Council Chamber is accessible to the physically disabled. Should you need special assistance, please call (559) 924-6744, at least 4 business days prior to the meeting.

PUBLIC NOTIFICATION

I, Lysandra Aquino, Deputy City Clerk for the City of Lemoore, declare under penalty of perjury that I posted the above Regular City Council Agenda for the meeting of March 3, 2026 at Council Chamber, 429 C Street and City Hall, 711 W. Cinnamon Drive, Lemoore, CA on February 24, 2026.

//s//

Lysandra Aquino, Deputy City Clerk



**CITY COUNCIL REGULAR MEETING
MARCH 3, 2026 @ 5:30 p.m.**

The City Council will hold its public meetings in person, with a virtual option for public participation based on availability. The City of Lemoore utilizes Zoom teleconferencing technology for virtual public participation; however, the City makes no representation or warranty of any kind, regarding the adequacy, reliability, or availability of the use of this platform in this manner. Participation by members of the public through this means is at their own risk. (Zoom teleconferencing/attendance may not be available at all meetings.)

The meeting may be viewed through the following Zoom Meeting:

- Please click the link below to join the webinar:
- <https://us06web.zoom.us/j/85907452554?pwd=4ovHq0mKIwn3xzvvCg2UXQNiluWopB.1>
- Meeting ID: 859 0745 2554
- Passcode: 723069
- Phone: +1 669 900 6833

If you wish to make a general public comment or public comment on a particular item on the agenda, **participants may do so via Zoom during the meeting** or by **submitting public comments by e-mail to: cityclerk@lemoore.com**. In the subject line of the e-mail, please state your name and the item you are commenting on. If you wish to submit a public comment on more than one agenda item, please send a separate e-mail for each item you are commenting on. Please be aware that written public comments, including your name, may become public information. Additional requirements for submitting public comments by e-mail are provided below.

General Public Comments & Comments on City Council Business Items

For general public comments and comments regarding specific City Council Business Items, public comments can be made via Zoom during the meeting or all public comments must be received by e-mail no later than 5:00 p.m. the day of the meeting. Comments received by this time will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a general public comment or comment on a business item is received after 5:00 p.m., efforts will be made to read your comment into the record. However, staff cannot guarantee that written comments received after 5:00 p.m. will be read. All written comments that are not read into the record will be made part of the meeting minutes, provided that such comments are received prior to the end of the City Council meeting.

Public Hearings

For public comment on a public hearing, all public comments must be received by the close of the public hearing period. All comments received by the close of the public hearing period will be read aloud by a staff member during the applicable agenda item, provided that such comments may be read within the normal three (3) minutes allotted to each speaker. Any portion of your comment extending past three (3) minutes may not be read aloud due to time restrictions. If a comment on a public hearing item is received after the close of the public hearing, such comment will be made part of the meeting minutes, provided that such comment is received prior to the end of the meeting.

PLEASE BE AWARE THAT ANY PUBLIC COMMENTS RECEIVED THAT DO NOT SPECIFY A PARTICULAR AGENDA ITEM WILL BE READ ALOUD DURING THE GENERAL PUBLIC COMMENT PORTION OF THE AGENDA.

February 17, 2026 Minutes Lemoore City Council Regular Meeting

CALL TO ORDER:

At 5:30 P.M., the meeting was called to order.

ROLL CALL: Mayor:

MATTHEWS

Council Members:

BREWSTER, GORNICK, CRUZ, LYONS

City Staff and contract employees present: City Manager Trejo; City Attorney Di Fillipo Smith; Police Chief Kendall; Management Analyst Baley; Public Works Director Benavides; Management Analyst Hugie; Management Analyst Schisler; Finance Director Valdez; Building Inspector Oliver; Community Services Manage Greenlee; Facilities Maintenance Superintendent Machado, Wastewater Chief Plant Operator Dillon

AGENDA APPROVAL, ADDITIONS, AND/OR DELETIONS

City Manager Trejo stated item 4-2 should be labeled as Approval – Reject All Bids Received for Completion of Wells 7 & 11 TTHM Project and the staff report and everything remains the same.

1 – CEREMONIAL / PRESENTATION

1-1 Employee of the Month – Isaiah Gonzales – January 2026 (Benavides)

2 – STUDY SESSION

2-1 Ordinance Review Pertaining to Animal Control Regulations (Kendall)

Police Chief Kendall presented of the City of Lemoore’s current animal control policy.

PUBLIC COMMENT

Alex Walker spoke on behalf of the Rotary Club and stated they had Kings County First Five attend their club meeting and they gave an excellent presentation on Dolly Parton’s Imagination Library. The Rotary Club is donating \$5,000 to help support the Dolly Parton’s Imagination Library, another big contribution they are making is a food pantry drive for Lemoore Christian Aid. The Rotary Club will also be matching donations at this event up to \$5,000. He attended the burn center in Fresno with the Lemoore Fire Department and the Mayor.

3 – DEPARTMENT AND CITY MANAGER REPORTS

City Manager Trejo wanted to make the public aware that the City of Lemoore will be having their first Flight Fest event on March 20th through the 22nd in downtown Lemoore. The City of Lemoore will also be cohosting Golden Evening Under the Stars April 11th at Lemoore College, that is benefiting the Golden Nest and Lemore Christian Aid to provide food and hygiene assistance to college students and those in need in our community. Lastly, she stated the Lemoore Volunteer Firefighter’s golf tournament is April 27th and if the public is interested in being a sponsor or signing up a team they can contact the fire department.

Police Chief Kendall stated March 11th the Lemoore Police Department will be going live with dispatch.

4 – CONSENT CALENDAR

- 4-1 Approval – Minutes – Regular Meeting – February 3, 2026
- 4-2 Approval – Authorization of Construction Management Services for Wells 7 & 11 TTHM Project
- 4-3 Approval – QK Proposal for Well No. 15 Project Completion Services
- 4-4 Approval – Purchase for BIO ENERGIZER from Huma Environmental
- 4-5 Approval – QK Proposal to Update the City’s NPDES Phase II Stormwater Management Plan
- 4-6 Approval – Budget Creation for 311 E Street Expenses
- 4-7 Approval – Indemnity Agreement with QK for Wells 7 & 11
- 4-8 Approval – Reimbursement Agreement for Oversized Public Improvements – Tentative Tract Map No. 935 (Lennar Homes)
- 4-9 Approval – Lease Agreement Between City of Lemoore and Lemoore Gem and Mineral Club
- 4-10 Approval – Adoption of the City of Lemoore 2025-2026 State Legislative Program
- 4-11 Information Only – City of Lemoore Early Retirement Incentive Program (ERIP) Annual Program Notice
- 4-12 Information Only – Cannabis Revenue Collected through December 31, 2025
- 4-13 Information Only – Quarterly Review of Transient Occupancy Tax (TOT) Collected – Q2 FY2026
- 4-14 Information Only – Finance Department Update – January 2026
- 4-15 Information Only – Police Department Update – January 2026
- 4-16 Information Only – Fire Update – January 2026
- 4-17 Information Only – Building Update _ January 2026

Items 4-2, 4-3, 4-4, 4-7, 4-8, 4-11, 4-12, 4-13, and 4-14 were pulled for separate consideration.

Motion by Council Member Brewster, seconded by Council Member Lyons, to approve the Consent Calendar, except items 4-2, 4-3, 4-4, 4-7, 4-8, 4-11, 4-12, 4-13, and 4-14.

Ayes: Brewster, Lyons, Cruz, Gornick, Matthews

- 4-2 Approval – Authorization of Construction Management Services for Wells 7 & 11 TTHM Project

Motion by Council Member Lyons, seconded by Mayor Pro Tem Gornick, to approve the Rejection of All Bids Received for Completion of Wells 7 & 11 TTHM Project

Ayes: Lyons, Gornick, Brewster, Cruz, Matthews

- 4-3 Approval – QK Proposal for Well No. 15 Project Completion Services

Motion by Council Member Lyons, seconded by Mayor Pro Tem Gornick, to approve the QK Proposal for Well No. 15 Project Completion Services

Ayes: Lyons, Gornick, Brewster, Cruz, Matthews

- 4-7 Approval – Indemnity Agreement with QK for Wells 7 & 11

Motion by Council Member Lyons, seconded by Mayor Pro Tem Gornick, to approve the Indemnity Agreement with QK for Wells 7 & 11

Ayes: Lyons, Gornick, Brewster, Cruz, Matthews

4-4 Approval – Purchase for BIO ENERGIZER from Huma Environmental

Motion by Mayor Pro Tem Gornick, seconded by Council Member Lyons, to approve the Purchase for BIO ENERGIZER from Huma Environmental

Ayes: Gornick, Lyons, Brewster, Cruz, Matthews

4-8 Approval – Reimbursement Agreement for Oversized Public Improvements – Tentative Tract Map No. 935 (Lennar Homes)

Motion by Mayor Pro Tem Gornick, seconded by Council Member Brewster, to approve the Purchase for BIO ENERGIZER from Huma Environmental

Ayes: Gornick, Brewster, Lyons, Cruz, Matthews

4-11 Information Only – City of Lemoore Early Retirement Incentive Program (ERIP) Annual Program Notice

This item was pulled for discussion. No motion was required and no action was taken.

4-12 Information Only – Cannabis Revenue Collected through December 31, 2025

This item was pulled for discussion. No motion was required and no action was taken.

4-13 Information Only – Quarterly Review of Transient Occupancy Tax (TOT) Collected – Q2 FY2026

This item was pulled for discussion. No motion was required and no action was taken.

4-14 Information Only – Finance Department Update – January 2026

This item was pulled for discussion. No motion was required and no action was taken

5 – PUBLIC HEARINGS

Report, discussion and/or other Council action will be taken.

No Public Hearings.

6 – NEW BUSINESS

No New Business.

7 – CITY COUNCIL REPORTS AND REQUESTS

Council Member Brewster congratulated Isaiah Gonzales for being the employee of the month. He announced the Little League Baseball will be having their opening day on March 7th at 10:00 a.m. He stated Deputy Sheriff Association golf tournament on March 16th and they will also be at the LVFD golf tournament as well.

Council Member Lyons congratulated Isaiah Gonzales on being employee of the month. He asked if the Lemoore Surf Ranch has either sold or has new ownership and stated that was all he had.

Council Member Cruz had no reports.

Mayor Pro Tem Gornick had no reports.

Mayor Matthews thanked all city staff and departments for the excellent job they do serving our citizens. She also thanked the residents of Lemoore for making Lemoore what it is stating Lemoore is a unique community having a small-town feel. She attended the Lemoore Chamber luncheon hosted by the city of Lemoore regarding new 2026 laws for small businesses and the city attorney was the speaker for that event. She thanked Lemoore Volunteer Fire Department for touring the Leon S. Burn Center during national burn awareness week. She also attended the freeway dedication at the Kings County offices for Army Specialist Juan Miguel Mendez, a webinar through the Red Cross that discussed staying heart smart and CPR ready, she met with a coffee group in Hanford and discussed what was happening in Lemoore and in our state, and she met with the Executive Director of KCAG regarding housing element issues. She stated KART has a special meeting tomorrow regarding the old office property, KCAO Real Estate Investment Committee reviewed investment policy that will be going to the board tomorrow, Finance Committee meets tomorrow as well, and the board meeting will be after that. She attended City County Coordinating meeting last week and discussed housing element certification issues and loss of funds. She will be missing the next meeting due to attending the San Joaquin Valley Voice 2026 Sacramento Regional Advocacy trip helping to represent nine of our regional counties. Lastly, she requested, with consensus of council, if the city could potentially put a moratorium on new cannabis for the city. Consensus was received.

Council adjourned to Closed Session at 6:45 p.m.

ADJOURNMENT

At 6:45 p.m., Council adjourned.

Approved the 3rd day of March 2026.

APPROVED:

Patricia Matthews, Mayor

ATTEST:

Lysaundra Aquino, Deputy City Clerk



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-2

To: Lemoore City Council

From: Christal Schisler, Management Analyst, Public Works

Date: February 23, 2026 Meeting Date: March 3, 2026

Subject: Establishment of FY 2025–2026 Revenue and Expense Funds for PFMD No. 1 Zones 11 and 12

Strategic Initiative:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input checked="" type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Council to approve a budget amendment to establish the FY 2025–2026 revenue and expense funds for PFMD Zones 11 and 12 as presented.

Subject/Discussion:

In FY 2024/2025 PFMD Zones 11 and 12 were annexed into the City. Public Facilities Maintenance District (PFMD) provides landscaping, irrigation system upkeep, utility services, and long-term rehabilitation for subdivision-specific public improvements. The Engineer’s Annual Report for FY 2025–2026 details the annual operating costs, rehabilitation contributions, and incidental administrative expenses required for PFMD Zones 11 and 12, along with the general benefit deductions funded by the City.

The costs for the two new zones were not available for input through the annual budget preparation process for FY 2025/2026. The attached budget amendment is required to receive assessment funds and expense appropriations for the current fiscal year.

Financial Consideration(s):

PFMD Zones 11 and 12 are self-funded assessment districts. Their expenses are fully offset by assessment revenues. No General Fund impact occurs, aside from the City-funded general benefit allocations already included in the Engineer’s Report.

Alternatives or Pros/Cons:

Pros:

Ensures the city can accept the funds levied for the district and subsequently for the maintenance of the district.

Cons:

Commission/Board Recommendation:

N/A

Staff Recommendation:

Approve the establishment of the FY 2025–2026 PFMD Zone 11 and Zone 12 revenue and expense funds and authorize the Finance Department to record the associated budgets amendment.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 2/25/2026
- 2/25/2026
- 2/25/2026
- 2/23/2026

Zones 10, 11, & 12 Budgets and Total PFMD Budget, FY 2025/2026

BUDGET ITEMS	PFMD	PFMD	PFMD	TOTAL
	Zone 10 Energy Homes	Zone 11 Tract 848	Zone 12 Tract 820	BUDGET FISCAL YEAR 2025/2026
ANNUAL OPERATION & MAINTENANCE EXPENSES				
Landscape Contract	\$ 1,074	\$ 28,800	\$ 10,500	\$ 106,714
Backflow Testing	23	195	65	823
Contract Repair Work	125	10,000	3,000	91,375
Annual Contract Maintenance Expenses	\$ 1,222	\$ 38,995	\$ 13,565	\$ 198,912
PGE	\$ 2,020	\$ 550	\$ 200	10,720
Water	\$ 600	\$ 5,000	\$ 2,000	\$ 50,350
Utility Expenses	\$ 2,620	\$ 5,550	\$ 2,200	\$ 61,070
ANNUAL MAINTENANCE EXPENSES	\$ 3,842	\$ 44,545	\$ 15,765	\$ 259,982
REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES				
Rehabilitation/Renovation Fund Collection	\$ 14,965	\$ 28,000	\$ 3,000	\$ 387,495
Capital Improvement Project Expenditures (For Fiscal Year)	\$ -	\$ -	\$ -	\$ -
ANNUAL REHABILITATION/RENOVATION FUNDING & CAPITAL EXPENDITURES	\$ 14,965	\$ 28,000	\$ 3,000	\$ 387,495
INCIDENTAL EXPENSES				
Operational Reserve Fund Collection	\$ -	\$ -	\$ -	\$ -
Annual Administration Expenses	275	2,654	221	10,070
TOTAL INCIDENTAL EXPENSES	\$ 275	\$ 2,654	\$ 221	\$ 10,070
TOTAL ANNUAL EXPENSES	\$ 19,082	\$ 75,199	\$ 18,986	\$ 657,547
GENERAL BENEFIT EXPENSES	150,8000	535	151	5,051,8000
Lighting General Benefit — City Funded	\$ (151)	\$ (535)	\$ (151)	\$ (5,052)
Landscaping General Benefit — City Funded	(100)	(1,185)	(328)	(6,946)
TOTAL GENERAL BENEFIT EXPENSES	\$ (252)	\$ (1,720)	\$ (479)	\$ (11,998)
TOTAL SPECIAL BENEFIT EXPENSES	\$ 18,830	\$ 73,479	\$ 18,508	\$ 645,549
FUNDING ADJUSTMENTS				
Reserve Fund Transfer/Deduction	-	-	-	-
Additional City Funding and/or Service Reductions*	-	-	-	-
TOTAL FUNDING ADJUSTMENTS / CONTRIBUTIONS	\$ -	\$ -	\$ -	\$ -
BALANCE TO LEVY	\$ 18,830	\$ 73,479	\$ 18,508	\$ 645,549
DISTRICT STATISTICS				
Total Parcels	36	172	32	1,172
Assessed Parcels	36	168	29	1,139
Equivalent Benefit Units (EBU)	36.00	360.00	29.00	1,331.00
Assessment Per EBU	\$523.06	\$204.10	\$638.20	
Maximum Assessment Rate Per EBU	\$599.9304	\$671.3978	\$693.2674	
FUND BALANCE				
Estimated Beginning Fund Balance	\$ 85,208	\$ -	\$ -	\$ 5,353,961
Operational Reserve & Rehabilitation Funding Collected	14,965	28,000	3,000	387,495
Estimated Ending Fund Balance	\$ 100,173	\$ 28,000	\$ 3,000	\$ 5,741,456



CITY OF LEMOORE
BUDGET AMENDMENT FORM

2/19/2026		Request By:	Christal Schisler
Requesting Department: PFMD 11			

TYPE OF BUDGET AMENDMENT REQUEST:

- | | | |
|--|-------------------------------------|--|
| <input type="checkbox"/> Appropriation Transfer within Budget Unit | <input checked="" type="checkbox"/> | One Sided Journal Increase/Decrease |
| <input type="checkbox"/> All other appropriations (Attach Council approved Staff Report) | <input type="checkbox"/> | Expenditure to Expenditure or Revenue to Revenue |

FROM:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
			\$ -

TO:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
2411-000-0000-00000-450100	\$ -	\$ 73,479.00	\$ 73,479.00
2411-000-0000-00000-490110	\$ -	\$ 1,720.00	\$ 1,720.00
2411-900-0000-00000-510130		\$ 5,550.00	\$ 5,550.00
2411-900-0000-00000-530100		\$ 38,995.00	\$ 38,995.00

JUSTIFICATION FOR CHANGE/FUNDING SOURCE:

Creation of PFMD fund.

APPROVALS:

Department Head:	Date:
City Manager:	Date:
Entered By:	Date:
Approved By:	Date:



CITY OF LEMOORE
BUDGET AMENDMENT FORM

2/19/2026	Request By:	Christal Schisler
Requesting Department: PFMD 12		

TYPE OF BUDGET AMENDMENT REQUEST:

- Appropriation Transfer within Budget Unit One Sided Journal Increase/Decrease
 All other appropriations (Attach Council approved Staff Report) Expenditure to Expenditure or Revenue to Revenue

FROM:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
			\$ -

TO:

Full Account	Current Budget	Proposed Increase/Decrease:	Proposed New Budget
2412-000-0000-00000-450100	\$ -	\$ 18,508.00	\$ 18,508.00
2412-000-0000-00000-490110	\$ -	\$ 479.00	\$ 479.00
2412-900-0000-00000-510130		\$ 2,200.00	\$ 2,200.00
2412-900-0000-00000-530100		\$ 13,565.00	\$ 13,565.00

JUSTIFICATION FOR CHANGE/FUNDING SOURCE:

Creation of PFMD fund.

APPROVALS:

Department Head:	Date:
City Manager:	Date:
Entered By:	Date:
Approved By:	Date:



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-3

To: Lemoore City Council
From: Christal Schisler, Management Analyst
Date: February 23, 2026 Meeting Date: March 03, 2026
Subject: Notice of Completion – D Street Pavement Rehabilitation Project

Strategic Initiative:

<input checked="" type="checkbox"/> Safe & Vibrant Community	<input checked="" type="checkbox"/> Growing & Dynamic Economy
<input type="checkbox"/> Fiscally Sound Government	<input checked="" type="checkbox"/> Operational Excellence
<input checked="" type="checkbox"/> Community & Neighborhood Livability	<input type="checkbox"/> Not Applicable

Proposed Motion:

Approve filing of the Notice of Completion for the D Street Pavement Rehabilitation Project and authorize the City Manager, or designee, to sign document for recordation.

Subject/Discussion:

On November 19, 2024 the City awarded the rehabilitation project to MAC Engineering. The project, funded by SB1 Gas Tax consisted of construction of new asphalt, curb and gutter and sidewalks along D Street from E. Armstrong to the Lemoore Canal in the amount of \$1,897,184.50.00 with a completion date of February 09, 2026.

Financial Consideration(s):

This project was funded by the SB1 Gas Tax.

Pros:

- Filing of the Notice of Completion will allow time for creditors to notify the City of unpaid bills and allow for the release of some of the bonds for the Contractor.

Cons:

- None

Commission/Board Recommendation:

“In God We Trust”

N/A

Staff Recommendation:

Staff recommends that City Council approve the filing of the Notice of Completion for CIP 23007 – D Street Pavement Rehabilitation and authorize the City Manager or designee to sign document for recordation.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other: Notice of Completion

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 2/25/2026
- 2/25/2026
- 2/25/2026
- 2/24/2026

Recording Requested By:

For the benefit of the
CITY OF LEMOORE

When Recorded Mail to:

City of Lemoore
Marisa Avalos, City Clerk
711 W. Cinnamon Drive
Lemoore, CA 93245

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

- 1. The undersigned is **OWNER** or Agent of the **OWNER** of the interest or estate stated below in the property hereinafter described.
- 2. The **FULL NAME** of the **OWNER** is City of Lemoore
- 3. The **FULL ADDRESS** of the **OWNER** is 711 W. Cinnamon Drive, Lemoore, CA 93245
- 4. The **NATURE OF THE INTEREST** or **ESTATE** of the undersigned is: In Fee.

(if other than fee, Strike "In Fee" and insert, for example, "Purchaser under contract of purchase," or "Lessee.")

- 5. The **FULL NAMES** and **FULL ADDRESSES** of **ALL PERSONS**, if any, **WHO HOLD SUCH INTEREST** or **ESTATE** with the undersigned as **JOINT TENANTS IN COMMON** are:

Names	Addresses
_____	_____

- 6. The full names and full addresses of the predecessors in interest of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:

Names	Addresses
_____	_____

- 7. A work of improvement on the property hereinafter described was **COMPLETED** February 09, 2026

- 8. The work of improvement completed is described as follows: D Street Pavement Rehabilitation

- 9. The **NAME OF THE ORIGINAL CONTRACTOR**, if any, for such work of improvement is: MAC Engineering

- 10. The street address of said property is: D Street from Es. Armstrong to the Lemoore Canal., Lemoore Ave. CA 93245

- 11. The property on which said work of improvement was completed is in the City of Lemoore County of Kings, State of California, and is described as follows:

Construction of new asphalt, curb, gutter and sidewalks.

Date

Marissa Trejo, City Manager

Verification for **NON-INDIVIDUAL** owner: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the **City Manager** of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

Date and Place

Marissa Trejo, City Manager



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-4

To: Lemoore City Council
From: Jamar Hugie, Management Analyst, Public Works
Date: February 23, 2026 Meeting Date: March 3, 2026
Subject: On-Call Asphalt Patching Services Contract

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Move to approve the On-Call Asphalt Patching Services contract with Dawson-Mauldin, LLC, and authorize the City Manager to execute the agreement.

Subject/Discussion:

The Public Works Department requests approval to award the On-Call Asphalt Patching Services contract to Dawson-Mauldin, LLC, the lowest responsible and responsive bidder, based on the City’s competitive procurement and subsequent cost-effectiveness analysis. This contract provides essential operational support for roadway maintenance, enabling staff to respond promptly to potholes, pavement failures, utility cuts, and safety-related deficiencies.

A bid tabulation was completed to compare all contractor unit prices for Collector, Arterial, and Residential street classifications. Dawson-Mauldin submitted the lowest total base bid, positioning them as the most cost-effective contractor for routine patching activities. To validate cost stability across varying operational conditions, staff conducted a simulation analysis using the contractor’s bid unit prices. The results showed that Dawson-Mauldin was the lowest-cost provider in 93% of modeled scenarios, confirming strong pricing consistency across realistic work mixes and square-footage ranges.

To further analyze expected expenditures for typical assignments, staff ran an additional simulation using a fixed 2,000 square-foot patching dispatch, which aligns with the City’s

routine work order size. The simulation produced an average cost of approximately \$58,900 per 2,000-SF dispatch. Based on this analysis, the staff recommends establishing a Not-to-Exceed (NTE) budget equal to twice the average cost to ensure adequate capacity for multiple dispatches during the fiscal year. This results in an NTE of \$118,000, ensuring the City can maintain operational readiness and respond to pavement needs without delay.

Awarding this contract and setting the NTE budget supports the City's Strategic Initiatives for Operational Excellence and Fiscally Sound Government by ensuring timely pavement repairs, predictable expenditures, and effective use of maintenance resources. The contract will also help reduce the backlog, enhance public safety, and extend the service life of the City's roadway network.

Financial Consideration(s):

Based on staff's cost modeling and simulation analysis—using Dawson-Mauldin, LLC's competitively bid unit pricing—the average total cost for a standard 2,000 square-foot asphalt patch is approximately \$58,900.

To ensure adequate coverage for routine and unplanned pavement repair needs throughout the fiscal year, staff recommend establishing a not-to-exceed budget of two times the average cost, or \$118,000. This amount provides sufficient capacity for multiple dispatches and accounts for variations in street type, material quantities, and operational conditions.

Actual expenditure will be incurred only as work is authorized and completed. All charges will be tracked against the approved budget, and total spending will not exceed the limit without future Council authorization.

Alternatives or Pros/Cons:

- **Lowest Responsible Bidder:** Dawson Mauldin, LLC submitted the lowest base bid in the competitive process, ensuring cost-efficient delivery of pavement maintenance services.
- **Strong Cost Predictability:** Simulation modeling demonstrates that Dawson-Mauldin is the lowest-cost provider in 93% of modeled scenarios, reflecting stable pricing across variable patch sizes and street classifications.
- **Reliable Budgeting:** A follow-up simulation using a fixed 2,000 SF dispatch—the City's typical request size—produced an average cost of \$58,900, allowing staff to establish a reliable NTE of \$118,000 (two dispatches).
- **Enhanced Operational Readiness:** The on-call contract allows Public Works to respond quickly to road hazards, utility cuts, and pavement failures without delay, reducing risks to the traveling public and mitigating further roadway deterioration.
- **Supports Strategic Initiatives:** Improves service delivery efficiency (Operational Excellence) and optimizes the use of available maintenance funding (Fiscally Sound Government).
- **Reduces Workload Backlogs:** Contractor support supplements internal crews, enabling timely completion of maintenance tasks and improving customer service response times.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Approve the award of the On-Call Asphalt Patching Services contract to Dawson-Mauldin, LLC, authorize the City Manager to execute the agreement, and establish a Not-to-Exceed (NTE) budget of \$118,000.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other
Notice of Award

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 2/25/2026
- 2/25/2026
- 2/25/2026
- 2/24/2026

AGREEMENT

Dawson-Mauldin, LLC

(BLANK PAGE)

ON-CALL ASPHALT PATCHING AGREEMENT

This agreement ("Agreement") is made at the City of Lemoore, California, by and between *Dawson-Mauldin, LLC*, hereinafter called the "Contractor," and the City of Lemoore, hereinafter called the "City" or "Owner."

WITNESSETH: That the Contractor and the Owner, for the consideration hereinafter named, agree as follows:

ARTICLE I. SCOPE OF WORK. The Contractor agrees to furnish all labor and materials, including tools, implements and appliances required, and to perform all the work in a good and skillful manner, free from all liens and claims of mechanics, materialmen, subcontractors, artisans, machinists, teamsters, draymen and laborers required for **On-Call Asphalt Patching** ("Project") as described in the Scope of Work in the Contract Documents as further defined below and in Special Provisions §96-02.

A. Work Included.

T-1 Pavement Structural Requirements. The Contractor's Work shall comply with City of Lemoore Standard Drawing ST-1 (Traffic Index Chart and Street Section Notes), including all structural section requirements, asphalt concrete gradation requirements (Type A with 3/4" or 1/2" aggregate), PG 64-10 binder, tack coat requirements, and temperature restrictions. For Collector and Arterial streets, Contractor shall provide a 3/4" HMA base lift and 1/2" HMA final lift.

The Work includes on-call asphalt patching at City-designated locations and consists of: (1) layout and asphalt saw-cutting; (2) removal and off-haul of failed pavement and unsuitable subgrade; (3) subgrade preparation, grading, and compaction per City Standard Specifications §19; (4) tack coat at all interfaces; (5) furnishing and placing HMA (1/2" or 3/4") to the pavement section required by street classification per City Standards; (6) conform grinding and/or temporary tapers to maintain a safe ride; (7) restoration of disturbed pavement markers/delineators within the patch limits; (8) cold planing where directed; and (9) daily and final cleanup.

The City will issue work only upon the accumulation of approximately 2,000 square feet of patching need, as stated in the Bid Proposal.

B. Work Excluded.

Excludes (i) full-width overlays, slurry/micro-surfacing beyond patch limits; (ii) concrete curb, gutter, sidewalk replacement; (iii) utility repair/adjustment beyond lowering/raising lids and frames needed to grind/pave; (iv) restriping beyond the immediate patch area unless expressly stated in the NTP.

C. Work Assignment.

A dispatch shall be defined as a Notice to Proceed (NTP).

Work shall be performed only upon a written City Notice to Proceed (each, an "NTP") for a dispatch. Each NTP identifies locations, approximate SF per location, street classification, required pavement section, and completion timeframe. Each NTP constitutes one "dispatch."

D. Minimum Quantity for Dispatch.

The City will issue an NTP when a combined minimum of 2,000 square feet of patching is ready (multiple locations allowed).

TERM OF AGREEMENT. The initial term shall commence on the Effective Date (the later of Council approval or full execution) and continue for one (1) year.

The City may, at its sole discretion, extend for up to two (2) additional one-year periods on the same terms, upon written

notice by the City Manager or designee, subject to available appropriations and, if required by City policy, Council approval.

In no event shall the total term exceed three (3) years.

RELATIONSHIP OF PARTIES. Contractor, its subcontractors, and their respective officers, associates, agents, volunteers, and employees acting to perform the services under this Agreement shall act as independent contractors and not as officers, employees, or agents of the Owner for any purpose. Contractor is engaged in an independently established trade, occupation, or business to perform the services required by this Agreement and is hereby retained to perform work that is outside the usual course of Owner's business. Contractor is free from the control and direction of Owner in connection with the manner of performance of the work. Nothing contained in this Agreement shall be deemed to create any contractual relationship between Owner and Contractor's employees or subcontractors, nor shall anything contained in this Agreement be deemed to give any third party, including but not limited to Contractor's employees or subcontractors, any claim or right of action against Owner. Contractor shall have no authority, express or implied, to bind Owner to any obligation whatsoever.

ARTICLE II. CONTRACT; CONTRACT DOCUMENTS. The "Contract Documents" consist of: (a) this Agreement; (b) the City's Notice Inviting Bids and Instructions to Bidders; (c) the Contractor's accepted Bid and Unit-Price Schedule; (d) the City's Standard Specifications (latest edition), including any Special Provisions for On-Call Asphalt Patching; (e) the required Insurance documents; and (f) any addenda and written change orders. In case of conflict, precedence shall be determined per City Standard Specifications §4-- 2.

ARTICLE III. PAYMENT. The City shall pay Contractor at the unit prices outlined in Contractor's accepted Bid and Unit Price Schedule for measured actual quantities placed, measured to the saw-cut dimensions of completed patches, plus one (1) day of mobilization/traffic control per dispatch, subject to the Not-to-Exceed (NTE) amount authorized by the City Council. Quantities shall be measured in place, and final payment will reflect verified actuals at the stated unit prices. *Note: No minimum quantities are guaranteed under this Agreement, and the City shall issue work only as needed. The NTE is a total-term cap; it does not renew annually unless increased by Council action. Total compensation under this Agreement shall not exceed One Hundred Eighteen Thousand Dollars (\$118,000) without prior Council authorization.*

ARTICLE IV. PROGRESS OF THE WORK. The Contractor shall begin and complete the Work as required by the Contract Documents, including the timeframes stated in each NTP and Special Provisions §96-- 04; emergency NTPs require a response within 24 hours.

ARTICLE V. TERMINATION. The Owner may terminate or suspend this Agreement as permitted in the Contract Documents, including City Standard Specifications §8-13 and Special Provisions §96-06.

ARTICLE VI. INDEMNITY AND INSURANCE. Contractor shall indemnify and hold harmless and cover as additional insured Owner and its officers, officials, employees, and agents as required below and in the Contract Documents, and shall provide insurance as follows:

A. Insurance Requirements For Contractors

With construction risks, Contractor shall, at its sole cost and expense, procure and maintain for the duration of the contract, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

B. Minimum Scope of Insurance

In addition to the requirements of the Standard Specifications and other contract documents, coverage shall be at least as broad as:

1. Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001).
2. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, code 1 (any auto).
3. Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

C. Minimum Limits of Insurance

In addition to the requirements of the Standard Specifications and other contract documents, Contractor shall maintain limits no less than:

General Liability: \$1,000,000 per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or another form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location, or the general aggregate limit shall be twice the required occurrence limit.

Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

Employer's Liability: \$2,000,000 per accident for bodily injury or disease.

D. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the Owner. At the option of the Owner, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officers, officials, employees, and volunteers.

E. Other Insurance Provisions

The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. The Owner, its officers, officials, employees, agents and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired, or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Owner, its officers, officials, employees, agents, or volunteers.
2. For any claims related to this project, the Contractor's insurance coverage shall be primary insurance as respects the Owner, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the Owner, its officers, officials, employees, agents, or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
3. Any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to the Owner, its officers, officials, employees, agents, or volunteers.
4. The Contractor's insurance shall apply separately to each insured against whom a claim is made, or a suit is brought, except with respect to the limits of the insurer's liability.

5. Each policy shall endeavor to provide thirty (30) days' notice of cancellation or material reduction in coverage to City, or notice as otherwise permitted by law; Contractor shall promptly provide replacement coverage to avoid lapse.
6. During the Contract, the Contractor is responsible for all damages, theft, or other losses regarding materials, supplies, or equipment to be used in the work.
7. The Contractor shall name the City as Additional Insured, including completed operations, for not less than three (3) years after substantial completion or for the duration required by law, whichever is longer.

F. Acceptability of Insurers

Insurance is to be placed with insurers acceptable to the City.

G. Verification of Coverage

Contractor shall furnish the Owner with original endorsements affecting coverage required by this clause. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the Owner before work commences. The Contractor's insurer shall provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications.

H. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated herein.

ARTICLE VII. WARRANTY. Contractor warrants and guarantees the Work as outlined in the Contract Documents, including applicable Standard Specifications and Special Provisions.

ARTICLE VIII. ENTIRE AGREEMENT. The Contract constitutes the entire agreement between the parties relating to the Project. It supersedes any prior or contemporaneous agreement between the parties, oral or written, including the Owner's award of the Project to Contractor, unless such agreement is expressly incorporated herein. The Owner makes no representations or warranties, express or implied, not specified in the Contract. The Contract is intended as the complete and exclusive statement of the parties' agreement pursuant to Code of Civil Procedure section 1856.

ARTICLE IX. EXECUTION OF OTHER DOCUMENTS. The parties to this Agreement shall cooperate fully in executing any other documents and completing any additional actions that may be necessary or appropriate to give full force and effect to the terms and intent of the Contract.

ARTICLE X. EXECUTION IN COUNTERPARTS. This Agreement may be executed in counterparts, with the signatures appearing on separate pages. A copy, or an original, with all signatures appended together, shall be deemed a fully executed Agreement.

ARTICLE XI. BINDING EFFECT. Contractor, by execution of this Agreement, acknowledges that Contractor has read this Agreement and the other Contract Documents, understands them, and agrees to be bound by their terms and conditions. The Contract shall inure to the benefit of and shall be binding upon the Contractor and the Owner and their respective successors and assigns.

ARTICLE XII. SEVERABILITY; GOVERNING LAW; CHOICE OF FORUM. If any provision of the Contract shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof. The laws of the State of California shall govern this Agreement. Venue shall be exclusively in the

Superior Court of California, County of Kings, subject to applicable venue statutes. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of Kings, subject to transfer of venue under applicable State law.

ARTICLE XIII. AMENDMENTS. The City Manager or designee may execute amendments within the Council-approved NTE and scope; material changes to the scope or NTE require City Council approval.

ARTICLE XIV. ASSIGNMENT OF CONTRACT. The Contractor shall not assign or transfer, by operation of law or otherwise, any rights, duties, or obligations under this Agreement without the City's prior written consent.

ARTICLE XV. WRITTEN NOTICE. Written notice shall be deemed to have been duly served if delivered in person to the individual or member of the firm or to an officer of the corporation for whom it was intended, or if delivered at or sent by registered, certified, or overnight mail to the last business address known to the person who gives the notice.

IN WITNESS WHEREOF, they have executed this Agreement on the _____ day of _____, 20__.

CONTRACTOR: Dawson-Mauldin, LLC

CITY OF LEMOORE

By: _____

By: _____

Title: _____

City Manager

Date: _____

Date: _____

By: _____

Attest:

Representative

City Clerk

Date: _____

NOTICE OF AWARD

TO: Dawson-Mauldin, LLC
3410 McCall Ave. Suite 106
Selma, CA 93662

PROJECT Description:

ON-CALL ASPHALT PATCHING

The OWNER has considered your BID for the above-described WORK. You are hereby notified that your BID has been accepted for items in the amount not to exceed One Hundred Eighteen Thousand Dollars (\$118,000) without prior authorization from the City Council.

You are required by the Information for BIDDERS to execute the Agreement and furnish the required CONTRACTOR's certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement, said OWNER will be entitled to consider all your rights arising out of the OWNER's acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER. Dated this _____ day of _____.

City of Lemoore

By: Marissa Trejo Title: City Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by

Dawson-Mauldin, LLC

this, the _____ day of _____ 20____.

By: _____ Title: _____



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-5

To: Lemoore City Council

From: Jamar Hugie, Management Analyst, Public Works

Date: February 23, 2026 Meeting Date: March 3, 2026

Subject: QK Contract for 2025 Urban Water Management Plan and Required Compliance Updates

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Authorize the City Manager to execute the Work Authorization and Task Order with QK for \$67,100 for preparation of the City's 2025 Urban Water Management Plan and associated compliance updates.

Subject/Discussion:

Urban Water Management Plans are required under the Urban Water Management Planning Act (Water Code §§10610–10656). DWR's January 7, 2026, Advisory Letter identified deficiencies in the City's 2020 UWMP and directed the City to submit an amended plan within 150 days to avoid a formal 'Requirements Not Addressed' determination. Cited deficiencies include a missing Drought Risk Assessment (CWC §10635(b)), incomplete SB X7-7 compliance data, missing Groundwater Sustainability Plan documentation, and incomplete distribution-system-loss water-loss reporting.

To respond, staff recommends engaging QK under its February 5, 2026 proposal to prepare the 2025 UWMP in accordance with the 2025 DWR Guidebook, including required research, calculations, draft and final plan preparation, coordination with the South Fork Kings GSA, public noticing, facilitation of the public hearing, and assistance with final submittals to DWR, the California State Library, and Kings County. QK's proposal includes a 120-day schedule from Notice to Proceed and a fixed fee of \$67,100, including reproduction/mailing/travel costs. A non-compliant UWMP can disqualify

"In God We Trust"

agencies from water-related State grants and loans, including programs administered by DWR, the State Water Board, and other agencies.

Financial Consideration(s):

Sufficient funds are available in the FY 2026 Professional Contract Services budget within Public Works (Water).

Alternatives or Pros/Cons:

- **Addresses DWR Deficiencies & Restores Compliance:** Engaging QK to complete the 2025 UWMP directly addresses items flagged in the Advisory Letter (e.g., Drought Risk Assessment, SB X7-7 forms, GSP documentation, and water loss reporting), avoiding a “Requirements Not Addressed” status.
- **Protects Funding Eligibility:** Maintaining a compliant UWMP helps preserve eligibility for **State water grants and loans**, as emphasized by DWR.
- **Comprehensive Scope & Deliverables:** QK’s scope covers data, calculations, draft/final plan preparation, GSA coordination, public notices, hearing facilitation, and final submittals (DWR/State Library/County), supporting a complete, compliant package.
- **Predictable Cost & Timeline:** A fixed fee of \$67,100 and a 120-day schedule from Notice to Proceed provides clear budgetary control and a path to meet the July 1, 2026, DWR deadline.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Approve the Work Authorization with QK to prepare the 2025 Urban Water Management Plan for \$67,100 to ensure timely compliance with state requirements.

Attachments:	Review:	Date:
<input type="checkbox"/> Resolution:		
<input type="checkbox"/> Ordinance:	<input checked="" type="checkbox"/> City Attorney	2/25/2026
<input type="checkbox"/> Map	<input checked="" type="checkbox"/> City Clerk	2/25/2026
<input type="checkbox"/> Contract	<input checked="" type="checkbox"/> City Manager	2/25/2026
<input checked="" type="checkbox"/> Other	<input checked="" type="checkbox"/> Finance	2/24/2026
Quad Knopf Proposal		
Department of Water Resources – Advisory Letter		



February 5, 2026

Estevan Benavides
Public Works Director
City of Lemoore
711 W. Cinnamon Drive
Lemoore, CA 93245

Subject: City of Lemoore – 2025 Urban Water Management Plan

Dear Mr. Benavides:

QK is pleased to present this proposal for the preparation of the City of Lemoore’s (City) 2025 Urban Water Management Plan (UWMP). This proposal contains our project understanding, approach/scope of services, schedule, and fee estimate.

PROJECT UNDERSTANDING

The California Department of Water Resources (DWR) requires urban water suppliers that provide 3,000 acre-feet or more of water annually, or have more than 3,000 service connections, to prepare and submit a UWMP, in accordance with California Water Code (CWC) Sections 10610–10656. The City meets these criteria and has previously submitted its 2020 UWMP, consistent with the statutory requirement for updates every five years (e.g., 2020, 2025, 2030).

QK will coordinate with the City and prepare the 2025 UWMP on the City’s behalf. QK will utilize and reference the *2025 Urban Water Management Plans Guidebook for Retail Water Suppliers*, prepared by the DWR, to verify that all plan elements, reporting tables, and documentation comply with the latest regulatory guidance and submittal requirements. The 2025 UWMP must be completed and submitted to the DWR by July 1, 2026.

APPROACH/SCOPE OF SERVICES

The project approach and scope are based on the above project understanding. The proposed services include project management, leading and facilitating regular project meetings, performing research and calculations for each section of the UWMP as needed, working closely with the City and other agencies to develop the UWMP, preparing the UWMP document and its appendices, and preparing for as well as attending the required public hearing.

TASK 1.0 KICKOFF MEETING AND MONTHLY PROGRESS MEETINGS

QK will schedule a kickoff meeting with the City to review the 2025 UWMP requirements and proposed preparation schedule. The meeting will include a review of the 2020 UWMP and the questions and information requests received during its preparation, some of which were intended for inclusion with the 2025 UWMP, including those from the South Fork Kings Groundwater Sustainability Agency (GSA) and other agencies. The meeting will also include a discussion as to the extent of coordination the City desires to have with the GSA during preparation of the 2025 UWMP.

The anticipated schedule for completing the 2025 UWMP will be reviewed in detail. The schedule review, combined with a discussion of the City’s objectives and expectations, will provide an opportunity to identify and address any additional UWMP-related considerations early in the process. After the meeting, QK will prepare and distribute the meeting minutes and action items to all attendees.

In addition to the kickoff meeting, QK will participate in monthly progress meetings with the City throughout the preparation of the 2025 UWMP. These meetings are intended to facilitate ongoing communication, review interim work, address emerging questions, and verify alignment with the City's objectives and schedule. QK will provide for up to five monthly progress meetings. QK will prepare an agenda for each meeting, participate in the discussions, and prepare as well as distribute the meeting minutes and action items to all attendees.

Deliverables:

- Kickoff meeting minutes in PDF format
- Monthly progress meeting minutes in PDF format

TASK 2.0 RESEARCH AND CALCULATIONS

QK will research, collect, and/or calculate all required data as the basis of the UWMP, in compliance with the DWR's guidelines and methodology. Per the guidelines, it is anticipated that this data will include the following:

- Climate information (average evapotranspiration, precipitation, and temperature within the City's boundaries, using the California Irrigation Management Information System (CIMIS) station information).
- Actual and projected population estimates.
- Actual and projected retail uses of potable and raw water.
- Wholesale demands (if any) of potable and raw water.
- Actual and projected other uses of potable and raw water.
- Losses from potable and raw water systems.
- Total water use.
- Passive savings (savings from codes, ordinances, or transportation and land use plans, if applicable).
- Projected water use for lower-income households.
- Gallons per capita per day (GPCD) for the average annual 10- or 15-year baseline and five-year baseline.
- GPCD 2025 target.
- Purchased water (if any).
- Groundwater volume pumped.
- Base water supply availability for an average year, single-dry year, and multiple dry years (first, second, and third years).
- Supply and demand comparison for an average year, single-dry year, and multiple dry years.
- Water supply conservation calculations.
- Consumption reduction calculations.
- Energy usage for various processes of water supply management, as readily available.

TASK 3.0 URBAN WATER MANAGEMENT PLAN PREPARATION

QK will prepare a draft UWMP based on the research and calculations developed in Task 2.0 for the City's review and comment. The draft UWMP will include all chapters outlined in the DWR's *2025 Draft Urban Water Management Plan Guidebook* (guidebook) and will be organized similarly to the City's 2020 UWMP. The UWMP will incorporate the required tables and discussions identified in the guidebook. A Table of Contents indicating the UWMP sections/chapters per the DWR's guidebook is attached to this proposal, for reference. Per the DWR's guidelines, the UWMP will include, but not necessarily be limited to:

- Providing an overview and lay description (Chapter 1).
- Providing information on their process for developing the UWMP, including efforts in coordination and outreach (Chapter 2).
- Providing a general description of the City's service area, including the service area's climate, population, and demographics (Chapter 3).

- Discussing and characterizing the City's current water use by sector (single-family residential, multi-family, commercial, etc.), non-potable versus potable water use, system water losses, water savings, and water use for lower income households (Chapter 4).
- Defining the average annual 10- to 15-year baseline, as well as the five-year baseline for water use using GPCD calculations (Chapter 5).
- Describing and quantifying the sources of water available to the supplier during a normal year, including purchased water, groundwater, surface water, stormwater, wastewater, or recycled water, exchanges or transfers, future water projects, if applicable, and an analysis of these sources (Chapter 6).
- Discussing the reliability of the water supply for single dry and multiple dry years, including sources that are only used in the event of a water shortage, and the water quality of the supply through at least a 20-year timeline (Chapter 7).
- Presenting the water shortage contingency plan, including stages of action, prohibitions and consumption reduction methods, revenue and expenditure impacts, and response to catastrophic supply interruptions (Chapter 8).
- Discussing conservation programs that have been implemented, are currently being implemented, and are planned to be implemented (Chapter 9).
- Presenting information on requirements for a public hearing, adoption of the UWMP, and the submittal process once the UWMP is adopted (Chapter 10).

QK has included 18 staff hours for meetings and coordination with the GSA and other agencies, as required, during the development of the UWMP. Should it be determined that more coordination is necessary than originally anticipated, QK will immediately notify the City to discuss potential solutions.

Groundwater management described in the UWMP should align with the applicable Groundwater Sustainability Plan (GSP) developed by the GSA. Upon the receipt of comments from the City, QK will revise the draft UWMP accordingly and provide the final UWMP for the City's use.

Deliverables:

- Draft 2025 UWMP in PDF format
- Final 2025 UWMP in PDF format

TASK 4.0 PUBLIC HEARING AND URBAN WATER MANAGEMENT PLAN SUBMITTAL

QK will prepare the required public notices and facilitate the required public hearing prior to the adoption of the final UWMP. As required by CWC 10621(b), the City must notify the county in which the City resides at least 60 days prior to the public hearing. The public must also be given notice in accordance with Government Code 6066. Government Code 6066 states:

Publication of notice pursuant to this section shall be once a week for two successive weeks. Two publications in a newspaper published once a week or oftener, with at least five days intervening between the respective publication dates, not counting such publication dates, are sufficient. The period of notice commences upon the first day of publication and terminates at the end of the fourteenth day, including therein the first day.

Once the City Council has held a public hearing and adopted the final UWMP, the City is required to submit the final UWMP electronically to the DWR, a CD copy to the California State Library, and an electronic copy to the county in which the City resides within 30 days of the adoption date. The final UWMP must be submitted to the DWR. QK will assist the City with submitting the final UWMP to these entities.

Deliverables:

- Notice to Kings County in PDF format
- Public notice published in the newspaper (likely the *Sentinel*)
- Electronic copy of the final UWMP to the DWR in PDF format

- CD copy of the final UWMP to the California State Library in PDF format
- Electronic copy of the final UWMP to Kings County in PDF format

SCHEDULE

Within two weeks of the notice to proceed, QK will schedule the kickoff meeting with City staff. Within two months after the kickoff meeting, QK will provide the draft UWMP for review and comment by the City. Within two weeks after receiving comments from the City, QK will revise the draft UWMP based on the comments and provide the final UWMP for the City’s use.

At least 60 days prior to the public hearing on the adoption of the final UWMP by the City Council, QK will provide notice to Kings County regarding the public hearing. Closer to the public hearing date, QK will also provide the required notice to the public via publication in the *Sentinel*.

Within 30 days after adoption of the final UWMP, QK will submit one electronic copy of the final UWMP to the DWR, one CD copy to the California State Library, and one electronic copy to Kings County.

Task	Description	Duration
1.0	Kickoff Meeting and Monthly Progress Meetings	15 days
2.0	Research and Calculations	30 days
3.0	Urban Water Management Plan Preparation	45 days
4.0	Public Hearing and Urban Water Management Plan Submittal	30 days
Total Duration		120 days

FEE ESTIMATE

Task	Description	Fee Type	Fee Amount
1.0	Kickoff Meeting and Monthly Progress Meetings	Fixed Fee	\$6,400
2.0	Research and Calculations	Fixed Fee	\$18,400
3.0	Urban Water Management Plan Preparation	Fixed Fee	\$32,700
4.0	Public Hearing and Urban Water Management Plan Submittal	Fixed Fee	\$9,600
Total Fee			\$67,100

Notes:

1. Expenses for reproduction, mailing, mileage, etc., are included in the fixed fee above and billed per our Charge Rate Schedule.
2. Tasks billed by fixed fees will be invoiced monthly based on the percentage of work completed.
3. Additional Services requested in writing and approved by the client will be provided on a time-and-materials basis.
4. The Fee Estimate is good for a period of 90 days from the date of the proposal. After 90 days, the Fee Estimate is subject to change.

EXCLUSIONS

- Any processing, permit, or advertising fees.
- Design and topographic land surveys.
- Field reconnaissance or asset inventory.
- Any services not specifically described above in the scope of services.

AUTHORIZATION OF SERVICES

In order to authorize services described herein, please sign the attached Task Order and send it back to us. Typically, we can begin our services within 10 business days of the time authorization is received, depending on the client’s needs and schedule constraints.

Thank you for the opportunity to propose on this project. If you have any questions or would like to discuss this proposal further, please contact Neyba Amezcua or Jeff Cowart at (559) 733-0440. We look forward to working with you on this important project.

Sincerely,



Neyba Amezcua
Principal Project Manager



Jeffery S. Cowart, PE
VP of Municipal Services & Quality Control

Enclosures: UWMP Table of Contents
Task Order
Charge Rate Schedule

cc: Stephen Bahr, QK Project Engineer

P250595
CB/SB/NJA/JD/NJA/JC

Table of Contents

<i>Acronyms and Abbreviations</i>	<i>v</i>
<i>SECTION 1 - Introduction</i>	<i>1-1</i>
1.1 - Overview	1-1
1.2 - Lay Description	1-1
1.3 - Background and Purpose.....	1-3
1.4 - Document Organization and Contents.....	1-4
<i>SECTION 2 - Plan Preparation</i>	<i>2-1</i>
2.1 - Basis for Preparing a Plan.....	2-1
2.1.1 - Overview.....	2-1
2.1.2 - Public Water Systems	2-1
2.2 - Regional Planning	2-2
2.3 - Individual Planning and Compliance.....	2-2
2.4 - Calendar Year and Units of Measure	2-3
2.5 - Coordination and Outreach.....	2-4
2.5.1 - Coordination Within the City.....	2-5
2.5.2 - Coordination with Other Agencies and the Community	2-5
2.5.3 - Notice to Cities and Counties.....	2-6
<i>SECTION 3 - System Description</i>	<i>3-1</i>
3.1 - Service Area.....	3-1
3.2 - System	3-1
3.3 - Climate.....	3-2
3.4 - Service Area Population and Demographics	3-6
3.5 - Other Social, Economic, and Demographic Factors	3-7
3.6 - Land Uses within the Service Area.....	3-8
<i>SECTION 4 - System Water Use</i>	<i>4-10</i>
4.1 - Water Types	4-10
4.1.1 - Potable and Raw Water	4-10
4.1.2 - Recycled Water	4-10
4.2 - Water Use.....	4-11
4.2.1 - Current Water Use	4-12
4.2.2 - Projected Water Use	4-13
4.3 - Distribution System Water Losses	4-15
4.4 - Estimating Future Water Savings	4-15
4.5 - Water Use for Lower-Income Households	4-16
<i>SECTION 5 - Baselines and Targets</i>	<i>5-1</i>

5.1 - SB X7-7 Verification Form	5-1
5.1.1 - Baseline Period	5-1
5.1.2 - Service Area Population	5-2
5.1.3 - Annual Gross Water Use.....	5-3
5.1.4 - Average Daily Per Capita Water Use.....	5-4
5.2 - Baselines and Targets Summary.....	5-4
<i>SECTION 6 - System Supplies.....</i>	<i>6-1</i>
6.1 - Purchased or Imported Water	6-1
6.2 - Groundwater.....	6-1
6.2.1 - Basin Description	6-2
6.2.2 - Groundwater	6-4
6.2.3 - Groundwater Sustainability Agencies.....	6-6
6.2.4 - Overdraft Conditions	6-8
6.2.5 - Groundwater Pumping.....	6-10
6.3 - Surface Water	6-12
6.4 - Stormwater.....	6-12
6.5 - Wastewater or Recycled Water	6-12
6.6 - Desalinated Water Opportunities.....	6-14
6.7 - Exchange and Transfer Opportunities.....	6-14
6.8 - Future Water Projects	6-14
6.9 - Summary of Existing and Planned Sources of Water.....	6-15
6.10 - Energy Use	6-16
<i>SECTION 7 - Water Supply Reliability Assessment.....</i>	<i>7-1</i>
7.1 - Constraints on Water Sources.....	7-1
7.2 - Reliability by Type of Year.....	7-2
7.3 - Supply and Demand Assessment.....	7-4
7.3.1 - Average (or Normal) Year	7-4
7.3.2 - Single-Dry Year	7-5
7.3.3 - Multiple-Dry Years.....	7-6
<i>SECTION 8 - Water Shortage Contingency Planning.....</i>	<i>8-1</i>
8.1 - Stages of Actions.....	8-7
8.2 - Prohibition on End Uses.....	8-9
8.2.1 - Landscape Irrigation.....	8-10
8.2.2 - Commercial, Industrial, and Institutional (CII)	8-10
8.2.3 - Water Features and Swimming Pools	8-10
8.2.4 - Other Restrictions	8-11
8.3 - Penalties, Charges, and Other Enforcement of Prohibitions.....	8-11
8.4 - Consumption Reduction Methods.....	8-13
8.4.1 - Consumption Reduction Goals.....	8-13
8.4.2 - Categories of Consumption Reduction Methods.....	8-14

8.5 - Determining Water Shortage Reductions.....	8-15
8.6 - Revenue and Expenditure Impacts	8-15
8.7 - Resolution or Ordinance	8-16
8.8 - Catastrophic Supply Interruption.....	8-16
<i>SECTION 9 - Demand Management Measures</i>	<i>9-17</i>
9.1 - Water Waste Prevention Ordinances.....	9-17
9.2 - Metering.....	9-18
9.3 - Conservation Pricing.....	9-18
9.4 - Public Education and Outreach	9-18
9.5 - Programs to Assess and Manage Distribution System Real Loss	9-19
9.6 - Water Conservation Program and Staffing Support.....	9-19
9.7 - Other Demand Management Measures That Impact GPCD.....	9-20
9.7.1 - Water Survey Programs	9-20
9.7.2 - Residential Plumbing Retrofit.....	9-20
9.8 - Planned Implementation to Achieve Water Use Targets.....	9-21
9.9 - Members of the California Urban Water Conservation Council.....	9-21
<i>SECTION 10 - Plan Adoption, Submittal, and Implementation.....</i>	<i>10-1</i>
<i>SECTION 11 - Bibliography.....</i>	<i>11-1</i>

Appendices

- Appendix A – Urban Water Management Planning Act
- Appendix B – California Model Water Efficient Landscape Ordinance
- Appendix C – 60-Day Notice
- Appendix D – Adopted Resolution
- Appendix E – Letter of Transmittal
- Appendix F – Checklist Arranged by Subject
- Appendix G – Supplemental Existing Distribution System Information (from City’s 2020 Water Master Plan)
- Appendix H – Public Hearing and District/Agency Questions and Responses

CITY OF LEMOORE
WORK AUTHORIZATION AND TASK ORDER
2025 URBAN WATER MANAGEMENT PLAN
QK Job No. _____

QK Project #:	Phase #:	Task#:
Project Title: City of Lemoore – 2025 Urban Water Management Plan		
Project Description: QK will coordinate with the City of Lemoore (City) and prepare the 2025 UWMP on the City’s behalf. QK will utilize and reference the <i>2025 Urban Water Management Plans Guidebook for Retail Water Suppliers</i> , prepared by the California Department of Water Resources (DWR), to verify that all plan elements, reporting tables, and documentation comply with the latest regulatory guidance and submittal requirements. The 2025 UWMP must be completed and submitted to the DWR by July 1, 2026.		
Scope of Work: See attached proposal dated February 5, 2026.		
Period of Performance: The scope of services outlined in the attached proposal dated February 5, 2026, will be completed within 120 days from receipt of a Notice to Proceed.		
Budget: See attached proposal dated February 5, 2026. Total Fee is \$67,100.00 (Fixed Fee).		
Special Terms and Conditions: All of the terms and conditions of the Agreement for Professional Engineering Services between the City of Lemoore and QK, dated November 4, 2025, are incorporated by reference as if fully set forth herein.		
Invoicing Requirements: <ul style="list-style-type: none"> ▪ Payment Terms: Net 30 Days ▪ Contract Type: <input type="checkbox"/> Time & Materials <input checked="" type="checkbox"/> Fixed Fee: <u>\$67,100.00</u> ▪ Invoice Frequency: Monthly 		
Quad Knopf, Inc. dba QK		City of Lemoore
By: _____ Signature	By: _____ Signature	
Name: <u>Jeffery S. Cowart, PE</u>	Name: <u>Marissa Trejo</u>	
Title: <u>VP of Municipal Services & QC</u>	Title: <u>City Manager</u>	
Date: _____	Date: _____	

Charge Rate Schedule



2026 CHARGE RATE SCHEDULE

TECHNICAL SERVICES	
Project Administrator	\$105 / hour
Assistant CADD Technician / Assistant CADD Designer / GIS Technician	\$110 / hour
Associate CADD Technician / Associate CADD Designer / Associate GIS Analyst	\$125 / hour
Senior Associate CADD Technician/ Senior Associate CADD Designer / Senior Associate GIS Analyst	\$135 / hour
Senior CADD Technician / Senior CADD Designer / Senior GIS Analyst	\$165 / hour
PROFESSIONAL SERVICES	
Engineering	
Assistant Engineer	\$135 / hour
Associate Engineer	\$162 / hour
Senior Associate Engineer	\$185 / hour
Project Engineer	\$215 / hour
Senior Engineer / City Engineer / District Engineer	\$249 / hour
Senior Air Quality Engineer	\$280 / hour
Principal Engineer	\$280 / hour
Senior Principal Engineer: VP/ President	\$300 / hour
Planning and Environmental	
Assistant Environmental Scientist	\$110 / hour
Assistant Planner	\$115 / hour
Associate Planner / Associate Environmental Scientist	\$135 / hour
Senior Associate Environmental Scientist	\$155 / hour
Senior Associate Planner	\$160 / hour
Senior Planner / Senior Environmental Scientist	\$190 / hour
Principal Planner / Principal Environmental Scientist	\$220 / hour
Landscape Architecture	
Landscape Architect Technician / Designer	\$120 / hour
Associate Landscape Architect / Designer	\$125 / hour
Senior Associate Landscape Architect / Designer	\$135 / hour
Senior Landscape Designer	\$165 / hour
Senior Landscape Architect	\$185 / hour
Principal Landscape Architect	\$210 / hour
Construction and Project Management	
Field Construction Observer	\$149 / hour
Senior Field Construction Observer	\$170 / hour
Assistant Construction Manager / Assistant Project Manager	\$135 / hour
Associate Construction Manager / Associate Project Manager	\$149 / hour
Construction Manager / Project Manager	\$160 / hour
Senior Associate Construction Manager / Senior Associate Project Manager	\$175 / hour
Senior Construction Manager / Senior Project Manager	\$205 / hour
Principal Construction Manager	\$225 / hour
Principal Project Manager	\$230 / hour
Surveying	
Assistant Surveyor	\$105 / hour
Associate Surveyor	\$135 / hour
Senior Associate Surveyor	\$165 / hour
Project Surveyor	\$175 / hour
Senior Surveyor	\$190 / hour
Principal Surveyor	\$225 / hour
One-Person Survey Crew	\$190 / hour
Two-Person Survey Crew	\$225 / hour
UAV Pilot	\$165 / hour
UAV Flight Observer	\$135 / hour

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit.

EXPENSES	
Plotting, Printing and Reproduction, Equipment Rental, Postage and Shipping	1.15 x Cost
Transportation and per diem (QK will provide documented evidence of business travel, travel outside of work areas shall be pre-approved by Client)	1.15 x Cost
Mileage	\$0.83 / mile
Other Expenses – Including Subconsultants & Purchased Services through Subcontracts	1.15 x Cost

Rates are effective through December 31, 2026. If contract assignment extends beyond that date, a new rate schedule may be added to the contract. Expert Witness/ Litigation support will be billed as quoted.

Rates based on "Prevailing Wage" (PW) for Construction Surveying will be determined by **37**ject and County per Missouri law.

DEPARTMENT OF WATER RESOURCES

P.O. BOX 942836
SACRAMENTO, CA 94236-0001
(916) 653-5791



January 7, 2026

Fernando Saenz
SUSP Field Training and Operations
City of Lemoore
1234 North Market Blvd
Sacramento, California, 95834

RE: Urban Water Management Plan Requirements Not Addressed – ADVISORY

Dear Mr. Saenz,

The Department of Water Resources (DWR) has completed its review of the 2020 Urban Water Management Plan (UWMP) for the City of Lemoore, submitted on June 12, 2025. DWR's review of UWMPs is limited to assessing whether suppliers have provided the required content. In its review, DWR does not evaluate or analyze the supplier's UWMP data, projections, or water management strategies. After completing its review, DWR has determined that the submitted UWMP **does not address all code requirements**.

The City of Lemoore has 150 calendar days from the date of this letter to submit an amended UWMP. The City of Lemoore may request additional time to submit an amended UWMP. If the City of Lemoore does not amend its UWMP to address the required elements within the provided time frame, a "Requirements Not Addressed" letter will be issued by DWR, and the City of Lemoore's status will be registered as not having addressed requirements.

As background, the California Water Code (CWC) directs DWR to report to the Legislature once every five years on the status of submitted UWMPs. The status determined in review will be available for public viewing. Eligibility for state water grants and loans generally requires that an agency's UWMP has addressed all requirements of the CWC.

Please note that the amended UWMP must be adopted by the City of Lemoore's governing board following the public process specified in the Urban Water Management Planning Act.

UWMP Requirements Not Addressed:

DWR has determined that the following required element(s) has not been addressed in accordance with the CWC:

- **Drought Risk Assessment.**

A drought risk assessment, as required by CWC Section 10635(b) below, was not included in the UWMP. To address the code

requirements in CWC Sections 10635(b)(1), (2), and (4), provide the required content in your amended UWMP document as narrative. To address CWC Section 10635(b)(3), complete Table 7-5 in the WUEdata Portal and include it in the amended UWMP document to be resubmitted to the WUEdata Portal.

CWC 10635

(b) Every urban water supplier shall include, as part of its urban water management plan, a drought risk assessment for its water service to its customers as part of information considered in developing the demand management measures and water supply projects and programs to be included in the urban water management plan...The drought risk assessment shall include each of the following:

(1) A description of the data, methodology, and basis for one or more supply shortage conditions that are necessary to conduct a drought risk assessment for a drought period that lasts five consecutive water years, starting from the year following when the assessment is conducted.

(2) A determination of the reliability of each source of supply under a variety of water shortage conditions. This may include a determination that a particular source of water supply is fully reliable under most, if not all, conditions.

(3) A comparison of the total water supply sources available to the water supplier with the total projected water use for the drought period.

(4) Considerations of the historical drought hydrology, plausible changes on projected supplies and demands under climate change conditions, anticipated regulatory changes, and other locally applicable criteria.

Additional Recommendations:

The following are minor errors that may be addressed either by inclusion in the amendment to the UWMP, or separately with an errata:

1. Landscape Water Use Value.

There is a discrepancy between the landscape water use value in WUEdata and the UWMP document for 2025. Please provide the correct value in both.

2. Distribution System Water Loss Requirement.

Distribution system water loss was only provided for one 12-month reporting period in Table 4-4. CWC 10631(d)(3)(A) states that distribution water loss shall be quantified for each of the five years preceding the plan update. The code section cited in the provided UWMP document (PDF page 31) is not the UWMP water loss requirement. The provided section of code applies to the Water

Loss Audit Program. UWMPs require the previous five years of water loss audits. Provide the remaining four years.

CWC 10631(d)(3) (A) The distribution system water loss shall be quantified for each of the five years preceding the plan update, in accordance with rules adopted pursuant to Section 10608.34.

3. SB X7-7 Compliance Form.

The Compliance Form Tables are not completed in WUEdata. Some are provided in the UWMP document, but compliance data should be available in both. Include all the SB X7-7 Compliance Tables as an attachment or within the UWMP document and complete the available compliance form tables on WUEdata.

- Table 4-A is missing. Table 4-A separates water use by source and includes meter error adjustment. Therefore, only providing Table 4 is not sufficient. Provide reasoning for determining the provided estimates.
- Tables 4-C and 4-C.1 were completed in 2015 but do not reflect 2020 eligibility. Complete with 2020 data and include in 2020 UWMP document.
- Table 4-D was completed in 2015 but does not reflect 2020 compliance. Complete with 2020 data and include in 2020 UWMP document.

CWC 10608.20 (e)

(e) An urban retail water supplier shall include in its urban water management plan due in 2010 pursuant to Part 2.6 (commencing with Section 10610) the baseline daily per capita water use, urban water use target, interim urban water use target, and compliance daily per capita water use, along with the bases for determining those estimates, including references to supporting data.

CWC 10608.20(h)(1)(2)

(h) (1) The department, through a public process and in consultation with the California Urban Water Conservation Council, shall develop technical methodologies and criteria for the consistent implementation of this part, including, but not limited to, both of the following:

(A) Methodologies for calculating base daily per capita water use, baseline commercial, industrial, and institutional water use, compliance daily per capita water use, gross water use, service area population, indoor residential water use, and landscaped area water use.

(B) Criteria for adjustments pursuant to subdivisions (d) and (e) of Section 10608.24.

(2) The department shall post the methodologies and criteria developed pursuant to this subdivision on its internet website, and make written copies available, by October 1, 2010. An urban retail water supplier shall use the methods developed by the department in compliance with this part.

4. Inclusion of Groundwater Sustainability Plan.

The Groundwater Sustainability Plan (GSP) was not included in the submitted UWMP although it was indicated that groundwater is an existing and planned source of water. Include a link to or copy of the submitted GSP.

CWC 10631(b)(4)(A)

(4) If groundwater is identified as an existing or planned source of water available to the supplier, all of the following information [include]:

(A) The current version of any groundwater sustainability plan or alternative adopted pursuant to Part 2.74 (commencing with Section 10720), any groundwater management plan adopted by the urban water supplier, including plans adopted pursuant to Part 2.75 (commencing with Section 10750), or any other specific authorization for groundwater management for basins underlying the urban water supplier's service area.

5. Table 7-2 Discrepancy.

There is a discrepancy between the demand values reported for Table 7-2 in WUEdata and those reported in the UWMP document. Resolve this discrepancy with the correct values.

Please feel free to contact me if you would like to discuss this further.

Sincerely,



Kyle Miller
Supervisor, Urban Unit
Water Use Efficiency Branch
(916) 326-9806



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 4-6

To: Lemoore City Council

From: Jamar Hugie, Management Analyst, Public Works

Date: February 5, 2026 Meeting Date: February 17, 2026

Subject: Authorization of Construction Management Services for Wells 7 & 11 TTHM Project.

Strategic Initiative:

- | | |
|---|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input checked="" type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input checked="" type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Move to approve the proposal and Work Authorization/Task Order with QK, dated January 20, 2026, for Construction Management, Labor Compliance, Field Observation, Commissioning, and Close-Out Services for completion of the TTHM Treatment Facilities at Wells 7 and 11, in the amount of \$279,860.00, and authorize the City Manager to execute all required documents.

Subject/Discussion:

The TTHM treatment facilities at Wells 7 and 11 remain incomplete following the abandonment of the original construction contract in June 2021, with both sites 80–95% finished at cessation. The State Water Resources Control Board has directed the City to complete the project and demonstrate ongoing progress. QK, serving as City Engineer, evaluated the partially constructed facilities and completed design documents; the project is now in the bidding phase.

QK's proposal dated January 20, 2026, provides construction management, labor compliance, field observation, commissioning, and close-out services necessary to complete the project and meet regulatory requirements. The proposed cost is \$279,860, billed on a time-and-materials basis over an estimated 28-week period.

"In God We Trust"

Approval is needed to ensure completion of the facilities and compliance with State directives.

Financial Consideration(s):

The total cost of the proposed construction management, labor compliance, field observation, commissioning, and close-out services is **\$279,860**, billed on a time-and-materials basis as outlined in QK’s January 20, 2026 proposal. All expenses, including reproduction, mailing, and mileage, are included in the fee and will be invoiced monthly in accordance with the charge rate schedule. Funding for these services will be drawn from the City’s water capital project budget for the completion of the TTHM Treatment Facilities at Wells 7 and 11.

Alternatives or Pros/Cons:

- Ensures completion of the partially constructed TTHM treatment facilities at Wells 7 and 11, bringing the City back into compliance with State Water Resources Control Board directives.
- Provides comprehensive construction management, labor compliance, field observation, commissioning, and close-out services needed to safely and efficiently finish the project.
- Leverages QK’s existing familiarity with the project design and site conditions, reducing onboarding time and improving continuity.
- Consolidates oversight and communication with regulatory agencies, ensuring timely updates and coordination with the Water Board.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Approve the QK proposal and Work Authorization for completion of the Wells 7 & 11 TTHM facilities for **\$279,860** and authorize the City Manager to execute all necessary documents.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other
Quad Knopf Proposal

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

- 2/25/2026
- 2/25/2026
- 2/25/2026
- 2/24/2026



January 20, 2026

Estevan Benavides
Public Works Director
City of Lemoore
711 W. Cinnamon Drive
Lemoore, CA 93245

Subject: TTHM Project Completion Services – Wells 7 & 11 (Amendment to QK Project #240230)

Dear Mr. Benavides:

QK is pleased to present this proposal to provide construction management services to the City of Lemoore (City) for the Trichloromethane (TTHM) Project for Wells 7 and 11. This proposal contains sections related to the following: Background/Project Understanding, Approach/Scope of Services, Schedule, and Fee Estimate.

BACKGROUND/PROJECT UNDERSTANDING

The City of Lemoore is preparing to complete the TTHM treatment facilities at Wells 7 and 11 following the abandonment of the original construction contract in June 2021. At the time construction ceased, the facilities were substantially complete, with approximately 80–90 percent completion at Well 11 and 90–95 percent completion at Well 7.

In May 2024, the State Water Resources Control Board (SWRCB) directed the City to demonstrate progress toward completion of the facilities and to implement a Corrective Action Plan to return to compliance. In response, the City engaged QK, as City Engineer, to evaluate the partially constructed facilities and prepare the necessary documents to complete the remaining work.

The City awarded QK the engineering design contract on November 24, 2024, and the design phase has since been completed. The project is currently in the bidding phase, with construction anticipated to resume upon award.

Given the complexity of completing partially constructed treatment facilities, combined with regulatory deadlines and compliance requirements, the City requires dedicated construction management services to oversee construction activities; coordinate with the contractor and regulatory agencies, manage quality, schedule, and costs, and support project closeout and regulatory compliance. The City has therefore requested that QK provide construction management services to support completion of the TTHM treatment facilities.

APPROACH/SCOPE OF SERVICES

The following scope of services has been developed based on discussions and expectations communicated and confirmed by the City.

TASK 4.0 CONSTRUCTION MANAGEMENT SERVICES

Subtask 4.1 Construction Management Services

Construction management services shall consist of the following activities:

- Construction Phase Kickoff Meeting: Team orientation to the project design, scope, deliverables, budget, and roles and responsibilities.
- Preconstruction Meeting: Chair and minute a preconstruction meeting on site with the contractor, City, and QK representatives.

- Project Setup: Prepare the project file system in Procore.
- Submittals Review: Process submittals and review them for acceptance. We have established a budget for a total of 30 submittals and resubmittals.
- Requests for Information (RFI) Responses: Process RFIs and respond to them. We have established a budget for 25 RFIs.
- Submittals/RFI Logs: Track submittals and RFIs provided to us and produce logs for project records.
- Construction Schedule Review and Oversight: Provide construction schedule review and oversight.
- Change Management: Review contractors' potential change orders and provide recommendations.
- Contractor Pay Applications Review and Recommendations: Review contractor pay applications and provide recommendations.
- Meeting Oversight: Attend, chair, and minute project meetings. We expect to conduct 19 progress meetings with the contractor, City, and QK. Project progress meetings will be conducted on MS Teams or other video conferencing/collaboration software.
- Materials Testing Review and Oversight: Review test reports and determine compliance with the contract requirements. Advise the contractor when compliance requires remediation and manage the remediation process through to compliance.
- General Coordination: Coordinate with Water Board staff to keep them informed of project progress, including participation in monthly meetings. The project schedule is based on an anticipated 19-week construction duration. In addition, the scope includes a total of seven (7) monthly coordination meetings with the State, recognizing that supplemental progress updates and coordination will be required prior to the start of construction and through project close-out.

Deliverables:

- Preconstruction Meeting Minutes in PDF format
- Notice to Proceed in PDF format
- Reviewed submittal responses and RFI responses in PDF format
- Submittal and RFI Logs in PDF format
- Meeting Minutes in PDF format
- Change Orders in PDF Format
- Payment Application Recommendations in PDF format

Subtask 4.2 Labor Compliance Services

Labor compliance monitoring services shall consist of the following activities:

- Preconstruction Project Setup: Work with the City to acquire the Department of Industrial Relations (DIR) project number, work with the contractor's payroll staff, and verify proper wage determinations are used, necessary job posters are posted, and Labor Compliance Program (LCP) forms are submitted.
- Certified Payroll Reviews (Weekly): Review each contractor's and subcontractor's weekly certified payroll reports (CPRs) to verify workers are properly and consistently classified and that worker payments meet minimum compliance standards. Work with the contractor's payroll staff to address discrepancies.
- Employee Interviews: Conduct monthly interviews with on-site construction employees to confirm labor pay rates are clearly understood and received.
- Final Reporting: Provide a final summary of Labor Compliance performed on the project.
- Labor Inquiries: Labor inquiries come from third-party requestors. These RFIs can be elaborate and require significant effort to accomplish, but they are rarely required. Although excluded from this scope of services, QK can provide support to the City to address third-party information requests on a Time-and-Materials (T&M) basis as an added service.

Deliverable:

- Final Labor Compliance Report in PDF format

Subtask 4.3 Field Observation Services

QK will assist the City as required with field observation services (up to 20 hours/week for 19 weeks), which include:

- Site construction management
- Field observation services
- Daily reporting
- Measurement for payment
- Materials testing coordination

To support these efforts, QK has retained the following subconsultants:

- John Souza, an employee of Provost & Pritchard Consulting Group (P&P), will provide field observation and construction support services under this subtask as a subconsultant to QK.
- Steve Eastham, Rose, Sing, Eastham & Associates (RSE), will also provide assistance during this phase, as needed. Fees for RSE's services are covered under a previously authorized Subtask 2.6.1 with a remaining balance of \$7,180. Should additional funding be required, a separate request will be submitted to the City for review and approval prior to proceeding.

Deliverable:

- Daily Construction Logs in PDF format

Subtask 4.4 Commissioning Services

The commissioning services shall include all activities necessary to verify that Well 7, Well 11, and associated systems are installed, functioning, and performing in accordance with project requirements and regulatory expectations. Services will include:

- Coordination and oversight of well and pump startup.
- Observation and documentation of performance testing and water quality sampling.
- Verification of proper operation of electrical, mechanical, and control systems.
- Identification of deficiencies and coordination of corrective actions with the contractor.
- Preparation of a commissioning summary for City records.
- Coordination with Water Board staff regarding commissioning activities, testing results, and project status.

Deliverable:

- Commissioning Summary in PDF format

Subtask 4.5 Close-out Services

Project closeout services shall consist of the following activities:

- Conduct a pre-final site review.
- Punchlist development, distribution, monitoring, and observation.
- Coordination of final acceptance and sign-off.
- Contractor as-built document review.
- Review and processing of Operations and Maintenance (O&M) Manuals.
- Assist the City with the preparation and filing of the Notice of Completion.

Deliverable:

- Punchlist in PDF format

SCHEDULE

The schedule is based on a construction schedule of 19 weeks. Since the contractor controls the construction schedule, the schedule may be adjusted as necessary.

Task	Description	Duration
4.0	Construction Management Services	
4.1	Construction Management Services	28 weeks
4.2	Labor Compliance Services (*)	19 weeks
4.3	Field Observation Services (*)	19 weeks
4.4	Commissioning Services (*)	19 weeks
4.5	Close-out Services	4 weeks
Total Duration		28 weeks

(*) Services are conducted concurrently during construction management services

FEE ESTIMATE

Task	Description	Fee Type	Fee Amount
4.0	Construction Management Services		
4.1	Construction Management Services	T&M	\$94,560.00
4.2	Labor Compliance Services	T&M	\$11,500.00
4.3	Field Observation Services (see Note 5)	T&M	\$133,600.00
4.4	Commissioning Services	T&M	\$28,600.00
4.5	Close-out Services	T&M	\$11,600.00
Total Estimated Fee			\$279,860.00

Notes:

- Expenses for reproduction, mailing, mileage, etc., are included in the fixed fee above and billed per our attached Charge Rate Schedule.
- All time-and-materials fees will be invoiced monthly based on the level of effort in terms of hours relative to our Charge Rate Schedule.
- When a Task is set on a time-and-materials fee basis, it signifies that it is not possible to accurately predict the amount of work effort required, typical of on-call type services. QK will work with the client to set expectations where applicable.
- The Fee Estimate is good for a period of 90 days from the date of the proposal. After 90 days, the Fee Estimate is subject to change.
- RSE services will be charged under previously authorized Subtask 2.6.1 (Funds available \$7,180.00).

EXCLUSIONS AND ASSUMPTIONS

- Contractor claims can require an involved process that is difficult to quantify ahead of emergent claims. QK can support the client in addressing contractor claims, but such services are excluded from this scope of services.
- Any service not specifically identified herein is excluded from this proposal.

AUTHORIZATION OF SERVICES

In order to authorize services described herein, please send us a signed Task Order. Typically, we can begin our services within 10 business days of the time authorization is received, depending on the client's needs and schedule constraints.

Thank you for your continued confidence in the QK team. If you have any questions or would like to discuss this proposal further, please contact Neyba Amezcua or Jeff Cowart at (559) 733-0440. We look forward to beginning this work upon your approval.

Sincerely,



Neyba Amezcua
Principal Project Manager



Jeffery S. Cowart, PE
VP of Municipal Services & Quality Control

Enclosures: Task Order
Charge Rate Schedule

P250532/240230
SB/CB/GT/NJA/JSC

CITY OF LEMOORE
WORK AUTHORIZATION AND TASK ORDER
COMPLETION OF TTHM PROJECT AT WELLS 7 & 11
 Job No. 240230

Project #: 240230	Phase #: 04	Task #: 4.1-4.5
Project Title: Completion of TTHM Project at Wells 7 & 11		
Project Description: Provide construction management services to the City of Lemoore for the Trichloromethane (TTHM) Project for Wells 7 and 11 located in Lemoore, California.		
Scope of Work: See attached proposal dated January 20, 2026.		
Period of Performance: The scope of services outlined in the attached proposal dated January 20, 2026, will be completed within 28 weeks days from receipt of a Notice to Proceed.		
Budget: See attached proposal dated January 20, 2026. Total Fee is \$279,860.00 (Time and Materials).		
Special Terms and Conditions: All of the terms and conditions of the Agreement for Professional Engineering Services between the City of Lemoore and QK, dated November 4, 2025, are incorporated by reference as if fully set forth herein.		
Invoicing Requirements: <ul style="list-style-type: none"> ▪ Payment Terms: Net 30 Days ▪ Contract Type: <input checked="" type="checkbox"/> Time & Materials: <u>\$279,860.00 (Task 4.0)</u> <input type="checkbox"/> Fixed Fee: \$ _____ ▪ Invoice Frequency: Monthly 		
QK	City of Lemoore	
By: _____ Signature	By: _____ Signature	
Name: <u>Garth Pecchenino, PE 52678, PLS 7825</u>	Name: <u>Marissa Trejo</u>	
Title: <u>VP of Technical Services</u>	Title: <u>City Manager</u>	
Date: _____	Date: _____	

Charge Rate Schedule



2025 CHARGE RATE SCHEDULE

TECHNICAL SERVICES	
Project Administrator	\$103 / hour
Assistant CADD Technician / Assistant CADD Designer / GIS Technician	\$103 / hour
Associate CADD Technician / Associate CADD Designer / Associate GIS Analyst	\$118 / hour
Senior Associate CADD Technician/ Senior Associate CADD Designer / Senior Associate GIS Analyst	\$129 / hour
Senior CADD Technician / Senior CADD Designer / Senior GIS Analyst	\$159 / hour
Landscape Architect Technician	\$118 / hour
PROFESSIONAL SERVICES	
Engineering	
Assistant Engineer	\$129 / hour
Associate Engineer	\$159 / hour
Senior Associate Engineer	\$185 / hour
Project Engineer	\$210 / hour
Senior Engineer / City Engineer / District Engineer	\$245 / hour
Senior Air Quality Engineer	\$275 / hour
Principal Engineer	\$275 / hour
Senior Principal Engineer: VP/ President	\$290 / hour
Planning / Environmental / Landscape Architecture	
Assistant Environmental Scientist	\$105 / hour
Assistant Planner	\$115 / hour
Associate Planner / Associate Environmental Scientist	\$129 / hour
Senior Associate Environmental Scientist	\$149 / hour
Senior Associate Planner	\$155 / hour
Senior Environmental Scientist	\$185 / hour
Senior Planner / Senior Landscape Architect	\$185 / hour
Principal Planner / Principal Environmental Scientist	\$210 / hour
Construction and Project Management	
Field Construction Observer	\$140 / hour
Senior Field Construction Observer	\$165 / hour
Assistant Construction Manager / Assistant Project Manager	\$129 / hour
Associate Project Manager	\$143 / hour
Associate Construction Manager / Associate Field Construction Observer	\$155 / hour
Project Manager	\$155 / hour
Senior Associate Construction Manager / Senior Associate Project Manager	\$170 / hour
Senior Project Manager	\$199 / hour
Senior Construction Manager	\$199 / hour
Principal Construction Manager / Principal Project Manager	\$225 / hour
Surveying	
Assistant Surveyor	\$125 / hour
Associate Surveyor	\$139 / hour
Senior Associate Surveyor	\$169 / hour
Project Surveyor	\$195 / hour
Senior Surveyor	\$210 / hour
Principal Surveyor	\$249 / hour
One-Person Survey Crew	\$185 / hour
Two-Person Survey Crew	\$290 / hour
Three-Person Survey Crew	\$385 / hour
UAV Pilot	\$199 / hour
UAV Flight Observer	\$165 / hour

Fees are based on the median hourly pay rate for employees in each classification, plus indirect costs, overhead, and profit.

EXPENSES	
Plotting, Printing and Reproduction, Equipment Rental, Postage and Shipping	1.15 x Cost
Transportation and per diem (QK will provide documented evidence of business travel, travel outside of work areas shall be pre-approved by Client)	1.15 x Cost
Mileage	\$0.81 / mile
Other Expenses – Including Subconsultants & Purchased Services through Subcontracts	1.15 x Cost

Rates are effective through December 31, 2025. If contract assignment extends beyond that date, a new rate schedule may be added to the contract. Expert Witness/ Litigation support will be billed as quoted.

Rates based on "Prevailing Wage" (PW) for Construction Surveying will be determined by project and County per California law.

1/15/2025



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 5-1

To: Lemoore City Council

From: Marissa Trejo, City Manager

Date: February 25, 2026

Meeting Date: March 3, 2026

Subject: Introduction of Ordinance No. 2026-03 Adjusting City Council Stipends

Strategic Initiative:

- | | |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Introduce Ordinance No. 2026-03 by title only, amending Title 1, Chapter 5 of the Lemoore Municipal Code to adjust City Council stipends consistent with Government Code § 36516.

Subject/Discussion:

Ordinance No. 2026-03 proposes an amendment to Title 1, Chapter 5, Section 1-5-2 of the Lemoore Municipal Code to adjust City Council compensation consistent with Government Code § 36516.

Government Code § 36516 authorizes general law cities to establish compensation for City Council Members based on population. Based on the City of Lemoore’s population, Council Member compensation may be set up to a maximum of \$950.00 per month.

The proposed ordinance would increase the monthly stipend of each Council Member from \$300.00 to \$750.00 per month. The Mayor would continue to receive an additional \$100.00 per month.

In addition, the ordinance establishes a \$100.00 monthly stipend for Council Members who are officially appointed by the City Council to serve on a Board or Commission.

If adopted, stipend adjustments would become effective January 1, 2027, in compliance with Government Code requirements regarding the effective date of compensation changes.

“In God We Trust”

Financial Consideration(s):

The proposed adjustment would increase Council compensation beginning January 1, 2027. The total fiscal impact will depend on the number of Council Members serving on Boards or Commissions and will be incorporated into future fiscal year budgets subject to Council appropriation.

Alternatives or Pros/Cons:

Pros include aligning compensation more closely with statutory limits and recognizing additional Board and Commission service.

Cons none found.

Commission/Board Recommendation:

N/A

Staff Recommendation:

Staff recommends that the City Council introduce Ordinance No. 2026-03, amending Title 1, Chapter 5 of the Lemoore Municipal Code to adjust City Council stipends consistent with Government Code § 36516.

Attachments:

- Resolution:
- Ordinance: 2026-03
- Map
- Contract
- Other

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

2/23/2026
2/25/2026

ORDINANCE NO. 2026-03

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LEMOORE
AMENDING TITLE I, CHAPTER 5 OF THE MUNICIPAL CODE TO ADJUST CITY
COUNCIL STIPDENS CONSISTENT WITH GOVERNMENT CODE §36516.**

WHEREAS, Government Code §36516 authorizes payment of monthly salary to City Council Members; and

WHEREAS, Section 1-5-2 of the Lemoore Municipal Code dictates that each Council person receive the sum of three hundred dollars (\$300.00) per month as salary, and the Mayor shall receive an additional one hundred dollars (\$100.00) per month; and

WHEREAS, Government Code §36516 authorizes the City Council of the City of Lemoore to set Council members individual salary to a maximum of nine-hundred and fifty dollars (\$950.000) per month based on the City’s population; and

WHEREAS, the City Council desires to adjust the salary amount for Council persons to seven-hundred and fifty dollars (\$750.00) per month and the Mayor to receive an additional one hundred dollars (\$100.00) per month salary, effective January 1, 2027; and

WHEREAS, the City Council desires that there be an additional one-hundred dollar (\$100.00) stipend per month provided to Council persons who participate on a Boards or Commission specifically appointed by City Council, effective January 1, 2027; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LEMOORE DOES
ORDAIN AS FOLLOWS:**

SECTION 1. AMENDMENT TO THE MUNICIPAL CODE: Title 1, Chapter 5, Section 1-5-2 (Salaries) is amended as follows:

“Section 1-5-2: SALARIES:

Each Council person shall receive the sum of seven-hundred and fifty dollars (\$750.00) per month as salary. The Mayor shall receive an additional one-hundred dollars (\$100.00) per month.

Council persons serving on a Board or Commission shall receive an additional monthly stipend of one-hundred dollars (\$100.00) for the duration of their service. To qualify for this stipend, the appointment to the Board or Commission must be made officially by the City Council.

The salaries provided in this section are exclusive of any amounts payable to members of the City Council as reimbursement of the actual and necessary expenses of office and are also exclusive of benefits including, but not limited to, retirement, health and welfare,

Federal Social Security payments and such other benefits as the City may pay on their behalf, so long as said benefits are also available for other City employees.

The salaries authorized pursuant to this section shall be paid commencing January 1, 2027, and shall be paid only during a fiscal year in which funds are budgeted and appropriated for this purpose. (Ord. 2026-03)

The foregoing Ordinance was introduced at a Regular meeting of the City Council of the City of Lemoore held on the 17th of February 2026 by the following vote:



711 West Cinnamon Drive • Lemoore, California 93245 • (559) 924-6744

Staff Report

Item No: 6-1

To: Lemoore City Council

From: Lysandra Aquino, Deputy City Clerk

Date: February 25, 2026

Meeting Date: March 3, 2026

Subject: Council Member Liaison Appointment to Kings County Commission on Aging

Strategic Initiative:

- | | |
|--|--|
| <input type="checkbox"/> Safe & Vibrant Community | <input type="checkbox"/> Growing & Dynamic Economy |
| <input type="checkbox"/> Fiscally Sound Government | <input checked="" type="checkbox"/> Operational Excellence |
| <input type="checkbox"/> Community & Neighborhood Livability | <input type="checkbox"/> Not Applicable |

Proposed Motion:

Discuss potential change and appoint a City Council member to the Kings County Commission on Aging.

Subject/Discussion:

City Council Members serve as representatives on the following Boards and Commissions:

Boards and Commissions

Kings Community Action Organization (KCAO)
Kings County Area Public Transit Authority (KCAPTA)
Kings County Association of Governments (KCAG)
Kings County Commission on Aging
Kings County Economic Development Committee
Kings County Homelessness Collaborative
Kings County Salvation Army
Kings County Vehicle Abatement Committee
Kings Mosquito Abatement District

Kings Waste and Recycling JPA Board
San Joaquin Valley Air Quality Board Special City Selection Committee
South Fork Kings Sustainable Groundwater Management Act JPA Board

A vacancy has occurred on Kings County Commission on Aging and appointment of a new Council Member is needed.

Financial Consideration(s):

Minimal. Although the appointments are volunteer based, there are minimal costs associated with mileage reimbursement and dinner meetings.

Alternatives or Pros/Cons:

Pros:

- Ensures the City's interests are represented on boards and commissions.

Cons:

- None noted.

Commission/Board Recommendation:

None.

Staff Recommendation:

Discuss potential change and appoint a City Council member to the Kings County Commission on Aging.

Attachments:

- Resolution:
- Ordinance:
- Map
- Contract
- Other

Review:

- City Attorney
- City Clerk
- City Manager
- Finance

Date:

2/25/2026
2/25/2026
2/25/2026

List: